

DRAFT



## Community School for Creative Education

### Minutes

#### CSCE Special Board Meeting

---

##### **Date and Time**

Wednesday June 21, 2023 at 6:00 PM

##### **Location**

2111 International Blvd., Oakland, CA 94606

##### **Join Zoom Meeting**

<https://us06web.zoom.us/j/86855177854?pwd=MzAxZG1XOWZGWU1WSFFISHF2YXh5dz09>

Meeting ID: 868 5517 7854

Passcode: CSCE2111

Grace Pang

300 Estudillo Ave, San Leandro, CA 94577

Martha Candido

22241 S Garden Ave Apt.4 Hayward ca 94541

Dr. Allegra Allesandri Pfeifer

1430 N street Sacramento CA 95814

---

**Rudolf Steiner, Motto of Social Ethics, 1920 (at end of first full year of first Waldorf School founded 1919)**

The healing social life is found when in the mirror of each human being the whole community finds its reflection, and when in the community the strength of each one is living.

---

La vida social saludable se encuentra cuando en el espejo de cada ser humano la comunidad entera se encuentra reflejada y en la comunidad vive la virtud de cada uno.

尋找到健康之社交生活, 就是當每個人對著鏡子 能從整個社區的影像中找到自己的反映, 這樣在社區內每人都能活出精彩。

Heilsam ist nur, wenn Im Spiegel der Menschenseele sich bildet die ganze Gemeinschaft Und in der Gemeinschaft Lebet der Einzel Seele Kraft

### **Objective and 5 BIG GOALS**

*CSCE annual objective is reaching 80% proficiency in ELA and Math for all student groups grades 3-8 measured by NWEA MAP.*

*To achieve this school-wide objective over the next two years, the CSCE has FIVE BIG GOALS*

- Goal #1:** Develop Waldorf-inspired, Common Core-aligned and equity-focused curriculum;
- Goal #2:** Test and document Waldorf-inspired, Common Core-aligned practices as measured in student and adult learning outcomes;
- Goal #3:** Maintain a well-operated school environment in Operations, HR and Budget;
- Goal #4:** Maintain effective community outreach (including parents, community partners, policy and research community); and
- Goal #5:** Launch long-term fundraising strategy for scale-up with financial stability

---

#### **Directors Present**

A. Alessandri (remote), A. Prentiss, B. Kappenhagen, M. Candido (remote)

#### **Directors Absent**

A. Barnes

#### **Directors who arrived after the meeting opened**

B. Kappenhagen

#### **Guests Present**

K. Palmore (remote), P. Gedeon (remote)

---

### **I. Opening Items**

#### **A. Record Attendance**

## B. Call the Meeting to Order

A. Prentiss called a meeting of the board of directors of Community School for Creative Education to order on Wednesday Jun 21, 2023 at 6:07 PM.

A. Prentiss made a motion to move the closed session to the end of the agenda.

M. Candido seconded the motion.

The board **VOTED** to approve the motion.

### Roll Call

A. Barnes Absent

M. Candido Aye

A. Alessandri Aye

A. Prentiss Aye

B. Kappenhagen Absent

## II. Closed Session Item

### A. "Public Employment (§ 54957) Title: Head of School & Director of Finance & Operations"

Closed session was held to discuss the employment agreements for the Head of School and the Director of Finance & Operations.

## III. Open Session Report Out Item

### A. Head of School & Director of Finance & Operations Contract for 2022 - 2023

M. Candido made a motion to accept the charge and structure of the committee to continue to evaluate the employment agreements for the Head of School and Director of Finance & Operations. The work shall be completed by August 18th.

A. Alessandri seconded the motion.

The board **VOTED** to approve the motion.

### Roll Call

A. Alessandri Aye

B. Kappenhagen Aye

M. Candido Aye

A. Barnes Absent

A. Prentiss Abstain

A. Alessandri made a motion to extend the employment agreement for the Head of School through August 18th while the committee reviews the employment agreement.

M. Candido seconded the motion.

The board **VOTED** to approve the motion.

### Roll Call

A. Prentiss Abstain

B. Kappenhagen Aye

A. Alessandri Aye

**Roll Call**

M. Candido Aye

A. Barnes Absent

B. Kappenhagen will reach out to the Director of Finance & Operations to discuss their employment agreement.

**IV. Consent Agenda**

**A. May 17th board meeting minutes**

M. Candido made a motion to approve the minutes from May 17th CSCE Board Meeting on 05-17-23.

A. Alessandri seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Candido Aye

A. Alessandri Aye

A. Prentiss Aye

B. Kappenhagen Absent

A. Barnes Absent

**B. June 17th board meeting minutes**

M. Candido made a motion to approve the minutes from June 17th - CSCE Board Retreat on 06-17-23.

A. Alessandri seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Barnes Absent

A. Alessandri Aye

M. Candido Aye

A. Prentiss Aye

B. Kappenhagen Absent

**V. Academic Excellence**

**A. CSCE 2023-2024 Instructional Minutes**

A. Alessandri made a motion to approve the instructional days/minutes for the 2023-2024 school year.

M. Candido seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Alessandri Aye

A. Barnes Absent

A. Prentiss Aye

**Roll Call**

M. Candido Aye  
B. Kopenhagen Absent

**VI. Finance**

**A. 23-24 Budget Presentation Review**

Kimberly Palmore presented a review of the board approved budget for the 2023-2024 school year.

**VII. Governance**

**A. Wellness Policy Presentation**

B. Kopenhagen arrived at 6:46 PM.  
A. Alessandri made a motion to approve the Wellness Policy updated in June of 2023.  
M. Candido seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

A. Barnes Absent  
M. Candido Aye  
A. Prentiss Aye  
A. Alessandri Aye  
B. Kopenhagen Aye

**B. Board Meeting Dates for Summer**

Special board meeting dates were added for July 12th at 6pm and August 9th at 6pm.

**C. Officers and Election Process**

Dr. Anastasia Prentiss led a discussion regarding the board officer position election process.

**D. Board Member Job Description Finalization for 2023-2024**

Dr. Anastasia Prentiss led a discussion regarding the board member job description. The description will be reviewed and finalized and brought before the board for approval at the next board meeting.

**E. Board Member New Term - Martha Candido**

A. Alessandri made a motion to approve the renewal of the membership term for board member Martha Candido.  
B. Kopenhagen seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

M. Candido Abstain  
A. Alessandri Aye  
A. Barnes Absent  
A. Prentiss Aye  
B. Kopenhagen Aye

**F. New Board Member Nomination - Jennifer Pellegrine**

B. Kopenhagen made a motion to approve the nomination for board membership for Jennifer Pellegrine.

M. Candido seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Barnes Absent  
B. Kopenhagen Aye  
A. Prentiss Aye  
A. Alessandri Aye  
M. Candido Aye

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:52 PM.

Respectfully Submitted,  
A. Prentiss

---

**Documents used during the meeting**

- 2023\_05\_17\_board\_meeting\_minutes.pdf
  - 2023\_06\_17\_board\_meeting\_minutes.pdf
  - CSCE Instructional Minutes 23-24.pdf
  - Budget Presentation 6.17.23.pdf
  - CSCE Wellness Policy Presentation 6.17.23.pdf
  - CSCE Wellness Policy Updated 6.17.23.pdf
  - New CSCE Board Governance Board Job Description 11.10.2022.pdf
  - PELLEGRINE\_JENNIFER\_Resume.pdf
-

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Community School for Creative Education, 2111 International Boulevard, Oakland CA 94606 510 686 4131.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact Community School for Creative Education, 2111 International Blvd., Oakland CA 94606, tel: 510 686 4131; em: [info@communityschoolforcreativeeducation.org](mailto:info@communityschoolforcreativeeducation.org). For copies of this agenda and for agendas and minutes of prior meetings, visit our website ([www.communityschoolforcreativeeducation.org](http://www.communityschoolforcreativeeducation.org)).