

**MEMORANDUM**

**DATE:** May 22, 2023  
**TO:** Board of Directors  
**FROM:** Sabrina Bow, Executive Director  
**SUBJECT:** Executive Director’s Report

**Enrollment Projections 2023-24**

Based on current enrollment projections, we are at 90% enrollment for the 2023-24 year (541/600). This projected enrollment does not include the six foreign exchange students who are also confirmed to enroll in August 2023.

Grade in 22-23	Grade in 23-24	Leaving	Maybe	Confirmed Returning	23-24 New Student	Projected	Budgeted
6	7	n/a	-	-	79	79	120
7	8	-11	4	103	12	115	120
7	9	-19	3	72	13	85	90
9	10	7	0	85	3	88	90
10	11	-17	2	82	4	86	90
11	12	-3	1	86	2	88	90
		-57 not returning			<b>112</b>	<b>541</b>	<b>600</b>

**Facilities**

We have completed 50% of the student restroom renovation. D- and E-building student restrooms have new linoleum flooring, repaired and painted wall covering, painted partitions, and hand dryers. A significant improvement was the removal of the shower stalls. The B- and C-building student restroom renovation will begin after Memorial Day. The total cost of the project for all four restrooms is approximately \$40,000.