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THE MAIN STREET ACADEMY
GOVERNING BOARD
REGULAR MEETING MINUTES
SATURDAY SEPTEMBER 21ST, 2019 @3:00 PM

2861 LAKESHORE DRIVE

PROJECTED DURATION: 2 HOURS AND 16 MINUTES

ATTENDANCE SUMMARY

Name	Status	Arrival Time	Departure Time
Farrah Brown	present	On Time	At Adjournment
Jennifer Fine	present	On Time	At Adjournment
Chandra Graves	not present		
Rebecca Dearolph	present	On Time	At Adjournment
Cheryl Parker	present	On Time	At Adjournment
Bridgett Bell	present	On Time	At Adjournment
Britton Bateman	present	On Time	At Adjournment
Heather Wells	present	On Time	At Adjournment
Dr. Kelly Johnson	present	On Time	At Adjournment
Kristal Ramirez	present	On Time	At Adjournment
Carla Wagner	not present		
Mitch Foster II	not present		
Satonja Gilbert Scott	not present		
Kristin Jackson	present	On Time	At Adjournment
Willie G. Davis, Jr.	not present		
Kelly Brokenburr	present	On Time	At Adjournment
Dr. Olamide Moore	present	On Time	At Adjournment

WELCOME AND CALL TO ORDER

The meeting will be called to the order by the Board Chair at 1:48pm

PUBLIC COMMENT

Our Public Comment period is for members of the public to address the board. Each member of the public may sign up to comment at the meeting, and will be allotted two minutes. The board will listen, but may not directly respond to any comments. Our meetings are open to the public and public record. As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately.

APPROVAL OF AGENDA

So that there is agreement between board members on the agenda, and the amount of time spent on the meeting, the board shall vote to approve an agenda for the meeting. To the best of its ability, it will follow that agenda, and allow for the chair to move the board through the agenda as specified.

Passed Motion:

Approve the agenda as submitted

By: **Farrah Brown** Seconded by: **Heather Wells**

Discussion:

There was no notable discussion on the motion.

APPROVAL OF MINUTES FROM AUGUST 27, 2019 AND SEPTEMBER 17, 2019

The Governing Board met on Tuesday August 27th, 2019 @7:00 PM for what was scheduled to be a 2 hours and 1 minutes long meeting. Present: Farrah Brown, Jennifer Fine, Rebecca Dearolph, Cheryl Parker, Bridgett Bell, Britton Bateman, Heather Wells, Kristal Ramirez, Carla Wagner, Mitch Foster II, Satonja Gilbert Scott, Kristin Jackson, Willie G. Davis, Jr., Kelly Brokenburr, Dr. Olamide Moore Not Present: Chandra Graves, Dr. Kelly Johnson The members considered the following items: 1. Welcome and Call to Order 2. Approval of Agenda 3. Approval of Minutes from Jul 30, 2019 4. Governance Committee Report 5. President's Report 6. PTO Report 7. Faculty Report 8. Finance Committee Report 9. Communications Report 10. Academic & School Performance Committee Report 11. Principal Report 12. Future Business The committee considered 6 motions, of which 6 passed, and 0 failed: 1. Meeting called to order at 7:04 (passed) 2. Approve the agenda as submitted (passed) 3. Approve the minutes as submitted (passed) 4. The approve amending Section 2.4 of Governing Board Bylaws to include the following language: "TMSA strives to match its Board's racial diversity to the racial diversity of the students, faculty and staff of the school." (passed) 5. To approve submittal of Charter Petition and Decision Making Matrix to FCS and State BOE. (passed) 6. o approve changing March 24, 2020 to a teacher and staff work day due to the presidential primary. Students will not have class. (passed) The meeting adjourned at 8:23PM

The Governing Board met on Tuesday September 17th, 2019 @7:30 PM for what was scheduled to be a 1 hours and 12 minutes long meeting. Present: Farrah Brown, Jennifer Fine, Rebecca Dearolph, Cheryl Parker, Bridgett Bell, Britton Bateman, Heather Wells, Kristal Ramirez, Satonja Gilbert Scott, Willie G. Davis, Jr., Dr. Olamide Moore Not Present: Chandra Graves, Dr. Kelly Johnson, Carla Wagner, Mitch Foster II, Kristin Jackson, Kelly Brokenburr

The members considered the following items:

1. Welcome and Call to Order
2. Public Comment
3. New Business
4. Approval of Agenda

5. Adjourn

The committee considered 3 motions, of which 3 passed, and 0 failed:

1. Approve the Petition for Recharter and to authorize its submittal to FCS and GA DOE as presented. (passed)
2. Approve the agenda. (passed)
3. Adjourn the meeting. (passed)

The meeting adjourned at 8:09PM

COMMUNICATIONS REPORT

Communications Manager Update

Comprehensive School-wide Calendar Ongoing events

1. Extracurricular activities
2. PTO Fundraisers
3. Other Fundraisers Athletics
4. Music
5. Art

TMSA University Requesting Creative

Marketing Campaign

- Mascot Campaign- Working with Principal Parker to determine activities around unveiling the M
- Giving Tuesday
- 10 Year Anniversary- Next week topic. Board President Jennifer and Board Governance Chair Heather share use 10 Year Anniversary based on when TMSA Open Door 2010.
- Ongoing Giving
- Alumni Giving Campaign (with 10 Year Anniversary) Annual Auction - 2 weeks
- 5K/10K happening this year?

Website Updates

- Updates In-Progress Monthly Reporting
- Social Media
- Monthly Reporting
- Donation Portal Proposal
- Mail Chimp vs Edilio Proposal Submitted. Will be a Finance Voting Item.

Uniform Policy

- Transition year.

Communications Improvements

- Parent to Teacher | Parent to Administration Response Time Recommendations

Passed Motion:

To allow TMSA uniforms with existing logo (Pre-October 1st) to continue to be worn indefinitely and all new uniforms ordered from licensed vendors to have new TMSA logo.

By: **Jennifer Fine** Seconded by: **Bridgett Bell**

Discussion:

PTO REPORT

Checking account balance \$1,482

Savings account balance \$5,378

1. World's Finest Chocolates fundraiser is going well.
2. The school store is a fundraiser for teachers where parents can donate funds similar to a gift card www.schoolstore.net
3. School spirit shirts are currently for sale at \$15 each.

FACULTY REPORT

This report comes from the staff elected faculty member to the board.

Dr. Moore - Staff want to know:

- if/when the results of the 2018-2019 survey be published , so we can work to ensure some of the concerns will/should be addressed and/or celebrate what is working
- parent pick up after 4:00PM- Further discussion and research will be held in Academic & School Performance Committee.

FINANCE COMMITTEE REPORT

1. FY19 Audit
2. FY20 Financials
3. Approve banking option.
4. Proposal from Communications to add MailChimp.

5. School uniforms
6. Faculty/Staff Tuition Reimbursement.
- 7.

Passed Motion:

Approve entering into a contract with MailChimp e-mail services at an annual cost not to exceed \$500.

By: **Jennifer Fine** Seconded by: **Britton Bateman**

Discussion:

There was no notable discussion on the motion.

Passed Motion:

Approve purchasing uniforms for soccer, volleyball, and track and field for FY20 not to exceed \$3,400 to be paid through the fundraising account.

By: **Jennifer Fine** Seconded by: **Heather Wells**

Discussion:

There was no notable discussion on the motion.

PRINCIPAL REPORT

Principal's September report is included as an attachment.

Discuss proposed changes to school calendar. **Voting Item:** To be voted on at next board meeting.

- March 13th – Teacher Workday (proposed) This date has been previously approved by TMSA Board.
- March 24th – Teacher Workday
- April 21st – Digital Learning Day for Students and Teacher Workday (proposed)
- May 19th – Digital Learning Day for Students and Teacher Workday (proposed)

ACADEMIC & SCHOOL PERFORMANCE COMMITTEE REPORT

This report is submitted by Dr. Kelly Johnson

- Updating Shoe Policy- Closed Toe Shoe with Colors: (one or combination of) Black, Brown, Navy Blue, Red, and White
- Grant Opportunities:
- IReady Diagnostics- Forthcoming

Passed Motion:

Effective October 1, 2019, updating shoe policy to include Closed Toe Shoe with Colors:
(one or combination of) Black, Brown, Navy Blue, Red, and White

By: **Dr. Kelly Johnson** Seconded by: **Kelly Brokenburr**

Discussion:

There was no notable discussion on the motion.

Passed Motion:

Approve Title 1 school-wide plan as presented

By: **Jennifer Fine** Seconded by: **Dr. Kelly Johnson**

Discussion:

There was no notable discussion on the motion.

GOVERNANCE COMMITTEE REPORT

This report is submitted by the governance committee chair, Heather

- Votes needed to confirm acting chairs of committees
- Reviewing policies
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THE MEETING WAS ADJOURNED

The meeting adjourned at approximately 3:51 pm

Passed Motion:

Motion to adjourn

By: **Farrah Brown** Seconded by: **Britton Bateman**

Discussion:

There was no notable discussion on the motion.