

THE MAIN STREET ACADEMY

GOVERNING BOARD REGULAR MEETING MINUTES TUESDAY JULY 26TH, 2022 @7:00 PM

2861 LAKESHORE DRIVE

PROJECTED DURATION: 1 HOURS AND 42 MINUTES

ATTENDANCE SUMMARY

Name	Status	Arrival Time	Departure Time
Kristin Jackson	present	On Time	At Adjournment
Chanel Recasner	present	On Time	At Adjournment
Mitch Foster II	present	On Time	At Adjournment
Carla Wagner	present	On Time	At Adjournment
Kristal Ramirez	present	On Time	At Adjournment
Heather Wells	not present		
Satonja Gilbert Scott	present	On Time	At Adjournment
Brittany Dunn	not present		
Dr. Kimberly Walker-Browner	not present		
Farand Dolland	present	On Time	At Adjournment

WELCOME AND CALL TO ORDER

APPROVAL OF THE AGENDA

Passed Motion:

Approve the agenda as presented.

By: **Mitch Foster II** Seconded by: **Kristal Ramirez**

Discussion:

No discussion

APPROVAL OF MINUTES

The Governing Board met on Tuesday June 28th, 2022 @7:00 PM for what was scheduled to be a 1 hours and 42 minutes long meeting. Present: Satonja Gilbert Scott, Heather Wells, Farand Dolland, Chanel Recasner, Kim Walker, Brittany Dunn, Bridgett Bell, Carla Wagner, Kristal Ramirez Not Present: Kristin Jackson, Jennifer Fine, Mitch Foster II The members considered the following items: 1. Welcome and Call to Order 2. Approval of the Agenda 3. Approval of Minutes from May 31, 2022 4. Public Comment 5. Principal Report 6. Academic & School Performance Committee Report 7. Faculty Report 8. Finance Committee Report 9. Communications Report 10. Governance Committee Report 11. President's Report 12. Future Business 13. Amend the Agenda 14. Executive Session The committee considered 8 motions, of which 8 passed, and 0 failed: 1. Approve the agenda as presented. (passed) 2. Approve the minutes as presented. (passed) 3. Authorize the Executive Director to distribute the Governor's Stipend as follows: all teachers (\$2,000), all leadership (\$2,000), all support staff (\$1,000), all part-time staff (\$500), and resigned staff (\$0). If an employee resigns before December 31, 2022, the funds will be deducted from the employee's final paycheck. (passed) 4. Increase instructional budget from \$300,000 to \$450,000. (passed) 5. Motion to Approve the identified Officers for the Upcoming 2022-2023 Year (passed) 6. Amend the agenda to include an executive session. (passed) 7. motion to hire Chad Owes as incoming Executive Director (passed) 8. To leave ES (passed) The meeting adjourned at 10:55PM

Passed Motion:

Approve the minutes as presented.

By: **Chanel Recasner** Seconded by: **Kristal Ramirez**

Discussion:

No discussion

PUBLIC COMMENT

Our Public Comment period is for members of the public to address the board. Each member of the public may sign up to comment at the meeting, and will be allotted two minutes. The board will listen, but may not directly respond to any comments. Our meetings are open to the public and public record. As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately.

PRINCIPAL REPORT

The school leader reports on the status of the school.

1. Review of Mission Statement
2. Review of important dates upcoming and recently passed.
3. Review of Parent-Student Handbook - and our active policies.
4. Reminder of our uniform policy, which is also located on our website.
5. Shoe policy - Updated
6. Discussion - Plaid shirts may be out of stock at some venues, and ties are required.
7. The website and the active policy will be updated.
8. Any religious or other necessary exceptions should be directed to the school administration.
9. Reminder that early morning drop-off is not permitted for the safety of our students.
10. Schedules remain the same as last school year (8AM to 3:20).
11. For the first week of school we will start release around 3PM to give a week for adjusting to the process for everyone.
12. Reminder that we are full "STEAM" ahead with our steam and other innovative and enrichment programming.
13. There is a need to develop more and deeper partnerships to enrich and enhance the overall offering.
14. A detailed review of our flight path forward.

ACADEMIC & SCHOOL PERFORMANCE COMMITTEE REPORT

This report is submitted by the ASPC Chair.

REPORT FROM FINANCE COMMITTEE

The Finance Committee met on Tuesday July 19th, 2022 @6:00 PM for what was scheduled to be a 0 hours and 56 minutes long meeting. Present: Mitch Foster II, Dr. Chad Owes, Virginia Smith, Kimnese Abdul-Salaam, Ishmael Abdul-Salaam Not Present: Laura Calloway, Brittany Dunn, Kim Walker, Tequila Douglas The members considered the following items: 1. Report from Finance Committee 2. Approval of Agenda 3. Financial Review The committee considered 4 motions, of which 4 passed, and 0 failed: 1. approve as submitted. (passed) 2. Approve the agenda as submitted (passed) 3. Authorize the Executive Director to amend to Fulton County FY23 Salary Scale for teaching and non-teaching staff. (passed) 4. Increase Principal's and Executive Directors spending authority to \$25,000 for budgeted items, and amend board policy to issue corporate credit cards to each. (passed) The meeting adjourned at 8:01PM

Notes from Tonight's Meeting Below - We incorporated the Executive Director Report with this report, led by Dr. Owes.

General Updates

- Mortgage paid off.
- Janitorial Services Contract review
- 1st Level of the building project is completed.
- Virginia will remain on as a consultant until the audit is closed.

SFA Grant.

Staffing - we have 6 open positions.

Facilities -

- Seeking RFPs for replacement of external stairs causing a safety concern.
- RFP for HVAC system
- Much of the summer repairs are completed.

Teachers and Staff Salaries

- Discussion about moving to FY23 Fulton County Scale
- QBE funds will increase by approximately \$1MM.

Passed Motion:

Authorize the Executive Director to amend to Fulton County FY23 Salary Scale for teaching and non-teaching staff. (passed in finance)

By: **Mitch Foster II** Seconded by: **Kristal Ramirez**

Discussion:

Discussion insured about

Passed Motion:

Increase Principal's and Executive Directors spending authority to \$25,000 for budgeted items, and amend board policy to issue corporate credit cards to each. (passed in finance)

By: **Mitch Foster II** Seconded by: **Chanel Recasner**

Discussion:

There was no notable discussion on the motion.

FACULTY REPORT

This report comes from the staff elected faculty member to the board.

None submitted

COMMUNICATIONS REPORT

- Supporting all back-to-school and recruiting initiatives
- 2022 - 2023 Governing Board web page is updating, pending new board members
- Pre-planning is underway to kick-off TMSA's inaugural Annual Fund at the 2022 Curriculum Night scheduled on September 1, 2022

GOVERNANCE COMMITTEE REPORT

1. Governance Committee Meetings
2. Second Thursday, 6:00 pm.
3. Commitment of New Committee Members
4. Presentation of Candidates for the Board(Kenya M. Morris; Nkiruka Onyia; Shameka N. Smith; Kanetha Stephens; and Anthony Williams)

MINUTES:

- Introduction of new board candidates.

- Shameka - Parent
- Kenya - Parent
- Nkiruka - Parent
- Anthony - Parent
- Kanetha - Non-Parent

Passed Motion:

all presented potential candidates as new members of the TMSA Board.

By: **Kristal Ramirez** Seconded by: **Mitch Foster II**

Discussion:

There was no notable discussion on the motion.

Passed Motion:

Approve bylaw amendments as presented.

By: **Mitch Foster II** Seconded by: **Kristal Ramirez**

Discussion:

There was no notable discussion on the motion.

PRESIDENT’S REPORT

This report is made by the governing board President.

- Thank you for attending tonight’s meeting.
- We are committed to providing a hybrid model so that all persons can participate in our meetings.
- The board meetings will follow the schools rules for masks and on-site attendance.
- We encourage all board members to participate on the first day of school - August 8th.
- New Board Member Orientation upcoming.
- Board Mixer
- Wear blue or red for the next board meeting so that we can do photographs for the website.
- Over the next year, we would like to focus on
- corporate partnerships.
- We have materials available through Lisa Simon as needed.
- supporting our staff and making sure the public fully understand the organization structure of the business.

FUTURE BUSINESS

- Updated FY23 Budget
- New Board Committee Commitments
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THE MEETING WAS ADJOURNED

The meeting adjourned at approximately 8:31 pm

Passed Motion:

Motion to adjourn

By: **Satonja Gilbert Scott** Seconded by: **Mitch Foster II**

Discussion:

There was no notable discussion on the motion.