

THE MAIN STREET ACADEMY

GOVERNING BOARD

REGULAR MEETING AGENDA

TUESDAY OCTOBER 30TH, 2018 @7:00 PM

2861 LAKESHORE DRIVE

PROJECTED DURATION: 2 HOURS AND 31 MINUTES

WELCOME AND CALL TO ORDER 1 MIN

Once a quorum is established, the meeting will be called to the order.

APPROVAL OF AGENDA 5 MIN

So that there is agreement between board members on the agenda, and the amount of time spent on the meeting, the board shall vote to approve an agenda for the meeting. To the best of its ability, it will follow that agenda, and allow for the chair to move the board through the agenda as specified.

ACTIONS:

1. *Amend the agenda to include action item in Governance Committee Report*

APPROVAL OF MINUTES 15 MIN

Approval of September 25, 2018 Board meeting minutes.

Approval of September 27, 2017 special called Board meeting minutes.

ACTIONS:

1. *Approve the minutes of the September 25, 2018 Board meeting*
2. *Approve minutes of September 27, 2018 special called Board meeting.*

PUBLIC COMMENT 10 MIN

Our Public Comment period is for members of the public to address the board. Each member of the public may sign up to comment at the meeting, and will be allotted two minutes. The board will listen, but may not directly respond to any comments. Our meetings are open to the public and public record. As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately.

FACULTY REPORT 10 MIN

This report comes from the staff elected faculty member to the board.

PTO REPORT 10 MIN

Report given by the PTO President

PRINCIPAL REPORT 15 MIN

The school leader reports on the status of the school.

Request approval of 2018 Annual Report Form and submittal to GA DOE (**voting item**)

ACTIONS:

1. *To accept and approve three waivers to be included in the 2018 Annual Report Form and to authorize submittal to GA DOE*

FINANCE COMMITTEE REPORT 15 MIN

This report is submitted by the Treasurer.

Financial Review

- a. FY18 YTD Audit Update
- b. FY19 Financials – July 1, 2018 – September 30, 2018 – Avolon Accounting
- c. Holiday Party Committee Request - To increase staff celebration budget from \$1k to \$2k (**voting item**)
- d. Modification of crime/theft insurance policy (**voting item**)

Fundraiser, Sponsorship, & Grant Updates

- a. FY19 Facility Grant – Award update!!

Facility Improvements

- a. HVAC – Updates
- b. Capital Improvement Project – Updates

ACTIONS:

1. *Approve the increase in the Holiday Party Board contribution from \$1000 to \$2000.*
2. *Approve a new Theft/Crime Insurance Policy increasing coverage from \$100,000 to \$500,000*

ACADEMIC & SCHOOL PERFORMANCE COMMITTEE REPORT 10 MIN

This report is submitted by the ASPC Chair.

GOVERNANCE COMMITTEE REPORT 15 MIN

Governance Committee October Report is attached.

ACTIONS:

1. *Approve amending the By Laws for TMSA to remove the Teacher Rep and PTO Rep from being ex-officio members.*

COMMUNICATIONS REPORT 15 MIN

This report is submitted by the communications chair.

PRESIDENT'S REPORT 15 MIN

This report is made by the governing board President.

1. Re-chartering preparation. Current school charter term is July 1, 2015- June 30, 2020
 - October 24, 2018 conversation with Elisa Falco and Principal Parker about strategy, timeline, tasks, GA BOE documents, etc.
 - Conversation with Thomas van Soelen and Associates on October 24, 2018 to discuss scope of services and budget.
 - Establishment of Re-Charter petition task force and regular meeting schedule with anticipated submittal in June 2019.
 - Principal Parker to begin compiling year-by-year performance data for required Accountability spreadsheet
 - Gearing up for new Performance Framework review area for re-chartering. Internal review of governance documentation and process (Board and committees) - meeting announcements, agenda setting, posting of action items decisions, posting of minutes, etc.
 - Elisa Falco to reach out to GA DOE rep regarding availability of new renewal docs
1. Establishment of short, weekly Risk Management calls with President , Vice President, Principal and Director of Business Operations
2. Committees to establish no more than 5 measurable goals to present and ratify at the October Board meeting
3. Recruitment for Board and Committee positions. Emphasis on candidates with education/academic backgrounds. This should be a focus of Governance Committee.

FUTURE BUSINESS 15 MIN

This is to add new business to next month's agenda.