

River City Educational Organization
San Jose Academy and San Jose Preparatory High School
3130 Hartley Road
Jacksonville, FL 32257

Board of Directors Meetings

Meeting Minutes

Wednesday, May 23, 2017

In attendance:

Board: Bonnie Arnold, Jerry Jeakle, Melinda Powers, Juan Carlos Gonzalez, Sarah Tarbett

School: Alan Hall

Counsel: Gary Wheeler, board attorney

Agenda

1. Public Sign-In

1. Members of the public sign in.

2. Call to Order

1. The Chair acknowledged a quorum and called the meeting to order at 4:26pm.

3. Welcome and Introduction

1. Board chair, Bonnie Arnold, welcomed the board and visitors to the meeting.

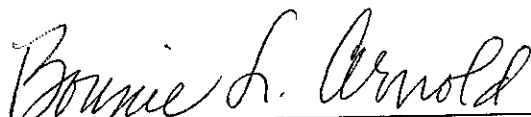
4. Public Comment – Agenda Items

1. There was no public comment on agenda items.

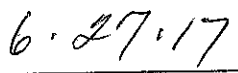
5. Board Action Items

1. Review/Approve 05/23/2017 meeting minutes
 1. Motion to approve meeting minutes – Jerry Jeakle
 2. Second – Melinda Powers
 3. Vote – unanimous approval
2. Review/Approve March Financials (Pg.4)
 1. Motion to approve March financials – Jerry Jeakle
 2. Second – Juan Carlos
 3. Vote – unanimous approval
3. Review/Approve Parent Contract (Pg.32)
 1. Motion to approve parent contract – Jerry Jeakle
 2. Second – Juan Carlos Gonzalez

3. Vote – unanimous approval
 4. Review/Approve 17-18 Board Meeting Schedule (Pg.34)
 1. Motion to approve 17-18 board meeting schedule – Sarah Tarbett
 2. Second – Melinda Powers
 3. Vote – unanimous approval
 5. Review/Approve Employee Handbook (Pg.36)
 1. Motion to approve employee handbook – Juan Carlos
 2. Second – Sarah Tarbett
 3. Vote – unanimous approval
 6. Motion to approve job description for Executive Director – Sarah Tarbett
 1. Motion to approve job description for Executive Director – Sarah Tarbett
 2. Second – Juan Carlos
 3. Vote – unanimous approval
 7. Review/Approve Offer Letter for Executive Director (Pg.59)
 1. Motion to approve offer letter for Executive Director – Jerry Jeakle
 2. Second – Melinda Powers
 3. Vote – unanimous approval
 8. Review/Approve motion to alter language in Parent Contract to state that the Executive Director/Principal has authority to withdrawal a child from the schools.
 1. Motion to approve – Sarah Tarbett
 2. Second – Jerry Jeakle
 3. Vote – unanimous approval
 9. Any other business to properly come before the board
 1. Next Board Meeting is June 27, 2017
- 6. Discussion Items**
1. There was no discussion items brought forward.
- 7. Public Comment – Non-Agenda Items**
1. There was no public comment on non-agenda items.
- 8. Adjournment**
1. The chair adjourned the meeting at 5:46pm.



Approved



Date