

This policy describes how Encore may hold meetings of its Board of Directors and School Site Council via teleconference (e.g. Zoom).

Section 1: Board of Directors

Under the Brown Act teleconferencing requirements:

1. At least a quorum of the members of the local public agency body must participate from locations within the boundaries of the territory over which the local public agency body exercises jurisdiction.
2. The teleconference location must be noted on the agenda.
3. The agenda must be posted at the remote location.
4. **Public Access:** Each teleconference location must be accessible to the public so the public may attend the remote location.
5. Any vote must be done by roll call.
6. A majority of the Board must be located within the territory of the district.

Under AB 2449 teleconferencing requirements:

1. At least a quorum of the board must participate in the meeting from a single physical location that is identified on the notice and agenda, is open to the public, and is located within the jurisdiction. This is different from the traditional teleconference rules where a quorum of the board must be within the jurisdiction but not necessarily all at one physical location.
2. **Public Access:** The agenda must provide an option for members of the public to participate in the meeting remotely by phone and internet, e.g. a dial-in number and link, in addition to public participation at the physical location. It is permissible for third-party website or internet platform providers to require the public to register/log-in. The public must be able to comment in real-time, and the board cannot require submission of comments in advance.
3. The board member using AB 2449 must notify the agency at the earliest opportunity possible, even at the start of the meeting. A separate request and disclosure is required for each meeting. The disclosure must include a general description of the need to participate remotely, provided that they need not disclose any medical diagnosis or disability, or personal medical information. At the meeting before any action is taken, the board

member must publicly disclose whether any adults are present in the room with the board member, and the general nature of the person's relationship.

4. The board member must participate remotely by audio *and* video.
5. A board member may only participate remotely based on "just cause" for two meetings per calendar year.
6. In addition, a board member may not participate remotely under AB 2449 for more than three consecutive months, or for 20 percent of the regular meetings within a calendar year. If the governing body meets 10 or fewer times per year, each board member may only use AB 2449 twice per year.
7. If the broadcast of the meeting or the public's ability to comment via call-in or internet-based options is disrupted, the board cannot take further action until restored. Any actions taken during disruption may be challenged.

Section 2: School Site Council

SSC meetings may be conducted remotely via any virtual platform accessible on participants' mobile phones, tablets, and/or computers in any manner that complies with the requirements of Greene Act (*EC* Section 35147), which includes the flexibility of meeting either virtually or in person.

Section 3: Public Access

1. For Board meetings held under traditional Brown Act rules, each teleconference location must be accessible to the public so the public may attend the remote location.
2. For Board meetings held under AB 2449 rules, the agenda must provide an option for members of the public to participate in the meeting remotely by phone and internet, e.g. a dial-in number and link, in addition to public participation at the physical location. It is permissible for third-party website or internet platform providers to require the public to register/log-in. The public must be able to comment in real-time, and the board cannot require submission of comments in advance.
3. Unless otherwise required to provide a teleconference link that is open to the public, Encore will permit public access to its Board and School Site Council meetings via in-person participation. Members of the public may also send comments via e-mail to board@encorehighschool.com
4. Teleconference rules do not apply to board meeting guests or presenters. Encore will coordinate with guests and presenters to provide a teleconference link as needed.