

Date: Thursday, 14th September 2023, 16:26- 18:09 GMT-04:00

Attendees: STACY MILLER, Brooke King, Aditi Garg (she/her), Mario Clopton-Zymler, Cleveland Central Promise Neighborhood, Richaun- Cleveland Central Promise Neighborhood

Meeting Summary

The meeting centered on the discussion and selection of indicators to measure progress on Goals 1 and 2 from the Strategic Plan. The collaborative document on these indicators can be found in The Committee Documents section of Board on Track.

Discussion included: The need to report on the percentage of staff trained in Responsive Classroom and the frequency of data collection was also discussed. Planning to develop a survey for students to measure their perception of safety and conditions for learning was another topic. Jameson and Kathy Whitehouse are working on a framework to support teachers in teaching a range of kids. Aditi mentioned the importance of organizing and categorizing metrics and dashboards. The importance of presenting referral and behavior data in relation to race and identity was discussed. Streamlining mastery reporting using templates and a schedule was also discussed. Aditi needs to review the data collection and indicators document. The winter growth target for students was discussed, and it was suggested to stick with 50% for this year. Conducting a survey on conditions for learning was also discussed. The use of student improvement program data in board discussions was mentioned. Limitations and potential changes to PowerSchool report cards were explored. Changes to the grading practice and aligning it with board policy were discussed. Various tasks related to Goal Two of the project were discussed. The indicators for Goal One were reviewed, and the need to categorize them was discussed. The use of a uniform rubric for student engagement and creating pie charts to track teacher scores was discussed. Setting a realistic goal of 50% of students meeting their growth target in winter and spring was mentioned. The structure and content of the dashboard for reporting progress were discussed. Goals from the original list were narrowed down.

Next steps

- Brooke needs to show a draft of a dashboard for reporting, this can be found in the Board documents section of Board on Track.
- Stacy will make sure document is updated with today's discussion and will be reviewed and commented on at next meeting.

Topics & Highlights

1. **Collaborative Document (1:20)**
Discussion about using a collaborative document for working on indicators
2. **Reporting on Responsive Classroom Training (5:49)**
Discussing the need to report on the percentage of staff trained in Responsive Classroom and the frequency of data collection
 - **Important** | The speaker emphasized the importance of student engagement and mentioned that they have discussed it extensively with their team and received encouragement from Lisa Vejhe to use the responsive classroom rubric on student engagement.
3. **Survey on Student Safety and Conditions for Learning (2:26)**
Planning to develop a survey for students to measure their perception of safety and conditions for learning

- **Fact** | The plan is to develop and administer the same survey across all three schools in October, with the possibility of repeating it in May, and it should be a short and sweet, age-appropriate survey with no more than five questions.
 - **Fact** | The survey has already been given and will be given four times this year, at the beginning of the year and at the end of each trimester, to assess teachers' comfort and expertise in teaching a multi-age classroom and having intergenerational programs.
 - **Important** | The speaker suggests that the topic discussed may not need to be reported to the full board, but rather included in the school improvement plans, as it pertains to behavior.
4. **Framework for Teaching a Range of Kids (0:32)**
 Discussing the development of a framework to support teachers in teaching a range of kids
- **Fact** | Jameson and Kathy Whitehouse are working on a framework to help teachers with teaching a range of kids, and they hope to have a draft of the framework by March 30th.
5. **Organizing Metrics and Dashboards (1:49)**
 Discussing the organization and categorization of metrics and dashboards
- **Important** | Aditi mentioned that she has experience designing board dashboards and has been told that they have too much information, which aligns with the concept of essentialism from the book. She also mentioned that bucketing the information into categories can help the board understand how everything fits together.
 - **Important** | Aditi suggests organizing and color coding the topics to narrow down the focus, especially since there are six things related to culture and climate. She also mentions the importance of determining what is most important for culture and climate and academic growth in this trimester.
6. **Disaggregated Data for Referrals and Behavior (0:42)**
 Discussing the importance of presenting referral and behavior data in relation to race and identity
- **Important** | It is important to consider race and identity when discussing referrals, behavior, and suspension data, and presenting it in relation to equity may be important for signaling to the board.
7. **Streamlining Mastery Reporting (2:1)**
 Discussing the use of templates and a schedule for reporting on mastery of academic content
- **Concern** | Aditi acknowledges that the person is struggling with the project and suggests using the mastery consortium's templates for reporting progress, such as tracking the number of meetings and stakeholders engaged, to show progress by the end of the year.
8. **Winter Growth Target (1:2)**
 Discussion about the winter growth target for students
- **Fact** | Based on the majority of students' anticipated growth, Mario Clopton-Zymler mentioned that 75% is not realistically possible, but Stacy Miller suggested sticking with 50% for this year to avoid any discrepancies with sponsors.
9. **Student Improvement Program (7:57)**
 Discussing the use of student improvement program data in board discussions
- **Important** | The self-assessment on Developmental multi-age instruction is important.
10. **PowerSchool Report Cards (1:14)**
 Exploring the limitations and potential changes to PowerSchool report cards.

- **Concern** | Crystal couldn't address this issue until tomorrow because it was part of her contract and she had masterminded the whole day. We may not be able to change the PowerSchool report card, but we can start by ensuring uniformity in what our teachers enter.

11. **Grading Practice** (2:28)

Deciding on a grading practice and aligning it with board policy.

- **Fact** | The BLT has made changes to the grading system, including getting rid of unused assignments and providing guidelines for which standards require summative assessments, in order to help teachers start their gradebooks for the upcoming week.
- **Fact** | The benchmarks will be included on the report cards, but Stacy still has a question about potential changes to the report cards.

12. **Goal Two** (5:28)

Discussing various tasks related to Goal Two of the project.

- **Concern** | bking expressed concern about not knowing how to measure the statement made about leadership using the new teacher evaluation to assign tasks, as mentioned in the transcript.
- **Fact** | By September 1st, all core teachers are assigned a coach, and coaching is monitored in a shared system with principals.
- **Fact** | By the end of the year, each core teacher will have at least two full cycles of coaching, and currently, the progress is on track.
- **Fact** | One of the goals discussed in the meeting is to revise hiring materials and develop a compensation plan that is approved by the board.
- **Fact** | The HR committee has developed a plan for the compensation plan, which should be finalized by the 31st of September.

13. **Recap of Indicators for Goal One** (1:5)

Reviewing the indicators for Goal One and discussing the need to categorize them.

- **Action** | Brooke will provide a recap of the indicators for goal one and discuss the plans for goal two, with the opportunity for Sean to review the document before the next meeting.

14. **Student Engagement** (1:1)

Discussing the use of a uniform rubric for student engagement and creating pie charts to track teacher scores

- **Fact** | The plan is to have the new counselors collaborate to develop and distribute a survey on student sense of belonging and safety at all three schools, with the goal of conducting it in October.

15. **Academic Growth** (0:28)

Setting a realistic goal of 50% of students meeting their growth target in winter and spring

- **Fact** | The goal for this year is for 50% of students to meet their growth target, which will be assessed at the beginning of the year and at the end of each trimester.