

THE MAIN STREET ACADEMY

GOVERNING BOARD

REGULAR MEETING AGENDA

TUESDAY SEPTEMBER 25TH, 2018 @7:00 PM

2861 LAKESHORE DRIVE

PROJECTED DURATION: 1 HOURS AND 56 MINUTES

WELCOME AND CALL TO ORDER 1 MIN

Once a quorum has been established, the meeting will be called to the order.

APPROVAL OF AGENDA 5 MIN

So that there is agreement between board members on the agenda, and the amount of time spent on the meeting, the board shall vote to approve an agenda for the meeting. To the best of its ability, it will follow that agenda, and allow for the chair to move the board through the agenda as specified.

APPROVAL OF MINUTES FROM AUG 28, 2018 5 MIN

ACTIONS:

1. *Approve the minutes with amendment noting that Principal Parker was in attendance*

PUBLIC COMMENT 10 MIN

Our Public Comment period is for members of the public to address the board. Each member of the public may sign up to comment at the meeting, and will be allotted two minutes. The board will listen, but will not directly respond to any comments. Our meetings are open to the public and public record. As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately.

FACULTY REPORT 10 MIN

This report comes from the staff-elected faculty member of the board.

PTO REPORT 5 MIN

Report given by the PTO President

PRINCIPAL REPORT 15 MIN

The school leader reports on the status of the school.

FINANCE COMMITTEE REPORT 15 MIN

1) Financial Review

a. FY19 Financials – August 1, 2018 – August 30, 2018

b. Teacher Retirement System Update

2) Fundraiser, Sponsorship, & Grant Updates (*voting item*)

a. Submittal of Lowe's Grant application. Maximum grant amount is \$100,000. The request would be for funding for 1) basement renovation to convert half of the storage area to at least 2-3 classes and convert restroom for boys and girls - this would be to enhance the innovations we offer children as a part of the charter renewal, and 2) Media Room/Library Enhancements

There is no match requirement, but we want to evidence Board support.

3) Facility Improvements

a. HVAC – Updates

b. Capital Improvement Project – Updates

4) Athletic Department equipment funding request (*voting item*)

a. Rental of portable lights and restroom at athletic field for approximately one month

ACTIONS:

1. To approve submittal of \$100,000 Lowe's Grant.
2. Approve funding for the rental of temporary lighting and restroom facilities for the athletic field in an amount not to exceed \$4500.

ACADEMIC & SCHOOL PERFORMANCE COMMITTEE REPORT 10 MIN

This report is submitted by the ASPC Chair.

GOVERNANCE COMMITTEE REPORT 10 MIN

This report is submitted by the governance committee chair.

1. Election of Governing Board Treasurer (*voting item*)
2. Election of Governing Board Secretary (*voting item*)
3. Amending By-laws to delineate that PTO rep, teacher rep and ex-officio members are non-voting members and do not have to qualify for all compliance procedures (*voting item*)
4. Financial Training for new board members Heather Wells, Bridgett Bell, and Kelly Johnson will be held on September 26, 2018.

ACTIONS:

1. *Approve the election of Bridgett Bell as the Governing Board Treasurer and Finance Committee Chair.*
2. *Approve the election of Farrah Brown as Governing Board Secretary.*
3. *Approval to amend by-laws to clearly delineate that PTO rep, teacher rep and ex-officio members are non-voting members and do not have to qualify for all compliance procedures.*

COMMUNICATIONS REPORT 10 MIN

The Communications Committee and Ariana have worked on the playbook and communications strategy for the last few months. The Communications is asking the Board to review these two documents, and bring their questions to the October Board meeting.

The Board will need to approve the strategy and playbook. The relevant parts of the communications strategy will become part of the Parent/Student and Employee Handbooks.

PRESIDENT'S REPORT 10 MIN

This report is made by the governing board President.

1. Re-chartering preparation. Current school charter term is July 1, 2015- June 30, 2020
 - September 11, 2018 conversation with consultant who assisted with first re-charter. Will be drafting a scope of services to discuss with the Board
 - Gearing up for new Performance Framework review area for re-chartering. Internal review of governance documentation and process (Board and committees) - meeting announcements, agenda setting, posting of action items decisions, posting of minutes, etc.
 - Georgia Charter Schools Association (GCSA) Charter Petition review (*voting item*)
 - GCSA Policy Manual - tool for establishment of required and best practice policy development and implementation at TMSA (*voting item*)
 - September 17, 2018 meeting with Andrea Cooper-Gatewood
1. Establishment of short, weekly Risk Management calls with President , Vice President, Principal and Director of Business Operations
2. Committees to establish no more than 5 measurable goals to present and ratify at the October Board meeting
3. Recruitment for Board and Committee positions
4. Annual Letter of Assurances for School Year 2018-2019 to Fulton County Schools - *Voting Item* (Attached)

ACTIONS:

1. *Approve the Annual Letter of Assurances for School Year 2018-2019 to Fulton County Schools*
2. *Approve \$2500 expense for Georgia Charter Schools Association (GCSA) to perform a detailed review of TMSA's Re-charter petition.*
3. *Approve a \$3000 expense to purchase GCSA's Policy Manual to provide templates for required and recommended TMSA Governing Board policy documents.*

FUTURE BUSINESS 10 MIN

This is to add new business to next month's agenda or to discuss other strategic plan items.