**Memphis Merit Academy**

**AGENDA**

**08.28.2021 Board Meeting**

**Date and Time**

Saturday, August 28, 2021 at 9:00AM

**Location**

Memphis Merit Academy Charter School

Physical Location: 4775 American Way, Memphis, TN 38118

Virtual Stream of Meeting for COVID accommodations: <https://memphismeritacademy-org.zoom.us/j/5122515257>

**Topic:** Memphis Merit Academy Board Meeting

Join Zoom Meeting Available of live meeting for COVID-19 accommodations and physical location at 4775 American Way, Memphis, TN, 38118

<https://memphismeritacademy-org.zoom.us/j/5122515257>Meeting ID: 512 251 5257,One tap mobile,+13126266799,,5122515257# US (Chicago),+19292056099,,5122515257# US (New York)

PUBLIC COMMENT AT MEMPHIS MERIT ACADEMY BOARD MEETINGS - An opportunity for the public to address the Board will be provided at the conclusion of the agenda. Members of the public who wish to speak on any item are requested to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak for a maximum of three (3) minutes, unless granted additional time at the discretion of the Board. Testimony shall be limited in content to matters pertaining to Memphis Merit Academy. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda. Purpose Presenter Time

**I. Opening Items 9:00AM**

 **A.** Record Attendance and GuestsB. Schmiedicke

 **Present: A. Allen; T. Johnson, A. McBride, L. Lester, T. Belk, V. Ragland, K. Gibbs, M. Moore, B. Schmeidicke**

 **Absent: D. Williams, K. Dixon, T. Prophet**

 **Guests: L. Booker; B. McCline**

 **B.** Call to Order B. Schmiedicke

 **9:10am**

**II. Public Comment**

1. Public Comment

**NONE**

1. Welcome

**III. Agenda**

1. **Approval of Agenda VOTE** B. Schmiedicke

**Motion to approve by V.Ragland; seconded by A. Allen; no opposition**

1. **Presentation of Monthly Financials -Edtec**
	1. Year end ReportB. Blosser
2. **Acceptance of Monthly Financials VOTE**

**Motion to approve by V. Ragland; seconded by A. Allen; approved by a roll call vote with no opposition**

1. **Resolution to Engage in Purchase of Facility DISCUSS/VOTE** B. Schmiedicke
	1. [4775 American Way LOI](https://docs.google.com/document/d/1kdJrio7oDiaCANfPjKX05iFBppgwvvCE/edit?usp=sharing&ouid=107773636697489919193&rtpof=true&sd=true)
	2. Resolution

 -Purchase of and renovation of facility would allow the school to save money versus current lease payment

 -Neighbor set to renew lease in February 2022 but the landlord has paused those negotiations due to our soft interest

 -$2-2.5mil purchase price for entire facility

 -$3mil in anticipated renovations

-HOPE Federal Credit union and Blue Hub Capital are wanting to assist with purchase and renovation along with Pyramid Peak

 -Families want the school to remain in the current location

 -HOS believes location is optimal and that we have community support to remain in the location

 **Motion to approve by A. Allen; seconded by M. Moore; approved by a roll call vote with no opposition**

1. **HOS Report**
	1. ESSER 3.0 Budget

--reimbursed after expenditure

--has been sent to SCS for approval

* 1. SCS OCS [Financial Scorecard](https://drive.google.com/file/d/1-6ridUzPkr7yQ8VS-VMikWtePeBFgJdD/view?usp=sharing) and [Operations Scorecard](https://docs.google.com/spreadsheets/d/1f-kkLpnoFibe0tjB1ETpOWMNK3Gg5uFN/edit?usp=sharing&ouid=106377409732667393029&rtpof=true&sd=true)

--4.82 out of 5 in first year being rated on the financial scorecard; based on enrollment variation and cashflow days on hand at 53 instead of 60

--4.937 out of 5 on operations scorecard;areas of improvement are student mobility and student info

* 1. Enrollment Updates

 --234 students currently enrolled, projected to be at 246

 --looking to add smaller Kinder class, 8 potential families to recruit and enroll by Labor Day

* 1. Construction Updates

--in process, looking to be released from construction on 9/5/21

* 1. COVID Re-entry & Management
		1. CLP, Governor Lee’s Order, SCHD & CDC, Staff Re-entry

 --15 cases this week, staff and students; 5 students recovered

 -new cases not within the school, but due to weekend exposure, etc.

 --nurse has conducted 161 COVID tests within past month

 --Family Merit Council meeting with Charles Lapsley and advising parents on monitoring and reporting

 --CLP is how school responds to COVID, located on website

 --Gov. Lee and opt out - no parents have wanted to opt out

 --Poplar Healthcare will begin bi-weekly testing of students next week

 --virtual learning COULD be leveraged, but only temporarily, only for 7 days

 -would require waiver from Dept. of Education or makeup like snow days

 **A. Adjourn Meeting**

 **Motion to approve by T. Johnson; seconded by L. Lester; no opposition**

 **adjourned at 11:19am**

**Memphis Merit Academy**

**AGENDA**

**08.28.2021 Board Retreat**

**Date and Time**

Saturday, August 28, 2021 at 10:00AM-12:00PM

**Location**

Memphis Merit Academy Charter School

Physical Location: 4775 American Way, Memphis, TN 38118

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**Topic:** Memphis Merit Academy Board Retreat

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 Purpose Presenter Time

**I. Opening Items 10:00AM**

 **A.** Record Attendance and GuestsB. Schmiedicke

**Present: A. Allen; T. Johnson, A. McBride, L. Lester, T. Belk, V. Ragland, K. Gibbs, M. Moore, B. Schmeidicke**

 **Absent: D. Williams, K. Dixon, T. Prophet**

 **Guests: L. Booker; B. McCline**

 **B.** MISSION L. Booker

**III. Agenda** L. Booker

1. **Organizational Goals and Priorities -10 MINUTES**
	1. **IMPACT**
	2. **Strategic Planning -** [**MMA Charter Application**](https://drive.google.com/file/d/1FGd2YC66TyL0xdW4pot900a3rJyFy8Pv/view?usp=sharing) **(current strategic plan)**
		1. What implications does COVID re-entry have on our current strategy plan?
2. **Current Officers Acknowledgement and Duties -5 MINUTES** L. Booker
	1. **Current Officers**
		1. **Chair -** Brad Schmeidicke
		2. **Vice Chair-** Melisa Moore
		3. **Treasurer-** Victoria Ragland
		4. **Secretary -** Kathy Gibbs & Aurelia Mcbride
3. **Committee Chair Elections & Calendar Breakout Sessions -15 MINUTES** Committee Chairs
* *Who will lead the committee to accomplish the committee work?*
* *When will you all meet regularly to accomplish the committee work?*
* *Have you communicated this to the larger board?*
* *Has the committee done a quick overview of the Board Scope & Sequence?*

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| --- | --- | --- | --- | --- |
| *Action Item* | *Governance Committee*  | *Finance Committee*  | *Academic Committee*  | *Development Committee*  |
| *Members*  | *Aurelia McBride**Tressa Johnson**Kacy Dixon**Melisa Moore, advisory* | *Victoria Ragland* *Angelia Allen* *Brad Schmiedicke* *Darron Williams**Kacy Dixon*  | *Lashawn Lester* *Kathy Gibbs* *Timorie Belk* *Melisa Moore* | *Tressa Johnson* *Timorie Belk* *Talunja Prophet* |
| *Monthly Meeting Dates*  | *1st Wednesday at 12pm* | *4th Friday at 9am* | *4th Thursday at 12pm* | *TBD* |
| *Chair*  | *Tressa Johnson* | *Victoria Ragland*  | *Kathy Gibbs and Melisa Moore* |  |
| *Takes minutes in committee meeting and submits to committee chair* | *Aurelia McBride* |  | *To be determined*  | *To be determined*  |

* 1. **Committee Calendars**
	2. [**Board Scope and Sequence**](https://docs.google.com/document/d/1CQ2h0DMvTWbuhM2jFOwFKmaXrUav23xaKsG0QgR_0HU/edit?usp=sharing)
1. [**Board Self-Evaluation**](https://docs.google.com/document/d/1wlz_CsNa7L-Vopx7HWPyfxE6tddhDzeI/edit?usp=sharing&rtpof=true&sd=true) **- 30 minutes**
2. **Board Training -** 1 HOUR **-**[**Board ONTrack Training**](https://pages2.boardontrack.com/tennessee-2019) **- Charter Board Fundamentals; You must complete the email survey to receive credit.**

**Reminders**

* All board members MUST complete all training by Oct. 15th.
* New members must complete at least 6 hours of training. Returning members must complete at least 4 hours of training.
1. **Adjournment**

 **adjourned at 12:04 pm**

**THERE WILL BE LIGHT REFRESHMENTS PROVIDED FOR OUR TIME TOGETHER.**