

River City Educational Organization
San Jose Academy and San Jose Preparatory High School

Board of Directors Meetings

Thursday, July 7th, 5:30 PM
San Jose Academy and Preparatory High School
4072 Sunbeam Road, Jacksonville, FL 32257

Meeting Minutes

In attendance:

Board: Bonnie Arnold, Sarah Tarbett, Jerry Jeakle,

School: Alan Hall, Tymber Prager

County: Aviance Wright

Counsel: Gary Wheeler, board attorney, via phone

Agenda

- 1. Public Sign-In**
 1. Members of the public sign in.

- 2. Call to Order**
 1. The Chair acknowledged a quorum and called the meeting to order at 5:42pm.

- 3. Welcome and Introduction**
 1. Board chair, Bonnie Arnold, welcomed the board and visitors to the meeting.

- 4. Public Comment – Agenda Items**
 1. There was no public comment on agenda items.

- 5. Board Action Items**
 1. Review/Approve 06/23/2016 meeting minutes.
 1. Motion to approve meeting minutes – Sarah Tarbett
 2. Second – Jerry Jeakle
 3. Vote – unanimous approval
 2. Review/Approve re-election of:
 - a. Bonnie Arnold for 1 year term expiring 06/30/2017
 1. Motion to approve 1 year term for Bonnie Arnold – Jerry Jeakle
 2. Second – Sarah Tarbett
 3. Vote – unanimous approval

- b. Sara Tarbett and Juan Carlos Gonzalez for 2 year terms expiring 06/30/18
 - 1. Motion to approve – Jerry Jeakle
 - 2. Second – Sarah Tarbett
 - 3. Vote – unanimous approval
- c. Jerry Jeakle for 3 year term expiring 06/30/2019
 - 1. Motion to approve – Sarah Tarbett
 - 2. Second – Jerry Jeakle
 - 3. Vote – unanimous approval
- 3. Review/Approve Elect/Re-Elect Officers
 - a. Chair – Bonnie Arnold
 - 1. Motion to approve – Jerry Jeakle
 - 2. Second – Sarah Tarbett
 - 3. Vote – unanimous approval
 - b. Vice Chair – Sarah Tarbett
 - 1. Motion to approve – Jerry Jeakle
 - 2. Second – Sarah Tarbett
 - 3. Vote – unanimous approval
 - c. Treasurer – Jerry Jeakle
 - 1. Motion to approve – Sarah Tarbett
 - 2. Second – Jerry Jeakle
 - 3. Vote – unanimous approval
 - d. Secretary – Jerry Jeakle
 - 1. Motion to approve – Sarah Tarbett
 - 2. Second – Jerry Jeakle
 - 3. Vote – unanimous approval
- 4. Review/Approve hiring new IT Firm
 - 1. Motion to approve hiring new IT Firm – Jerry Jeakle
 - 2. Second – Sarah Tarbett
 - 3. Vote – unanimous approval
- 5. Review/Approve Resolution of Borrowing (loan from Newpoint)
 - 1. Motion to approve Resolution of Borrowing – Jerry Jeakle
 - 2. Second – Sarah Tarbett
 - 3. Vote – unanimous approval
- 6. Review/Approve Website Hosting
 - 1. Motion to approve Website Hosting – Jerry Jeakle
 - 2. Second – Sarah Tarbett
 - 3. Vote – unanimous approval
- 7. Any other business to properly come before the board
 - 1. Nothing to be brought before the board

6. Discussion Items

1. Transition of Payroll and Benefits

- 1.1. New offer letters, I-9's, and W-4's have been distributed and some have already been returned.

- 1.2. Benefits have been smoothly switched over and some employees have actually saved money.
2. Administrative Plan for School Leadership
 - 2.1. The administrative plan is to hire a second assistant director that is in charge of curriculum and specialize in discipline for the middle school.
3. Expense Reporting – Board Authorization
 - 3.1. The PEX Card Account will need Jerry Jeakle to be added to the account.
4. Discuss hiring a part-time consultant
 - 4.1. Discussion of a proposal for Carla Lovett to offer short term consultation to San Jose Academy and Preparatory High School.
 - 4.2. Motion to approve the act of receiving a proposal – Jerry Jeakle
 - 4.3. Second – Sarah Tarbett
 - 4.4. Vote - unanimous approval
5. Job Description Changes
 - 5.1. Alan Hall will be working with Sarah Tarbett to morph the executive director role into the new format of school director.
7. Public Comment – Non-Agenda Items
 1. There was no public comment on Non-Agenda Items
8. Adjournment
 1. The chair adjourned the meeting at 6:43pm

Bonnie L Arnold, Board Chair
Approved