

THE MAIN STREET ACADEMY

GOVERNING BOARD REGULAR MEETING MINUTES TUESDAY OCTOBER 27TH, 2020 @7:00 PM

2861 LAKESHORE DRIVE

PROJECTED DURATION: 3 HOURS AND 5 MINUTES

ATTENDANCE SUMMARY

Name	Status	Arrival Time	Departure Time
Farrah Brown	present	On Time	At Adjournment
Cheryl Parker	present	On Time	At Adjournment
Bridgett Bell	present	On Time	At Adjournment
Dr. Kelly Johnson	present	On Time	At Adjournment
Kristal Ramirez	present	On Time	At Adjournment
Satonja Gilbert Scott	present	On Time	At Adjournment
Kristin Jackson	present	On Time	At Adjournment
Willie G. Davis, Jr.	present	On Time	At Adjournment
Dr. Olamide Moore	present	On Time	At Adjournment
Ishmael Abdul-Salam	present	On Time	At Adjournment
Mitch Foster II	present	On Time	At Adjournment
Kelly Brokenburr	present	On Time	At Adjournment
Carla Wagner	present	On Time	At Adjournment
Heather Wells	present	On Time	At Adjournment
Jennifer Fine	present	On Time	At Adjournment

APPROVAL OF AGENDA

So that there is agreement between board members on the agenda, and the amount of time spent on the meeting, the board shall vote to approve an agenda for the meeting. To the best of its ability, it will follow that agenda, and allow for the chair to move the board through the agenda as specified.

Passed Motion:

Approve the agenda as submitted

By: **Mitch Foster II** Seconded by: **Farrah Brown**

Discussion:

There was no notable discussion on the motion.

PUBLIC COMMENT

No Public Comment to address the board.

APPROVAL OF MINUTES FROM OCTOBER 17, 2020

The Governing Board met on Saturday October 17th, 2020 @9:00 AM for what was scheduled to be a 0 hours and 35 minutes long meeting. Present: Farrah Brown, Bridgett Bell, Dr. Kelly Johnson, Satonja Gilbert Scott, Willie G. Davis, Jr., Mitch Foster II, Kelly Brokenburr, Heather Wells Not Present: Cheryl Parker, Kristal Ramirez, Kristin Jackson, Dr. Olamide Moore, Ishmael Abdul-Salam, Carla Wagner, Jennifer Fine The members considered the following items: 1. Approval of Agenda 2. TMSA Return to Work COVID Employee Handbook The committee considered 2 motions, of which 2 passed, and 0 failed: 1. Approve the agenda as submitted (passed) 2. Approve the proposed TMSA Return to Work COVID Employee Handbook. (passed) The meeting adjourned at 9:06AM

Passed Motion:

Approve October 17th Minutes as submitted

By: **Dr. Kelly Johnson** Seconded by: **Farrah Brown**

Discussion:

There was no notable discussion on the motion.

APPROVAL OF MINUTES FROM OCTOBER 7, 2020

The Governing Board met on Wednesday October 7th, 2020 @6:00 PM for what was scheduled to be a 0 hours and 35 minutes long meeting. Present: Farrah Brown, Cheryl Parker, Bridgett Bell, Kristal Ramirez, Satonja Gilbert Scott, Kristin Jackson, Willie G. Davis, Jr., Ishmael Abdul-Salam, Mitch Foster II, Heather Wells Not Present: Dr. Kelly Johnson, Dr. Olamide Moore, Kelly Brokenburr, Carla Wagner, Jennifer Fine The members considered the following items: 1. Approval of Agenda 2. 2020-2021 Fulton County letter of Assurance 3. 2020-2021 TMSA Re-Opening The committee considered 3 motions, of which 3 passed, and 0 failed: 1. Approve the agenda as submitted (passed) 2. Approve the letter of Assurance, execute and return to Fulton County. (passed) 3. Approve 2020-2021 re-opening plan in response to the Covid19 pandemic. (passed) The meeting adjourned at 7:14PM

Passed Motion:

Approve October 7th Minutes as submitted

By: **Kristal Ramirez** Seconded by: **Mitch Foster II**

Discussion:

There was no notable discussion on the motion.

APPROVAL OF MINUTES FROM SEPTEMBER 29, 2020

The Governing Board met on Tuesday September 29th, 2020 @7:00 PM for what was scheduled to be a 2 hours and 6 minutes long meeting. Present: Farrah Brown, Bridgett Bell, Dr. Kelly Johnson, Kristal Ramirez, Satonja Gilbert Scott, Kristin Jackson, Willie G. Davis, Jr., Dr. Olamide Moore, Ishmael Abdul-Salam, Mitch Foster II, Kelly Brokenburr, Carla Wagner, Heather Wells, Jennifer Fine Not Present: Cheryl Parker The members considered the following items: 1. Call to Order 2. Approval of Agenda 3. Public Comment 4. Approval of Minutes from Sep 17, 2020 5. Approval of Minutes from Aug 25, 2020 6. Finance Committee Report 7. Principal Report 8. Faculty Report 9. Academic & School Performance Committee Report 10. Governance Committee Report 11. PTO Update 12. Communications Report 13. President's Report 14. Future Business The committee considered 7 motions, of which 5 passed, and 0 failed: 1. To Approve Meeting Agenda (passed) 2. Approve the minutes as submitted (proposed) 3. Approve the minutes as submitted (proposed) 4. Approve a one time stipend for pandemic support related to back to school not to exceed \$5,143. (passed) 5. Approve the proposal to upgrade the HVAC controller system not to exceed \$45,000 (passed) 6. Motion: Approve the proposal to upgrade water heater system not to exceed \$45,000. (passed) 7. Approve the FY20 audit. (passed) The meeting adjourned at 8:32PM

Passed Motion:

Approve the minutes for September 29, 2020

By: **Mitch Foster II** Seconded by: **Farrah Brown**

Discussion:

There was no notable discussion on the motion.

PRINCIPAL REPORT

- TMSA Learning Pod
- 2020 Charter School Annual Report

From: Kerry Pritchard <KPritchard@doe.k12.ga.us>

Sent: Friday, September 25, 2020 2:16 PM

To: Kerry Pritchard <KPritchard@doe.k12.ga.us>

Cc: Allen Mueller <AMueller@doe.k12.ga.us>; Tiffany Taylor <titaylor@doe.k12.ga.us>

Subject: 2020 Charter School Annual Report (Locally-approved and State Charter Schools)

Importance: High

Dear Charter School Governing Board Chairs, Principals, CEOs, Heads of School, School Leaders:

At the following link you will find the 2020 Charter School Annual Report form for your charter school.

If you are no longer the Board Chair or the top executive of your charter school (or have changed schools or positions), please forward this email to your replacement (and copy us in).

This year we are utilizing Microsoft Forms to complete the Annual Report, along with the documents attached to this email. You are only required to answer the questions based on the 2019-2020 school year.

To meet your Charter School's Annual Report obligations, complete the following by 11:59 pm on Monday, November 2, 2020:

1. Complete the information in the Annual Report Form, and
2. Send an email to Kerry Pritchard (kpritchard@doe.k12.ga.us) with your completed Governing Board Training Report (attached), Georgia Non-Profit Status (link [here](#)), and your FY2020 Audit Report (or your unaudited financials, with a letter form your auditor explaining why your audit report is incomplete and an estimated date of completion).

Thank you!

Kerry Pritchard

Manager

Flexibility and External Affairs

Georgia Department of Education

2053 Twin Towers East

205 Jesse Hill Jr. Drive SE

Atlanta, Georgia 30334

404-558-9443 (office)

770-463-2393 (fax)

kpritchard@doe.k12.ga.us

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Passed Motion:

Approve the 2020 Charter School Annual Report

By: **Willie G. Davis, Jr.** Seconded by: **Dr. Kelly Johnson**

Discussion:

There was no notable discussion on the motion.

FACULTY REPORT

This report comes from the staff elected faculty member to the board.

ACADEMIC & SCHOOL PERFORMANCE COMMITTEE REPORT

Starting in Jan 2021 - we will meet at the school..

iReady diagnostic discussion - readiness plan for children with deficiencies in learning

Flexible plan for students - Red and Yellow students will receive more attention.

Future business - Facilities Grant \$39K

- Media Center upgrades
- Updating lighting - LED
- Data Dashboard - Teacher Assessments

GOVERNANCE COMMITTEE REPORT

1. Fingerprinting/Handbooks - Employee -Amendment to include additional checks - **voting item**
2. Strategic Planning Training scheduled 11/21/2020
3. Individual Goal v. Committee Goals
4. Revisit Individual goals after we master committee goals
5. Committee goals guided by Strategic Plan/Committee goals due after Strategic Plan.
6. Setting schedule/agendas
7. Office.com - Access to Documents and Calendar

FINANCE COMMITTEE REPORT

1. PTO Financials
2. FY21 YTD
3. PPE Loan application update
4. IT Personnel – one FT additional staff member (FY21 Amended Budget – **voting item**)
5. FY21 Facilities Grant – use of grant funds (LED lights in all hallways-**voting item**)
6. Upgrade/replace gym ceiling fans (Replacement of six fans cost \$8,690-**voting item**)
7. Basement renovation update
8. Marquee update

Passed Motion:

Approve the FY21 budget amendments to include an additional IT staff position on a temporary to permanent basis not to exceed \$50,000 per year.

By: **Bridgett Bell** Seconded by: **Kristin Jackson**

Discussion:

There was no notable discussion on the motion.

Passed Motion:

Approve the upgrade of school lighting to LED with the use of the FY21 facilities grant funds.

By: **Bridgett Bell** Seconded by: **Farrah Brown**

Discussion:

There was no notable discussion on the motion.

Passed Motion:

Approve replacement of 6 gym fans not to exceed \$9,000.

By: **Bridgett Bell** Seconded by: **Mitch Foster II**

Discussion:

There was no notable discussion on the motion.

COMMUNICATIONS REPORT

This report is submitted by the communications chair.

PRESIDENT'S REPORT

This report is made by the governing board President.

FUTURE BUSINESS

This is to add new business to next month's agenda.

THE MEETING WAS ADJOURNED

The meeting adjourned at approximately 11:58 pm

Passed Motion:

Motion to adjourn

Discussion:

There was no notable discussion on the motion.