**Memphis Merit Academy**

**MEETING MINUTES**

**Board Meeting**

**Date and Time**

Thursday, June 18, 2020 @ 5:30 p.m.

**Location**

Memphis Merit Academy Charter School

via is inviting you to a scheduled Zoom meeting.

**Topic:** Memphis Merit Academy Board Meeting

Join Zoom Meeting

<https://zoom.us/j/5122515257>

Meeting ID: 512 251 5257

PUBLIC COMMENT AT MEMPHIS MERIT ACADEMY BOARD MEETINGS - An opportunity for the public to address the Board will be provided at the conclusion of the agenda. Members of the public who wish to speak on any item are requested to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak for a maximum of three (3) minutes, unless granted additional time at the discretion of the Board. Testimony shall be limited in content to matters pertaining to Memphis Merit Academy. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

**List of Directors**

1. Brad Schmiedicke - Chair (absent)
2. Darron Williams- Vice Chair (absent)
3. Teresa Barnhill- Interim Secretary (present)
4. Angelia Allen- Treasurer (present)
5. Kacy Dixon (absent)
6. Kathy Gibbs (absent)
7. Talunja Prophet (absent)
8. Aurelia McBride (present)
9. Melisa Moore (absent)
10. Victoria Ragland (absent)

**Guests Present**

Tamika Kemmons-Ford

**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

B. Ms. Allen called the meeting of the Board of Directors of Memphis Merit Academy

Charter School to order on Thursday, June 28, 2020 @ 5:37 p.m. via a virtual Zoom call. A quorum was not present.

**II. Public Comment**

**A. Public Comment**

No Public Comment

**III. Agenda**

**A. Approval of Agenda**

No quorum for approval.

**B. Approval of 5.21.2020 Meeting Minutes**

No quorum for approval.

**C. Presentation and Acceptance of Monthly Financials**

N. Rab presented the monthly financials as well as the year-to-date financials and the annual budget for the upcoming fiscal year.

No quorum for approval.

**D. Approval of Annual Budget**

No quorum for approval.

**E. Contract Approvals**

* 1. [WIRED Renewal](https://drive.google.com/file/d/1P6PuXYf1k4BEuXIWWvtsE5dlOCaqY7Cj/view?usp=sharing)
  2. [Sweetgrass Counseling Services](https://drive.google.com/file/d/1k5RL_rpwqFF42zy4lt1vfoONNZdNvNz0/view?usp=sharing)

L. Booker, HOS, presented information for each and will send via email for electronic vote/approval.

**F. Head of School (HOS) Update**

* 1. Academic Achievement

MMA moved over 50% of Tier 2 students to Tier 1 (January data)

80.3% of scholars were on track to meet their end of year STEP goals in January

50% of scholars had met their end of year growth targets for their grade level by January

0% of scholars were expelled from school

23% of MMA special education scholars were fully released form their IEPs (100% males)

350+ hours of professional development for teachers and staff

100+ of families had access to distance learning (NO DIGITAL DIVIDE)

MMA students outpaced other ALL Memphis partner schools in annual STEP growth

* 1. [COVID-19 School Re-entry Plans](https://drive.google.com/file/d/1PHPnyHnr11zUMnVlvg-BMMaT7sZsOSa4/view?usp=sharing)

Parent Survey uncovered some families may elect to keep their children at home and participate in distance learning.

Some services simply cannot be offered at home—i.e. special education and other at risk or priority scholars

* 1. Enrollment: 100% (35 on wait list) 46% live in Parkway Village/Oakhaven area.

3% Hispanic

* 1. Staffing 100%

Would love to have bi-lingual staffing for communication with ELL families.

* 1. Development

Relationship building with Charter School Growth Fund

Pyramid Peak may cover the cost of renovations depending on cost. TBD

Goals: 1. Create a cash reserve. 2. Balance out operating income to become more sustainable.

* 1. Other updates:

Audit will take place after June 30. Annual report due in October.

Sign has been replaced (from tornado in 2019). Insurance covered part of the cost to replace and reinstall.

**IV. Other Business (**as needed**)**

1. Finance Committee Additional Updates
2. Governance Committee Updates L. Booker for M. Moore

* Board manual in progress

1. Academic Achievement Updates See HOS Update above
2. Development Committee Updates T. Barnhill

* Development plan in progress

**V. Adjourn Meeting**

1. L. Booker, HOS, will send all items up for vote/approval to Board via email for electronic vote/approval.
2. Acting Cahir A. Allen adjourned meeting at 6:36PM

Respectfully Submitted,

Teresa Barnhill (Secretary)