

THE MAIN STREET ACADEMY

GOVERNANCE COMMITTEE

**VIRTUAL MEETING AGENDA**

THURSDAY SEPTEMBER 16TH, 2021 @6:30 PM

2861 LAKESHORE DRIVE

PROJECTED DURATION: 1 HOURS AND 3 MINUTES

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**WELCOME AND CALL TO ORDER** 1 MIN

The meeting will be called to the order.

**AGENDA ITEMS** 60 MIN

1) Overview of Items Addressed Last Meeting

2) Governance Committee Roles

- Keep Minutes; Prepare Agenda; Run Meeting in the Absence of Committee Chair
- Send Reminders to the Governing Board Members at the conclusion of every board meeting to track minutes and donations.
- Document Review - Each Governing Board Member will select a "project"/document review for consideration and presentation to the Committee
- Lead the discussion/planning to create an OnBoarding Policy
- Lead the discussion/planning for a succession plan

3) Letter of Assurance - Fulton County Review

4) Propose Dropbox as the system needed to house board documents. - One login shared per committee.

## NEW BUSINESS/FUTURE BUSINESS 1 MIN

Next meeting, each member will select and/or be assigned to a policy for review.

## ADJOURNMENT 1 MIN

Ending of the meeting.