

APPROVED



## Community School for Creative Education

### Minutes

#### CSCE Regular Board Meeting

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**Date and Time**

Wednesday September 13, 2023 at 6:00 PM

**Location**

Community School for Creative Education  
2111 International Blvd.  
Oakland, CA 94606

**Join Zoom Meeting**

<https://us06web.zoom.us/j/87310488708?pwd=WittcHIJTkpPNDRyN0I4azA0ajllQT09>

Meeting ID: 873 1048 8708

Passcode: CSCE2111

**Martha Candido**

22241 S Garden Ave Apt. 4, Hayward CA 94541

**Dr. Allegra Alessandri Pfiefer**

1430 N St., Sacramento CA 95814

**William Kappenhagen**

952 Sutter Street, SF, CA 94109

**Dr. Anastasia Prentiss**

3153 61st Ave., Oakland, CA 94605

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## **Rudolf Steiner, Motto of Social Ethics, 1920 (at end of first full year of first Waldorf School founded 1919)**

The healing social life is found when in the mirror of each human being the whole community finds its reflection, and when in the community the strength of each one is living.

La vida social saludable se encuentra cuando en el espejo de cada ser humano la comunidad entera se encuentra reflejada y en la comunidad vive la virtud de cada uno.

尋找到健康之社交生活, 就是當每個人對著鏡子 能從整個社區的影像中找到自己的反映, 這樣在社區內每人都能活出精彩。

Heilsam ist nur, wenn Im Spiegel der Menschenseele sich bildet die ganze Gemeinschaft Und in der Gemeinschaft Lebet der Einzel Seele Kraft

### **Objective and 5 BIG GOALS**

*CSCE annual objective is reaching 80% proficiency in ELA and Math for all student groups grades 3-8 measured by NWEA MAP.*

*To achieve this school-wide objective over the next two years, the CSCE has FIVE BIG GOALS*

**Goal #1:** Develop Waldorf-inspired, Common Core-aligned and equity-focused curriculum;

**Goal #2:** Test and document Waldorf-inspired, Common Core-aligned practices as measured in student and adult learning outcomes;

**Goal #3:** Maintain a well-operated school environment in Operations, HR and Budget;

**Goal #4:** Maintain effective community outreach (including parents, community partners, policy and research community); and

**Goal #5:** Launch long-term fundraising strategy for scale-up with financial stability

### **BOARD MEMBERS**

1. Adrienne Barnes
2. Allegra Alessandri
3. Anastasia Prentiss
4. Grace Pang
5. Lesbhia Morones
6. Martha Candido

### **Directors Present**

A. Prentiss, B. Kopenhagen (remote), M. Candido (remote)

### **Directors Absent**

A. Alessandri, J. Pellegrine

### **Guests Present**

K. Palmore (remote), P. Gedeon (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

A. Prentiss called a meeting of the board of directors of Community School for Creative Education to order on Wednesday Sep 13, 2023 at 6:15 PM.

### **C. Agenda Approval**

B. Kopenhagen made a motion to approve the revised agenda.

M. Candido seconded the motion.

Item II-A should read August 9th instead of August 2nd.

Item V-B should read 2023-2024 EPA Resolution instead of 2022-2023. Item VI-A, the family handbook was tabled as we await legal review.

Items III-A&B will be held at the end of the meeting instead.

The board **VOTED** to approve the motion.

#### **Roll Call**

M. Candido      Aye

J. Pellegrine    Absent

A. Alessandri   Absent

A. Prentiss      Aye

B. Kopenhagen   Aye

### **D. Public Comment**

## **II. Consent Agenda**

### **A. Approve Minutes - Wednesday, August 2, 2023**

M. Candido made a motion to approve the minutes from CSCE Board Meeting on 08-09-23.

B. Kopenhagen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Candido Aye  
A. Prentiss Aye  
A. Alessandri Absent  
J. Pellegrine Absent  
B. Kopenhagen Aye

**B. August Check Register**

M. Candido made a motion to approve the August 2023 check register.

B. Kopenhagen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Kopenhagen Aye  
A. Prentiss Aye  
M. Candido Aye  
J. Pellegrine Absent  
A. Alessandri Absent

**III. Academic Excellence**

**A. Head of School Report**

The Head of School presented his monthly HOS report on student and staff activities and notable items of success.

**B. Enrollment Update**

B. Kopenhagen made a motion to amend the Enrollment Update agenda item to a voting item.

M. Candido seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Kopenhagen Aye  
A. Alessandri Absent  
A. Prentiss Aye  
M. Candido Aye  
J. Pellegrine Absent

B. Kopenhagen made a motion to reduce the enrollment projections to 185 for the 23-24 school year.

M. Candido seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Prentiss Aye  
A. Alessandri Absent

**Roll Call**

J. Pellegrine Absent  
M. Candido Aye  
B. Kopenhagen Aye

B. Kopenhagen made a motion to Charge school leadership to move forward with drafting a mid-year budget cut proposals for reducing 23-24 deficit and to move forward with developing two drafts of the operating budget including a staffing model for 2024 and beyond that reflects a positive operating budget for outward years.

M. Candido seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Kopenhagen Aye  
J. Pellegrine Absent  
M. Candido Aye  
A. Alessandri Absent  
A. Prentiss Aye

**IV. Development**

**A. 23-24 Fundraising Ask**

Merida Wilson-Wong led a discussion regarding the fundraising ask of the board for the 23-24 school year. Jessica Booker joined to discuss the Read-A-Thon.

**V. Finance**

**A. 2023-24 ConApp**

M. Candido made a motion to approve the 23-24 ConApp.

B. Kopenhagen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Alessandri Absent  
A. Prentiss Aye  
J. Pellegrine Absent  
M. Candido Aye  
B. Kopenhagen Aye

**B. 2022-2023 EPA Resolution**

B. Kopenhagen made a motion to Approve the 23-24 EPA Resolution.

M. Candido seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Candido Aye  
J. Pellegrine Absent

**Roll Call**

B. Kopenhagen Aye  
A. Prentiss Aye  
A. Alessandri Absent

**C. 2022-2023 Unaudited Actuals**

B. Kopenhagen made a motion to Approve the 2022-2023 Unaudited Actuals for submission to ACOE.

M. Candido seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Pellegrine Absent  
A. Prentiss Aye  
B. Kopenhagen Aye  
A. Alessandri Absent  
M. Candido Aye

**D. 2023-24 Fiscal Policies and Procedures**

The motion for approval died on the floor and the policy will be presented for approval at the next board meeting.

**VI. Governance**

**A. 23-24 Family Handbook**

Tabled until the next meeting.

**B. 23-24 Self-Harm Policy**

B. Kopenhagen made a motion to approve the 23-24 Self-Harm Policy.

M. Candido seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Kopenhagen Aye  
A. Alessandri Absent  
A. Prentiss Aye  
J. Pellegrine Absent  
M. Candido Aye

**C. 23-24 Title IX Policy**

B. Kopenhagen made a motion to approve the 23-24 Title IX Policy.

M. Candido seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Alessandri Absent  
B. Kopenhagen Aye  
M. Candido Aye  
J. Pellegrine Absent  
A. Prentiss Aye

**D. 23-24 Suicide Prevention Policy**

M. Candido made a motion to approve the 23-24 Suicide Prevention Policy.

B. Kopenhagen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Prentiss Aye  
A. Alessandri Absent  
M. Candido Aye  
J. Pellegrine Absent  
B. Kopenhagen Aye

**E. 23-24 Student Free Speech Policy**

B. Kopenhagen made a motion to approve the 23-24 Student Free Speech Policy.

A. Prentiss seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Prentiss Aye  
M. Candido Aye  
J. Pellegrine Absent  
A. Alessandri Absent  
B. Kopenhagen Aye

**VII. Closed Session Item**

**A. Public Employment (§ 54957) Title: Head of School & Director of Finance & Operations**

Closed session was held to discuss the agreements for the leadership roles at CSCE.

**VIII. Open Session Report Out Item**

**A. Head of School & Director of Finance & Operations 2023-2024 Report Out**

There was no report out from closed session.

**IX. Other Business**

**A.**

### **Next CSCE Board Meeting - Wednesday, October 11, 2023**

With the resignation of another board member, Dr. Prentiss asked for the current members to look for new members.

#### **B. Board Retreat Fall 2023 - Set the Date**

B. Kopenhagen made a motion to table the board retreat scheduling until the next meeting.

A. Prentiss seconded the motion.

Dr. Prentiss will reach out to board members to find out their availability.

The board **VOTED** to approve the motion.

#### **Roll Call**

A. Prentiss        Aye

B. Kopenhagen    Aye

J. Pellegrine     Absent

A. Alessandri    Absent

M. Candido       Aye

#### **X. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:12 PM.

Respectfully Submitted,  
A. Prentiss

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THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Community School for Creative Education, 2111 International Boulevard, Oakland CA 94606 510 686 4131.



**FOR MORE INFORMATION** For more information concerning this agenda or for materials relating to this meeting, please contact Community School for Creative Education, 2111 International Blvd., Oakland CA 94606, tel: 510 686 4131; em: [info@communityschoolforcreativeeducation.org](mailto:info@communityschoolforcreativeeducation.org). For copies of this agenda and for agendas and minutes of prior meetings, visit our website ([www.communityschoolforcreativeeducation.org](http://www.communityschoolforcreativeeducation.org)).