



CARDINAL McCLOSKEY
COMMUNITY CHARTER SCHOOL

Cardinal McCloskey Community Charter School
Board of Trustees Meeting Minutes
February 7, 2023

The meeting was called to order by James McCarthy at 6:06pm

Roll Call was conducted by Reva Gershen Lowy

	<u>Present</u>	<u>Absent</u>
James McCarthy	x	
Dr. Audrey Erazo-Trivino	x	
Angel Audiffred	x	
Dr. Reva Gershen-Lowy	x	
Sr. Patricia Broderick	x	
Jennifer Vasquez	x	
Dr. William Ursillo	x	

Guests: Kamlesh Singh, Leslie Cruz

Charter School Staff: Jennifer Fedele, Christian Adamkiewicz, Grace Bendick, Eleanor Hurdle, Althea Benloss, Dr. Anne DeVivio

Agenda:

A motion was made by William Ursillo and seconded by Dr. Reva Gershen Lowy to accept the agenda as presented. The motion was carried unanimously.

Minutes:

A motion was made by Dr. Aubrey Erazo-Trivino and seconded by Jennifer Vasquez to accept the minutes of the January 7, 2023 board meeting. The motion was carried unanimously.

Principal's Report:

The Principal's Report was submitted by Jennifer Fedele. She touched on academic highlights. Parent surveys have increased and followed Jill's recommendation to get more information from different places. Second round of formal observations are being conducted and looking at places where we need specific growth for each individual teacher. Lesson plans now include "sanctuary" which can be found in Curriculum Corner. ELL students are working on multi century phonics and are using the MaxScholar program. The K-2nd graders have done their interim-learning assessments and have made a lot of progress in all grades. Running record assessments are complete and are working on making turnaround times. The goal is for it to be



something a lot closer to 1-2 days to get a better understanding of what's working or not working and then adjust accordingly. For the next few weeks, Reading Specialists and Instructional Specialists are currently focusing on 3rd & 4th grade to pick up on key points, restating questions, math exams and overall process getting on paper. New staff orientations are now being built upon because orientations are usually done in August (12 days), but since new staff joined during the school year we are noticing a gap. Directors of Curriculum are now ensuring that all teachers are taking ownership of the generated data. New workshops in Curriculum Corner are based on the response received from staff surveys of what PDs they are interested in. The 3rd & 4th graders have completed their ELA diagnostic which will be shared to the Academic Committee. Upper grades did the simulated ELA & Math exams last week for 4 days last week.

Committee Reports:

Finance Committee

Dr. Reva Gershen-Lowy submitted the Finance Committee report and was presented to the Board by Leslie Cruz. Leslie Cruz discussed the Finance Committee meeting updates. The data provided were from the January and February expenses. Some highlights and summaries were provided. Dr. Reva updated us on the lawyer that is representing us to the DOE with reference to the Charter School planning grant. We have processed all of our invoices for reimbursement and there is approximately \$300,000 that are not paid so are in the lawsuit with 7 other Charter Schools. At this point there is no decision rendered in terms of whether we will get reimbursement until at least December of 2023. They are currently at the point where they are putting all the documents together so both groups of lawyers can meet and come decide. Lawyer will keep us posted. Second quarter finances will be submitted to CSI on a timely basis.

Academic Committee

William Ursillo submitted the Academic/Sanctuary Committee. William Ursillo presented the Sanctuary Committee meeting discussions and shared that the committee reviewed the Accountability Plan and some of the amendments that were being suggested after the CSI visit. Some things that were referenced was to move testing from iReady to NWA, goals of the sanctuary model, staffing due to some of the positions that are vacant. Data that's being collected were shown and how the goals of the Accountability Plan are being met. Concerns of the recertification process were also addressed such as who should write the renewal; whether it will be a consultant or members of the team.

Governance Committee

Jim McCarthy submitted the Governance Committee Report. He mentioned the highlighted items found in the committee meeting minutes. Discussed the number of issues that



overlap such as the Accountability Plan. Jim will be meeting with Mark who is our contact person for the school website and touch on changes that need to be made. The school website should be as presentable and accurate as possible.

Ad Hoc Committee on Charter Renewal

Angel Audiffred updated the board that the Ad Hoc Committee officially has a full committee. Audrey Erazo-Trivino and Mary Anne DeVivio decided to take on the task of becoming members.

Discussion Items:

- Jim McCarthy discussed the lease amendment that our Board Counsel has been discussing with the legal counsel of the Dominican Sisters & Cardinal McCloskey Community Services about the long vision of getting lease assistance from the DOE. They recommend that there be an amendment to the lease that is still a work in process but will be helpful to support the revenue stream which would help support the dollars that can contribute to the education of the children.
- The accountability that we have is still being worked on. The board will need to have a proposal to CSI that they would amend or change the accountability factors.

Action Items:

N/A

Partner's Report:

Updates were presented by William Ursillo. School psychologist is seeing 5 students for individual therapy. CMCCS has a great celebration of Black History. We are currently waiting on the approval of the Office of Mental Health for the clinic to open at the school. Recruitment efforts are already in motion.

New Business:

N/A

Public Comment:

Executive Session:

A motion was made by Jim McCarthy and seconded by Aubrey Erazo-Trivino to enter Executive session at 6:56pm for the purpose of discussing a contract issue.



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Roll Call:

James McCarthy	yes
Dr. Audrey Erazo-Trivino	yes
Angel Audiffred	yes
Dr. Reva Gershen-Lowy	yes
Sr. Patricia Broderick	yes
Jennifer Vasquez	yes
Dr. William Ursillo	yes

The motion to leave the Executive session was made by William Ursillo and seconded by Audrey Erazo-Trivino at 7:28pm

Roll Call:

James McCarthy	yes
Dr. Audrey Erazo-Trivino	yes
Angel Audiffred	yes
Dr. Reva Gershen-Lowy	yes
Sr. Patricia Broderick	yes
Jennifer Vasquez	yes
Dr. William Ursillo	yes

The motion was approved unanimously.

Adjournment:

The meeting was adjourned at 7:29pm.

Next Meeting: March 7, 2023 at 6:00pm.