

THE MAIN STREET ACADEMY

GOVERNING BOARD

REGULAR MEETING AGENDA

TUESDAY JUNE 25TH, 2019 @7:00 PM

2861 LAKESHORE DRIVE

PROJECTED DURATION: 2 HOURS AND 46 MINUTES

WELCOME AND CALL TO ORDER 1 MIN

The meeting will be called to the order.

APPROVAL OF AGENDA 5 MIN

So that there is agreement between board members on the agenda, and the amount of time spent on the meeting, the board shall vote to approve an agenda for the meeting. To the best of its ability, it will follow that agenda, and allow for the chair to move the board through the agenda as specified.

ACTIONS:

- 1. To amend the Agenda to include the annual vote for Board Officers.*

PUBLIC COMMENT 10 MIN

Our Public Comment period is for members of the public to address the board. Each member of the public may sign up to comment at the meeting, and will be allotted two minutes. The board will listen, but may not directly respond to any comments. Our meetings are open to the public and public record. As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately.

APPROVAL OF MINUTES 15 MIN

ACTIONS:

- 1. Approve the minutes of the May 28, 2019 regular board meeting.*

FACULTY REPORT 10 MIN

This report comes from the staff elected faculty member to the board.

PTO PRESIDENT REPORT 15 MIN

PRINCIPAL REPORT 15 MIN

The school leader reports on the status of the school.

ACADEMIC & SCHOOL PERFORMANCE COMMITTEE REPORT 10 MIN

This report is submitted by the ASPC Chair.

FINANCE COMMITTEE REPORT 30 MIN

Financial Review

1. FY19 YTD Financials
2. FY20 Budget
3. Teacher/Staff Contracts Update
4. Paras and part-time food staff increases

Facility Improvements

1. Stairwell treads – summer project
2. Logo for Storefront and Gate
3. Water Fountains upgrades (Quote is \$26k for 11 units w/water filters for water bottles; Silent Auction wants to pay half)

Other Items for Discussion

1. Request to lease Yondr cell phone pouches for the upcoming school year
2. Finance performance objectives
3. Debt reduction of Mortgage and HVAC by 50% in five years
4. Retain 6 month's reserve in maintaining our financial stability
5. Basement renovation to enhance academic excellence to allow classroom space for Specials classes, i.e. Spanish, Technology, etc.
6. 2:1 Ratio in K-3 grade levels by adding a Para Professional to each classroom grade level in supporting academic needs
7. We are currently using a matrix to measure our financial goals monthly to ensure we're meeting our finance goals.

ACTIONS:

1. *Approve the change to Fulton County 190 days of work pay scale for all part-time Para professionals and food staff.*
2. *Approve pay increases for part-time food staff not to exceed \$4,000.*
3. *Approve the request to lease 400 Yondr cell phone pouches for 1 year not to exceed \$8500 (FY19 budget)*
4. *Authorize expending up to \$20,000 on the replacement of all 11 water fountains with proceeds coming from the remaining funds in the Silent Auction line item which is approximately \$17,000 and the balance from the TMSA*

general budget.

COMMUNICATIONS REPORT 10 MIN

Updates:

Staffing:

- Communications Manager position will be posted by July 1st.
- Due to critical Communications needs the Communications Committee requested to extend the contract of Ariana Thomas, Flylight 60 days with the right to extend additional services as needed. The preliminary services are below. The recommended changes are: (See Attachment)
 1. The proposal is approved for 60 days with the option to renew for another 30 days
 2. The amount is \$2500 per month
 3. Move the following to July:
 4. Support Communications Manager Recruitment and On-boarding
 5. Develop and manage process for faculty/staff/PTO to request marketing and communications support with promotions and advertising.
 6. Training: Communicating with Parents (For Faculty and Staff)

Voting Required under Finance

- Mascot - Results are The Main Street Academy JETS (**Voting Required**)
- Content for printed collateral - Waiting on Content for Infographics

Upcoming

- Survey (Summer 2019) Will be distributed Friday, June 22nd
- Day 1 Readiness
- Communications Training Calendar (Summer 2019)
- Content for printed collateral - Waiting on Content for Infographics data

ACTIONS:

1. *Approval of the Jets as the new TMSA mascot.*
2. *Approve the extension of the contract for communications for 60 days at \$2500 per month with the option to renew for 30 additional days pending vendor approval of suggested changes.*

GOVERNANCE COMMITTEE REPORT 10 MIN

Election of governing board officers for 2019-2020

ACTIONS:

1. *Approve the election of the president.*
2. *Approve the election of the vice president.*
3. *Approve the election of the treasurer.*
4. *Approve the election of the secretary.*

PRESIDENT'S REPORT 10 MIN

Recharter Petition Status

- Working Group call/meeting 6/25
- Anticipate submitting petition in July

Board Mix and Mingle

- 7/15 or 7/16 (all Board members current and new vote for preferred date via Doodle poll)
- Kupcakerie in East Point. 7:00-9:00 p.m.

FUTURE BUSINESS 5 MIN

This is to add new business to next month's agenda.

EXECUTIVE SESSION-PERSONNEL 5 MIN

ADJOURN 15 MIN