

**River City Educational Organization**  
**San Jose Academy and San Jose Preparatory High School**

**Board of Directors Meeting**

Monday, May 24, 2018, 5:00 PM  
3130 Hartley Road  
Jacksonville, FL 32257

**Meeting Minutes**

In attendance:

Board: Bonnie Arnold, Melinda Powers, Jerry Jeakle, Juan Gonzalez, Sarah Mathis

School: Alan Hall

Counsel: Gary Wheeler, Board Attorney

Public: NA

**Agenda**

**1. Public Sign-In**

1. Members of the public sign in.

**2. Call to Order**

1. The Chair acknowledged a quorum and called the meeting to order at 4:55pm.

**3. Welcome and Introductions**

1. Board Chair, Bonnie Arnold, welcomed the board to the meeting.

**4. Public Comment – Agenda Items**

**5. Consent Agenda Approval**

1. 4/16/18 Meeting Minutes
2. Renewal Contracts – DCPS
3. Engagement of King & Walker for Annual Audit
4. National School Lunch Program Code of Conduct
5. National School Lunch Program Procurement Policy

**6. Board Agenda Approval**

1. Review/Approve Consent Agenda.
  1. Motion to approve Consent Agenda – Jerry Jeakle
  2. Second – Sara Mathis
  3. Vote – unanimous approval
2. Review/Approve Authorization of Executive Director to communicate the non-renewal of Carolyn Aponte
  1. Motion to approve communication by Executive Director of CA non-renewal – Sara Mathis

2. Second – Jerry Jeakle
3. Vote – unanimous approval
3. Review/Approve Executive Director with assistance of Counsel to draft separation agreement
  1. Motion to approve draft of separation agreement by Executive Director with Counsel – Jerry Jeakle
  2. Second – Sara Mathis
  3. Vote – unanimous approval
4. Review/Approve communication of Board decision to move in a different direction with school leadership
  1. Motion to approve communication of new direction with school leadership – Sara Mathis
  2. Second – Melinda Powers
  3. Vote – unanimous approval
5. Review/Approve 3<sup>rd</sup> Quarter Financials
  1. Motion to approve 3<sup>rd</sup> Quarter Financials – Sara Mathis
  2. Second – Jerry Jeakle
  3. Vote – unanimous approval
6. Review/Approve Executive Director Report
  1. Motion to Approve Report – Jerry Jeakle
  2. Second – Melinda Powers
  3. Vote – unanimous approval
7. Review/Approve By-law revisions
  1. Motion to Approve revisions – Jerry Jeakle
  2. Second – Melinda Powers
  3. Vote – unanimous approval
8. Review/Approve Executive Director Employment Agreement
  1. Motion to Approve ED agreement – Sara Mathis
  2. Second – Melinda Powers
  3. Vote – unanimous approval
9. Review/Approve 5% bonus to Executive Director, payable on Sept. 15
  1. Motion to Approve ED bonus – Sara Mathis
  2. Second – Melinda Powers
  3. Vote – unanimous approval

**7. Public Comment – Non-Agenda Items**

1. There was no public comment on Non-Agenda Items

**8. Adjournment**

1. The chair adjourned the meeting at 7:04pm

*Bonnie L. Arnold*

Approved

*6.21.18*

Date