



Memphis Merit Academy
AGENDA

04.21.22 Board Meeting Minutes

Date and Time

Thursday, April 21, 2022 at 5:30PM

Location

Memphis Merit Academy Charter School

Physical Location: 4775 American Way, Memphis, TN 38118

Virtual Stream of Meeting for COVID accommodations: <https://memphismeritacademy-org.zoom.us/j/5122515257>

Topic: Memphis Merit Academy Board Meeting

Join Zoom Meeting Available of live meeting for COVID-19 accommodations and physical location at 4775 American Way, Memphis, TN, 38118

<https://memphismeritacademy-org.zoom.us/j/5122515257> Meeting ID: 512 251 5257, One tap
mobile, +13126266799,, 5122515257# US (Chicago), +19292056099,, 5122515257# US (New York)

PUBLIC COMMENT AT MEMPHIS MERIT ACADEMY BOARD MEETINGS - An opportunity for the public to address the Board will be provided at the conclusion of the agenda. Members of the public who wish to speak on any item are requested to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak for a maximum of three (3) minutes, unless granted additional time at the discretion of the Board. Testimony shall be limited in content to matters pertaining to Memphis Merit Academy. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

Purpose

I. Opening Items

A. Record Attendance and Guests

Aurelia McBride
Timorie Belk
Brad Schmiedicke
Tressa Johnson
LaShawn Lester
Victoria Ragland

B. Call to Order

@5:39pm

Presenter

B. Schmiedicke

Time

5:30PM

B. Schmiedicke

II. Public Comment

A. Public Comment

B. Welcome

III. Agenda

A. Approval of Agenda

B. Approval of Minutes from [3.17.22 Board Meeting Minutes](#)

C. Acceptance of MMA Finances

DISCUSS

Edtec/Finance Committee

a. [March -Monthly Financials](#)

—conservative projections - only a few months of negative cash flow (May, June, July)

-use lines of credit if necessary; lower rate than selling receivables to Charter School Capital

-line of credit for \$400K declined due to loss forecasted in February MYP

-Request for the line of credit to be increase to \$250K to support deficits in May, June, July

* 8-44-102. Open meetings -- "Governing body" defined -- "Meeting" defined. (a) All meetings of any governing body are declared to be public meetings open to the public at all times, except as provided by the Constitution of Tennessee... (ii) The provisions of this subdivision (b)(1)(E) shall not be construed to require the disclosure of a trade secret or proprietary information held or used by an association or nonprofit corporation to which this chapter applies. In the event a trade secret or proprietary information is required to be discussed in an open meeting, the association or nonprofit corporation may conduct an executive session to discuss such trade secret or proprietary information; provided that a notice of the executive session is included in the agenda for such meeting. (iii) As used in this subdivision (b) (1) (E): (a) "Proprietary information" means rating information, plans, or proposals; actuarial information; specifications for specific services provided; and any other similar commercial or financial information used in making or deliberating toward a decision by employees, agents or the board of directors of such association or corporation; and which if known to a person or entity outside the association or corporation would give such person or entity an advantage or an opportunity to gain an advantage over the association or corporation when providing or bidding to provide the same or similar services to local governments; and (b) "Trade secret" means the whole or any portion or phrase of any scientific or technical information, design, process, procedure, formula or improvement which is secret and of value. The trier of fact may infer a trade secret to be secret when the owner thereof takes measures to prevent it from becoming available to persons other than those selected by the owner to have access thereto for limited purposes.



-HOS to engage with Pinnacle or Hope Credit Union to support the increase in line of credit and finalize steps to secure line of credit increase

-Finance committee suggest engagement with Pinnacle because of current line of credit

-\$221k outstanding ESSER funds not included in budget; anticipated to be paid out by **May 31, 2022**

b. MYP Budget Iteration FY 22-23

D. Approval of RFPs Cancellation

- | | | |
|---|------|----------------|
| a. LRK Contract for architecture | VOTE | B. Schmiedicke |
| b. GTG Contract for construction | VOTE | B.Schmiedicke |
| c. Termination of Purchase and Sale Agreement | VOTE | B.Schmiedicke |

-ALL ITEMS VOTED ON AT ONCE

-motion by Victoria Ragland

-seconded by Aurelia McBride

-approved with a roll call vote with no objections

-the goal is to purchase another property by the end of the next school year; we are in an active facilities search

-perpetual right to first offer of this property - 4775 American Way

-we are still in our current lease, have about 1.5 years left

E. Approval of Contracts/Purchases

VOTE

B. Schmiedicke

- a. Security
- b. Technology

STRUCK

F. Approvals

- | | | |
|--|------|---------------------------|
| a. School Calendar 2022-2023 | VOTE | B. Schmiedicke /B.Mccline |
|--|------|---------------------------|
- MMA will retain fail break even though SCS is not
 - Spring break and thanksgiving break to match SCS
 - 13 stockpile days - for inclement weather
 - 180 instructional days – extended past memorial day holiday
 - motion to approve by Tressa Johnson
 - seconded by Victoria Ragland
 - approved with no objections

G. Review of Policies and Bylaws

- | | | |
|------------------------------------|---------|---------------------------|
| a. Policy and Bylaws Review | DISCUSS | T. Johnson/B. Schmiedicke |
|------------------------------------|---------|---------------------------|
- i. Voting (Proxy)School Calendar DRAFT
 - a board member can designate another board member to vote for them, but it must be in writing
 - ii. Terms
 - staggered terms—3 years from the date of appointment or until a successor is selected
 - no more than 3 consecutive terms (9 years)
 - officers may serve no more than 3 terms in the same office
 - iii. Recommendations for New Members
 - iv. Volunteer Policy & Training
 - VERITAS TRAINING
 - v. [Title IX](#) (adoption of SCS policy)
 - vi. Upcoming Nominations for Offices
 - need nominations by May meeting to vote in June to be prepared to move into roll at August meeting

H. Committee Updates

DISCUSS

B.Mccline

-Academic Committee: school calendar; TCAP testing underway; Kindergarten promotion scheduled for May 27th

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- Development Committee: corporate giving is a priority for the next school year; Double Good raised over \$30k; Charter School Growth Fund decision is pending - would remove all projected issues - for June 2022
- Governance Committee: board membership, officers, etc

I. HOS/DOO Report

- a. Facilities
 - 4835 American Way (Suits U building)
 - 1.25 million with an immediate move out
 - Suits U wants to stay for 5 years, but they are negotiating this
 - may have to look at other zip codes outside if 38118
- b. Student Recruitment
 - 300 students projected next year
 - option to increase by 10%
 - all seats filled for 2nd, 3rd and 4th; only 18 seats available for Kinder and 1st
 - 220 students returning
- c. Staff Recruitment
 - adding Director of Lower School
 - 4 academic teachers
 - all teachers returning
- d. ESSER Updates
- e. Academic Achievement
- f. Fundraising and Development Plan
- g. Compliance
 - i. Calendar Final Draft
 - ii. Annual Board Training
 - iii. Staff and Student Handbooks
 - iv. State Testing
 - 1. WIDA Assessment March 10-11, 2022
 - 2. TCAP Alt Assessment March 21- April 1, 2022
 - 3. TCAP Assessment Grades 2-3 April 18-April 29, 2022

J. Adjourn Meeting

- motion by Victoria Raglan
- seconded by Tressa Johnson
- adjourned at 7:00pm

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