

# THE MAIN STREET ACADEMY

## GOVERNING BOARD REGULAR MEETING AGENDA TUESDAY OCTOBER 27TH, 2020 @7:00 PM

2861 LAKESHORE DRIVE

PROJECTED DURATION: 3 HOURS AND 5 MINUTES

---

### ZOOM MEETING INFORMATION 15 MIN

Join Zoom Meeting

<https://us02web.zoom.us/j/9150128622>

Meeting ID: 915 012 8622

**Passcode: tmsa** (if using the Zoom app)

Dial by your location

+312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 915 012 8622

**Passcode: 719355** (if dialing in by telephone)

### APPROVAL OF AGENDA 5 MIN

So that there is agreement between board members on the agenda, and the amount of time spent on the meeting, the board shall vote to approve an agenda for the meeting. To the best of its ability, it will follow that agenda, and allow for the chair to move the board through the agenda as specified.

### ACTIONS:

1. *Approve the agenda as submitted*

### PUBLIC COMMENT 10 MIN

Our Public Comment period is for members of the public to address the board. Each member of the public may sign up to comment at the meeting, and will be allotted two minutes. The board will listen, but may not directly respond to any comments. Our meetings are open to the public and public record. As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately.

## APPROVAL OF MINUTES FROM OCTOBER 17, 2020 15 MIN

The Governing Board met on Saturday October 17th, 2020 @9:00 AM for what was scheduled to be a 0 hours and 35 minutes long meeting. Present: Farrah Brown, Bridgett Bell, Dr. Kelly Johnson, Satonja Gilbert Scott, Willie G. Davis, Jr., Mitch Foster II, Kelly Brokenburr, Heather Wells Not Present: Cheryl Parker, Kristal Ramirez, Kristin Jackson, Dr. Olamide Moore, Ishmael Abdul-Salam, Carla Wagner, Jennifer Fine The members considered the following items: 1. Approval of Agenda 2. TMSA Return to Work COVID Employee Handbook The committee considered 2 motions, of which 2 passed, and 0 failed: 1. Approve the agenda as submitted (passed) 2. Approve the proposed TMSA Return to Work COVID Employee Handbook. (passed) The meeting adjourned at 9:06AM

## APPROVAL OF MINUTES FROM OCTOBER 7, 2020 15 MIN

The Governing Board met on Wednesday October 7th, 2020 @6:00 PM for what was scheduled to be a 0 hours and 35 minutes long meeting. Present: Farrah Brown, Cheryl Parker, Bridgett Bell, Kristal Ramirez, Satonja Gilbert Scott, Kristin Jackson, Willie G. Davis, Jr., Ishmael Abdul-Salam, Mitch Foster II, Heather Wells Not Present: Dr. Kelly Johnson, Dr. Olamide Moore, Kelly Brokenburr, Carla Wagner, Jennifer Fine The members considered the following items: 1. Approval of Agenda 2. 2020-2021 Fulton County letter of Assurance 3. 2020-2021 TMSA Re-Opening The committee considered 3 motions, of which 3 passed, and 0 failed: 1. Approve the agenda as submitted (passed) 2. Approve the letter of Assurance, execute and return to Fulton County. (passed) 3. Approve 2020-2021 re-opening plan in response to the Covid19 pandemic. (passed) The meeting adjourned at 7:14PM

## APPROVAL OF MINUTES FROM SEPTEMBER 29, 2020 15 MIN

The Governing Board met on Tuesday September 29th, 2020 @7:00 PM for what was scheduled to be a 2 hours and 6 minutes long meeting. Present: Farrah Brown, Bridgett Bell, Dr. Kelly Johnson, Kristal Ramirez, Satonja Gilbert Scott, Kristin Jackson, Willie G. Davis, Jr., Dr. Olamide Moore, Ishmael Abdul-Salam, Mitch Foster II, Kelly Brokenburr, Carla Wagner, Heather Wells, Jennifer Fine Not Present: Cheryl Parker The members considered the following items: 1. Call to Order 2. Approval of Agenda 3. Public Comment 4. Approval of Minutes from Sep 17, 2020 5. Approval of Minutes from Aug 25, 2020 6. Finance Committee Report 7. Principal Report 8. Faculty Report 9. Academic & School Performance Committee Report 10. Governance Committee Report 11. PTO Update 12. Communications Report 13. President's Report 14. Future Business The committee considered 7 motions, of which 5 passed, and 0 failed: 1. To Approve Meeting Agenda (passed) 2. Approve the minutes as submitted (proposed) 3. Approve the minutes as submitted (proposed) 4. Approve a one time stipend for pandemic support related to back to school not to exceed \$5,143. (passed) 5. Approve the proposal to upgrade the HVAC controller system not to exceed \$45,000 (passed) 6. Motion: Approve the proposal to upgrade water heater system not to exceed \$45,000. (passed) 7. Approve the FY20 audit. (passed) The meeting adjourned at 8:32PM

## PRINCIPAL REPORT 15 MIN

- TMSA Learning Pod
- 2020 Charter School Annual Report

**From:** Kerry Pritchard <KPritchard@doe.k12.ga.us>

**Sent:** Friday, September 25, 2020 2:16 PM

**To:** Kerry Pritchard <KPritchard@doe.k12.ga.us>

**Cc:** Allen Mueller <AMueller@doe.k12.ga.us>; Tiffany Taylor <titaylor@doe.k12.ga.us>

**Subject:** 2020 Charter School Annual Report (Locally-approved and State Charter Schools)

**Importance:** High

Dear Charter School Governing Board Chairs, Principals, CEOs, Heads of School, School Leaders:

At the following link you will find the 2020 Charter School Annual Report form for your charter school.

If you are no longer the Board Chair or the top executive of your charter school (or have changed schools or positions), please forward this email to your replacement (and copy us in).

This year we are utilizing Microsoft Forms to complete the Annual Report, along with the documents attached to this email. You are only required to answer the questions based on the 2019-2020 school year.

**To meet your Charter School's Annual Report obligations, complete the following by 11:59 pm on Monday, November 2, 2020:**

1. Complete the information in the Annual Report Form, and
2. Send an email to Kerry Pritchard ([kpritchard@doe.k12.ga.us](mailto:kpritchard@doe.k12.ga.us)) with your completed Governing Board Training Report (attached), Georgia Non-Profit Status (link [here](#)), and your FY2020 Audit Report (or your unaudited financials, with a letter form your auditor explaining why your audit report is incomplete and an estimated date of completion).

Thank you!

**Kerry Pritchard**

Manager

Flexibility and External Affairs

Georgia Department of Education

2053 Twin Towers East

205 Jesse Hill Jr. Drive SE

Atlanta, Georgia 30334

404-558-9443 (office)

770-463-2393 (fax)

[kpritchard@doe.k12.ga.us](mailto:kpritchard@doe.k12.ga.us)

Connect with GaDOE: [Facebook](#) | [Twitter](#) | [Instagram](#) | [State School Superintendent](#)

## ACTIONS:

1. *Approve the 2020 Charter School Annual Report*

## FACULTY REPORT 10 MIN

This report comes from the staff elected faculty member to the board.

## ACADEMIC & SCHOOL PERFORMANCE COMMITTEE REPORT 10 MIN

Starting in Jan 2021 - we will meet at the school..

iReady diagnostic discussion - readiness plan for children with deficiencies in learning

Flexible plan for students - Red and Yellow students will receive more attention.

Future business - Facilities Grant \$39K

- Media Center upgrades
- Updating lighting - LED
- Data Dashboard - Teacher Assessments

## GOVERNANCE COMMITTEE REPORT 10 MIN

1. Fingerprinting/Handbooks - Employee -Amendment to include additional checks - **voting item**
2. Strategic Planning Training scheduled 11/21/2020
3. Individual Goal v. Committee Goals
4. Revisit Individual goals after we master committee goals
5. Committee goals guided by Strategic Plan/Committee goals due after Strategic Plan.
6. Setting schedule/agendas
7. Office.com - Access to Documents and Calendar

## FINANCE COMMITTEE REPORT 10 MIN

1. PTO Financials
2. FY21 YTD
3. PPE Loan application update
4. IT Personnel – one FT additional staff member (FY21 Amended Budget – **voting item**)
5. FY21 Facilities Grant – use of grant funds (LED lights in all hallways-**voting item**)
6. Upgrade/replace gym ceiling fans (Replacement of six fans cost \$8,690-**voting item**)
7. Basement renovation update
8. Marquee update

## ACTIONS:

1. *Approve the FY21 budget amendments to include an additional IT staff position on a temporary to permanent basis not to exceed \$50,000 per year.*
2. *Approve the upgrade of school lighting to LED with the use of the FY21 facilities grant funds.*
3. *Approve replacement of 6 gym fans not to exceed \$9,000.*

## COMMUNICATIONS REPORT 10 MIN

The team met to discuss how the communications committee will move forward. It is a recommendation by the committee to keep and review responsibilities Communications Committee but extend the Committee to move forward with Resource Development. More discussions to come.

## PRESIDENT'S REPORT 10 MIN

This report is made by the governing board President.

## FUTURE BUSINESS 5 MIN

This is to add new business to next month's agenda.

## EXECUTIVE SESSION 30 MIN

The Board shall move into Executive Session