



**Memphis Merit Academy
Board Meeting
MEETING MINUTES**

Date and Time

Thursday, February 16, 2023 @ 5:30 p.m.

Location: Memphis Merit Academy Charter School, 4775 American Way, Memphis, TN 38118

Topic: Memphis Merit Academy Board Meeting

*PUBLIC COMMENT AT MEMPHIS MERIT ACADEMY BOARD MEETINGS - An opportunity for the public to address the Board will be provided at the conclusion of the agenda. Members of the public who wish to speak on any item are requested to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak for a maximum of three (3) minutes, unless granted additional time at the discretion of the Board. Testimony shall be limited in content to matters pertaining to Memphis Merit Academy. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

I. Opening Items

A. Call to Order

The meeting was called to order at 5:34 p.m. by board chair, Melissa Moore. Chairperson Moore asked board secretary Angelia Allen to call the roll of board members and guests in attendance. After the roll call, it was determined that a quorum was present.

B. Record of Attendance

1. Melisa Moore - Chair (present)
2. Brad Schmiedicke - Immediate Past Chair (present)
3. Aurelia McBride Patterson - Vice Chair (present)
4. Angeliá Allen - Secretary (present)

* 8-44-102. Open meetings -- "Governing body" defined -- "Meeting" defined. (a)All meetings of any governing body are declared to be public meetings open to the public at all times, except as provided by the Constitution of Tennessee...(ii) The provisions of this subdivision (b)(1)(E) shall not be construed to require the disclosure of a trade secret or proprietary information held or used by an association or nonprofit corporation to which this chapter applies. In the event a trade secret or proprietary information is required to be discussed in an open meeting, the association or nonprofit corporation may conduct an executive session to discuss such trade secret or proprietary information; provided, that a notice of the executive session is included in the agenda for such meeting. (iii)As used in this subdivision (b) (1) (E): (a)"Proprietary information" means rating information, plans, or proposals; actuarial information; specifications for specific services provided; and any other similar commercial or financial information used in making or deliberating toward a decision by employees, agents or the board of directors of such association or corporation; and which if known to a person or entity outside the association or corporation would give such person or entity an advantage or an opportunity to gain an advantage over the association or corporation when providing or bidding to provide the same or similar services to local governments; and (b)"Trade secret" means the whole or any portion or phrase of any scientific or technical information, design, process, procedure, formula or improvement which is secret and of value. The trier of fact may infer a trade secret to be secret when the owner thereof takes measures to prevent it from becoming available to persons other than those selected by the owner to have access thereto for limited purposes.



Record of Attendance (continued)

5. Timore Belk (present)
6. LaShawn Lester (present)
7. Demetria Chandler (present)
8. Timore Belk (present)
9. Tressa Johnson (absent)
10. Talunja Prophet (absent)
11. Lakenna Booker - MMA HOS (absent)
12. Betty McCline - MMA Director of Operations
13. Ben Crowe - Edtec

II. Public Comment

- A. There were no comments from the public at this board meeting.

III. Agenda

A. Approval of Agenda

Board Chair Moore called for a motion to approve the meeting agenda. Mr. Lashun Lester made the motion. Ms. Aurelia Patterson offered the second to the motion. The motion to approve the agenda was approved by a unanimous vote.

A. Approval of Meeting Minutes

Board Chair Moore called for a motion to approve the meeting minutes. Mr. Lester made the motion. Ms. M. Patterson offered the second to the motion. The motion to approve the meeting minutes was approved by a unanimous vote.

B. Presentation of Monthly Financials

Ben Crowe from Edtec presented the monthly financials that included a review of MMA's current and forecast financial position. Mr. Crowe outlined the updates to the state's funding formula and the implications of those changes.

C. Approval of Monthly Financials

After the presentation from Edtec and board discussion, Chairperson Moore called for a motion to approve the January 2023 financials.

1. Brad Schmiedicke made a motion to approve the financials.
2. Timore Belk seconded the motion.
3. The Board VOTED unanimously to approve the motion.



D. Enrollment Policy Revisions

Director McCline provided an overview of requirements for specific to the lottery guidelines and statutory language to be added to the MMA Enrollment Policy. After the presentation and board discussion, Chairperson Moore called for a motion to approve the revised enrollment policy.

1. Aurelia Patterson made a motion to approve the enrollment policy.
2. Lashun Lester seconded the motion.
3. The Board VOTED unanimously to approve the motion.

E. Committee Updates

1. Finance/Facilities Included in HOS Report)

2. Development Committee Update

- The 5K Walk/Run fundraiser has been moved from Spring to Fall 2023 because the team needs more time to adequately plan the event. Sponsor packets will be sent. The event will be a “virtual” experience and is scheduled to take place on 9/23-9/30. More details to come.

3. Academic Committee Update (Included in HOS Report)

4. Governance Committee

- The by-laws will be updated by the Governance Committee.
- Tressa Johnson will introduce new board members
- Brad Schmiedicke will develop a grid that outlines board skillset
- am
- Real estate company that will manage the school property will need a separate board.
- Board members discussed the skillset needed for new board

F. HOS/COO Report

a. Student Recruitment – Bettye McCline

- 110 seats available; 98 applications; 330 is the total number of students enrolled.
- Lost 4 students due to teacher turnover.

b Academics – Ms. Young

- Prep for TN Ready will take place 4/17 – 5/5
- The 2nd and 3rd grade students will prepare for ENCASE testing in the winter.
- Summer School will start in June. MMA will host in-house summer camp.

c. Facilities Update

- The facilities team is preparing documents for the closing date for the loan on the property for the new school scheduled on 3/10/23.
- Team is securing state permits for demolition and construction.



- Blue Hub is working to ensure the project is on track.
- The new school is scheduled to be complete by March 2024. However, students and staff will not move in until the next school year.
- The current facility will be renovated to add 3 classrooms at a cost of \$15,000.
- Areas of Opportunity
 - 3 lead teachers
 - 1 interventionist (teacher-assistants)

IV. Adjourn Meeting

With no objections or further discussion, the meeting was adjourned at 6:42 p.m.

Respectfully Submitted,

Angelia Allen

Angelia Allen
MMA Board Secretary