

THE MAIN STREET ACADEMY

GOVERNING BOARD REGULAR MEETING MINUTES TUESDAY OCTOBER 29TH, 2019 @7:00 PM

2861 LAKESHORE DRIVE

PROJECTED DURATION: 1 HOURS AND 56 MINUTES

ATTENDANCE SUMMARY

Name	Status	Arrival Time	Departure Time
Farrah Brown	present	On Time	At Adjournment
Jennifer Fine	present	On Time	At Adjournment
Chandra Graves	not present		
Rebecca Dearolph	present	On Time	At Adjournment
Cheryl Parker	not present		
Bridgett Bell	present	5 Minutes Late	At Adjournment
Britton Bateman	present	10 Minutes Late	At Adjournment
Heather Wells	present	On Time	At Adjournment
Dr. Kelly Johnson	not present		
Kristal Ramirez	not present		
Carla Wagner	not present		
Mitch Foster II	present	On Time	At Adjournment
Satonja Gilbert Scott	present	On Time	At Adjournment
Kristin Jackson	present	On Time	At Adjournment
Willie G. Davis, Jr.	present	5 Minutes Late	30 Minutes Early
Kelly Brokenburr	present	On Time	At Adjournment
Dr. Olamide Moore	present	On Time	At Adjournment

APPROVAL OF AGENDA

So that there is agreement between board members on the agenda, and the amount of time spent on the meeting, the board shall vote to approve an agenda for the meeting. To the best of its ability, it will follow that agenda, and allow for the chair to move the board through the agenda as specified.

Passed Motion:

Approve the agenda as submitted

By: **Heather Wells** Seconded by: **Rebecca Dearolph**

Discussion:

There was no notable discussion on the motion.

PUBLIC COMMENT

Our Public Comment period is for members of the public to address the board. Each member of the public may sign up to comment at the meeting, and will be allotted two minutes. The board will listen, but may not directly respond to any comments. Our meetings are open to the public and public record. As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately.

WELCOME AND CALL TO ORDER

The meeting will be called to the order 7:08pm by the Board Chair.

APPROVAL OF MINUTES

Passed Motion:

Approve the minutes for the following meetings: September 17, 2019, September 21, 2019, October 5, 2019, and October 9, 2019.

By: **Heather Wells** Seconded by: **Farrah Brown**

Discussion:

9/17 Approve Minutes- Motion Made by Heather Wells; Seconded by Farrah Brown

9/21 Approve Minutes following Board Training- Motion Made by Heather Wells; Seconded by Farrah Brown

10/5 Approve Minutes (Interview Prep)- Motion Made by Heather Wells; Seconded by Farrah Brown

10/9 Approve Minutes at FCS Interview- Motion Made by Heather Wells; Seconded by Farrah Brown

FACULTY REPORT

This report comes from the staff elected faculty member to the board.

Update from the Board and management on staff holiday planning. Still working on getting feedback from staff about the holiday planning activities they would like. Finance Committee will take the feedback from staff and plan accordingly.

PRINCIPAL REPORT

Monthly Report (attached) - iReady diagnostics reading and math

Passed Motion:

To approve and authorize the submittal of the 2019 Charter School Annual Report (Management Report) to the State Department of Education.

By: **Jennifer Fine** Seconded by: **Heather Wells**

Discussion:

This report is in three sections: 1. Basic School Information 2. Legal Compliance 3. Education Service Provider. Available on Charter Boards. Needs to be submitted to State Board of Education by Friday 10.31.19.

COMMUNICATIONS REPORT

1. Uniform Updates

Refreshed New Logo and legibility on uniforms

Fulton County Public Schools no longer on logo, editing issues with vendors

2. Mascot

1st mascot winner- not fully integrating and merging changes into final design due to production complexities.

Propose to move to second designer per voting results.

3. TMSA Website and Donation Portal

a. There are issues with Edilio and Website firewall issues; Website functionality and capacity is not fully built out properly, Appears that old website migration was just put on a new platform

c. "SUPPORT US" Tab:

Edilio versus 4goodcause (donation portal vendor)

i. 4goodcaus (\$8,000 Annually Estimate- \$7,099 Annually) \$49 , \$.49 per transaction; 40/month, FY2020 Flat Rate- 1000 Transactions \$609;

My School Bucks Donation portal will not support the giving campaign compared to 4goodcause.

We will participate in GA Gives for 2019-2020- We will engage the TMSA Community

Basecamp

We will sunset Basecamp due to the cost associated with and the lack of users. It is underutilized

Survey Results

1. 240 Survey Parent Responses Received and 29 Staff responses.(Conducted: June/July 2019).

Communications Committee will continue to gain clarity next year to determine trends and engage Governing Board committees to help address low scoring areas paired with the strategic plan. The Committees will determine tracking metrics to improve area.

Passed Motion:

Remove Fulton county Public Charter School from the bottom of the logo on uniforms.

By: **Mitch Foster II** Seconded by: **Heather Wells**

Discussion:

There was no notable discussion on the motion.

Failed Motion:

Authorizing Communications Manager up to \$1,000 in existing budget to outsource donation portal to 4agoodcause

By: **Mitch Foster II** Seconded by: **Jennifer Fine**

Discussion:

Because a motion was unnecessary because this expense is within the Communication Manager's administrative purview and budget, a Motion to strike the motion before the board was made.

Motion Made by Mitch Foster II and Seconded by Jennifer Fine

Passed Motion:

Approve the new TMSA Jets Logo as presented

By: **Mitch Foster II** Seconded by: **Jennifer Fine**

Discussion:

There was no notable discussion on the motion.

Passed Motion:

Approve the new TMSA Jets Logo as presented

By: **Mitch Foster II** Seconded by: **Jennifer Fine**

Discussion:

There was no notable discussion on the motion.

GOVERNANCE COMMITTEE REPORT

This report is submitted by the governance committee chair

Election of Committee Chairs - **Voting Item**

Need to ratify current acting chairs for all committees.

- Farrah Brown- Communications Committee Chair
- Latrice Lyle- ASPC Chair
- Bridgett Bell- Finance Committee Chair
- Heather Wells- Governance Committee Chair

Passed Motion:

To approve the selection of Committee Chairs.

By: **Heather Wells** Seconded by: **Britton Bateman**

Discussion:

Dr. Moore asked what changes will occur to ASPC? Structurally nothing changes, functionally Latrice will be responsible for bringing the discussions to the TMSA Board Meetings.

FINANCE COMMITTEE REPORT

1. PTO Report

- Checking balance is \$5,699.75
- Savings balance is \$5,378.26
- The Cherrydale fundraiser revenue is \$2,694
- November 12, 2019 at 6PM is the next PTO Meeting.
- Chocolates and spirit wear sales are ongoing.

1. FY19 Audit-The audit is clean and no material issues exist.

2. FY20 Financials-We are tracking budget vs expenses on a monthly basis.
3. Approve banking option and payroll account.
4. We were awarded two capital improvement grants. (1) \$30,000 - fence and lighting upgrade in storefront and (2) \$40,000 - assessment for basement utilization.

Passed Motion:

Approve banking option to transfer the student activity checking account from SunTrust to Wells Fargo and open both a payroll account and a separate operating account at Wells Fargo by December 31,2019.

By: **Jennifer Fine** Seconded by: **Bridgett Bell**

Discussion:

There was no notable discussion on the motion.

PRESIDENT'S REPORT

Discussion and Review of 2019 Charter School Annual Report (Board Chair Report) - **VOTING ITEM**

Passed Motion:

To approve and authorize the submittal of the 2019 Charter School Annual Report (Board Chair Report) to the State Department of Education.

By: **Heather Wells** Seconded by: **Kelly Brokenburr**

Discussion:

There was no notable discussion on the motion.

THE MEETING WAS ADJOURNED

The meeting adjourned at approximately 9:09 pm

Passed Motion:

Motion to adjourn

By: **Jennifer Fine** Seconded by: **Bridgett Bell**

Discussion:

There was no notable discussion on the motion.