



Memphis Merit Academy
AGENDA
09.15.22 Board Meeting

Date and Time

Thursday September 15, 2022 at 5:30PM

Location: Memphis Merit Academy Charter School, 4775 American Way, Memphis, TN 38118

Topic: Memphis Merit Academy Monthly Board Meeting

PUBLIC COMMENT AT MEMPHIS MERIT ACADEMY BOARD MEETINGS - An opportunity for the public to address the Board will be provided at the conclusion of the agenda. Members of the public who wish to speak on any item are requested to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak for a maximum of three (3) minutes, unless granted additional time at the discretion of the Board. Testimony shall be limited in content to matters pertaining to Memphis Merit Academy. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

Purpose	Presenter	Time
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I. Opening Items

5:30PM

A. Record Attendance and Guests

A. McBride

Board Members: Melisa Moore; Lashawn Lester, Aurelia McBride, Timorie Belk, Tressa Johnson, Talunja Prophet, Angela Allen

- **quorum present**

Guests: B. McCline, C. Young

B. Call to Order

M. Moore

By M. Moore at 5:45pm

II. Public Comment

A. Public Comment

B. Welcome

III. Agenda

A. Approval of Agenda

VOTE

M. Moore

Motion: Lashawn Lester

Second: Temorie Belk

no opposition

B. Approval of Minutes from prior Meetings

VOTE

M. Moore

Motion: Aurelia McBride

Second: Lashawn Lester

no opposition

C. Presentation of Monthly Financials -Edtec

a. Monthly Financials -August

B. Crowe/L.Booker

July and August combined fiscal information

- net \$331k decrease to projected operating income

-increase personnel costs in interventionist category

-currently under-enrolled by 23 students; effects state funding

-federal esser funding being shifted to next fiscal year funding → \$123k difference

-projections

- ended August with \$394, projected to end fiscal year with \$520k

- awaiting \$220k payment form charter school growth fund

* 8-44-102. Open meetings -- "Governing body" defined -- "Meeting" defined. (a) All meetings of any governing body are declared to be public meetings open to the public at all times, except as provided by the Constitution of Tennessee... (ii) The provisions of this subdivision (b)(1)(E) shall not be construed to require the disclosure of a trade secret or proprietary information held or used by an association or nonprofit corporation to which this chapter applies. In the event a trade secret or proprietary information is required to be discussed in an open meeting, the association or nonprofit corporation may conduct an executive session to discuss such trade secret or proprietary information; provided that a notice of the executive session is included in the agenda for such meeting. (iii) As used in this subdivision (b)(1)(E): (a) "Proprietary information" means rating information, plans, or proposals; actuarial information; specifications for specific services provided; and any other similar commercial or financial information used in making or deliberating toward a decision by employees, agents or the board of directors of such association or corporation; and which if known to a person or entity outside the association or corporation would give such person or entity an advantage or an opportunity to gain an advantage over the association or corporation when providing or bidding to provide the same or similar services to local governments; and (b) "Trade secret" means the whole or any portion or phrase of any scientific or technical information, design, process, procedure, formula or improvement which is secret and of value. The trier of fact may infer a trade secret to be secret when the owner thereof takes measures to prevent it from becoming available to persons other than those selected by the owner to have access thereto for limited purposes.



- \$200k line of credit repayment
 - 1st payment of \$100k in September and 2nd payment in October
- ESSER budgets will be submitted 9/16/22 → anticipated to begin receiving funds in November
 - ESSER 2 expires June 30, 2023
 - \$43,433 remaining
 - ESSER 3 expires June 30, 2024
 - \$402,624 for fiscal year 2023
 - \$114,056 for fiscal year 2024
- Risks, uncertainties, opportunities
 - enrollment is the main issue
- financial summary
 - received ALL outstanding FY22 federal reimbursements
 - \$400k from Charter School growth fund secured
 - prepare for facilities purchase and buildout
 - FY23 state facilities grant
 - 2022 was UP TO \$500k
 - try to expand fundraising capacity

D. Acceptance of Monthly Financials

VOTE

M. Moore

Motion: Tressa Johnson
Second: Talunja Prophet
approved by roll call vote

E. Committee Updates

DISCUSS

Committee Chairs

- a. Finance/Facilities Committee
 - continue student recruitment
 - finalize facilities purchase
- b. Development Committee
 - planning a 5k for the Spring
 - contact for 5k materials and branding via Timorie
 - link to Amazon Smile and select MMA as fundraiser
 - professional photography contact via Timorie
 - create sub-committee for events, i.e. 5k
- c. Academic Committee
 - first meeting set for 9/29/22 and every 4th Thursday of the month
- d. Governance Committee
 - new board member vetted by M. Moore, B. Scmedieke, and L. Booker
 - continuing to recruit new board members with various expertise
 - TRAINING push DUE 11/15/22**
 - materials have been distributed to the board
 - awaiting updated list of completion from Mr. Hammond
 - meeting 2nd Thursday of each month
 - registering to become members of the Tennessee Charter School Center

F. HOS Report

DISCUSS

L. Booker

- a. Enrollment Updates
 - General
 - 293/320 → 93%

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- partnered with Taylor Wiz for marketing
- radio advertisement is back up
- open houses
 - self regulation via use of Peace Corner in every room
 - weekly attendance rate averages at 93% for the 1st 6 weeks
 - tutoring set to launch schoolwide October 3, 2022
- areas of opportunity
 - special education services to be provided and increasing communications to families
 - attendance goal to be at 95% and increasing enrollment to 320 - currently at 293
 - teachers need development on grade level standard and data driven instruction WHILE balancing staff wellness
 - budget, talent management, and hiring
- b. Academic Updates
 - kindergarten
 - AT grade level for reading and math
 - 1st
 - ABOVE grade level in math
 - BELOW grade level in reading
 - 2nd
 - BELOW grade level in math and reading
 - 3rd
 - BELOW grade level in math, reading and science
 - 4th
 - BELOW grade level in math, reading and science
 - tutoring is needed to fill in these gaps
 - resources: community partners, seeding success
- c. Operational Updates
 - i. Facility Updates
 - received floor plans from archemania
 - working on closing checklist
 - ii. [Financial Scorecard Results](#)
 - 4.58; penalized for the timeliness of the audit
 - iii. [Operational Scorecard Results](#)
 - 4.77777778
- d. Successes & Area of Opportunity
 - successes
 - self regulation via use of Peace Corner in every room
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 - areas of opportunity
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G. Adjourn Meeting

adjourned at 6:56pm

M. Moore

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