



8.25.2022 Finance Committee Meeting

Choose someone to take minutes. Sarah to take minutes.

1) Call to Order

A regular Finance Committee meeting of Sankofa Montessori was held on August 25 via ZOOM. It began at _____

Roll Call

Name	Title	Present or Absent
Gregory Edward	Treasurer	
Errika Moore	Vice-Chair	
Kim Karacalidis	Chair	
Sarah Harvey	Executive Director	

Guests: None

2) Agenda

- Community building: You can have an unlimited supply of one thing for the rest of your life, what is it? It cant be unlimited money. Sushi? Scotch Tape?
- Discussion of [Recruitment Specialist](#) hire compensation
- Spending Resolution- [Sample](#) or [Sample](#)
- Engaging Edtec for planning and reporting purposes and to help us put a budget together for the planning year
- Review [Current Spending](#)



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- Upcoming expenses (*Board approval required if the expenditure is likely to exceed a total annual amount greater than \$25,000, or if the term will go past one year.*)
 - [BES](#)- \$15,000. 5,000 due in September (signed)
 - [Montessori Partnerships for GA](#), \$1,000 per month(not yet signed)
 - Architect and general contractor for facilities (will require Board approval)
 - [Risk Hazard Analysis](#) (not yet signed but under \$25,000 so will sign when the work is ready to begin)
 - Cost for vendor for application system (will most likely require Board approval either because of cost or duration of contract)
 - My contract

- Reviewing [Finance Committee Scope and Sequence](#)
 - Progress
 - What's upcoming?

- **Recurring Committee Meetings**
 - Choose a date and time
 - When is your plan to attend DeKalb Brilliance Committee meeting?

3) Closing

Next Steps:

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Adjourn

The meeting was called to adjourn at