

THE MAIN STREET ACADEMY
GOVERNING BOARD
REGULAR MEETING MINUTES
TUESDAY FEBRUARY 26TH, 2019 @7:00 PM

2861 LAKESHORE DRIVE

PROJECTED DURATION: 2 HOURS AND 31 MINUTES

ATTENDANCE SUMMARY

Name	Status	Arrival Time	Departure Time
Erin Rodgers	present	On Time	At Adjournment
Dr. Kelly Johnson	present	On Time	At Adjournment
Dr. Olamide Moore	present	On Time	At Adjournment
Farrah Brown	present	On Time	At Adjournment
Jennifer Fine	present	On Time	At Adjournment
Dr. DeAndre S. Pickett	not present		
Tha Vin	not present		
Chandra Graves	present	On Time	At Adjournment
Rebecca Dearolph	present	On Time	At Adjournment
Cheryl Parker	present	On Time	At Adjournment
Bridgett Bell	present	On Time	At Adjournment
Britton Bateman	present	On Time	At Adjournment
Heather Wells	not present		

APPROVAL OF MINUTES

Approval of February 5, 2019 Board meeting minutes.

Passed Motion:

Approve the minutes of the February 5, 2019 Board meeting.

By: **Bridgett Bell** Seconded by: **Erin Rodgers**

Discussion:

There was no notable discussion on the motion.

PRESIDENT'S REPORT

This report is made by the governing board President.

- Letter of Intent to petition for renewal was sent to GA DOE and FCS. Both entities have acknowledged receipt. Any updated information that is received related to timeline, process, format, etc. will be shared with the Board
- Contacted Thomas Van Soelen to follow-up on a scope of services, timeline and budget based on current renewal process. A proposal should be received the week of 2/25
- 6th TMSA Silent Auction was held on 2/23. Should net approx. \$17k to go towards innovative and creative school programming
- Updates from VP about takeaways from attending the annual GCSA Georgia Charter Schools Conference in Savannah

FUTURE BUSINESS

This is to add new business to next month's agenda.

WELCOME AND CALL TO ORDER

The meeting was called to order by Jennifer Fine at 7:09p.m.

APPROVAL OF AGENDA

So that there is agreement between board members on the agenda, and the amount of time spent on the meeting, the board shall vote to approve an agenda for the meeting. To the best of its ability, it will follow that agenda, and allow for the chair to move the board through the agenda as specified.

Passed Motion:

Approve Agenda as presented.

By: **Bridgett Bell** Seconded by: **Farrah Brown**

Discussion:

There was no notable discussion on the motion.

PUBLIC COMMENT

Donna Sanregret and Buddy Carrington (class of '71 at Lakeshore High School) represent the 1963-1988 graduating classes alumni association. This group of approximately 1400 alumni would like to be a partner with and help TMSA. The group previously assisted Harriet Tubman elementary School and would like to continue in that spirit. How they could best assist and partner could be determined through more conversation. Jennifer Fine will follow-up to get more information and share ideas. They have a grand reunion coming up in Spring 2020. There's a possibility that some of the festivities could take place at the school.

FACULTY REPORT

This report comes from the staff elected faculty member to the board.

February Faculty Report

Athletics Corner

- Lights update in the gym? - If we do NOT get fixed the referee said we wouldn't be able to have home games
- Approve floors being done twice of year because flow of traffic?

Leader In Me Corner

"Leadership Day" at Lighthouse School - Oakwood Elementary

Media

Book Fair March 1st -8th

Technology Department

Can local companies donate computers?

Silent Auction

Over \$19,000 - Where will funds be used?

Jennifer Fine, who is also involved in the Silent Auction, mentioned that there would be approximately \$17k in net proceeds and there has been discussion about using proceeds towards SEM enrichment.

Dance Team

Dance team appeared in two scenes at the performance of the Whiz at Tri-Cities High School - they were asked to appear again the next play

Custodial Staff

New Company?

Upcoming Events

- Read Across TMSA - March 1st - Come out and read to the students
- Science Olympiad - March 2nd - Elementary and Middle

- Career Day - March 31
- Art Show - April 30th 4:00-7:00 pm
- We only have 19 Instructional Days before the GA Milestones

PTO REPORT

Report given by the PTO President

- Next meeting is March 12
- An initiative they are working on is Sunshine Cart in which drinks and snacks are delivered to teachers during class
- They are planning Milestone gifts for students and teachers
- They are assisting with read Across America

PRINCIPAL REPORT

The school leader reports on the status of the school.

The enrollment lottery was held on February 26, at 10 am.

Total Number of Applications: 383

- Kindergarten: 126
- 1st Grade: 23
- 2nd Grade: 31
- 3rd Grade: 28
- 4th Grade: 38
- 5th Grade: 33
- 6th Grade: 72
- 7th Grade: 19
- 8th Grade: 13

Jennifer Fine asked if these numbers were in line with previous years. Principal Parker said they were average an in line with annual trends.

Andrea Cooper-Gatewood, FCS Charter Schools Coordinator, is willing to offer a charter renewal orientation on March 26 at 6 pm, prior to the Gov. Board meeting.

The Board agreed that the meeting should be scheduled for that date and time.

FINANCE COMMITTEE REPORT

This report is submitted by the Treasurer.

Financial Review:

YTD Financials (July 1, 2018-January 31, 2018) were presented and discussed by Candy Yu of Avolon Accounting.

Enrollment Updates

- Re-enrollment ended 2/18/19 at 11:5pm.
- The committee discussed the current student/teacher ratio.

Regions and Wells Fargo updates

- The rates presented at the January Finance Committee meeting will not change.
- Recommendation to split funds between both banks.
- Recommendation to move funds after June 30, 2019 except the Money Market accounts.
- Wells Fargo has the most competitive P-card rates.

Capital Projects and Facility Grant updates:

Virginia Smith provided an update on projects to be all or partly funded by the 2019 \$100,000 BOE Facilities Grant. Funds must be spent by April 30, 2019:

- Staff received training for upgraded Raptor Technology Visitor Management and Emergency Management Systems.
- Conceptual plan for safety vestibule and double entry system of main school entrance to secure and control access is being developed for approval.
- Vendor selected to upgrade/install security cameras, hardware, and software and integrate with College Park Police surveillance system.
- Finalizing start date to replace restroom stalls.
- Soliciting quotes basement upgrade and renovation.
- *Gym lightning upgrade – (Voting item)* The finance committee approved a request to upgrade the gym lighting to LED at a cost of \$8495.

Other Items Discussed:

- *Communication Manager* - discussion tabled pending correct job title, job description, start date, estimated starting salary, chain of command.
- *External Grant Writer* - discussion tabled pending a conference call with the grant writer, finance chair, and board president.
- 2019 Annual State of Georgia Corporation Registration was completed.

Added item for discussion: Request for facility rental.

Next meeting is March 19.

Passed Motion:

Approve the request to upgrade the gym lights to LED not to exceed \$9,000.

By: **Bridgett Bell** Seconded by: **Dr. Kelly Johnson**

Discussion:

There was no notable discussion on the motion.

ACADEMIC & SCHOOL PERFORMANCE COMMITTEE REPORT

This report is submitted by the ASPC Chair.

- Dr. Johnson mentioned that testing ends on Friday, after which ASPC and the board will have more data to review

Passed Motion:

The Academic & School Performance Committee recommends the Gov. Board approve the Harvard calendar option based on the survey results.

By: **Dr. Kelly Johnson** Seconded by: **Bridgett Bell**

Discussion:

Jennifer Fine and Erin Rodgers abstained

GOVERNANCE COMMITTEE REPORT

This report is submitted by the Governance Committee Chair.

- No meeting held in February
- Working on recruitment/soliciting applications. The TMSA website includes a pop-up graphic with information about the boardmember application and the type of background most needed on the board. Virginia suggested that this be advertised on the GCSA website. Erin recommended for it to also be included in city newsletters.

COMMUNICATIONS REPORT

- Jennifer Fine mentioned that Tha Vin submitted his resignation from the board and would no longer be serving as the Chair of the Communications Committee
- Farrah Brown has volunteered to serve as Interim Chair of the Communications Committee
- Ariana Santiago with Flylight Creative gave the Communications Report:
- In its contract, Flylight is focused on four Deliverables -1) Edlio Integrated Communication Software Rollout, 2) Listening Tour, 3) Communications Strategy, Plan and Design, and 4) Rebranding process, Design and Strategy
- It was noted that not all boardmembers or staff had received the completed or draft deliverables to review and/or use
- Farrah Brown will meet with Ariana to get updated on status of Communications Committee projects and will report back to the Board at the end of March

THE MEETING WAS ADJOURNED

The meeting adjourned at 8:55 pm

Passed Motion:

Motion to adjourn

Discussion:

There was no notable discussion on the motion.