



**CARDINAL McCLOSKEY**  
COMMUNITY CHARTER SCHOOL

**Cardinal McCloskey Community Charter School**

**Board of Trustees Meeting Minutes**

**May 2, 2023**

1. The meeting was called to order by James McCarthy at 6:00pm
2. Roll Call was conducted by Reva Gershen-Lowy

	<u>Present</u>	<u>Absent</u>
James McCarthy	x	
Dr. Audrey Erazo-Trivino	x	
Angel Audiffred	x	
Dr. Reva Gershen-Lowy	x	
Sr. Patricia Broderick	x	
Jennifer Vasquez	x	
Dr. William Ursillo		x

Guests: Kamlesh Singh, Leslie Cruz

Charter School Staff: Jennifer Fedele, Christian Adamkiewicz, Grace Bendick, Latasha Green, Stephany Gonzalez, Dr. Mary Anne DeVivio

**3. Agenda:**

A motion was made by Dr. Aubrey Erazo-Trivino and seconded by Angel Audiffred to accept the agenda as presented. The motion was carried unanimously.

**4. Approval of Minutes:**

A motion was made by Dr. Reva Gershen-Lowy and seconded by Angel Audiffred to accept the minutes of the April 4, 2023 board meeting. The motion was carried unanimously.

**5. Principal's Report:**

The Principal's Report was submitted by Jennifer Fedele. Principal Fedele particularly noted

- a. The Spring Academy added instructional time for students.
- b. NYS testing protocols
- c. Improvement of data collections
- d. A grant for extended summer learning
- e. Sanctuary training
- f. Dates for Moving-Up ceremonies.
- g. June meeting information re. ELL, IEP students – and behavior reports

**6. Committee Reports**

**Finance Committee:** Dr. Reva Gershen-Lowy submitted the Finance Committee report. Leslie Cruz reviewed the most current financial spreadsheet. The opportunity was given for comment on ESSER II projected initiatives. The account for the parent's organization was presented.

**Academic/Sanctuary Committee:** Dr. Reva Gershen-Lowy presented the Academic/Sanctuary report. She updated the board on how the Sanctuary Model has been implemented within the school.

**Governance Committee:** Jim McCarthy presented the Governance report. Particularly referenced was the possibility of reviewing the staff compensation procedures.

**Ad Hoc Renewal Committee:** Angel Audiffred presented the Ad Hoc Renewal Committee report.

- 7. Discussion Items:** 'Annual Board Meeting' items such as the 2023-24 board meeting calendar and the election of officers was discussed, as well as the extension of the terms of officer for Sr Patricia Broderick, William Ursillo and James McCarthy enabling a set month-day termination date for all members.

**8. Action Items:**

- A motion for election of officers was made by Dr. Reva Gershen-Lowy and seconded by Angel Audiffred. The motion was approved unanimously.

Chair  
Vice Chair  
Secretary  
Treasurer

James McCarthy  
Angel Audiffred  
Reva Gersehen-Lowy  
Jennifer Vasquez

Academic Committee Chair  
Finance Committee Chair  
Governance Committee Chair  
Ad Hoc Renewal Committee Chair

William Ursillo  
Reva Gershen-Lowy  
James McCarthy  
Angel Audiffred

- A motion was made by James McCarthy and seconded by Angel Audiffred to approve the 2023-24 board meeting calendar as presented. The motion was approved unanimously.

Tuesday, June 6, 2023 at 5pm  
Tuesday, August 1, 2023 at 5pm  
Tuesday, September 5, 2023 at 5pm  
Tuesday, October 3, 2023 at 5pm  
Tuesday, November 11, 2023 at 5pm  
Tuesday, December 5, 2023 at 5pm  
Tuesday, January 9, 2024 at 5pm  
Tuesday, February 6, 2024 at 5pm  
Tuesday, March 5, 2024 at 5pm  
Tuesday, April 2, 2024 at 5pm  
Tuesday May 7, 2024 at 5pm (Annual meeting)  
Tuesday, June 4, 2024 at 5pm

**End of Terms of Office:**

Dr. Audrey Erazo-Trivino	6/30/2025
Jennifer Vasquez	6/30/2025
James McCarthy	6/30/2026
Dr. Reva Gershen-Lowy	6/30/2024
Angel Audiffred	6/30/2024
Patricia Broderick	6/30/2026
William Ursillo	6/30/2025

9. **Partner's Report:** Dr. Reva Gershen-Lowy presented the Partner's report. She updated the board on a Spring event CMCS hosted at the school. The school received a grant for \$2,800 which was used to order red and white polo shirts for students. The board expressed its great gratitude for the contributed services made available by CMCS, particularly Margaret Medina, to improve school operations.
10. **New Business:** Jim McCarthy made a motion to authorize the acceptance of the 990 form to delegate the Chair of the Finance Committee to review and authorize submission. Dr. Audrey Erazo-Trivino seconded the motion. The motion was approved unanimously.
11. **Public Comment:** There was no comment.
12. **Adjournment:** The meeting was adjourned at 7:00pm.

**The next meeting will be June 5, 2023 at 5pm**