

THE MAIN STREET ACADEMY
GOVERNING BOARD
REGULAR MEETING MINUTES
TUESDAY OCTOBER 25TH, 2022 @7:00 PM

2861 LAKESHORE DRIVE

PROJECTED DURATION: 1 HOURS AND 10 MINUTES

ATTENDANCE SUMMARY

Name	Status	Arrival Time	Departure Time
Kristin Jackson	present	On Time	At Adjournment
Chanel Recasner	present	On Time	At Adjournment
Mitch Foster II	present	On Time	At Adjournment
Carla Wagner	not present		
Kristal Ramirez	present	On Time	At Adjournment
Heather Wells	not present		
Satonja Gilbert Scott	present	On Time	At Adjournment
Brittany Dunn	present	On Time	At Adjournment
Dr. Kimberly Walker-Browner	not present		
Kenya Morris	present	On Time	At Adjournment
Kanetha Stephens	present	On Time	At Adjournment
Shameka Smith	present	On Time	At Adjournment
Nkiruka Onyia	present	On Time	At Adjournment

APPROVAL OF AGENDA

So that there is agreement between board members on the agenda, and the amount of time spent on the meeting, the board shall vote to approve an agenda for the meeting. To the best of its ability, it will follow that agenda, and allow for the chair to move the board through the agenda as specified.

Passed Motion:

Approve the agenda as submitted. 7:08PM

By: **Mitch Foster II** Seconded by: **Shameka Smith**

Discussion:

There was no notable discussion on the motion.

PUBLIC COMMENT

Our Public Comment period is for members of the public to address the board. Each member of the public may sign up to comment at the meeting, and will be allotted two minutes. The board will listen, but may not directly respond to any comments. Our meetings are open to the public and public record. As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately.

APPROVAL OF MINUTES FROM SEP 27, 2022

Passed Motion:

Approve the minutes as submitted.

By: **Shameka Smith** Seconded by: **Chanel Recasner**

Discussion:

There was no notable discussion on the motion.

APPROVAL OF MINUTES FROM AUG 30, 2022

Passed Motion:

Approve the minutes as submitted, with the noted corrections in the discussion below.

By: **Mitch Foster II** Seconded by: **Chanel Recasner**

Discussion:

Corrections:

Shameka Smith - Present.

Nkiruka Oneyia - Present

Kenya Morris - Present.

Adjournment was 9:15PM

PRINCIPAL REPORT

The school leader reports on the status of the school.

- Recognition of Fulton County Legacy Honorees's.
- Review of September employee superlatives.
- Most valuable parent and grandparent recognized.
- Overview of GA STEM Conference presentation, which concluded today and occurred in Athens, GA for the past two days.
- Review of new education partnerships - UGA Extension.
- Review of school attendance profile. Current attendance at 94%, the goal is 96%.
- Annual charter report has been submitted to Fulton County.
- Review of Leader in Me program - survey to be completed by end of month.

- November calendar highlights reviewed.
- Thanksgiving Holiday reminder November 21-25.

FINANCE COMMITTEE REPORT

-Staffing

- Fully Staffed.

-PTO Financials

- \$2,914 - Ending Balance.

Fundraising Reviewed:

- Annual Fund review and TMSA Bookfair

-CFO Financial Reports - August & September

- Fulton County paid October payment on September 30. We will smooth this out in the financials for the actual month it was to be paid.
- Using past twelve rolling expenses, we have 80 days cash on hand.
- SCSC Comprehensive Performance Framework - Meet or exceed all metrics.
- GA DOE - Comprehensive Performance Framework - Meet or exceed all metrics.

-Facilities

- Brightview Landscaping provider contract begins on November 1.
- Bristol Facilities Company awarded contract for janitorial services commencing November 1.

-FY23 Amended Budget

- Capital Improvement Project: Safety Concern: Football Stadium Stairs Repair and Renovation - Compliance with ADA.
- Tentative Discussion about adding two school buses for student trips - \$156,680.
- Purchase two buses. NO drivers or insurance contemplated.
- Currently, our ability to secure buses is difficult due to limited availability.

Discussed and reviewed the audit report.

Reviewed annual letter of assurance.

Passed Motion:

Motion to approve up to \$215,000 for Capital Improvement Project to include the Football Stadium Access Walkways and ADA Ramp as a portion of the FY23 Facilities and Maintenance Budget.

By: **Mitch Foster II** Seconded by: **Shameka Smith**

Discussion:

Second was actually by Onyia.

Passed Motion:

Approve requested addition of line item 10-2700 - Student Transportation Services, for FY23 Budget up to \$185,000.

By: **Kristal Ramirez** Seconded by: **Mitch Foster II**

Discussion:

There was no notable discussion on the motion.

Passed Motion:

Approve the FY23 budget as presented including a surplus of \$252,486.

By: **Mitch Foster II** Seconded by: **Shameka Smith**

Discussion:

There was no notable discussion on the motion.

Passed Motion:

Accept the letter of assurance for the 2022-23 term and certifying the boards compliance thereto.

By: **Kristal Ramirez** Seconded by: **Mitch Foster II**

Discussion:

There was no notable discussion on the motion.

Passed Motion:

Accept the procedures as presented in our auditors letter dated Sept 21, 2022.

By: **Mitch Foster II** Seconded by: **Shameka Smith**

Discussion:

Seconded by Onyia.

Passed Motion:

Accept the financial reports through September as presented by our external CFO and accepted during finance committee last week.

By: **Mitch Foster II** Seconded by: **Chanel Recasner**

Discussion:

There was no notable discussion on the motion.

PRESIDENT'S REPORT & FUTURE BUSINESS

This report is made by the governing board President.

Planning to defer the December board meeting unless an urgent item arrives, and then we will have a special called meet as needed. All committee chairs are urged to secure any items that require a motion to be completed before our next meeting in November.

A full review of board member compliance will be conducted prior to the November 29th meeting.

REMINDER to Chairs to update charter boards with future meetings.

THE MEETING WAS ADJOURNED

The meeting adjourned at approximately 8:30 pm

Passed Motion:

Motion to adjourn

By: **Mitch Foster II** Seconded by: **Satonja Gilbert Scott**

Discussion:

There was no notable discussion on the motion.