



## California Online Public Schools (CalOPS) Board Meeting Minutes

**DATE:** Feb 28th, 2023

**TIME:** 3:30pm PST

**LOCATION:** CalCA NorCal: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366  
CalCA SoCal: 33272 Valle Road, San Juan Capistrano, CA 92675  
23091 Arden Street, Lake Forest, CA 92630  
1201 Cara Road, Dinuba, CA 93618  
8422 Madison Avenue, Fair Oaks, CA 95628  
3753 W. Norberry Street, Lancaster, CA 93536  
32946 Calle San Marcos San Juan Capistrano, 92675  
9423 Reseda Blvd. Apt#230, Northridge, CA 91324  
5716 Owl's Nest Drive, Santa Rosa, CA 95409

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### I. Meeting Notice

This meeting is open to the public in person and via teleconference. For information about this meeting or for members of the public who require special accommodations to attend, contact the school offices: Bernie Jamero at (209) 253-1208 or Deborah Larson at (949) 461-1667 at least 24 hours prior to the meeting.

The Board packet can be made available for public review by contacting the school offices prior to the Board meeting in compliance with California open meeting law.

### II. Call to Order

Ms. Pavlich called the meeting to order at 3:33pm SoCal and NorCal offices were open for in person attendance by members of the public.

### III. Roll Call

Board Members Present at Roll Call: Elaine Pavlich, Diana Rivas, Adam Pulsipher, Melissa Nunez, Eric Wickliffe, Paul Hedrick and Michael Henjum (all via phone);

Guests Present: Eva McGahey, school staff (in person at CalCA Southern California); Bernie Jamero (in person at NorCal Office), Dr. Richard Savage, Superintendent, Dr. Richie Romero, Deputy Superintendent; Leslie Dombek, Tara Mannix, Dan Hertzler, Lachelle Carter, and Marcus White, School staff; Laura Johnson, Donna Kozub, Chandre Sanchez Reyes, Peter Goodnough and Tanya Snyder, Pearson Virtual Schools staff (all via phone).

### IV. Public Comment

There were no public comments at this time.

## V. Routine Business

### a. Approval of Agenda

Ms. Pavlich asked the Board to review the Agenda distributed prior to the meeting, and posted in compliance with the Brown Act requirements. There being no changes noted, the following motion was made and seconded as follows:

RESOLVED, that the Agenda for the February 28, 2023 Board Meeting, as presented, is hereby approved.

The motion was approved unanimously via a roll call vote.

## VI. Oral Reports

### a. Superintendent's Report

Dr. Savage provided the Board with an update from school leadership. He introduced a new member of the CalOPS staff, Steve Ford, who has joined the CalOPS leadership team as the Assistant Superintendent of Human Resources.

#### 1. Report on DLAC

Dr. Savage discussed the DLAC Report with the Board. He noted that members of the CalOPS leadership team were present and the event was positive. Dr. Savage connected with an organization called Pencil Spaces, which allows students to engage with teachers during LiveLessons. He noted that CalOPS would be exploring this and piloting this product.

#### 2. Report on Curriculum Exploration Meetings

Dr. Savage presented to the Board the Curriculum Exploration Meetings Report. He explained that all of the CalOPS supervisors met in early February to prepare their staff for the transition from Pearson. The Leadership Team read a number of books and began meeting in Focus groups to review different curriculum providers. The team will also begin piloting various curriculum components.

### b. Principals' Reports

#### 1. Elementary School

Dr. Savage asked the Board whether they had any questions or comments on the written report received by the Elementary School Principal, Mr. White. There were no questions from the Board at this time.

#### 2. Middle School

Dr. Savage asked the Board whether they had any questions or comments on the written report received by the Middle School Principal, Ms. Tamayo. There were no questions from the Board at this time.

3. High School

Dr. Savage asked the Board whether they had any questions or comments on the written report received by the High School Principal, Ms. Mannix. There were no questions from the Board at this time.

c. CalCA Financial Report

1. Consolidated Financial Report

Ms. Carter provided the Board with an update on all the CalCA School's financials. She asked the Board whether they had any questions or comments on the consolidated financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

2. CalCA Central Coast Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Central Coast financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

3. CalCA Central Valley Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Central Valley financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

4. CalCA Monterey Bay Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Monterey Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

5. CalCA North Bay Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA North Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

6. CalCA Northern California Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Northern California Financial Report, as included in the Board meeting materials. There were no questions from the Board at this time.

7. CalCA Southern California Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Southern California Financial Report, as included in the Board meeting materials. There were no questions from the Board at this time.

## VII. Consent Items

Ms. Pavlich asked Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the January 24, 2023 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Pearson Invoice(s);
- d. Approval of the 2023-2024 School Calendar;
- e. Approval of 2023-2024 Teacher Calendar;
- f. Approval of CalCA Attendance Deadlines; and
- g. Approval of Revisions to CalCA Employee Handbook; are hereby approved.

The motion was approved unanimously via a roll call vote.

## VIII. Action Items

- a. Approval of Addendum to COVID-19 Safety Plan

Mr. Herzler reviewed with the Board the Addendum to COVID-19 Safety Plan as included in the Board materials. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, the Addendum to COVID-19 Safety Plan, as discussed, is hereby approved.

The motion passed unanimously via a roll call vote.

[Mr. Goodnough joined the meeting at 3:52pm]

- b. Approval of Second Interims

Ms. Carter presented the Approval of Second Interims to the Board. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Second Interims, as discussed, is hereby approved.

The motion passed unanimously via a roll call vote.

## IX. Information Items

- a. Outreach Plan for the 2023-2024 School Year

Mr. Goodnough presented to the Board for a presentation on the school's outreach plan for the upcoming school year, as included in the Board materials.

Mr. Goodnough provided an overview of the market, noting that PVS continues to be the market leader in terms of student retention and enrollment despite a difficult market environment of enrollment decline across the sector. He discussed the opportunity of an expanding market of students who are interested in returning to a

flexible and convenient virtual learning environment since their introduction to it during the pandemic.

Mr. Goodnough provided an overview of outreach tactics and new messaging to attract students via an organic outreach approach, and he reviewed the process by which the presented marketing strategy will reach new CalOPS families in the state. The Board thanked him for his updates.

[Mr. Goodnough left the meeting at 4:06pm]

b. Budget Development Process Update

Ms. Johnson discussed the upcoming budget process and timelines for the 2023-2024 school year. She advised that budget preparations were proceeding as scheduled.

c. State Accountability Update

Ms. Dombek provided the Board with an update on various state accountability measures. She explained that the school was holding a number of parent and administrator meetings and that they hope to hold the meetings on a regular basis after school advisory meetings.

d. Legislative Update

Mr. Hertzler provided the Board with an update on predicted legislative activities in the state as included in the Board Meeting materials. He reminded Board members about any remaining Form 700s documents.

e. School Success Partner (SSP) Update

Ms. Johnson presented to the Board on behalf of the School Success Partner (SSP) team. She went over enrollment opening for the upcoming school year and discussed the Open Application Period. She explained the process of Intent to Return that begins in March, whereby families can provide their plans for next year.

f. Academic Success Partner (ASP) Update

Ms. Sanchez-Reyes presented to the Board on behalf of the School Success Partner (ASP) team. She went over course selection and new additions to Pearson Online Classroom.

g. Sponsoring District(s) Update

Dr. Savage discussed this item to the Board at this time. He informed the Board that they let their authorizers know about the transition of services and that it would be an 18-month process and that he would keep the Board updated as well as the sponsoring districts.

**X. Adjournment and Confirmation of the Next Meeting on Tuesday, April 25, 2023 at 3:30 pm PT**

There being no further business to discuss, the meeting was adjourned at 4:19 p.m. The next meeting is scheduled for Tuesday, April 25, 2023 at 3:30 p.m. PT.