

THE MAIN STREET ACADEMY  
GOVERNANCE COMMITTEE  
REGULAR MEETING MINUTES  
TUESDAY AUGUST 18TH, 2020 @12:00 PM

2861 LAKESHORE DRIVE

PROJECTED DURATION: 1 HOURS AND 0 MINUTES

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ATTENDANCE SUMMARY

Name	Status	Arrival Time	Departure Time
Kristal Ramirez	present	On Time	At Adjournment
Heather Wells	present	10 Minutes Late	At Adjournment
Satonja Gilbert Scott	present	On Time	At Adjournment
Kristin Jackson	present	On Time	At Adjournment

## AGENDA ITEMS

Governance Committee Minutes

Start: 6:30 p.m.

Present: Kristal Ramirez, 6:30 p.m.; Satonja Scott, 6:30 p.m.; Kristin Jackson, 6:30 p.m.; Heather Wells, 6:41 p.m.

Adjourn @ 7:40 p.m.

1. Welcome and Call to Order –
2. Approval of Governance Committee Minutes for July 21, 2020. – **Motion by Kristin Jackson – Seconded by Satonja Scott**
3. 2020-2021 School Year Priorities –
  - a. Understanding Our Duties (Page 6 of the Governing Board Manual):
    - i. Election Process
    - ii. Succession Planning
    - iii. Prep of Applicants for Board Application and Interviews
    - iv. Board Member Training
    - v. Performance of Board
1. Individual Member Performance (Monitor Progress Towards Goals)

2. Committee Performance – Monitor Progress Towards Goals)

- vi. Adhere to all laws and District Policies

1. Update Policy with Amendment

2. Strategic Plan

4. Board Member Training

a. New Member Training

b. Existing Member Training

5. Performance of the Board

a. Set A Dates for Each Member to Share Individual Goals for the 2020-2021 Year.

- i. Date to Identify Goal:

- ii. Updates (Quarterly?):

b. Set A Dates for Each Committee to Share Goals.

- i. Strategic Plan (See below)

- ii. Date to Identify Goal:

- iii. Updates (Quarterly?):

6. Adhere to Policies

a. Strategic Plan:

- i. Page 7 of the Manual: "President of the Governing Board may request that certain or all committee chairs prepare a report for presentation at the August meeting or whenever appropriate, that lays out their strategic goals for the committee for the upcoming academic school year."

- ii. Request has been made

- iii. Need timeline.

b. Proposal for *Action Item* to be Ready by Next Week and Included in Governance Committee Report for Review

1. Considerations: Illness, Attendance, Masks, Communicate with Teachers;

2. Parent and Student Health Commitment (When School Starts).

3. Additional Consideration

c. 2019-2020 Existing Policy Updates:

- i. Date needs to be changed to 2020-2021

- ii. How do we acknowledge receipt from parents? Principal Parker said that she was looking into this last meeting. Any updates?

- iii. On page 2 – revise date to current

- iv. One page 4 (no change but needs to be addressed in COVID19 Policy Changes

- v. TOC has 41 pages, only 39 pages

vi. Page 5 says 15 minutes reading and Page 9 says 20 minutes reading. Needs to be consistent.

7. Collect biographical information, photos and contact information from all members.
8. New Business
9. Adjournment - ***Motion by Heather Wells, Seconded by Satonja Scott***

## THE MEETING WAS ADJOURNED

The meeting adjourned at approximately 5:47 pm

### **Passed Motion:**

Motion to adjourn

### **Discussion:**

There was no notable discussion on the motion.