



## Scope of Work

**Service Provider:** **Calculus Roundtable** **Date:** 8/21/23  
*Calculus Roundtable is a fiscally sponsored project of the School Seed Fund*

**Address:** 2670 Union Avenue, Memphis, TN 38112  
EIN: 26-4477567

**Point of Contact:** Jim Hollis **Email:** [Jim@calcround.org](mailto:Jim@calcround.org) **Title:** Executive Director  
**CR Contact Phone:** 510-316-6084

**Project Name:** **CSCE 2023/24 School Year- Math Tutoring and Science for 8th grade cohort**

**Project Client:** Community School for Creative Education  
**District Contact:** Phillip Gedeon  
**District Contact Email:** [phillipg@communityschoolforcreativeeducation.org](mailto:phillipg@communityschoolforcreativeeducation.org)  
**District Contact Title:** Principal

**CDS:** 07-61796-0000000

**Project Dates/Times:** September 7 - May 31<sup>st</sup>, 2024, not including holidays, winter and spring breaks and testing weeks. Monday and Thursday afternoons from 2:05 to 4:15 or 4:30pm.

### MOU/Scope Summary

Calculus Roundtable (CR) will provide one hour of small group or 1:1 math tutoring to be followed by a hands-on STEM program which will cover a variety of topics such as sound engineering, BioMed and coding to up to 25- 8<sup>th</sup> grade students. Students will be building speakers and playing music over their speakers. In addition, students will see biomedical soundwaves generated from EKG and associated activities.

### Brief Description of Service Configuration

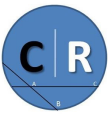
1 or 2 on-site instructors, Mondays and Thursdays from 2:05 -3: 05 for math tutoring and 3: 15 - 4:30pm for STEM hands on activities. (2 days per week for 60 min. math and 90-minute science sessions). There will be 4-6 math instructors available virtually to conduct small group tutoring. In person instructors will make sure that students are ready and logged on and possibly tutor as well, if required.

### Project Deliverables

CR will provide math tutoring and tangible STEM hands on activities and lessons delivered by trained staff.

### Measures of Success

- CR will provide Instructional Staff who have been trained in Calculus Roundtable pedagogy.
- CR will assign Instructional Staff who best fit the instructional unit being delivered
- Data Analysis of progress



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Exclusions  
None

## Client Obligations

1. Provide equipment such as charged laptops and headphones and internet access for all students.
2. Provide classroom and students at designated location and time.

### Time Period for CSCE 2023/24 School Year- Math Tutoring and Science for 8th grade cohort

**Mondays and Thursdays**

**2:05 - 3:05pm Math Thinking/Tutoring**

**3:05 - 4:30pm STEM Hands-on**

## Budget Items

	Item	Description	Qty	Unit Price	Total
1	<b>Math Tutoring</b>	Mondays and Thursdays - 60-minute sessions, Full year.4 to 6 instructors virtually plus 1-2 onsite.	100	\$ 50.00	\$ 5,000.00
2	<b>STEM Hands-On Learning - Full Year</b>	Mondays and Thursdays - 90-minute STEM instruction for up to 25 students.	1.5	\$ 8,400.00	\$ 12,600.00
3	<b>Project Management</b>	Project management (8%)	1	\$ 1,408.00	\$ 1,408.00
3	<b>Supplies</b>	Speaker kits/STEM kits (\$14.99 each), 3D T-shirts	25	\$ 595.00	\$ 595.00
4	<b>Miscellaneous</b>	Food and Snacks		\$ 200.00	\$ 200.00
		<b><i>SUBTOTAL</i></b>			<b>\$ 19,803.00</b>
		Discount for Title 1			-\$ 500.00
				<b>TOTAL</b>	<b>\$ 19,303.00</b>

The Authorized Signatures below constitutes an agreement of understanding and serve as a framework for this engagement proceed.

Jim Hollis Or CR designee

**August 21, 2023**

Date

Phillip Gedeon Or designee

Date



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