

THE MAIN STREET ACADEMY
GOVERNANCE COMMITTEE
REGULAR MEETING MINUTES
SATURDAY JANUARY 19TH, 2019 @12:00 PM

2861 LAKESHORE DRIVE

PROJECTED DURATION: 1 HOURS AND 12 MINUTES

ATTENDANCE SUMMARY

Name	Status	Arrival Time	Departure Time
Farrah Brown	present	On Time	At Adjournment
Jennifer Fine	not present		
Rebecca Dearolph	present	On Time	At Adjournment
Heather Wells	present	On Time	At Adjournment

WELCOME AND CALL TO ORDER

Once a quorum is established, the meeting will be called to order.

APPROVAL OF AGENDA

So that there is agreement between committee members on the agenda, and the amount of time spent on the meeting, the committee shall vote to approve an agenda for the meeting. To the best of its ability, it will follow that agenda, and allow for the chair to move the committee through the agenda as specified.

Passed Motion:

Approve the agenda as submitted

By: **Heather Wells** Seconded by: **Rebecca Dearolph**

Discussion:

There was no notable discussion on the motion.

AGENDA ITEMS

1) Review Governance Committee Goals for 2018-2019 School Year

-Remind all committees to use Charter Board for committee agendas and minutes and reports.

-Farrah will continue to work on gathering biographical information including photos and contact information for all board members. Information will be gathered and given to the Communications Committee to keep the website and all other

publications current.

-Rebecca is using the Governance Committee Calendar of Annual Responsibilities & Events to make sure the Governing Board is in Compliance. The board has an updated report from GCSA showing where we stand for compliance, and Rebecca has emailed asking for information regarding the online webinars for people who need to make up hours of training.

-Heather is monthly sending out reminder emails to board members to track their volunteer hours.

-Rebecca and Heather will follow up on action items from the Full Board training we received on January 19, 2019 regarding ongoing compliance, training, and recruiting.

-Heather has one potential new board member to recruit.

2) Review the language of the current By Laws for TMSA and change the language to remove the Teacher Rep and PTO Rep from being ex-officio members so they do not have to adhere to the annual training requirements. Sections 2.6 and 2.8 of the bylaws. Vote to change the language

-Heather is sending a red-lined revision of our by-laws to Elisa Falco for her input and advice on a language revision for our ex-officio board members. Our committees goal is to have this as an action item for the whole board at our January Board meeting.

3) Discuss recruitment plans for new Board members.

a. Post to Social Media sites

- Rebecca will post to the various social media sites next week.

b. Announce at a PTO meeting - Farrah will announce that the board is seeking new applicants for Governing Board,

c. Board Bank recruiting

-Rebecca will reach out to Jeff Homan for the most current Board Bank list and begin recruiting from this list.

d. Edit the application for the current year

-Rebecca will edit the current Application and send it to the Governance Committee for review and posting.

e. Discuss a plan for vetting and interviewing potential new board members.

- Once we have a potential slate of candidates we will schedule one on one interviews in March.
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f. Timeline for recruiting, interviewing, vetting, and beginning the new term.

-The work will begin immediately with the goal of having a slate of potential board members to interview by the end of February.

- 4) Reach out to current board members to determine if they will continue serving as a board member next year.
- Heather will reach out to all current board members to gauge interest in returning for another year of service to the board.
- 5) Go over the annual duties of Governance Committee members to make sure we are on track with what needs to be going on.

Proposed Motion:

Approve amending the By Laws for TMSA to remove the Teacher Rep and PTO Rep from being ex-officio members of the Board.

Discussion:

There was no notable discussion on the motion.

NEW BUSINESS

1. Governance Committee is working on scheduling the Committee Consolidation schedule.
2. Heather will reach out to Elisa to ask for dates on when she can come meet with us for the Committee Consolidation meeting to help set goals and a calendar of events for the rest of this year.

ADJOURNMENT

Ending of the meeting.

Passed Motion:

Motion to end the Governance Committee meeting at 2:47.

By: **Farrah Brown** Seconded by: **Heather Wells**

Discussion:

There was no notable discussion on the motion.

THE MEETING WAS ADJOURNED

The meeting adjourned at approximately 2:48 pm

Passed Motion:

Motion to adjourn

By: **Farrah Brown** Seconded by: **Heather Wells**

Discussion:

There was no notable discussion on the motion.