

APPROVED



## Clarksville Charter School

### Minutes

#### Regular Scheduled Board Meeting

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**Date and Time**

Wednesday April 27, 2022 at 6:30 PM

**Location**

Join Zoom Meeting

<https://sequoiagrove-org.zoom.us/j/4075258260>

Meeting ID: 407 525 8260

Passcode: 546272

One tap mobile

+ 14086380968,,4075258260# US (San Jose)

+ 16699006833,,4075258260# US (San Jose)

Dial by your location

+ 1 408 638 0968 US (San Jose)

+ 1 669 900 6833 US (San Jose)

+ 1 253 215 8782 US (Tacoma)

+ 1 346 248 7799 US (Houston)

+ 1 301 715 8592 US (Washington DC)

+ 1 312 626 6799 US (Chicago)

+ 1 646 876 9923 US (New York)

Meeting ID: 407 525 8260

Find your local number: <https://sequoiagrove-org.zoom.us/u/kcv9bkellW>

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“Meeting held pursuant to Government Code 54953 and emergency findings previously adopted by the Board”

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### **Directors Present**

Emily Allen (remote), Kelley Laliberte (remote), Keri Dalebout (remote), Lisa Jobe (remote), Tiffany Farley (remote)

### **Directors Absent**

*None*

### **Guests Present**

Darcy Belleza (remote), Jenell Sherman (remote), Julie Haycock-Cavender (remote), Katie Royer (remote)

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## **I. Opening Items**

### **A. Record Attendance/ Establish Quorum**

### **B. Approval to Continue to Meet Virtually**

Lisa Jobe made a motion to continue to meet virtually.

Tiffany Farley seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Call the Meeting to Order**

Emily Allen called a meeting of the board of directors of Clarksville Charter School to order on Wednesday Apr 27, 2022 at 6:32 PM.

### **D. Approval of Consent Agenda**

Kelley Laliberte made a motion to approve the Consent Agenda.

Keri Dalebout seconded the motion.

The Consent Agenda includes:

1. Approval of the Agenda
2. Approval of Minutes from March 30, 2022 Special Board Meeting
3. Expense Reimbursement Policy
4. Salary Schedule Placement and Advancement Policy
5. Animals at School Policy
6. Master Contracts 2022-2023
7. Vendor Agreements 2022-2023
8. Executive Director Evaluation Tool

The board **VOTED** unanimously to approve the motion.

Kelley Laliberte made a motion to approve the minutes from Special Board Meeting on 03-30-22.

Keri Dalebout seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Public Comments on Non-Agenda Items**

No public comments.

**F. Presentation of Executive Director's Report**

Jenell Sherman presented the *Executive Director's Report*.

**II. Finances**

**A. Approval of March Financials**

Lisa Jobe made a motion to approve March Financials.

Kelley Laliberte seconded the motion.

James Surmeian presented the March Financials.

The board **VOTED** unanimously to approve the motion.

**III. Operations**

**A. Approval of Resolution Regarding Staff Uniforms and Equipment**

Keri Dalebout made a motion to approve the Resolution Regarding Staff Uniforms and Equipment.

Kelley Laliberte seconded the motion.

Jenell Sherman presented the Resolution Regarding Staff Uniforms and Equipment.

There was discussion about:

- Requiring staff to purchase their own items, or additional items
- What will happen with returned items
- Working on budget and what funding streams will be used to pay for items

The board **VOTED** unanimously to approve the motion.

**IV. Governance**

**A. Approval of Reaffirmation of Governing Board Positions**

Lisa Jobe made a motion to approve Reaffirmation of Governing Board Positions.

Kelley Laliberte seconded the motion.

Jenell Sherman presented Reaffirmation of Governing Board Positions.

Emily Allen and Lisa Jobe are willing to participate in the Zoom Information Session.

New candidates apply by May 10, 2022.

Goal is to have elections at May meeting.

The board **VOTED** unanimously to approve the motion.

#### **B. Approval of Board Calendar 2022-2023**

Kelley Laliberte made a motion to approve Board Calendar 2022-2023.

Lisa Jobe seconded the motion.

Jenell Sherman presented the new calendar schedule format for 2022-2023.

Ideas discussed:

- Streamlining that the new format provides
- Return to in-person impact on meeting day for 2022-2023, Thursdays was mentioned
- Better productivity with in-person meetings
- Better public attendance with teleconferencing

The board **VOTED** unanimously to approve the motion.

#### **C. Approval of Meeting Date Changes for May and June 2022**

Keri Dalebout made a motion to approve Meeting Date Changes for May and June 2022 as noted.

Tiffany Farley seconded the motion.

Jenell Sherman presented date changes for Regular Scheduled Board Meetings to May 26, 2022 and June 2, 2022 at 6:30 PM.

The board **VOTED** unanimously to approve the motion.

#### **D. Board Goals Progress Report**

Board Goals Progress Report:

- Keri Dalebout has not attended any events but may attend graduation
- Kelley Laliberte has not attended any events but plans to attend graduation
- Lisa Jobe has attend NHS and JHVA events, bowling event
- Emily Allen has attended online class events, hiking groups
- Tiffany Farley has attended a field trip

### **V. Closing Items**

#### **A. Board Requests for Future Agenda Items**

Emily Allen requested to add Board Evaluation to May meeting.

Tiffany Farley wants Winter Break revisited on calendar 22-23 specifically for SPED and HSVA/JHVA finals.

**B. Announcement of Next Regular Scheduled Board Meeting**

Emily Allen announced the Next Regular Scheduled Board Meeting is May 26, 2022 at 6:30 PM.

**C. Adjourn Meeting**

Lisa Jobe made a motion to adjourn the Meeting.

Kelley Laliberte seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:57 PM.

Respectfully Submitted,  
Emily Allen

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Prepared by:  
Katie Royer

Noted by:

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Board Secretary

Public Comment Rules for Non-Agenda Items: Members of the public may address the Board on non-agenda items through the teleconference platform, Zoom, during the time allocation for public comment on nonagenda items. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board during this time or simply communicate orally your desire to address the Board when the Board asks for public comments on non-agenda items. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those members of the public are allotted 4 minutes each to accommodate translation time. By law, the Board is allowed to take action only on items on the agenda. However, the Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Public Comment Rules for Agenda Items: Members of the public may address the Board on agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board on that agenda item or simply

communicate orally your desire to address the Board when the Board asks for public comment on that item. Public comment will be allowed following the staff report, if any, on each agenda item. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per agenda item. If a member of the public utilizes a translator to address the Board, those members of the public are allotted 4 minutes each to accommodate translation time.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at (530) 927-5137 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).