



California Online Public Schools (CalOPS)
A California Nonprofit Public Benefit Corporation
BOARD MEETING

GOVERNING BOARD for:
CalCA Central Coast
CalCA Central Valley
CalCA Monterey Bay
CalCA North Bay
CalCA Ripon
CalCA Southern California

Notice is hereby given to the members of the
California Online Public Schools Board and the general public that the
California Online Public Schools Board will hold a meeting open to the public on:

Date and Time:
Tuesday, August 24, 2021 at 3:30 p.m. PT

Meeting to be held:
Via Teleconference due to State Precautions regarding Public Health and Safety
During COVID-19 Pandemic and in accordance with the Governor's Executive Order N-29-20

1 (800) 504-8071; access code 843-8063

This meeting is open to the public in person and via teleconference. For information about this meeting or for members of the public who require special accommodations to attend, contact the school offices: Bernie Jamero at (209) 253-1208 or Deborah Larson at (949) 461-1667 at least 24 hours prior to the meeting. The Board packet can be made available for public review by contacting the school offices prior to the Board meeting in compliance with California open meeting law.

BOARD REVISED AGENDA

- I. Call to Order – E. Pavlich
- II. Roll Call – E. Pavlich
- III. Public Comment

The Board welcomes participation by the members of the public telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the School Leader by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any

written materials to the Board, these should be emailed to the School Leader at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, or six (6) minutes if the individual requesting to comment is a non-English speaker and requires a translator, unless the Board grants additional time. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Leader at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Governance" page at <https://www.connectionsacademy.com/california-online-school/about/school-board>.

- IV. Routine Business
 - a. Approval of Agenda – E. Pavlich
- V. Oral Reports
 - a. Executive Director's Report – R. Savage
 - i. Back to School Activities Update
 - ii. Enrollment and Staffing Update
 - iii. Connections Academy Summer Leadership Conference Update
 - b. Principals' Reports (attached)
 - i. Elementary School – M. White
 - ii. Middle School – H. Tamayo
 - iii. High School – K. Mannix
 - c. CalCA Financial Report (to follow) – L. Carter
 - i. Special Education Service Contracts Update
 - ii. Unaudited 2020-2021 Financial Results
 - iii. Consolidated Financial Report (attached)
 - iv. CalCA Central Coast Financial Report (attached)
 - v. CalCA Central Valley Financial Report (attached)
 - vi. CalCA Monterey Bay Financial Report (attached)
 - vii. CalCA North Bay Financial Report (attached)
 - viii. CalCA Ripon Financial Report (attached)
 - ix. CalCA Southern California Financial Report (attached)
 - d. Policy and Compliance Report (to follow) – F. Sassin
 - i. Prop 39 Energy Grant Update
 - ii. Audit Update
 - iii. Office Reopening Update
- VI. Consent Items
 - a. Approval of Minutes from the June 22, 2021 Annual Board Meeting (attached)
 - b. Approval of Minutes from the August 3, 2021 Special Board Meeting (to follow)
 - c. Approval of Staffing Report (attached)
 - d. Approval of Pearson Invoice(s) (attached)

- e. Approval of Year End Financial Statements (previously attached)
- f. Approval of Unaudited Actuals for Fiscal Year Ending June 30, 2021 and Authorization of California Director of Finance to Submit to the Appropriate Parties (to follow)
- g. Approval of Education Protection Account (EPA) Expenditure Plans for the 2021-2022 School Year (attached)
- h. Approval of Uniform Complaint Procedure (UCP) and Annual Notices for the 2021-2022 School Year (attached)
- i. Approval of Revision(s) to the 2021-2022 School Year School Supplement: Various Updates (to follow)
- j. Approval of Revision(s) to the COVID-19 Safety Plan (to follow)
- k. Approval of Granting High School Diplomas to Students who meet the Requirements of AB 104 (attached and sent under separate cover)

VII. Action Items

- a. Approval of Master Contract and List of Special Education Providers and Authorization of the Director of Finance to Negotiate, Finalize, and Execute Contracts Listed and Any Future Providers for the 2021-2022 School Year (to follow) – L. Carter
- b. Approval of Interschool Transfers, Intra-Organizational Loans for Fiscal Year Ending June 30, 2021 (to follow) – L. Carter
- c. Approval of College and Career Access Pathways Dual Enrollment Agreement with Saddleback Community College (to follow) – R. Romero
- d. Approval of Increased Student Technology (to follow) – R. Savage
- e. Approval of Public Notice of Intent to Hire Interns (to follow) – R. Romero/ F. Sassin
- f. Approval of Declaration of Need for Fully Qualified Educators (attached) – F. Sassin
- g. Approval of Local Teacher Assignment Options: Teacher Listing for 2021-2022 School Year (attached) – F. Sassin
- h. Approval of the Authorization for the Executive Director to Adjust the 2021-2022 School Year Enrollment Limits as Needed – R. Savage

VIII. Information Items

- a. State Accountability Update – F. Sassin/ R. Romero
 - i. Elementary and Secondary School Emergency Relief (ESSER) III Update
- b. Legislative Update – F. Sassin
 - i. Implementation Update on AB 104 and AB 130
- c. School Success Partner (SSP) Update – L. Johnson
 - i. Board Support Update
- d. Academic Success Partner (ASP) Update – M. Brown
 - i. School Metrics (attached)
- e. Board Relations (BR) Update – L. Coleman
 - i. Technology Statement for General School Handbooks (attached)
- f. Sponsoring District(s) Update – R. Savage/ F. Sassin
 - i. Charter Renewal Status Updates

IX. Adjournment and Confirmation of the Next Meeting on Tuesday, September 28, 2021 at 3:30 p.m. PT

Agenda publicly posted by: Friday, August 20, 2021

At: <https://www.connectionsacademy.com/california-online-school/about/school-board>



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Principals' Report

California Connections Academy Schools

2021-22

Month for Report: August
Enrollment Update

| DATA as of August 10, 2021 | | | | | | | |
|----------------------------|-------|-------|----------------|-----------|---------------|--------------|-----------|
| | SoCal | Ripon | Central Valley | North Bay | Central Coast | Monterey Bay | All CalCA |
| Enrolled | 4695 | 1468 | 614 | 165 | 95 | 464 | 7501 |
| Waitlisted | 91 | 45 | 32 | 1 | 14 | 8 | 191 |
| Intent to Attend | 101 | 28 | 7 | 3 | 3 | 7 | 269 |
| Tell Us About Your Student | 2770 | 929 | 408 | 109 | 97 | 280 | 4593 |
| Open Application | 745 | 249 | 104 | 19 | 31 | 64 | 1212 |

Field Trip Update

We are hoping to get back to in person field trips and festivals

Outreach Update

- The CalCA marketing team hosted webinars:
 - July 13th and July 27th with over 100 attendees total.
 - August 10th webinar capped at 300 RSVPS
 - Additional session has been added August 24th
- Marketing team member Susan Bunnell has supported national webinars this summer and spring focused on the elementary experience.
- Social media efforts have focused on recent grads including professional soccer players and actors and younger, traditional students who thrive in our school.
- New commercial has launched promoting live tutors

SITE REPORTS

Northern Region:

Kara Mannix, High School Principal

Site Administrator for Monterey Bay, North Bay, and Ripon

We're ready to kick off another great school year! We're thrilled to be gathering in person for the first time since February of 2019 and ready to meet new team members. We're working to prepare for a great start of the year and can't wait to welcome back families.

Central Region:

Marcus White, Elementary Principal
Site Administrator for Central and Central Coast

Greetings from Central. We could not be more excited for our school year to start. We are finally able to gather as a team at our Back To School kickoff in Orange County. This is such a valuable and memorable time for our staff. It is at this event where we will prepare and plan to ensure our students receive an amazing educational experience this year.

Southern Region:

Heather Tamayo, Middle School Principal
Site Administrator of Southern California

Here we are, heading back to school! The Southern California office is abuzz as we prepare for our Back to School (BTS) kickoff, and welcome our staff in-person. We have worked hard to create a memorable experience for our staff, and bring back the special moments that make BTS the absolute best way to start the school year. Beyond just our kickoff, our staff is preparing to be trained on new curriculum, as well as learn some of the new resources that we are using this year, which will enhance student engagement.

California Online Public Schools
Revenue and Expense Statement - Unaudited
For the Period Ended June 30, 2021

| | June-21 Actual | YTD Actual | Revised Budget | Actual vs Budget |
|--------------------------------------|-----------------------|-----------------------|--------------------|---------------------|
| Enrollment | | | | |
| ADM | | 6,806 | 6,777 | 29 |
| Total Enrollment | | 8,088 | 9,454 | (1,366) |
| Funded Enrollment | | 6,013 | 6,013 | - |
| Revenue | | | | |
| State Funding | 969,611.39 | 32,383,777.02 | 34,291,192.00 | (1,907,415) |
| Federal & Other Program Funding | 2,276,765.00 | 4,008,254.78 | 2,677,123.25 | 1,331,132 |
| Local Aid | 4,808,126.34 | 32,333,375.59 | 30,194,176.00 | 2,139,200 |
| Other Funding Sources | 4,545.66 | 33,304.86 | 36,006.04 | (2,701) |
| Total Revenue | 8,059,048.39 | 68,758,712.25 | 67,198,497 | 1,560,215 |
| Program Expenses | | | | |
| Compensation Expense | | | | |
| Administration Staff | 651,574.07 | 5,060,318.69 | 4,826,833.39 | (233,485) |
| Instructional Staff | 5,710,103.82 | 26,739,008.16 | 27,032,485.35 | 293,477 |
| Total Compensation Expense | 6,361,677.89 | 31,799,326.85 | 31,859,319 | 59,992 |
| Fee Based Expenses | | | | |
| Enrollment/Unit Based Fees | 1,964,845.77 | 21,444,097.47 | 23,021,817.22 | 1,577,720 |
| Revenue Based Fees | 545,423.47 | 5,438,326.79 | 5,321,753.84 | (116,573) |
| Total Fee Based Expenses | 2,510,269.24 | 26,882,424.26 | 28,343,571 | 1,461,147 |
| Other School Expenses | | | | |
| Assessment | 48,933.65 | 31,786.19 | 756,530.47 | 724,744 |
| Authorizer Oversight | 107,488.62 | 945,073.79 | 913,784.19 | (31,290) |
| Employee Related | 28,396.51 | 96,952.65 | 388,867.88 | 291,915 |
| Facilities | 139,518.88 | 697,139.78 | 941,298.36 | 244,159 |
| Governance | 17,103.34 | 129,811.91 | 147,062.58 | 17,251 |
| Internet Service Provider | 95,703.60 | 300,280.43 | 415,133.61 | 114,853 |
| Instructional | 103,824.68 | 171,433.41 | 170,766.66 | (667) |
| Professional Services | 18,850.01 | 186,846.56 | 250,311.08 | 63,465 |
| Student Related | 609,078.36 | 3,554,807.29 | 3,842,808.78 | 288,001 |
| Taxes | 30,461.33 | 390,081.45 | 421,609.57 | 31,528 |
| Pending Allocation | (8,191.91) | - | - | 0 |
| Total Other School Expenses | 1,191,167.07 | 6,504,213.46 | 8,248,173 | 1,743,960 |
| Adjustments and Credits | | | | |
| Discretionary Service Credit | (1,057,583.33) | (1,086,500.00) | (2,089,200.00) | 1,002,700 |
| Total Adjustments and Credits | (1,057,583.33) | (1,086,500.00) | (2,089,200) | 1,002,700 |
| Total Program Expenses | 9,005,530.87 | 64,099,464.57 | 66,361,863 | 2,262,399 |
| Net Increase (Decrease) | (946,482.48) | 4,659,247.68 | 836,634.32 | |
| Beginning fund balance | 6,699,184.83 | 1,093,454.67 | | |
| Ending fund balance | 5,752,702.35 | 5,752,702.35 | | |

**California Online Public Schools
Balance Sheet - Unaudited
June 30, 2021**

ASSETS

Cash and Short Term Investments:

| | | |
|-----------------------|----|---------------|
| Checking | \$ | 297,325.69 |
| Payroll | | 1,199,352.96 |
| CALOPS - Operation | | 274,619.80 |
| CALOPS - Holding | | 12,485,759.52 |
| Savings - CALOPS | | 1,212,953.29 |
| State Holding Account | | 577,043.85 |
| OCDE Cash Account | | 1,557,469.32 |
| Petty Cash | | 525.85 |

| | | |
|--|--|----------------------|
| Total Cash and Short Term Investments | | 17,605,050.28 |
|--|--|----------------------|

Other Current Assets:

| | |
|-------------------------|---------------|
| Pupil Funding | 10,168,413.17 |
| SPED Funding State | 2,593,034.98 |
| Other State Receivables | 7,853.40 |
| Federal Programs | 1,568,400.00 |
| Prepaid Expenses | 213,851.53 |

| | | |
|-----------------------------------|--|----------------------|
| Total Other Current Assets | | 14,551,553.08 |
|-----------------------------------|--|----------------------|

| | | |
|-----------------------------|--|----------------------|
| Total Current Assets | | 32,156,603.36 |
|-----------------------------|--|----------------------|

Fixed Assets:

| | |
|------------------------------------|------------|
| Office Equipment - Shelving System | 32,521.50 |
| Accumulated Depreciation | (6,143.06) |

| | | |
|-------------------------|--|------------------|
| Net Fixed Assets | | 26,378.44 |
|-------------------------|--|------------------|

Other Assets:

| | |
|----------|-----------|
| Deposits | 20,387.30 |
|----------|-----------|

| | | |
|---------------------------|--|------------------|
| Total Other Assets | | 20,387.30 |
|---------------------------|--|------------------|

| | | |
|---------------------|-----------|----------------------|
| Total Assets | \$ | 32,203,369.10 |
|---------------------|-----------|----------------------|

LIABILITIES

Current Liabilities:

| | | |
|---|----|---------------|
| Due to (from) Pearson Online and Blended Learning | \$ | 19,543,651.74 |
| CalOPS Payroll Liability | | (3,998.18) |
| CalOPS Pass Through Expense Liability | | 2.77 |
| Pension Payable | | 205,112.35 |
| Accrued Compensation | | 3,149,174.08 |
| Accrued Expenses | | 243,102.12 |
| Deferred Revenue | | 2,576,970.17 |
| Accounts Payable | | 736,651.71 |

| | | |
|----------------------------------|--|----------------------|
| Total Current Liabilities | | 26,450,666.76 |
|----------------------------------|--|----------------------|

| | | |
|--------------------------|--|----------------------|
| Total Liabilities | | 26,450,666.76 |
|--------------------------|--|----------------------|

FUND BALANCE

| | |
|------------------------|--------------|
| Beginning Fund Balance | 1,093,454.67 |
| Change in Fund Balance | 4,659,247.68 |

| | | |
|----------------------------|--|---------------------|
| Ending Fund Balance | | 5,752,702.34 |
|----------------------------|--|---------------------|

| | | |
|---|-----------|----------------------|
| Total Liabilities and Fund Balance | \$ | 32,203,369.10 |
|---|-----------|----------------------|

California Connections Academy Central Coast
Revenue and Expense Statement - Unaudited
For the Period Ended June 30, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/2020 | Actual vs Budget \$ | Actual vs Budget % |
|--------------------------------------|---------------------|---------------------|------------------------------|------------------------|-----------------------|
| Enrollment | | | | | |
| ADM | | 74 | 71 | 3 | 4.23% |
| Total Enrollment | | 108 | 101 | 7 | 6.75% |
| Funded Enrollment | | 39 | 39 | - | - |
| Revenue | | | | | |
| State Funding | 24,852.06 | 121,637.60 | 101,439.00 | 20,198.60 | 20% |
| Federal & Other Program Funding | 5,026.00 | 7,623.92 | 7,498.00 | 125.92 | 2% |
| Local Aid | 6,092.56 | 279,845.00 | 300,460.00 | (20,615.00) | (0.07) |
| Other Funding Sources | - | 7,992.52 | 1,791.04 | 6,201.48 | 346% |
| Total Revenue | 35,970.62 | 417,099.04 | 411,188.04 | 5,911.00 | 0.01 |
| Program Expenses | | | | | |
| Compensation Expense | | | | | |
| Administration Staff | 15,181.68 | 117,905.43 | 112,465.22 | (5,440.21) | -4.84% |
| Instructional Staff | 62,748.39 | 304,374.75 | 323,576.70 | 19,201.95 | 5.93% |
| Total Compensation Expense | 77,930.07 | 422,280.18 | 436,041.92 | 13,761.75 | 3.26% |
| Fee Based Expenses | | | | | |
| Enrollment/Unit Based Fees | 17,133.57 | 239,195.35 | 237,177.61 | (2,017.74) | -0.84% |
| Revenue Based Fees | 2,872.03 | 32,385.85 | 32,317.11 | (68.74) | -0.21% |
| Total Fee Based Expenses | 20,005.60 | 271,581.20 | 269,494.71 | (2,086.48) | -0.77% |
| Other School Expenses | | | | | |
| Assessment | 0.33 | (234.24) | 10,656.95 | 10,891.19 | -4649.59% |
| Authorizer Oversight | 414.08 | 5,365.44 | 5,402.31 | 36.87 | 0.69% |
| Employee Related | 312.06 | 1,202.32 | 3,563.35 | 2,361.03 | 196.37% |
| Facilities | 1,022.09 | 7,336.17 | 8,571.96 | 1,235.79 | 16.85% |
| Governance | 276.44 | 3,262.82 | 3,363.45 | 100.63 | 3.08% |
| Internet Service Provider | 690.90 | 1,480.50 | 2,999.85 | 1,519.35 | 102.62% |
| Instructional | 1,140.93 | 1,580.17 | 984.02 | (596.15) | -37.73% |
| Professional Services | 203.85 | 1,563.08 | 3,555.79 | 1,992.71 | 127.49% |
| Student Related | 2,865.57 | 23,606.84 | 25,466.09 | 1,859.25 | 7.88% |
| Taxes | 376.33 | 5,006.19 | 4,837.60 | (168.59) | -3.37% |
| Total Other School Expenses | 7,302.58 | 50,169.30 | 69,401.38 | 19,232.09 | 38.33% |
| Adjustments and Credits | | | | | |
| Discretionary Service Credit | (327,000.00) | (327,000.00) | (364,000.00) | 37,000.00 | 0.00% |
| Total Adjustments and Credits | (327,000.00) | (327,000.00) | (364,000.00) | 37,000.00 | 0.00% |
| Total Program Expenses | (221,761.74) | 417,030.67 | 410,938.02 | 67,907.35 | -1.48% |
| Net Increase (Decrease) | 257,732.36 | 68.37 | 250.02 | (181.65) | |
| Beginning fund balance | (247,455.77) | 10,208.23 | | | |
| Ending fund balance | 10,276.60 | 10,276.60 | | | |

California Connections Academy Central Coast
Balance Sheet - Unaudited
June 30, 2021

ASSETS

Cash and Short Term Investments:

| | | |
|-----------------------|----|------------|
| Operating Account | \$ | 97,674.26 |
| Holding Account | | 59,268.84 |
| State Holding Account | | 577,043.85 |

| | | |
|--|--|-------------------|
| Total Cash and Short Term Investments | | 733,986.95 |
|--|--|-------------------|

Other Current Assets:

| | |
|-------------------------|------------|
| Pupil Funding | 20,980.99 |
| SPED Funding State | 8,948.00 |
| Federal Programs | 5,026.00 |
| Due from CalOPS Schools | (3,730.34) |
| Prepaid Expenses | 216.00 |

| | | |
|-----------------------------------|--|------------------|
| Total Other Current Assets | | 31,440.65 |
|-----------------------------------|--|------------------|

| | | |
|-----------------------------|--|-------------------|
| Total Current Assets | | 765,427.60 |
|-----------------------------|--|-------------------|

| | | |
|---------------------|-----------|-------------------|
| Total Assets | \$ | 765,427.60 |
|---------------------|-----------|-------------------|

LIABILITIES

Current Liabilities:

| | | |
|---|----|-------------|
| Due to (from) Pearson Online and Blended Learning | \$ | (56,719.68) |
| CalOPS Payroll Liability | | 414,760.54 |
| CalOPS Pass-Through Expense Liability | | 16,325.25 |
| Accrued Compensation | | 34,606.31 |
| Accrued Expenses | | 341.76 |
| Deferred Revenue | | 337,674.00 |
| Accounts Payable | | 8,162.82 |

| | | |
|----------------------------------|--|-------------------|
| Total Current Liabilities | | 755,151.00 |
|----------------------------------|--|-------------------|

| | |
|--------------------------|-------------------|
| Total Liabilities | 755,151.00 |
|--------------------------|-------------------|

FUND BALANCE

| | |
|------------------------|-----------|
| Beginning Fund Balance | 10,208.23 |
| Change in Fund Balance | 68.37 |

| | |
|----------------------------|------------------|
| Ending Fund Balance | 10,276.60 |
|----------------------------|------------------|

| | | |
|---|-----------|-------------------|
| Total Liabilities and Fund Balance | \$ | 765,427.60 |
|---|-----------|-------------------|

California Connections Academy Central Coast
Schedule of Revenue
For the Period Ended June 30, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/2020 | Actual vs Budget |
|---|-------------------|-------------------|------------------------------|---------------------|
| Revenue | | | | |
| State Funding | | | | |
| LCFF / General Purpose Block Grant - State | 27,727.60 | 78,666.00 | 55,908.00 | 22,758.00 |
| LCFF / General Purpose Block Grant - State EPA | 692.62 | 7,792.00 | 7,792.00 | - |
| Lottery | (4,258.12) | 7,863.08 | 7,753.00 | 110.08 |
| Learning Loss Mitigation (State) | - | 3,103.00 | 3,103.00 | - |
| Special Education Pass through funds - State | 842.44 | 23,028.00 | 24,350.00 | (1,322.00) |
| ERMHS | 805.00 | 1,000.00 | 1,000.00 | - |
| ERMHS - One Time Funds | 390.00 | 390.00 | 390.00 | - |
| Mandated Cost Reimbursement | - | 1,143.00 | 1,143.00 | - |
| Prior Year Revenue | (1,347.48) | (1,347.48) | - | (1,347.48) |
| Total State Funding | 24,852.06 | 121,637.60 | 101,439.00 | 20,198.60 |
| Federal & Other Programs Funding | | | | |
| IDEA | 5,026.00 | 5,026.00 | 4,870.00 | 156.00 |
| Learning Loss Mitigation (Federal) | - | 2,528.00 | 2,528.00 | - |
| E-Rate | - | 69.92 | 100.00 | (30.08) |
| Total Federal & Other Programs Funding | 5,026.00 | 7,623.92 | 7,498.00 | 125.92 |
| Local Funding | | | | |
| LCFF / General Purpose Block Grant - Local | 6,092.56 | 279,845.00 | 300,460.00 | (20,615.00) |
| Total Local Funding | 6,092.56 | 279,845.00 | 300,460.00 | (20,615.00) |
| Other Funding | | | | |
| Interest | - | 7,992.52 | 1,791.04 | 6,201.48 |
| Miscellaneous | - | - | - | - |
| Total Other Funding | - | 7,992.52 | 1,791.04 | 6,201.48 |
| Total Revenue | 35,970.62 | 417,099.04 | 411,188.04 | 5,911.00 |

California Connections Academy Central Coast
Schedule of Fees
For the Period Ended June 30, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/2020 | Actual vs Budget |
|--|---------------------|---------------------|------------------------------|---------------------|
| SCHEDULE OF FEES: | | | | |
| Enrollment/Unit-Based Fees | | | | |
| Accounting and Regulatory Reporting | 170.83 | 3,700.00 | 3,550.00 | (150.00) |
| Connexus Annual License (EMS) | 2,050.00 | 44,400.00 | 42,600.00 | (1,800.00) |
| Curriculum Postage | 206.25 | 3,564.00 | 3,338.78 | (225.22) |
| Direct Course Instruction Support | 132.00 | 1,501.50 | 420.70 | (1,080.80) |
| Educational Resource Center | 430.50 | 9,324.00 | 8,946.00 | (378.00) |
| Enrollment and Records Management | 250.00 | 4,320.00 | 4,047.00 | (273.00) |
| Facility Support Services | 75.65 | 350.65 | 350.65 | - |
| Hardware/Software - Employees | 140.66 | 2,340.66 | 2,603.22 | 262.56 |
| Human Resources Support | 293.04 | 4,876.37 | 5,423.38 | 547.00 |
| ISP Processing Fee | 105.21 | 1,262.50 | 1,262.50 | - |
| Special Populations Consultative Services | 1,200.00 | 6,600.00 | 14,746.80 | 8,146.80 |
| School Curriculum Supplies | 328.30 | 1,703.30 | 1,906.36 | 203.07 |
| Short-Term Sub Teaching Services | 607.14 | 6,997.97 | - | (6,997.97) |
| Student Technology Assistance- Laptops | 2,443.75 | 29,325.00 | 35,000.00 | 5,675.00 |
| Tangible/Intangible Instr. Materials | 6,783.34 | 106,425.00 | 100,770.30 | (5,654.70) |
| Technical Support and Repairs | 512.50 | 11,100.00 | 10,650.00 | (450.00) |
| Voice Over IP Services | 1,404.40 | 1,404.40 | 1,561.93 | 157.54 |
| Total Enrollment/Unit Based Fees | 17,133.57 | 239,195.35 | 237,177.61 | (2,017.74) |
| Revenue-Based Fees | | | | |
| Marketing Services | 337.89 | 3,810.10 | 3,802.01 | (8.09) |
| School Administration | 2,027.31 | 22,860.60 | 22,812.07 | (48.53) |
| Treasury Services | 506.83 | 5,715.15 | 5,703.02 | (12.13) |
| Total Revenue Based Fees | 2,872.03 | 32,385.85 | 32,317.11 | (68.74) |
| Total Fee-Based Expenses | 20,005.60 | 271,581.20 | 269,494.71 | (2,086.48) |
| SCHEDULE OF COMPENSATION: | | | | |
| Administrative Compensation | | | | |
| Salaries | 11,107.47 | 85,562.50 | 81,880.82 | (3,681.68) |
| Benefits | 2,721.33 | 20,962.81 | 20,060.80 | (902.01) |
| Pension | 962.81 | 7,915.06 | 6,783.24 | (1,131.81) |
| Taxes | 390.07 | 3,465.05 | 3,740.35 | 275.30 |
| Total Administrative Compensation | 15,181.68 | 117,905.43 | 112,465.22 | (5,440.21) |
| Instructional Compensation | | | | |
| Salaries | 47,020.99 | 214,535.47 | 228,185.97 | 13,650.51 |
| Benefits | 11,520.14 | 52,561.19 | 55,905.56 | 3,344.37 |
| Pension | 3,402.24 | 32,988.83 | 35,151.75 | 2,162.92 |
| Taxes | 805.03 | 4,289.27 | 4,333.42 | 44.15 |
| Total Instructional Compensation | 62,748.39 | 304,374.75 | 323,576.70 | 19,201.95 |
| Total Compensation | 77,930.07 | 422,280.18 | 436,041.92 | 13,761.75 |
| SCHEDULE OF CREDITS AND ADJUSTMENTS | | | | |
| Discretionary Service Credit | (327,000.00) | (327,000.00) | (364,000.00) | 37,000.00 |
| Total Adjustments and Credits | (327,000.00) | (327,000.00) | (364,000.00) | 37,000.00 |

California Connections Academy Central Coast
Schedule Other Expenses
For the Period Ended June 30, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/2020 | Actual vs Budget |
|--|-------------------|------------------|------------------------------|---------------------|
| SCHEDULE OF OTHER SCHOOL EXPENSES: | | | | |
| Assessment | | | | |
| Student Testing & Assessment Facilities & Services | - | (235.00) | 3,326.42 | 3,561.42 |
| Student Testing & Assessment Travel | 0.33 | 0.76 | 2,330.53 | 2,329.77 |
| Student Testing Technology | - | - | 5,000.00 | 5,000.00 |
| Total Assessment | 0.33 | (234.24) | 10,656.95 | 10,891.19 |
| Authorizer Oversight | | | | |
| District Oversight | 324.19 | 3,663.03 | 3,641.60 | (21.43) |
| SELPA Admin Fee | 69.10 | 1,452.70 | 1,511.00 | 58.30 |
| STRS Reporting | 20.80 | 249.71 | 249.71 | - |
| Total Authorizer Oversight | 414.08 | 5,365.44 | 5,402.31 | 36.87 |
| Employee Related | | | | |
| Staff Recruiting/Background Checks | 0.35 | 67.51 | 223.74 | 156.23 |
| Staff Training/Prof. Dvlpmnt | 182.81 | 958.11 | 2,000.00 | 1,041.89 |
| Team Building | 29.75 | 76.47 | 265.73 | 189.26 |
| Travel and Conferences - Teachers | - | 0.82 | 408.68 | 407.86 |
| Travel and Conferences - Administration | 99.15 | 99.41 | 665.20 | 565.79 |
| Total Employee Related | 312.06 | 1,202.32 | 3,563.35 | 2,361.03 |
| Facilities | | | | |
| Copiers/ Reproduction | 22.49 | 185.87 | 245.72 | 59.85 |
| Expensed Furniture and Equipment | 454.57 | 454.57 | 349.28 | (105.29) |
| High-Speed Internet | 19.83 | 321.59 | 813.08 | 491.49 |
| Maintenance & Repairs | 29.15 | 315.15 | 922.30 | 607.15 |
| Office Postage | 4.04 | 265.34 | 308.73 | 43.39 |
| Office Rent | 365.12 | 4,359.11 | 4,356.99 | (2.12) |
| Office Supplies | 27.42 | 279.07 | 351.86 | 72.79 |
| Rent Operating Expense | 40.35 | 463.58 | 478.55 | 14.97 |
| Rent Storage Unit | 0.62 | 176.58 | 112.76 | (63.82) |
| Telephone | 49.95 | 343.15 | 281.94 | (61.21) |
| Utilities | 8.55 | 172.16 | 350.75 | 178.59 |
| Total Facilities | 1,022.09 | 7,336.17 | 8,571.96 | 1,235.79 |
| Governance | | | | |
| Accreditation | - | 1,070.00 | 1,070.00 | - |
| Banking Fees | 99.52 | 1,224.91 | 1,223.15 | (1.76) |
| Board-Related Expenses | - | 3.21 | 272.49 | 269.28 |
| Dues - Staff | 176.92 | 268.83 | 124.07 | (144.76) |
| Dues - School | - | 585.93 | 563.80 | (22.13) |
| Insurance Expenses | - | 109.94 | 109.94 | - |
| Total Governance | 276.44 | 3,262.82 | 3,363.45 | 100.63 |
| Internet Service Provider | | | | |
| ISP Payment Reimbursement | 690.90 | 1,480.50 | 2,999.85 | 1,519.35 |
| Total Internet Service Provider | 690.90 | 1,480.50 | 2,999.85 | 1,519.35 |
| Instructional | | | | |
| Other Curriculum | 1,140.93 | 1,580.17 | 984.02 | (596.15) |
| Summer School | - | - | - | - |
| Total Instructional | 1,140.93 | 1,580.17 | 984.02 | (596.15) |
| Professional Services | | | | |
| Accounting Services/Audit | - | 548.78 | 2,255.20 | 1,706.42 |
| AERIES | - | 300.08 | 300.08 | - |
| Legal Services | - | 373.70 | 603.14 | 229.44 |
| Other School Contracted Services | 203.85 | 327.97 | 354.80 | 26.83 |
| Other School Expense | - | 12.55 | 42.57 | 30.02 |
| Total Professional Services | 203.85 | 1,563.08 | 3,555.79 | 1,992.71 |
| Student Related | | | | |
| Graduation Expense | - | 40.87 | 4,000.00 | 3,959.13 |
| SPED Related Services | 2,751.60 | 23,451.71 | 12,966.09 | (10,485.62) |
| Student Activities | 113.97 | 114.26 | 8,500.00 | 8,385.74 |
| Total Student Related | 2,865.57 | 23,606.84 | 25,466.09 | 1,859.25 |
| Taxes | | | | |
| Sales Tax And Use | 376.33 | 5,006.19 | 4,837.60 | (168.58) |
| Total Taxes | 376.33 | 5,006.19 | 4,837.60 | (168.58) |
| Total Other Expenses | 7,302.58 | 50,169.30 | 69,401.38 | 19,232.09 |

California Connections Academy @ Central
Revenue and Expense Statement - Unaudited
For the Period Ended June 30, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/2020 | Actual vs Budget \$ | Actual vs Budget % |
|--------------------------------------|-------------------|---------------------|------------------------------|------------------------|-----------------------|
| Enrollment | | | | | |
| ADM | | 593 | 601 | (8) | (0) |
| Total Enrollment | | 743 | 863 | (120) | (0) |
| Funded Enrollment | | 506 | 506 | - | - |
| Revenue | | | | | |
| State Funding | 440,686.20 | 5,327,344.09 | 5,365,185.00 | (37,840.91) | -0.71% |
| Federal & Other Program Funding | 375,436.00 | 479,692.16 | 289,925.00 | 189,767.16 | 65.45% |
| Local Aid | 114,554.04 | 349,874.00 | 258,278.00 | 91,596.00 | 35.46% |
| Other Funding Sources | 243.77 | 2,093.88 | 1,200.00 | 893.88 | 74.49% |
| Total Revenue | 930,920.01 | 6,159,004.13 | 5,914,588.00 | 244,416.13 | 4.13% |
| Program Expenses | | | | | |
| Compensation Expense | | | | | |
| Administration Staff | 52,907.81 | 410,897.88 | 391,938.87 | (18,959.01) | -4.84% |
| Instructional Staff | 493,391.48 | 2,301,793.98 | 2,263,724.24 | (38,069.74) | -1.68% |
| Total Compensation Expense | 546,299.29 | 2,712,691.85 | 2,655,663.11 | (57,028.74) | -2.10% |
| Fee Based Expenses | | | | | |
| Enrollment/Unit Based Fees | 191,901.96 | 1,904,468.95 | 2,088,875.59 | 184,406.64 | 9.68% |
| Revenue Based Fees | 57,881.80 | 489,547.07 | 467,060.54 | (22,486.53) | -4.59% |
| Total Fee Based Expenses | 249,783.76 | 2,394,016.02 | 2,555,936.13 | 161,920.12 | 6.76% |
| Other School Expenses | | | | | |
| Assessment | 2.59 | (2,502.30) | 47,285.47 | 49,787.77 | -1989.68% |
| Authorizer Oversight | 6,361.71 | 76,445.49 | 76,608.05 | 162.56 | 0.21% |
| Employee Related | 2,453.66 | 7,929.21 | 27,513.20 | 19,583.99 | 246.99% |
| Facilities | 7,752.44 | 53,065.08 | 77,552.19 | 24,487.11 | 46.15% |
| Governance | 1,391.11 | 12,733.48 | 12,026.22 | (707.26) | -5.55% |
| Internet Service Provider | 8,437.85 | 27,515.86 | 59,486.00 | 31,970.14 | 116.19% |
| Instructional | 8,971.16 | 19,234.31 | 17,872.00 | (1,362.31) | -7.08% |
| Professional Services | 1,602.85 | 15,101.71 | 33,347.78 | 18,246.07 | 120.82% |
| Student Related | 86,509.09 | 417,346.58 | 566,516.00 | 149,169.42 | 35.74% |
| Taxes | 2,980.93 | 35,512.65 | 44,948.15 | 9,435.50 | 26.57% |
| Total Other School Expenses | 126,463.39 | 662,382.07 | 963,155.06 | 300,772.99 | 45.41% |
| Adjustments and Credits | | | | | |
| Discretionary Service Credit | - | - | (260,200.00) | 260,200.00 | #DIV/0! |
| Total Adjustments and Credits | - | - | (260,200.00) | 260,200.00 | #DIV/0! |
| Total Program Expenses | 922,546.45 | 5,769,089.95 | 5,914,554.30 | 145,464.36 | 2.52% |
| Net Increase (Decrease) | 8,373.56 | 389,914.18 | 33.70 | 389,880.49 | |
| Beginning fund balance | 431,008.40 | 49,467.78 | | | |
| Ending fund balance | 439,381.96 | 439,381.96 | | | |

California Connections Academy @ Central
Balance Sheet - Unaudited
June 30, 2021

ASSETS

Cash and Short Term Investments:

| | | |
|----------|----|------------|
| Checking | \$ | 86,158.37 |
| Savings | | 971,785.21 |

| | | |
|--|--|---------------------|
| Total Cash and Short Term Investments | | 1,057,943.58 |
|--|--|---------------------|

Other Current Assets:

| | |
|-------------------------|--------------|
| Pupil Funding | 2,077,501.14 |
| SPED Funding State | 223,044.98 |
| Other State Receivables | 71,385.12 |
| Federal Programs | 237,167.00 |
| Due from CalOPS Schools | (37,573.92) |
| Prepaid Expenses | 10,159.18 |

| | | |
|-----------------------------------|--|---------------------|
| Total Other Current Assets | | 2,581,683.50 |
|-----------------------------------|--|---------------------|

| | | |
|-----------------------------|--|---------------------|
| Total Current Assets | | 3,639,627.08 |
|-----------------------------|--|---------------------|

Other Assets:

| | |
|-------------------|--------|
| Utilities Deposit | 100.00 |
|-------------------|--------|

| | | |
|---------------------------|--|---------------|
| Total Other Assets | | 100.00 |
|---------------------------|--|---------------|

| | | |
|---------------------|-----------|---------------------|
| Total Assets | \$ | 3,639,727.08 |
|---------------------|-----------|---------------------|

LIABILITIES

Current Liabilities:

| | | |
|---|----|--------------|
| Due to (from) Pearson Online and Blended Learning | \$ | 1,273,713.71 |
| CalOPS Payroll Liability | | 1,180,831.63 |
| CalOPS Pass-Through Expense Liability | | 128,231.03 |
| Accrued Compensation | | 272,109.88 |
| Accrued Expenses | | 61,460.57 |
| Deferred Revenue | | 179,286.00 |
| Accounts Payable | | 104,712.30 |

| | | |
|----------------------------------|--|---------------------|
| Total Current Liabilities | | 3,200,345.12 |
|----------------------------------|--|---------------------|

| | | |
|--------------------------|--|---------------------|
| Total Liabilities | | 3,200,345.12 |
|--------------------------|--|---------------------|

FUND BALANCE

| | |
|------------------------|------------|
| Beginning Fund Balance | 49,467.78 |
| Change in Fund Balance | 389,914.18 |

| | | |
|----------------------------|--|-------------------|
| Ending Fund Balance | | 439,381.96 |
|----------------------------|--|-------------------|

| | | |
|---|-----------|---------------------|
| Total Liabilities and Fund Balance | \$ | 3,639,727.08 |
|---|-----------|---------------------|

California Connections Academy @ Central
Schedule of Revenue
For the Period Ended June 30, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/2020 | Actual vs Budget |
|---|-------------------|---------------------|------------------------------|---------------------|
| Revenue | | | | |
| State Funding | | | | |
| LCFF / General Purpose Block Grant - State | (1,195,193.58) | 2,810,726.00 | 4,396,741.00 | (1,586,015.00) |
| LCFF / General Purpose Block Grant - State EPA | 1,578,196.56 | 1,995,654.00 | 458,185.00 | 1,537,469.00 |
| Learning Loss Mitigation (State) | - | 43,576.00 | 43,576.00 | - |
| Star Testing Reimbursement | 1,124.00 | 2,377.00 | 1,253.00 | 1,124.00 |
| Lottery | 8,953.60 | 100,728.00 | 100,728.00 | - |
| Special Education Pass through funds - State | 10,599.53 | 298,835.00 | 316,356.00 | (17,521.00) |
| ERMHS | - | 23,158.00 | 28,000.00 | (4,842.00) |
| ERMHS - One Time Funds | 2,531.00 | 2,531.00 | 5,062.00 | (2,531.00) |
| Mandated Cost Reimbursement | - | 15,219.00 | 15,219.00 | - |
| Prior Year Revenue | 34,475.09 | 34,540.09 | 65.00 | 34,475.09 |
| Total State Funding | 440,686.20 | 5,327,344.09 | 5,365,185.00 | (37,840.91) |
| Federal & Other Programs Funding | | | | |
| Title I | 93,289.00 | 129,141.00 | 118,909.00 | 10,232.00 |
| Title II | 12,646.00 | 18,930.00 | 18,313.00 | 617.00 |
| Title IV | 7,500.00 | 10,000.00 | 10,000.00 | - |
| IDEA | 73,009.00 | 73,009.00 | 63,271.00 | 9,738.00 |
| Learning Loss Mitigation (Federal) | - | 35,499.00 | 35,499.00 | - |
| E-Rate | - | 567.16 | 1,000.00 | (432.84) |
| CARES - ESSER I Funding | 58,861.00 | 78,457.00 | 42,933.00 | 35,524.00 |
| CARES - ESSER II Funding | 56,754.00 | 56,754.00 | - | 56,754.00 |
| ESSA CSI | 67,076.00 | 71,016.00 | - | 71,016.00 |
| Prior Year Revenue | 6,301.00 | 6,319.00 | - | 6,319.00 |
| Total Federal & Other Programs Funding | 375,436.00 | 479,692.16 | 289,925.00 | 189,767.16 |
| Local Funding | | | | |
| LCFF / General Purpose Block Grant - Local | 90,147.04 | 325,467.00 | 258,278.00 | 67,189.00 |
| Prior Year Revenue Adjustments | 24,407.00 | 24,407.00 | - | 24,407.00 |
| Total Local Funding | 114,554.04 | 349,874.00 | 258,278.00 | 91,596.00 |
| Other Funding | | | | |
| Interest | 243.77 | 2,093.88 | 1,200.00 | 893.88 |
| Total Other Funding | 243.77 | 2,093.88 | 1,200.00 | 893.88 |
| Total Revenue | 930,920.01 | 6,159,004.13 | 5,914,588.00 | 244,416.13 |

California Connections Academy @ Central
Schedule of Fees
For the Period Ended June 30, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/2020 | Actual vs Budget |
|--|-------------------|---------------------|------------------------------|---------------------|
| SCHEDULE OF FEES: | | | | |
| Enrollment/Unit-Based Fees | | | | |
| Accounting and Regulatory Reporting | 2,608.33 | 29,650.00 | 30,050.00 | 400.00 |
| Community Outreach | 2,083.33 | 25,000.00 | 25,000.00 | - |
| Connexus Annual License (EMS) | 31,300.00 | 355,800.00 | 360,600.00 | 4,800.00 |
| Curriculum Postage | 2,164.25 | 24,519.00 | 28,486.91 | 3,967.91 |
| Direct Course Instruction Support | 792.00 | 11,165.00 | 9,677.00 | (1,488.00) |
| Educational Resource Center | 6,573.00 | 74,718.00 | 75,726.00 | 1,008.00 |
| Enrollment and Records Management | 2,623.33 | 29,720.00 | 34,529.58 | 4,809.58 |
| Facility Support Services | 332.47 | 2,532.47 | 2,532.47 | - |
| Hardware/Software - Employees | 1,354.64 | 18,404.64 | 18,801.04 | 396.40 |
| Human Resources Support | 2,822.16 | 38,342.99 | 39,168.83 | 825.83 |
| ISP Processing Fee | 1,071.99 | 12,863.93 | 12,086.96 | (776.97) |
| Special Populations Consultative Services | 30,600.00 | 154,350.00 | 184,800.00 | 30,450.00 |
| School Curriculum Supplies | 1,018.05 | 13,393.05 | 13,768.18 | 375.13 |
| Short-Term Sub Teaching Services | 4,773.97 | 54,492.09 | - | (54,492.09) |
| Student Technology Assistance- Laptops | 17,250.00 | 207,000.00 | 272,000.00 | 65,000.00 |
| Tangible/Intangible Instr. Materials | 65,666.66 | 752,525.00 | 880,218.00 | 127,693.00 |
| Technical Support and Repairs | 7,825.00 | 88,950.00 | 90,150.00 | 1,200.00 |
| Voice Over IP Services | 11,042.78 | 11,042.78 | 11,280.62 | 237.83 |
| Total Enrollment/Unit Based Fees | 191,901.96 | 1,904,468.95 | 2,088,875.59 | 184,406.64 |
| Revenue-Based Fees | | | | |
| Marketing Services | 6,809.62 | 57,593.77 | 54,948.30 | (2,645.47) |
| School Administration | 40,857.74 | 345,562.64 | 329,689.79 | (15,872.84) |
| Treasury Services | 10,214.44 | 86,390.66 | 82,422.45 | (3,968.20) |
| Total Revenue Based Fees | 57,881.80 | 489,547.07 | 467,060.54 | (22,486.52) |
| Total Fee-Based Expenses | 249,783.76 | 2,394,016.02 | 2,555,936.13 | 161,920.11 |
| SCHEDULE OF COMPENSATION: | | | | |
| Administrative Compensation | | | | |
| Salaries | 38,709.29 | 298,183.49 | 285,352.90 | (12,830.58) |
| Benefits | 9,483.78 | 73,054.96 | 69,911.47 | (3,143.48) |
| Pension | 3,355.37 | 27,583.81 | 23,639.46 | (3,944.35) |
| Taxes | 1,359.38 | 12,075.62 | 13,035.04 | 959.41 |
| Total Administrative Compensation | 52,907.81 | 410,897.88 | 391,938.87 | (18,959.00) |
| Instructional Compensation | | | | |
| Salaries | 369,726.65 | 1,615,209.55 | 1,590,129.52 | (25,080.02) |
| Benefits | 90,583.03 | 395,726.35 | 389,581.75 | (6,144.60) |
| Pension | 26,751.85 | 258,168.68 | 253,873.76 | (4,294.91) |
| Taxes | 6,329.95 | 32,689.40 | 30,139.21 | (2,550.19) |
| Total Instructional Compensation | 493,391.48 | 2,301,793.98 | 2,263,724.24 | (38,069.72) |
| Total Compensation | 546,299.29 | 2,712,691.85 | 2,655,663.11 | (57,028.74) |
| SCHEDULE OF CREDITS AND ADJUSTMENTS | | | | |
| Discretionary Service Credit | - | - | (260,200.00) | 260,200.00 |
| Total Adjustments and Credits | - | - | (260,200.00) | 260,200.00 |

California Connections Academy @ Central
Schedule Other Expenses
For the Period Ended June 30, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/2020 | Annual Budget | Actual vs Budget |
|--|-------------------|-------------------|------------------------------|-------------------|---------------------|
| SCHEDULE OF OTHER SCHOOL EXPENSES: | | | | | |
| Assessment | | | | | |
| Student Testing & Assessment Facilities & Services | - | (2,508.00) | 19,000.00 | 19,000.00 | 21,508.00 |
| Student Testing & Assessment Travel | 2.59 | 5.70 | 23,285.47 | 23,285.47 | 23,279.77 |
| Student Testing Technology | - | - | 5,000.00 | 5,000.00 | 5,000.00 |
| Total Assessment | 2.59 | (2,502.30) | 47,285.47 | 47,285.47 | 49,787.77 |
| Authorizer Oversight | | | | | |
| District Oversight | 4,444.37 | 51,318.47 | 51,132.04 | 47,072.41 | (186.43) |
| SELPA One-Time Fee | 321.46 | 2,600.00 | 2,600.00 | 2,485.64 | - |
| SELPA Admin Fee | 1,106.08 | 19,750.10 | 20,381.00 | 18,491.70 | 630.90 |
| STRS Reporting | 489.80 | 2,776.92 | 2,495.01 | 2,495.01 | (281.91) |
| Total Authorizer Oversight | 6,361.71 | 76,445.49 | 76,608.05 | 70,544.76 | 162.56 |
| Employee Related | | | | | |
| Staff Recruiting/Background Checks | 2.77 | 521.32 | 2,235.53 | 2,235.53 | 1,714.21 |
| Staff Training/Prof. Dvlpmnt | 1,437.41 | 7,578.45 | 11,893.00 | 11,893.00 | 4,314.55 |
| Team Building | 233.88 | 612.86 | 2,655.04 | 2,655.04 | 2,042.18 |
| Travel and Conferences - Teachers | - | 6.68 | 4,083.27 | 4,083.27 | 4,076.59 |
| Travel and Conferences - Administration | 779.60 | (790.10) | 6,646.36 | 6,646.36 | 7,436.46 |
| Total Employee Related | 2,453.66 | 7,929.21 | 27,513.20 | 27,513.20 | 19,583.99 |
| Facilities | | | | | |
| Copiers/ Reproduction | 176.84 | 1,451.12 | 2,455.10 | 2,455.10 | 1,003.98 |
| Equipment/Supplies | - | - | 10,000.00 | 10,000.00 | 10,000.00 |
| Expensed Furniture and Equipment | 3,574.32 | 3,574.32 | 3,489.84 | 3,489.84 | (84.48) |
| High-Speed Internet | 155.91 | 2,535.28 | 5,128.00 | 3,128.17 | 2,592.72 |
| Maintenance & Repairs | 210.53 | 2,276.05 | 7,219.00 | 4,219.38 | 4,942.95 |
| Office Postage | 31.80 | 1,647.09 | 3,084.72 | 3,084.72 | 1,437.63 |
| Office Rent | 2,636.97 | 31,482.60 | 31,468.00 | 29,349.49 | (14.60) |
| Office Supplies | 215.67 | 1,592.74 | 3,515.59 | 3,515.59 | 1,922.85 |
| Rent Operating Expense | 291.40 | 3,348.11 | 3,370.44 | 3,370.44 | 22.33 |
| Rent Storage Unit | 4.49 | 1,275.30 | 1,500.00 | 1,500.00 | 224.70 |
| Telephone | 392.73 | 2,639.01 | 2,816.96 | 2,816.96 | 177.95 |
| Utilities | 61.78 | 1,243.46 | 3,504.54 | 3,504.54 | 2,261.08 |
| Total Facilities | 7,752.44 | 53,065.08 | 77,552.19 | 70,434.23 | 24,487.11 |
| Governance | | | | | |
| Accreditation | - | 2,140.00 | 1,070.00 | 1,000.00 | (1,070.00) |
| Banking Fees | - | 129.00 | 600.00 | 600.00 | 471.00 |
| Board-Related Expenses | - | 23.21 | 2,722.57 | 2,722.57 | 2,699.36 |
| Dues - Staff | 1,391.11 | 2,090.16 | 1,239.64 | 1,239.64 | (850.52) |
| Dues - School | - | 7,557.10 | 5,600.00 | 5,600.00 | (1,957.10) |
| Insurance Expenses | - | 794.01 | 794.01 | 485.05 | - |
| Total Governance | 1,391.11 | 12,733.48 | 12,026.22 | 11,647.26 | (707.26) |
| Internet Service Provider | | | | | |
| ISP Payment Reimbursement | 8,437.85 | 27,515.86 | 59,486.00 | 27,485.75 | 31,970.14 |
| Total Internet Service Provider | 8,437.85 | 27,515.86 | 59,486.00 | 27,485.75 | 31,970.14 |
| Instructional | | | | | |
| Other Curriculum | 8,971.16 | 12,359.31 | 10,997.00 | 5,935.17 | (1,362.31) |
| Summer School | - | 6,875.00 | 6,875.00 | 3,544.88 | - |
| Total Instructional | 8,971.16 | 19,234.31 | 17,872.00 | 9,480.05 | (1,362.31) |
| Professional Services | | | | | |
| Accounting Services/Audit | - | 4,413.94 | 9,000.00 | 9,000.00 | 4,586.06 |
| AERIES | - | 4,351.16 | 4,351.16 | 3,970.00 | - |
| Legal Services | - | 2,991.28 | 16,026.29 | 16,026.29 | 13,035.01 |
| Other School Contracted Services | 1,602.85 | 3,247.83 | 3,544.95 | 3,544.95 | 297.12 |
| Other School Expense | - | 97.50 | 425.38 | 425.38 | 327.88 |
| Total Professional Services | 1,602.85 | 15,101.71 | 33,347.78 | 32,966.62 | 18,246.07 |
| Student Related | | | | | |
| Graduation Expense | - | 314.12 | 5,800.00 | 5,800.00 | 5,485.88 |
| SPED Related Services | 85,396.56 | 416,252.82 | 548,266.00 | 155,750.00 | 132,013.18 |
| Student Activities | 1,112.53 | 779.64 | 12,450.00 | 12,450.00 | 11,670.36 |
| Total Student Related | 86,509.09 | 417,346.58 | 566,516.00 | 174,000.00 | 149,169.42 |
| Taxes | | | | | |
| Sales Tax And Use | 2,980.93 | 35,512.65 | 44,948.15 | 36,691.85 | 9,435.50 |
| Total Taxes | 2,980.93 | 35,512.65 | 44,948.15 | 36,691.85 | 9,435.50 |
| Total Other Expenses | 126,463.39 | 662,382.07 | 963,155.06 | 508,049.19 | 300,772.99 |

California Connections Academy Monterey Bay
Revenue and Expense Statement - Unaudited
For the Period Ended June 30, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/20 | Actual vs Budget \$ | Actual vs Budget % |
|--------------------------------------|---------------------|---------------------|----------------------------|------------------------|-----------------------|
| <u>Enrollment</u> | | | | | |
| ADM | | 387 | 385 | 2 | 0 |
| Total Enrollment | | 490 | 546 | (56) | (0) |
| Funded Enrollment | | 260 | 260 | - | - |
| <u>Revenue</u> | | | | | |
| State Funding | 63,027.93 | 1,293,729.00 | 1,342,736.00 | (49,007.00) | -3% |
| Federal & Other Program Funding | 35,975.00 | 53,311.99 | 49,927.00 | 3,384.99 | 7% |
| Local Aid | 156,953.84 | 1,396,618.00 | 1,360,607.00 | 36,011.00 | 3% |
| Other Funding Sources | 3,319.52 | 3,751.57 | 500.00 | 3,251.57 | 650% |
| Total Revenue | 259,276.29 | 2,747,410.56 | 2,753,770.00 | (6,359.44) | (0.00) |
| <u>Program Expenses</u> | | | | | |
| Compensation Expense | | | | | |
| Administration Staff | 30,428.51 | 236,316.88 | 225,413.12 | (10,903.76) | -4.84% |
| Instructional Staff | 323,197.21 | 1,536,298.39 | 1,530,065.80 | (6,232.59) | -0.41% |
| Total Compensation Expense | 353,625.71 | 1,772,615.27 | 1,755,478.92 | (17,136.35) | -0.97% |
| Fee Based Expenses | | | | | |
| Enrollment/Unit Based Fees | 112,807.68 | 1,174,042.86 | 1,244,745.77 | 70,702.92 | 6.02% |
| Revenue Based Fees | 17,370.89 | 215,427.75 | 216,236.22 | 808.57 | 0.38% |
| Total Fee Based Expenses | 130,178.57 | 1,389,470.61 | 1,460,981.99 | 71,511.49 | 5.15% |
| Other School Expenses | | | | | |
| Assessment | 1.70 | (661.24) | 43,985.48 | 44,646.72 | -6751.97% |
| Authorizer Oversight | 2,685.16 | 45,852.37 | 46,934.72 | 1,082.35 | 2.36% |
| Employee Related | 1,607.27 | 6,229.01 | 18,893.37 | 12,664.36 | 203.31% |
| Facilities | 5,099.04 | 35,606.30 | 49,907.35 | 14,301.05 | 40.16% |
| Governance | 1,024.27 | 8,210.43 | 10,925.00 | 2,714.57 | 33.06% |
| Internet Service Provider | 4,095.55 | 12,808.83 | 15,983.76 | 3,174.93 | 24.79% |
| Instructional | 5,876.57 | 9,368.15 | 8,761.06 | (607.09) | -6.48% |
| Professional Services | 1,049.95 | 20,509.96 | 19,399.44 | (1,110.52) | -5.41% |
| Student Related | 26,566.74 | 185,113.89 | 124,794.19 | (60,319.70) | -32.59% |
| Taxes | 1,741.79 | 21,734.85 | 24,524.31 | 2,789.46 | 12.83% |
| Total Other School Expenses | 49,748.04 | 344,772.55 | 364,108.68 | 19,336.13 | 5.61% |
| Adjustments and Credits | | | | | |
| Discretionary Service Credit | (730,583.33) | (759,500.00) | (827,000.00) | 67,500.00 | 0.00% |
| Total Adjustments and Credits | (730,583.33) | (759,500.00) | (827,000.00) | 67,500.00 | 0.00% |
| Total Program Expenses | (197,031.01) | 2,747,358.43 | 2,753,569.59 | 141,211.26 | 0.23% |
| Net Increase (Decrease) | 456,307.30 | 52.13 | 200.41 | (148.18) | |
| Beginning fund balance | (446,197.58) | 10,057.59 | | | |
| Ending fund balance | 10,109.72 | 10,109.72 | | | |

California Connections Academy Monterey Bay
Balance Sheet - Unaudited
June 30, 2021

ASSETS

Cash and Short Term Investments:

| | | |
|-------------------|----|------------|
| Operating Account | \$ | 108,629.04 |
| Holding | | 151,604.37 |

| | |
|--|-------------------|
| Total Cash and Short Term Investments | 260,233.41 |
|--|-------------------|

Other Current Assets:

| | |
|-------------------------|-------------|
| Pupil Funding | 945,267.00 |
| SPED Funding State | 51,646.00 |
| Other State Receivables | 19,644.58 |
| Federal Programs | 35,975.00 |
| Due from CalOPS Schools | (58,776.42) |
| Prepaid Expenses | 1,194.00 |

| | |
|-----------------------------------|-------------------|
| Total Other Current Assets | 994,950.16 |
|-----------------------------------|-------------------|

| | |
|-----------------------------|---------------------|
| Total Current Assets | 1,255,183.57 |
|-----------------------------|---------------------|

| | | |
|---------------------|-----------|---------------------|
| Total Assets | \$ | 1,255,183.57 |
|---------------------|-----------|---------------------|

LIABILITIES

Current Liabilities:

| | | |
|---|----|-------------|
| Due to (from) Pearson Online and Blended Learning | \$ | (68,996.35) |
| CalOPS Payroll Liability | | 907,872.19 |
| CalOPS Pass Through Expense Liability | | 81,501.84 |
| Accrued Compensation | | 178,246.19 |
| Accrued Expenses | | 2,903.95 |
| Deferred Revenue | | 105,654.00 |
| Accounts Payable | | 37,892.03 |

| | |
|----------------------------------|---------------------|
| Total Current Liabilities | 1,245,073.85 |
|----------------------------------|---------------------|

| | |
|--------------------------|---------------------|
| Total Liabilities | 1,245,073.85 |
|--------------------------|---------------------|

FUND BALANCE

| | |
|------------------------|-----------|
| Beginning Fund Balance | 10,057.59 |
| Change in Fund Balance | 52.13 |

| | |
|----------------------------|------------------|
| Ending Fund Balance | 10,109.72 |
|----------------------------|------------------|

| | | |
|---|-----------|---------------------|
| Total Liabilities and Fund Balance | \$ | 1,255,183.57 |
|---|-----------|---------------------|

California Connections Academy Monterey Bay
Schedule of Revenue
For the Period Ended June 30, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/20 | Actual vs Budget |
|---|-------------------|---------------------|----------------------------|---------------------|
| Revenue | | | | |
| State Funding | | | | |
| LCFF / General Purpose Block Grant - State | 48,312.42 | 987,801.00 | 1,031,146.00 | (43,345.00) |
| LCFF / General Purpose Block Grant - State EPA | 4,616.71 | 51,938.00 | 51,938.00 | - |
| Learning Loss Mitigation (State) | - | 20,826.00 | 20,826.00 | - |
| Lottery | 4,593.60 | 51,678.00 | 51,678.00 | - |
| Special Education Pass through funds - State | 5,505.20 | 153,384.00 | 162,306.00 | (8,922.00) |
| ERMHS | - | 18,558.00 | 14,000.00 | 4,558.00 |
| ERMHS - One Time Funds | - | 1,299.00 | 2,597.00 | (1,298.00) |
| Mandated Cost Reimbursement | - | 8,245.00 | 8,245.00 | - |
| Total State Funding | 63,027.93 | 1,293,729.00 | 1,342,736.00 | (49,007.00) |
| Federal & Other Programs Funding | | | | |
| IDEA | 35,975.00 | 35,975.00 | 32,461.00 | 3,514.00 |
| Learning Loss Mitigation (Federal) | - | 16,966.00 | 16,966.00 | - |
| E-Rate | - | 370.99 | 500.00 | (129.01) |
| Total Federal & Other Programs Funding | 35,975.00 | 53,311.99 | 49,927.00 | 3,384.99 |
| Local Funding | | | | |
| LCFF / General Purpose Block Grant - Local | 156,953.84 | 1,396,618.00 | 1,360,607.00 | 36,011.00 |
| Total Local Funding | 156,953.84 | 1,396,618.00 | 1,360,607.00 | 36,011.00 |
| Other Funding | | | | |
| Interest | 3,319.52 | 3,751.57 | 500.00 | 3,251.57 |
| Total Other Funding | 3,319.52 | 3,751.57 | 500.00 | 3,251.57 |
| Total Revenue | 259,276.29 | 2,747,410.56 | 2,753,770.00 | (6,359.44) |

California Connections Academy Monterey Bay
Schedule of Fees
For the Period Ended June 30, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/20 | Actual vs Budget |
|--|---------------------|---------------------|----------------------------|---------------------|
| SCHEDULE OF FEES: | | | | |
| Enrollment/Unit-Based Fees | | | | |
| Accounting and Regulatory Reporting | 1,795.83 | 19,350.00 | 19,250.00 | (100.00) |
| Connexus Annual License (EMS) | 21,550.00 | 232,200.00 | 231,000.00 | (1,200.00) |
| Curriculum Postage | 1,287.00 | 16,170.00 | 18,029.39 | 1,859.39 |
| Direct Course Instruction Support | 1,144.00 | 13,414.50 | 10,518.75 | (2,895.75) |
| Educational Resource Center | 4,525.50 | 48,762.00 | 48,510.00 | (252.00) |
| Enrollment and Records Management | 1,560.00 | 19,600.01 | 21,853.80 | 2,253.80 |
| Facility Support Services | 25.32 | 1,675.32 | 1,675.32 | - |
| Hardware/Software - Employees | 1,056.00 | 12,056.00 | 12,437.61 | 381.61 |
| Human Resources Support | 2,199.99 | 25,116.66 | 25,911.69 | 795.02 |
| ISP Processing Fee | 496.76 | 5,961.11 | 7,028.92 | 1,067.80 |
| School Curriculum Supplies | 523.14 | 8,773.14 | 9,108.18 | 335.04 |
| Short-Term Sub Teaching Services | 3,127.20 | 35,580.51 | - | (35,580.51) |
| Special Populations Consultative Services | 11,700.00 | 56,100.00 | 53,700.00 | (2,400.00) |
| Student Technology Assistance- Laptops | 9,487.50 | 113,850.01 | 160,000.00 | 46,150.00 |
| Tangible/Intangible Instr. Materials | 39,708.34 | 500,150.00 | 560,509.56 | 60,359.56 |
| Technical Support and Repairs | 5,387.50 | 58,050.00 | 57,750.00 | (300.00) |
| Voice Over IP Services | 7,233.60 | 7,233.60 | 7,462.57 | 228.97 |
| Total Enrollment/Unit Based Fees | 112,807.68 | 1,174,042.86 | 1,244,745.77 | 70,702.92 |
| Revenue-Based Fees | | | | |
| Marketing Services | 2,043.63 | 25,344.43 | 25,439.56 | 95.13 |
| School Administration | 12,261.81 | 152,066.65 | 152,637.33 | 570.75 |
| Treasury Services | 3,065.45 | 38,016.67 | 38,159.33 | 142.69 |
| Total Revenue Based Fees | 17,370.89 | 215,427.75 | 216,236.22 | 808.57 |
| Total Fee-Based Expenses | 130,178.57 | 1,389,470.61 | 1,460,981.99 | 71,511.49 |
| SCHEDULE OF COMPENSATION: | | | | |
| Administrative Compensation | | | | |
| Salaries | 22,262.61 | 171,492.23 | 164,113.06 | (7,379.17) |
| Benefits | 5,454.34 | 42,015.60 | 40,207.70 | (1,807.89) |
| Pension | 1,929.75 | 15,864.09 | 13,595.60 | (2,268.49) |
| Taxes | 781.81 | 6,944.97 | 7,496.75 | 551.78 |
| Total Administrative Compensation | 30,428.51 | 236,316.88 | 225,413.12 | (10,903.76) |
| Instructional Compensation | | | | |
| Salaries | 242,190.28 | 1,081,043.50 | 1,077,643.41 | (3,400.09) |
| Benefits | 59,336.62 | 264,855.66 | 264,022.64 | (833.02) |
| Pension | 17,523.86 | 168,563.79 | 167,947.26 | (616.53) |
| Taxes | 4,146.45 | 21,835.43 | 20,452.49 | (1,382.94) |
| Total Instructional Compensation | 323,197.21 | 1,536,298.39 | 1,530,065.80 | (6,232.59) |
| Total Compensation | 353,625.71 | 1,772,615.27 | 1,755,478.92 | (17,136.35) |
| SCHEDULE OF CREDITS AND ADJUSTMENTS | | | | |
| Discretionary Service Credit | (730,583.33) | (759,500.00) | (827,000.00) | 67,500.00 |
| Total Adjustments and Credits | (730,583.33) | (759,500.00) | (827,000.00) | 67,500.00 |

California Connections Academy Monterey Bay
Schedule Other Expenses
For the Period Ended June 30, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/20 | Actual vs Budget |
|--|-------------------|-------------------|----------------------------|---------------------|
| SCHEDULE OF OTHER SCHOOL EXPENSES: | | | | |
| Assessment | | | | |
| Student Testing & Assessment Facilities & Services | - | (665.00) | 19,765.00 | 20,430.00 |
| Student Testing & Assessment Travel | 1.70 | 3.76 | 19,220.48 | 19,216.72 |
| Student Testing Technology | - | - | 5,000.00 | 5,000.00 |
| Total Assessment | 1.70 | (661.24) | 43,985.48 | 44,646.72 |
| Authorizer Oversight | | | | |
| District Administrative Fees | 833.37 | 10,000.00 | 10,000.00 | - |
| District Oversight | 1,951.79 | 24,363.57 | 24,436.91 | 73.34 |
| STRS Reporting | (100.00) | 1,787.82 | 2,059.46 | 271.63 |
| SELPA Admin Fee | - | 9,700.98 | 10,438.35 | 737.37 |
| Total Authorizer Oversight | 2,685.16 | 45,852.37 | 46,934.72 | 1,082.34 |
| Employee Related | | | | |
| Staff Recruiting/Background Checks | 1.81 | 340.67 | 1,845.27 | 1,504.60 |
| Staff Training/Prof. Dvlpmnt | 941.59 | 4,970.84 | 6,000.00 | 1,029.16 |
| Team Building | 153.19 | 401.09 | 2,191.55 | 1,790.46 |
| Travel and Conferences - Teachers | - | 4.73 | 3,370.45 | 3,365.72 |
| Travel and Conferences - Administration | 510.68 | 511.68 | 5,486.10 | 4,974.42 |
| Total Employee Related | 1,607.27 | 6,229.01 | 18,893.37 | 12,664.36 |
| Facilities | | | | |
| Copiers/ Reproduction | 115.84 | 946.74 | 2,026.51 | 1,079.77 |
| Expensed Furniture and Equipment | 2,341.37 | 2,341.37 | 2,880.62 | 539.25 |
| High-Speed Internet | 102.13 | 1,649.06 | 4,082.08 | 2,433.02 |
| Maintenance & Repairs | 139.27 | 1,505.72 | 5,982.80 | 4,477.08 |
| Office Postage | 20.83 | 1,304.29 | 2,546.21 | 1,241.92 |
| Office Rent | 1,744.46 | 20,826.93 | 20,817.24 | (9.69) |
| Office Supplies | 141.27 | 1,428.29 | 2,901.87 | 1,473.58 |
| Rent Operating Expense | 192.77 | 2,214.93 | 2,782.06 | 567.13 |
| Rent Storage Unit | 2.97 | 843.67 | 670.00 | (173.67) |
| Telephone | 257.26 | 1,722.71 | 2,325.20 | 602.49 |
| Utilities | 40.87 | 822.59 | 2,892.75 | 2,070.16 |
| Total Facilities | 5,099.04 | 35,606.30 | 49,907.35 | 14,301.05 |
| Governance | | | | |
| Accreditation | - | 1,070.00 | 2,345.00 | 1,275.00 |
| Banking Fees | 113.02 | 1,409.00 | 1,434.20 | 25.20 |
| Board-Related Expenses | - | 15.36 | 2,247.29 | 2,231.93 |
| Dues - Staff | 911.25 | 1,355.24 | 1,023.24 | (332.00) |
| Dues - School | - | 3,835.56 | 3,350.00 | (485.56) |
| Insurance Expenses | - | 525.27 | 525.27 | - |
| Total Governance | 1,024.27 | 8,210.43 | 10,925.00 | 2,714.57 |
| Internet Service Provider | | | | |
| ISP Payment Reimbursement | 4,095.55 | 12,808.83 | 15,983.76 | 3,174.93 |
| Total Internet Service Provider | 4,095.55 | 12,808.83 | 15,983.76 | 3,174.93 |
| Instructional | | | | |
| Other Curriculum | 5,876.57 | 8,103.15 | 7,496.06 | (607.09) |
| Summer School | - | 1,265.00 | 1,265.00 | - |
| Total Instructional | 5,876.57 | 9,368.15 | 8,761.06 | (607.09) |
| Professional Services | | | | |
| Accounting Services/Audit | - | 2,887.06 | 9,000.00 | 6,112.94 |
| AERIES | - | 2,147.94 | 2,147.94 | - |
| Legal Services | - | 13,716.24 | 4,974.27 | (8,741.97) |
| Other School Contracted Services | 1,049.95 | 1,694.91 | 2,926.10 | 1,231.19 |
| Other School Expense | - | 63.81 | 351.13 | 287.32 |
| Total Professional Services | 1,049.95 | 20,509.96 | 19,399.44 | (1,110.52) |
| Student Related | | | | |
| Graduation Expense | - | 91.86 | 8,710.00 | 8,618.14 |
| SPED Related Services | 25,979.73 | 184,433.63 | 110,459.19 | (73,974.44) |
| Student Activities | 587.01 | 588.40 | 5,625.00 | 5,036.60 |
| Total Student Related | 26,566.74 | 185,113.89 | 124,794.19 | (60,319.70) |
| Taxes | | | | |
| Sales Tax And Use | 1,741.79 | 21,734.85 | 24,524.31 | 2,789.46 |
| Total Taxes | 1,741.79 | 21,734.85 | 24,524.31 | 2,789.46 |
| Total Other Expenses | 49,748.04 | 344,772.55 | 364,108.68 | 19,336.13 |

California Connections Academy North Bay
Revenue and Expense Statement - Unaudited
For the Period Ended June 30, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/2020 | Actual vs Budget \$ | Actual vs Budget % |
|------------------------------------|--------------------|---------------------|------------------------------|------------------------|-----------------------|
| <u>Enrollment</u> | | | | | |
| ADM | | 168 | 180 | (12) | -6.67% |
| Total Enrollment | | 221 | 254 | (33) | -12.98% |
| Funded Enrollment | | 181 | 181 | - | 0.00% |
| <u>Revenue</u> | | | | | |
| State Funding | 51,677.93 | 1,249,332.68 | 1,317,187.00 | (67,854.32) | -5.15% |
| Federal & Other Program Funding | 91,569.00 | 120,194.21 | 85,047.00 | 35,147.21 | 41.33% |
| Local Aid | 87,058.81 | 669,972.59 | 623,320.00 | 46,652.59 | 7.48% |
| Other Funding Sources | 127.25 | 902.44 | 500.00 | 402.44 | 0.80 |
| Total Revenue | 230,432.99 | 2,040,401.92 | 2,026,054.00 | 14,347.92 | 0.01 |
| <u>Program Expenses</u> | | | | | |
| Compensation Expense | | | | | |
| Administration Staff | 24,238.56 | 188,243.86 | 179,558.20 | (8,685.65) | -4.84% |
| Instructional Staff | 135,811.59 | 689,699.36 | 806,312.93 | 116,613.57 | 14.46% |
| Total Compensation Expense | 160,050.15 | 877,943.22 | 985,871.13 | 107,927.92 | 12.29% |
| Fee Based Expenses | | | | | |
| Enrollment/Unit Based Fees | 50,909.01 | 540,851.60 | 603,067.44 | 62,215.85 | 11.50% |
| Revenue Based Fees | 13,941.24 | 161,815.46 | 161,022.87 | (792.61) | -0.49% |
| Total Fee Based Expenses | 64,850.25 | 702,667.06 | 764,090.31 | 61,423.25 | 8.74% |
| Other School Expenses | | | | | |
| Assessment | 0.71 | 1.81 | 24,928.88 | 24,927.07 | 1377186.19% |
| Authorizer Oversight | 2,019.28 | 26,385.11 | 26,588.23 | 203.12 | 0.77% |
| Employee Related | 675.39 | 1,959.05 | 11,588.88 | 9,629.83 | 491.56% |
| Facilities | 2,385.82 | 17,953.75 | 34,045.74 | 16,091.99 | 89.63% |
| Governance | 382.92 | 5,557.11 | 5,470.10 | (87.01) | -1.57% |
| Internet Service Provider | 1,875.30 | 6,488.86 | 6,500.00 | 11.14 | 0.17% |
| Instructional | 2,469.41 | 4,483.55 | 5,024.58 | 541.03 | 12.07% |
| Professional Services | 441.20 | 4,911.08 | 14,380.55 | 9,469.47 | 192.82% |
| Student Related | 5,413.95 | 47,396.38 | 77,508.50 | 30,112.12 | 63.53% |
| Taxes | 936.73 | 10,602.89 | 11,731.19 | 1,128.30 | 10.64% |
| Total Other School Expenses | 16,600.71 | 125,739.59 | 217,766.64 | 92,027.06 | 73.19% |
| Total Program Expenses | 241,501.10 | 1,706,349.86 | 1,967,728.08 | 261,378.22 | 13.28% |
| Net Increase (Decrease) | (11,068.11) | 334,052.06 | 58,325.92 | 275,726.14 | |
| Beginning fund balance | 380,629.05 | 35,508.88 | | | |
| Ending fund balance | 369,560.94 | 369,560.94 | | | |

California Connections Academy @ North Bay
Balance Sheet - Unaudited
June 30, 2021

ASSETS

Cash and Short Term Investments:

| | | |
|----------|----|------------|
| Checking | \$ | 211,167.32 |
| Savings | | 241,168.08 |

| | |
|--|-------------------|
| Total Cash and Short Term Investments | 452,335.40 |
|--|-------------------|

Other Current Assets:

| | |
|-------------------------|------------|
| Pupil Funding | 456,493.31 |
| SPED Funding State | 80,189.00 |
| Other State Receivables | 1,573.43 |
| Federal Programs | 57,725.00 |
| Due from CalOPS Schools | (6,835.25) |
| Prepaid Expenses | 3,547.09 |

| | |
|-----------------------------------|-------------------|
| Total Other Current Assets | 592,692.58 |
|-----------------------------------|-------------------|

| | |
|-----------------------------|---------------------|
| Total Current Assets | 1,045,027.98 |
|-----------------------------|---------------------|

| | | |
|---------------------|-----------|---------------------|
| Total Assets | \$ | 1,045,027.98 |
|---------------------|-----------|---------------------|

=====

LIABILITIES

Current Liabilities:

| | |
|---|------------|
| Due to (from) Pearson Online and Blended Learning | 66,348.19 |
| CalOPS Payroll Liability | 364,880.03 |
| CalOPS Pass-Through Expense Liability | 39,672.20 |
| Accrued Compensation | 74,901.33 |
| Accrued Expenses | 57,366.81 |
| Deferred Revenue | 62,117.00 |
| Accounts Payable | 10,181.48 |

| | |
|----------------------------------|-------------------|
| Total Current Liabilities | 675,467.04 |
|----------------------------------|-------------------|

| | |
|--------------------------|-------------------|
| Total Liabilities | 675,467.04 |
|--------------------------|-------------------|

FUND BALANCE

| | |
|------------------------|------------|
| Beginning Fund Balance | 35,508.88 |
| Change in Fund Balance | 334,052.06 |

| | |
|----------------------------|-------------------|
| Ending Fund Balance | 369,560.94 |
|----------------------------|-------------------|

| | | |
|---|-----------|---------------------|
| Total Liabilities and Fund Balance | \$ | 1,045,027.98 |
|---|-----------|---------------------|

=====

California Connections Academy North Bay
Schedule of Revenue
For the Period Ended June 30, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/2020 | Actual vs Budget |
|---|-------------------|---------------------|------------------------------|---------------------|
| Revenue | | | | |
| State Funding | | | | |
| LCFF / General Purpose Block Grant - State | 56,205.42 | 1,061,581.00 | 1,103,461.00 | (41,880.00) |
| LCFF / General Purpose Block Grant - State EPA | 3,224.18 | 36,272.00 | 36,272.00 | - |
| Learning Loss Mitigation (State) | - | 15,025.00 | 15,025.00 | - |
| Star Testing Reimbursement | 498.00 | 498.00 | - | 498.00 |
| Lottery | 3,208.09 | 36,091.00 | 36,091.00 | - |
| Special Education Pass through funds - State | 3,808.56 | 107,083.00 | 113,350.00 | (6,267.00) |
| ERMHS | 907.00 | 907.00 | 5,000.00 | (4,093.00) |
| ERMHS - One Time Funds | - | 1,875.00 | 1,814.00 | 61.00 |
| Mandated Cost Reimbursement | - | 6,174.00 | 6,174.00 | - |
| Prior Year Revenue Adjustments | (16,173.32) | (16,173.32) | - | (16,173.32) |
| Total State Funding | 51,677.93 | 1,249,332.68 | 1,317,187.00 | (67,854.32) |
| Federal & Other Programs Funding | | | | |
| Title I | 22,147.00 | 28,921.00 | 27,231.00 | 1,690.00 |
| Title II | 3,643.00 | 4,858.00 | 4,699.00 | 159.00 |
| Title IV | 7,500.00 | 10,000.00 | 10,000.00 | - |
| IDEA | 25,923.00 | 25,923.00 | 22,670.00 | 3,253.00 |
| Learning Loss Mitigation (Federal) | - | 12,240.00 | 12,240.00 | - |
| CARES - ESSER I Funding | 17,225.00 | 22,960.00 | 7,807.00 | 15,153.00 |
| CARES - ESSER II Funding | 16,028.00 | 16,028.00 | - | 16,028.00 |
| E-Rate | - | 161.21 | 400.00 | (238.79) |
| Prior Year Revenue Adjustments | (897.00) | (897.00) | - | (897.00) |
| Total Federal & Other Programs Funding | 91,569.00 | 120,194.21 | 85,047.00 | 35,147.21 |
| Local Funding | | | | |
| LCFF / General Purpose Block Grant - Local | 112,509.22 | 680,423.00 | 623,320.00 | 57,103.00 |
| Prior Year Revenue Adjustments | (25,450.41) | (10,450.41) | - | (10,450.41) |
| Total Local Funding | 87,058.81 | 669,972.59 | 623,320.00 | 46,652.59 |
| Other Funding | | | | |
| Interest | 127.25 | 902.44 | 500.00 | 402.44 |
| Total Other Funding | 127.25 | 902.44 | 500.00 | 402.44 |
| Total Revenue | 230,432.99 | 2,040,401.92 | 2,026,054.00 | 14,347.92 |

California Connections Academy North Bay
Schedule of Fees
For the Period Ended June 30, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/2020 | Actual vs Budget |
|---|-------------------|-------------------|------------------------------|---------------------|
| SCHEDULE OF FEES: | | | | |
| Enrollment/Unit-Based Fees | | | | |
| Accounting and Regulatory Reporting | 608.33 | 8,400.01 | 9,000.00 | 600.00 |
| Connexus Annual License (EMS) | 7,300.00 | 100,800.00 | 108,000.00 | 7,200.00 |
| Curriculum Postage | 668.25 | 7,293.00 | 8,380.59 | 1,087.59 |
| Direct Course Instruction Support | 1,012.00 | 11,038.50 | 7,994.25 | (3,044.25) |
| Educational Resource Center | 1,533.00 | 21,168.00 | 22,680.00 | 1,512.00 |
| Enrollment and Records Management | 810.00 | 8,839.99 | 10,158.29 | 1,318.29 |
| Facility Support Services | 71.10 | 896.10 | 896.10 | - |
| Hardware/Software - Employees | 666.08 | 5,066.08 | 6,652.68 | 1,586.59 |
| Human Resources Support | 1,387.67 | 10,554.33 | 13,859.74 | 3,305.40 |
| ISP Processing Fee | 268.49 | 3,221.84 | 791.84 | (2,430.00) |
| Special Populations Consultative Services | 4,800.00 | 26,850.00 | 37,275.00 | 10,425.00 |
| School Curriculum Supplies | 478.26 | 3,686.60 | 4,871.82 | 1,185.23 |
| Short-Term Sub Teaching Services | 1,314.09 | 16,472.48 | - | (16,472.48) |
| Student Technology Assistance- Laptops | 5,175.00 | 62,100.01 | 80,000.00 | 17,900.00 |
| Tangible/Intangible Instr. Materials | 19,952.09 | 226,225.01 | 261,515.53 | 35,290.53 |
| Technical Support and Repairs | 1,825.00 | 25,200.00 | 27,000.00 | 1,800.00 |
| Voice Over IP Services | 3,039.65 | 3,039.65 | 3,991.61 | 951.95 |
| Total Enrollment/Unit Based Fees | 50,909.01 | 540,851.60 | 603,067.44 | 62,215.85 |
| Revenue-Based Fees | | | | |
| Marketing Services | 1,640.14 | 19,037.10 | 18,943.87 | (93.25) |
| School Administration | 9,840.88 | 114,222.70 | 113,663.20 | (559.49) |
| Treasury Services | 2,460.22 | 28,555.66 | 28,415.80 | (139.87) |
| Total Revenue Based Fees | 13,941.24 | 161,815.46 | 161,022.87 | (792.61) |
| Total Fee-Based Expenses | 64,850.25 | 702,667.06 | 764,090.31 | 61,423.25 |
| SCHEDULE OF COMPENSATION: | | | | |
| Administrative Compensation | | | | |
| Salaries | 17,733.81 | 136,606.23 | 130,728.18 | (5,878.05) |
| Benefits | 4,344.78 | 33,468.53 | 32,028.41 | (1,440.12) |
| Pension | 1,537.19 | 12,636.92 | 10,829.90 | (1,807.02) |
| Taxes | 622.77 | 5,532.18 | 5,971.72 | 439.53 |
| Total Administrative Compensation | 24,238.56 | 188,243.86 | 179,558.20 | (8,685.65) |
| Instructional Compensation | | | | |
| Salaries | 101,771.45 | 484,051.54 | 566,853.18 | 82,801.64 |
| Benefits | 24,934.00 | 118,592.62 | 138,879.02 | 20,286.40 |
| Pension | 7,363.75 | 77,420.14 | 89,832.26 | 12,412.11 |
| Taxes | 1,742.39 | 9,635.06 | 10,748.48 | 1,113.42 |
| Total Instructional Compensation | 135,811.59 | 689,699.36 | 806,312.93 | 116,613.57 |
| Total Compensation | 160,050.15 | 877,943.22 | 985,871.13 | 107,927.92 |

California Connections Academy North Bay
Schedule Other Expenses
For the Period Ended June 30, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/2020 | Actual vs Budget |
|--|-------------------|-------------------|------------------------------|---------------------|
| SCHEDULE OF OTHER SCHOOL EXPENSES: | | | | |
| Assessment | | | | |
| Student Testing & Assessment Facilities & Services | - | - | 11,000.00 | 11,000.00 |
| Student Testing & Assessment Travel | 0.71 | 1.81 | 8,928.88 | 8,927.07 |
| Student Testing Technology | - | - | 5,000.00 | 5,000.00 |
| Total Assessment | 0.71 | 1.81 | 24,928.88 | 24,927.07 |
| Authorizer Oversight | | | | |
| District Oversight | 1,621.31 | 17,782.76 | 17,630.53 | (152.23) |
| SELPA Admin Fee | 239.17 | 6,695.65 | 7,051.00 | 355.35 |
| SELPA One-Time Fee | 79.12 | 950.10 | 950.10 | - |
| STRS Reporting | 79.68 | 956.60 | 956.60 | - |
| Total Authorizer Oversight | 2,019.28 | 26,385.11 | 26,588.23 | 203.12 |
| Employee Related | | | | |
| Staff Recruiting/Background Checks | 0.76 | 163.20 | 857.12 | 693.92 |
| Staff Training/Prof. Dvlpmnt | 395.66 | 2,145.16 | 5,600.00 | 3,454.84 |
| Team Building | 64.38 | 172.10 | 1,017.96 | 845.86 |
| Travel and Conferences - Teachers | - | 1.90 | 1,565.55 | 1,563.65 |
| Travel and Conferences - Administration | 214.59 | (523.31) | 2,548.25 | 3,071.56 |
| Total Employee Related | 675.39 | 1,959.05 | 11,588.88 | 9,629.83 |
| Facilities | | | | |
| Copiers/ Reproduction | 48.68 | 429.58 | 941.30 | 511.72 |
| Equipment/Supplies | - | - | 10,000.00 | 10,000.00 |
| Expensed Furniture and Equipment | 983.87 | 983.87 | 1,338.03 | 354.16 |
| High-Speed Internet | 42.92 | 757.98 | 2,199.36 | 1,441.38 |
| Maintenance & Repairs | 74.49 | 805.37 | 1,617.74 | 812.37 |
| Office Postage | 8.75 | 498.73 | 1,182.70 | 683.97 |
| Office Rent | 933.08 | 11,139.98 | 11,252.76 | 112.78 |
| Office Supplies | 59.37 | 466.78 | 1,347.90 | 881.12 |
| Phone | 108.10 | 795.51 | 1,080.04 | 284.53 |
| Rent Operating Expense | 103.11 | 1,184.70 | 1,292.25 | 107.55 |
| Rent Storage Unit | 1.59 | 451.26 | 450.00 | (1.26) |
| Utilities | 21.86 | 439.99 | 1,343.66 | 903.67 |
| Total Facilities | 2,385.82 | 17,953.75 | 34,045.74 | 16,091.99 |
| Governance | | | | |
| Accreditation | - | 1,070.00 | 1,070.00 | - |
| Banking Fees | - | - | 400.00 | 400.00 |
| Board-Related Expenses | - | 8.22 | 1,043.85 | 1,035.63 |
| Dues - Staff | 382.92 | 615.33 | 475.29 | (140.04) |
| Dues - School | - | 3,582.60 | 2,200.00 | (1,382.60) |
| Insurance Expenses | - | 280.96 | 280.96 | - |
| Total Governance | 382.92 | 5,557.11 | 5,470.10 | (87.01) |
| Internet Service Provider | | | | |
| ISP Payment Reimbursement | 1,875.30 | 6,488.86 | 6,500.00 | 11.14 |
| Total Internet Service Provider | 1,875.30 | 6,488.86 | 6,500.00 | 11.14 |
| Instructional | | | | |
| Other Curriculum | 2,469.41 | 3,548.55 | 4,089.58 | 541.03 |
| Summer School | - | 935.00 | 935.00 | - |
| Total Instructional | 2,469.41 | 4,483.55 | 5,024.58 | 541.03 |
| Professional Services | | | | |
| Accounting Services/Audit | - | 1,319.44 | 9,000.00 | 7,680.56 |
| AERIES | - | 1,547.78 | 1,547.78 | - |
| Legal Services | - | 892.22 | 2,310.52 | 1,418.30 |
| Other School Contracted Services | 441.20 | 1,121.30 | 1,359.15 | 237.85 |
| Other School Expense | - | 30.34 | 163.10 | 132.76 |
| Total Professional Services | 441.20 | 4,911.08 | 14,380.55 | 9,469.47 |
| Student Related | | | | |
| Graduation Expense | - | 2,284.81 | 4,000.00 | 1,715.19 |
| SPED Related Services | 5,167.28 | 44,864.15 | 64,186.00 | 19,321.85 |
| Student Activities | 246.67 | 247.42 | 9,322.50 | 9,075.08 |
| Total Student Related | 5,413.95 | 47,396.38 | 77,508.50 | 30,112.12 |
| Taxes | | | | |
| Sales Tax And Use | 936.73 | 10,602.89 | 11,731.19 | 1,128.30 |
| Total Taxes | 936.73 | 10,602.89 | 11,731.19 | 1,128.30 |
| Total Other Expenses | 16,600.71 | 125,739.59 | 217,766.64 | 92,027.06 |

California Connections Academy @ Ripon
Revenue and Expense Statement-Unaudited
For the Period Ended June 31, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/2020 | Actual vs Budget \$ | Actual vs Budget % |
|--------------------------------------|---------------------|----------------------|------------------------------|------------------------|-----------------------|
| Enrollment | | | | | |
| ADM | | 1,383 | 1,369 | 14 | 0 |
| Total Enrollment | | 1,685 | 1,969 | (284) | (0) |
| Funded Enrollment | | 1,204 | 1,204 | - | - |
| Revenue | | | | | |
| State Funding | 782,851.05 | 11,013,790.45 | 11,205,505.00 | (191,714.55) | -1.71% |
| Federal & Other Program Funding | 584,942.00 | 850,259.99 | 550,482.00 | 299,777.99 | 54.46% |
| Local Aid | 274,515.69 | 1,822,652.00 | 1,699,174.00 | 123,478.00 | 7.27% |
| Other Funding Sources | - | 5,510.00 | 8,000.00 | (2,490.00) | -31.13% |
| Total Revenue | 1,642,308.74 | 13,692,212.44 | 13,463,161.00 | 229,051.44 | 1.70% |
| Program Expenses | | | | | |
| Compensation Expense | | | | | |
| Administration Staff | 126,340.21 | 981,195.79 | 935,923.00 | (45,272.79) | -4.84% |
| Instructional Staff | 1,158,696.36 | 5,469,936.29 | 5,623,763.56 | 153,827.27 | 2.74% |
| Total Compensation Expense | 1,285,036.58 | 6,451,132.08 | 6,559,686.56 | 108,554.48 | 1.68% |
| Fee Based Expenses | | | | | |
| Enrollment/Unit Based Fees | 401,006.39 | 4,366,907.03 | 4,685,847.98 | 318,940.96 | 7.30% |
| Revenue Based Fees | 102,845.46 | 1,081,377.34 | 1,064,524.47 | (16,852.88) | -1.56% |
| Total Fee Based Expenses | 503,851.85 | 5,448,284.37 | 5,750,372.45 | 302,088.08 | 5.54% |
| Other School Expenses | | | | | |
| Assessment | 7,576.09 | 234.27 | 171,136.09 | 170,901.82 | 72950.79% |
| Authorizer Oversight | 15,121.83 | 188,965.36 | 189,438.58 | 473.22 | 0.25% |
| Employee Related | 5,762.21 | 17,557.62 | 77,014.86 | 59,457.24 | 338.64% |
| Facilities | 18,568.59 | 132,228.34 | 192,858.54 | 60,630.20 | 45.85% |
| Governance | 3,524.18 | 15,777.47 | 29,015.84 | 13,238.37 | 83.91% |
| Internet Service Provider | 19,098.95 | 60,974.04 | 80,164.00 | 19,189.96 | 31.47% |
| Instructional | 21,068.14 | 31,833.99 | 32,071.00 | 237.01 | 0.74% |
| Professional Services | 4,064.17 | 34,703.16 | 48,430.00 | 13,726.84 | 39.56% |
| Student Related | 126,077.50 | 661,186.27 | 877,134.00 | 215,947.73 | 32.66% |
| Taxes | 6,231.77 | 82,367.79 | 93,651.32 | 11,283.53 | 13.70% |
| Total Other School Expenses | 227,093.43 | 1,225,828.31 | 1,790,914.23 | 565,085.92 | 46.10% |
| Adjustments and Credits | | | | | |
| Discretionary Service Credit | - | - | (638,000.00) | 638,000.00 | 0.00% |
| Total Adjustments and Credits | - | - | (638,000.00) | 638,000.00 | 0.00% |
| Total Program Expenses | 2,015,981.86 | 13,125,244.77 | 13,462,973.24 | 337,728.48 | 2.51% |
| Net Increase (Decrease) | (373,673.12) | 566,967.67 | 187.76 | (566,779.92) | |
| Beginning fund balance | 1,063,874.08 | 123,233.29 | | | |
| Ending fund balance | 690,200.96 | 690,200.96 | | | |

California Connections Academy @ Ripon
Balance Sheet - Unaudited
June 30, 2021

ASSETS

Cash and Short Term Investments:

| | |
|------------|--------------|
| Operating | 132,580.71 |
| Holding | 7,026,542.41 |
| Petty Cash | 250.85 |

| | |
|--|---------------------|
| Total Cash and Short Term Investments | 7,159,373.97 |
|--|---------------------|

Other Current Assets:

| | |
|-------------------------|-------------|
| Pupil Funding | 324,024.01 |
| SPED Funding State | 538,664.00 |
| Federal Programs | 428,897.00 |
| Due from CalOPS Schools | (56,595.69) |
| Prepaid Expenses | 25,859.45 |

| | |
|-----------------------------------|---------------------|
| Total Other Current Assets | 1,260,848.77 |
|-----------------------------------|---------------------|

| | |
|-----------------------------|---------------------|
| Total Current Assets | 8,420,222.74 |
|-----------------------------|---------------------|

| | | |
|---------------------|-----------|---------------------|
| Total Assets | \$ | 8,420,222.74 |
|---------------------|-----------|---------------------|

LIABILITIES

Current Liabilities:

| | | |
|---|----|--------------|
| Due to (from) Pearson Online and Blended Learning | \$ | 3,089,608.09 |
| CalOPS Payroll Liability | | 2,788,885.36 |
| CalOPS Pass Through Expense Liability | | 302,651.27 |
| Accrued Compensation | | 639,031.56 |
| Accrued Expenses | | 33,402.80 |
| Deferred Revenue | | 488,175.75 |
| Accounts Payable | | 388,266.95 |

| | |
|----------------------------------|---------------------|
| Total Current Liabilities | 7,730,021.78 |
|----------------------------------|---------------------|

| | |
|--------------------------|---------------------|
| Total Liabilities | 7,730,021.78 |
|--------------------------|---------------------|

FUND BALANCE

| | |
|------------------------|------------|
| Beginning Fund Balance | 123,233.29 |
| Change in Fund Balance | 566,967.67 |

| | |
|----------------------------|-------------------|
| Ending Fund Balance | 690,200.96 |
|----------------------------|-------------------|

| | | |
|---|-----------|---------------------|
| Total Liabilities and Fund Balance | \$ | 8,420,222.74 |
|---|-----------|---------------------|

California Connections Academy @ Ripon
Schedule of Revenue
For the Period Ended June 31, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/2020 | Actual vs Budget |
|---|---------------------|----------------------|------------------------------|---------------------|
| Revenue | | | | |
| State Funding | | | | |
| LCFF / General Purpose Block Grant - State | (2,973,568.56) | 5,154,932.00 | 8,921,525.00 | (3,766,593.00) |
| LCFF / General Purpose Block Grant - State EPA | 3,730,826.29 | 4,717,689.00 | 1,083,142.00 | 3,634,547.00 |
| Learning Loss Mitigation (State) | - | 99,744.00 | 99,744.00 | - |
| Lottery | 26,457.82 | 244,834.75 | 239,682.00 | 5,152.75 |
| ERMHS | - | 72,000.00 | 57,000.00 | 15,000.00 |
| ERMHS - One Time Funds | 12,044.00 | 12,044.00 | 12,044.00 | - |
| Special Education Pass through funds - State | 25,420.80 | 711,277.00 | 752,769.00 | (41,492.00) |
| Mandated Cost Reimbursement | - | 39,599.00 | 39,599.00 | - |
| Prior Year Revenue | (38,329.30) | (38,329.30) | - | (38,329.30) |
| Total State Funding | 782,851.05 | 11,013,790.45 | 11,205,505.00 | (191,714.55) |
| Federal & Other Programs Funding | | | | |
| Title I | 153,759.00 | 200,380.00 | 187,540.00 | 12,840.00 |
| Title II | 24,969.00 | 33,292.00 | 32,208.00 | 1,084.00 |
| Title IV | 3,880.00 | 14,602.00 | 14,058.00 | 544.00 |
| IDEA | 169,295.00 | 169,295.00 | 150,554.00 | 18,741.00 |
| Learning Loss Mitigation (Federal) | - | 81,255.00 | 81,255.00 | - |
| E-Rate | - | 1,347.99 | 2,800.00 | (1,452.01) |
| CARES - ESSER I Funding | 41,074.00 | 158,123.00 | 82,067.00 | 76,056.00 |
| CARES - ESSER II Funding | 165,698.00 | 165,698.00 | - | 165,698.00 |
| Prior Year Revenue | 26,267.00 | 26,267.00 | - | 26,267.00 |
| Total Federal & Other Programs Funding | 584,942.00 | 850,259.99 | 550,482.00 | 299,777.99 |
| Local Funding | | | | |
| LCFF / General Purpose Block Grant - Local | 274,515.69 | 1,822,652.00 | 1,699,174.00 | 123,478.00 |
| Total Local Funding | 274,515.69 | 1,822,652.00 | 1,699,174.00 | 123,478.00 |
| Other Funding | | | | |
| Interest | - | 5,510.00 | 8,000.00 | (2,490.00) |
| Total Other Funding | - | 5,510.00 | 8,000.00 | (2,490.00) |
| Total Revenue | 1,642,308.74 | 13,692,212.44 | 13,463,161.00 | 229,051.44 |

California Connections Academy @ Ripon
Schedule of Fees
For the Period Ended June 31, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/2020 | Actual vs Budget |
|--|---------------------|---------------------|------------------------------|---------------------|
| SCHEDULE OF FEES: | | | | |
| Enrollment/Unit-Based Fees | | | | |
| Accounting and Regulatory Reporting | 5,716.67 | 69,150.01 | 68,450.00 | (700.00) |
| Community Outreach | 4,166.67 | 50,000.01 | 50,000.00 | - |
| Connexus Annual License (EMS) | 68,600.00 | 829,800.00 | 821,400.00 | (8,400.00) |
| Curriculum Postage | 4,270.75 | 55,605.00 | 64,975.79 | 9,370.79 |
| Direct Course Instruction Support | 4,180.00 | 48,721.75 | 41,348.57 | (7,373.18) |
| Educational Resource Center | 14,406.00 | 174,258.00 | 172,494.00 | (1,764.00) |
| Enrollment and Records Management | 5,176.67 | 67,400.00 | 78,758.53 | 11,358.53 |
| Facility Support Services | 458.77 | 6,233.77 | 6,233.77 | - |
| Hardware/Software - Employees | 2,522.04 | 43,222.04 | 46,279.48 | 3,057.44 |
| Human Resources Support | 5,254.24 | 90,045.90 | 96,415.58 | 6,369.66 |
| ISP Processing Fee | 2,371.95 | 28,463.44 | 31,866.51 | 3,403.06 |
| Special Populations Consultative Services | 56,250.00 | 289,650.00 | 278,232.00 | (11,418.00) |
| School Curriculum Supplies | 1,660.99 | 31,452.65 | 33,890.91 | 2,438.25 |
| Short-Term Sub Teaching Services | 11,211.35 | 128,246.24 | - | (128,246.24) |
| Student Technology Assistance- Laptops | 38,045.83 | 481,850.00 | 625,000.00 | 143,150.00 |
| Tangible/Intangible Instr. Materials | 133,631.24 | 1,739,425.00 | 2,037,385.16 | 297,960.16 |
| Technical Support and Repairs | 17,150.00 | 207,450.00 | 205,350.00 | (2,100.00) |
| Voice Over IP Services | 25,933.22 | 25,933.22 | 27,767.69 | 1,834.46 |
| Total Enrollment/Unit Based Fees | 401,006.39 | 4,366,907.03 | 4,685,847.98 | 318,940.96 |
| Revenue-Based Fees | | | | |
| Marketing Services | 12,099.46 | 127,220.86 | 125,238.17 | (1,982.69) |
| School Administration | 72,596.80 | 763,325.19 | 751,429.04 | (11,896.14) |
| Treasury Services | 18,149.20 | 190,831.29 | 187,857.26 | (2,974.03) |
| Total Revenue Based Fees | 102,845.46 | 1,081,377.34 | 1,064,524.47 | (16,852.87) |
| Total Fee-Based Expenses | 503,851.85 | 5,448,284.37 | 5,750,372.45 | 302,088.08 |
| SCHEDULE OF COMPENSATION: | | | | |
| Administrative Compensation | | | | |
| Salaries | 92,435.11 | 712,041.61 | 681,403.06 | (30,638.54) |
| Benefits | 22,646.60 | 174,450.20 | 166,943.77 | (7,506.42) |
| Pension | 8,012.39 | 65,868.24 | 56,449.40 | (9,418.83) |
| Taxes | 3,246.11 | 28,835.75 | 31,126.77 | 2,291.01 |
| Total Administrative Compensation | 126,340.21 | 981,195.79 | 935,923.00 | (45,272.78) |
| Instructional Compensation | | | | |
| Salaries | 868,277.92 | 3,843,362.55 | 3,954,891.72 | 111,529.16 |
| Benefits | 212,728.09 | 941,623.82 | 968,948.46 | 27,324.63 |
| Pension | 62,824.90 | 607,531.16 | 624,920.04 | 17,388.87 |
| Taxes | 14,865.46 | 77,418.75 | 75,003.34 | (2,415.41) |
| Total Instructional Compensation | 1,158,696.36 | 5,469,936.29 | 5,623,763.56 | 153,827.25 |
| Total Compensation | 1,285,036.58 | 6,451,132.08 | 6,559,686.56 | 108,554.47 |
| SCHEDULE OF CREDITS AND ADJUSTMENTS | | | | |
| Discretionary Service Credit | - | - | (274,000.00) | (274,000.00) |
| Total Adjustments and Credits | - | - | (274,000.00) | (274,000.00) |

California Connections Academy @ Ripon
Schedule Other Expenses
For the Period Ended June 31, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/2020 | Actual vs Budget |
|--|-------------------|---------------------|------------------------------|---------------------|
| SCHEDULE OF OTHER SCHOOL EXPENSES: | | | | |
| Assessment | | | | |
| Student Testing & Assessment Facilities & Services | 7,570.00 | 220.53 | 99,000.00 | 98,779.47 |
| Student Testing & Assessment Travel | 6.09 | 13.74 | 67,136.09 | 67,122.35 |
| Student Testing Technology | - | - | 5,000.00 | 5,000.00 |
| Total Assessment | 7,576.09 | 234.27 | 171,136.09 | 170,901.82 |
| Authorizer Oversight | | | | |
| District Administrative Fees | 833.37 | 10,000.00 | 10,000.00 | - |
| District Oversight | 9,646.83 | 116,952.73 | 117,038.41 | 85.68 |
| SELPA One-Time Fee | 599.15 | 7,190.46 | 7,190.46 | - |
| SELPA Admin Fee | 3,442.97 | 47,628.60 | 48,016.14 | 387.50 |
| STRS Reporting | 599.51 | 7,193.57 | 7,193.57 | - |
| Total Authorizer Oversight | 15,121.83 | 188,965.36 | 189,438.58 | 473.18 |
| Employee Related | | | | |
| Staff Recruiting/Background Checks | 6.49 | 1,211.65 | 6,445.44 | 5,233.79 |
| Staff Training/Prof. Dvlpmnt | 3,375.65 | 17,932.85 | 31,979.00 | 14,046.15 |
| Team Building | 549.22 | 1,449.95 | 7,654.96 | 6,205.01 |
| Travel and Conferences - Teachers | - | 15.87 | 11,772.81 | 11,756.94 |
| Travel and Conferences - Administration | 1,830.85 | (3,052.70) | 19,162.65 | 22,215.35 |
| Total Employee Related | 5,762.21 | 17,557.62 | 77,014.86 | 59,457.24 |
| Facilities | | | | |
| Copiers/ Reproduction | 415.29 | 3,394.68 | 7,078.50 | 3,683.82 |
| Equipment/Supplies | - | - | 11,941.00 | 11,941.00 |
| Expensed Furniture and Equipment | 8,394.05 | 8,394.05 | 10,061.84 | 1,667.79 |
| High-Speed Internet | 366.14 | 5,915.56 | 11,019.00 | 5,103.44 |
| Maintenance & Repairs | 518.21 | 8,228.56 | 17,165.00 | 8,936.44 |
| Office Postage | 74.68 | 4,028.31 | 8,893.79 | 4,865.48 |
| Office Rent | 6,491.01 | 77,495.57 | 84,619.72 | 7,124.15 |
| Office Supplies | 506.49 | 4,160.08 | 10,136.08 | 5,976.00 |
| Rent Operating Expense | 717.30 | 8,241.57 | 9,717.59 | 1,476.02 |
| Rent Storage Unit | 11.05 | 3,139.22 | 4,000.00 | 860.78 |
| Telephone | 922.31 | 6,169.86 | 8,121.81 | 1,951.95 |
| Utilities | 152.06 | 3,060.88 | 10,104.21 | 7,043.33 |
| Total Facilities | 18,568.59 | 132,228.34 | 192,858.54 | 60,630.20 |
| Governance | | | | |
| Accreditation | - | 1,070.00 | 1,070.00 | - |
| Banking Fees | 257.26 | 3,063.76 | 3,217.24 | 153.48 |
| Board-Related Expenses | - | 57.14 | 3,000.00 | 2,942.86 |
| Dues - Staff | 3,266.92 | 5,000.08 | 3,574.11 | (1,425.97) |
| Dues - School | - | 4,632.00 | 16,200.00 | 11,568.00 |
| Insurance Expenses | - | 1,954.49 | 1,954.49 | - |
| Total Governance | 3,524.18 | 15,777.47 | 29,015.84 | 13,238.37 |
| Internet Service Provider | | | | |
| ISP Payment Reimbursement | 19,098.95 | 60,974.04 | 80,164.00 | 19,189.96 |
| Total Internet Service Provider | 19,098.95 | 60,974.04 | 80,164.00 | 19,189.96 |
| Instructional | | | | |
| Other Curriculum | 21,068.14 | 28,918.99 | 29,156.00 | 237.01 |
| Summer School | - | 2,915.00 | 2,915.00 | - |
| Total Instructional | 21,068.14 | 31,833.99 | 32,071.00 | 237.01 |
| Professional Services | | | | |
| Accounting Services/Audit | - | 10,496.27 | 9,500.00 | (996.27) |
| AERIES | - | 10,107.95 | 10,107.95 | - |
| Legal Services | - | 7,041.43 | 17,374.87 | 10,333.44 |
| Other School Contracted Services | 3,764.17 | 7,247.35 | 10,220.72 | 2,973.37 |
| Other School Expense | 300.00 | (189.84) | 1,226.46 | 1,416.30 |
| Total Professional Services | 4,064.17 | 34,703.16 | 48,430.00 | 13,726.84 |
| Student Related | | | | |
| Graduation Expense | 1,625.48 | 2,185.60 | 9,000.00 | 6,814.40 |
| SPED Related Services | 122,347.54 | 656,697.05 | 844,209.00 | 187,511.95 |
| Student Activities | 2,104.48 | 2,303.62 | 23,925.00 | 21,621.38 |
| Total Student Related | 126,077.50 | 661,186.27 | 877,134.00 | 215,947.73 |
| Taxes | | | | |
| Sales Tax And Use | 6,231.77 | 82,367.79 | 93,651.32 | 11,283.53 |
| Total Taxes | 6,231.77 | 82,367.79 | 93,651.32 | 11,283.53 |
| Total Other Expenses | 227,093.43 | 1,225,828.31 | 1,790,914.23 | 565,085.92 |

California Connections Academy Southern California
Revenue and Expense Statement - Unaudited
For the Period Ended June 30, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/2020 | Actual vs Budget \$ | Actual vs Budget % |
|------------------------------------|-----------------------|----------------------|------------------------------|------------------------|-----------------------|
| Enrollment | | | | | |
| ADM | | 4,201 | 4,171 | 30 | 0 |
| Total Enrollment | | 4,841 | 5,721 | (880) | (0) |
| Funded Enrollment | | 3,822 | 3,822 | - | - |
| Revenue | | | | | |
| State Funding | (417,890.78) | 13,353,536.20 | 14,959,140.00 | (1,605,603.80) | (0.11) |
| Federal & Other Program Funding | 1,183,817.00 | 2,497,172.51 | 1,694,244.25 | 802,928.26 | 0.47 |
| Local Aid | 4,193,358.40 | 27,838,821.00 | 25,952,337.00 | 1,886,484.00 | 0.07 |
| Other Funding Sources | 855.12 | 13,054.45 | 24,015.00 | (10,960.55) | (0.46) |
| Total Revenue | 4,960,139.74 | 43,702,584.16 | 42,629,736.25 | 1,072,847.91 | 0.03 |
| Program Expenses | | | | | |
| Compensation Expense | | | | | |
| Administration Staff | 402,477.30 | 3,125,758.85 | 2,981,534.98 | (144,223.87) | -4.84% |
| Instructional Staff | 3,536,258.78 | 16,436,905.39 | 16,485,042.12 | 48,136.73 | 0.29% |
| Total Compensation Expense | 3,938,736.09 | 19,562,664.25 | 19,466,577.10 | (96,087.15) | -0.49% |
| Fee Based Expenses | | | | | |
| Enrollment/Unit Based Fees | 1,191,087.15 | 13,218,631.67 | 14,162,102.83 | 943,471.17 | 7.14% |
| Revenue Based Fees | 350,512.05 | 3,457,773.32 | 3,380,592.64 | (77,180.69) | -2.23% |
| Total Fee Based Expenses | 1,541,599.20 | 16,676,404.99 | 17,542,695.47 | 866,290.48 | 5.19% |
| Other School Expenses | | | | | |
| Assessment | 41,352.23 | 34,947.89 | 458,537.60 | 423,589.71 | 1212.06% |
| Authorizer Oversight | 80,886.56 | 602,060.01 | 568,812.30 | (33,247.71) | -5.52% |
| Employee Related | 17,585.92 | 62,075.44 | 250,294.21 | 188,218.77 | 303.21% |
| Facilities | 104,690.90 | 450,950.14 | 578,362.57 | 127,412.43 | 28.25% |
| Governance | 10,504.42 | 84,270.60 | 86,261.97 | 1,991.37 | 2.36% |
| Internet Service Provider | 61,505.05 | 191,012.34 | 250,000.00 | 58,987.66 | 30.88% |
| Instructional | 64,298.47 | 104,933.24 | 106,054.00 | 1,120.76 | 1.07% |
| Professional Services | 11,487.99 | 110,057.58 | 131,197.52 | 21,139.94 | 19.21% |
| Student Related | 361,645.51 | 2,220,157.33 | 2,171,390.00 | (48,767.33) | -2.20% |
| Other (Income) and Expense | | - | - | - | 0.00% |
| Taxes | 18,193.78 | 234,857.08 | 241,917.00 | 7,059.92 | 3.01% |
| Pending Allocation | (8,191.91) | - | - | - | 0.00% |
| Total Other School Expenses | 763,958.92 | 4,095,321.65 | 4,842,827.17 | 747,505.52 | 18.25% |
| Total Program Expenses | 6,244,294.21 | 40,334,390.89 | 41,852,099.74 | 1,517,708.85 | 3.63% |
| Net Increase (Decrease) | (1,284,154.47) | 3,368,193.27 | 777,636.51 | 2,590,556.76 | |
| Beginning fund balance | 5,517,326.64 | 864,978.90 | | | |
| Ending fund balance | 4,233,172.17 | 4,233,172.17 | | | |

California Connections Academy Southern California
Balance Sheet - Unaudited
June 30, 2021

ASSETS

Cash and Short Term Investments:

| | |
|-------------------|-----------------|
| Payroll | \$ 1,199,352.96 |
| Operating Account | (64,264.21) |
| Holding | 5,248,343.90 |
| OCDE Cash Account | 1,557,469.32 |
| Petty Cash | 275.00 |

| | |
|--|---------------------|
| Total Cash and Short Term Investments | 7,941,176.97 |
|--|---------------------|

Other Current Assets:

| | |
|-------------------------|--------------|
| Pupil Funding | 6,344,146.72 |
| SPED Funding State | 1,690,543.00 |
| Other State Receivables | (84,749.73) |
| Federal Programs | 803,610.00 |
| Due from CalOPS Schools | 163,511.62 |
| Prepaid Expenses | 172,875.81 |

| | |
|-----------------------------------|---------------------|
| Total Other Current Assets | 9,089,937.42 |
|-----------------------------------|---------------------|

| | |
|-----------------------------|----------------------|
| Total Current Assets | 17,031,114.39 |
|-----------------------------|----------------------|

Fixed Assets:

| | |
|------------------------------------|------------|
| Office Equipment - Shelving System | 32,521.50 |
| Accumulated Depreciation | (6,143.06) |

| | |
|-------------------------|------------------|
| Net Fixed Assets | 26,378.44 |
|-------------------------|------------------|

Other Assets:

| | |
|------------------------------------|-----------|
| Rent Deposit InterPres Corporation | 20,287.30 |
|------------------------------------|-----------|

| | |
|---------------------------|------------------|
| Total Other Assets | 20,287.30 |
|---------------------------|------------------|

| | |
|---------------------|-------------------------|
| Total Assets | \$ 17,077,780.13 |
|---------------------|-------------------------|

LIABILITIES

Current Liabilities:

| | |
|---|------------------|
| Due to (from) Pearson Online and Blended Learning | \$ 15,239,697.78 |
| CalOPS Payroll Liability | (5,661,227.93) |
| CalOPS Pass Through Expense Liability | (568,378.83) |
| Pension Payable | 205,112.35 |
| Accrued Compensation | 1,950,278.81 |
| Accrued Expenses | 87,626.23 |
| Deferred Revenue | 1,404,063.42 |
| Accounts Payable | 187,436.13 |

| | |
|----------------------------------|----------------------|
| Total Current Liabilities | 12,844,607.96 |
|----------------------------------|----------------------|

| | |
|--------------------------|----------------------|
| Total Liabilities | 12,844,607.96 |
|--------------------------|----------------------|

FUND BALANCE

| | |
|------------------------|--------------|
| Beginning Fund Balance | 864,978.90 |
| Change in Fund Balance | 3,368,193.27 |

| | |
|----------------------------|---------------------|
| Ending Fund Balance | 4,233,172.17 |
|----------------------------|---------------------|

| | |
|---|-------------------------|
| Total Liabilities and Fund Balance | \$ 17,077,780.13 |
|---|-------------------------|

California Connections Academy Southern California
Schedule of Revenue
For the Period Ended June 30, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/2020 | Actual vs Budget |
|---|---------------------|----------------------|------------------------------|-----------------------|
| Revenue | | | | |
| State Funding | | | | |
| LCFF / General Purpose Block Grant - State | (858,571.53) | 8,632,800.00 | 10,417,359.00 | (1,784,559.00) |
| LCFF / General Purpose Block Grant - State EPA | 67,955.38 | 764,498.00 | 764,498.00 | - |
| Learning Loss Mitigation (State) | - | 316,470.00 | 316,470.00 | - |
| Star Testing Reimbursement | - | 9,727.00 | - | 9,727.00 |
| Lottery | 67,615.64 | 760,676.00 | 760,676.00 | - |
| Special Education Pass through funds - State | 80,814.53 | 2,257,510.00 | 2,389,056.00 | (131,546.00) |
| Prop 39 Clean Energy Funds | 47,156.00 | 58,945.00 | - | 58,945.00 |
| ERMHS | - | 200,400.00 | 149,000.00 | 51,400.00 |
| ERMHS - One Time Funds | 19,113.00 | 19,113.00 | 36,710.00 | (17,597.00) |
| Mandated Cost Reimbursement | - | 125,371.00 | 125,371.00 | - |
| Prior Year Revenue | 158,026.20 | 158,026.20 | - | 158,026.20 |
| MTSS Grant | - | 50,000.00 | - | 50,000.00 |
| Classified Employee PD Grant | - | - | - | - |
| Low Performing Student Block Grant | - | - | - | - |
| Total State Funding | (417,890.78) | 13,353,536.20 | 14,959,140.00 | (1,605,603.80) |
| Federal & Other Programs Funding | | | | |
| Title I | 43,546.00 | 615,586.00 | 575,287.00 | 40,299.00 |
| Title II | 12,696.00 | 103,372.00 | 100,006.00 | 3,366.00 |
| Title IV | 12,539.00 | 44,793.00 | 43,123.00 | 1,670.00 |
| IDEA | 534,206.00 | 534,206.00 | 477,811.25 | 56,394.75 |
| Learning Loss Mitigation (Federal) | - | 257,809.00 | 257,809.00 | - |
| E-Rate | - | 4,092.51 | 8,400.00 | (4,307.49) |
| CARES - ESSER I Funds | 129,317.00 | 485,048.00 | 231,808.00 | 253,240.00 |
| CARES - ESSER II Funds | 451,513.00 | 451,513.00 | - | 451,513.00 |
| Federal Prior Year Revenue | - | 753.00 | - | 753.00 |
| Total Federal & Other Programs Funding | 1,183,817.00 | 2,497,172.51 | 1,694,244.25 | 802,928.26 |
| Local Funding | | | | |
| LCFF / General Purpose Block Grant - Local | 4,099,584.40 | 27,745,047.00 | 25,952,337.00 | 1,792,710.00 |
| Prior Year Revenue Adjustments | 93,774.00 | 93,774.00 | - | 93,774.00 |
| Total Local Funding | 4,193,358.40 | 27,838,821.00 | 25,952,337.00 | 1,886,484.00 |
| Other Funding | | | | |
| Interest | 855.12 | 11,668.93 | 24,000.00 | (12,331.07) |
| Miscellaneous | - | 1,385.52 | 15.00 | 1,370.52 |
| Total Other Funding | 855.12 | 13,054.45 | 24,015.00 | (10,960.55) |
| Total Revenue | 4,960,139.74 | 43,702,584.16 | 42,629,736.25 | 1,072,847.91 |

California Connections Academy Southern California
Schedule of Fees
For the Period Ended June 30, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/2020 | Actual vs Budget |
|---|---------------------|----------------------|------------------------------|---------------------|
| SCHEDULE OF FEES: | | | | |
| Enrollment/Unit-Based Fees | | | | |
| Accounting and Regulatory Reporting | 15,350.00 | 210,050.00 | 208,550.00 | (1,500.00) |
| Community Outreach | 45,833.33 | 550,000.00 | 550,000.00 | - |
| Connexus Annual License (EMS) | 184,200.00 | 2,520,600.00 | 2,502,600.00 | (18,000.00) |
| Curriculum Postage | 12,889.25 | 159,753.00 | 188,783.98 | 29,030.98 |
| Direct Course Instruction Support | 12,980.00 | 150,911.75 | 116,127.00 | (34,784.75) |
| Educational Resource Center | 38,682.00 | 529,326.00 | 525,546.00 | (3,780.00) |
| Enrollment and Records Management | 15,623.33 | 193,640.00 | 228,829.06 | 35,189.06 |
| Facility Support Services | 1,536.69 | 18,311.69 | 18,311.69 | - |
| Hardware/Software - Employees | 7,060.58 | 131,910.58 | 135,945.97 | 4,035.39 |
| Human Resources Support | 14,709.54 | 274,813.71 | 283,220.78 | 8,407.07 |
| ISP Processing Fee | 7,215.97 | 86,591.64 | 97,257.23 | 10,665.60 |
| Special Populations Consultative Services | 155,550.00 | 809,250.00 | 810,894.00 | 1,644.00 |
| School Curriculum Supplies | 4,782.94 | 95,991.27 | 99,554.55 | 3,563.28 |
| Short-Term Sub Teaching Services | 34,216.24 | 385,710.68 | 76,500.00 | (309,210.68) |
| Student Technology Assistance- Laptops | 114,137.50 | 1,420,250.00 | 1,720,000.00 | 299,750.00 |
| Tangible/Intangible Instr. Materials | 401,123.43 | 4,972,225.00 | 5,892,765.00 | 920,540.00 |
| Technical Support and Repairs | 46,050.00 | 630,150.00 | 625,650.00 | (4,500.00) |
| Voice Over IP Services | 79,146.35 | 79,146.35 | 81,567.58 | 2,421.23 |
| Total Enrollment/Unit Based Fees | 1,191,087.15 | 13,218,631.67 | 14,162,102.83 | 943,471.17 |
| Revenue-Based Fees | | | | |
| Marketing Services | 41,236.71 | 406,796.86 | 397,716.78 | (9,080.08) |
| School Administration | 247,420.27 | 2,440,781.17 | 2,386,300.69 | (54,480.48) |
| Treasury Services | 61,855.07 | 610,195.29 | 596,575.17 | (13,620.12) |
| Total Revenue Based Fees | 350,512.05 | 3,457,773.32 | 3,380,592.64 | (77,180.69) |
| Total Fee-Based Expenses | 1,541,599.20 | 16,676,404.99 | 17,542,695.47 | 866,290.48 |
| SCHEDULE OF COMPENSATION: | | | | |
| Administrative Compensation | | | | |
| Salaries | 294,467.08 | 2,268,324.39 | 2,170,720.31 | (97,604.08) |
| Benefits | 72,144.43 | 555,739.49 | 531,826.53 | (23,912.95) |
| Pension | 25,524.78 | 209,833.99 | 179,828.76 | (30,005.22) |
| Taxes | 10,341.01 | 91,860.98 | 99,159.38 | 7,298.39 |
| Total Administrative Compensation | 402,477.30 | 3,125,758.85 | 2,981,534.98 | (144,223.86) |
| Instructional Compensation | | | | |
| Salaries | 2,649,922.37 | 11,547,998.04 | 11,590,013.50 | 42,015.45 |
| Benefits | 649,230.98 | 2,829,259.52 | 2,839,553.30 | 10,293.77 |
| Pension | 191,737.13 | 1,826,980.12 | 1,835,702.60 | 8,722.48 |
| Taxes | 45,368.31 | 232,667.71 | 219,772.72 | (12,894.99) |
| Total Instructional Compensation | 3,536,258.78 | 16,436,905.39 | 16,485,042.12 | 48,136.71 |
| Total Compensation | 3,938,736.09 | 19,562,664.25 | 19,466,577.10 | (96,087.14) |

California Connections Academy Southern California
Schedule Other Expenses
For the Period Ended June 30, 2021

| | June-21 Actual | YTD Actual | Revised Budget 10/27/2020 | Actual vs Budget |
|--|-------------------|---------------------|------------------------------|---------------------|
| SCHEDULE OF OTHER SCHOOL EXPENSES: | | | | |
| Assessment | | | | |
| Student Testing & Assessment Facilities & Services | 41,333.65 | 34,946.60 | 246,000.00 | 211,053.40 |
| Student Testing & Assessment Travel | 18.58 | 1.29 | 207,537.60 | 207,536.31 |
| Student Testing Technology | - | - | 5,000.00 | 5,000.00 |
| Total Assessment | 41,352.23 | 34,947.89 | 458,537.60 | 423,589.71 |
| Authorizer Oversight | | | | |
| District Oversight | 67,170.54 | 407,612.85 | 371,341.94 | (36,270.91) |
| SELPA Admin Fee | 9,979.24 | 149,605.80 | 152,629.00 | 3,023.20 |
| SELPA One-Time Fee | 1,883.63 | 22,603.89 | 22,603.89 | 0.00 |
| STRS Reporting | 1,853.15 | 22,237.47 | 22,237.47 | - |
| Total Authorizer Oversight | 80,886.56 | 602,060.01 | 568,812.30 | (33,247.71) |
| Employee Related | | | | |
| Staff Recruiting/Background Checks | 19.82 | 3,629.11 | 19,924.78 | 16,295.67 |
| Staff Training/Prof. Dvlpmnt | 10,302.26 | 48,496.38 | 111,075.00 | 62,578.62 |
| Team Building | 1,676.21 | 4,410.86 | 23,663.76 | 19,252.90 |
| Travel and Conferences - Teachers | - | 48.18 | 59,237.43 | 59,189.25 |
| Travel and Conferences - Administration | 5,587.63 | 5,490.91 | 36,393.24 | 30,902.33 |
| Total Employee Related | 17,585.92 | 62,075.44 | 250,294.21 | 188,218.77 |
| Facilities | | | | |
| Copiers/ Reproduction | 1,267.43 | 10,254.80 | 21,881.74 | 11,626.94 |
| Depreciation | 180.62 | 2,168.10 | 2,000.00 | (168.10) |
| Equipment/Supplies | - | - | 26,430.00 | 26,430.00 |
| Expensed Furniture and Equipment | 25,618.06 | 25,618.06 | 31,104.13 | 5,486.07 |
| High-Speed Internet | 1,117.44 | 17,831.99 | 27,880.64 | 10,048.65 |
| Maintenance & Repairs | 1,522.25 | 20,963.81 | 47,606.00 | 26,642.19 |
| Office Postage | 227.93 | 12,382.31 | 27,493.34 | 15,111.03 |
| Office Rent | 19,067.35 | 227,643.30 | 261,584.69 | 33,941.39 |
| Office Supplies | 1,545.76 | 12,319.79 | 37,000.00 | 24,680.21 |
| Prop 39 Clean Energy Planning | 47,156.00 | 58,945.00 | - | (58,945.00) |
| Rent Operating Expense | 2,107.06 | 24,209.67 | 30,039.97 | 5,830.30 |
| Rent Storage Unit | 1,619.52 | 10,990.86 | 9,000.00 | (1,990.86) |
| Telephone | 2,814.79 | 18,630.21 | 25,106.94 | 6,476.73 |
| Utilities | 446.69 | 8,992.24 | 31,235.12 | 22,242.88 |
| Total Facilities | 104,690.90 | 450,950.14 | 578,362.57 | 127,412.43 |
| Governance | | | | |
| Accreditation | - | 1,070.00 | 1,070.00 | - |
| Banking Fees | 534.02 | 7,355.54 | 8,202.00 | 846.46 |
| Board-Related Expenses | - | 167.86 | 10,000.00 | 9,832.14 |
| Dues - Staff | 9,970.40 | 14,789.40 | 11,048.65 | (3,740.75) |
| Dues - School | - | 55,146.48 | 50,200.00 | (4,946.48) |
| Insurance Expenses | - | 5,741.32 | 5,741.32 | - |
| Total Governance | 10,504.42 | 84,270.60 | 86,261.97 | 1,991.37 |
| Internet Service Provider | | | | |
| ISP Payment Reimbursement | 61,505.05 | 191,012.34 | 250,000.00 | 58,987.66 |
| Total Internet Service Provider | 61,505.05 | 191,012.34 | 250,000.00 | 58,987.66 |
| Instructional | | | | |
| Other Curriculum | 64,298.47 | 88,488.24 | 89,609.00 | 1,120.75 |
| Summer School | - | 16,445.00 | 16,445.00 | - |
| Total Instructional | 64,298.47 | 104,933.24 | 106,054.00 | 1,120.75 |
| Professional Services | | | | |
| Accounting Services/Audit | - | 31,427.48 | 9,500.00 | (21,927.48) |
| AERIS | - | 31,895.33 | 32,600.00 | 704.67 |
| Legal Services | - | 29,144.65 | 53,710.89 | 24,566.24 |
| Other School Contracted Services | 11,487.99 | 16,387.38 | 31,595.27 | 15,207.89 |
| Other School Expense | - | 1,202.74 | 3,791.36 | 2,588.62 |
| Total Professional Services | 11,487.99 | 110,057.58 | 131,197.52 | 21,139.94 |
| Student Related | | | | |
| Graduation Expense | 208.25 | 5,432.78 | 42,700.00 | 37,267.22 |
| SPED Related Services | 355,011.29 | 2,212,169.75 | 2,065,000.00 | (147,169.75) |
| Student Activities | 6,425.97 | 2,554.80 | 63,690.00 | 61,135.20 |
| Total Student Related | 361,645.51 | 2,220,157.33 | 2,171,390.00 | (48,767.33) |
| Other (Income) and Expense | | | | |
| Gain from Insurance Claims | - | - | - | - |
| Total Other (Income) and Expense | - | - | - | - |
| Taxes | | | | |
| Sales Tax And Use | 18,193.78 | 234,857.08 | 241,917.00 | 7,059.92 |
| Total Taxes | 18,193.78 | 234,857.08 | 241,917.00 | 7,059.92 |
| Pending Allocation | | | | |
| Expenses Pending Allocation | (8,191.91) | - | - | - |
| Total Pending Allocation | (8,191.91) | - | - | - |
| Total Other Expenses | 763,958.92 | 4,095,321.65 | 4,842,827.17 | 747,505.52 |



**California Online Public Schools (CalOPS)
MINUTES OF THE BOARD OF DIRECTORS ANNUAL MEETING**

GOVERNING BOARD for:

**CalCA North Bay
CalCA Central
CalCA Central Coast
CalCA Monterey Bay
CalCA Ripon
CalCA Southern California**

Tuesday, June 22, 2021 at 3:30 p.m. PT

Meeting to be held:

Via Teleconference due to State Precautions regarding Public Health and Safety
During COVID-19 Pandemic and in accordance with the Governor's Executive Order N-29-20

1 (800) 504-8071; Passcode 843-8063

I. Call to Order

Ms. Pavlich called the meeting to order at 3:36 p.m. when all participants were present and able to hear each other. The meeting was open to the public and held via teleconference due to state precautions regarding public health and safety during the COVID-19 pandemic.

II. Roll Call

Board Members Present at Roll Call: Elaine Pavlich, Diana Rivas, Adam Pulsipher, and Paul Hedrick (all via phone);

Board Members Joined During Meeting: Dave Souza (via phone);

Board Members Absent: Mike Henjum and Brooke Watkins;

Guests Present: Richard Savage, Executive Director; Marcus White, Kara Mannix, Heather Tamayo, Richie Romero, Franci Sassin, LaChelle Carter, and Ally Ireland, School staff; Alfonso Gamino, Cuyama Joint Unified School District Superintendent; Melissa Brown, Eileen Sigmund, Carla Hicks, Becky Kendall, and Laura Coleman, Pearson Virtual Schools staff (all via phone).

III. Public Comment

There were no public comments at this time.

IV. Routine Business

a. Approval of Agenda

Ms. Pavlich asked the Board to review the Agenda distributed prior to the meeting, and posted by June 18, 2021 in compliance with the Brown Act requirements. The Board indicated their intent to table Action Item (a) Approval of College and Career Access Pathways Dual Enrollment Agreement with Saddleback Community College. There being no further changes noted, the following motion was made and seconded as follows:

RESOLVED, that the Agenda for the June 22, 2021 Annual Board Meeting, as amended, is hereby approved.

The motion was approved unanimously.

[Mr. Gamino joined the meeting at 3:39 p.m.]

V. Oral Reports

a. Executive Director's Report

i. Graduation and End of Year Activities Update

Dr. Savage updated the Board on recent end of year events, including promotion ceremonies and high school graduation. He further reviewed upcoming end of year meetings, including staff professional development and a meeting with Pearson's Chief Executive Officer, Andy Bird.

ii. Enrollment and Staffing Update

Dr. Savage provided the Board with an update on the current enrollment numbers and staffing efforts for the upcoming school year.

[Mr. Souza and Ms. Tamayo joined the meeting at 3:45 p.m.]

b. Principals' Reports

i. Elementary School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Elementary School Principal, Mr. White. There were no questions from the Board at this time.

ii. Middle School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Middle School Principal, Ms. Tamayo. There were no questions from the Board at this time.

iii. High School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the High School Principal, Ms. Mannix. There were no questions from the Board at this time.

c. CalCA Financial Report

Ms. Carter reviewed the financial report with the Board, as included in the written report within the Board meeting materials. She further reviewed in detail with the Board the proposed 2021-2022 school year budgets, as included in the Board meeting materials for consideration later in the meeting. She noted increases to specific school budgets due to Coronavirus relief funds, as well as a 4% merit increase for staff.

i. Special Education Service Contracts Update

Ms. Carter provided the Board with an update on contracts to meet the needs of the special education student population for the upcoming school year.

ii. Consolidated Financial Report

Ms. Carter provided the Board with an update on all the CalCA School's financials. Ms. Pavlich asked the Board whether they had any questions or comments on the consolidated financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

iii. CalCA North Bay Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA North Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

iv. CalCA Central Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Central financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

v. CalCA Central Coast Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Central Coast financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

vi. CalCA Monterey Bay Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Monterey Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

vii. CalCA Ripon Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Ripon financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

viii. CalCA Southern California Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Southern California financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

d. Policy and Compliance Report

Dr. Sassin provided the Board with an update on Policy and Compliance items, as included in the Board meeting materials.

i. Prop 39 Energy Grant Update

Dr. Sassin provided the Board with an update on Prop 39 Energy Grant project amendments and completion.

ii. Audit Update

Dr. Sassin reviewed the audit process with the Board and advised that the audit of the current fiscal year will occur in July. She further reviewed the process completed to date to gather documents for auditor review.

iii. Offices Reopening Update

Dr. Sassin advised the Board that the expected reopening date of the school offices is July 12, 2021. She further reviewed updated Occupational Safety and Health Administration (OSHA) guidance that the offices will adhere to, as well as the schedule options for staff.

iv. Office Remodel Projects Update

Dr. Sassin reviewed with the Board with plans to remodel the Northern California office, should they agree in their consideration of the budget. She further reviewed plans to focus on the Southern California office remodeling project in the next fiscal year.

VI. Consent Items

Ms. Pavlich asked Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the May 25, 2021 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Pearson Invoice(s) (# 91000008012; 91000008006; 91000008013; 91000008021; 91000008026; and 91000008005);
- d. Approval of Board Meeting Schedule for the 2021-2022 School Year;
- e. Approval of Consolidated Applications; and
- f. Approval of Revision(s) to 2020-2021 School Year State Specific School Handbook: Cyber Bullying; are hereby approved.

The motion passed unanimously.

VII. Action Items

- a. Approval of College and Career Access Pathways Dual Enrollment Agreement with Saddleback Community College

This item was tabled earlier in the meeting.

- b. Approval of the Local Control and Accountability Plans and Budget Overview for Parents (LCAPs)

Dr. Romero reviewed the Local Control and Accountability Plans (LCAPs) in detail with the Board. He reviewed the strategies to align and support school goals, focusing on academics, engagement and post-secondary preparation. Dr. Sassin reviewed with the Board the required budget overview, which must be posted on the school's website after the Board's approval. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Local Control and Accountability Plans (LCAPs) and Budget Overview for Parents, as presented, is hereby approved.

The motion passed unanimously.

- c. Approval of 2021-2022 School Year Budgets and Fee Schedule for CalCA Schools

Ms. Carter reminded the Board of the earlier review of the proposed 2021-2022 school year budgets within her financial report. She further reminded them of the proposed 4% merit increase for staff, increases from Coronavirus relief funds, and renovations to the Northern California office. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Budgets and Fee Schedule for the 2021-2022 school year for CalCA Schools, as presented, is hereby approved.

The motion passed unanimously.

d. Approval of Directors

Ms. Coleman advised the Board that three (3) Board members' terms were up for renewal at this meeting, Elaine Pavlich, Diana Rivas, and Michael Henjum. Ms. Pavlich and Ms. Rivas confirmed that they wished to continue on the Board; having no objection from Mr. Henjum at previous Board meetings or correspondence, discussion was held on the renewal of their terms. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the reappointment of Elaine Pavlich, Diana Rivas, and Michael Henjum to the California Online Public Schools Board of Directors, as Class 3 Directors for a term of three (3) years to the 2024 Annual Meeting, as discussed, is hereby approved.

The motion passed unanimously.

e. Approval of Officers for the 2021-2022 School Year

Ms. Coleman reviewed with the Board each Officer position as set out in the Board-adopted Bylaws, and advised the Board that all positions would be for a term until the Annual Meeting 2022. Nominations were opened for each position. Following the closure of nominations, and there being no further discussion, a motion was made and seconded as follows:

[Mr. Gamino left the meeting at 4:25 p.m.]

RESOLVED, that the appointment of:

Elaine Pavlich, Board President;
Diana Rivas, Board Vice President;
Mike Henjum, Board Treasurer; and
Adam Pulsipher, Board Secretary, as discussed, is hereby approved.

The motion was approved unanimously.

VIII. Information Items

a. Results of the Parent Satisfaction Survey

Dr. Savage reviewed the results of the Parent Satisfaction Survey, included in the Board meeting materials, in detail with the Board. He noted that a third-party independent vendor conducted the survey. The Board discussed the results with Dr. Savage.

b. State Accountability Update

Dr. Romero provided the Board with an update on various state accountability measures.

c. Local Indicator Report

Dr. Romero reviewed with the Board the Local Indicator report in detail. He further noted that with the passage of AB1505 and AB1507, all charter schools must report on the same Local Indicators as traditional schools.

d. State Account Relations (STAR) Update

Ms. Sigmund updated the Board on recent legislative activities in the state, which may impact the school.

e. Partner School Leadership Team (PSLT) Update

Ms. Brown presented to the Board on behalf of Pearson's Partner School Leadership Team. She provided the Board with information on the upcoming Summer School Leadership Conference.

f. Sponsoring District(s) Update

Dr. Sassin provided the Board with updates on all sponsoring district(s).

i. Charter Renewal Update

Dr. Sassin provided the Board with an update on the fully executed Central Valley Charter Renewal. She further updated the Board with upcoming charter renewal plans and admission revisions to cover the new lottery policy.

IX. CLOSED SESSION – Brown Act; Cal. Gov't Code §54957(b) – to consider appointment, employment, evaluation of performance, discipline of an employee, Title: Executive Director of California Connections Academies

The Board entered into closed session at 4:48 p.m. upon a motion being made, seconded and confirmed via a roll call vote of all Board members present pursuant to Brown Act; Cal. Gov't Code §54957(b) to consider appointment, employment, evaluation of performance, discipline of an employee; Title: Executive Director of California Connections Academies. Board members in attendance were: Elaine Pavlich, Diana Rivas, Adam Pulsipher, Dave Souza, and Paul Hedrick. The Board invited the following guests into closed session: Melissa Brown and Laura Coleman, Pearson Virtual Schools staff. All others left the meeting at this time.

After the Board concluded their discussion, the Board resumed their open session at 5:00 p.m. upon a motion being made, seconded and confirmed via roll call vote of all Board members present. No action was taken during closed session.

X. Approval of Action(s) Necessary Based on Closed Session

a. Approval of Executive Director Compensation for the 2021-2022 School Year

Ms. Pavlich reviewed the recommended compensation for the 2021-2022 school year as discussed during closed session, as well as the salary and benefit comparisons of similar School Leaders in the surrounding area. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Executive Director compensation for the 2021-2022 school year, in the amount of \$193,899.94, as discussed, is hereby approved.

The motion passed unanimously.

XI. Adjournment and Confirmation of the Next Meeting on Tuesday, August 24, 2021 at 3:30 p.m. PT

There being no further business to discuss, the meeting was adjourned at 5:03 p.m. The next meeting is scheduled for Tuesday, August 24, 2021 at 3:30 p.m. PT.

CalCA Staffing Report

New Hires

| Employee Name (Last Suffix, First MI) | Job Title | Hourly Rate or Annual Salary | Bonus Potential | Last Hire Date |
|---------------------------------------|-----------|------------------------------|-----------------|----------------|
| N/a | | | | |

Departing Employees

| Employee Name (Last Suffix, First MI) | Job Title | Termination Date | Termination Reason |
|---------------------------------------|-------------------------|------------------|---------------------------|
| Armstrong, Briana M. | Teacher - Special Ed | 06/24/2021 | Compensation |
| Blackburn, Shanon C. | Teacher - Secondary | 06/24/2021 | Retirement/Early Retire |
| Braden, Amanda M. | Teacher - Special Ed | 06/24/2021 | Career Change |
| El-Darzi, Maya | Teacher - Secondary | 06/24/2021 | Commute/Relocation |
| Gray, Ashley L. | Teacher - Elementary | 06/24/2021 | Personal Reasons |
| Gray-Cabey, Isobel | Teacher - Secondary | 06/23/2021 | No Demnstrtn Perf Imprvmt |
| Gustin, Tanya J. | Dir of Student Services | 07/06/2021 | No Reason Given |
| Holbrook, Megan E. | Teacher - Secondary | 06/24/2021 | No Reason Given |
| Ledbetter, Michael C. | Teacher - Special Ed | 06/24/2021 | Personal Reasons |
| Mallory, Gerry D. | Teacher - Secondary | 06/24/2021 | Commute/Relocation |
| Morgan Jr., Joseph M. | Teacher - Special Ed | 06/24/2021 | Career Change |
| Rodriguez, Janice | Teacher - Secondary | 06/24/2021 | Retirement/Early Retire |
| Walker, Machele J. | Teacher - Secondary | 06/24/2021 | Career Change |
| Wamble, Michael D. | Teacher - Secondary | 06/23/2021 | Violated Company Policy |
| Werly, Christopher H. | Teacher - Special Ed | 06/24/2021 | Career Change |

Promotions/Position Changes

| Employee Name (Last Suffix, First MI) | Old Value Description | New Value Description | Hourly Rate or Annual Salary | Bonus Potential | Date In Job |
|---------------------------------------|-----------------------|-----------------------|------------------------------|-----------------|-------------|
| Batin, Ana Lee V. | School Admin Asst III | School Exec Assistant | \$26.00/hour | 0.00 | 7/1/2021 |
| Hinojos, Krystal | School Admin Asst I | School Admin Asst II | \$18.00/hour | 0.00 | 7/1/2021 |
| Larson, Deborah | Mgr of School Office | School Exec Assistant | \$66,017.23 | 0.00 | 7/1/2021 |
| Pinckney, Tracy A. | Asst Principal I | Asst Principal II | \$102,000.00 | 0.00 | 7/1/2021 |

CalCA Staffing Report

New Hires

| Employee Name (Last Suffix, First MI) | Job Title | Hourly Rate or Annual Salary | Bonus Potential | Last Hire Date |
|---------------------------------------|-----------|------------------------------|-----------------|----------------|
| N/a | | | | |

Departing Employees

| Employee Name (Last Suffix, First MI) | Job Title | Termination Date | Termination Reason |
|---------------------------------------|----------------------|------------------|--------------------|
| Bean, Carolyn L. | Teacher - Special Ed | 08/06/2021 | Career Change |
| Cuevas, Gabriela | Teacher - Secondary | 08/05/2021 | No Reason Given |
| Franco, Jessica E. | Teacher - Secondary | 08/10/2021 | Career Change |
| Grate, Shavonne | Teacher - Secondary | 08/02/2021 | Transferred out |

Promotions/Position Changes

| Employee Name (Last Suffix, First MI) | Old Value Description | New Value Description | Hourly Rate or Annual Salary | Bonus Potential | Date In Job |
|---------------------------------------|-----------------------|-----------------------|------------------------------|-----------------|-------------|
| N/a | | | | | |



INVOICE

Customer Bill-to:
CALIFORNIA CONNECTIONS ACADEMY
@ CENTRAL COAST
33272 VALLE RD
SAN JUAN CAPISTRANO, CA 92675

Attention:
Accounts Payable

Customer Ship-to:
CALIFORNIA CONNECTIONS
ACADEMY @ CENTRAL COAST
33272 VALLE RD
SAN JUAN CAPISTRANO, CA 92675

**Connections Education LLC dba
Pearson Online & Blended Learning
K-12 USA**
10960 Grantchester Way
Columbia, MD 21044
Tel: 1-800-843-0019
Email:
poblsalesops@pearson.com
Tax ID No:
68-0519943

Invoice Number : 91000008501
Date : 06-AUG-2021
Due Date :
Payment Terms :
Customer Account : 4235156
Project Number : 82043240
Currency : USD
Shipment Terms :
Purchase Order Number : CalCACC
Number of Pages : Page 1 of 2

| | | | | | | | |
|--|--|--|--|-----------------------------------|--|---|--|
| Total Ordered Quantity (No. Of Items) : 2 | | | | REMITTANCE INFORMATION | | | |
| Net Amount : USD \$-306,910.64 | | | | Make Checks Payable to: | | Bank Wire to: | |
| Tax Total : USD \$376.33 | | | | Pearson Online & Blended Learning | | Bank Name : Bank of America N A | |
| Invoice Total : USD \$-306,534.31 | | | | 32369 Collection Center Drive | | Bank Address : | |
| Amount Due : USD \$-306,534.31 | | | | Chicago, IL 60693-0323 | | ABA ACH No : 071000039 | |
| | | | | | | ABA Wire No : 026009593 | |
| | | | | | | SWIFT Code : BOFAUS3N | |
| | | | | | | A/C No : 8188290225 | |
| | | | | | | Bank Account Name : Connections Education LLC dba Pearson Online & Blended Learning K-12 USA | |

| Invoice Number: 91000008501 | | | | | | | Page 2 of 2 |
|-----------------------------|--------------------------|----------------|----------|------------|------------|--------|-------------|
| Project Number | Project Agreement Number | Description | Quantity | List Price | Net Price | Tax | Line Total |
| 82043240 | CalCACC | Direct Charges | 20 | | 307,601.54 | 376.33 | -307,225.21 |
| 82043240 | CalCACC | Pass Through | 1 | | 690.90 | 0.00 | 690.90 |

To pay your invoice online: Visit <https://ipay2.bizsys.pearson.com/register> to register.
 Already registered? Access your online account by visiting <https://ipay2.bizsys.pearson.com>

| Invoice Total | Subtotal | Total Tax | Invoice Total |
|---------------|---------------|-----------|---------------|
| | USD | USD | USD |
| | \$-306,910.64 | \$376.33 | \$-306,534.31 |



Charges for the Following Period:

June 2021

Enrollment/Unit Based Charges

| | |
|---|------------------|
| Accounting and Regulatory Reporting | 170.83 |
| Connexus™ Annual License (EMS) | 2,050.00 |
| Curriculum Postage | 206.25 |
| Direct Course Instruction Support | 132.00 |
| Educational Resource Center | 430.50 |
| Enrollment and Records Management | 250.00 |
| Facility Support Services | 75.65 |
| Hardware/Software - Employees | 140.66 |
| Human Resources Support | 293.04 |
| Internet Subsidy Payment Processing | 105.21 |
| Monthly Fee per Student on an IEP | 1,200.00 |
| School Curriculum Supplies | 328.30 |
| Student Technology Assistance | 2,443.75 |
| Tangible and Intangible Instructional Materials | 6,783.34 |
| Technical Support and Repairs | 512.50 |
| Voiceover IP | 1,404.40 |
| | 16,526.43 |

Revenue Based Charges

| | |
|-----------------------|-----------------|
| Marketing Services | 337.89 |
| School Administration | 2,027.31 |
| Treasury Services | 506.83 |
| | 2,872.03 |

Deficit Protection Credit (327,000.00)

Pass Through Expenses

| | |
|--------------------------|---------------|
| Internet Subsidy Payment | 690.90 |
| | 690.90 |

Total Amount Due (306,910.64)



INVOICE

Customer Bill-to:
Central California Connections Academy
33272 Valle Road
San Juan Capistrano, CA 92675

Attention:
Accounts Payable

Customer Ship-to:
Central California Connections
Academy
33272 Valle Road
San Juan Capistrano, CA 92675

**Connections Education LLC dba
Pearson Online & Blended Learning
K-12 USA**
10960 Grantchester Way
Columbia, MD 21044
Tel: 1-800-843-0019
Email:
poblsalesops@pearson.com
Tax ID No:
68-0519943

Invoice Number : 91000008502
Date : 06-AUG-2021
Due Date :
Payment Terms :
Customer Account : 3922001
Project Number : 82043199
Currency : USD
Shipment Terms :
Purchase Order Number : CENCA
Number of Pages : Page 1 of 2

| | | | | | | | |
|--|-----|--------------|--|-----------------------------------|--|----------------------------|---|
| Total Ordered Quantity (No. Of Items) : 2 | | | | REMITTANCE INFORMATION | | | |
| Net Amount : | USD | \$253,447.64 | | Make Checks Payable to: | | Bank Wire to: | |
| Tax Total : | USD | \$2,980.93 | | Pearson Online & Blended Learning | | Bank Name : | Bank of America N A |
| Invoice Total : | USD | \$256,428.57 | | 32369 Collection Center Drive | | Bank Address : | |
| Amount Due : | USD | \$256,428.57 | | Chicago, IL 60693-0323 | | ABA ACH No : | 071000039 |
| | | | | | | ABA Wire No : | 026009593 |
| | | | | | | SWIFT Code : | BOFAUS3N |
| | | | | | | A/C No : | 8188290225 |
| | | | | | | Bank Account Name : | Connections Education LLC dba Pearson Online & Blended Learning K-12 USA |

| Invoice Number: 91000008502 | | | | | | | Page 2 of 2 |
|-----------------------------|--------------------------|----------------|----------|------------|------------|----------|-------------|
| Project Number | Project Agreement Number | Description | Quantity | List Price | Net Price | Tax | Line Total |
| 82043199 | CENCA | Direct Charges | 27 | | 245,009.79 | 2,980.93 | 247,990.72 |
| 82043199 | CENCA | Pass Through | 1 | | 8,437.85 | 0.00 | 8,437.85 |

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| Invoice Total | Subtotal | Total Tax | Invoice Total |
|---------------|--------------|------------|---------------|
| | USD | USD | USD |
| | \$253,447.64 | \$2,980.93 | \$256,428.57 |



Charges for the Following Period:

June 2021

Enrollment/Unit Based Charges

| | |
|---|-------------------|
| Accounting and Regulatory Reporting | 2,608.33 |
| Community Outreach | 2,083.33 |
| Connexus™ Annual License (EMS) | 31,300.00 |
| Curriculum Postage | 2,164.25 |
| Direct Course Instruction Support | 792.00 |
| Educational Resource Center | 6,573.00 |
| Enrollment and Records Management | 2,623.33 |
| Facility Support Services | 332.47 |
| Hardware/Software - Employees | 1,354.64 |
| Human Resources Support | 2,822.16 |
| Internet Subsidy Payment Processing | 1,071.99 |
| Monthly Fee per Student on an IEP | 30,600.00 |
| School Curriculum Supplies | 1,018.05 |
| Student Technology Assistance | 17,250.00 |
| Tangible and Intangible Instructional Materials | 65,666.66 |
| Technical Support and Repairs | 7,825.00 |
| Voiceover IP | 11,042.78 |
| | 187,127.99 |

Revenue Based Charges

| | |
|-----------------------|------------------|
| Marketing Services | 6,809.62 |
| School Administration | 40,857.74 |
| Treasury Services | 10,214.44 |
| | 57,881.80 |

Pass Through Expenses

| | |
|--------------------------|-----------------|
| Internet Subsidy Payment | 8,437.85 |
| | 8,437.85 |

Total Amount Due

253,447.64



INVOICE

Customer Bill-to:
CALIFORNIA CONNECTIONS ACADEMY
@ MONTEREY BAY
33272 Valle Road
SAN JUAN CAPISTRANO, CA 92675-4842

Attention:
Accounts Payable

Customer Ship-to:
CALIFORNIA CONNECTIONS
ACADEMY @ MONTEREY BAY
33272 Valle Road
SAN JUAN CAPISTRANO, CA
92675-4842

**Connections Education LLC dba
Pearson Online & Blended Learning
K-12 USA**
10960 Grantchester Way
Columbia, MD 21044
Tel: 1-800-843-0019
Email:
poblsalesops@pearson.com
Tax ID No:
68-0519943

Invoice Number : 91000008493
Date : 06-AUG-2021
Due Date :
Payment Terms :
Customer Account : 3973052
Project Number : 82043234
Currency : USD
Shipment Terms :
Purchase Order Number : CALCAMB
Number of Pages : Page 1 of 2

| | | | | | | | |
|--|-----|---------------|--|-----------------------------------|--|----------------------------|---|
| Total Ordered Quantity (No. Of Items) : 2 | | | | REMITTANCE INFORMATION | | | |
| Net Amount : | USD | \$-599,436.41 | | Make Checks Payable to: | | Bank Wire to: | |
| Tax Total : | USD | \$1,741.79 | | Pearson Online & Blended Learning | | Bank Name : | Bank of America N A |
| Invoice Total : | USD | \$-597,694.62 | | 32369 Collection Center Drive | | Bank Address : | |
| Amount Due : | USD | \$-597,694.62 | | Chicago, IL 60693-0323 | | ABA ACH No : | 071000039 |
| | | | | | | ABA Wire No : | 026009593 |
| | | | | | | SWIFT Code : | BOFAUS3N |
| | | | | | | A/C No : | 8188290225 |
| | | | | | | Bank Account Name : | Connections Education LLC dba Pearson Online & Blended Learning K-12 USA |

| Invoice Number: 91000008493 | | | | | | | Page 2 of 2 |
|-----------------------------|--------------------------|----------------|----------|------------|------------|----------|-------------|
| Project Number | Project Agreement Number | Description | Quantity | List Price | Net Price | Tax | Line Total |
| 82043234 | CALCAMB | Direct Charges | 24 | | 603,531.96 | 1,741.79 | -601,790.17 |
| 82043234 | CALCAMB | Pass Through | 1 | | 4,095.55 | 0.00 | 4,095.55 |

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| Invoice Total | Subtotal | Total Tax | Invoice Total |
|---------------|---------------|------------|---------------|
| | USD | USD | USD |
| | \$-599,436.41 | \$1,741.79 | \$-597,694.62 |



Charges for the Following Period:

June 2021

Enrollment/Unit Based Charges

| | |
|---|-------------------|
| Accounting and Regulatory Reporting | 1,795.83 |
| Connexus™ Annual License (EMS) | 21,550.00 |
| Curriculum Postage | 1,287.00 |
| Direct Course Instruction Support | 1,144.00 |
| Educational Resource Center | 4,525.50 |
| Enrollment and Records Management | 1,560.00 |
| Facility Support Services | 25.32 |
| Hardware/Software - Employees | 1,056.00 |
| Human Resources Support | 2,199.99 |
| Internet Subsidy Payment Processing | 496.76 |
| Monthly Fee per Student on an IEP | 11,700.00 |
| School Curriculum Supplies | 523.14 |
| Student Technology Assistance | 9,487.50 |
| Tangible and Intangible Instructional Materials | 39,708.34 |
| Technical Support and Repairs | 5,387.50 |
| Voiceover IP | 7,233.60 |
| | 109,680.48 |

Revenue Based Charges

| | |
|-----------------------|------------------|
| Marketing Services | 2,043.63 |
| School Administration | 12,261.81 |
| Treasury Services | 3,065.45 |
| | 17,370.89 |

Deficit Protection Credit **(730,583.33)**

Pass Through Expenses

| | |
|--------------------------|-----------------|
| Internet Subsidy Payment | 4,095.55 |
| | 4,095.55 |

Total Amount Due **(599,436.41)**



INVOICE

Customer Bill-to:
California Connections Academy @ North
Bay
33272 Valle Road
San Juan Capistrano, CA 92675

Attention:
Accounts Payable

Customer Ship-to:
California Connections Academy @
North Bay
33272 Valle Road
San Juan Capistrano, CA 92675

**Connections Education LLC dba
Pearson Online & Blended Learning
K-12 USA**
10960 Grantchester Way
Columbia, MD 21044
Tel: 1-800-843-0019
Email:
poblsalesops@pearson.com
Tax ID No:
68-0519943

Invoice Number : 91000008488
Date : 06-AUG-2021
Due Date :
Payment Terms :
Customer Account : 3903212
Project Number : 82043201
Currency : USD
Shipment Terms :
Purchase Order Number : CALCAN
Number of Pages : Page 1 of 2

| | | | | | | | |
|--|--|--|--|-----------------------------------|--|--|--|
| Total Ordered Quantity (No. Of Items) : 2 | | | | REMITTANCE INFORMATION | | | |
| Net Amount : USD \$65,411.46 | | | | Make Checks Payable to: | | Bank Wire to: | |
| Tax Total : USD \$936.73 | | | | Pearson Online & Blended Learning | | Bank Name : Bank of America N A | |
| Invoice Total : USD \$66,348.19 | | | | 32369 Collection Center Drive | | Bank Address : | |
| Amount Due : USD \$66,348.19 | | | | Chicago, IL 60693-0323 | | ABA ACH No : 071000039 | |
| | | | | | | ABA Wire No : 026009593 | |
| | | | | | | SWIFT Code : BOFAUS3N | |
| | | | | | | A/C No : 8188290225 | |
| | | | | | | Bank Account Name : Connections Education LLC dba Pearson Online & Blended Learning K-12 USA | |

| Invoice Number: 91000008488 | | | | | | | Page 2 of 2 |
|-----------------------------|--------------------------|----------------|----------|------------|-----------|--------|-------------|
| Project Number | Project Agreement Number | Description | Quantity | List Price | Net Price | Tax | Line Total |
| 82043201 | CALCAN | Direct Charges | 25 | | 63,536.16 | 936.73 | 64,472.89 |
| 82043201 | CALCAN | Pass Through | 1 | | 1,875.30 | 0.00 | 1,875.30 |

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| Invoice Total | Subtotal | Total Tax | Invoice Total |
|---------------|-------------|-----------|---------------|
| | USD | USD | USD |
| | \$65,411.46 | \$936.73 | \$66,348.19 |



Charges for the Following Period:

June 2021

Enrollment/Unit Based Charges

| | |
|---|-----------------|
| Accounting and Regulatory Reporting | 608.33 |
| Connexus™ Annual License (EMS) | 7,300.00 |
| Curriculum Postage | 668.25 |
| Direct Course Instruction Support | 1,012.00 |
| Educational Resource Center | 1,533.00 |
| Enrollment and Records Management | 810.00 |
| Facility Support Services | 71.10 |
| Hardware/Software - Employees | 666.08 |
| Human Resources Support | 1,387.67 |
| Internet Subsidy Payment Processing | 268.49 |
| Monthly Fee per Student on an IEP | 4,800.00 |
| School Curriculum Supplies | 478.26 |
| Student Technology Assistance | 5,175.00 |
| Tangible and Intangible Instructional Materials | 19,952.09 |
| Technical Support and Repairs | 1,825.00 |
| Voiceover IP | 3,039.65 |
| | <hr/> 49,594.92 |

Revenue Based Charges

| | |
|-----------------------|-----------------|
| Marketing Services | 1,640.14 |
| School Administration | 9,840.88 |
| Treasury Services | 2,460.22 |
| | <hr/> 13,941.24 |

Pass Through Expenses

| | |
|--------------------------|----------------|
| Internet Subsidy Payment | 1,875.30 |
| | <hr/> 1,875.30 |

Total Amount Due

65,411.46



INVOICE

Customer Bill-to:

California Connections Academy @ Ripon
33272 Valle Road
San Juan Capistrano, CA 92675

Attention:

Accounts Payable

Customer Ship-to:

California Connections Academy @ Ripon
33272 Valle Road
San Juan Capistrano, CA 92675

**Connections Education LLC dba
Pearson Online & Blended Learning
K-12 USA**

10960 Grantchester Way
Columbia, MD 21044

Tel: 1-800-843-0019

Email:

poblsalesops@pearson.com

Tax ID No:

68-0519943

Invoice Number : 91000008487

Date : 06-AUG-2021

Due Date :

Payment Terms :

Customer Account : 3922560

Project Number : 82043200

Currency : USD

Shipment Terms :

Purchase Order Number : CALCAR

Number of Pages : Page 1 of 2

| Total Ordered Quantity (No. Of Items) : 2 | | | | REMITTANCE INFORMATION | | | |
|---|---|-----|--------------|---|--|-------------------|---|
| Net Amount | : | USD | \$511,739.45 | Make Checks Payable to: Pearson Online & Blended Learning 32369 Collection Center Drive Chicago, IL 60693-0323 | | Bank Wire to: | |
| Tax Total | : | USD | \$6,231.77 | | | Bank Name | : Bank of America N A |
| Invoice Total | : | USD | \$517,971.22 | | | Bank Address | : |
| Amount Due | : | USD | \$517,971.22 | | | ABA ACH No | : 071000039 |
| | | | | | | ABA Wire No | : 026009593 |
| | | | | | | SWIFT Code | : BOFAUS3N |
| | | | | | | A/C No | : 8188290225 |
| | | | | | | Bank Account Name | : Connections Education LLC dba Pearson Online & Blended Learning K-12 USA |

| Invoice Number: 91000008487 | | | | | | | Page 2 of 2 |
|-----------------------------|--------------------------|----------------|----------|------------|------------|----------|-------------|
| Project Number | Project Agreement Number | Description | Quantity | List Price | Net Price | Tax | Line Total |
| 82043200 | CALCAR | Direct Charges | 26 | | 492,640.50 | 6,231.77 | 498,872.27 |
| 82043200 | CALCAR | Pass Through | 1 | | 19,098.95 | 0.00 | 19,098.95 |

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| Invoice Total | Subtotal | Total Tax | Invoice Total |
|---------------|--------------|------------|---------------|
| | USD | USD | USD |
| | \$511,739.45 | \$6,231.77 | \$517,971.22 |



Charges for the Following Period:

June 2021

Enrollment/Unit Based Charges

| | |
|---|------------|
| Accounting and Regulatory Reporting | 5,716.67 |
| Community Outreach | 4,166.67 |
| Connexus™ Annual License (EMS) | 68,600.00 |
| Curriculum Postage | 4,270.75 |
| Direct Course Instruction Support | 4,180.00 |
| Educational Resource Center | 14,406.00 |
| Enrollment and Records Management | 5,176.67 |
| Facility Support Services | 458.77 |
| Hardware/Software - Employees | 2,522.04 |
| Human Resources Support | 5,254.24 |
| Internet Subsidy Payment Processing | 2,371.95 |
| Monthly Fee per Student on an IEP | 56,250.00 |
| School Curriculum Supplies | 1,660.99 |
| Student Technology Assistance | 38,045.83 |
| Tangible and Intangible Instructional Materials | 133,631.24 |
| Technical Support and Repairs | 17,150.00 |
| Voiceover IP | 25,933.22 |
| | <hr/> |
| | 389,795.04 |

Revenue Based Charges

| | |
|-----------------------|------------|
| Marketing Services | 12,099.46 |
| School Administration | 72,596.80 |
| Treasury Services | 18,149.20 |
| | <hr/> |
| | 102,845.46 |

Pass Through Expenses

| | |
|--------------------------|-----------|
| Internet Subsidy Payment | 19,098.95 |
| | <hr/> |
| | 19,098.95 |

Total Amount Due

511,739.45



INVOICE

Customer Bill-to:
Capistrano Connections Academy
33272 Valle Road
San Juan Capistrano, CA 92675

Attention:
Accounts Payable

Customer Ship-to:
Capistrano Connections Academy
33272 Valle Road
San Juan Capistrano, CA 92675

**Connections Education LLC dba
Pearson Online & Blended Learning
K-12 USA**
10960 Grantchester Way
Columbia, MD 21044
Tel: 1-800-843-0019
Email:
poblsalesops@pearson.com
Tax ID No:
68-0519943

Invoice Number : 91000008481
Date : 06-AUG-2021
Due Date :
Payment Terms :
Customer Account : 3921999
Project Number : 82043198
Currency : USD
Shipment Terms :
Purchase Order Number : CAPOCA
Number of Pages : Page 1 of 2

| | | | | | | | |
|--|--|--|--|-----------------------------------|--|---|--|
| Total Ordered Quantity (No. Of Items) : 2 | | | | REMITTANCE INFORMATION | | | |
| Net Amount : USD \$2,593,127.84 | | | | Make Checks Payable to: | | Bank Wire to: | |
| Tax Total : USD \$18,193.78 | | | | Pearson Online & Blended Learning | | Bank Name : Bank of America N A | |
| Invoice Total : USD \$2,611,321.62 | | | | 32369 Collection Center Drive | | Bank Address : | |
| Amount Due : USD \$2,611,321.62 | | | | Chicago, IL 60693-0323 | | ABA ACH No : 071000039 | |
| | | | | | | ABA Wire No : 026009593 | |
| | | | | | | SWIFT Code : BOFAUS3N | |
| | | | | | | A/C No : 8188290225 | |
| | | | | | | Bank Account Name : Connections Education LLC dba Pearson Online & Blended Learning K-12 USA | |

| Invoice Number: 91000008481 | | | | | | | Page 2 of 2 |
|-----------------------------|--------------------------|----------------|----------|------------|--------------|-----------|--------------|
| Project Number | Project Agreement Number | Description | Quantity | List Price | Net Price | Tax | Line Total |
| 82043198 | CAPOCA | Direct Charges | 28 | | 2,186,893.48 | 18,193.78 | 2,205,087.26 |
| 82043198 | CAPOCA | Pass Through | 19 | | 406,234.36 | 0.00 | 406,234.36 |

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 Already registered? Access your online account by visiting <https://ipay2.bizsys.pearson.com>

| Invoice Total | Subtotal | Total Tax | Invoice Total |
|---------------|----------------|-------------|----------------|
| | USD | USD | USD |
| | \$2,593,127.84 | \$18,193.78 | \$2,611,321.62 |



Charges for the Following Period:

June 2021

Compensation Expenses

| | |
|--|-------------------|
| Benefits - Administration | 116,795.27 |
| Benefits - Instructional | 507,465.25 |
| Credit for Nonbillable Earnings Paid by the School | (35,573.57) |
| Withholdings | 232,772.76 |
| | 821,459.71 |

Enrollment/Unit Based Charges

| | |
|---|---------------------|
| Accounting and Regulatory Reporting | 15,350.00 |
| Community Outreach | 45,833.33 |
| Connexus™ Annual License (EMS) | 184,200.00 |
| Curriculum Postage | 12,889.25 |
| Direct Course Instruction Support | 12,980.00 |
| Educational Resource Center | 38,682.00 |
| Enrollment and Records Management | 15,623.33 |
| Facility Support Services | 1,536.69 |
| Hardware/Software - Employees | 7,060.58 |
| Human Resources Support | 14,709.54 |
| Internet Subsidy Payment Processing | 7,215.97 |
| Monthly Fee per Student on an IEP | 155,550.00 |
| School Curriculum Supplies | 4,782.94 |
| Short Term Substitute Teaching Services | 55,250.00 |
| Student Technology Assistance | 114,137.50 |
| Tangible and Intangible Instructional Materials | 401,123.43 |
| Technical Support and Repairs | 46,050.00 |
| Voiceover IP | 79,146.35 |
| | 1,212,120.91 |

Revenue Based Charges

| | |
|-----------------------|-------------------|
| Marketing Services | 41,236.71 |
| School Administration | 247,420.27 |
| Treasury Services | 61,855.07 |
| | 350,512.05 |

Pass Through Expenses

| | |
|--------------------------|-------------------|
| Internet Subsidy Payment | 61,505.05 |
| Miscellaneous | 147,530.12 |
| | 209,035.17 |

Total Amount Due

2,593,127.84

**California Connections Academy Schools
Spending Plans for funds from the
Education Protection Account
For the 2012-13 through 2020-21 plus 2021-22 Fiscal Years**

Presented to the Board of Directors on August 24, 2021

Background

Proposition 30, enacted in November of 2012, established the Education Protection Account (EPA). The new revenues generated from Proposition 30 are deposited into this newly created state account, and funds are distributed quarterly, starting in 2013-14. The EPA funding must not be spent on administrative activities, but rather must be spent on instructional expenditures. At the May, 2013 board meetings, the boards adopted a resolution detailing the school's intention to comply with all requirements of the EPA funding. These funds will be received and spent annually. As a condition of receiving the funds, a spending plan for the funds must be presented at a public meeting of the governing board and then posted on the school's public website. After final expenditures have occurred, those must also be posted in the website. What follows is the proposed spending plan both for the EPA funding that we have received for each of the California Connections Academy Schools, as well as for the funding that we will be receiving for both existing schools as well as relatively new schools that opened in 2019-20.

Uses

We used the EPA funds for the years 2012-13 through 2020-21, and plan to use the funds during 2021-22, to pay for teacher salaries and benefits.

Funding by School and by Year

Each charter school in the network operated and governed by California Online Public Schools is listed below separately, with all years of EPA funding listed.

California Connections Academy Southern California
Formerly known as Capistrano Connections Academy

The amount of the 2012-13 funds received and expended was \$1,789,286.

The amount of the 2013-14 funds received and expended was \$1,690,932.

The amount of the 2014-15 funds received and expended was \$1,084,156 which includes a prior year adjustment amount of \$14,744.

The amount of the 2015-16 funds received and expended was \$634,858 which includes a prior year adjustment amount of \$86,524.

The amount of the 2016-17 funds received and expended was \$642,584.

The amount of the 2017-18 funds received and expended was \$700,974.

The amount of the 2018-19 funds received and expended was \$730,420.

The amount of the 2019-20 funds received and expended was \$764,498.

The amount of the 2020-21 funds received and expended was \$764,498.

The amount of funds expected to be received for 2021-22 and which will be spent in accordance with this plan is \$846,129.

California Connections Academy Central Valley

Formerly known as Central California Connections Academy and California Connections Academy @Central

The amount of the 2012-13 funds received and expended was \$293,904.

The amount of the 2013-14 funds received and expended was \$324,060.

The amount of the 2014-15 funds received and expended was \$467,685, which includes a prior year adjustment amount of \$1,334.

The amount of the 2015-16 funds received and expended was \$563,325, which includes a prior year adjustment amount of \$1,806.

The amount of the 2016-17 funds received and expended was \$593,779, which includes a prior year adjustment amount of \$4,446.

The amount of the 2017-18 funds received and expended was \$598,544, which includes a prior year adjustment amount of \$3,266.

The amount of the 2018-19 funds received and expended was \$782,376, which includes a prior year adjustment amount of \$1,287.

The amount of the 2019-20 funds received and expended was \$464,221, which includes a prior year adjustment amount of \$6,036.

The amount of the 2020-21 funds received and expended was \$1,997,107, which includes a prior year adjustment amount of \$1,453 .

The amount of funds expected to be received for 2021-22 and which will be spent in accordance with this plan is \$1,245,219.

California Connections Academy @Ripon

The amount of the 2012-13 funds received and expended was \$258,533.

The amount of the 2013-14 funds received and expended was \$598,158.

The amount of the 2014-15 funds received and expended was \$984,903, which includes a prior year adjustment amount of \$2,595.

The amount of the 2015-16 funds received and expended was \$1,252,373, which includes a prior year adjustment amount of \$3,803.

The amount of the 2016-17 funds received and expended was \$1,394,482, which includes a prior year adjustment amount of \$9,886.

The amount of the 2017-18 funds received and expended was \$1,588,354, which includes a prior year adjustment amount of \$7,674.

The amount of the 2018-19 funds received and expended was \$2,105,262, which includes a prior year adjustment amount of \$3,417.

The amount of the 2019-20 funds received and expended was \$1,099,384, which includes a prior year adjustment amount of \$16,242.

The amount of the 2020-21 funds received and expended was \$4,721,124 which includes a prior year adjustment amount of \$3,435.

The amount of funds expected to be received for 2021-22 and which will be spent in accordance with this plan is \$2,933,726.

California Connections Academy North Bay **Formerly known as California Connections Academy @North Bay**

The amount of the 2014-15 funds received and expended was \$13,626.

The amount of the 2015-16 funds received and expended was \$20,696.

The amount of the 2016-17 funds received and expended was \$28,198.

The amount of the 2017-18 funds received and expended was \$33,494.

The amount of the 2018-19 funds received and expended was \$36,242.

The amount of the 2019-20 funds received and expended was \$36,242.

The amount of the 2020-21 funds received and expended was \$36,272.

The amount of funds expected to be received for 2021-22 and which will be spent in accordance with this plan is \$34,004.

California Connections Academy Central Coast

The 2019-20 school year was the first year in operation for this charter school.

The amount of the 2019-20 funds received and expended was \$7,792.

The amount of the 2020-21 funds received and expended was \$7,792.

The amount of funds expected to be received for 2021-22 and which will be spent in accordance with this plan is \$14,393.

California Connections Academy Monterey Bay

The 2019-20 school year was the first year in operation for this charter school.

The amount of the 2019-20 funds received and expended was \$51,938.

The amount of the 2020-21 funds received and expended was \$51,938.

The amount of funds expected to be received for 2021-22 and which will be spent in accordance with this plan is \$74,123.

California Connections Academy Schools

Governed by California Online Public Schools

Operating as:

California Connections Academy Southern California
California Connections Academy Central Valley
(formerly known as California Connections Academy @Central)
California Connections Academy @ Ripon
California Connections Academy North Bay
California Connections Academy Central Coast
California Connections Academy Monterey Bay

ANNUAL NOTIFICATION OF THE UNIFORM COMPLAINT PROCEDURES (UCP) *2021-2022*

For students, employees, parents/guardians, Learning Coaches, school advisory committee members, appropriate private school or school district officials, and other interested parties

California Connections Academy Schools have the primary responsibility to insure compliance with applicable state and federal laws and regulations and the Board of Directors has established procedures to address allegations of unlawful discrimination, harassment, intimidation, and bullying/cyberbullying, and complaints alleging violation of state or federal laws governing educational programs and the charging of unlawful pupil fees.

California Connections Academy Schools shall investigate and seek to resolve complaints using policies and procedures known as the Uniform Complaint Procedures (UCP) adopted by our local board. Unlawful discrimination, harassment, intimidation, or bullying/cyberbullying complaints may be based on actual or perceived age, ancestry, color, ethnic group identification, gender expression, gender identity, gender, disability, nationality, national origin, immigration status, race or ethnicity, religion, sex, sexual orientation, or on a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity that receives or benefits from state financial assistance.

The UCP shall also be used when addressing complaints alleging failure to comply with state and/or federal laws regarding:

- Consolidated Categorical Aid Programs
- Migrant Education
- Career Technical and Technical Education and Training Programs
- Special Education Programs
- Safety Planning Requirements
- Student Free Speech
- Local Control and Accountability Plans, Annual Updates, LCAP Addendum, or other Plan compliance requirements, pursuant to Article 4.5 of Title 2 of the Education Code
- Lactation accommodations for pupils, pursuant to Section 222 of the Education Code

- Enrollment, placement, transfer and educational services to foster and homeless youth, pursuant to Sections 48853, 48853.5, 49069.5, 51225.1 and 51225.2 of the Education Code
- Enrollment or dis-enrollment practices of the charter schools
- Discrimination against LGBTQIA youth, pursuant to Section 234.1(b) of the Education Code
- Discrimination which is in violation of federal Title IX requirements pursuant to Section 221.61 of the Education Code

A complaint of noncompliance with laws relating to pupil fees may be filed pursuant to the school's Uniform Complaint Procedure (UCP). A pupil enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee includes, but is not limited to, all of the following:

1. A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.
2. A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.

A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

Complaints must be filed in writing with the following compliance officer:

Executive Director
c/o California Connections Academy Schools
33272 Valle Rd.
San Juan Capistrano, CA 92675
949-461-1667

Complaints of noncompliance with laws relating to pupil fees may also be filed with the Site Administrator or a Principal of the school. A complaint regarding pupil fees may be filed anonymously if the complaint provides evidence or information to support an allegation of noncompliance with laws relating to pupil fees.

Anonymous complaints related to Local Control and Accountability Plan compliance are acceptable so long as such complaints provide evidence or information leading to evidence to support an allegation of noncompliance with the requirements of Article 4.5 of Title 2 of the Education Code. If a complaint alleging noncompliance with the laws regarding Local Control and Accountability Plans is found to have merit, California Connections Academy Schools shall provide a remedy to all affected students and parents/guardians.

Complaints alleging discrimination, harassment, intimidation, or bullying/cyberbullying, must be filed within six (6) months from the date the alleged discrimination, harassment, intimidation, or bullying/cyberbullying, occurred or the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation, or bullying/cyberbullying, unless the time for filing is extended by the Executive Director or his or her designee.

If a complaint alleging noncompliance with the laws regarding foster and homeless youth, or regarding lactation accommodations for students, is found to have merit, California Connections Academy Schools shall provide a remedy to any affected student.

Complaints will be investigated and a written Decision or report will be sent to the complainant within sixty (60) days from the receipt of the complaint. This sixty (60) day time period may be extended by written agreement of the complainant. The person responsible for investigating the complaint shall conduct and complete the investigation in accordance with sections 4680-4687 and in accordance with local procedures adopted under section 4621.

The complainant has a right to appeal the Decision of California Connections Academy Schools to the California Department of Education (CDE) by filing a written appeal within 15 days of receiving the Decision. The appeal must include a copy of the complaint filed with California Connections Academy Schools and a copy of the Decision.

An individual filing an appeal related to Local Control and Accountability Plan compliance requirements shall receive a written appeal decision within 60 days of receipt of the appeal. If the appeal is found to have merit, the CDE shall provide a remedy to all affected students and parents/guardians.

Civil law remedies may be available under state or federal discrimination, harassment, intimidation, or bullying/cyberbullying laws, if applicable. In appropriate cases, an appeal may be filed pursuant to Education Code Section 262.3. A complainant may pursue available civil law remedies outside of CapoCA's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders.

A copy of California Connections Academy School's UCP policy and complaint procedures shall be available free of charge. The UCP can be found on the school's web site and is also available via a link in the School Handbook Supplement.

California Connections Academy Schools
UNIFORM COMPLAINT PROCEDURES

Initially approved by the Board of Directors on November 19, 2013

Revisions approved August 23, 2016

Revisions approved August 22, 2017

Revision approved August 28, 2018

Revision approved August 25, 2020

Revision presented August 24, 2021

California Online Public Schools non-profit Board of Directors operates the following charter schools to which this Uniform Complaint Procedure applies:

California Connections Academy Central Coast
California Connections Academy Central Valley
California Connections Academy Monterey Bay
California Connections Academy North Bay
California Connections Academy @ Ripon
California Connections Academy Southern California

The California Connections Academy Schools (“the schools”) Board of Directors is committed to complying with applicable state and federal laws and regulations governing educational programs. Most issues are best handled informally and proactively, and the board strongly encourages the early resolution of complaints by direct communication between the family and the school leadership whenever possible. (Information about the schools’ communication protocols are found in the School Handbook and Supplement). If you have a concern, you can always talk to a staff member or school leadership. If you find that this informal resolution is not adequate to address your concerns related to the items described in Paragraphs 1 and/or 2 below, please follow our Uniform Complaint Procedure set out in this document. All other concerns will follow the protocols provided in the School Handbook and Supplement.

The board prohibits any form of retaliation against any person for making a complaint. Additionally, participation in the complaint process shall not in any way affect the status, grades or work assignments of any student. In investigating complaints, the school will protect the confidentiality of the parties involved to the extent that the investigation of the complaint is not obstructed, or as otherwise permitted by law. Finally, the schools will investigate all complaints in a timely manner.

Complaints related to the issues described below should be filed using the Uniform Complaint Policy and Procedure:

1. **Any complaints alleging unlawful discrimination, harassment, intimidation or bullying/cyberbullying in the schools’ programs and/or activities based on:**
 - a. actual or perceived race or ethnicity, color, ancestry, national origin, immigration status, nationality, ethnic group identification, age, religion, marital or parental status, mental or physical disability, sex or sexual orientation, gender, gender identity, or gender expression;
 - b. the perception of one or more of such characteristics; or

- c. association with a person or group with one or more of these actual or perceived characteristics.

2. Any complaints regarding the schools' failure to comply with:

- a. the prohibition against requiring students to pay fees, deposits or other charges for participation in educational activities,
- b. any requirements for the development and adoption of a school safety plan;
- c. the requirements for the development and adoption of a Local Control and Accountability Plan, Annual Update, LCAP Addendum, or other Plan compliance requirements,
- d. the McKinney Vento Act regarding homeless students,
- e. applicable consolidated categorical aid programs,
- f. migrant education,
- g. applicable career technical and technical education training programs,
- h. special education programs,
- i. federally funded programs such as Title I,
- j. federal Title IX requirements which prohibit discrimination based on , sex or sexual orientation, gender, gender identity, or gender expression,
- k. lactation accommodations for students,
- l. enrollment, placement, transfer and educational services to foster and homeless youth,
- m. enrollment or dis-enrollment practices of the charter schools
- n. discrimination against LGBTQIA youth,
- o. student free speech and
- p. other legal requirements for charter schools.

PROCEDURAL REQUIREMENTS for the Uniform Complaint Procedures

Compliance Officer(s)

Complaints must be in writing and should be directed to the schools' designated "Compliance Officer(s)", listed below:

Executive Director
c/o California Connections Academy Schools
33272 Valle Rd.
San Juan Capistrano, CA 92675
949-461-1667

The Compliance Officer will receive and investigate complaints and ensure the schools' compliance with laws applicable to the complaint(s). The Compliance Officer or designee will ensure that any employees designated to investigate complaints are knowledgeable about the laws and programs for which they are responsible; these employees may also have access to legal counsel as determined appropriate by the Compliance Officer or designee.

If the complaint alleges wrongdoing by the Compliance Officer, the Compliance Officer will immediately notify the Board President to appoint a substitute Compliance Officer to investigate the complaint. The person filing the complaint may, alternatively, submit their complaint to the Compliance Officer's supervisor or a member of the school board.

Notifications

The Compliance Officer or designee will provide annual written notification of the schools' Uniform Complaint Procedures to students, employees, parents/guardians, any applicable advisory committees, and other interested parties by posting it on the schools' public web site. If 15% (fifteen percent) or more of the students enrolled at the school speak a single primary language other than English, this policy and the notice will be translated into that language.

The uniform complaint procedure notice will:

1. Identify the person(s), position(s), or unit(s) responsible for receiving complaints;
2. Include information about complaints that may be related to pupil fees, pursuant to the requirements of Section 1, Article 5.5 of Title 2 of the Education Code;
3. Include information about complaints that may be related to the Local Control and Accountability Plan, Annual Updates, or other Plan compliance requirements, pursuant to Education Code section 52075;
4. Advise the complainant of any civil law remedies that may be available to him/her under state or federal discrimination laws, if applicable;
5. Advise the complainant of the appeal process, including the complainant's right to take a complaint directly to the California Department of Education (CDE) or to pursue remedies before civil courts or other public agencies; and
6. Include statements that:
 - a. The school is primarily responsible to ensure compliance with applicable state and federal laws and regulations governing education programs;
 - b. The complaint review shall be completed within 60 calendar days from the date of receipt of the complaint unless the complainant agrees in writing to an extension of the timeline;
 - c. A complaint alleging unlawful discrimination, harassment, intimidation or bullying/cyberbullying must be filed not later than six months from the date it occurred or six months from the date the complainant first obtains knowledge of the facts of the alleged discrimination, harassment, intimidation or bullying/cyberbullying;

- d. The complainant has a right to appeal the schools' decision to the CDE by filing a written appeal within 15 calendar days of receiving the schools' decision;
- e. The appeal to the CDE must include a copy of the complaint filed with the school and a copy of the schools' decision; and
- f. Copies of the schools' Uniform Complaint Procedures are available free of charge.

Procedures

All complaints will be investigated and resolved within 60 calendar days of the schools' receipt of the complaint.

The Compliance Officer or designee will maintain a record of each complaint and subsequent related actions, including all information required for compliance with 5 CCR 4631 and 4633.

All parties involved in the allegations will be notified when a complaint is filed, when a complaint meeting or hearing is scheduled, and when a decision or ruling is made.

UNIFORM COMPLAINT PROCEDURES

1. Step 1: Filing of Complaint

Any individual, public agency, or organization may file a written complaint of alleged noncompliance by the schools.

A complaint alleging unlawful discrimination, harassment, intimidation or bullying/cyberbullying may be filed by a person who alleges that he/she personally suffered unlawful discrimination, harassment, intimidation or bullying/cyberbullying; or by a person who believes that an individual or any specific class of individuals has been subjected to unlawful discrimination, harassment, intimidation, or bullying/cyberbullying. The complaint shall be initiated no later than six (6) months from the date when the alleged discrimination, harassment, intimidation or bullying/cyberbullying occurred, or six months from the date when the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation or bullying/cyberbullying. Upon written request by the complainant, the Compliance Officer or designee may choose to extend the filing period for up to ninety (90) calendar days.

The complaint will be presented to the Compliance Officer, who will maintain a log of complaints received, and who will stamp each complaint with a date stamp. Complaints related to pupil fees for participation in educational activities may also be presented to the schools' Site Administrator or Principal, if that person is not the Compliance Officer. Complaints related to pupil fees for participation in educational activities may be filed

anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance with the requirements of Education Code sections 49010 *et seq.* (Pupil Fees).

If a complainant is unable to put a complaint in writing due to conditions such as illiteracy or other disabilities, school staff shall assist him/her with filing the complaint.

Anonymous complaints related to Local Control and Accountability Plan compliance are acceptable so long as such complaints provide evidence or information leading to evidence to support an allegation of noncompliance with the requirements of Article 4.5 of Title 2 of the Education Code.

2. Step 2: Mediation

Within fourteen (14) days of receiving the complaint, the Compliance Officer may informally discuss with all the parties the possibility of using mediation. If the parties agree to mediation, the Compliance Officer will make all arrangements for this process.

Before initiating the mediation of a complaint alleging discrimination, harassment, intimidation, or bullying/cyberbullying, the Compliance Officer will ensure that all parties agree to make the mediator a party to related confidential information.

If the mediation process does not resolve the problem within the parameters of law, the compliance officer will proceed with his/her investigation of the complaint.

The use of mediation does not extend the schools' 60-day timeline for investigating and resolving the complaint, unless the complainant agrees in writing to such an extension of time.

3. Step 3: Investigation of Complaint

Within fourteen (14) days of receiving the complaint, the Compliance Officer will provide the complainant and/or his/her representative an opportunity to present the complaint and any evidence, or information leading to evidence, orally, to support the allegations in the complaint. The Compliance Officer also will collect all documents and interview all witnesses with information pertinent to the complaint.

A complainant's refusal to provide the schools' investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or engaging in any other obstruction of the investigation, may result in the dismissal of the complaint because of lack of evidence to support the allegation. Note, however, that complaints permissibly made anonymously will be investigated by the schools to the extent possible without participation by the complainant.

In accordance with law, the schools will provide the investigator with access to records and other information related to the allegation in the complaint and will not in any way

obstruct the investigation. Failure or refusal to cooperate in the investigation may result in a finding, based on evidence collected, that a violation has occurred and may result in the imposition of a remedy in favor of the complainant.

4. Step 4: Response

Within thirty (30) days of receiving the complaint, the Compliance Officer will prepare and send to the complainant a written response of the schools' investigation and decision, as described in Step #5 below. If the complainant is dissatisfied with the Compliance Officer's decision, he/she may, within five (5) days, file his/her complaint in writing with the Board.

The Board may consider the matter at its next regular Board meeting or at a special Board meeting convened in order to meet the sixty (60) calendar day total time limit within which the complaint must be answered. The Board may also decide not to hear the complaint, in which case the Compliance Officer's decision will be final.

If the Board hears the complaint, the Compliance Officer will send the Board's decision to the complainant within sixty (60) calendar days of the school initially receiving the complaint, or within the time period that has been specified in a written agreement with the complainant.

5. Step 5: Final Written Decision

The schools' decision will be in writing and sent to the complainant within sixty (60) days of receipt of a complaint.

The schools' decision will be written in English and in the primary language of the complainant whenever required by law.

For all complaints, the decision will include:

1. The findings of fact based on the evidence gathered;
2. Any legal analysis;
3. The schools' decision about the complaint;
4. The reason for the decision;
5. Corrective actions, if any are warranted; and
6. Notice of the complainant's right to appeal the schools' decision within fifteen (15) calendar days to the California Department of Education (CDE), and procedures to be followed for initiating such an appeal.

In addition, any decision on a complaint of discrimination, harassment, intimidation, or bullying/cyberbullying based on state law shall include a notice that the complainant must wait until sixty (60) calendar days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies.

If the investigation of a complaint results in discipline to a student or an employee, the decision shall simply state that effective action was taken and that the student or employee was informed of appropriate expectations. The report shall not give any further information as to the nature of the disciplinary action.

If a complaint alleging noncompliance with the laws regarding student fees, deposits and other charges is found to have merit, the school shall provide a remedy to all affected students and parents/guardians, which, where applicable, shall include reasonable efforts to ensure full reimbursement to them.

If a complaint alleging noncompliance with the laws regarding Local Control and Accountability Plans is found to have merit, the schools shall provide a remedy to all affected students and parents/guardians.

If a complaint alleging noncompliance with the laws regarding foster and homeless youth, or regarding lactation accommodations for students, is found to have merit, California Connections Academy Schools shall provide a remedy to any affected student.

6. Appeals to the California Department of Education (CDE)

If the complainant is dissatisfied with the schools' decision, s/he may appeal in writing to the California Department of Education (CDE). The complainant shall file his/her appeal within fifteen (15) calendar days of receiving the schools' decision; the appeal shall specify the basis for the appeal of the schools' decision and whether the complainant believes the facts are incorrect and/or the law has been misapplied. The appeal shall be accompanied by a copy of the locally filed complaint and the schools' decision.

Upon notification by the CDE that the complainant has appealed the schools' decision, the Compliance Officer or designee shall forward the following documents to the CDE:

1. A copy of the original complaint;
2. A copy of the decision;
3. A summary of the nature and extent of the investigation conducted by the school, if not covered by the decision;
4. A copy of the investigation file including, but not limited to, all notes, interviews and documents submitted by the parties and gathered by the investigator;
5. A report of any action taken to resolve the complaint;
6. A copy of the schools' complaint procedures; and
7. Other relevant information requested by CDE.

The CDE may directly intervene in the complaint without waiting for action by the schools when one of the conditions listed in 5 CCR 4650 exists, including when the schools have not taken action within sixty (60) calendar days of the date the complaint was filed with the school. A direct complaint to the CDE must identify the basis for direct filing of the complaint, which must include clear and convincing evidence that supports such a basis.

An individual filing an appeal related to Local Control and Accountability Plan compliance requirements shall receive a written appeal decision within 60 days of receipt of the appeal. If the appeal is found to have merit, the CDE shall provide a remedy to all affected students and parents/guardians.

7. Civil Law Remedies

A complainant may pursue available civil law remedies outside the schools' complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders.

For complaints alleging unlawful discrimination, harassment, intimidation, or bullying/cyberbullying based on state law, a complainant shall wait until sixty (60) calendar days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies, provided the school has appropriately and in a timely manner apprised the complainant of his/her right to file a complaint in accordance with 5 CCR 4622. The moratorium does not apply to injunctive relief and to discrimination based on federal law.

MEMO

DATE: August 3, 2021

TO: California Online Public Schools Board of Directors

FROM: Richie Romero, Ed.D., Director of Student Achievement

RE: Granting High School Diplomas to Students who meet the Requirements of AB104

BACKGROUND

The California legislature recently passed AB104. This measure contained an urgency clause, which means its provisions take effect immediately. The bill addresses three major areas: student retention, pass/no pass grades, and a local graduation requirements exemption. This memo is in response to the local graduation requirements exemption. All elements of this bill will be implemented and work is occurring currently. The local graduation requirements exemption can be summarized as follows:

- Local Educational Agencies (LEAs), including charter schools, must exempt students enrolled in their 3rd or 4th year of high school in 2020-21 and who are not on track to graduate in four years from all coursework and other requirements adopted by the governing body that is in addition to the statewide coursework requirements.
- LEAs must provide these students the opportunity to complete the statewide coursework required for graduation, which opportunity may include, but is not limited to, a fifth year of instruction or credit recovery.

The CalOPS Board has previously approved the CalCA graduation requirements as part of the State Handbook Supplement. Those requirements exceed the state minimum graduation requirements.

BOARD REVIEW AND CONSIDERATION FOR APPROVAL

CalCA staff have identified all students who were in their 4th year of high school in 2020-2021, currently attending CalCA's in-house summer school program, and that met the California minimum state graduation requirements. It is respectfully requested that the Board consider the approval of granting diplomas to these students to be dated August 4, 2021.

Additional students may be identified in the future, and if eligible under AB 104, these students will be brought forward for board consideration and/or ratification as needed.

2021-2022 Supplemental Student Retention Policy

Reviewed and approved by CalCA Administration on July 28, 2021

Presented for informational purposes to CalOPS Board of Directors on August 3, 2021

Retention Consultation

A parent/guardian of an eligible student who received a “D” or “F” in at least fifty percent (50%) of their courses during the 2020-2021 school year can request in writing a retention consultation. CalCA must conduct a retention consultation within thirty (30) calendar days of receiving the request. The retention consultation will include the following relevant parties:

- Parent/Guardian
- Eligible Student (for grades K-8 the presence of student is at parent/guardian discretion. For grades 9-12 students are expected to attend)
- Grade Level Principal (or Administrator Designee)
- Teacher representative, including Special Education and/or 504 coordinator, if appropriate

During the retention consultation CalCA will discuss the following actionable items:

- Available learning recovery options including academic interventions, available supports, and credit recovery.
 - For high school students, the following additional areas will be included:
 - Eligibility of exemption from coursework that exceeds the statewide requirements for graduation.
 - Eligibility to enroll in a fifth (5th) year of instruction to complete required statewide coursework
- Research explaining the effects of retention.
- Explanation of the benefits of applicable interventions and supports.
- The student’s academic data.
- Any other applicable information to determine if retention is in the student’s best interests (i.e., socially, academically, consistency with the student’s IEP, etc.).

Retention Decision

The final decision regarding retention is made by the Grade Level Principal (or Administrative Designee). The parent/guardian will be notified of the retention decision within ten (10) calendar days of the retention consultation. If the Principal or designee decide not to retain the student, they will arrange to provide the student with access to prior semester courses where they received a “D” or “F” in the 2020-2021 school

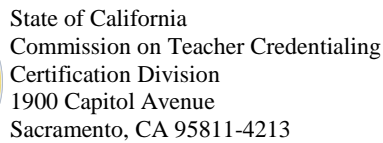
year, some other form of credit recovery, and/or other determined supports. For any eligible student with an IEP, the retention decision must be consistent with their IEP.

This policy is supplemental to any existing retention policy and applies to any eligible student. An eligible student is defined as being either:

1. A student enrolled at a CalCA school during the 2020-2021 school year who received a “D” or “F” in at least one-half ($\frac{1}{2}$ or 50%) of their courses.
2. Students new to CalCA who were not enrolled at a CalCA school during the 2020-2021 school year and who received a “D” or “F” letter grade in at least one-half ($\frac{1}{2}$ or 50%) of their courses from an accredited public or private school.

Students enrolled in grade twelve (12) during the 2020-2021 school year are not eligible.

This policy is in effect immediately and remains in effect until amended or rescinded by state law.



DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

89 of 255

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► ***Enclose a copy of the public announcement***

Submitted by Superintendent, Director, or Designee:

| | | |
|---------------------------------|----------------------------------|-----------------------|
| _____ <i>Name</i> | _____ <i>Signature</i> | _____ <i>Title</i> |
| _____ <i>Fax Number</i> | _____ <i>Telephone Number</i> | _____ <i>Date</i> |
| _____ <i>Mailing Address</i> | | |
| _____ <i>E-mail Address</i> | | |

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit

Estimated Number Needed

CLAD/English Learner Authorization (applicant already holds teaching credential)

Bilingual Authorization (applicant already holds teaching credential)

List target language(s) for bilingual authorization:

Resource Specialist

Teacher Librarian Services

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

| TYPE OF LIMITED ASSIGNMENT PERMIT | ESTIMATED NUMBER NEEDED |
|-----------------------------------|-------------------------|
| Multiple Subject | |
| Single Subject | |
| Special Education | |
| TOTAL | |

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? _____

If yes, list each college or university with which you participate in an internship program.

If no, explain why you do not participate in an internship program.

CALIFORNIA ONLINE PUBLIC SCHOOLS TEACHER ASSIGNMENT POLICY

Approved by Board of Directors on January 26, 2021

To become effective immediately upon approval

California Online Public Schools, a California non-profit public benefit corporation, operates the following charter schools:

California Connections Academy Southern California*
California Connections Academy @ Central*
California Connections Academy North Bay*
California Connections Academy @ Ripon
California Connections Academy Central Coast
California Connections Academy Monterey Bay

These schools, plus any others operated by California Online Public Schools (CalOPS), are collectively known and referred to as “California Connections Academy Schools.”

**Note that school name changes became effective starting with the 2019-20 school year. California Connections Academy @Central will be changing its name to California Connections Academy Central Valley effective July 1, 2021.*

BACKGROUND

Changes to the law regarding the requirements for teacher credentials in charter schools went into effect for the 2020-21 school year, under AB 1219. This new law, as incorporated into Education Code 47605 (I), establishes that teachers in charter schools are held to the same credentialing and assignment requirements as traditional public schools and school districts. AB 1219 also establishes a new statewide monitoring system for collecting and publicly reporting misassignments. There was a “grace period” established for charter school teachers under Education Code Section 47605.4 who were already employed during the 2019-20 school year to allow five years to obtain credentials which match their assignment.

The rules about what credential a teacher holds are very complex, especially for secondary level students. The California Commission on Teacher Credentialing (CTC), which issues credentials, is also the agency which establishes which credentials may be used with which assignments. In addition to subject level credentials, there are also additional authorizations needed, such as those for teaching English

Language Learner or Special Educations students. The state does allow for “alternative assignment options” in order to meet school site needs. This option for charter schools is found in Education Code Section 47605 (l)(1) which states, “A governing body of a direct-funded charter school may use local assignment options authorized in statute and regulations for the purpose of legally assigning teachers, in accordance with all of the requirements of the applicable statutes or regulations in the same manner as a governing board of a school district.”

TIMELINE

It should be noted that the relevant statutes for using a Local Assignment Option (Education Code Section 44258.3) requires that Board policy and the assessment of teacher subject matter competence is supposed to take place prior to the assignment. For the 2020-21 school year, teaching assignments were made in summer of 2020. The courses and teachers identified for assignment under this policy are listed in Attachment 1. For the 2021-22 school year, teaching assignments will be made in summer and early fall of 2021. These policies and procedures will be in place at that time.

POLICY ON TEACHER ASSIGNMENTS

The CalOPS Board recognizes that California Connections Academy Schools operate under the Independent Study laws and regulations, and therefore, all teachers employed by the organization should be reported to the state as teaching through the Independent Study instructional model. The primary model used by the school is one in which the curriculum, lessons and assignments are provided through the online Educational Management System, known as Connexus, and the teachers support and facilitate the instructional program through some synchronous instruction (which is usually optional for students), plus grading and feedback on student work, and one on one or small group instruction or tutoring using virtual methods such as message boards, phone calls, or video conferencing.

The CalOPS Board has delegated to the Administration of California Connections Academy Schools the responsible for hiring and assigning all teachers at all grade levels. Each grade span (K-5, 6-8 and 9-12) has a Principal and other administrators who are responsible for this aspect of school operations. The Business Services Department and contracted Human Resources Department support this work through collection, verification and reporting of teacher credentials.

The Administration will make all efforts to hire and assign teachers working with California Connections Academy students to the proper assignment of courses and other teaching assignments based on the current CTC guidelines and regulations.

While the responsibility for obtaining, updating and renewing credentials stays with the teacher, the Administration will make efforts to support teachers in maintaining current and appropriate credentials, when possible given the resources of the organization.

In order to maintain a broad and progressive curricular offering which meets the needs of the students attending California Connections Academy Schools, the CalOPS Board recognizes that

there will be inherent difficulties in assigning teachers to meet school site requirements, therefore, in such cases, alternative assignment options which allow employers to legally employ individuals outside of their subject area of the credential will be utilized. This will be referred to as the Local Assignment Option and allows California Connections Academy Schools to assign credentialed (non-emergency) teachers to teach departmentalized classes in grades K-12, irrespective of the designations on their teaching credentials, as long as the teacher's subject matter competence is verified. The Administration will follow the CTC guidelines established by regulations when implementing the Local Assignment Option.

The CalOPS Board recognizes that in order to implement such alternative assignment options, the assigned teacher must have adequate knowledge of the subject to be taught, including the curriculum framework for that subject area, as well as the content of the course(s) to be taught. Subject matter specialists will be used in the determination of the teacher's competence in the subject being assigned. The teacher being assigned under the alternative assignment option must consent to the assignment.

The CalOPS Board delegates responsibility to the Administration for appropriately reporting all relevant credentials and assignments to the credential and assignment monitoring authorities during the annual statewide credential monitoring, and Administration will report periodically to the Board on any misassignments.

When assignments are made in accordance this policy, the individual assignments do not need to be approved by the Board, however, records must be kept which document that the policies and procedures were followed and may be submitted as needed to the credential monitoring authorities. Once a specific assignment has been made under this policy, it may be continued from year to year without the need for annual determinations, as long as the teacher and grade level principal both continue to consent to the assignment. Any new assignments for either first or second semester of a school year will go through the review and approval process as laid out in the board approved procedures.

IMPLEMENTATION PROCEDURES for the Local Assignment Option

The Education Code governing the Local Assignment Option is Education Code Section 44258.3. The following steps will be used to review and approve teacher assignments under the Local Assignment Option.

1. The grade level Principal or Department Director (hereafter referred to as the Administrator) identifies a subject matter assignment need for the upcoming school year or semester.
2. The Administrator determines whether any existing staff have the appropriate credential and are interested in the assignment, or whether the Local Assignment Option should be used.

3. The Administrator identifies a teacher interested in the possible assignment. A teacher may also request the assignment and be considered under the policy.
4. The teacher fills out the “CalCA Agreement to Teach Departmentalized Subjects” form (See Attachment 2), including signing and dating the form. This may be done digitally if that format is available.
5. The Administrator consults with the subject matter specialist(s) to make a determination if the teacher has sufficient subject matter knowledge. The teacher candidate must have adequate knowledge of the subject to be taught, including the curriculum framework for that subject area, as well as the content of the course(s) to be taught. Evidence for this determination is based on one or more of the following criteria:
 - a. Successful prior teaching experience of the subject
 - b. Successful completion of intensive professional development in the subject to be taught
 - c. Review of portfolio containing evidence of demonstrated knowledge
 - d. Results of oral interviews
 - e. Practical experience
 - f. Passage of an examination that is valid for the subject and grade level
 - g. Observation over time of the teacher in the subject currently being taught
 - h. Observation of a demonstration lesson in the subject and at the grade level(s) to be taught
 - i. Successful completion of college or university course work in the subject to be taught
 - j. Successful prior work experience in the content area
6. The Administrator, in consultation with the appropriate subject matter specialist(s), makes a final determination of approval or denial of the assignment and notifies all appropriate parties. A teacher may also be conditionally assigned under these procedures with the agreement and monitoring of a Professional Development Plan designed for the position. The Administrator indicates the approval of the assignment by signing and dating the “CalCA Agreement to Teach Departmentalized Subjects” form, and includes any additional information that was made during the determination process if needed.
7. All assignments approved under these policies and procedures are documented in the annual “Assignment Options for CalCA” document.
8. Subject matter specialists may include principals, assistant principals, directors, assistant directors, mentor teachers, curriculum specialists, college faculty and/or subject matter teachers.

Attachment 1: Assignment Options for CalCA

Attachment 2: CalCA Agreement to Teach Departmentalized Subjects

California Connections Academy Schools

Assignment Options

2021-2022 School Year

Operating under California Online Public Schools

The Principals and/or Directors listed below have reviewed the courses offered during the 21-22 school year and determined the need to assign teachers in the specific subject areas as indicated. It has been verified that there is no available teacher on staff with the appropriate credential authorization to teach the subject area and that the EC §44258.3 option should be used to address the need. The following teachers have been identified as teachers with knowledge of the subject matter and who wish to take the teaching assignment. Teacher consent for these assignments has been confirmed. The school leadership team has determined that each teacher listed demonstrates sufficient knowledge and subject-matter competence in the subject of the assignment(s) and has approved the assignments as listed with clear verification, authorizing these individuals to teach the subject(s) requested without any conditions.

| Course(s) | School Level or Department | Teacher Name | Teacher Credential | Principal or Director |
|--|----------------------------|----------------|--|-----------------------|
| Intro to Graphic Design | High School | Darnell Carter | Clear Single Subject Teaching Credential: Computer Concepts & Applications, English | Kara Mannix |
| 3-D Computer Modeling | High School | Sydney Ortiz | Preliminary Single Subject Teaching Credential: Art | Kara Mannix |
| Health and PE 6, Internet Safety 6, Skills Center/Study Skills/College Readiness, Physical Education (Departmentalized 6-8) | Middle School | Suzanne Platt | Preliminary Designated Subjects Career Technical Education Teaching Credential: Business and Finance | Heather Tamayo |
| 2-D Animation, Media Arts - Moving Image Animation, Media Arts - Virtual Design, 3-D Computer Modeling, Visual Art - Drawing | High School | Mike Gray | Clear Career Technical Education Teaching Credential: Arts, Media, and Entertainment | Kara Mannix |
| AP Computer Science, Game Design, Java Programming, | High School | Brittany West | Clear Career Technical Education Teaching Credential: Information and | Kara Mannix |

| | | | | |
|--|--|--|-------------------------------|--|
| Media Arts - Interactive Game Design, Advanced Placement (AP) Computer science A | | | Communication Technologies | |
|--|--|--|-------------------------------|--|

CalCA Agreement to Teach Departmentalized Subjects under EC §44258.3

This form is to be used by a credentialed teacher and an Administrator to document verification of adequate knowledge to teach specified subjects in a departmentalized setting in kindergarten or any of grades 1 through 12 in accordance with EC §44258.3.

Teacher:

Connexus ID:

School Level and/or Department:

Subject being requested:

____ Initial Request ____ Subsequent Request

Briefly describe your subject matter knowledge relevant to teaching the requested subjects.

Check the additional criteria upon which this petition is based.

- ☐ College/university course work
- ☐ Relevant on-the-job experience or previous teaching in the subject area
- ☐ Relevant volunteer experience
- ☐ Subject-matter examination
- ☐ Demonstrated competency in the subject to be taught
- ☐ Portfolio related to subject(s)
- ☐ Relevant professional growth activities
- ☐ Recommendations from other subject-matter specialists or experts
- ☐ Other – Specify:

I consent to the assignment under EC §44258.3.

Teacher's signature:

Date:

Administrator's signature:

Date:

Final assignment subject to CalCA administrative approval process.

CalCA Agreement to Teach Departmentalized Subjects under EC §44258.3

This form is to be used by a credentialed teacher and an Administrator to document verification of adequate knowledge to teach specified subjects in a departmentalized setting in kindergarten or any of grades 1 through 12 in accordance with EC §44258.3.

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- ☐ Relevant on-the-job experience or previous teaching in the subject area
- ☐ Relevant volunteer experience
- ☐ Subject-matter examination
- ☐ Demonstrated competency in the subject to be taught
- ☐ Portfolio related to subject(s)
- ☐ Relevant professional growth activities
- ☐ Recommendations from other subject-matter specialists or experts
- ☐ Other – Specify:

I consent to the assignment under EC §44258.3.

Teacher's signature:

Date:

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Date:

Final assignment subject to CalCA administrative approval process.

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- ☐ Relevant on-the-job experience or previous teaching in the subject area
- ☐ Relevant volunteer experience
- ☐ Subject-matter examination
- ☐ Demonstrated competency in the subject to be taught
- ☐ Portfolio related to subject(s)
- ☐ Relevant professional growth activities
- ☐ Recommendations from other subject-matter specialists or experts
- ☐ Other – Specify:

I consent to the assignment under EC §44258.3.

Teacher's signature:

Date:

Administrator's signature:

Date:

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- ☐ Relevant volunteer experience
- ☐ Subject-matter examination
- ☐ Demonstrated competency in the subject to be taught
- ☐ Portfolio related to subject(s)
- ☐ Relevant professional growth activities
- ☐ Recommendations from other subject-matter specialists or experts
- ☐ Other – Specify:

I consent to the assignment under EC §44258.3.

Teacher's signature:

Date:

Administrator's signature:

Date:

Final assignment subject to CalCA administrative approval process.

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Teacher:

Connexus ID:

School Level and/or Department:

Subject being requested:

____ Initial Request ____ Subsequent Request

Briefly describe your subject matter knowledge relevant to teaching the requested subjects.

Check the additional criteria upon which this petition is based.

- ☐ College/university course work
- ☐ Relevant on-the-job experience or previous teaching in the subject area
- ☐ Relevant volunteer experience
- ☐ Subject-matter examination
- ☐ Demonstrated competency in the subject to be taught
- ☐ Portfolio related to subject(s)
- ☐ Relevant professional growth activities
- ☐ Recommendations from other subject-matter specialists or experts
- ☐ Other – Specify:

I consent to the assignment under EC §44258.3.

Teacher's signature:

Date:

Administrator's signature:

Date:

Final assignment subject to CalCA administrative approval process.

2021-2022 KEY SCHOOL METRICS

Four times throughout the school year, Pearson Virtual Schools provides a summary of key metrics relevant to the school year cycle. These metrics help schools identify strengths and areas for improvement and are used to measure efficacy of our program. Schools have access to underlying data reflected on these reports and are updated weekly so that monitoring progress can be ongoing. Additionally, school leaders are provided support by Customer Success Partners with Pearson Virtual Schools to clarify data as well as drive improvement in outcomes.

Effective in the 2021-2022 school year, the reporting period (RP) will be adjusted to better align with the school year cycle and provide more timely updates on school performance. The revised reporting cycle is outlined below:

- Reporting Period 1: ends October 30, reports shared in November
- Reporting Period 2: ends January 30, reports shared in February
- Reporting Period 3: ends March 30, reports shared in April
- Reporting Period 4: end of year: reports shared in August

Further, the table below shows the name of the metric and the reporting timeframe it is expected to be finalized. These metrics align with the Core Standards for Facilitating Student Learning utilized across all schools as the driving force behind the Connections Academy mission - *To help each student maximize his or her potential and meet the highest performance standards through a uniquely individualized learning program.*

PROFESSIONAL RESPONSIBILITIES

| Metric | Period(s) Reported |
|--|---|
| % 1 st Semester “core” courses successfully completed for IEP only and All Students, separately: K-5, 6-8, 9-12 – ELA, Math, Science & Social Studies | RP 1 - Reported as % on track for passing RP 2 - Reported as “Final” Semester 1 passing |
| % 2nd Semester “core” courses successfully completed for IEP only and All Students, separately: K-5, 6-8, 9-12 – ELA, Math, Science & Social Studies | RP 3 - Reported as % on track for passing RP 4 - “Final” Semester 2 passing |
| Cohort Summary Report – High School % On Track | RP 1 - 4 active cohorts from 19/20 (to account for credits earned during the summer) RP 2,3,4 - All active cohort years during 20/21 |
| % Students with Compliant Individualized Education Plans (IEP) | RP 1,3 - Triennial reviews RP 1,3 - Annual reviews |

| | |
|--|--|
| | |
|--|--|

INSTRUCTIONAL EXPERTISE

| Metric | Period(s) Reported |
|--|---|
| Professional Learning Sessions Offered | RP 1,2,3,4 - Highlight sessions and topic offered during each quarter. |
| % of teachers with Teacher Orientation course complete | RP 1 - Highlight importance of orientation sessions – note overall percentage of completed new orientation |

STUDENT ENGAGEMENT

| Metric | Period(s) Reported |
|----------------------------------|--|
| % On-time Welcome Calls | RP 1,2,3,4 – Reported as % of welcome calls completed within 7 days of enrollment |
| % Completed Welcome Calls | RP 1,2,3,4 – Reported as % of welcome calls complete |
| % Student Contacts Met | RP 1,2,3,4 – Reported as % of students with status “contacts met” indicating a successful synchronous contact |
| % Learning Coach Contacts Met | RP 1,2,3,4 – Reported as % receiving at least: -1 successful call by Q1 -2 successful calls by Q2 -3 successful calls by Q4 |
| % Completed End of Year contact | RP 4 – Reported as % of students successfully receiving an End of Year call |
| % During School Year Withdrawals | RP 1,2,3,4 – Reported as % of students who withdraw during the school year (after meeting “engagement” criteria) |

DATA DRIVEN INSTRUCTION

| Metric | Period(s) Reported |
|--|--|
| % of students assigned by RTI Tier | RP 1,3 – Reported as % assigned Tier 1, Tier 2, and Tier 3 |
| % CBA Target Met – K-8 & 9-12 | RP 1,2,3,4 |
| % Completing Benchmark Assessment Pre, Mid, and Post Test* | RP 2 - Pre-test RP 3 - Mid-test RP 4 - Post-Test |

| | |
|--|--|
| | *Reported as average of Reading and Math tests |
|--|--|

SCHOOL OPERATIONS

| Metric | Period(s) Reported |
|---|--|
| % of Students Enrolled on the First Day of School | RP 1 – Reported as % of students enrolled on or before the first student day of school |
| % of eligible “Returning” students enrolled | RP 1 – Reported as % of students eligible to return the following school year who enrolled by 9/30 |
| % Teachers Returning | RP 4 – Reported as % of teachers not indicating they would not return via the Teacher Intent to Return process |
| % Eligible Students Returning | RP 4 – Reported as % of students indicating they would return via the Student Intent to Return process |

4TH QUARTER OPERATIONS METRICS

Pearson Virtual Schools (PVS) works with leadership teams, teachers, and other staff members of the schools it supports to continuously improve student achievement. The Customer Success Partner (CSP) team works to support schools through School Improvement Planning, Advisory Committees, Professional Learning Communities (PLCs), and weekly communication with each school's leader to support all stakeholder working through the daily challenges of successful school operations.

Common operational trends in these school-based efforts are monitored across all schools with priorities placed on the metrics summarized below. These metrics are timely, and align with both the school year cycle, and align to the Core Standards for Facilitating Student Learning, a guide of best practices and recommendations for a Connections Academy school. The Core Standards group teacher and school operational tasks into these more broadly defined categories:

- **Professional Responsibilities:** Second semester core course passing rates, cohort results, and SPED document compliance (IEP required reviews).
- **Instructional Expertise:** Summary of Connections-offered professional learning sessions.
- **Student Engagement:** On time and completed Welcome Calls, student and Learning Coach contacts, completed end of year contacts, and “final” during school year withdrawals.
- **Data Driven Instruction:** Rtl tier status, Curriculum Based Assessment (CBA) completion, formative assessment “post-test” completion.
- **School Operations:** Open teaching positions filled, teacher retention, and students indicating they would return for the 20/21 school year.

Quarter 4 encompasses the time period between April 1, 2021, and June 30, 2021. The metrics shown here are compared with a group of other Connections Academy schools – aggregated to give some context without sharing every school's data. There are not truly “comparable schools”, but we have grouped them by student start date noted in the tables by “Group”, and, also by size (small 0-799, medium 800-2999, large 3000+ students). Additionally, year over year comparison data is provided where available to highlight specific trends. Many other factors contribute to and should be considered when evaluating successful school operations (age of the school, its rate of growth, its funding per pupil, enrollment caps and/or other rules affecting student demographics, etc.); that information is not provided in this report.

Professional Responsibilities

| | ELA Course Pass Rates | | | Math Course Pass Rates | | |
|------------------|---------------------------|-----|------|----------------------------------|-----|------|
| | K-5 | 6-8 | 9-12 | K-5 | 6-8 | 9-12 |
| CalCA 20-21 | 91% | 90% | 86% | 90% | 84% | 89% |
| CalCA 19-20 | 93% | 79% | 76% | 91% | 70% | 78% |
| Large Avg. | 94% | 91% | 89% | 93% | 89% | 86% |
| Group 3 Avg. | 93% | 90% | 85% | 91% | 87% | 84% |
| Connections Avg. | 94% | 90% | 87% | 93% | 86% | 85% |
| | Science Course Pass Rates | | | Social Studies Course Pass Rates | | |
| | K-5 | 6-8 | 9-12 | K-5 | 6-8 | 9-12 |
| CalCA 20-21 | 90% | 89% | 91% | 90% | 88% | 90% |
| CalCA 19-20 | 92% | 81% | 82% | 91% | 78% | 81% |
| Large Avg. | 94% | 91% | 92% | 94% | 90% | 92% |
| Group 3 Avg. | 93% | 90% | 89% | 92% | 90% | 88% |
| Connections Avg. | 94% | 90% | 90% | 93% | 90% | 90% |

Percentage of 2nd semester “final” core courses on track for successful completion – This shows the percentage of 2nd semester core courses marked as successfully completed (those with a passing score). The “final” grades reported for the second semester reflect an increase in the average of all Connections-supported partner schools in most subject/grade levels reported above (increases range from 1-5%).

| | 4 HS Cohorts % On Track | 2021 | 2022 | 2023 | 2024 |
|------------------|-------------------------|------|------|------|------|
| CalCA 20-21 | 59% | 50% | 47% | 59% | 80% |
| CalCA 19-20 | 54% | 46% | 49% | 66% | NA |
| Connections Avg. | 73% | 67% | 67% | 75% | 80% |

Cohort Summary Report – HS Cohorts % On Track – Average “on track for graduation” rates of 4 cohorts active during the 20/21 school year (Classes of 2021, 2022, 2023, 2024). Rate for each cohort year is calculated as (# EOY Grad Status = Early or On Time) / (All Students Ever Enrolled in the Cohort and not Validated by State as Excluded from Denominator). Efforts to improve this metric for each school continue by focusing on withdrawn students and enrolled student support to ensure supportive efforts are occurring to both keep students on track and help them in credit recovery efforts where needed. These four cohort years will remain “active” until the close of quarter 1 of the 2021-2022 school year to accurately reflect summer credit recovery and fall graduation efforts which are included as “on track” graduates for the new school year.

| | Compliant IEP Review |
|------------------|----------------------|
| CalCA 20-21 | 81% |
| CalCA 19-20 | 95% |
| Large Avg. | 97% |
| Group 3 Avg. | 96% |
| Connections Avg. | 98% |

Percentage of special education students with a compliant IEP review – Special education students are required to have an annual review of their Individual Education Plan (IEP) at or before their current IEP due date. Additionally, at least every three years, special education students are required to have a re-evaluation meeting that is at or before their current re-evaluation due date. This metric reports on the average of both compliant reviews and re-evaluations across schools.

Instructional Expertise

Professional Learning Sessions Offered

Connections has offered an extensive professional learning program for the last several years. This year's overview shared with Boards demonstrated a commitment to flexibility and meeting the unique needs of individual teachers. Instead of assigned course levels and a specified learning path, the Professional Learning course features a calendar for teachers to choose sessions most relevant to their needs. Due to this flexibility, participation was not easily tracked across all schools. Reporting for Quarters 2-4 have focused on highlighting available choices rather than reporting on specific participation.

Sessions offered in April and May 2021 include: Developing Empathy in a Virtual World, Flipping the Tassel: Doing What it Takes, Making Math Stick-Brain Based Strategies for the Elementary Classroom, Student Engagement: Strategies to Excite, Engage, and Energize Your Teaching!, Putting it All Together to Grow Student Learning of Mathematics, MTSS: What's my Role for the End of the Year?, and Using Video to Engage Students.

Student Engagement

| | On Time Welcome Calls | Welcome Calls Complete | Student Contacts Met | LC Contacts Met | End of Year Contact | DSY WD |
|------------------|-----------------------|------------------------|----------------------|-----------------|---------------------|--------|
| CalCA 20-21 | 46% | 100% | 98% | 75% | 97% | 11% |
| CalCA 19-20 | 88% | 100% | 88% | 76% | 91% | 17% |
| Large Avg. | 89% | 100% | 93% | 84% | 95% | 19% |
| Group 3 Avg. | 78% | 99% | 97% | 79% | 95% | 18% |
| Connections Avg. | 91% | 100% | 95% | 83% | 94% | 20% |

Percentage of students receiving a “Welcome Call” on time, and percentage of all completed Welcome Calls – Welcome Calls to students by teachers (or designated school staff members) have been shown to correlate strongly with student retention and parent satisfaction; a Welcome Call is “on time” if completed within 7 calendar days of enrollment. We continue to focus on successful Welcome Call completion throughout the year as many Connections schools do continuously enroll, even up through the last week of the school year. Schools that do not have open enrollment may see fluctuations in their reported rate due to student withdrawals. On time completion and total completions across all schools remains a focus of teachers and efforts are reflected in the high completion rates in both areas.

Student & Learning Coach Contacts Met – Although contacts happen in other ways (webmail, LiveLesson, etc.), Connections recommends a phone (or individual synchronous) contact between teachers and students every 14 days and learning coaches at least three times per year. Student and Learning Coach contacts met rates for 2020-21 outperformed end of year completion in 2019-20.

Completed End of Year Contact – As part of the school year cycle communication process at each school, teachers complete an End of Year call with all students prior to the last day of school. During this call, teachers discuss recommended placement, suggest ways to prevent summer learning loss, and attempt to help families finalize their plans for returning the next school year.

Final 20-21 “During School Year” Withdrawal Rate – The percentage of students enrolled during the 20-21 school year who engaged by completing at least 20 lessons but withdrew before the end of the school year. These withdrawal rates are typically higher than those of traditional brick and mortar schools, and differences between Connections-supported schools can be a result of state-specific regulatory issues and other factors such as continuous enrollment. Connections-supported schools continue to seek ways to increase student engagement thereby lowering withdrawal rates.

Data Driven Instruction

| | Tier I | Tier II | Tier III | CBA “Met” K-8 | CBA “Met” 9-12 | Post-Test Participation |
|------------------|--------|---------|----------|------------------|-------------------|----------------------------|
| CalCA 20-21 | 89% | 3% | 0.6% | 99% | 84% | NA |
| CalCA 19-20 | 88% | 3% | 1.2% | 89% | 88% | 13% |
| Large Avg. | 88% | 5% | 1% | 91% | 87% | 68% |
| Group 3 Avg. | 87% | 5% | 1% | 82% | 81% | 75% |
| Connections Avg. | 87% | 5% | 1% | 89% | 87% | 75% |

Percentage of students identified for Response to Intervention (Rtl) tiers – Rtl is a systematic way of connecting instructional components that are already in place in a class. It integrates assessment data and resources efficiently to provide more support options for every type of learner. Based on the Rtl framework, a percentage of students (approximately) will be identified at each tier level to receive increasingly structured and frequent interventions; Tier I – 80-90%, Tier II – 5-10%, and Tier III – 1-5%. Tier III here does not include students with an active IEP in ELA or Math. We recognize that Rtl continues to be a process that varies widely by state and was developed for a brick-and-mortar setting. Connections departments dedicated to the Rtl process continue to work with school leaders, teachers and Rtl support representatives to make modifications.

Percentage of students with CBAs Met – Connections-supported schools ensure student learning is authentic partly through a minimum number of “curriculum-based assessments” (CBAs) – usually 1:1 phone calls during which a teacher probes the student’s understanding of a specific part of the curriculum. This metric is the percentage of students at the school meeting these criteria by the end of the school year.

Percentage of students assigned a “formative” Post-Test who completed it – This metric emphasizes the importance of getting test results for students so that schools can identify who may be in need of academic interventions. In 2020-21, schools were given assessment options to better meet our educator needs. Across all Connections supported schools the average participation rate for the Reading and Math assessments increased to 75% from 47% in the prior year; benchmarking will continue to be a focus across schools.

School Operations

| | Teachers Hired by 6/30 | Teachers Returning | Students Returning |
|------------------|------------------------|--------------------|--------------------|
| CalCA 20-21 | 101% | 99% | 81% |
| CalCA 19-20 | 97% | 100% | 88% |
| Large Avg. | 96% | 99% | 73% |
| Group 3 Avg. | 95% | 98% | 69% |
| Connections Avg. | 96% | 98% | 69% |

Percentage of teaching positions filled as of 6/30 – These metrics track progress toward the overall goal of having all teachers hired and on the job by the first day, so they can participate fully in the “on-boarding” process and be ready to go when students start returning. This snapshot as of 6/30 gives an overview of spring progress in hiring. Hiring efforts continue for all unfilled vacancies.

Percentage of teachers planning to return as of 4/1 – Each spring, teachers are asked to indicate if they intend to return to their teaching position for the next school year. 98% of teachers said “Yes” across Connections-supported schools, consistent with prior year. More teachers do leave between 4/1 and the beginning of the school year, but this is a useful early indicator of teacher retention.

Percentage of students planning to return as of 6/30 – Each Spring, families are asked to indicate if they intend to return. 69% of students eligible to return (graduating seniors, for example, are not counted) replied “Yes”. This represents a decrease over prior year, possibly due to families opting to return to in-person learning as pandemic restrictions have been lifted. However, efforts continue each year to increase student retention.



To: California Connections Academy Board of Directors
From: Jessica Davis
Re: CA General Handbook

For your awareness we have made an update to the Connections Academy General Handbook. A summary of the changes is provided below.

11.2.2 Technology Provided by Connections Academy*

Access to school-provided computers is disabled immediately upon student/user withdrawal or graduation from Connections Academy. **Access cannot be re-enabled under any circumstances.** All student/user data must be removed from the computer prior to withdrawal or graduation.

Please see the Technology section of your school's website or your School-Specific Handbook Supplement for additional information.

CALIFORNIA CONNECTIONS ACADEMY SCHOOLS

Governed by California Online Public Schools

FINANCIAL REPORT

Submitted for August, 2021

TO: Board of Directors

FROM: LaChelle Carter, Director of Finance

RE: Written Financial Report for CalCA Schools

DATE: August 24, 2021

BACKGROUND

Please note that there are two parts to the monthly Business Services Department report: the financial update provided by LaChelle Carter, Director of Finance, and the policy and compliance portion provided separately by Franci Sassin, Director of Business Services.

These written updates will be prepared for each board meeting in order to facilitate the flow of the board meeting by reducing the need for verbal reports. Board members are expected to review the written report which is part of their board packet. Questions or comments about anything in the report, or other related matters, are welcomed during the board meeting. In addition, board members can reach out with questions prior to the board meeting if needed.

If additional information comes up between the time the written report is submitted and the board meeting date, it will be provided verbally. This report will include information for all CalCA schools, and board members are reminded that they now have fiduciary responsibility for all schools the corporation operates. These reports will include sections on the monthly financial statements, other financial matters, compliance, policy updates, authorizer updates and accountability matters, as well as other items that are part of the Business Services Department. The monthly reports on the school finances will typically focus on items that have changed or been significantly updated since the previous report.

FINANCIAL ITEMS:

Year End Financial Overview:

In closing the fiscal records for the 20-21 fiscal year, four of the six schools were able to settle all the "Due To" amounts between schools for payments made this school year. These transactions will be seen

in the balance sheets of the financial reports shared during the next Board meeting. Central Coast and Monterey Bay are the only schools unable to settle such responsibilities. As a result, in accordance with the CalOPS Fiscal and Control Policy, CalCA Central Coast and Monterey Bay will need to enter into an Intra-Organizational Loan agreement with CalCA Southern California. Central Coast entered into the same agreement ending the 19-20 school year and was able to resolve their loan balance in September 2020. Although the loan agreement allows for a full year to settle the debt, we estimate that both schools will be able to do so by the end of the 2021 calendar year.

All schools, except CalCA North Bay, hold a balance with Pearson Online & Blended Learning (currently known as Pearson Virtual Schools (PVS)), that will be resolved once final money is actually received from the local, state and federal levels. Deferrals caused by budget impacts resulting from Covid-19 has caused a delay in funding which has led to higher outstanding balances than years past. Subsequently, savings to many of the budget lines also caused by Covid-19, such as graduation, student activities, utilities and assessments allowed expenses to decrease and we were able to pay more than expected throughout the year.

Local, state and federal revenues are being reviewed to confirm amounts match to what is documented by the CDE and SELPA. In the event that numbers do not align we will adjust as necessary. We anticipate very little if any adjustments and will give a report in the coming Board meetings.

Summarized in the chart below are some of the key financial aspects of the 20-21 fiscal year. You can see that the funded ADA was all exact. This is due to the Hold Harmless legislation passed last year, locking funding at the previous year's ADA. Even though we enrolled more students than we were funded for the previous year, we were held to exact amounts based on the ADA that was reported for 2019-20. Also, the original budgets for the 20-21 school year accounted for more Deficit Protection Credits. These funds were either eliminated or greatly reduced due to the release of additional funding such as ESSER I and II.

| Item | Southern California | Ripon | Central | North Bay | Central Coast | Monterey Bay |
|--|---------------------|-----------------|----------------|----------------|---------------|----------------|
| Funded ADA compared to budget | Exact | Exact | Exact | Exact | Exact | Exact |
| Total Ending Revenue for 20-21 | \$43,702,584.16 | \$13,692,212.44 | \$6,159,004.13 | \$2,040,401.92 | \$417,099.04 | \$2,747,410.56 |
| Total Expenses for 20-21 | \$40,334,390.89 | \$13,125,244.77 | \$5,769,089.95 | \$1,706,349.86 | \$417,030.67 | \$2,747,358.43 |
| Ending Fund Balance for 20-21 (revenues less expenses) | \$3,368,193.27 | \$566,967.67 | \$389,914.18 | \$334,052.06 | \$68.37 | \$52.13 |
| Cumulative Net Assets (Cumulative fund balance) | \$4,233,172.17 | \$690,200.96 | \$439,381.96 | \$369,560.94 | \$10,276.60 | \$10,109.72 |
| TOTAL Deficit Protection | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$327,000.00 | \$759,500.00 |

| | | | | | | |
|--------|--|--|--|--|--|--|
| Credit | | | | | | |
|--------|--|--|--|--|--|--|

Consolidated Financial Report:

Previously, financials were reported through May 2021. The financial reports for June are included in this board package and brings the board up-to-date on the fiscal status of California Online Public Schools (CalOPS) and its charter schools.

The consolidated financial report shows the overall fiscal picture for the California Online Public Schools (CalOPS) Corporation. This corporation encompasses Connections Academy: Southern California, Central, Ripon, North Bay, Central Coast and Monterey Bay. This report has been reviewed and summarized below.

Revenue-When looking at the overall picture, it appears as though the schools have accrued most of their state revenue, all of their local funding and all federal funding as of date. This however does not include some of the new funding allocated after the budget revision was completed. The reality is that although it looks like we were over funded, some schools are awaiting about 30% of their budgeted revenue and the overage is money not considered at the time of the budget development. For example the numbers shown in the report take into account revenue that was not accounted for at the time of the last budget revision, like ESSER II funds. Funding allocations we anticipate receiving in the coming months include LCFF State Aid, SpED, Lottery, and IDEA.

Expenses- As we have reported all year, expenses have been down in nearly all budget lines. Overall, CalCA in all of its schools collectively finished the year with 3% remaining in its expense budget. However looking at the schools individually, expenses ranged from 58% of budgeted amounts to 95%. These numbers are reflective of the totals after purchases were made at the end of the year as leadership attempted to spend down some of the higher than normal balances from the combination of new funding sources and an overall decrease in expenses. These items were shared last month and contracts for each purchase over \$20,000.00 will be brought to the Board next month for ratification. For your convenience the purchases are listed below.

| Purchases | Budget Line | Amount Approved | PO/Quote Amount |
|---|---|-----------------|-----------------|
| <i>Reading Naturally, Dyslexia training/program</i> | Employee Related: Professional Development | \$45,000.00 | \$8,400.00 |

| | | | |
|---|--|-------------|-------------|
| <i>LRP Training Guides (Legally Speaking, 50 Scenarios, Parent Requests, What Went Wrong)</i> | Employee Related: Professional Development | \$500.00 | \$281.70 |
| <i>Why Try, LLC</i> | Instructional: Other Curriculum | \$10,000.00 | \$9,500.00 |
| <i>High School Book Reading Professional Development</i> | Employee Related: Professional Development | \$2,000.00 | TBD |
| <i>Princeton Review Tutor.com</i> | Professional Services Related: Other Contracted Svc | \$17,500.00 | \$18,500.00 |
| <i>Replace Events Materials</i> | Student Related: Student Activities | \$10,000.00 | \$10,000 |
| <i>Course Shell Content Careers 1, Careers 2 (Firelight Curriculum)</i> | Instructional: Other Curriculum | \$19,261.00 | \$15,323.00 |
| <i>16 HS content courses from Firelight Curriculum</i> | Instructional: Other Curriculum | \$2,300.00 | \$1,094.00 |
| <i>Classkick</i> | Instructional: Other Curriculum | \$24,000.00 | \$24,000.00 |
| <i>Virtual Job Shadow</i> | Instructional: Other Curriculum | \$2,500.00 | TBD |
| <i>i-Ready Phonics Supplement, Curriculum Associates</i> | Instructional: Other Curriculum | \$2,000.00 | \$2,155.00 |
| <i>Edulastic Testing Software for Middle School science assessments</i> | Instructional: Other Curriculum | \$1,200.00 | \$1,600.00 |
| <i>Document Camera Refresh</i> | Equipment/Supplies | \$60,000.00 | \$42,463.00 |
| <i>Nearpod</i> | Instructional: Other Curriculum | \$20,000.00 | \$20,000.00 |

ITEMS TO NOTE:

- Every school ended the year under budget even though certain line items were over budget due to end of the year purchases shared above.
- Budget lines significantly over budget will be further reviewed. Some are believed to be caused by over payment.

Balance Sheet: As reported above, all schools have cash payments that will continue to come in over the coming months. This week, all schools will have settled their 'Due To' balances amongst each other except for CalCA Central Coast and Monterey Bay. Payments are also being made to PVS, however will not resolve the total 20-21 balances. Updated payment charts will be provided to the Board at the next meeting.

Schools' Summary:

SoCal-SoCal is ending the year with a higher fund balance than planned during the budget revision. This can be attributed to expenditures that are well below budgeted in areas related to assessments, staff recruiting/background checks, professional development, travel and conferences, board expenses, facilities, graduation and student activities. Areas over budget were, rent for storage units, student related services, dues and audit. We are looking into the last two items for possible double payments. The school has additional revenue to collect for state aid, property tax, title and ESSER II.

Central- This school was expected to need deficit protection credits (DPC) during the original budget process. Due to numerous factors, the school was able to end the year with a significant fund balance and no need for the planned DPC. They were also able to pay all their 'Due To' balances to the other schools as well as their PVS invoices through January despite still awaiting revenue from property tax, title, ESSER II, and IDEA. For this school in particular, higher cost areas include furniture and equipment, dues, STRS, and accreditation (possible double payment) and other curriculum purchased as part of the EOY purchases.

Ripon- This is another school that was expected to need DPC however, ended the year with a positive fund balance without it. Despite still awaiting revenue from property tax, state aid, title ESSER and SPED State, the school was able to pay all their 'Due To' balances to the other schools as well as their PVS invoices through March. They are closing their books under budget in most budget lines.

North Bay- Although the school is still expecting a significant amount of revenue for the 20-21 SY, they were able to pay all their debt for the year, including that owed to PVS. This school did experience more savings than any other school to all areas of the budget.

Central Coast- This school receives most of its revenue to a treasury account managed by the authorizing district's county. This account has been reconciled to determine the appropriate amount to transfer to our Chase account for use of regular operating expenses. This process was needed as a result of overpayment of state aid for the 19-20 school year. The school plans on requesting the transfer of these funds in the coming week and it should be reflected in the next board report. We have been in touch recently with CDE regarding this existing overpayment.

Although this school does not owe PVS or the other schools for regular expenses, it owes SoCAL for payroll. The amount has been transferred into an intra-organizational loan to be resolved before September 2022.

This school was over budget in more areas than any other school mostly due to shared expenses and its low student count. Areas to pay particular attention to moving forward are areas related to facilities.

Monterey Bay- Overall, this school needed DPC however \$67,500 less than originally budgeted. This is not uncommon for new schools. This school does not owe PVS or the other schools for

regular expenses, it owes SoCAL for payroll. The amount has been transferred into an intra-organizational loan to be resolved before September 2022.

This school is still anticipating allocated revenue such as property taxes and state aid.

Financial Reports:

The Unaudited Actuals:

The Unaudited Actuals are due for all six schools by September 15. These are based on the financial status of the school through June 30. The draft of the reports are included in the board materials. The draft version shows how each line item of our budget corresponds to the state reporting form and format. To the right of the page are notes detailing changes made from its original form along with the breakdown for funds considered to make those adjustments. Final versions of the interim reports which are used for submission will be included for ratification at the next board meeting.

Federal Cash Management Data Collection Report:

Local Educational Agencies (LEAs) participating in the ESSA formula grant programs (also known as Federal Title Funds) must submit cash balance data through the CMDC web application by July 31, 2021, as well as meet other applicable program eligibility requirements and federal cash management thresholds, to receive an apportionment of funds in the next scheduled payment. In sum, we must report the total amount of Title funds received minus the expenditures charged against their revenue line items. These calculations were completed and submitted on time.

Special Education:

Special Education Service Contracts Update:

Business Services and Student Services administrators have reviewed all special education and related service providers contracts from the 20-21 school year to make decisions regarding use for the 21-22 school year. Collectively, it was decided to renew contracts for all vendors used during the 20-21 school year except Devereux Cleo Wallace and Ball Tutoring. Both were servicing students that have graduated. We had three other vendors: CAMP, Community Center for the Blind and Jabbergym, who decided not to renew our contract as they were unable to meet our needs.

Although some of the vendors are not Non Public Agency (NPA) approved, multiple factors were considered, such as whether they are in the process of applying for that status, their relationship with our students, and/or any limitations on our options for replacement. In these cases the risk is minimal as long as we pay for services from our general funds, not Special Education funds from El Dorado SELPA.

2021-22 SERVICE PROVIDERS/VENDORS

Adventist Health Glendale

CARD (Center for Autism and Related Disorders, LLC)

Collaborative Partners for Success, LLC

Community Therapy Services, LLC (Melanie Criss-Virtual OT)*

Creative Behavioral Consultants, Inc.

EECS (Effectual Educational Consulting Services)

El Paseo Children's Center, Inc.

Global Teletherapy

Journey Academy (TLC Child & Family Services)

Journey Academy (TLC Child & Family Services) - ISA

LiveSpeech (Connections Education LLC dba Pearson Online & Blended Learning K-12 USA)

Oxford Consulting Services, Inc.

Pathways 2 Speech

Pediatric Therapy Associates

Professional Tutors of America, Inc.

Professional Tutors of America, Inc. - ISA

Specialized Therapy Services dba The OAS Center

SPG (Speech Pathology Group)

SPG (Speech Pathology Group) - ISA 1

SPG (Speech Pathology Group) - ISA 2

Stanford Sierra Youth & Families

SUMA Kids, Inc.

TTC4Success (Tasha's Training & Consulting, LLC)

Uinta Academy (Pending)*

*Not NPA/NPS Certified

| |
|---|
| |
| |
| VENDORS TO BE DISCONTINUED |
| Devereux Cleo Wallace, Inc. |
| Ball Tutoring, Inc. |
| CAMP (Collaborative Autism Management Programs, Inc.) |
| Community Center for the Blind and Visually Impaired |
| Jabbergym, Inc. |

CALIFORNIA CONNECTIONS ACADEMY SCHOOLS

Governed by California Online Public Schools

POLICY AND COMPLIANCE REPORT

Submitted for August, 2021

TO: Board of Directors

FROM: Franci Sassin, Director of Business Services

RE: Written Policy and Compliance report for CalCA schools

DATE: August 23, 2021

BACKGROUND

Please note that there are two parts to the monthly Business Services Department report: the financial update provided by LaChelle Carter, Director of Finance, and the policy and compliance portion provided separately by Franci Sassin, Director of Business Services.

These written updates will be prepared for each board meeting in order to facilitate the flow of the board meeting by reducing the need for verbal reports. Board members are expected to review the written report which is part of their board packet. Questions or comments about anything in the report, or other related matters, are welcomed during the board meeting. In addition, board members can reach out with questions prior to the board meeting if needed.

If additional information comes up between the time the written report is submitted and the board meeting date, it will be provided verbally. This report will include information for all CalCA schools, and board members are reminded that they now have fiduciary responsibility for all schools the corporation operates. These reports will include sections on the monthly financial statements, other financial matters, compliance, policy updates, authorizer updates and accountability matters, as well as other items that are part of the Business Services Department.

BUDGET TRAILER BILL UPDATE:

We continue to work to implement all the provisions of AB 130 and AB 104. Most of the provisions of AB 104 (retention policy, grade changes and graduates) are well underway and processes are in place for implementation in accordance with the new law. For AB 130, we have made decisions regarding how to implement the synchronous contact requirements, and are working on how to track those for compliance. We are developing a plan for implementation and will report back on the plan once it is finalized. We are also implementing collection of the

updated Master Agreement documents from all currently enrolled students, with a goal to collect the updates via digital signature prior to the first day of school. The legislature has returned from their summer recess, so additional changes or updates could happen in the coming weeks. As school across the state reopen for Fall of 2021, there is also a surge in COVID cases, so independent study options are very important for families.

FUNDING and FISCAL REPORTING UPDATE:

Information is available in the Financial Report regarding fiscal reporting over the past two months. We have upcoming fiscal reports due to the SELPA for year end, and the Unaudited Actuals are due September 15.

COMPLIANCE AND REPORTING:

“School Reopening Status” reports:

This reporting has continued every other week, per the requirements of the California Department of Public Health, in coordination with the CDE. Recently, the data reported switched over from reporting on summer programs to reporting on estimated enrollment and staffing for fall, plus questions regarding supportive measures being taken for students. This bi-weekly reporting is expected to continue throughout the school year.

CalSAAS:

The first deadline is approaching to respond to our authorizers regarding any errors. We will be responding to within the CalSAAS system to upload appropriate documents or code the misassignments appropriately in order to resolve them.

Prop 39 Energy:

The final close out report for the NorCal project was submitted.

For the SoCal solar project, construction was completed in July and we are now working on the final close out report, due in September. We are still working on getting the metering updated with SDG&E.

Audit for 2020-21 fiscal year:

We did not have any issues identified during the interim compliance portion of the audit. Additional documents are due by September 15 for the fiscal portion of the audit, which will take place in July. We

are also working closely with our auditors as we implement AB 130 to try to make sure our processes are aligned with best practices to the greatest extent possible given the unknowns.

POLICY ITEMS:

An update to the Employee Handbook was delayed further AGAIN, but is expected for the September board meeting. Multiple updates in different areas are needed, including incorporating some recent changes such as the Work From Home Stipend into the handbook. Changes to the reimbursement procedures for employee mileage are being implemented. Employees can be reimbursed from their work location, even if that is their home, to and from work events, for the full mileage amount. Commuting to or from the office, or going to the office to use the office equipment, etc. is not reimbursable.

The State Handbook Supplement was updated to incorporate the new requirements under AB 130 and AB 104, and in addition, some other policy changes requested by school Administration. Some changes were made to the Homeless Policies and the Supplemental Retention Policy was added as an additional appendix. These changes are on the agenda for board approval.

The updated COVID Safety Plan is addressed below under the Operations update. It is on the agenda for board approval for the revisions.

SCHOOL OPERATIONS:

ATTENDANCE UPDATE:

We will be reporting attendance again as usual this school year. We do not expect many changes to our attendance process, but we will need to add another step after attendance is complete to send out the required parental notices regarding student absences. We are working to use our attendance reporting software, Aeries, to extract and prepare these notices.

ENROLLMENT UPDATE:

Enrollment continues with new applications coming in. August is always one of the highest months in terms of enrollment interest, and with the COVID uncertainty, that is very true this year. The lottery wait lists are almost exhausted, but now we have general wait lists in all schools, especially in the elementary grade levels. We receive daily updates and waiting lists are “turned on” as any school or grade level approaches its enrollment limit. We still have spaces available in high school and some in middle school as well. We are also processing many withdrawals daily, and expect that number to increase as teachers start doing welcome calls and identify students who are no longer planning to return. The required

update to the Master Agreement may also end up screening out students who are no longer interested because they won't be logging in to see the updated required documents.

At this time, based on the enrollment data and projections, there does not appear to be a need to increase the enrollment limits, however, due to the rapidly changing conditions with the pandemic, this type of action is being considered and will be discussed at the board meeting.

The schools are experiencing a significant increase in the number of new Special Education students enrolling. This may lead to some challenges in the fall with staffing and implementation of services and procedures.

COVID 19 UPDATE:

Our organization must mainly follow the guidance for employers under CalOSHA, but must consider the K-12 school guidance as well. CalOSHA oversees workplace safety. One area being investigated is related to the collection of information regarding staff vaccines. This was mandated recently by a state order for all public and private schools. We are working with HR to develop a process. In addition, mandated COVID testing for unvaccinated school staff was put in place, but we are researching whether this can be applied only if we conduct in person events, since the majority of our staff work from home and do not have face to face contact with students or other staff members.

The COVID Safety Plan was updated over the summer to align with new state guidance, in particularly the CalOSHA guidance. Additional areas were updated to address the new health order for school employees. We are currently implementing collection of vaccine status for all employees who report to the office. We are implementing a modified schedule for office staff using our "new normal" where some office staff do have some work from home days built into their regular schedules. However, due to COVID surges, even that is not yet to a regular schedule.

OTHER OPERATIONS:

The summer programs were very successful and a high percent of the seniors enrolled did complete enough credits to graduate. Summer graduates are being reported through CalPADS.

Business Services has added one new staff member who will be supporting High School and Counseling, as well as Records for NorCal. Two additional positions are in process.

CHARTER RENEWAL AND OVERSIGHT:

The Budget Trailer Bill authorized automatic two year extensions for all charters approved prior to the 2020-21 school year. That means that five of the six CalCA schools are eligible. CalCA Central Valley was renewed during the 2020-21 school year and will therefore expire in five years.

For all schools except CalCA SoCal and CalCA Central Valley, an amendment is needed to add the new admissions and lottery language. Therefore, these amendments will be prepared and presented for approval by both CalOPS as well as each authorizer, using the language already incorporated into the SoCal and Central Valley charters. The charter term extensions will be added as well as part of the amendment process. For CalCA SoCal, which does not need an amendment, we will work with the authorizer to extend the term.

AUTHORIZER RELATIONSHIPS

We met over the summer with several authorizers for various oversight tasks and are also continuing to work with the business department from each authorizer to reconcile all funds owed to the districts for oversight fees and to the charters for in-lieu of property taxes. The presentation to the RUSD board was postponed and is expected to be incorporated into the charter amendment process instead. We are working with MUSD to help them either develop an independent study program for their elementary students OR to enroll some of their elementary students into our program. They also are in the process of changing Business Managers.



**California Online Public Schools (CalOPS)
MINUTES OF THE BOARD OF DIRECTORS SPECIAL MEETING**

GOVERNING BOARD for:

**CalCA North Bay
CalCA Central Valley
CalCA Central Coast
CalCA Monterey Bay
CalCA Ripon
CalCA Southern California**

Tuesday, August 3, 2021 at 3:30 p.m. PT

Meeting to be held:

Via Teleconference due to State Precautions regarding Public Health and Safety
During COVID-19 Pandemic and in accordance with the Governor's Executive Order N-29-20

1 (800) 504-8071; Passcode 843-8063

I. Call to Order

Ms. Pavlich called the meeting to order at 3:33 p.m. when all participants were present and able to hear each other. The meeting was open to the public and held via teleconference due to state precautions regarding public health and safety during the COVID-19 pandemic.

II. Roll Call

Board Members Present at Roll Call: Elaine Pavlich, Diana Rivas, Adam Pulsipher, and Dave Souza (all via phone);

Board Members Joined During Meeting: Mike Henjum (via phone);

Board Members Absent: Paul Hedrick and Brooke Watkins;

Guests Present: Richard Savage, Executive Director; Marcus White, Heather Tamayo, Richie Romero, Franci Sassin, and LaChelle Carter, School staff; Eileen Sigmund, Laura Johnson, Donna Kozub, and Laura Coleman, Pearson Virtual Schools staff (all via phone).

III. Public Comment

There were no public comments at this time.

IV. Routine Business

a. Approval of Agenda

Ms. Pavlich asked the Board to review the Agenda distributed prior to the meeting, and posted by July 30, 2021 in compliance with the Brown Act requirements. There being no changes noted, the following motion was made and seconded as follows:

RESOLVED, that the Agenda for the August 3, 2021 Special Board Meeting, as presented, is hereby approved.

The motion was approved unanimously.

[Mr. Henjum joined at 3:35 p.m.]

V. Public Hearing on the Independent Study Policy

Dr. Sassin announced the commencement of the public hearing at 3:36 p.m. on the Independent Study Policy.

Dr. Sassin reviewed requirement to hold a public hearing to discuss the School's Independent Study Policy. There being no questions and no members of the public in attendance, the Board closed the public hearing at 3:37 p.m. and resumed the regular session meeting of the Board.

VI. Consent Items

There were no consent items.

VII. Action Items

a. Approval of the Independent Study Policy

Dr. Sassin reviewed with the Board recent legislation that affects the Schools' Independent Study Policy. She reviewed the revisions in detail with the Board.

[Mr. Pulsipher left the meeting at 3:43 p.m. and rejoined the meeting at 3:45 p.m.]

The Board discussed the policy revisions in detail with Dr. Sassin. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Independent Study Policy, as presented, is hereby approved.

The motion passed unanimously.

b. Approval of Revision(s) to the 2021-2022 Master Agreement

Dr. Sassin reviewed with the Board recent legislation that required revisions to the previously approved 2021-2022 Master Agreement before the start of the school year. She reviewed the changes in detail with the Board. There being no further discussion, a motion was made and seconded as follows:

[Ms. Rivas left the meeting at 4:08 p.m.]

RESOLVED, that the Revision(s) to the 2021-2022 Master Agreement, as presented, is hereby approved.

[Ms. Rivas rejoined the meeting at 4:09 p.m.]

The motion passed unanimously.

c. Ratification of Granting High School Diplomas to Students who meet the Requirements of AB 104

Dr. Romero reviewed with the Board the request to grant high school diplomas to students who meet the requirements of AB 104, as included in the Board meeting materials. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Approval of Granting Retroactive High School Diplomas for California Connections Academy Eligible Seniors Numbers 1 through 14, Pursuant to Education Code Section 51430, Effective August 4, 2021 and to Direct the Executive Director, or his Designated Administrator to Communicate with the Qualifying Students, as presented and discussed, is hereby ratified.

The motion passed unanimously.

d. Approval of Revised Board Resolution Regarding Enrollment Limits for the 2021-2022 School Year

Dr. Savage updated the Board on the current enrollment levels and requested the Board table this item as a revision to enrollment limits is not currently needed. There being no further discussion, this item was tabled.

VIII. Information Items

a. Board Support Update

Ms. Johnson provided the Board with an update on support services and personnel provided to the school and Board by Pearson Virtual Schools.

b. State Accountability Update

Dr. Romero and Dr. Sassin provided the Board with an update on various state and federal accountability measures, including other requirements surrounding AB 104 and the Local Control and Accountability Plan (LCAP) reporting.

[Dr. Savage left the meeting at 4:35 p.m.]

c. Sponsoring District(s) Update

Dr. Sassin provided the Board with an update on additional legislation measures, including the automatic 2-year renewal of all charters that were due for renewal which includes the Monterey Bay and Ripon schools.

IX. Adjournment and Confirmation of the Next Meeting on Tuesday, August 24, 2021 at 3:30 p.m. PT

There being no further business to discuss, the meeting was adjourned at 4:42 p.m. The next meeting is scheduled for Tuesday, August 24, 2021 at 3:30 p.m. PT.

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2020 to June 30, 2021**

Charter School Name: California Connections Academy Central Coast
CDS #: _____
Charter Approving Entity: _____
County: _____
Charter #: _____

This charter school uses the following basis of accounting:

(Please enter an "X" in the applicable box below; check only one box)

☐ **Accrual Basis** (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
☒ **Modified Accrual Basis** (Applicable Capital Outlay/Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

DRAFT FOR BOARD REVIEW WITH FINANCIAL INFO THROUGH JUNE 30. Numbers reflect needed changes. All adjustments are explained in the side notes on the right and will be transferred to the final report.

| Description | | Object Code | Unrestricted | Restricted | Total |
|------------------------|--|-----------------|----------------|---------------|----------------|
| A. REVENUES | | | | | |
| 1. | LCFF Sources | | | | |
| | State Aid - Current Year | 8011 | 78,666 | | 78,666 |
| | Education Protection Account State Aid - Current year | 8012 | 7,792 | | 7,792 |
| | State Aid - Prior Years | 8019 | | | 0 |
| | Transfers to Charter Schools in Lieu of Property Taxes | 8096 | 279,845 | | 279,845 |
| | Other LCFF Transfers | 8091, 8097 | 0 | 0 | 0 |
| | Total, LCFF Sources | | 366,303 | 0 | 366,303 |
| 2. | Federal Revenues (see NOTE in Section J) | | | | |
| | No Child Left Behind (incl. ARRA) | 8290 | | 0 | 0 |
| | Federal Funding - Title I | 8290 | | 0 | 0 |
| | Federal Funding - Title II-A | 8290 | | 0 | 0 |
| | Federal Funding - Title IV | 8290 | | 0 | 0 |
| | Prior Year Adjustments | 8019 | | | 0 |
| | Special Education - Federal | 8181, 8182 | | 5,026 | 5,026 |
| | Child Nutrition - Federal | 8220 | | 0 | 0 |
| | Other Federal Revenues | 8110, 8260-8299 | 2,598 | 0 | 2,598 |
| | Learning Loss Mitigation (Federal) | | 2,528 | | |
| | Federal Funding - E-Rate | | 70 | 0 | 0 |
| | Total, Federal Revenues | | 2,598 | 5,026 | 7,624 |
| 3. | Other State Revenues | | | | |
| | Special Education - State | StateRevSE | | 23,028 | 23,028 |
| | All Other State Revenues | StateRevAO | 12,152 | 0 | 12,152 |
| | Star Testing | StateRevAO | 0 | | |
| | College and Career Block Grant | StateRevAO | 0 | | |
| | Mandated Cost Reimbursement | StateRevAO | 1,143 | | |
| | One Time State Funding | StateRevAO | 0 | | |
| | Lottery | StateRevAO | 7,863 | 0 | |
| | Learning Loss Mitigation (State) | StateRevAO | 3,103 | | |
| | ERMHS | StateRevAO | 1,000 | | |
| | ERMHS - One Time Funs | StateRevAO | 390 | | |
| | Miscellaneous State Funds | StateRevAO | 0 | | |
| | Classified Employee PD grant | StateRevAO | 0 | | |
| | Low Performing Student Block Grant | StateRevAO | 0 | | |
| | MediCAL | StateRevAO | 0 | | |
| | Prior Year Adjustments | StateRevAO | (1,347) | | |
| | Total, Other State Revenues | | 12,152 | 23,028 | 35,180 |
| 4. | Other Local Revenues | | | | |
| | All Other Local Revenues | LocalRevAO | 334,993 | 0 | 334,993 |
| | Interest Income | LocalRevAO | 7,993 | | |
| | Donation | LocalRevAO | 327,000 | | |
| | Miscellaneous | LocalRevAO | 0 | | |
| | Prior Year Adjustments | LocalRevAO | 0 | | |
| | Total, Local Revenues | | 334,993 | 0 | 334,993 |
| 5. | TOTAL REVENUES | | 716,045 | 28,054 | 744,099 |
| B. EXPENDITURES | | | | | |
| 1. | Certificated Salaries | | | | |
| | Certificated Teachers' Salaries | 1100 | 171,689 | 26,960 | 198,648 |
| | Certificated Pupil Support Salaries | 1200 | 15,887 | | 15,887 |
| | Certificated Supervisors' and Administrators' Salaries | 1300 | 41,641 | 9,281 | 50,922 |
| | Other Certificated Salaries | 1900 | 0 | 0 | 0 |
| | Total, Certificated Salaries | | 229,216 | 36,241 | 265,457 |
| 2. | Non-certificated Salaries | | | | |
| | Instructional Aides' Salaries | 2100 | 0 | 0 | 0 |
| | Non-certificated Support Salaries | 2200 | 0 | 0 | 0 |
| | Non-certificated Supervisors' and Administrators' Sal. | 2300 | 0 | 0 | 0 |
| | Clerical and Office Salaries | 2400 | 0 | 0 | 0 |
| | Other Non-certificated Salaries | 2900 | 34,641 | 0 | 34,641 |
| | Total, Non-certificated Salaries | | 34,641 | 0 | 34,641 |

School does not get Title Funding
School does not get Title Funding
School does not get Title Funding

Need to Confirm amount and separate rest
Need to Confirm amount
Need to Confirm amount, Possibly switch w

Confirm Amount

DPC, MOVED FROM '5100'

417,099.04 327,000.00

300,097.97 0.00

| Description | | Object Code | Unrestricted | Restricted | Total |
|-------------|---|-------------|----------------|---------------|----------------|
| 3. | Employee Benefits | | | | |
| | STRS | 3101-3102 | 35,268 | 5,636 | 40,904 |
| | PERS | 3201-3202 | 0 | 0 | 0 |
| | OASDI / Medicare / Alternative | 3301-3302 | 5,974 | 525 | 6,499 |
| | Health and Welfare Benefits | 3401-3402 | 56,561.93 | 8,164 | 64,726 |
| | Unemployment Insurance | 3501-3502 | 3,562 | 489 | 4,051 |
| | Workers' Compensation Insurance | 3601-3602 | 5,277 | 725 | 6,002 |
| | Retiree Benefits | 3701-3702 | 0 | 0 | 0 |
| | PERS Reduction (for revenue limit funded schools) | 3801-3802 | 0 | 0 | 0 |
| | Other Employee Benefits | 3901-3902 | 0 | 0 | 0 |
| | Total, Employee Benefits | | 106,643 | 15,539 | 122,182 |
| 4. | Books and Supplies | | | | |
| | Approved Textbooks and Core Curricula Materials | 4100 | 108,005 | 0 | 108,005 |
| | Books and Other Reference Materials | 4200 | 0 | 0 | 0 |
| | Tangible and Intangible Instructional Materials | 4200 | 106,425 | | |
| | Other Curriculum | 4200 | 1,580 | | |
| | minus restricted lottery funds | 4200 | 0 | | |
| | Materials and Supplies | 4300 | 49,218 | 0 | 49,218 |
| | Office Supplies | 4300 | 279 | | |
| | Expensed Furniture and Equipment | 4300 | 455 | | |
| | ConnexusTM Annual License (LMS) | 4300 | 44,400 | | |
| | Hardware/Software - Employees | 4300 | 2,341 | | |
| | School Curriculum Supplies | 4300 | 1,703 | | |
| | Graduation | 4300 | 41 | | |
| | Noncapitalized Equipment | 4400 | 29,325 | 0 | 29,325 |
| | Student Technology Assistance | 4400 | 29,325 | | |
| | Student Testing Technology | 4400 | 0 | | |
| | Food | 4700 | 0 | 0 | 0 |
| | Total, Books and Supplies | | 186,548 | 0 | 186,548 |
| 5. | Services and Other Operating Expenditures | | | | |
| | Subagreements for Services | 5100 | 79,563 | 6,600 | 86,163 |
| | Educational Resource Center | 5100 | 9,324 | | |
| | Short -Term Substitute Teaching | 5100 | 6,998 | | |
| | Direct Course Instruction Support | 5100 | 1,502 | | |
| | Technical Support and Repairs | 5100 | 11,100 | | |
| | Enrollment and Records Management | 5100 | 4,320 | | |
| | Human Resources Support | 5100 | 4,876 | | |
| | Facility Support Services | 5100 | 351 | | |
| | Community Outreach | 5100 | 0 | | |
| | Accounting and Regulatory Reporting | 5100 | 3,700 | | |
| | Treasury Services | 5100 | 5,715 | | |
| | Marketing Services | 5100 | 3,810 | | |
| | Special Populations Consultative Services | 5100 | | 6,600 | |
| | Contractual Service Credit | 5100 | 0 | | |
| | School Administration | 5100 | 22,861 | | |
| | Sales and Use Tax | 5100 | 5,006 | | |
| | Travel and Conferences | 5200 | 218 | 0 | 218 |
| | Travel and Conferences - Teachers | 5200 | 1 | | |
| | Travel and Conferences - Administration | 5200 | 99 | | |
| | Board Expenses | 5200 | 3 | | |
| | Student Activities | 5200 | 114 | | |
| | Dues and Memberships | 5300 | 855 | 0 | 855 |
| | Dues | 5300 | 855 | | |
| | Insurance | 5400 | 110 | 0 | 110 |
| | Insurance - D&O | 5400 | 110 | | |
| | Operations and Housekeeping Services | 5500 | 315 | 0 | 315 |
| | Maintenance & Repair | 5500 | 315 | | |
| | Rentals, Leases, Repairs, and Noncap. Improvements | 5600 | 5,357 | 0 | 5,357 |
| | Copiers/Reproduction | 5600 | 186 | | |
| | Rent | 5600 | 4,359 | | |
| | Rent Operating Expense | 5600 | 464 | | |
| | Rent Storage Unit | 5600 | 177 | | |
| | Utilities | 5600 | 172 | | |
| | Professional/Consulting Services and Operating Expend. | 5800 | 11,354 | 23,452 | 34,805 |
| | Student Testing & Assessment | 5800 | (234) | | |
| | Staff Recruiting | 5800 | 68 | | |
| | Staff Training / Prof. Dvlpmnt. | 5800 | 958 | | |
| | Team Building | 5800 | 76 | | |

422,280.18 0.00

Moved from 4200

Subtract restricted amount

Moved to Other Revenue, Donation line

| | | | | | |
|-----------------------|---|--------------------|---------------------|-------------------|----------------|
| | BoA Credit Suspense | 5800 | 0 | | |
| | Banking Fees | 5800 | 1,225 | | |
| | Financial Audit | 5800 | 549 | | |
| | District Oversight | 5800 | 3,663 | | |
| | SELPA Administration | 5800 | 1,453 | | |
| | STRS Reporting | 5800 | 250 | | |
| | Accreditation and Consulting | 5800 | 1,070 | | |
| | Internet Subsidy Payment Processing | 5800 | 1,263 | | |
| | Legal | 5800 | 374 | | |
| | Other School Contracted Services | 5800 | 328 | | |
| | Other School Expenses | 5800 | 13 | | |
| | AERIES | 5800 | 300 | | |
| | Summer School | 5800 | 0 | | |
| | Special Education Related Services | 5800 | | 23,452 | |
| Communications | | 5900 | 7,379 | 0 | 7,379 |
| | ISP Payment Reimbursement | 5900 | 1,481 | | |
| | Curriculum Postage | 5900 | 3,564 | | |
| | Office Postage | 5900 | 265 | | |
| | High-Speed Internet | 5900 | 322 | | |
| | Voice Over IP Services | 5900 | 1,404 | | |
| | Phone | 5900 | 343 | | |
| | Total, Services and Other Operating Expenditures | | 105,150 | 30,052 | 135,202 |
| 6. | Capital Outlay | | | | |
| | (Objects 6100-6170, 6200-6500 for modified accrual basis only) | | | | |
| | Land and Land Improvements | 6100-6170 | 0 | 0 | 0 |
| | Buildings and Improvements of Buildings | 6200 | 0 | 0 | 0 |
| | Books and Media for New School Libraries or Major Expansion of School Libraries | 6300 | 0 | 0 | 0 |
| | Equipment | 6400 | 0 | 0 | 0 |
| | Equipment Replacement | 6500 | 0 | 0 | 0 |
| | Total, Capital Outlay | | 0 | 0 | 0 |
| 7. | Other Outgo | | | | |
| | Tuition to Other Schools | 7110-7143 | 0 | 0 | 0 |
| | Transfers of Pass-Through Revenues to Other LEAs | 7211-7213 | 0 | 0 | 0 |
| | Transfers of Apportionments to Other LEAs - Spec. Ed. | 7221-7223SE | 0 | 0 | 0 |
| | Transfers of Apportionments to Other LEAs - All Other | 7221-7223AO | 0 | 0 | 0 |
| | All Other Transfers | 7280-7299 | 0 | 0 | 0 |
| | Debt Service: | | | | |
| | Interest | 7438 | 0 | 0 | 0 |
| | Principal (for modified accrual basis only) | 7439 | 0 | 0 | 0 |
| | Total, Other Outgo | | 0 | 0 | 0 |
| 8. | TOTAL EXPENDITURES | | 662,198 | 81,832 | 744,031 |
| C. | EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8) | | 53,847 | (53,778) | 69 |
| | Description | Object Code | Unrestricted | Restricted | Total |
| D. | OTHER FINANCING SOURCES / USES | | | | |
| 1. | Other Sources | 8930-8979 | 0 | 0 | 0 |
| 2. | Less: Other Uses | 7630-7699 | 0 | 0 | 0 |
| 3. | Contributions Between Unrestricted and Restricted Accounts (must net to zero) | 8980-8999 | 0 | 0 | 0 |
| 4. | TOTAL OTHER FINANCING SOURCES / USES | | 0 | 0 | 0 |
| E. | NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | 53,847 | (53,778) | 69 |
| F. | FUND BALANCE, RESERVES | | | | |
| 1. | Beginning Fund Balance | | | | |
| a. | As of July 1 | 9791 | 10,208 | 0 | 10,208 |
| b. | Adjustments/Restatements to Beginning Balance | 9793, 9795 | 0 | 0 | 0 |
| c. | Adjusted Beginning Balance | | 10,208 | 0 | 10,208 |
| 2. | Ending Fund Balance, June 30 (E + F1c) | | 64,055 | (53,778) | 10,277 |
| | Components of Ending Fund Balance (Optional): | | | | |
| | Reserve for Revolving Cash (equals object 9130) | 9711 | | 0 | 0 |
| | Reserve for Stores (equals object 9320) | 9712 | 0 | 0 | 0 |
| | Reserve for Prepaid Expenditures (equals object 9330) | 9713 | | 0 | 0 |
| | Reserve for All Others | 9719 | 0 | 0 | 0 |
| | General Reserve | 9730 | 0 | 0 | 0 |
| | Legally Restricted Balance | 9740 | | 0 | 0 |
| | Designated for Economic Uncertainties | 9770 | 0 | 0 | 0 |
| | Other Designations | 9775, 9780 | 0 | 0 | 0 |
| | Undesignated / Unappropriated Amount | 9790 | 64,055 | (53,778) | 10,277 |

68.37 0.17

Will be balanced out for final report

10,276.60 (0.17)

| | | | | | | |
|------------------------|---|-----------|---------|---|--|---------|
| G. ASSETS | | | | | | |
| 1. | Cash | | | | | |
| | In County Treasury | 9110 | | 0 | | 0 |
| | Fair Value Adjustment to Cash in County Treasury | 9111 | | 0 | | 0 |
| | In Banks | 9120 | 733,987 | 0 | | 733,987 |
| | In Revolving Fund | 9130 | | 0 | | 0 |
| | With Fiscal Agent | 9135 | | 0 | | 0 |
| | Collections Awaiting Deposit | 9140 | | 0 | | 0 |
| 2. | Investments | 9150 | | 0 | | 0 |
| 3. | Accounts Receivable | 9200 | 31,225 | 0 | | 31,225 |
| 4. | Due from Grantor Government | 9290 | 0 | 0 | | 0 |
| 5. | Stores | 9320 | 0 | 0 | | 0 |
| 6. | Prepaid Expenditures (Expenses) | 9330 | 216 | 0 | | 216 |
| 7. | Other Current Assets | 9340 | 0 | 0 | | 0 |
| 8. | Capital Assets (for accrual basis only) | 9400-9499 | 0 | 0 | | 0 |
| 9. | TOTAL ASSETS | | 765,428 | 0 | | 765,428 |
| H. LIABILITIES | | | | | | |
| 1. | Accounts Payable | 9500 | 417,477 | 0 | | 417,477 |
| 2. | Due to Grantor Government | 9590 | 0 | 0 | | 0 |
| 3. | Current Loans | 9640 | 0 | 0 | | 0 |
| 4. | Deferred Revenue | 9650 | 337,674 | 0 | | 337,674 |
| 5. | Long-Term Liabilities (for accrual basis only) | 9660-9669 | 0 | 0 | | 0 |
| 6. | TOTAL LIABILITIES | | 755,151 | 0 | | 755,151 |
| I. FUND BALANCE | | | | | | |
| | Ending Fund Balance, June 30 (G9-H6) (must agree with Line F2) | | 10,277 | 0 | | 10,277 |

10,277 0.00

NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED:

1. Federal Revenues Used for Capital Outlay and Debt Service:

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

| Federal Program Name (Indicate if NONE) | | Capital Outlay | Debt Service | Total |
|---|--|----------------|--------------|-------|
| a. | | \$ | | 0 |
| b. | | | | 0 |
| c. | | | | 0 |
| d. | | | | 0 |
| e. | | | | 0 |
| f. | | | | 0 |
| g. | | | | 0 |
| h. | | | | 0 |
| i. | | | | 0 |
| j. | | | | 0 |
| TOTAL | | 0 | 0 | 0 |

2. Community Services Expenditures:

Included in the expenditures reported in Section B are the following amounts expended for Community Services paid out of state and local funds:

| Objects of Expenditures | | Amount (Enter "0.00" if none) |
|---------------------------------------|---|----------------------------------|
| a. | Certificated Personnel Salaries | \$ |
| b. | Non-certificated Personnel Salaries | |
| c. | Employee Benefits | |
| d. | Books and Supplies | |
| e. | Services and Other Operating Expenditures | |
| TOTAL COMMUNITY SERVICES EXPENDITURES | | 0 |

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2020 to June 30, 2021**

Charter School Name: California Connections Academy @ Central Valley

CDS #:

Charter Approving Entity:

County:

Charter #:

This charter school uses the following basis of accounting:

(Please enter an "X" in the applicable box below; check only one box)

☐ **Accrual Basis** (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
☒ **Modified Accrual Basis** (Applicable Capital Outlay/Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

DRAFT FOR BOARD REVIEW WITH FINANCIAL INFO THROUGH JUNE 30. Numbers reflect needed changes. All adjustments are explained in the side notes on the right and will be transferred to the final report.

| | | |
|----------|------------------|-----------|
| Title I | Teacher Salary | 28,468.80 |
| Title I | Counselor Salary | 65,430.60 |
| Title I | Retirement | 15,164.75 |
| Title I | Benefits | 23,005.35 |
| Title I | Taxes | 1,877.99 |
| Title I | All Benefits | 40,048.09 |
| Title II | Salary | 6,453.54 |
| Title II | Retirement | 1,042.25 |
| Title II | Benefits | 1,581.12 |
| Title II | Taxes | 129.07 |
| Title II | All Benefits | 820.80 |
| Title IV | Salary | 3,627.63 |
| Title IV | Retirement | 585.86 |
| Title IV | Benefits | 888.77 |
| Title IV | Taxes | 72.55 |
| Title IV | All Benefits | 1,547.18 |
| Title II | Tuition Reimb | 10,255.92 |

| Description | | Object Code | Unrestricted | Restricted | Total |
|------------------------|--|-----------------|------------------|----------------|------------------|
| A. REVENUES | | | | | |
| 1. | LCFF Sources | | | | |
| | State Aid - Current Year | 8011 | 2,810,726 | | 2,810,726 |
| | Education Protection Account State Aid - Current year | 8012 | 1,995,654 | | 1,995,654 |
| | State Aid - Prior Years | 8019 | | | 0 |
| | Transfers to Charter Schools in Lieu of Property Taxes | 8096 | 325,467 | | 325,467 |
| | Other LCFF Transfers | 8091, 8097 | 0 | 0 | 0 |
| | Total, LCFF Sources | | 5,131,847 | 0 | 5,131,847 |
| 2. | Federal Revenues (see NOTE in Section J) | | | | |
| | No Child Left Behind (incl. ARRA) | 8290 | | 229,087 | 229,087 |
| | ESSA CSI | 8290 | | 71,016 | |
| | Federal Funding - Title I | 8290 | | 129,141 | |
| | Federal Funding - Title II-A | 8290 | | 18,930 | |
| | Federal Funding - Title IV | 8290 | | 10,000 | |
| | Prior Year Adjustments | 8019 | | 6,319 | 6,319 |
| | Special Education - Federal | 8181, 8182 | | 73,009 | 73,009 |
| | Child Nutrition - Federal | 8220 | | 0 | 0 |
| | Other Federal Revenues | 8110, 8260-8299 | 171,277 | 0 | 171,277 |
| | Federal Funding - E-Rate | | 567 | 0 | 0 |
| | Learning Loss Mitigation (federal) | | 35,499 | | |
| | CARES - ESSER I Funding | | 78,457 | | |
| | CARES - ESSER II Funding | | 56,754 | | |
| | Total, Federal Revenues | | 171,277 | 308,415 | 479,692 |
| 3. | Other State Revenues | | | | |
| | Special Education - State | StateRevSE | | 298,835 | 298,835 |
| | All Other State Revenues | StateRevAO | 222,129 | 0 | 222,129 |
| | Learning Loss Mitigation (state) | StateRevAO | 43,576 | | |
| | Star Testing | StateRevAO | 2,377 | | |
| | College and Career Block Grant | StateRevAO | 0 | | |
| | Mandated Cost Reimbursement | StateRevAO | 15,219 | | |
| | One Time State Funding | StateRevAO | 0 | | |
| | Lottery | StateRevAO | 100,728 | | |
| | ERMHS | StateRevAO | 23,158 | | |
| | ERMHS - One Time Funds | StateRevAO | 2,531 | | |
| | Miscellaneous State Funds | StateRevAO | 0 | | |
| | Classified Employee PD grant | StateRevAO | 0 | | |
| | Low Performing Student Block Grant | StateRevAO | 0 | | |
| | MediCAL | StateRevAO | 0 | | |
| | Prior Year Adjustments | StateRevAO | 34,540 | | |
| | Total, Other State Revenues | | 222,129 | 298,835 | 520,964 |
| 4. | Other Local Revenues | | | | |
| | All Other Local Revenues | LocalRevAO | 26,501 | 0 | 26,501 |
| | Interest Income | LocalRevAO | 2,094 | | |
| | Donation | LocalRevAO | 0 | | |
| | Miscellaneous | LocalRevAO | 0 | | |
| | Prior Year Adjustments | LocalRevAO | 24,407 | | |
| | Total, Local Revenues | | 26,501 | 0 | 26,501 |
| 5. | TOTAL REVENUES | | 5,551,754 | 607,250 | 6,159,004 |
| B. EXPENDITURES | | | | | |
| 1. | Certificated Salaries | | | | |
| | Certificated Teachers' Salaries | 1100 | 1,261,082 | 234,915 | 1,495,998 |
| | Certificated Pupil Support Salaries | 1200 | 53,781 | 65,431 | 53,781 |
| | Certificated Supervisors' and Administrators' Salaries | 1300 | 145,117 | 32,344 | 177,461 |
| | Other Certificated Salaries | 1900 | 0 | 0 | 0 |
| | Total, Certificated Salaries | | 1,459,980 | 332,690 | 1,792,670 |
| 2. | Non-certificated Salaries | | | | |
| | Instructional Aides' Salaries | 2100 | 0 | 0 | 0 |
| | Non-certificated Support Salaries | 2200 | 0 | 0 | 0 |
| | Non-certificated Supervisors' and Administrators' Sal. | 2300 | 0 | 0 | 0 |
| | Clerical and Office Salaries | 2400 | 0 | 0 | 0 |
| | Other Non-certificated Salaries | 2900 | 120,723 | 0 | 120,723 |
| | Total, Non-certificated Salaries | | 120,723 | 0 | 120,723 |

| | | |
|--|------|--|
| Need to confirm amount | | |
| Per CDE Amount will be updated | | |
| Per CDE Amount will be updated | | |
| Need to Confirm Amount | | |
| Need to Confirm Amount (\$408,6 | | |
| Need to Confirm amount and sep | | |
| Need to confirm amount | | |
| Need to confirm amount | | |
| Need to confirm amount | | |
| No DPC | | |
| Need to confirm amount | | |
| 6,159,004.13 | 0.00 | |
| All Revenue will be confirmed again to match | | |
| Additional Revenue to be allocated to the co | | |
| Added TITLE I Teacher Salaries | | |
| Added TITLE I Counselor Salaries | | |
| Consider Health and Safety Com | | |
| 1,913,393.03 | 0.00 | |

| Description | | Object Code | Unrestricted | Restricted | Total | | |
|-------------|---|-------------|------------------|----------------|------------------|--------------|------------------------------------|
| 3. | Employee Benefits | | | | | | |
| | STRS | 3101-3102 | 232,257 | 53,495 | 285,752 | | Added TITLE I and IV Retirement |
| | PERS | 3201-3202 | 0 | 0 | 0 | | |
| | OASDI / Medicare / Alternative | 3301-3302 | 30,405 | 4,824 | 35,229 | | |
| | Health and Welfare Benefits | 3401-3402 | 325,304.99 | 88,914 | 414,219 | | Added TITLE II-all benefits. Title |
| | Unemployment Insurance | 3501-3502 | 21,339 | 4,491 | 25,831 | | |
| | Workers' Compensation Insurance | 3601-3602 | 31,614 | 6,654 | 38,268 | | |
| | Retiree Benefits | 3701-3702 | 0 | 0 | 0 | | |
| | PERS Reduction (for revenue limit funded schools) | 3801-3802 | 0 | 0 | 0 | | |
| | Other Employee Benefits | 3901-3902 | 0 | 0 | 0 | | |
| | Total, Employee Benefits | | 640,921 | 158,378 | 799,299 | 2,712,691.85 | 0.00 |
| 4. | Books and Supplies | | | | | | |
| | Approved Textbooks and Core Curricula Materials | 4100 | 764,884 | 0 | 764,884 | | Moved from '4200' |
| | Books and Other Reference Materials | 4200 | 0 | 0 | 0 | | |
| | <i>Tangible and Intangible Instructional Materials</i> | <i>4200</i> | <i>752,525</i> | | | | |
| | <i>Other Curriculum</i> | <i>4200</i> | <i>12,359</i> | | | | ERHMS \$\$\$, HAZEL project |
| | <i>minus restricted lottery funds</i> | <i>4200</i> | <i>0</i> | | | | Subtract restricted amount |
| | Materials and Supplies | 4300 | 393,079 | 0 | 393,079 | | |
| | <i>Office Supplies</i> | <i>4300</i> | <i>1,593</i> | | | | Consider CARES ACT Expenses |
| | <i>Expensed Furniture and Equipment</i> | <i>4300</i> | <i>3,574</i> | | | | |
| | <i>Equipment/Supplies</i> | <i>4300</i> | <i>0</i> | | | | Consider CARES ACT Expenses |
| | <i>ConnexusTM Annual License (LMS)</i> | <i>4300</i> | <i>355,800</i> | | | | |
| | <i>Hardware/Software - Employees</i> | <i>4300</i> | <i>18,405</i> | | | | |
| | <i>School Curriculum Supplies</i> | <i>4300</i> | <i>13,393</i> | | | | Consider CARES ACT Expenses |
| | <i>Graduation</i> | <i>4300</i> | <i>314</i> | | | | |
| | Noncapitalized Equipment | 4400 | 207,000 | 0 | 207,000 | | |
| | <i>Student Technology Assistance</i> | <i>4400</i> | <i>207,000</i> | | | | |
| | <i>Student Testing Technology</i> | <i>4400</i> | <i>0</i> | | | | |
| | Food | 4700 | 0 | 0 | 0 | | |
| | Total, Books and Supplies | | 1,364,963 | 0 | 1,364,963 | | |
| 5. | Services and Other Operating Expenditures | | | | | | |
| | Subagreements for Services | 5100 | 879,630 | 154,350 | 1,033,980 | | |
| | <i>Educational Resource Center</i> | <i>5100</i> | <i>74,718</i> | | | | |
| | <i>Short -Term Substitute Teaching</i> | <i>5100</i> | <i>54,492</i> | | | | |
| | <i>Direct Course Instruction Support</i> | <i>5100</i> | <i>11,165</i> | | | | |
| | <i>Technical Support and Repairs</i> | <i>5100</i> | <i>88,950</i> | | | | |
| | <i>Enrollment and Records Management</i> | <i>5100</i> | <i>29,720</i> | | | | |
| | <i>Human Resources Support</i> | <i>5100</i> | <i>38,343</i> | | | | |
| | <i>Facility Support Services</i> | <i>5100</i> | <i>2,532</i> | | | | |
| | <i>Community Outreach</i> | <i>5100</i> | <i>25,000</i> | | | | |
| | <i>Accounting and Regulatory Reporting</i> | <i>5100</i> | <i>29,650</i> | | | | |
| | <i>Treasury Services</i> | <i>5100</i> | <i>86,391</i> | | | | |
| | <i>Marketing Services</i> | <i>5100</i> | <i>57,594</i> | | | | |
| | <i>Special Populations Consultative Services</i> | <i>5100</i> | | 154,350 | | | |
| | <i>Contractual Service Credit</i> | <i>5100</i> | <i>0</i> | | | | Nothing to do, no DPC to move to |
| | <i>School Administration</i> | <i>5100</i> | <i>345,563</i> | | | | |
| | <i>Sales and Use Tax</i> | <i>5100</i> | <i>35,513</i> | | | | |
| | Travel and Conferences | 5200 | 19 | 0 | 19 | | |
| | <i>Travel and Conferences - Teachers</i> | <i>5200</i> | <i>7</i> | | | | Consider TITLE II PD |
| | <i>Travel and Conferences - Administration</i> | <i>5200</i> | <i>(790)</i> | | | | Consider TITLE II PD |
| | <i>Board Expenses</i> | <i>5200</i> | <i>23</i> | | | | |
| | <i>Student Activities</i> | <i>5200</i> | <i>780</i> | | | | |
| | Dues and Memberships | 5300 | 9,647 | 0 | 9,647 | | |
| | <i>Dues</i> | <i>5300</i> | <i>9,647</i> | | | | |
| | Insurance | 5400 | 794 | 0 | 794 | | |
| | <i>Insurance - D&O</i> | <i>5400</i> | <i>794</i> | | | | |
| | Operations and Housekeeping Services | 5500 | 2,276 | 0 | 2,276 | | |
| | <i>Maintenance & Repair</i> | <i>5500</i> | <i>2,276</i> | | | | |
| | Rentals, Leases, Repairs, and Noncap. Improvements | 5600 | 38,801 | 0 | 38,801 | | |
| | <i>Copiers/Reproduction</i> | <i>5600</i> | <i>1,451</i> | | | | |
| | <i>Rent</i> | <i>5600</i> | <i>31,483</i> | | | | |
| | <i>Rent Operating Expense</i> | <i>5600</i> | <i>3,348</i> | | | | |
| | <i>Rent Storage Unit</i> | <i>5600</i> | <i>1,275</i> | | | | |
| | <i>Utilities</i> | <i>5600</i> | <i>1,243</i> | | | | |
| | Professional/Consulting Services and Operating Expend. | 5800 | 119,765 | 416,253 | 536,018 | | |
| | <i>Student Testing & Assessment</i> | <i>5800</i> | <i>(2,502)</i> | | | | |
| | <i>Staff Recruiting</i> | <i>5800</i> | <i>521</i> | | | | |
| | <i>Staff Training / Prof. Dvlpmnt.</i> | <i>5800</i> | <i>7,578</i> | | | | Consider TITLE II PD |
| | <i>Team Building</i> | <i>5800</i> | <i>613</i> | | | | |

| | | | | | | | | |
|----|--|--------------------|---------------------|-------------------|------------------|------------|------|-------------------------------------|
| | M&T Credit Suspense | 5800 | 0 | | | | | |
| | Banking Fees | 5800 | 129 | | | | | |
| | Financial Audit | 5800 | 4,414 | | | | | |
| | District Oversight | 5800 | 51,318 | | | | | |
| | SELPA One-Time Fee | 5800 | 2,600 | | | | | |
| | SELPA Admin Fee | 5800 | 19,750 | | | | | |
| | STRS Reporting | 5800 | 2,777 | | | | | |
| | Accreditation and Consulting | 5800 | 2,140 | | | | | |
| | Internet Subsidy Payment Processing | 5800 | 12,864 | | | | | |
| | Legal | 5800 | 2,991 | | | | | Consider Cares Act/ESSER |
| | Other School Contracted Services | 5800 | 3,248 | | | | | |
| | Other School Expenses | 5800 | 98 | | | | | |
| | AERIES | 5800 | 4,351 | | | | | |
| | Summer School | 5800 | 6,875 | | | | | Consider Cares Act/ESSER |
| | Special Education Direct Services | 5800 | | 416,253 | | | | |
| | Communications | 5900 | 69,899 | 0 | 69,899 | | | |
| | ISP Payment Reimbursement | 5900 | 27,516 | | | | | |
| | Curriculum Postage | 5900 | 24,519 | | | | | |
| | Office Postage | 5900 | 1,647 | | | | | |
| | High Speed Internet | 5900 | 2,535 | | | | | Consider Cares Act/ESSER |
| | Voice Over IP Services | 5900 | 11,043 | | | | | |
| | Phone | 5900 | 2,639 | | | | | |
| | Total, Services and Other Operating Expenditures | | 1,120,832 | 570,603 | 1,691,435 | | | |
| 6. | Capital Outlay | | | | | | | |
| | (Objects 6100-6170, 6200-6500 for modified accrual basis only) | | | | | | | |
| | Land and Land Improvements | 6100-6170 | 0 | 0 | 0 | | | |
| | Buildings and Improvements of Buildings | 6200 | 0 | 0 | 0 | | | |
| | Books and Media for New School Libraries or Major Expansion of School Libraries | 6300 | 0 | 0 | 0 | | | |
| | Equipment | 6400 | 0 | 0 | 0 | | | |
| | Equipment Replacement | 6500 | 0 | 0 | 0 | | | |
| | Depreciation Expense (for accrual basis only) | 6900 | 0 | 0 | 0 | | | |
| | Total, Capital Outlay | | 0 | 0 | 0 | | | |
| 7. | Other Outgo | | | | | | | |
| | Tuition to Other Schools | 7110-7143 | 0 | 0 | 0 | | | |
| | Transfers of Pass-Through Revenues to Other LEAs | 7211-7213 | 0 | 0 | 0 | | | |
| | Transfers of Apportionments to Other LEAs - Spec. Ed. | 7221-7223SE | 0 | 0 | 0 | | | |
| | Transfers of Apportionments to Other LEAs - All Other | 7221-7223AO | 0 | 0 | 0 | | | |
| | All Other Transfers | 7280-7299 | 0 | 0 | 0 | | | |
| | Debt Service: | | | | | | | |
| | Interest | 7438 | 0 | 0 | 0 | | | |
| | Principal (for modified accrual basis only) | 7439 | 0 | 0 | 0 | | | |
| | Total, Other Outgo | | 0 | 0 | 0 | | | |
| 8. | TOTAL EXPENDITURES | | 4,707,419 | 1,061,671 | 5,769,090 | | | |
| C. | EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8) | | 844,336 | (454,421) | 389,914 | | | |
| | | | | | | 389,914.18 | 0.00 | |
| | Description | Object Code | Unrestricted | Restricted | Total | | | |
| D. | OTHER FINANCING SOURCES / USES | | | | | | | |
| 1. | Other Sources | 8930-8979 | 0 | 0 | 0 | | | |
| 2. | Less: Other Uses | 7630-7699 | 0 | 0 | 0 | | | |
| 3. | Contributions Between Unrestricted and Restricted Accounts (must net to zero) | 8980-8999 | 0 | 0 | 0 | | | Will be balanced out for final repr |
| 4. | TOTAL OTHER FINANCING SOURCES / USES | | 0 | 0 | 0 | | | |
| E. | NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | 844,336 | (454,421) | 389,914 | | | |
| F. | FUND BALANCE, RESERVES | | | | | | | |
| 1. | Beginning Fund Balance | | | | | | | |
| a. | As of July 1 | 9791 | 49,468 | 0 | 49,468 | | | |
| b. | Adjustments/Restatements to Beginning Balance | 9793, 9795 | 0 | 0 | 0 | | | |
| c. | Adjusted Beginning Balance | | 49,468 | 0 | 49,468 | | | |
| 2. | Ending Fund Balance, June 30 (E + F1c) | | 893,803 | (454,421) | 439,382 | | | |
| | Components of Ending Fund Balance (Optional): | | | | | | | |
| | Reserve for Revolving Cash (equals object 9130) | 9711 | | 0 | 0 | | | |
| | Reserve for Stores (equals object 9320) | 9712 | 0 | 0 | 0 | | | |
| | Reserve for Prepaid Expenditures (equals object 9330) | 9713 | | 0 | 0 | | | |
| | Reserve for All Others | 9719 | 0 | 0 | 0 | | | |
| | General Reserve | 9730 | 0 | 0 | 0 | | | |
| | Legally Restricted Balance | 9740 | 0 | 0 | 0 | | | |
| | Designated for Economic Uncertainties | 9770 | 0 | 0 | 0 | | | |
| | Other Designations | 9775, 9780 | 0 | 0 | 0 | | | |
| | Undesignated / Unappropriated Amount | 9790 | 893,803 | (454,421) | 439,382 | | | |

| | | | | | | |
|------------------------|--|-----------|-----------|---|-----------|----------------|
| G. ASSETS | | | | | | |
| 1. | Cash | | | | | |
| | In County Treasury | 9110 | 0 | 0 | 0 | |
| | Fair Value Adjustment to Cash in County Treasury | 9111 | 0 | 0 | 0 | |
| | In Banks | 9120 | 1,057,944 | 0 | 1,057,944 | |
| | In Revolving Fund | 9130 | 0 | 0 | 0 | |
| | With Fiscal Agent | 9135 | 0 | 0 | 0 | |
| | Collections Awaiting Deposit | 9140 | 0 | 0 | 0 | |
| | | 9150 | 0 | 0 | 0 | |
| 2. | Investments | | | | | |
| 3. | Accounts Receivable | 9200 | 2,571,524 | 0 | 2,571,524 | |
| 4. | Due from Grantor Government | 9290 | 0 | 0 | 0 | |
| 5. | Stores | 9320 | 0 | 0 | 0 | |
| 6. | Prepaid Expenditures (Expenses) | 9330 | 10,159 | 0 | 10,159 | |
| 7. | Other Current Assets | 9340 | 100 | 0 | 100 | |
| 8. | Capital Assets (for accrual basis only) | 9400-9499 | 0 | 0 | 0 | |
| 9. | TOTAL ASSETS | | 3,639,727 | 0 | 3,639,727 | |
| H. LIABILITIES | | | | | | |
| 1. | Accounts Payable | 9500 | 3,021,059 | 0 | 3,021,059 | |
| 2. | Due to Grantor Government | 9590 | 0 | 0 | 0 | |
| 3. | Current Loans | 9640 | 0 | 0 | 0 | |
| 4. | Deferred Revenue | 9650 | 179,286 | 0 | 179,286 | |
| 5. | Long-Term Liabilities (for accrual basis only) | 9660-9669 | 0 | 0 | 0 | |
| 6. | TOTAL LIABILITIES | | 3,200,345 | 0 | 3,200,345 | |
| I. FUND BALANCE | | | | | | |
| | Ending Fund Balance, June 30 (G9-H6) | | | | | |
| | (must agree with Line F2) | | 439,382 | 0 | 439,382 | 439,382 (0.00) |

NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED:

1.
Federal Revenues Used for Capital Outlay and Debt Service:

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

| Federal Program Name (Indicate if NONE) | Capital Outlay | Debt Service | Total |
|---|----------------|--------------|-------|
| a. | | | 0 |
| b. | | | 0 |
| c. | | | 0 |
| d. | | | 0 |
| e. | | | 0 |
| f. | | | 0 |
| g. | | | 0 |
| h. | | | 0 |
| i. | | | 0 |
| j. | | | 0 |
| TOTAL | 0 | 0 | 0 |

2.
Community Services Expenditures:

Included in the expenditures reported in Section B are the following amounts expended for Community Services paid out of state and local funds:

| Objects of Expenditures | Amount (Enter "0.00" if none) |
|--|----------------------------------|
| a. Certificated Personnel Salaries | |
| b. Non-certificated Personnel Salaries | |
| c. Employee Benefits | |
| d. Books and Supplies | |
| e. Services and Other Operating Expenditures | |
| TOTAL COMMUNITY SERVICES EXPENDITURES | 0 |

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2020 to June 30, 2021**

Charter School Name: California Connections Academy Monterey Bay
CDS #: _____
Charter Approving Entity: _____
County: _____
Charter #: _____

This charter school uses the following basis of accounting:

(Please enter an "X" in the applicable box below; check only one box)

I-3Elisea ☐ **Accrual Basis** (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
☒ **Modified Accrual Basis** (Applicable Capital Outlay/Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

DRAFT FOR BOARD REVIEW WITH FINANCIAL INFO THROUGH JUNE 30. Numbers reflect needed changes. All adjustments are explained in the side notes on the right and will be transferred to the final report.

| Description | | Object Code | Unrestricted | Restricted | Total |
|------------------------|--|-----------------|------------------|----------------|------------------|
| A. REVENUES | | | | | |
| 1. | LCFF Sources | | | | |
| | State Aid - Current Year | 8011 | 987,801 | | 987,801 |
| | Education Protection Account State Aid - Current year | 8012 | 51,938 | | 51,938 |
| | State Aid - Prior Years | 8019 | | | 0 |
| | Transfers to Charter Schools in Lieu of Property Taxes | 8096 | 1,396,618 | | 1,396,618 |
| | Other LCFF Transfers | 8091, 8097 | 0 | 0 | 0 |
| | Total, LCFF Sources | | 2,436,357 | 0 | 2,436,357 |
| 2. | Federal Revenues (see NOTE in Section J) | | | | |
| | No Child Left Behind (incl. ARRA) | 8290 | | 16,966 | 16,966 |
| | Federal Funding - Title I | 8290 | | 0 | 0 |
| | Federal Funding - Title II-A | 8290 | | 0 | 0 |
| | Federal Funding - Title IV | 8290 | | 0 | 0 |
| | Learning Loss Mitigation (Federal) | | | 16,966 | |
| | Prior Year Adjustments | 8019 | | | 0 |
| | Special Education - Federal | 8181, 8182 | | 35,975 | 35,975 |
| | Child Nutrition - Federal | 8220 | | 0 | 0 |
| | Other Federal Revenues | 8110, 8260-8299 | 371 | 0 | 371 |
| | Federal Funding - E-Rate | | 371 | 0 | 0 |
| | Total, Federal Revenues | | 371 | 52,941 | 53,312 |
| 3. | Other State Revenues | | | | |
| | Special Education - State | StateRevSE | | 153,384 | 153,384 |
| | All Other State Revenues | StateRevAO | 100,606 | 0 | 100,606 |
| | Star Testing | StateRevAO | 0 | | |
| | College and Career Block Grant | StateRevAO | 0 | | |
| | Mandated Cost Reimbursement | StateRevAO | 8,245 | | |
| | One Time State Funding | StateRevAO | 0 | | |
| | Lottery | StateRevAO | 51,678 | 0 | |
| | ERMHS | StateRevAO | 18,558 | | |
| | ERMHS - One Time Funds | StateRevAO | 1,299 | | |
| | Learning Loss Mitigation (State) | StateRevAO | 20,826 | | |
| | Miscellaneous State Funds | StateRevAO | 0 | | |
| | Classified Employee PD grant | StateRevAO | 0 | | |
| | Low Performing Student Block Grant | StateRevAO | 0 | | |
| | MediCAL | StateRevAO | 0 | | |
| | Prior Year Adjustments | StateRevAO | 0 | | |
| | Total, Other State Revenues | | 100,606 | 153,384 | 253,990 |
| 4. | Other Local Revenues | | | | |
| | All Other Local Revenues | LocalRevAO | 763,252 | 0 | 763,252 |
| | Interest Income | LocalRevAO | 3,752 | | |
| | Donation | LocalRevAO | 759,500 | | |
| | Miscellaneous | LocalRevAO | 0 | | |
| | Prior Year Adjustments | LocalRevAO | 0 | | |
| | Total, Local Revenues | | 763,252 | 0 | 763,252 |
| 5. | TOTAL REVENUES | | 3,300,586 | 206,325 | 3,506,911 |
| B. EXPENDITURES | | | | | |
| 1. | Certificated Salaries | | | | |
| | Certificated Teachers' Salaries | 1100 | 865,357 | 135,814 | 1,001,171 |
| | Certificated Pupil Support Salaries | 1200 | 79,873 | | 79,873 |
| | Certificated Supervisors' and Administrators' Salaries | 1300 | 83,460 | 18,602 | 102,062 |
| | Other Certificated Salaries | 1900 | 0 | 0 | 0 |
| | Total, Certificated Salaries | | 1,028,690 | 154,416 | 1,183,105 |
| 2. | Non-certificated Salaries | | | | |
| | Instructional Aides' Salaries | 2100 | 0 | 0 | 0 |
| | Non-certificated Support Salaries | 2200 | 0 | 0 | 0 |
| | Non-certificated Supervisors' and Administrators' Sal. | 2300 | 0 | 0 | 0 |
| | Clerical and Office Salaries | 2400 | 0 | 0 | 0 |
| | Other Non-certificated Salaries | 2900 | 69,430 | 0 | 69,430 |
| | Total, Non-certificated Salaries | | 69,430 | 0 | 69,430 |

School does not get Title Funding
School does not get Title Funding
School does not get Title Funding

Need to Confirm amount and separate rest
Need to Confirm amount (\$44,074)
Need to Confirm amount (\$2,597)

DPC, MOVED FROM '5100'

2,747,410.56 759,500.00

1,252,535.73 0.00

| Description | | Object Code | Unrestricted | Restricted | Total |
|-------------|---|-------------|----------------|----------------|----------------|
| 3. | Employee Benefits | | | | |
| | STRS | 3101-3102 | 160,182 | 24,245 | 184,428 |
| | PERS | 3201-3202 | 0 | 0 | 0 |
| | OASDI / Medicare / Alternative | 3301-3302 | 20,227 | 2,239 | 22,466 |
| | Health and Welfare Benefits | 3401-3402 | 237,076.61 | 34,149 | 271,225 |
| | Unemployment Insurance | 3501-3502 | 14,825 | 2,085 | 16,909 |
| | Workers' Compensation Insurance | 3601-3602 | 21,962 | 3,088 | 25,051 |
| | Retiree Benefits | 3701-3702 | 0 | 0 | 0 |
| | PERS Reduction (for revenue limit funded schools) | 3801-3802 | 0 | 0 | 0 |
| | Other Employee Benefits | 3901-3902 | 0 | 0 | 0 |
| | Total, Employee Benefits | | 454,274 | 65,806 | 520,080 |
| 4. | Books and Supplies | | | | |
| | Approved Textbooks and Core Curricula Materials | 4100 | 508,253 | 0 | 508,253 |
| | Books and Other Reference Materials | 4200 | 0 | 0 | 0 |
| | Tangible and Intangible Instructional Materials | 4200 | 500,150 | | |
| | Other Curriculum | 4200 | 8,103 | | |
| | minus restricted lottery funds | 4200 | 0 | | |
| | Materials and Supplies | 4300 | 256,891 | 0 | 256,891 |
| | Office Supplies | 4300 | 1,428 | | |
| | Expensed Furniture and Equipment | 4300 | 2,341 | | |
| | ConnexusTM Annual License (LMS) | 4300 | 232,200 | | |
| | Hardware/Software - Employees | 4300 | 12,056 | | |
| | School Curriculum Supplies | 4300 | 8,773 | | |
| | Graduation | 4300 | 92 | | |
| | Noncapitalized Equipment | 4400 | 113,850 | 0 | 113,850 |
| | Student Technology Assistance | 4400 | 113,850 | | |
| | Student Testing Technology | 4400 | 0 | | |
| | Food | 4700 | 0 | 0 | 0 |
| | Total, Books and Supplies | | 878,994 | 0 | 878,994 |
| 5. | Services and Other Operating Expenditures | | | | |
| | Subagreements for Services | 5100 | 458,712 | 56,100 | 514,812 |
| | Educational Resource Center | 5100 | 48,762 | | |
| | Short -Term Substitute Teaching | 5100 | 35,581 | | |
| | Direct Course Instruction Support | 5100 | 13,415 | | |
| | Technical Support and Repairs | 5100 | 58,050 | | |
| | Enrollment and Records Management | 5100 | 19,600 | | |
| | Human Resources Support | 5100 | 25,117 | | |
| | Facility Support Services | 5100 | 1,675 | | |
| | Community Outreach | 5100 | 0 | | |
| | Accounting and Regulatory Reporting | 5100 | 19,350 | | |
| | Treasury Services | 5100 | 38,017 | | |
| | Marketing Services | 5100 | 25,344 | | |
| | Special Populations Consultative Services | 5100 | | 56,100 | |
| | Contractual Service Credit | 5100 | 0 | | |
| | School Administration | 5100 | 152,067 | | |
| | Sales and Use Tax | 5100 | 21,735 | | |
| | Travel and Conferences | 5200 | 1,120 | 0 | 1,120 |
| | Travel and Conferences - Teachers | 5200 | 5 | | |
| | Travel and Conferences - Administration | 5200 | 512 | | |
| | Board Expenses | 5200 | 15 | | |
| | Student Activities | 5200 | 588 | | |
| | Dues and Memberships | 5300 | 5,191 | 0 | 5,191 |
| | Dues | 5300 | 5,191 | | |
| | Insurance | 5400 | 525 | 0 | 525 |
| | Insurance - D&O | 5400 | 525 | | |
| | Operations and Housekeeping Services | 5500 | 1,506 | 0 | 1,506 |
| | Maintenance & Repair | 5500 | 1,506 | | |
| | Rentals, Leases, Repairs, and Noncap. Improvements | 5600 | 25,655 | 0 | 25,655 |
| | Copiers/Reproduction | 5600 | 947 | | |
| | Rent | 5600 | 20,827 | | |
| | Rent Operating Expense | 5600 | 2,215 | | |
| | Rent Storage Unit | 5600 | 844 | | |
| | Utilities | 5600 | 823 | | |
| | Professional/Consulting Services and Operating Expend. | 5800 | 81,119 | 184,434 | 265,552 |
| | Student Testing & Assessment | 5800 | (661) | | |
| | Staff Recruiting | 5800 | 341 | | |
| | Staff Training / Prof. Dvlpmnt. | 5800 | 4,971 | | |
| | Team Building | 5800 | 401 | | |
| | BoA Credit Suspense | 5800 | 0 | | |
| | Banking Fees | 5800 | 1,409 | | |

1,772,615.27 0.00

Moved from '4200'

Subtract restricted amount

Moved to Other Revenue, Donation line

| | | | | | |
|----|--|--------------------|---------------------|-------------------|----------------|
| | Financial Audit | 5800 | 2,887 | | |
| | District Administrative Fees | 5800 | 10,000 | | |
| | District Oversight | 5800 | 24,364 | | |
| | SELPA Administration | 5800 | 9,701 | | |
| | STRS Reporting | 5800 | 1,788 | | |
| | Accreditation and Consulting | 5800 | 1,070 | | |
| | Internet Subsidy Payment Processing | 5800 | 5,961 | | |
| | Legal | 5800 | 13,716 | | |
| | Other School Contracted Services | 5800 | 1,695 | | |
| | Other School Expenses | 5800 | 64 | | |
| | AERIES | 5800 | 2,148 | | |
| | Summer School | 5800 | 1,265 | | |
| | Special Education Related Services | 5800 | | 184,434 | |
| | Communications | 5900 | 40,888 | 0 | 40,888 |
| | ISP Payment Reimbursement | 5900 | 12,809 | | |
| | Curriculum Postage | 5900 | 16,170 | | |
| | Office Postage | 5900 | 1,304 | | |
| | High-Speed Internet | 5900 | 1,649 | | |
| | Voice Over IP Services | 5900 | 7,234 | | |
| | Phone | 5900 | 1,723 | | |
| | Total, Services and Other Operating Expenditures | | 614,716 | 240,534 | 855,249 |
| 6. | Capital Outlay | | | | |
| | (Objects 6100-6170, 6200-6500 for modified accrual basis only) | | | | |
| | Land and Land Improvements | 6100-6170 | 0 | 0 | 0 |
| | Buildings and Improvements of Buildings | 6200 | 0 | 0 | 0 |
| | Books and Media for New School Libraries or Major Expansion of School Libraries | 6300 | 0 | 0 | 0 |
| | Equipment | 6400 | 0 | 0 | 0 |
| | Equipment Replacement | 6500 | 0 | 0 | 0 |
| | Total, Capital Outlay | | 0 | 0 | 0 |
| 7. | Other Outgo | | | | |
| | Tuition to Other Schools | 7110-7143 | 0 | 0 | 0 |
| | Transfers of Pass-Through Revenues to Other LEAs | 7211-7213 | 0 | 0 | 0 |
| | Transfers of Apportionments to Other LEAs - Spec. Ed. | 7221-7223SE | 0 | 0 | 0 |
| | Transfers of Apportionments to Other LEAs - All Other | 7221-7223AO | 0 | 0 | 0 |
| | All Other Transfers | 7280-7299 | 0 | 0 | 0 |
| | Debt Service: | | | | |
| | Interest | 7438 | 0 | 0 | 0 |
| | Principal (for modified accrual basis only) | 7439 | 0 | 0 | 0 |
| | Total, Other Outgo | | 0 | 0 | 0 |
| 8. | TOTAL EXPENDITURES | | 3,046,103 | 460,755 | 3,506,858 |
| C. | EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8) | | 254,483 | (254,430) | 52 |
| | Description | Object Code | Unrestricted | Restricted | Total |
| D. | OTHER FINANCING SOURCES / USES | | | | |
| 1. | Other Sources | 8930-8979 | 0 | 0 | 0 |
| 2. | Less: Other Uses | 7630-7699 | 0 | 0 | 0 |
| 3. | Contributions Between Unrestricted and Restricted Accounts (must net to zero) | 8980-8999 | 0 | 0 | 0 |
| 4. | TOTAL OTHER FINANCING SOURCES / USES | | 0 | 0 | 0 |
| E. | NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | 254,483 | (254,430) | 52 |
| F. | FUND BALANCE, RESERVES | | | | |
| 1. | Beginning Fund Balance | | | | |
| a. | As of July 1 | 9791 | 10,058 | 0 | 10,058 |
| b. | Adjustments/Restatements to Beginning Balance | 9793, 9795 | 0 | 0 | 0 |
| c. | Adjusted Beginning Balance | | 10,058 | 0 | 10,058 |
| 2. | Ending Fund Balance, June 30 (E + F1c) | | 264,540 | (254,430) | 10,110 |
| | Components of Ending Fund Balance (Optional): | | | | |
| | Reserve for Revolving Cash (equals object 9130) | 9711 | | 0 | 0 |
| | Reserve for Stores (equals object 9320) | 9712 | 0 | 0 | 0 |
| | Reserve for Prepaid Expenditures (equals object 9330) | 9713 | | 0 | 0 |
| | Reserve for All Others | 9719 | 0 | 0 | 0 |
| | General Reserve | 9730 | 0 | 0 | 0 |
| | Legally Restricted Balance | 9740 | | 0 | 0 |
| | Designated for Economic Uncertainties | 9770 | 0 | 0 | 0 |
| | Other Designations | 9775, 9780 | 0 | 0 | 0 |
| | Undesignated / Unappropriated Amount | 9790 | 264,540 | (254,430) | 10,110 |
| G. | ASSETS | | | | |
| 1. | Cash | | | | |
| | In County Treasury | 9110 | | 0 | 0 |

52.13 0.15

Will be balanced out for final report

| | | | | | |
|----|---|-----------|-----------|---|-----------|
| | Fair Value Adjustment to Cash in County Treasury | 9111 | | 0 | 0 |
| | In Banks | 9120 | 260,233 | 0 | 260,233 |
| | In Revolving Fund | 9130 | | 0 | 0 |
| | With Fiscal Agent | 9135 | | 0 | 0 |
| | Collections Awaiting Deposit | 9140 | | 0 | 0 |
| 2. | Investments | 9150 | | 0 | 0 |
| 3. | Accounts Receivable | 9200 | 993,756 | 0 | 993,756 |
| 4. | Due from Grantor Government | 9290 | 0 | 0 | 0 |
| 5. | Stores | 9320 | 0 | 0 | 0 |
| 6. | Prepaid Expenditures (Expenses) | 9330 | 1,194 | 0 | 1,194 |
| 7. | Other Current Assets | 9340 | 0 | 0 | 0 |
| 8. | Capital Assets (for accrual basis only) | 9400-9499 | 0 | 0 | 0 |
| 9. | TOTAL ASSETS | | 1,255,184 | 0 | 1,255,184 |
| H. | LIABILITIES | | | | |
| 1. | Accounts Payable | 9500 | 1,139,420 | 0 | 1,139,420 |
| 2. | Due to Grantor Government | 9590 | 0 | 0 | 0 |
| 3. | Current Loans | 9640 | 0 | 0 | 0 |
| 4. | Deferred Revenue | 9650 | 105,654 | 0 | 105,654 |
| 5. | Long-Term Liabilities (for accrual basis only) | 9660-9669 | 0 | 0 | 0 |
| 6. | TOTAL LIABILITIES | | 1,245,074 | 0 | 1,245,074 |
| I. | FUND BALANCE | | | | |
| | Ending Fund Balance, June 30 (G9-H6) (must agree with Line F2) | | 10,110 | 0 | 10,110 |

10,110 0.00

NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED:

1. Federal Revenues Used for Capital Outlay and Debt Service:

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

| Federal Program Name (Indicate if NONE) | Capital Outlay | Debt Service | Total |
|---|----------------|--------------|-------|
| a. | | | 0 |
| b. | | | 0 |
| c. | | | 0 |
| d. | | | 0 |
| e. | | | 0 |
| f. | | | 0 |
| g. | | | 0 |
| h. | | | 0 |
| i. | | | 0 |
| j. | | | 0 |
| TOTAL | 0 | 0 | 0 |

2. Community Services Expenditures:

Included in the expenditures reported in Section B are the following amounts expended for Community Services paid out of state and local funds:

| Objects of Expenditures | Amount (Enter "0.00" if none) |
|--|----------------------------------|
| a. Certificated Personnel Salaries | |
| b. Non-certificated Personnel Salaries | |
| c. Employee Benefits | |
| d. Books and Supplies | |
| e. Services and Other Operating Expenditures | |
| TOTAL COMMUNITY SERVICES EXPENDITURES | 0 |

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2020 to June 30, 2021**

Charter School Name: California Connections Academy North Bay

CDS #:

Charter Approving Entity:

County:

Charter #:

This charter school uses the following basis of accounting:

(Please enter an "X" in the applicable box below; check only one box)

- ☐ **Accrual Basis** (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
- ☒ **Modified Accrual Basis** (Applicable Capital Outlay/Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

DRAFT FOR BOARD REVIEW WITH FINANCIAL INFO THROUGH JUNE 30. Numbers reflect needed changes. All adjustments are explained in the side notes on the right and will be transferred to the final report.

| | | |
|----------|------------------|-----------|
| Title I | Teacher Salary | 8,441.15 |
| Title I | Counselor Salary | 19,463.59 |
| Title I | Retirement | 4,506.62 |
| Title I | Benefits | 6,836.66 |
| Title I | Taxes | 558.09 |
| Title I | All Benefits | 11,901.37 |
| Title II | Salary | 1,924.51 |
| Title II | Retirement | 310.81 |
| Title II | Benefits | 471.51 |
| Title II | Taxes | 38.49 |
| Title II | All Benefits | 820.80 |
| Title IV | Salary | 1,081.79 |
| Title IV | Retirement | 174.71 |
| Title IV | Benefits | 265.04 |
| Title IV | Taxes | 21.64 |
| Title IV | All Benefits | 461.39 |
| Title II | Tuition Reimb | 4,825.64 |

| Description | | Object Code | Unrestricted | Restricted | Total |
|------------------------|--|-----------------|------------------|----------------|------------------|
| A. REVENUES | | | | | |
| 1. | LCFF Sources | | | | |
| | State Aid - Current Year | 8011 | 1,061,581 | | 1,061,581 |
| | Education Protection Account State Aid - Current year | 8012 | 36,272 | | 36,272 |
| | State Aid - Prior Years | 8019 | | | 0 |
| | Transfers to Charter Schools in Lieu of Property Taxes | 8096 | 680,423 | | 680,423 |
| | Other LCFF Transfers | 8091, 8097 | 0 | 0 | 0 |
| | Total, LCFF Sources | | 1,778,276 | 0 | 1,778,276 |
| 2. | Federal Revenues (see NOTE in Section J) | | | | |
| | No Child Left Behind (incl. ARRA) | 8290 | | 43,779 | 43,779 |
| | Federal Funding - Title I | 8290 | | 28,921 | |
| | Federal Funding - Title II-A | 8290 | | 4,858 | |
| | Federal Funding - Title IV | 8290 | | 10,000 | |
| | Prior Year Adjustments | 8019 | | | 0 |
| | Special Education - Federal | 8181, 8182 | | 25,923 | 25,923 |
| | Child Nutrition - Federal | 8220 | | 0 | 0 |
| | Other Federal Revenues | 8110, 8260-8299 | 51,389 | 0 | 51,389 |
| | Federal Funding - E-Rate | | 161 | 0 | 0 |
| | Learning Loss Mitigation (Federal) | | 12,240 | | |
| | CARES - ESSER I Funding | | 22,960 | | |
| | CARES - ESSER II Funding | | 16,028 | | |
| | Total, Federal Revenues | | 51,389 | 69,702 | 121,091 |
| 3. | Other State Revenues | | | | |
| | Special Education - State | StateRevSE | | 107,083 | 107,083 |
| | All Other State Revenues | StateRevAO | 61,477 | 0 | 61,477 |
| | Star Testing | StateRevAO | 498 | | |
| | College and Career Block Grant | StateRevAO | 0 | | |
| | Mandated Cost Reimbursement | StateRevAO | 6,174 | | |
| | One Time State Funding | StateRevAO | 907 | | |
| | Learning Loss Mitigation (State) | StateRevAO | 15,025 | | |
| | Lottery | StateRevAO | 36,091 | 0 | |
| | ERMHS | StateRevAO | 907 | | |
| | ERMHS - One Time Funds | StateRevAO | 1,875 | | |
| | Miscellaneous State Funds | StateRevAO | 0 | | |
| | Classified Employee PD grant | StateRevAO | 0 | | |
| | Low Performing Student Block Grant | StateRevAO | 0 | | |
| | MediCAL | StateRevAO | 0 | | |
| | Total, Other State Revenues | | 61,477 | 107,083 | 168,560 |
| 4. | Other Local Revenues | | | | |
| | All Other Local Revenues | LocalRevAO | (9,548) | 0 | (9,548) |
| | Interest Income | LocalRevAO | 902 | | |
| | Donation | LocalRevAO | 0 | | |
| | Miscellaneous | LocalRevAO | 0 | | |
| | Prior Year Adjustments | LocalRevAO | (10,450) | | |
| | Total, Local Revenues | | (9,548) | 0 | (9,548) |
| 5. | TOTAL REVENUES | | 1,881,594 | 176,785 | 2,058,379 |
| B. EXPENDITURES | | | | | |
| 1. | Certificated Salaries | | | | |
| | Certificated Teachers' Salaries | 1100 | 377,823 | 70,323 | 448,147 |
| | Certificated Pupil Support Salaries | 1200 | 16,441 | 19,464 | 16,441 |
| | Certificated Supervisors' and Administrators' Salaries | 1300 | 66,482 | 14,818 | 81,300 |
| | Other Certificated Salaries | 1900 | 0 | 0 | 0 |
| | Total, Certificated Salaries | | 460,747 | 104,605 | 565,351 |
| 2. | Non-certificated Salaries | | | | |
| | Instructional Aides' Salaries | 2100 | 0 | 0 | 0 |
| | Non-certificated Support Salaries | 2200 | 0 | 0 | 0 |
| | Non-certificated Supervisors' and Administrators' Sal. | 2300 | 0 | 0 | 0 |
| | Clerical and Office Salaries | 2400 | 0 | 0 | 0 |
| | Other Non-certificated Salaries | 2900 | 55,306 | 0 | 55,306 |
| | Total, Non-certificated Salaries | | 55,306 | 0 | 55,306 |

Per CDE Amount will be updated

Need to Confirm amount and sep
Need to Confirm amount (\$1,814
Need to Confirm amount (\$4,454

No DPC

2,040,401.92 17,977.32
All Revenue will be confirmed ag
Additional Revenue to be allocat

Added TITLE I Teacher/Title IV to
Added TITLE I Counselor to Resi

Consider Health and Safety Com

620,657.77 0.00

| Description | | Object Code | Unrestricted | Restricted | Total | | |
|-------------|---|-------------|----------------|---------------|----------------|------------|------------------------------------|
| 3. | Employee Benefits | | | | | | |
| | STRS | 3101-3102 | 73,237 | 16,820 | 90,057 | | Added TITLE I and IV Retirement |
| | PERS | 3201-3202 | 0 | 0 | 0 | | |
| | OASDI / Medicare / Alternative | 3301-3302 | 10,912 | 1,517 | 12,429 | | |
| | Health and Welfare Benefits | 3401-3402 | 103,701.21 | 30,307 | 134,008 | | Added TITLE II-all benefits. Title |
| | Unemployment Insurance | 3501-3502 | 6,967 | 1,412 | 8,379 | | |
| | Workers' Compensation Insurance | 3601-3602 | 10,321 | 2,092 | 12,413 | | |
| | Retiree Benefits | 3701-3702 | 0 | 0 | 0 | | |
| | PERS Reduction (for revenue limit funded schools) | 3801-3802 | 0 | 0 | 0 | | |
| | Other Employee Benefits | 3901-3902 | 0 | 0 | 0 | | |
| | Total, Employee Benefits | | 205,138 | 52,147 | 257,285 | 877,943.22 | 0.00 |
| 4. | Books and Supplies | | | | | | |
| | Approved Textbooks and Core Curricula Materials | 4100 | 229,774 | 0 | 229,774 | | Moved from '4200' |
| | Books and Other Reference Materials | 4200 | | 0 | 0 | | |
| | <i>Tangible and Intangible Instructional Materials</i> | 4200 | 226,225 | | | | |
| | <i>Other Curriculum</i> | 4200 | 3,549 | | | | ERHMS \$\$\$, HAZEL project |
| | <i>minus restricted lottery funds</i> | 4200 | 0 | | | | Subtract restricted amount |
| | Materials and Supplies | 4300 | 113,288 | 0 | 113,288 | | |
| | <i>Office Supplies</i> | 4300 | 467 | | | | Consider CARES ACT Expenses |
| | <i>Expensed Furniture and Equipment</i> | 4300 | 984 | | | | |
| | <i>Equipment/Supplies</i> | 4300 | 0 | | | | Consider CARES ACT Expenses |
| | <i>ConnexusTM Annual License (LMS)</i> | 4300 | 100,800 | | | | |
| | <i>Hardware/Software - Employees</i> | 4300 | 5,066 | | | | |
| | <i>School Curriculum Supplies</i> | 4300 | 3,687 | | | | Consider CARES ACT Expenses |
| | <i>Graduation</i> | 4300 | 2,285 | | | | |
| | Noncapitalized Equipment | 4400 | 62,100 | 0 | 62,100 | | |
| | <i>Student Technology Assistance</i> | 4400 | 62,100 | | | | |
| | <i>Student Testing Technology</i> | 4400 | 0 | | | | |
| | Food | 4700 | 0 | 0 | 0 | | |
| | Total, Books and Supplies | | 405,162 | 0 | 405,162 | | |
| 5. | Services and Other Operating Expenditures | | | | | | |
| | Subagreements for Services | 5100 | 274,988 | 26,850 | 301,838 | | |
| | <i>Educational Resource Center</i> | 5100 | 21,168 | | | | |
| | <i>Short -Term Substitute Teaching</i> | 5100 | 16,472 | | | | |
| | <i>Direct Course Instruction Support</i> | 5100 | 11,039 | | | | |
| | <i>Technical Support and Repairs</i> | 5100 | 25,200 | | | | |
| | <i>Enrollment and Records Management</i> | 5100 | 8,840 | | | | |
| | <i>Human Resources Support</i> | 5100 | 10,554 | | | | |
| | <i>Facility Support Services</i> | 5100 | 896 | | | | |
| | <i>Community Outreach</i> | 5100 | 0 | | | | |
| | <i>Accounting and Regulatory Reporting</i> | 5100 | 8,400 | | | | |
| | <i>Treasury Services</i> | 5100 | 28,556 | | | | |
| | <i>Marketing Services</i> | 5100 | 19,037 | | | | |
| | <i>Special Populations Consultative Services</i> | 5100 | 0 | 26,850 | | | |
| | <i>Contractual Service Credit</i> | 5100 | 0 | | | | Nothing to do, no DPC to move to |
| | <i>School Administration</i> | 5100 | 114,223 | | | | |
| | <i>Title I - SES Tutoring</i> | 5100 | 0 | | | | |
| | <i>Sales and Use Tax</i> | 5100 | 10,603 | | | | |
| | Travel and Conferences | 5200 | (266) | 0 | (266) | | |
| | <i>Travel and Conferences - Teachers</i> | 5200 | 2 | | | | Consider TITLE II PD |
| | <i>Travel and Conferences - Administration</i> | 5200 | (523) | | | | Consider TITLE II PD |
| | <i>Board Expenses</i> | 5200 | 8 | | | | |
| | <i>Student Activities</i> | 5200 | 247 | | | | |
| | Dues and Memberships | 5300 | 4,198 | 0 | 4,198 | | |
| | <i>Dues</i> | 5300 | 4,198 | | | | |
| | Insurance | 5400 | 281 | 0 | 281 | | |
| | <i>Insurance - D&O</i> | 5400 | 281 | | | | |
| | Operations and Housekeeping Services | 5500 | 805 | 0 | 805 | | |
| | <i>Maintenance & Repair</i> | 5500 | 805 | | | | |
| | Rentals, Leases, Repairs, and Noncap. Improvements | 5600 | 13,646 | 0 | 13,646 | | |
| | <i>Copiers/Reproduction</i> | 5600 | 430 | | | | |
| | <i>Rent</i> | 5600 | 11,140 | | | | |
| | <i>Rent Operating Expense</i> | 5600 | 1,185 | | | | |
| | <i>Rent Storage Unit</i> | 5600 | 451 | | | | |
| | <i>Utilities</i> | 5600 | 440 | | | | |
| | Professional/Consulting Services and Operating Expend. | 5800 | 39,005 | 44,864 | 83,869 | | |
| | <i>Student Testing & Assessment</i> | 5800 | 2 | | | | |
| | <i>Staff Recruiting</i> | 5800 | 163 | | | | |
| | <i>Staff Training / Prof. Dvlpmnt.</i> | 5800 | 2,145 | | | | Consider TITLE II PD |
| | <i>Team Building</i> | 5800 | 172 | | | | |

| | | | | | | | |
|----|--|-------------|----------------|---------------|--|----------------|-------------------------------------|
| | M&T Credit Suspense | 5800 | 0 | | | | |
| | Banking Fees | 5800 | 0 | | | | |
| | Financial Audit | 5800 | 1,319 | | | | |
| | District Oversight | 5800 | 17,783 | | | | |
| | District Administration | 5800 | 0 | | | | |
| | SELPA Admin Fee | 5800 | 6,696 | | | | |
| | SELPA One-Time Fee | 5800 | 950 | | | | |
| | STRS Reporting | 5800 | 957 | | | | |
| | Accreditation and Consulting | 5800 | 1,070 | | | | |
| | Internet Subsidy Payment Processing | 5800 | 3,222 | | | | |
| | Legal | 5800 | 892 | | | | |
| | Manager Services | 5800 | 0 | | | | Consider Cares Act/ESSER |
| | Other School Contracted Services | 5800 | 1,121 | | | | |
| | Other School Expenses | 5800 | 30 | | | | |
| | Prop 39 Clean Energy Planning | 5800 | 0 | | | | |
| | AERIES | 5800 | 1,548 | | | | |
| | LiveSpeech | | 0 | | | | |
| | Math Time to Talk | 5800 | 0 | | | | |
| | Summer School | 5800 | 935 | | | | Consider Cares Act/ESSER |
| | Special Education Direct Services | 5800 | | 44,864 | | | |
| | Communications | 5900 | 18,874 | 0 | | 18,874 | |
| | ISP Payment Reimbursement | 5900 | 6,489 | | | | |
| | Curriculum Postage | 5900 | 7,293 | | | | |
| | Office Postage | 5900 | 499 | | | | |
| | High Speed Internet | 5900 | 758 | | | | |
| | Voice Over IP Services | 5900 | 3,040 | | | | Consider Cares Act/ESSER |
| | Phone | 5900 | 796 | | | | |
| | Total, Services and Other Operating Expenditures | | 351,531 | 71,714 | | 423,245 | |
| 6. | Capital Outlay | | | | | | |
| | (Objects 6100-6170, 6200-6500 for modified accrual basis only) | | | | | | |
| | Land and Land Improvements | 6100-6170 | 0 | 0 | | 0 | |
| | Buildings and Improvements of Buildings | 6200 | 0 | 0 | | 0 | |
| | Books and Media for New School Libraries or Major Expansion of School Libraries | 6300 | 0 | 0 | | 0 | |
| | Equipment | 6400 | 0 | 0 | | 0 | |
| | Equipment Replacement | 6500 | 0 | 0 | | 0 | |
| | Depreciation Expense (for accrual basis only) | 6900 | 0 | 0 | | 0 | |
| | Total, Capital Outlay | | 0 | 0 | | 0 | |
| 7. | Other Outgo | | | | | | |
| | Tuition to Other Schools | 7110-7143 | 0 | 0 | | 0 | |
| | Transfers of Pass-Through Revenues to Other LEAs | 7211-7213 | 0 | 0 | | 0 | |
| | Transfers of Apportionments to Other LEAs - Spec. Ed. | 7221-7223SE | 0 | 0 | | 0 | |
| | Transfers of Apportionments to Other LEAs - All Other | 7221-7223AO | 0 | 0 | | 0 | |
| | All Other Transfers | 7280-7299 | 0 | 0 | | 0 | |
| | Debt Service: | | | | | | |
| | Interest | 7438 | 0 | 0 | | 0 | |
| | Principal (for modified accrual basis only) | 7439 | 0 | 0 | | 0 | |
| | Total, Other Outgo | | 0 | 0 | | 0 | |
| 8. | TOTAL EXPENDITURES | | 1,477,884 | 228,466 | | 1,706,350 | |
| C. | EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8) | | 403,710 | (51,681) | | 352,029 | 334,052.06 17,977.10 |
| D. | OTHER FINANCING SOURCES / USES | | | | | | |
| 1. | Other Sources | 8930-8979 | 0 | 0 | | 0 | |
| 2. | Less: Other Uses | 7630-7699 | 0 | 0 | | 0 | |
| 3. | Contributions Between Unrestricted and Restricted Accounts (must net to zero) | 8980-8999 | 0 | 0 | | 0 | Will be balanced out for final rept |
| 4. | TOTAL OTHER FINANCING SOURCES / USES | | 0 | 0 | | 0 | |
| E. | NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | 403,710 | (51,681) | | 352,029 | |
| F. | FUND BALANCE, RESERVES | | | | | | |
| 1. | Beginning Fund Balance | | | | | | |
| a. | As of July 1 | 9791 | 35,509 | 0 | | 35,509 | |
| b. | Adjustments/Restatements to Beginning Balance | 9793, 9795 | 0 | 0 | | 0 | |
| c. | Adjusted Beginning Balance | | 35,509 | 0 | | 35,509 | |
| 2. | Ending Fund Balance, June 30 (E + F1c) | | 439,219 | (51,681) | | 387,538 | |
| | Components of Ending Fund Balance (Optional): | | | | | | |
| | Reserve for Revolving Cash (equals object 9130) | 9711 | | 0 | | 0 | |
| | Reserve for Stores (equals object 9320) | 9712 | 0 | 0 | | 0 | |
| | Reserve for Prepaid Expenditures (equals object 9330) | 9713 | | 0 | | 0 | |
| | Reserve for All Others | 9719 | 0 | 0 | | 0 | |
| | General Reserve | 9730 | 0 | 0 | | 0 | |
| | Legally Restricted Balance | 9740 | 0 | 0 | | 0 | |
| | Designated for Economic Uncertainties | 9770 | 0 | 0 | | 0 | |
| | Other Designations | 9775, 9780 | 0 | 0 | | 0 | |
| | Undesignated / Unappropriated Amount | 9790 | 439,219 | (51,681) | | 387,538 | |

| | | | | | | |
|------------------------|--|-----------|-----------|---|-----------|--|
| G. ASSETS | | | | | | |
| 1. | Cash | | | | | |
| | In County Treasury | 9110 | 0 | 0 | 0 | |
| | Fair Value Adjustment to Cash in County Treasury | 9111 | 0 | 0 | 0 | |
| | In Banks | 9120 | 452,335 | 0 | 452,335 | |
| | In Revolving Fund | 9130 | 0 | 0 | 0 | |
| | With Fiscal Agent | 9135 | 0 | 0 | 0 | |
| | Collections Awaiting Deposit | 9140 | 0 | 0 | 0 | |
| | | 9150 | 0 | 0 | 0 | |
| 2. | Investments | | | | | |
| 3. | Accounts Receivable | 9200 | 589,145 | 0 | 589,145 | |
| 4. | Due from Grantor Government | 9290 | 0 | 0 | 0 | |
| 5. | Stores | 9320 | 0 | 0 | 0 | |
| 6. | Prepaid Expenditures (Expenses) | 9330 | 3,547 | 0 | 3,547 | |
| 7. | Other Current Assets | 9340 | 0 | 0 | 0 | |
| 8. | Capital Assets (for accrual basis only) | 9400-9499 | 0 | 0 | 0 | |
| 9. | TOTAL ASSETS | | 1,045,028 | 0 | 1,045,028 | |
| H. LIABILITIES | | | | | | |
| 1. | Accounts Payable | 9500 | 613,350 | 0 | 613,350 | |
| 2. | Due to Grantor Government | 9590 | 0 | 0 | 0 | |
| 3. | Current Loans | 9640 | 0 | 0 | 0 | |
| 4. | Deferred Revenue | 9650 | 0 | 0 | 0 | |
| 5. | Long-Term Liabilities (for accrual basis only) | 9660-9669 | 0 | 0 | 0 | |
| 6. | TOTAL LIABILITIES | | 613,350 | 0 | 613,350 | |
| I. FUND BALANCE | | | | | | |
| | Ending Fund Balance, June 30 (G9-H6) | | | | | |
| | (must agree with Line F2) | | 431,678 | 0 | 431,678 | |

369,561 62,117.00

NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED:

1. Federal Revenues Used for Capital Outlay and Debt Service:

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

| Federal Program Name (Indicate if NONE) | | Capital Outlay | Debt Service | Total |
|---|--|----------------|--------------|-------|
| a. | | \$ | | 0 |
| b. | | | | 0 |
| c. | | | | 0 |
| d. | | | | 0 |
| e. | | | | 0 |
| f. | | | | 0 |
| g. | | | | 0 |
| h. | | | | 0 |
| i. | | | | 0 |
| j. | | | | 0 |
| TOTAL | | 0 | 0 | 0 |

2. Community Services Expenditures:

Included in the expenditures reported in Section B are the following amounts expended for Community Services paid out of state and local funds:

| Objects of Expenditures | | Amount (Enter "0.00" if none) |
|---------------------------------------|---|----------------------------------|
| a. | Certificated Personnel Salaries | \$ |
| b. | Non-certificated Personnel Salaries | |
| c. | Employee Benefits | |
| d. | Books and Supplies | |
| e. | Services and Other Operating Expenditures | |
| TOTAL COMMUNITY SERVICES EXPENDITURES | | 0 |

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2020 to June 30, 2021**

Charter School Name: California Connections Academy @ Ripon
CDS #: _____
Charter Approving Entity: _____
County: _____
Charter #: _____

This charter school uses the following basis of accounting:

(Please enter an "X" in the applicable box below; check only one box)

☐ **Accrual Basis** (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
☒ **Modified Accrual Basis** (Applicable Capital Outlay/Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

DRAFT FOR BOARD REVIEW WITH FINANCIAL INFO THROUGH JUNE 30. Numbers reflect needed changes. All adjustments are explained in the side notes on the right and will be transferred to the final report.

| | | |
|----------|------------------|------------|
| Title I | Teacher Salary | 67,003.60 |
| Title I | Counselor Salary | 153,951.03 |
| Title I | Retirement | 35,684.17 |
| Title I | Benefits | 54,133.89 |
| Title I | Taxes | 4,419.09 |
| Title I | All Benefits | 94,237.15 |
| Title II | Salary | 15,198.79 |
| Title II | Retirement | 2,454.60 |
| Title II | Benefits | 3,723.70 |
| Title II | Taxes | 303.98 |
| Title II | All Benefits | 6,482.28 |
| Title IV | Salary | 8,543.45 |
| Title IV | Retirement | 1,379.77 |
| Title IV | Benefits | 2,093.15 |
| Title IV | Taxes | 170.87 |
| Title IV | All Benefits | 3,643.78 |
| Title II | Tuition Reimb | 40,371.82 |

| Description | | Object Code | Unrestricted | Restricted | Total |
|------------------------|--|-----------------|-------------------|------------------|-------------------|
| A. REVENUES | | | | | |
| 1. | LCFF Sources | | | | |
| | State Aid - Current Year | 8011 | 5,154,932 | | 5,154,932 |
| | Education Protection Account State Aid - Current year | 8012 | 4,717,689 | | 4,717,689 |
| | State Aid - Prior Years | 8019 | | | 0 |
| | Transfers to Charter Schools in Lieu of Property Taxes | 8096 | 1,822,652 | | 1,822,652 |
| | Other LCFF Transfers | 8091, 8097 | 0 | 0 | 0 |
| | Total, LCFF Sources | | 11,695,273 | 0 | 11,695,273 |
| 2. | Federal Revenues (see NOTE in Section J) | | | | |
| | No Child Left Behind (incl. ARRA) | 8290 | | 248,274 | 248,274 |
| | Federal Funding - Title I | 8290 | | 200,380 | |
| | Federal Funding - Title II-A | 8290 | | 33,292 | |
| | Federal Funding - Title IV | 8290 | | 14,602 | |
| | Prior Year Adjustments | 8019 | | 26,267 | 26,267 |
| | Special Education - Federal | 8181, 8182 | | 169,295 | 169,295 |
| | Child Nutrition - Federal | 8220 | | 0 | 0 |
| | Other Federal Revenues | 8110, 8260-8299 | 406,424 | 0 | 406,424 |
| | Federal Funding - E-Rate | | 1,348 | 0 | 0 |
| | Learning Loss Mitigation (federal) | | 81,255 | | |
| | CARES - ESSER I Funding | | 158,123 | | |
| | CARES - ESSER II Funding | | 165,698 | | |
| | Total, Federal Revenues | | 406,424 | 443,836 | 850,260 |
| 3. | Other State Revenues | | | | |
| | Special Education - State | StateRevSE | | 711,277 | 711,277 |
| | All Other State Revenues | StateRevAO | 429,892 | 0 | 429,892 |
| | Star Testing | StateRevAO | 0 | | |
| | College and Career Block Grant | StateRevAO | 0 | | |
| | Mandated Cost Reimbursement | StateRevAO | 39,599 | | |
| | One Time State Funding | StateRevAO | 0 | | |
| | Learning Loss Mitigation (state) | StateRevAO | 99,744 | | |
| | Lottery | StateRevAO | 244,835 | 0 | |
| | ERMHS | StateRevAO | 72,000 | | |
| | ERMHS - One Time Funds | StateRevAO | 12,044 | | |
| | Miscellaneous State Funds | StateRevAO | 0 | | |
| | Classified Employee PD grant | StateRevAO | 0 | | |
| | Low Performing Student Block Grant | StateRevAO | 0 | | |
| | MediCAL | StateRevAO | 0 | | |
| | Prior Year Adjustments | StateRevAO | (38,329) | | |
| | Total, Other State Revenues | | 429,892 | 711,277 | 1,141,169 |
| 4. | Other Local Revenues | | | | |
| | All Other Local Revenues | LocalRevAO | 5,510 | 0 | 5,510 |
| | Interest Income | LocalRevAO | 5,510 | | |
| | Donation | LocalRevAO | 0 | | |
| | Miscellaneous | LocalRevAO | 0 | | |
| | Prior Year Adjustments | LocalRevAO | 0 | | |
| | Total, Local Revenues | | 5,510 | 0 | 5,510 |
| 5. | TOTAL REVENUES | | 12,537,099 | 1,155,113 | 13,692,212 |
| B. EXPENDITURES | | | | | |
| 1. | Certificated Salaries | | | | |
| | Certificated Teachers' Salaries | 1100 | 3,001,183 | 558,127 | 3,559,309 |
| | Certificated Pupil Support Salaries | 1200 | 130,102 | 153,951 | 130,102 |
| | Certificated Supervisors' and Administrators' Salaries | 1300 | 346,528 | 77,236 | 423,764 |
| | Other Certificated Salaries | 1900 | 0 | 0 | 0 |
| | Total, Certificated Salaries | | 3,477,813 | 789,314 | 4,267,127 |
| 2. | Non-certificated Salaries | | | | |
| | Instructional Aides' Salaries | 2100 | 0 | 0 | 0 |
| | Non-certificated Support Salaries | 2200 | 0 | 0 | 0 |
| | Non-certificated Supervisors' and Administrators' Sal. | 2300 | 0 | 0 | 0 |
| | Clerical and Office Salaries | 2400 | 0 | 0 | 0 |
| | Other Non-certificated Salaries | 2900 | 288,277 | 0 | 288,277 |
| | Total, Non-certificated Salaries | | 288,277 | 0 | 288,277 |

Per CDE Amount will be updated to \$33,71

Need to confirm amount
Received All

Need to confirm amount (\$634,112)

Need to Confirm Amount and Separate Res
Need to Confirm Amount (\$171,000)

Need to Confirm Amount

Confirmed, NO DPC

13,692,212.44 0.00

All Revenue will be confirmed again to match CDE
Additional Revenue to be allocated to the correct line it

Added TITLE I Teacher Salaries and TITLE
Added TITLE I Counselor Salaries

Consider Health and Safety Committee Sal

4,555,404.16 0.00

| Description | | Object Code | Unrestricted | Restricted | Total |
|-------------|---|-------------|------------------|----------------|------------------|
| 3. | Employee Benefits | | | | |
| | STRS | 3101-3102 | 547,346 | 126,053 | 673,399 |
| | PERS | 3201-3202 | 0 | 0 | 0 |
| | OASDI / Medicare / Alternative | 3301-3302 | 72,481 | 11,445 | 83,927 |
| | Health and Welfare Benefits | 3401-3402 | 754,174.68 | 231,621 | 985,796 |
| | Unemployment Insurance | 3501-3502 | 50,842 | 10,656 | 61,498 |
| | Workers' Compensation Insurance | 3601-3602 | 75,322 | 15,786 | 91,108 |
| | Retiree Benefits | 3701-3702 | 0 | 0 | 0 |
| | PERS Reduction (for revenue limit funded schools) | 3801-3802 | 0 | 0 | 0 |
| | Other Employee Benefits | 3901-3902 | 0 | 0 | 0 |
| | Total, Employee Benefits | | 1,500,167 | 395,561 | 1,895,728 |
| 4. | Books and Supplies | | | | |
| | Approved Textbooks and Core Curricula Materials | 4100 | 1,768,344 | 0 | 1,768,344 |
| | Books and Other Reference Materials | 4200 | 0 | 0 | 0 |
| | Tangible and Intangible Instructional Materials | 4200 | 1,739,425 | | |
| | Other Curriculum | 4200 | 28,919 | | |
| | minus restricted lottery funds | 4200 | 0 | | |
| | Materials and Supplies | 4300 | 919,214 | 0 | 919,214 |
| | Office Supplies | 4300 | 4,160 | | |
| | Expensed Furniture and Equipment | 4300 | 8,394 | | |
| | Equipment/Supplies | 4300 | 0 | | |
| | Connexus™ Annual License (LMS) | 4300 | 829,800 | | |
| | Hardware/Software - Employees | 4300 | 43,222 | | |
| | School Curriculum Supplies | 4300 | 31,453 | | |
| | Graduation | 4300 | 2,186 | | |
| | Noncapitalized Equipment | 4400 | 481,850 | 0 | 481,850 |
| | Student Technology Assistance | 4400 | 481,850 | | |
| | Student Testing Technology | 4400 | 0 | | |
| | Food | 4700 | 0 | 0 | 0 |
| | Total, Books and Supplies | | 3,169,408 | 0 | 3,169,408 |
| 5. | Services and Other Operating Expenditures | | | | |
| | Subagreements for Services | 5100 | 2,005,251 | 289,650 | 2,294,901 |
| | Educational Resource Center | 5100 | 174,258 | | |
| | Short -Term Substitute Teaching | 5100 | 128,246 | | |
| | Direct Course Instruction Support | 5100 | 48,722 | | |
| | Technical Support and Repairs | 5100 | 207,450 | | |
| | Enrollment and Records Management | 5100 | 67,400 | | |
| | Human Resources Support | 5100 | 90,046 | | |
| | Facility Support Services | 5100 | 6,234 | | |
| | Community Outreach | 5100 | 50,000 | | |
| | Accounting and Regulatory Reporting | 5100 | 69,150 | | |
| | Treasury Services | 5100 | 190,831 | | |
| | Marketing Services | 5100 | 127,221 | | |
| | Special Populations Consultative Services | 5100 | | 289,650 | |
| | Contractual Service Credit | 5100 | 0 | | |
| | School Administration | 5100 | 763,325 | | |
| | Sales and Use Tax | 5100 | 82,368 | | |
| | Travel and Conferences | 5200 | (676) | 0 | (676) |
| | Travel and Conferences - Teachers | 5200 | (3,053) | | |
| | Travel and Conferences - Administration | 5200 | 16 | | |
| | Board Expenses | 5200 | 57 | | |
| | Student Activities | 5200 | 2,304 | | |
| | Dues and Memberships | 5300 | 9,632 | 0 | 9,632 |
| | Dues | 5300 | 9,632 | | |
| | Insurance | 5400 | 1,954 | 0 | 1,954 |
| | Insurance - D&O | 5400 | 1,954 | | |
| | Operations and Housekeeping Services | 5500 | 8,229 | 0 | 8,229 |
| | Maintenance & Repair | 5500 | 8,229 | | |
| | Rentals, Leases, Repairs, and Noncap. Improvements | 5600 | 95,332 | 0 | 95,332 |
| | Copiers/Reproduction | 5600 | 3,395 | | |
| | Rent | 5600 | 77,496 | | |
| | Rent Operating Expense | 5600 | 8,242 | | |
| | Rent Storage Unit | 5600 | 3,139 | | |
| | Utilities | 5600 | 3,061 | | |
| | Professional/Consulting Services and Operating Expend. | 5800 | 280,009 | 656,697 | 936,706 |
| | Student Testing & Assessment | 5800 | 234 | | |
| | Staff Recruiting | 5800 | 1,212 | | |
| | Staff Training / Prof. Dvlpmt. | 5800 | 17,933 | | |
| | Team Building | 5800 | 1,450 | | |

Added TITLE I and IV Retirement ONLY. A/

Added TITLE II-all benefits. Title I benefits/t

6,451,132.08 0.00

Moved from '4200'

ERHMS \$\$\$, HAZEL project
Subtract restricted amount

Consider CARES ACT Expenses

Consider CARES ACT Expenses

Consider CARES ACT Expenses

Nothing to do, no DPC to move to donation

Consider TITLE II PD
Consider TITLE II PD

Consider TITLE II PD

| | | | | | | | | | |
|----|--|-------------|--|--------------|------------|--|------------|--|---------------------------------------|
| | M&T Credit Suspense | 5800 | | 0 | | | | | |
| | Banking Fees | 5800 | | 3,064 | | | | | |
| | Financial Audit | 5800 | | 10,496 | | | | | |
| | District Oversight | 5800 | | 116,953 | | | | | |
| | District Administration | 5800 | | 10,000 | | | | | |
| | SELPA One-Time Fee | 5800 | | 7,190 | | | | | |
| | SELPA Admin Fee | 5800 | | 47,629 | | | | | |
| | STRS Reporting | 5800 | | 7,194 | | | | | |
| | Accreditation and Consulting | 5800 | | 1,070 | | | | | |
| | Internet Subsidy Payment Processing | 5800 | | 28,463 | | | | | |
| | Legal | 5800 | | 7,041 | | | | | Consider Cares Act/ESSER |
| | Other School Contracted Services | 5800 | | 7,247 | | | | | |
| | Other School Expenses | 5800 | | (190) | | | | | |
| | Prop 39 Clean Energy Planning | 5800 | | 0 | | | | | |
| | AERIES | 5800 | | 10,108 | | | | | |
| | Summer School | 5800 | | 2,915 | | | | | Consider Cares Act/ESSER |
| | Special Education Direct Services | 5800 | | | 656,697 | | | | |
| | Communications | 5900 | | 158,626 | 0 | | 158,626 | | |
| | ISP Payment Reimbursement | 5900 | | 60,974 | | | | | |
| | Curriculum Postage | 5900 | | 55,605 | | | | | |
| | Office Postage | 5900 | | 4,028 | | | | | |
| | High Speed Internet | 5900 | | 5,916 | | | | | Consider Cares Act/ESSER |
| | Voice Over IP Services | 5900 | | 25,933 | | | | | |
| | Phone | 5900 | | 6,170 | | | | | |
| | Total, Services and Other Operating Expenditures | | | 2,558,357 | 946,347 | | 3,504,704 | | |
| 6. | Capital Outlay | | | | | | | | |
| | (Objects 6100-6170, 6200-6500 for modified accrual basis only) | | | | | | | | |
| | Land and Land Improvements | 6100-6170 | | 0 | 0 | | 0 | | |
| | Buildings and Improvements of Buildings | 6200 | | 0 | 0 | | 0 | | |
| | Books and Media for New School Libraries or Major Expansion of School Libraries | 6300 | | 0 | 0 | | 0 | | |
| | Equipment | 6400 | | 0 | 0 | | 0 | | |
| | Equipment Replacement | 6500 | | 0 | 0 | | 0 | | |
| | Depreciation Expense (for accrual basis only) | 6900 | | 0 | 0 | | 0 | | |
| | Total, Capital Outlay | | | 0 | 0 | | 0 | | |
| 7. | Other Outgo | | | | | | | | |
| | Tuition to Other Schools | 7110-7143 | | 0 | 0 | | 0 | | |
| | Transfers of Pass-Through Revenues to Other LEAs | 7211-7213 | | 0 | 0 | | 0 | | |
| | Transfers of Apportionments to Other LEAs - Spec. Ed. | 7221-7223SE | | 0 | 0 | | 0 | | |
| | Transfers of Apportionments to Other LEAs - All Other | 7221-7223AO | | 0 | 0 | | 0 | | |
| | All Other Transfers | 7280-7299 | | 0 | 0 | | 0 | | |
| | Debt Service: | | | | | | | | |
| | Interest | 7438 | | 0 | 0 | | 0 | | |
| | Principal (for modified accrual basis only) | 7439 | | 0 | 0 | | 0 | | |
| | Total, Other Outgo | | | 0 | 0 | | 0 | | |
| 8. | TOTAL EXPENDITURES | | | 10,994,023 | 2,131,222 | | 13,125,245 | | |
| C. | EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8) | | | 1,543,077 | (976,109) | | 566,968 | | |
| | Description | Object Code | | Unrestricted | Restricted | | Total | | |
| D. | OTHER FINANCING SOURCES / USES | | | | | | | | |
| 1. | Other Sources | 8930-8979 | | 0 | 0 | | 0 | | |
| 2. | Less: Other Uses | 7630-7699 | | 0 | 0 | | 0 | | |
| 3. | Contributions Between Unrestricted and Restricted Accounts (must net to zero) | 8980-8999 | | 0 | 0 | | 0 | | Will be balanced out for final report |
| 4. | TOTAL OTHER FINANCING SOURCES / USES | | | 0 | 0 | | 0 | | |
| E. | NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | | 1,543,077 | (976,109) | | 566,968 | | |
| F. | FUND BALANCE, RESERVES | | | | | | | | |
| 1. | Beginning Fund Balance | | | | | | | | |
| a. | As of July 1 | 9791 | | 123,233 | 0 | | 123,233 | | |
| b. | Adjustments/Restatements to Beginning Balance | 9793, 9795 | | 0 | 0 | | 0 | | |
| c. | Adjusted Beginning Balance | | | 123,233 | 0 | | 123,233 | | |
| 2. | Ending Fund Balance, June 30 (E + F1c) | | | 1,666,310 | (976,109) | | 690,201 | | |
| | Components of Ending Fund Balance (Optional): | | | | | | | | |
| | Reserve for Revolving Cash (equals object 9130) | 9711 | | | 0 | | 0 | | |
| | Reserve for Stores (equals object 9320) | 9712 | | 0 | 0 | | 0 | | |
| | Reserve for Prepaid Expenditures (equals object 9330) | 9713 | | | 0 | | 0 | | |
| | Reserve for All Others | 9719 | | 0 | 0 | | 0 | | |
| | General Reserve | 9730 | | 0 | 0 | | 0 | | |
| | Legally Restricted Balance | 9740 | | 0 | 0 | | 0 | | |
| | Designated for Economic Uncertainties | 9770 | | 0 | 0 | | 0 | | |
| | Other Designations | 9775, 9780 | | 0 | 0 | | 0 | | |
| | Undesignated / Unappropriated Amount | 9790 | | 1,666,310 | (976,109) | | 690,201 | | |

| | | | |
|------------------------|--|-----------|-----------|
| G. ASSETS | | | |
| 1. | Cash | | |
| | In County Treasury | 9110 | 0 |
| | Fair Value Adjustment to Cash in County Treasury | 9111 | 0 |
| | In Banks | 9120 | 7,159,374 |
| | In Revolving Fund | 9130 | 0 |
| | With Fiscal Agent | 9135 | 0 |
| | Collections Awaiting Deposit | 9140 | 0 |
| 2. | Investments | 9150 | 0 |
| 3. | Accounts Receivable | 9200 | 1,234,989 |
| 4. | Due from Grantor Government | 9290 | 0 |
| 5. | Stores | 9320 | 0 |
| 6. | Prepaid Expenditures (Expenses) | 9330 | 25,859 |
| 7. | Other Current Assets | 9340 | 0 |
| 8. | Capital Assets (for accrual basis only) | 9400-9499 | 0 |
| 9. | TOTAL ASSETS | | 8,420,223 |
| H. LIABILITIES | | | |
| 1. | Accounts Payable | 9500 | 7,241,846 |
| 2. | Due to Grantor Government | 9590 | 0 |
| 3. | Current Loans | 9640 | 0 |
| 4. | Deferred Revenue | 9650 | 488,176 |
| 5. | Long-Term Liabilities (for accrual basis only) | 9660-9669 | 0 |
| 6. | TOTAL LIABILITIES | | 7,730,022 |
| I. FUND BALANCE | | | |
| | Ending Fund Balance, June 30 (G9-H6) | | |
| | (must agree with Line F2) | | 690,201 |

690,201 (0.00)

NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED:

1. Federal Revenues Used for Capital Outlay and Debt Service:

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

| Federal Program Name (Indicate if NONE) | Capital Outlay | Debt Service | Total |
|---|----------------|--------------|-------|
| a. | | | 0 |
| b. | | | 0 |
| c. | | | 0 |
| d. | | | 0 |
| e. | | | 0 |
| f. | | | 0 |
| g. | | | 0 |
| h. | | | 0 |
| i. | | | 0 |
| j. | | | 0 |
| TOTAL | 0 | 0 | 0 |

2. Community Services Expenditures:

Included in the expenditures reported in Section B are the following amounts expended for Community Services paid out of state and local funds:

| Objects of Expenditures | Amount (Enter "0.00" if none) |
|--|----------------------------------|
| a. Certificated Personnel Salaries | |
| b. Non-certificated Personnel Salaries | |
| c. Employee Benefits | |
| d. Books and Supplies | |
| e. Services and Other Operating Expenditures | |
| TOTAL COMMUNITY SERVICES EXPENDITURES | 0 |

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2020 to June 30, 2021**

Charter School Name: California Connections Academy Southern California
CDS #: _____
Charter Approving Entity: _____
County: _____
Charter #: _____

This charter school uses the following basis of accounting:

(Please enter an "X" in the applicable box below; check only one box)

| | |
|-------------------------------------|--|
| <input type="checkbox"/> | Accrual Basis (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669) |
| <input checked="" type="checkbox"/> | Modified Accrual Basis (Applicable Capital Outlay/Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439) |

DRAFT FOR BOARD REVIEW WITH FINANCIAL INFO THROUGH JUNE 30. Numbers reflect needed changes. All adjustments are explained in the side notes on the right and will be transferred to the final report.

| | |
|----------|------------------|
| Title I | Teacher Salary |
| Title I | Counselor Salary |
| Title I | Retirement |
| Title I | Benefits |
| Title I | Taxes |
| Title I | All Benefits |
| Title II | Salary |
| Title II | Retirement |
| Title II | Benefits |
| Title II | Taxes |
| Title II | All Benefits |
| Title IV | Salary |
| Title IV | Retirement |
| Title IV | Benefits |
| Title IV | Taxes |
| Title IV | All Benefits |
| Title II | Tuition Reimb |

| Description | | Object Code | Unrestricted | Restricted | Total | |
|------------------------|--|-----------------|-------------------|------------------|-------------------|--|
| A. REVENUES | | | | | | |
| 1. | LCFF Sources | | | | | |
| | State Aid - Current Year | 8011 | 8,632,800 | | 8,632,800 | |
| | Education Protection Account State Aid - Current year | 8012 | 764,498 | | 764,498 | |
| | State Aid - Prior Years | 8019 | 0 | | 0 | |
| | Transfers to Charter Schools in Lieu of Property Taxes | 8096 | 27,745,047 | | 27,745,047 | |
| | Other LCFF Transfers | 8091, 8097 | 0 | 0 | 0 | |
| | Total, LCFF Sources | | 37,142,345 | 0 | 37,142,345 | |
| 2. | Federal Revenues (see NOTE in Section J) | | | | | |
| | No Child Left Behind (incl. ARRA) | 8290 | | 763,751 | 763,751 | |
| | Federal Funding - Title I | 8290 | | 615,586 | | |
| | Federal Funding - Title II-A | 8290 | | 103,372 | | |
| | Federal Funding - Title IV | 8290 | | 44,793 | | |
| | Prior Year Adjustments | 8019 | | 753 | 753 | |
| | Special Education - Federal | 8181, 8182 | | 534,206 | 534,206 | |
| | Child Nutrition - Federal | 8220 | | 0 | 0 | |
| | Other Federal Revenues | 8110, 8260-8299 | 1,198,463 | 0 | 1,198,463 | |
| | Federal Funding - E-Rate | | 4,093 | 0 | 0 | |
| | Learning Loss Mitigation (Federal) | | 257,809 | | 257,809 | |
| | CARES - ESSER I Funds | | 485,048 | 0 | 485,048 | |
| | CARES - ESSER II Funds | | 451,513 | | | |
| | Total, Federal Revenues | | 1,198,463 | 1,298,710 | 2,497,173 | |
| 3. | Other State Revenues | | | | | |
| | Special Education - State | StateRevSE | | 2,257,510 | 2,257,510 | |
| | All Other State Revenues | StateRevAO | 1,698,728 | 0 | 1,698,728 | |
| | Learning Loss Mitigation (State) | StateRevAO | 316,470 | | | |
| | Star Testing | StateRevAO | 9,727 | | | |
| | College and Career Block Grant | StateRevAO | 0 | | | |
| | Mandated Cost Reimbursement | StateRevAO | 125,371 | | | |
| | One Time State Funding | StateRevAO | 58,945 | | | |
| | Lottery | StateRevAO | 760,676 | 0 | | |
| | ERMHS | StateRevAO | 200,400 | | | |
| | ERMHS - One Time Funds | StateRevAO | 19,113 | | | |
| | Miscellaneous State Funds | StateRevAO | 0 | | | |
| | Classified Employee PD grant | StateRevAO | 0 | | | |
| | Low Performing Student Block Grant | StateRevAO | 0 | | | |
| | MEDICAL | StateRevAO | 0 | | | |
| | Prior Year Adjustments | StateRevAO | 158,026 | | | |
| | MTSS Grant | StateRevAO | 50,000 | | | |
| | Total, Other State Revenues | | 1,698,728 | 2,257,510 | 3,956,238 | |
| 4. | Other Local Revenues | | | | | |
| | All Other Local Revenues | LocalRevAO | 106,828 | 0 | 106,828 | |
| | Interest Income | LocalRevAO | 11,669 | | | |
| | Donation | LocalRevAO | 0 | | | |
| | Miscellaneous | LocalRevAO | 1,386 | | | |
| | Prior Year Adjustments | LocalRevAO | 93,774 | | | |
| | Total, Local Revenues | | 106,828 | 0 | 106,828 | |
| 5. | TOTAL REVENUES | | 40,146,364 | 3,556,220 | 43,702,584 | |
| B. EXPENDITURES | | | | | | |
| 1. | Certificated Salaries | | | | | |
| | Certificated Teachers' Salaries | 1100 | 9,016,008 | 1,679,095 | 10,695,102 | |
| | Certificated Pupil Support Salaries | 1200 | 389,228 | 463,668 | 389,228 | |
| | Certificated Supervisors' and Administrators' Salaries | 1300 | 1,103,922 | 246,048 | 1,349,971 | |
| | Other Certificated Salaries | 1900 | 0 | 0 | 0 | |
| | Total, Certificated Salaries | | 10,509,158 | 2,388,811 | 12,897,969 | |
| 2. | Non-certificated Salaries | | | | | |
| | Instructional Aides' Salaries | 2100 | 0 | 0 | 0 | |
| | Non-certificated Support Salaries | 2200 | 0 | 0 | 0 | |
| | Non-certificated Supervisors' and Administrators' Sal. | 2300 | 0 | 0 | 0 | |
| | Clerical and Office Salaries | 2400 | 0 | 0 | 0 | |
| | Other Non-certificated Salaries | 2900 | 918,354 | 0 | 918,354 | |
| | Total, Non-certificated Salaries | | 918,354 | 0 | 918,354 | |

Per CDE Amount will be up

Needs to be Confirmed

Needs to be Confirmed (\$1

Need to Confirm Amount

Need to Confirm Amount a

Need to Confirm Amount (\$

Need to Confirm Amount (\$

Need to Confirm Amount

Need to Confirm Amount

43,702,584.16

All Revenue will be confirmed again to

Additional Revenue to be allocated to I

Added TITLE I Teacher Sa

Added TITLE I Counselor S

Consider Health and Safety

13,816,322.44

| Description | | Object Code | Unrestricted | Restricted | Total | |
|-------------|---|-------------|------------------|------------------|------------------|-----------------------------|
| 3. | Employee Benefits | | | | | |
| | STRS | 3101-3102 | 1,655,429 | 381,386 | 2,036,814 | Added TITLE I and IV Retir |
| | PERS | 3201-3202 | 0 | 0 | 0 | |
| | OASDI / Medicare / Alternative | 3301-3302 | 222,637 | 34,638 | 257,275 | |
| | Health and Welfare Benefits | 3401-3402 | 2,288,883.75 | 700,523 | 2,989,406 | Added TITLE II-all benefits |
| | Unemployment Insurance | 3501-3502 | 154,271 | 32,249 | 186,520 | |
| | Workers' Compensation Insurance | 3601-3602 | 228,550 | 47,776 | 276,326 | |
| | Retiree Benefits | 3701-3702 | 0 | 0 | 0 | |
| | PERS Reduction (for revenue limit funded schools) | 3801-3802 | 0 | 0 | 0 | |
| | Other Employee Benefits | 3901-3902 | 0 | 0 | 0 | |
| | Total, Employee Benefits | | 4,549,771 | 1,196,571 | 5,746,342 | 19,562,664.25 |
| 4. | Books and Supplies | | | | | |
| | Approved Textbooks and Core Curricula Materials | 4100 | 5,060,713 | 0 | 5,060,713 | Moved from '4200' |
| | Books and Other Reference Materials | 4200 | 0 | 0 | 0 | |
| | <i>Tangible and Intangible Instructional Materials</i> | 4200 | 4,972,225 | | | |
| | <i>Other Curriculum</i> | 4200 | 88,488 | | | ERHMS \$\$\$, HAZEL proje- |
| | <i>minus restricted lottery funds</i> | 4200 | 0 | | | Subtract restricted amount |
| | Materials and Supplies | 4300 | 2,791,872 | 0 | 2,791,872 | |
| | <i>Office Supplies</i> | 4300 | 12,320 | | | Consider CARES ACT Exp |
| | <i>Expensed Furniture and Equipment</i> | 4300 | 25,618 | | | |
| | <i>Equipment/Supplies</i> | 4300 | 0 | | | Consider CARES ACT Exp |
| | <i>ConnexusTM Annual License (LMS)</i> | 4300 | 2,520,600 | | | |
| | <i>Hardware/Software - Employees</i> | 4300 | 131,911 | | | |
| | <i>School Curriculum Supplies</i> | 4300 | 95,991 | | | Consider CARES ACT Exp |
| | <i>Graduation</i> | 4300 | 5,433 | | | |
| | Noncapitalized Equipment | 4400 | 1,420,250 | 0 | 1,420,250 | |
| | <i>Student Technology Assistance</i> | 4400 | 1,420,250 | | | |
| | <i>Student Testing Technology</i> | 4400 | 0 | | | |
| | Food | 4700 | 0 | 0 | 0 | |
| | Total, Books and Supplies | | 9,272,835 | 0 | 9,272,835 | |
| 5. | Services and Other Operating Expenditures | | | | | |
| | Subagreements for Services | 5100 | 6,635,544 | 809,250 | 7,444,794 | |
| | <i>Educational Resource Center</i> | 5100 | 529,326 | | | |
| | <i>Short -Term Substitute Teaching</i> | 5100 | 385,711 | | | |
| | <i>Direct Course Instruction Support</i> | 5100 | 150,912 | | | |
| | <i>Technical Support and Repairs</i> | 5100 | 630,150 | | | |
| | <i>Enrollment and Records Management</i> | 5100 | 193,640 | | | |
| | <i>Human Resources Support</i> | 5100 | 274,814 | | | |
| | <i>Facility Support Services</i> | 5100 | 18,312 | | | |
| | <i>Community Outreach</i> | 5100 | 550,000 | | | |
| | <i>Accounting and Regulatory Reporting</i> | 5100 | 210,050 | | | |
| | <i>Treasury Services</i> | 5100 | 610,195 | | | |
| | <i>Marketing Services</i> | 5100 | 406,797 | | | |
| | <i>Special Populations Consultative Services</i> | 5100 | | 809,250 | | |
| | <i>Contractual Service Credit</i> | 5100 | 0 | | | No DPC |
| | <i>School Administration</i> | 5100 | 2,440,781 | | | |
| | <i>Sales and Use Tax</i> | 5100 | 234,857 | | | |
| | Travel and Conferences | 5200 | 8,262 | 0 | 8,262 | |
| | <i>Travel and Conferences - Teachers</i> | 5200 | 48 | | | Consider TITLE II PD |
| | <i>Travel and Conferences - Administration</i> | 5200 | 5,491 | | | Consider TITLE II PD |
| | <i>Board Expenses</i> | 5200 | 168 | | | |
| | <i>Student Activities</i> | 5200 | 2,555 | | | |
| | Dues and Memberships | 5300 | 69,936 | 0 | 69,936 | |
| | <i>Dues</i> | 5300 | 69,936 | | | |
| | Insurance | 5400 | 5,741 | 0 | 5,741 | |
| | <i>Insurance - D&O</i> | 5400 | 5,741 | | | |
| | Operations and Housekeeping Services | 5500 | 20,964 | 0 | 20,964 | |
| | <i>Maintenance & Repair</i> | 5500 | 20,964 | | | |
| | Rentals, Leases, Repairs, and Noncap. Improvements | 5600 | 282,091 | 0 | 282,091 | |
| | <i>Copiers/Reproduction</i> | 5600 | 10,255 | | | |
| | <i>Rent</i> | 5600 | 227,643 | | | |
| | <i>Rent Operating Expense</i> | 5600 | 24,210 | | | |
| | <i>Rent Storage Unit</i> | 5600 | 10,991 | | | |
| | <i>Utilities</i> | 5600 | 8,992 | | | |
| | Professional/Consulting Services and Operating Expend. | 5800 | 974,009 | 2,212,170 | 3,186,179 | |
| | <i>Student Testing & Assessment</i> | 5800 | 34,948 | | | |
| | <i>Staff Recruiting</i> | 5800 | 3,629 | | | |
| | <i>Staff Training / Prof. Dvlpmnt.</i> | 5800 | 48,496 | | | Consider TITLE II PD |
| | <i>Team Building</i> | 5800 | 4,411 | | | |

| | | | | | | |
|------------------------|--|-----------|------------|---|------------|-----------|
| G. ASSETS | | | | | | |
| 1. | Cash | | | | | |
| | In County Treasury | 9110 | 1,557,469 | 0 | 1,557,469 | |
| | Fair Value Adjustment to Cash in County Treasury | 9111 | 0 | 0 | 0 | |
| | In Banks | 9120 | 6,383,433 | 0 | 6,383,433 | |
| | In Revolving Fund | 9130 | 275 | 0 | 275 | |
| | With Fiscal Agent | 9135 | 0 | 0 | 0 | |
| | Collections Awaiting Deposit | 9140 | 0 | 0 | 0 | |
| 2. | Investments | 9150 | 0 | 0 | 0 | |
| 3. | Accounts Receivable | 9200 | 8,917,062 | 0 | 8,917,062 | |
| 4. | Due from Grantor Government | 9290 | 0 | 0 | 0 | |
| 5. | Stores | 9320 | 0 | 0 | 0 | |
| 6. | Prepaid Expenditures (Expenses) | 9330 | 172,876 | 0 | 172,876 | |
| 7. | Other Current Assets | 9340 | 20,287 | 0 | 20,287 | |
| 8. | Capital Assets (for accrual basis only) | 9400-9499 | 26,378 | 0 | 26,378 | |
| 9. | TOTAL ASSETS | | 17,077,780 | 0 | 17,077,780 | |
| H. LIABILITIES | | | | | | |
| 1. | Accounts Payable | 9500 | 11,440,545 | 0 | 11,440,545 | |
| 2. | Due to Grantor Government | 9590 | 0 | 0 | 0 | |
| 3. | Current Loans | 9640 | 0 | 0 | 0 | |
| 4. | Deferred Revenue | 9650 | 1,404,063 | 0 | 1,404,063 | |
| 5. | Long-Term Liabilities (for accrual basis only) | 9660-9669 | 0 | 0 | 0 | |
| 6. | TOTAL LIABILITIES | | 12,844,608 | 0 | 12,844,608 | |
| I. FUND BALANCE | | | | | | |
| | Ending Fund Balance, June 30 (G9-H6) | | | | | |
| | (must agree with Line F2) | | 4,233,172 | 0 | 4,233,172 | 4,233,172 |

NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED:

1. **Federal Revenues Used for Capital Outlay and Debt Service:**
Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

| Federal Program Name (Indicate if NONE) | | Capital Outlay | Debt Service | Total |
|---|--|----------------|--------------|-------|
| a. | | \$ | | 0 |
| b. | | | | 0 |
| c. | | | | 0 |
| d. | | | | 0 |
| e. | | | | 0 |
| f. | | | | 0 |
| g. | | | | 0 |
| h. | | | | 0 |
| i. | | | | 0 |
| j. | | | | 0 |
| TOTAL | | 0 | 0 | 0 |

2. **Community Services Expenditures:**
Included in the expenditures reported in Section B are the following amounts expended for Community Services paid out of state and local funds:

| Objects of Expenditures | | Amount (Enter "0.00" if none) |
|---------------------------------------|---|----------------------------------|
| a. | Certificated Personnel Salaries | \$ |
| b. | Non-certificated Personnel Salaries | |
| c. | Employee Benefits | |
| d. | Books and Supplies | |
| e. | Services and Other Operating Expenditures | |
| TOTAL COMMUNITY SERVICES EXPENDITURES | | 0 |



To: California Connections Academy School Board of Directors
From: Jessica Davis
Re: California Connections Academy School Handbook Supplement for 2021-2022

Attached for board approval are revisions to the following sections of the California Connections Academy School Supplement for 2021-2022: "California Connections Academy Nondiscrimination Statement", "School Information", "Enrollment, Withdrawal and Transfers", "Immunization Status", "Definition of Classroom Instruction", "Military Family Eligibility", "Enrollment Following a Change of Residence", "Legal Name Change", "Marking and Verifying Attendance", "School Attendance Responsibilities", "Truancy and Chronic Absenteeism", "CalCA Grading Policy", "Retention and Promotion in Grades K-8", "High School Programs and Policies- Promotion", "Graduation and Diploma Requirements", "Foster, Homeless, Migratory and Adjudicated Youth Course Credits and Graduation Requirements", "Release of Educational Records", "Student Led Clubs", "Technology Provided by California Connections Academy", "Appendix 3: Homeless Policy", and "Appendix 5: Supplemental Student Retention Policy". Once approved, the revised supplement will be posted on the Virtual Library.

For your convenience, a summary of the changes are provided below.

1 California Connections Academy Nondiscrimination Statement

| Contact Information | |
|-------------------------------------|--|
| Title IX Coordinator | Franci Sassin, Director of Business Services fsassin@calca.connectionsacademy.org |
| 504 Coordinator and Student Matters | Harold Roney Tanya Gustin , Director of Student Services hroneytgustin@calca.connectionsacademy.org |

3.3 School Information

| School Information | School Contact |
|--------------------|--|
| School Leadership | Harold Roney Tanya Gustin , Director of Student Services |

*Please note that the organization has two regional administrative offices. CalCA schools which are not located in the county where the regional offices are located use a mailing address only and do not have a physical location.

3.5 Enrollment, Withdrawal and Transfers

In accordance with California law, if any CalCA school, or a specific grade or grade span in any CalCA school, has set enrollment limits for a school year, then applications will be accepted during a published open enrollment time period, and if applications exceed capacity, a public random drawing (referred to as an admissions lottery) will be conducted. Students will be offered a space in the school, and waiting lists will be developed, based on the lottery and admissions policies and procedures developed by the school.

In order to complete a student withdrawal that is parent initiated, the Caretaker and/or Guardian with educational rights must initiate the withdrawal process with a written notice of the intent to remove the student from CalCA. They must provide the effective date of the withdrawal and the information for the next school the student will be attending. This can be done through entering information in the applicable withdrawal dataview. Once a student is withdrawn their student account access in the Education Management System may be disabled, or otherwise restricted and all school property will be collected.

For enrolled students who wish to return the following school year, the school has an Intent to Return procedure during the spring semester. The Caretaker and/or Guardian with educational rights must complete this process, including any required documents for re-enrollment, within the specified timelines. If all steps are completed, the student will be considered an eligible returning student for the next school year and the school will hold a place for the student. However, because the schools may have limited capacity, there may be waiting lists and an admissions lottery in any given year. Therefore, if the required Intent to Return tasks are not completed by the stated deadlines, the student will be withdrawn at the end of the school year (which may include summer school for certain students) and must re-apply. Students who are not considered eligible returning students are subject to any space limitation, enrollment requirements and waiting lists as new students.

CalCA schools do not discriminate in enrollment practices and encourages families to become informed about the CalCA program before and during the enrollment process. Enrollment is limited to eligible students. In California, student eligibility requirements are determined by the state, which regulates all public schools including CalCA Schools. Before enrolling, please review the following eligibility requirements carefully to determine whether your student(s) is eligible to participate in grades K–12. [See the statement above regarding eligibility for returning students.](#)

CalCA schools are open to all students who meet the state's age and geographic restrictions for virtual charter schools, subject to any limits on enrollment approved by the Board of Directors. While [the schools](#) **we** are required to collect information in order to show that the age and residency requirements have been

met, we do welcome all students, including students who have unusual circumstances, such as [pregnant or parenting students](#), homeless and foster youth, immigrants, refugees, migrants, and students who are not U.S. citizens. Students identified as foster or homeless [or in other eligible categories](#) will be enrolled promptly and [their academic history will be reviewed to determine if they can](#) ~~may~~ be awarded partial credits based on their educational history. [Pregnant or parenting students have the right to remain at their school of origin](#). Children of military families may also be enrolled in an expedited manner even if the student is unable to produce records typically required for enrollment (e.g., proof of [residency age](#) or previous academic records) if proof is provided at the time of initial enrollment of active military service by the parent or legal guardian of the student. [Children of military families must still meet the geographic eligibility requirements at the time of enrollment](#). [Contact the respective school office](#) for assistance enrolling a student for whom standard documentation is not readily available due to unusual circumstances. Students on an educational visa (such as F1 or J1 visas) are not eligible to attend a CalCA school. After providing information to determine eligibility, [and subject to any enrollment limits and waiting lists](#), students will be ~~given an “offer of enrollment”~~ [offered a space in the school](#) by one of the regional CalCA schools. Following [review and](#) acceptance of the [“Intent to Attend” step offer](#), additional processes [and documents](#) are required in order for the student to receive their classes and start attending school. This is referred to as the [registration and](#) placement processes.

Immunization Status

**Note: Students’ immunization records do not need to document all vaccines required for full compliance with regulatory requirements to attend the school. However, students that want to participate in activities that are designated as classroom-based instruction, if and when the school offers this type of activity, must provide proof of all state-required vaccines or a proper exemption, such as a legally valid medical exemption or another type of valid exemption on file prior to January 1, 2016, in order to participate in these activities. See Definition of Classroom Instruction below for additional information. Caretakers should contact the School with any questions. [These policies are subject to change based on any public health orders in place at the local, county or state level.](#)*

Definition of Classroom Instruction

CalCA Schools are virtual charter schools and instruction is delivered exclusively online. The schools are defined under state law as non-classroom-based schools using the independent study model. The school does offer certain face to face, in-person activities which currently include but are not limited to educational field trips, college tours, social activities such as dances, picnics and other gatherings, graduation and honors ceremonies, and mandated state testing. Of these, none are considered

“classroom instruction” by school policy. While on occasion these in-person activities may exceed two hours in length, they are not held in facilities operated by the school, so meals are not required to be offered under state law. [All in-person activities are subject to cancellation and restrictions based on public health orders in place at the local, county or state level.](#)

Military Family Eligibility

If you are a military family, [are currently enrolled at a CalCA school.](#) and are moving outside of one of the CalCA service areas, please reach out to the school for additional information. The school has policies to facilitate [continued](#) enrollment of military families. California law provides that a child of a military family may continue attending, regardless of any change of residence of the military family or the end of military service of the student’s parent, as long as the residence at the time of the student’s initial enrollment was located within the residency boundaries required by one of the CalCA schools. California law provides that such students enrolled in grades Kindergarten through 8th grade may attend through the end of the school year in which the move took place, but would be ineligible to re-enroll for the following school year unless or until the family relocated back to an eligible county. For such students who are in grades 9 through 12 at the time of their move, California law allows that the student remain enrolled with CalCA through graduation. For all grade levels, continuing enrollment is subject to state requirements regarding residence in the state of California.

Enrollment Following a Change of Residence

If a family undergoes a “Permanent In-Area Location Change” as defined in the General Handbook but maintains residency in a county served by that school, the student may remain enrolled in their current CalCA School. If a student undergoes a permanent location change to a county not served by that school, they are no longer eligible for enrollment in that CalCA school per state law, and must withdraw from the school. If the student moves to a county served by a different CalCA school, the student may transfer to the other CalCA school at any time during the school year. [Transfers between CalCA schools are subject to space availability in the receiving CalCA school and are not guaranteed.](#)

Legal Name Change

[If a student legally changes their name they may request to have their name changed in their applicable academic records \(i.e., transcripts, diplomas\). In order to initiate this process, the legal documentation of the name change must be provided to the school.](#)

4.2 Marking and Verifying Attendance

Learning Coaches document student attendance in the Student Information System and the school verifies that the attendance ~~records~~logs are accurate. The school's attendance procedures under California law require that teachers determine final attendance based on several parameters, including the Education Management System's attendance log and the amount of work completed each day and over the course of the school month by the student. The day after each attendance month ends, attendance can only be changed in the Student Information System by the school. The cut off dates for each "attendance month" are determined by the school annually and Caretakers are regularly notified by their homeroom or advisory teacher of these dates. These dates are also found in the Academic Calendar distributed to families by the school.

School Attendance Responsibilities

- Offer synchronous instruction and opportunities for live interaction with school staff—
Under the laws governing independent study, the school offers daily or weekly opportunities for students to interact virtually with their teachers and other school staff. These opportunities may be through phone calls, text messages or video conferences. Sessions offered to students using video conferencing technology are referred to as LiveLessons®. Attendance at these synchronous opportunities can contribute to the overall determination of whether the student is awarded attendance credit on any given school day by the homeroom or advisory teacher.

4.4 Truancy and Chronic Absenteeism

Due to state requirements, the School will initiate serious consequences for truancy, ultimately including withdrawal from the School for non-compliance with the Master Agreement if the truancy is not addressed. Caretakers are held legally responsible for ensuring that their students are fully participating in school, even if they have designated another individual as their student's Learning Coach. The information below is intended to help Caretakers understand how to avoid having their student be considered truant, and to understand the consequences of truancy.

In order to avoid truancy and chronic absenteeism, and to comply with the terms of the Master Agreement, the Caretaker must ensure that the following activities are taking place:

- The student is actively logging in to the Learning System.
- The student completes assigned lessons and assessments.

- The student participates in educational activities for an appropriate number of hours, as outlined in *Section 3.4.2 Required Instructional Hours* of this Supplement.
- The student is available [and participates in all](#) ~~for~~ regularly scheduled telephone calls with teachers, [including any mandatory calls with the homeroom teacher](#).
- The student attends all mandatory LiveLesson® sessions.
- The student is able to demonstrate that they are doing their own schoolwork.
- The student attends all required state or other proctored testing.
- [The student is making satisfactory educational progress in the independent study program.](#)
- The Caretaker or Learning Coach has communicated with the homeroom teacher in advance and received approval if they need to deviate from the regular school calendar.

Students are expected to do some amount of schoolwork on every school day of the academic calendar.

[Students who are not actively participating or logging in as described above, they may be at risk of having their student account access to the Education Management System disabled, or otherwise restricted. In addition, when the school has made repeated attempts to contact a household and has been unable to make contact, the accounts for the Caretaker and/or Learning Coach may be disabled until successful contact is made. Regular communication between the school staff and both the students and the parents/guardians is a requirement of the school program and the school has procedures in place to ensure such communication. These requirements are laid out in the independent study Master Agreement. A completely executed Master Agreement is a requirement for participation in the CalCA program under state law.](#)

According to Education Code 48260, a student is considered truant if they have three (3) or more unexcused absences from school in one school year. State law (as per Education Code 48263.6) defines a “chronic truant” as a student who has eighteen (18) or more unexcused absences (10% of the school year) within a single school year. The state considers a student “chronically absent” if the student misses 10% or more of the total days of enrollment for circumstances where the student is not enrolled in the school for the entire school year. Unexcused absences on a student’s attendance record may result from lack of sufficient work completed. For this reason, it is crucial that a student complete schoolwork each day and that sufficient schoolwork is completed over the course of each month to meet the state minimum instructional time. (See also *Section 3.4.2 Required Instructional Hours* and *Section 4.2 Hours of Schooling*). [Parents will be notified at least monthly if their student’s absences exceed two \(2\) days \(or sixty \(60\) % of the school days\) in any given school week.](#)

In addition, if the student does not participate in the offerings that the school provides for daily or weekly synchronous instruction and live interaction, the student will be documented as “non-participatory” for any day the student does not attend.

The processes in Section 4.3 above will apply for students who have excessive unexcused absences. In certain circumstances, the Counseling Department may also be involved in order to work with a student and family to reduce absences and determine if any additional supports may be needed. Since the CalCA virtual charter programs follow California’s independent study rules, withdrawal from a CalCA school for non-compliance with the Master Agreement may result from excessive unexcused absences and if the student is not making satisfactory educational progress per the terms of the independent study Master Agreement.

5 Grading and Student Evaluation

CalCA Grading Policy

The grades given for any course (or for any subject area for elementary students) is the grade determined by the teacher of the course. The determination of the student’s grade by the teacher, in the absence of a clerical mistake, shall be final. CalCA adheres to California state law regarding changing grades for high school courses to Pass/No Pass, which is only in effect for the 2021-22 school year and only applies to grades for high school courses taken at CalCA during the 2020-21 school year.

Retention and Promotion in Grades K-8

For new incoming sStudents, grade levels will be determined at the time of during the -enrollment, registration and placement process based on prior school history. Students will not be retained in a grade level already completed based on Caretaker request. If the Caretaker has concerns about the academic placement or abilities of the student, the teacher, counselor and/or grade level administrator should be consulted. Retention decisions for grades K-5 for continuing students are made by the student’s homeroom teacher. The recommendation for retention (repeating of a grade level) is made in the spring and the Caretaker is notified in writing. Final decisions for retention are made at the end of the school year. Students in grades 6-8 are not generally retained but rather are placed in academically appropriate courses and promoted to the next grade level. For the 2021-22 school year, in accordance with California state law, the organization has adopted a Supplemental Retention Policy, which can be found in Appendix 5; this policy applies to students in all grades.

6 High School Programs and Policies

Promotion

For new incoming students, grade levels will be determined during the enrollment, registration and placement process based on prior school history. Student grade levels will be determined at the time of placement based on prior school history. At the time of a student's placement, school counselors will establish estimated grade levels based on preliminary information about such things as past school history, previously earned credits, state testing results, and the school counselor's professional judgment. For the 2021-22 school year, in accordance with California state law, the organization has adopted a Supplemental Retention Policy, which can be found in Appendix 5; this policy applies to students in all grades.

Graduation and Diploma Requirements

During the 2021-22 school year, in accordance with California state law, some CalCA high school students may be deemed eligible to graduate if they meet the state minimum graduation requirements. Eligibility will be determined by the school Administration and issuing diplomas under this policy is subject to approval by the Board of Directors. This policy applies only to students who were enrolled at a CalCA school in their third or fourth year of high school during the 2020-21 school year.

Foster, Homeless, Migratory and Adjudicated Youth Course Credits and Graduation Requirements

A student identified as foster, homeless, migratory or adjudicated, or participating in a newcomer program and who enrolls during their 11th or 12th grade year will be supported in their progress towards a diploma. Foster, homeless, migratory or adjudicated students in grades 11-12 who have transferred schools after completion of their second year of high school, or are participating in a newcomer program, are eligible for full or partial credit for coursework satisfactorily completed while attending another school. If the student did not complete the entire course, credit will be applied to the same or equivalent course, and the school will not require the student to retake any completed portions of that equivalent course. The school will not require a migratory student or student participating in a newcomer program who did not complete an entire course to retake the uncompleted portion of the course unless the Executive Director (or designee), in consultation with the Caretaker, finds the student is able to complete the requirements in time to graduate high school. The student shall not be prevented from taking or retaking a course to meet California State University or University of California eligibility requirements. In addition, when a student in one of these categories withdraws from a CalCA school, the school will award partial credits for course completion whenever applicable.

Release of Educational Records

Educational records, including transcripts for all grade levels, may only be released to third parties with a written request and with parental consent (or student consent if the student is over eighteen (18) years old.) unless such requests are of a nature that would require the school to release the records, such as upon receipt of a legal subpoena [or a valid request from a state agency.](#)

Student-Led Clubs

[A student-led club permits a group of students to meet under the supervision of a faculty advisor. If student-led clubs are approved, CalCA must treat all student-led clubs equally. Discrimination based on any class outlined in CalCA's *Non Discrimination Statement* within a student-led group is prohibited. Students must adhere to the rules established by the club and the faculty advisor, and failure to follow the rules may lead to removal from the club. Students who wish to join or form a student-led club can reach out to their homeroom teacher who will put them in touch with the appropriate faculty advisor for more information.](#)

10.2.2 Technology Provided by California Connections Academy

Consult the [Hardware and Connectivity](#) section of the school website to find out what technology is provided by your school. See also *Section 10.2.4 Access to Equipment and Software* below. [In accordance with the organization's Independent Study Policy and Master Agreement, the school will ask to verify that students have access to devices and connectivity needed to successfully complete the program.](#)

The School typically provides one computer per household upon request. [If additional school computers are needed, the family may make a written request.](#) If a household has three (3) or more enrolled students, a written request for an additional computer or computers may be made to the Executive Director.

Appendix 3: Homeless Policy

California Connections Academy Schools

Homeless Education, Title X: McKinney-Vento Policy

Approved by Board of Directors on April 28, 2020

The Board of Directors recognizes the right of all students, including those who are homeless, to receive a free appropriate public education and to be given meaningful opportunities to succeed in schools. The network of California Connections Academy Schools ("The School") will ensure that homeless children and youth are free from discrimination, segregation, harassment, and being stigmatized.

Definitions

Local Liaison is the staff person(s) designated by our School organization as the person(s) responsible for carrying out the duties assigned to the local homeless education liaison by the McKinney-Vento Homeless Assistance Act and other duties as appropriate. CalCA has a Homeless Support Committee wherein staff members work together on the implementation of applicable laws and policies. Different members of this Committee serve as the designated homeless liaison for different purposes, for example, for different grade levels.-

Enrollment

The school shall immediately enroll the eligible homeless child or youth, even if the child or youth is unable to produce records normally required for enrollment, such as previous academic records, proof of residency, or other documentation. Enrollment is subject to school and grade level capacity limits. The Master Agreement is required by California law and will be collected as part of the application process. School staff will expedite collection of the Master Agreement so that it does not delay enrollment.

Training

The Homeless Support Committee will designate the local liaison(s) who will participate in, and share information with staff, regarding McKinney-Vento Title X requirements and sensitivity/awareness regarding homeless issues.

Coordination

The Homeless Support Committee will designate the local liaison(s) who will be appointed as the school's primary contact between homeless families, school personnel, and other service providers. The designated liaison is responsible for coordinating services to ensure that homeless students enroll in school and have an opportunity to succeed academically. The designated liaison(s) shall also collaborate and coordinate as needed with the State Coordinator for the Education of Homeless Children and Youth, and community personnel who work with these students and their families.

Disputes

If there is a dispute regarding any issue covered in this policy, the student will have the rights of a homeless child or youth to all appropriate educational services, transportation, and Title I, Part A services while the

dispute is pending. The school will provide the parent or unaccompanied youth with a written explanation of its decision regarding any dispute, and the right to appeal, and will refer the parent or unaccompanied youth to the appropriate [designee of the Homeless support Committee](#) immediately

ADOPTED as REVISED by the Board of Directors on: [August 24, 2021](#) ~~April 28, 2020~~

Appendix 5: Supplemental Student Retention Policy

[This policy is in effect for the 2021-2022 school year and is set to expire June 2022.](#)

Retention Decision

The parent/guardian must be notified of the retention decision within ten (10) calendar days of the retention consultation. If the School Leader or designee decide not to retain the student, they must provide the student with access to prior semester courses where they received a “D” or “F” in the 2020-2021 school year, some other form of credit recovery, or other determined supports. For any eligible student with an IEP, the retention decision must be consistent with their IEP.

This policy is supplemental to any existing retention policy and applies to any eligible student. An eligible student is defined as being enrolled at CalCA during the 2020-2021 school year and who received a “D” or “F” letter grade for at least one-half ($\frac{1}{2}$) of their courses. This policy also applies to new students who have received a “D” or “F” from an accredited school, as well as returning students. Students enrolled in grade twelve (12) during the 2020-2021 school year are not eligible.

This policy is effective until amended or rescinded by state [law and is expected to expire in June, 2022.](#)

Please let us know if we can aid in the review process in any way or if you require further information on a specific policy or section of the revised supplement.



COVID-19

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Preparedness, Prevention and
Response Safety Plan

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Approved by California Online Public Schools (“CalOPS”) Board of Directors, operating California
Connections Academy Schools on ~~April~~ August 24⁷, 2021

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Table of Contents

| | | |
|------|---|----------------------|
| I. | Introduction | 43 |
| | Purpose..... | 43 |
| | Scope | 43 |
| | Facility Overview | 54 |
| | School Population and In-person school activities | 65 |
| | Organizational Roles and Responsibilities | 65 |
| | Worksite Supervisor | 65 |
| | COVID-19 Response Committee and CalCA Safety Committee..... | 76 |
| II. | Prevention | 87 |
| | How COVID-19 Spreads..... | 87 |
| | General Preventative Measures | 98 |
| | Building Access for Visitors | 98 |
| III. | Preparedness | 1110 |
| | Reopening California | 1110 |
| | Cal/OSHA COVID-19 Revised Emergency Temporary Standards..... | 1210 |
| | OBL Facilities Management-Phased Approach to Re-Entering the Workplace | 1412 |
| | Ongoing Virus Transmission Prevention Strategies: | 1614 |
| | Engineering Controls | 1714 |
| | Spatial Changes | 1714 |
| | Social Distancing Measures..... | 1815 |
| | Administrative Controls..... | 1816 |
| | Training..... | 1916 |
| | Personal Protective Equipment (PPE) | 2017 |
| | Face Coverings | 2017 |
| | Classifying Worker Exposure to SARS-CoV-2 | 2218 |
| | High Risk Employees..... | 2218 |
| IV. | Response..... | 2320 |
| | Process for Employee with Positive (or suspected positive) COVID-19 Test..... | 2320 |
| | Notifying Employees..... | 2521 |
| | COVID-19 Testing | 2521 |
| | Exceptions to COVID-19 Testing | 2521 |
| | Cleaning and Disinfecting..... | 2521 |
| | Return-To-Work Requirements | 2622 |
| | Benefits for Staff Affected by COVID-19 | 2723 |
| | COVID-19 Vaccination and Mask Policy | 2824 |
| | Plan Implementation, Updates and Expiration | 3026 |
| | Appendix A-Sample Employee Questionnaire to Evaluate Employee for COVID-19 | 3127 |
| | Appendix B—Sample COVID-19 Case Investigation Form..... | 3228 |
| | Appendix C—Authorization to Disclose COVID-19 Diagnosis or Exposure..... | 3329 |
| | Appendix D—Model Announcement to Employees about Positive Test | 3430 |
| | Appendix E—Self-Certification of Vaccination Status..... | 3531 |
| | Appendix F—Request for Medical Exemption/Accommodation Related to COVID-19 Vaccine | 3632 |
| | Appendix G—Request for Religious Exemption/Accommodation Related to COVID-19 Vaccine..... | 3834 |

I. Introduction

A pandemic is a global disease outbreak. A pandemic outbreak occurs when a new virus emerges for which people have little or no immunity, and for which there is no vaccine. The disease spreads easily from person to person, causing serious illness, and can sweep across the country and around the world in a very short time. It is difficult to predict when the next pandemic will occur or how severe it will be.

On March 11, 2020, the novel coronavirus, COVID-19, was declared a worldwide pandemic by the World Health Organization. Coronavirus Disease 2019 (COVID-19) is a respiratory disease caused by the SARS-CoV-2 virus, distinct from other diseases caused by coronaviruses, such as Severe Acute Respiratory Syndrome (SARS) and Middle East Respiratory Syndrome (MERS). COVID-19 is reported to be extremely contagious.

The state of medical knowledge is evolving but the virus is believed to spread from person-to-person contact and/or by contact with contaminated surfaces, objects and predominantly through respiratory droplets in the air. People reportedly can be infected and show no symptoms and therefore spread the disease. There is currently no known treatment or cure for COVID-19. Vaccines have now been introduced under emergency authorization and are being offered at no charge to anyone through a variety of channels.

Purpose

California Online Public Schools ("CalOPS"), doing business as California Connections Academy Schools ("CalCA") is committed to providing a safe and healthy workplace for all staff-members. To ensure we have a safe and healthy workplace, CalCA has developed the following COVID-19 ~~Preparedness and Response Safety Plan~~ ("Plan").-

in accordance with Cal/Osha COVID-19 Prevention Emergency Temporary Standards under Cal. Code Regs. tit. 8 § 3205.

~~The purpose of this Plan is to provide a framework of policies, procedures, guidelines, and organizational structure to prevent against, prepare for, respond to, and recover from infectious disease and pandemics such as COVID-19. This Plan outlines as well as~~ steps the school should take to safeguard the health and well-being of staff-members during a pandemic while ensuring the school's ability to maintain essential operations and continue providing essential services to students and families.

Scope

California Connections Academy Schools ("CalCA") are governed by the California Online Public Schools Board of Directors and encompass six charter schools with students and employees located across the state. Each charter school is authorized by a different school district authorizer and is able to serve students in a specific geographic region under current state law. For most purposes, the schools are referred to by their regional name; however some of the schools have a different legal name which must be used when looking up the school on any official websites, such as the California Department of Education, the WASC accreditation website, the UC Doorways website, etc. In addition, the legal name of each school is used on official school transcripts.

While each school is a separate legal entity, they all work together closely and share staffing, policies and other resources, and all of them contract with Connections Academy, doing business as Pearson Online and Blended Learning ("POBL") to provide many aspects of the high quality virtual school program, including some operational and compliance support.

The following chart shows the legal name as well as the acronym and common name for each of the charters. It should be noted that CalOPS employees may be working from counties that are not listed here.

| Legal Name | CalCA Name | Acronym | Authorizer | Counties Served |
|--|---|---|---------------------------------------|---|
| California Connections Academy @ Ripon | California Connections Academy Ripon | CalCA Ripon | Ripon Unified School District | Alameda, Amador, Calaveras, Contra Costa, Sacramento, San Joaquin, Stanislaus |
| California Connections Academy North Bay | California Connections Academy North Bay | CalCA North Bay | Middletown Unified School District | Colusa, Glenn, Lake, Mendocino, Napa, Sonoma, Yolo |
| California Connections Academy Southern California | California Connections Academy SoCal | CalCA SoCal | Capistrano Unified School District | Los Angeles, Orange, Riverside, San Bernardino, San Diego |
| California Connections Academy @ Central Valley | California Connections Academy Central Valley | CalCA Central Valley or CalCA Central | Alpaugh Unified School District | Fresno, Inyo, Kern, Kings, Tulare |
| California Connections Academy Central Coast | California Connections Academy Central Coast | CalCA Central Coast | Cuyama Joint Unified School District | Santa Barbara, San Luis Obispo, Ventura |
| California Connections Academy Monterey Bay | California Connections Academy Monterey Bay | CalCA Monterey Bay | Scotts Valley Unified School District | Monterey, San Benito, San Mateo, Santa Clara, Santa Cruz |

Facility Overview

CalCA has the following administrative office facilities:

Southern California office

33272 Valle Rd.
San Juan Capistrano, CA 92675

Northern California office

580 N. Wilma, Suite G
Ripon, CA 95366

Administrative activities take place in the office facilities. This Plan shall be applicable to all buildings and grounds for all events that occur, regardless of the time of day or day of the week.

School Population and In-person school activities

Since CalCA is a virtual public charter school providing online instruction, no students are in attendance at the office locations and most staff members work remotely from their home location. During the COVID pandemic, all in person school activities that involve students and/or staff will be suspended until such time as the state and local health agencies allow in person gatherings. This includes educational field trips, in – person educational services or assessments, school festivals, state testing, graduation/promotion ceremonies and staff trainings or meetings. The School Leader, in consultation with the CalCA Safety Committee, will determine when, where and how these types of activities may resume. Exceptions may be made for Special Education students who require in-person services to implement their Individual Educational Program or for assessments related to their Special Education status and progress. If such exceptions are made, the parent/legal guardian of the student will be asked to sign a waiver and all COVID health and safety precautions will be in place for the duration of the in-person service.

Organizational Roles and Responsibilities

Worksite Supervisor

The School Leader is ultimately responsible for the various elements and implementation of this Plan. The Worksite Supervisor or designee(s) is responsible for day to day implementation of this Plan in accordance with state, local and Center for Disease Control (“CDC”) guidelines as well as to:

- Implement, monitor, and report on the COVID-19 control strategies;
- Conduct periodic inspections of the office facilities to insure safety protocols are in place;
- Remain on-site when staff are present and/or otherwise monitor on-site staff;
- Provide COVID-19 training to employees that covers, at a minimum:
 - Workplace infection-control practices.
 - The proper use of personal protective equipment.
 - Steps the employee must take to notify the business or operation of any symptoms of COVID-19 or a suspected or confirmed diagnosis of COVID-19.
 - How to report unsafe working conditions **without fear of reprisal**.
 - Information regarding COVID-19-related benefits to which the employee may be entitled under applicable federal, state, or local laws. This includes any benefits available under legally mandated sick and vaccination leave, if applicable, workers’ compensation law.
 - Information on vaccines
- Conduct **a daily entry self-screening protocol**¹ for all employees or contractors or visitors entering the workplace, including, at a minimum, a questionnaire covering symptoms and suspected or confirmed exposure to people with possible COVID-19.
- Ensure unvaccinated staff are aware of their right to request a respirator at no cost, for voluntary use without fear of retaliation. non-medical-grade face coverings are provided as needed to staff. Staff may provide their own appropriate face coverings, but CalCA has both cloth and disposable face masks on site at each office.
- Maintain a record of these requirements in accordance with state law.
- Make necessary corrections to any COVID hazards identified through inspection, observation or employee reporting
- Work with local health officials as necessary.

¹ See Appendix A for Sample COVID-19 Screening Questionnaire

- Maintain a line of communication with the COVID-19 Response Committee and the CalCA Safety Committee.

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COVID-19 Response Committee and CalCA Safety Committee

In order to maximize support and resources to ensure the safety, well-being of staff and students and maintain compliance with the rapidly changing state, local and federal guidelines, ~~Pearson Online and Blended Learning ("POBL")~~ Pearson Virtual Schools has developed a COVID-19 Response Committee. The Committee will:

- Act as a partner to provide guidance and resources to prepare for and respond to situations as they relate to the COVID-19 Pandemic;
- Provide advice and guidance on how to address staff questions or issues;
- Work with state and local health agencies to provide information in the event of a COVID-19 outbreak in the workplace;
- Monitor emergencies and facilitate major decisions which need to be made.;
- Provide guidance and assistance with release of information to the media if necessary;
- Monitor the rapidly changing COVID-19 regulatory environment and provide updates as appropriate.

~~In addition, CalCA has formed a Safety Committee to address a variety of health and safety issues for the organization, including a response to COVID-19. Members of the Safety Committee monitor the day to day activities and response of CalCA employees and implementation of the Plan. Employees may also contact the Safety Committee with suggestions or to report issues or hazards. They also coordinate with the POBL COVID-19 Response Committee as needed.~~

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| PVSOBL COVID 19 Response Committee | | | |
|---|---|---|--|
| | Name/Title | Organization | Contact |
| Health, Safety & Risk Management | Jeff Budny, Health & Safety Manager | Pearson- North America Organizational Risk and Resilience | Jeff.budny@pearson.com |
| Compliance | Tara Burns, Senior Compliance Analyst | Pearson Virtual Schools OBL HR & Compliance Services | Tara.burns@pearson.com |
| Facilities | Dion Golatt, Specialist Facilities/Real Estate | OBL School Facilities Management | Dion.Golatt@pearson.com |
| Benefits | Jennifer Schmidt, Director, Systems and Rewards | OBL HR & Compliance Services | jennifer.schmidt@pearson.com |
| General HR /Benefits | Kimberly Muth, Director, HR Partners | OBL HR-Pearson Virtual Schools & Compliance Services | Kimberly.muth@pearson.com |

~~In addition, CalCA has formed a Safety Committee to address a variety of health and safety issues for the organization, including a response to COVID-19. Members of the Safety Committee monitor the day to day activities and response of CalCA employees and implementation of the Plan. Employees may also contact the Safety Committee with suggestions or to report issues or hazards. They also coordinate with the POBL COVID-19 Response Committee as needed.~~

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| CalCA Safety Committee | | | |
|-------------------------------|------------|--------------|---------|
| | Name/Title | Organization | Contact |

| | | | | |
|---|--|--|--|-----------------------|
| <u>Committee Lead</u> | <u>Richie Romero,</u> <u>Director of Student</u> <u>Achievement</u> | <u>California</u> <u>Connections</u> <u>Academy Schools</u> | <u>rromero@calca.connectionsacademy.org</u> | Formatted: Font: Bold |
| | | | | Formatted: Left |
| <u>Compliance Officer and</u> <u>Worksite Supervisor</u> | <u>Franci Sassin,</u> <u>Director of Business</u> <u>Services</u> | <u>California</u> <u>Connections</u> <u>Academy Schools</u> | <u>fsassin@calca.connectionsacademy.org</u> | Formatted: Left |
| <u>Safety Coordinator</u> | <u>Jesse Hodge, Teacher</u> <u>and Safety</u> <u>Coordinator</u> | <u>California</u> <u>Connections</u> <u>Academy Schools</u> | <u>jesshodge@calca.connectionsacademy.org</u> | Formatted: Left |
| <u>School Leader</u> | <u>Richard Savage,</u> <u>Executive Director</u> | <u>California</u> <u>Connections</u> <u>Academy Schools</u> | <u>rsavage@calca.connectionsacademy.org</u> | Field Code Changed |

II. Prevention

How COVID-19 Spreads

The virus is thought to spread mainly from person-to-person, including:

- Between people who are in close contact with one another (within about 6 feet).
- Through respiratory droplets produced when an infected person coughs or sneezes or even speaks. These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs.

It may be possible that a person can get COVID-19 by touching a surface or object that has SARS-CoV-2 on it and then touching their own mouth, nose, or possibly their eyes, but this is not thought to be the primary way the virus spreads.

People are thought to be most contagious when they are most symptomatic (i.e., experiencing fever, cough, and/or shortness of breath). Some spread is also possible before people show symptoms; there have been reports of this type of asymptomatic transmission with this new coronavirus and this likely contributes to community spread of the virus.

There is more to consider than whether you were less than 6 feet away from an infected person for 15 minutes. Additional factors include the intensity, frequency, and duration of exposure to someone contagious with COVID-19. Were you exposed to enough virus that your immune system couldn't fight it off and you end up getting sick?

Intensity of Exposure

The intensity of exposure refers to the quantity of virus fragments you were exposed to. For instance, was the sick person actively contagious when you were with them? Were they coughing and sneezing without a mask on versus having no symptoms with a mask on? Did you share personal items like a drink? Did you sit right next to them and have a face-to-face conversation or were you 6 feet away with your back to them? Some situations can increase a person's exposure to the virus than other situations, [including which virus variant is involved](#), which as a result, can increase the likelihood of becoming infected.

Frequency of Exposure

The frequency of exposure refers to how often you had contact with someone who was contagious. If you had a brief face-to-face conversation with a colleague each day for several days while the person was contagious with COVID-19, those exposures may add up to be enough to overwhelm your system and lead to an infection.

Duration of Exposure

The duration of exposure refers to how long you were exposed. If you were in close contact with someone contagious with COVID-19 for 6 hours a day for several days, yet your seat was not within 6 feet of them, you may still have had a long enough duration of exposure to that person to be at higher risk for developing COVID-19.

Personal Health

Your personal health, such as the strength of your immune system, plays a part in whether or not you will be infected, as does whether you are following COVID-19 risk reduction methods.

Although the United States has implemented public health measures to limit the spread of the virus, it is likely that some person-to-person transmission will continue to occur. The CDC website provides the latest information about COVID-19 transmission: www.cdc.gov/coronavirus/2019-ncov/about/transmission.html

General Preventative Measures

In order to prevent the transmission of COVID-19, the following protocols in the office facilities are recommended:

- Take steps to reduce entry congestion and to ensure the effectiveness of screening:
 - Reduce the number of staff members assigned to report to the office facilities each day
 - Assign dedicated entry point(s) for all employees to ensure screening
 - Provide visual indicators of appropriate spacing for employees outside the building for any event which is anticipated to lead to congestion.
- Require symptom screening prior to entering the office facility
- Ensure face coverings are available to employees and worn when required by orders from the CDPH.
- Provide disinfecting supplies and require employees and/or janitorial staff to wipe down their workstations at least twice daily. Disinfecting agents should be approved for use against COVID-19
- Post signs and provide training about the importance of personal hygiene, including hand washing.
- Disinfect high-touch surfaces in offices (e.g., whiteboard markers, restrooms, handles) and minimize shared items when possible (e.g., pens, remotes, whiteboards).
- Institute cleaning and communications protocols when employees are sent home with symptoms.
- Notify employees if the employer learns that an individual (including a customer, contractor, or visitor) with a confirmed case of COVID-19 has visited the office and created a potential exposure of more than 15 minutes.

Building Access for Visitors

In addition to the daily security procedures and protocols in place to ensure a safe and secure environment, prevent crime, and to deter persons from gaining unauthorized access to the building, the additional measures listed below shall be taken in response to and to prevent further spread of infectious disease. The administrative office facilities will remain closed to the public until conditions at the state and local level are deemed safe to re-open and re-opening protocols are in place. The decision as to when it is safe to re-open to the public will be made by the school leader or designee.

Responsibilities:

Worksite Supervisor

The Worksite Supervisor will ensure there is adequate signage alerting visitors, such as vendors or delivery persons, of the requirements in order to enter the building, as well as alerting staff members and anyone who will be in the building more than 15 minutes of the requirement of the new screening protocols, which include:

- ☐ Confirming they have not had any close contact in the past 14 days with anyone who is either confirmed or suspected of being infected with COVID-19, including anyone who was experiencing or displaying any of the known symptoms of COVID-19;
- ☐ They do not have a fever over 100 degrees;
- ☐ They do not currently experience or display, and have not in the last 14 days experienced or displayed, any of the following symptoms:
 - Fever or chills
 - Cough
 - Shortness of breath and/or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headaches
 - New loss of smell and/or taste
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea
- ☐ Anyone who answers yes to any of these statements may NOT enter the building without otherwise getting clearance from the Worksite Supervisor or designee.

[Click here for a link to CalCA office COVID screening procedures](#)

Staff

All staff are encouraged to be active participants in preventing the spread of infectious disease by restricting access to the administrative office facilities for anyone who may have recently been exposed to the virus as well as any non-essential visitors. These temporary security measures shall remain in place on a daily basis, to ensure the safety of the school community until otherwise communicated by the school leader or designee. [Temporary visitors will be considered unvaccinated \(since their vaccination status is unknown\) and must wear an appropriate face covering while inside the office. Disposable face coverings are provided at the front lobby for use by visitors.](#)

[CalCA staff who are office based or partially office based \(designated as “flex” location\) will follow an office schedule developed by the Worksite Supervisor or designee\(s\). Other CalCA staff who are designated as “work from home” employees will notify the Worksite Supervisor \(or designee\) in advance when they plan to work in either of the two office locations, and are subject to the daily symptom screening and other safety protocols in place at that time, including mask guidelines detailed below.](#)

Additionally, staff should:

- Ensure that everyone is aware of the building security policy and do not permit unauthorized persons into the building.
- Report any conditions, concerns or problems that were reported to or observed by them.
- Ensure that all visitors observe the new signage when entering the building.

Additionally, staff are encouraged to identify and report unhealthy or unsafe work conditions to the Director of Business Services who will work with the OBL Facilities Team via Issue Aware (IA) Ticket or by contacting dion.golatt@pearson.com so these issues may be corrected expediently.

III. Preparedness

~~California Blueprint for a Safer Economy~~Reopening California

As of June 15, 2021, the Governor terminated the executive orders that put into place the Stay Home Order and the Blueprint for a Safer Economy. He also phased out the vast majority of executive actions put in place since March 2020 as part of the pandemic response, leaving a subset of provisions that facilitate the ongoing recovery.

The new public health order effective June 15 supersedes all prior health orders. The order has limited restrictions, only related to masking and mega-events, as well as settings serving children and youth pending an expected update to the K-12 schools guidance by the Centers for Disease Control and Prevention. Every county in California is assigned to a tier based on its test positivity and adjusted case rate. During times of surges in the rate of increase of cases, the state made changes such as:-

- ~~Tier assignments may occur any day of the week and may occur more than once a week when the California Department of Public Health (CDPH) determines that the most recent reliable data indicate that immediate action is needed to address COVID-19 transmission in a county.~~
- ~~Counties may be moved back more than one tier if CDPH determines that the data supports more intensive intervention. Key considerations will include the rate of increase in new cases and/or test positivity, more recent data as noted below, public health capacity, and other epidemiological factors.~~
- ~~The most recent reliable data will be used to complete the assessment.~~
- ~~When there are extreme circumstances requiring immediate action, counties will be required to implement any sector changes the day following the tier announcement.~~
- ~~Vaccine rates and equity measures will be incorporated into the framework and tier assignments~~

~~Full details on the Blueprint are available in CDPH's Blueprint for a Safer Economy framework.~~

Restrictions that ended on June 15 include:

- Physical distancing
- Capacity limits on businesses
- County tier system

Read the Governor's orders: N-07-21 and N-08-21. Find details in the California Department of Public Health's Beyond the Blueprint for Industry and Business Sectors and the Questions & Answers.

The state and CDPH may alter this framework in response to changing conditions of the pandemic. CalCA will adapt this Plan as needed to accommodate such changes.

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Regional Stay Home Order

~~The State continues to monitor all surges in the level of community spread of COVID-19. The Regional Stay Home Order, announced December 3, 2020, and a supplemental order, signed December 6, 2020, will go into effect at 11:59 PM the next day in regions with less than 15% intensive care unit (ICU) availability. Learn more about the actual ICU capacity remaining in each region.~~

Cal/OSHA COVID-19 Revised Emergency Temporary Standards

~~California approved emergency temporary Cal/OSHA's Emergency Temporary Standards (ETS) on COVID-19 infection prevention on November 30, 2020, were amended on June 17, 2021. The "reopening" of California and mask guidance from the CDPH generally govern public interactions and customers, whereas the ETS governs how a business treats its employees with respect to face coverings and other workplace safety considerations. The revisions reflect the availability of vaccinations to limit workplace transmission, to revise requirements in light of updated CDC and CDPH face covering guidance, and to provide options for employers to make a safe transition from physical distancing and face covering mandates to more normal operations. These new temporary standards apply to most workers in California not covered by Cal/OSHA's Aerosol Transmissible Diseases standard. CalCA employees are not covered under the Aerosol Transmissible Disease standard and are therefore covered under the new emergency standards.~~

~~Requirements for employers covered by the COVID-19 Prevention standard~~Revised ETS changes include:

- **Face Coverings**
 - Employers may allow fully vaccinated employees not to wear face coverings indoors but must document their vaccination status. There are some settings where CDPH requires face coverings regardless of vaccination status. In outbreaks, all employees must wear face coverings indoors and outdoors when six-foot physical distancing cannot be maintained, regardless of vaccination status.
 - Employers must provide unvaccinated employees with approved respirators for voluntary use when working indoors or in a vehicle with others, upon request.
 - Employers may not retaliate against employees for wearing face coverings.
- **Physical Distancing**
 - No physical distancing or barrier requirements regardless of employee vaccination status with the following exceptions:
 - Employers must evaluate whether it is necessary to implement physical distancing and barriers during an outbreak (3 or more cases in an exposed group of employees).
 - Employers must implement physical distancing and barriers during a major outbreak (20 or more cases in an exposed group of employees).

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■ Engineering Controls

- The employer shall evaluate how to maximize ventilation with outdoor air; the highest level of filtration efficiency compatible with the existing ventilation system; and whether the use of portable or mounted High Efficiency Particulate Air (HEPA) filtration units, or other air cleaning systems, would reduce the risk of COVID-19 transmission.

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■ Quarantining and Testing

- Employers must make COVID-19 testing available at no cost during paid time to employees with COVID-19 symptoms who are not fully vaccinated.
- Fully vaccinated employees without symptoms do not need to be tested or quarantined after close contacts with COVID-19 cases unless they have symptoms.

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■ COVID-19 Prevention Training

- Training must now include information on how the vaccine is effective at preventing COVID-19 and protecting against both transmission and serious illness or death.

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Requirements from the November 2020 ETS which will remain the same:

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- Establish, implement, and maintain an effective written COVID-19 Prevention Program that includes:
 - Identifying and evaluating employee exposures to COVID-19 health hazards.
 - Implementing effective policies and procedures to correct unsafe and unhealthy conditions (such as safe physical distancing, modifying the workplace and staggering work schedules).
 - ~~Providing and ensuring workers wear face coverings to prevent exposure in the workplace.~~
- Provide effective training and instruction to employees:
 - On their rights under the ETS
 - ~~on how~~ how COVID-19 is spread
 - ~~infection~~
 - prevention techniques, and information regarding COVID-19-related benefits that affected employees may be entitled to under applicable federal, state, or local laws.
- Requirements for responding to COVID-19 cases and outbreaks
- Providing notification to employees of exposure and close contacts
- Requirements to offer testing after potential exposures
- Quarantine and exclusion pay requirements.

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When there are multiple COVID-19 infections and COVID-19 outbreaks

Employers must follow the requirements for testing and notifying public health departments of workplace outbreaks (three or more cases in a workplace in a 14-day period) and major outbreaks (20 or more cases within a 30-day period):

- ~~COVID-19 testing for employees who might have been exposed:~~ Employers are required to offer COVID-19 testing at no cost to their employees during their working hours who had potential COVID-19 exposure in the workplace and provide them with the information on benefits.
- ~~Notification requirements to the local health department:~~ Employers are required to contact the local health department immediately but no longer than 48 hours after learning of three or more COVID-19 cases to obtain guidance on preventing the further spread of COVID-19 within their workplace.

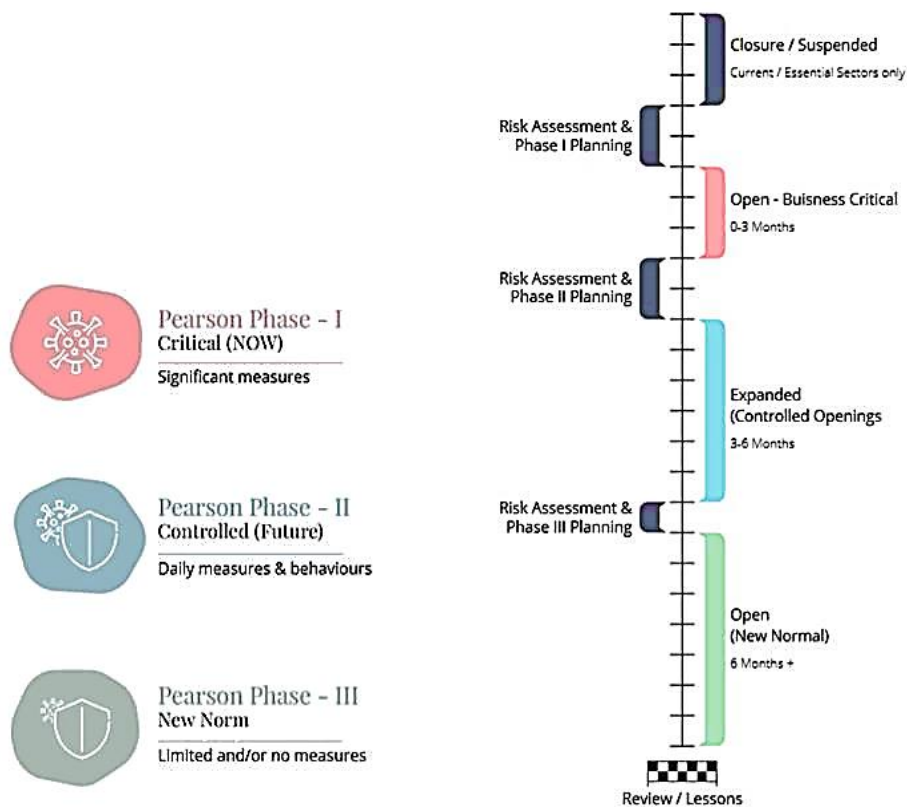
Recordkeeping and reporting COVID-19 cases

Employers must maintain a record of and track all COVID-19 cases, while ensuring medical information remains confidential. These records must be made available to employees, authorized employee representatives, or as otherwise required by law, with personal identifying information removed. When

~~a COVID-19 related serious illness (e.g., COVID-19 illness requiring inpatient hospitalization) or death occurs, the employer must report this immediately to the nearest Cal/OSHA enforcement district office~~

OBL Facilities Management-Phased Approach to Re-Entering the Workplace

In addition to State guidelines the OBL Facilities Team has implemented a phased approach to assist the organization in safely returning to the office facilities as outlined below:



Phase I

- ☐ Local COVID response site planning
 - ✓ Reporting
 - ✓ On-site point of contacts identified
 - ✓ Plan for a possible exposure or reported exposure
 - ✓ Impact/Exposure Assessment plan
 - ✓ Cleaning Plans and response
 - ✓ Employee communications
- ☐ Technology readiness support
- ☐ Supplies and PPE
 - ✓ Legal review to ensure all requirements are being met
 - ✓ Availability of cleaning suppliers i.e. sanitizer, wipes, etc.
 - ✓ Face coverings required for California
 - ✓ Gloves (likely limited to specific tasks and available for self-cleaning where appropriate).
 - ✓ Temperature checks using a non-contact thermometer – As appropriate/required
- ☐ Other
 - ✓ Costs to maintain facility (e.g. cleaning) suspend operations from an exposure
 - ✓ Employee readiness to return (childcare, health concerns, public transportation)
 - ✓ Certain Cities and building landlords may require PPE and have additional building access controls

Prepare office

- ☐ Implement site startup check list
- ☐ Start-up Cleaning

- ☐ Post Signage
- ☐ Building systems start ups
- ☐ Check AV equipment
- ☐ Check copiers
- ☐ Prepare workspaces for Physical distancing
- ☐ Storage furniture
- ☐ Distribute supplies- wipes, sanitizers, etc.

Entering Building (and Landlord) Guidelines

- ☐ Confirm cleaning service changes for each office
- ☐ Contact Landlord and confirm building restrictions

Common Area Guidelines

- ☐ Coffee Service/kitchen Areas are closed or limited
- ☐ Conference/Meeting rooms remain closed with seating modifications to comply with social distance guidelines during phase 2
- ☐ Group meetings in Phase 1 highly discouraged, most conference rooms closed
- ☐ In Phase II, conference room use may expand but remain limited
- ☐ Large rooms 8+ will be posted at ½ or no more than 10 capacity and chairs removed
- ☐ No large meetings over 10 people until state and local guidelines allow
- ☐ Training and/or signage for wiping common area equipment before and after will be posted

Site Services

- ☐ Use disposables items for eating and drinking
- ☐ Cleaning of high touch points
- ☐ Packages/mail
 - ☐ Shipping and Receiving Areas:
 - ✓ Before reopening the Worksite Supervisor should review current processes for inbound and outbound deliveries (parcels, mail, food deliveries, couriers, etc.) and develop a revised plan to align to COVID-19 safety precautions.
 - ✓ Routine instructions and plans for deliveries through areas that will minimize contact to the greatest extent possible.
 - ✓ Separating shipping and receiving areas from the general population.
 - ✓ Require staff handling mail and parcels to wear PPE, face-covering or other protective gear to receive parcels, mail and other deliveries and provide training on proper use and disposal of PPE.
 - ✓ If appropriate, remove items from boxes and discard accordingly
- ☐ Employees should use every precaution- wipes and wash hands- if using refrigerators.

Phase II

- ☐ Slowly expand operational scope and head count not to exceed 50% capacity.
- ☐ Timeline: 3 to 6 months

Phase III

- ☐ Transition to 'new normal' use of the office
- ☐ Timeline: 6 months+

Ongoing Virus Transmission Prevention Strategies:

- Where possible, increasing ventilation rates and circulation throughout the facility;
- Performing routine environmental cleaning and disinfection, especially of common areas; and
- Providing hand sanitizer in each work-station as well as high-traffic areas.

Engineering Controls

Engineering controls involve isolating employees from work-related hazards. In workplaces where they are appropriate, these types of controls reduce exposure to hazards without relying on worker behavior and can be the most cost-effective solution to implement such as:

- Installing high-efficiency air filters and/or sanitizers.
- Increasing ventilation rates in the work environment.

CalCA offices have had Bi-Polar Ionization systems installed in the HVAC system which has been shown to be effective against viruses. HVAC fans can be turned on to circulate office air through the sanitizing equipment.

Spatial Changes²

In order to prevent the spread of infection, it may be necessary to temporarily alter workspaces in order to facilitate maintenance of social distancing and physically separating staff-members. Some strategies may include:

- Implement flexible work hours (e.g., rotate or stagger shifts to limit the number of employees in the workplace at the same time and the number taking meal breaks at the same time).
- Increase physical space between employees at the worksite by modifying the workspace.
- Increase physical space between employees and customers (e.g. physical barriers such as partitions).
- Use signs, tape marks, or other visual cues such as decals or colored tape on the floor, placed 6 feet apart, to indicate where to stand when physical barriers are not possible.
- Implement flexible meeting and travel options (e.g., postpone non-essential meetings or events in accordance with state and local regulations and guidance).
- Close or limit access to common areas where employees are likely to congregate and interact.
- Discourage handshaking.
- Encourage employees to sit more than 6 feet apart, and/or eat outside and/or open the doors during meal breaks. Doors should not be opened and employees should not eat outside if the local air quality is considered hazardous. In those cases, the HVAC should be set to allow increased air circulation in the building.
- In order to minimize risk when planning staff meetings and gatherings:
 - Staff-members are strongly encouraged to avoid in-person meetings and gatherings when possible and instead to utilize videoconferencing or teleconferencing.
- If in-person meetings are unavoidable, please consider the following:
 - How many staff-members will be in attendance?
 - Does the meeting room have adequate space to allow for proper social distancing?
 - Is there proper ventilation?
 - What are the current state and local requirements for gatherings?
- If the answer is “no” to any of these questions, an alternative meeting location should be considered.

Staff are expected to minimize COVID-19 exposure by:

- Cleaning workstations (or confirming cleaning has been done by janitorial staff) at the beginning and end of each shift;

² Cal/OSHA Revised ETS Effective June 17, 2021 removed the requirement for physical distancing and barriers regardless of vaccination status except in the case of an outbreak.

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- Avoiding, when possible, the use of other employees' phones, desks, offices, or other work tools and equipment;
- Frequently washing hands with soap and water for at least 20 seconds;
- Utilizing hand sanitizer when soap and water are unavailable;
- Avoiding touching their faces with unwashed hands;
- Avoiding handshakes or other physical contact;
- Avoiding close contact with sick people;
- Practicing respiratory etiquette, including covering coughs and sneezes;
- Immediately reporting unsafe or unsanitary conditions on premises;
- Complying with daily screening processes;
- Seeking medical attention and/or following medical advice if experiencing COVID-19 symptoms;
- Complying with self-isolation or quarantine orders.



Social Distancing Measures²

Social distancing, also called “physical distancing,” means keeping space between yourself and other people outside of your home. To practice social or physical distancing:

- Stay at least 6 feet (about 2 arms' length) from other people
- Do not gather in groups
- Stay out of crowded places and avoid mass gatherings

Administrative Controls

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- Monitor public health communications about COVID-19 recommendations and ensure that workers have access to that information. Frequently check the CDC COVID-19 website: www.cdc.gov/coronavirus/2019-ncov.
- Collaborate with staff to designate effective means of communicating important COVID-19 information.

Training

Training and instruction will be provided to staff to include the following:

- CalCA's COVID-19 policies and procedures to protect employees from COVID-19 hazards and how to participate in the identification and evaluation of COVID-19 hazards.
- Information regarding COVID-19-related benefits to which the employee may be entitled under applicable federal, state, or local laws. This includes any benefits available under legally mandated sick and vacation leave, if available, workers' compensation law and the employer's leave policies
- That:
 - COVID-19 is an infectious disease that can be spread through the air.
 - COVID-19 may be transmitted when a person touches a contaminated object and then touches their eyes, nose, or mouth.
 - An infectious person may have no symptoms.
 - Methods of physical distancing of at least six feet and the importance of combining physical distancing with the wearing of face coverings.
- The fact that particles containing the virus can travel more than six feet, especially indoors, so physical distancing, face coverings, increased ventilation indoors and respiratory protection decrease the spread of COVID-19, but are most effective when used in combination. must be combined with other controls, including face coverings and hand hygiene, to be effective.
- The right of employees who are not fully vaccinated to request a respirator for voluntary use without fear of retaliation and at no cost to employees. Whenever respirators are provided for voluntary use:
 - How to properly wear the respirator provided
 - How to perform a seal check according to the manufacturer's instructions each time a respirator is worn, and the fact that facial hair interferes with a seal.
- The importance of frequent hand washing with soap and water for at least 20 seconds and using hand sanitizer when employees do not have immediate access to a sink or hand washing facility, and that hand sanitizer does not work if the hands are soiled.
- Proper use of face coverings and the fact that face coverings are not respiratory protective equipment COVID-19 is an airborne disease. N95s and more protective respirators protect the users from airborne disease while face coverings primarily protect people around the user—face coverings are intended to primarily protect other individuals from the wearer of the face covering.
- COVID-19 symptoms, and the importance of obtaining a COVID-19 test and not coming to work if the employee has COVID-19 symptoms.
- Information on the employer's COVID-19 policies; how to access COVID-19 testing and vaccination; and the fact that vaccination is effective at preventing COVID-19, protecting against both transmission and serious illness or death.
- The conditions under which face coverings must be worn at the workplace and that face coverings are additionally recommended outdoors for people who are not fully vaccinated if six feet of distance between people cannot be maintained. Employees can request face coverings from the employer at no cost to the employee and can wear them at work, regardless of vaccination status, without fear of retaliation.
- Stress management for staff impacted by COVID-19

[Click here for a copy of the CalCA COVID training presentation](#)

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Personal Protective Equipment (PPE)

While engineering and administrative controls are considered more effective in minimizing exposure to COVID-19, PPE may also be needed to prevent certain exposures. While correctly using PPE can help prevent some exposures, it should not take the place of other prevention strategies. Examples of PPE include: gloves, goggles, face shields, face masks, and respiratory protection, *when appropriate*.

During an outbreak of an infectious disease, such as COVID-19, recommendations for PPE specific to occupations or job tasks may change depending on geographic location, updated risk assessments for workers, and information on PPE effectiveness in preventing the spread of COVID-19.

All types of PPE must be:

- Selected based upon the hazard to the worker.
- Properly fitted and periodically refitted, as applicable (e.g., respirators).
- Consistently and properly worn when required. Regularly inspected, maintained, and replaced, as necessary.
- Properly removed, cleaned, and stored or disposed of, as applicable, to avoid contamination of self, others, or the environment.

Face Coverings

CDPH has updated statewide masking guidance to match the CDC's guidance, lifting California's mask requirements for vaccinated individuals³ starting on June 15. Vaccinated people are able to come together without masks in most circumstances. Some local jurisdictions, such as County Public Health Agencies, have reinstated or may at any time reinstate indoor mask mandates based on the level of community spread.

People who are unvaccinated must continue to wear a mask indoors in public settings to protect themselves and others. Also, there are some settings where masking is still required for everyone, such as:

- Public transit
- Hospitals
- Long-term care facilities
- Homeless shelters
- Indoors in K-12 schools, childcare, and other youth settings

Pursuant to California Department of Public Health (CDPH) guidance dated November 16, 2020, people in California must wear face coverings when they are outside of the home, unless one of the exemptions below applies.

See new guidance from CDPH on the Use of Face Coverings for more information on where masks are recommended or may be required.

For all employees who are not fully vaccinated, or for whom vaccination status is unknown, face coverings must be worn indoors. Employees may request a face covering or respirator at any time at no cost to them, regardless of vaccination status without fear of retaliation. The following individuals are exempt from wearing a face covering in the following specific settings:

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³ See Appendix E for more information regarding COVID-19 vaccination

The following individuals are exempt from wearing a face covering at all times:

- Persons younger than two years old. These very young children must not wear a face covering because of the risk of suffocation.
- Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance.
- Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication.
- Persons for whom wearing a face covering would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines.

Persons exempted from wearing a face covering due to a medical condition who are employed in a job involving regular contact with others should wear a non-restrictive alternative, such as a face shield with a drape on the bottom edge, as long as their condition permits it.

Any Employee not wearing a face covering and not wearing a non-restrictive alternative when allowed pursuant to ETS guidelines, shall be at least 6 feet apart from all other persons unless the unmasked employee is either fully vaccinated or tested at least weekly for COVID-19 during paid time at no cost to them.

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- ~~Persons in a car alone or solely with members of their own household.~~
- ~~Persons who are working in an office or in a room alone.~~
- ~~Persons who are actively eating or drinking provided that they are able to maintain a distance of at least six feet away from persons who are not members of the same household or residence.~~
- ~~Persons who are outdoors and maintaining at least 6 feet of social distancing from others not in their household. Such persons must have a face covering with them at all times and must put it on if they are within 6 feet of others who are not in their household.~~
- ~~Persons who are obtaining a service involving the nose or face for which temporary removal of the face covering is necessary to perform the service.~~
- ~~Workers who are required to wear respiratory protection.~~
- ~~Persons who are specifically exempted from wearing face coverings by other CDPH guidance.~~

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The following individuals are exempt from wearing a face covering at all times:

- ~~Persons younger than two years old. These very young children must not wear a face covering because of the risk of suffocation.~~
- ~~Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance.~~
- ~~Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication.~~
- ~~Persons for whom wearing a face covering would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines.~~

~~Note: Persons exempted from wearing a face covering due to a medical condition who are employed in a job involving regular contact with others should wear a non-restrictive alternative, such as a face shield with a drape on the bottom edge, as long as their condition permits it.*~~

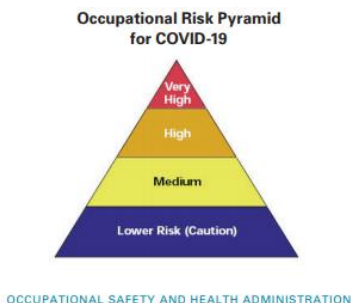
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Classifying Worker Exposure to SARS-CoV-2

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Worker risk of occupational exposure to SARS-CoV-2, the virus that causes COVID-19, during an outbreak may vary from very high to high, medium, or lower (caution) risk. The level of risk depends in part on the industry type, need for contact within 6 feet of people known to be, or suspected of being, infected with COVID-19, or requirement for repeated or extended contact with persons known to be, or suspected of being, infected with COVID-19. Medium exposure risk jobs include those that require frequent and/or close contact with (i.e., within 6 feet of) people who may be infected with SARS-CoV-2, but who are not known or suspected COVID-19 patients.

In areas without ongoing community transmission, workers in this risk group may have frequent contact with travelers who may return from international locations with widespread COVID-19 transmission. In areas where there is ongoing community transmission, workers in this category may have contact with the general public (e.g., schools, high-population-density work environments, some high-volume retail settings).

Generally, the nature of the CalCA organization is such that employees are considered low risk while engaged in work activities.

High Risk Employees

Everyone is at risk for getting COVID-19 if they are exposed to the virus. Some people are more likely than others to become severely ill, which means that they may require hospitalization, intensive care, or a ventilator to help them breathe, or they may even die. We learn more about COVID-19 every day, and as more information becomes available, CDC will continue to update and share information about risk for severe illness.

- Among adults, the risk for severe illness from COVID-19 increases with age, with older adults at highest risk. Severe illness means that the person with COVID-19 may require hospitalization, intensive care, or a ventilator to help them breathe, or they may even die.
- People of any age with [certain medical conditions](#) are at increased risk of severe illness from COVID-19.

~~*Staff with medical conditions or disabilities which impact their ability to wear a face covering should contact jennifer.schmidt@pearson.com.~~

- By understanding the factors that put you at an increased risk, you can make decisions about what kind of precautions to take in your daily life.

In general, the more people you interact with, the more closely you interact with them, and the longer that interaction, the higher the risk of COVID-19 spread. The following should be considered:

- How many people will you interact with?
- Can you keep 6 feet of space between you and others?
- Will you be outdoors or indoors?
- What's the length of time that you will be interacting with people?

CalCA is committed to ensuring the safety and well-being of staff. Therefore, any staff-members with questions regarding reasonable accommodations under the ADA, should reach out to their supervisor and [a member of Pearson Virtual Schools HRjennifer.schmidt@pearson.com](mailto:HRjennifer.schmidt@pearson.com) for assistance.

IV. Response

Process for Employee with Positive (or suspected positive) COVID-19 Test

COVID-19 is a nationally notifiable disease, and when diagnosed or identified, must be reported to local health departments. Health departments are responsible for leading case investigations, contact tracing, and outbreak investigations. If the health department learns a person is a confirmed or probable case of COVID-19 and was in a workplace where close contact with may have occurred, the health department may contact the employer or employees to let them know of potential exposures.

[Employers can assist the health department](#) by providing further identification of potential contacts who worked in the same area and on the same shift, hosting a site visit for health department personnel to observe the workplace in order to make workplace-operation recommendations to help prevent further spread of the virus, and facilitating communication with employees.

Upon learning of an employee who has tested positive (or is suspected positive) for Covid-19, the following steps should be taken by the School Leader or designee:

- Immediately notify your HR Partner ~~and the Benefits Team jennifer.schmidt@pearson.com~~ for sick leave and benefit information to support infected staff-member.
- If the employee is currently on site, separate them from the rest of the staff and document the following information:
 - Recent dates/time employee was in facility
 - Specific area(s) that employee accessed, and equipment used.
 - Staff that may have been within 6 ft of the employee for at least 10-15 min.
 - Confirm employee's current contact information
- For confirmed positive cases, contact your [local department of health](#) ("DOH")
- OR**
- If the Department of Health initiates contact:
 - Provide findings from employee assessment
 - Request guidance on:
 - Contact tracing
 - Employee notifications
 - Entire facility vs. area closure
 - Cleaning and disinfection recommendations
- Based on risk assessment and guidance from the Department of Health, determine if partial or full closure of office is appropriate.
- Contact a member of the Facilities Team either through existing IA or via email dion.golatt@pearson.com for assistance, if needed, with:
 - Equipment shutdown
 - Isolation of closure areas with signs and barricade tape
 - Scheduling of cleaning and disinfection
- Provide instruction as to who can enter the building, adjust building access control system as needed.
- There may also be additional reporting requirements pursuant to state or local agency rules. Please inquire with your HR Partner.

[Cal/OSHA Emergency Standards for COVID-19](#) require employers to contact the local health department immediately but no longer than 48 hours after learning of three or more COVID-19 cases to obtain guidance on preventing the further spread of COVID-19 within their workplace.

Additionally, any COVID-19-related serious illnesses or death, as defined under section 330(h), of an employee occurring in a place of employment or in connection with any employment must be reported to [Cal/OSHA](#).

Notifying Employees

- Following a confirmed COVID-19 case, all employees who work in the office location -where the employee works will be notified of their exposure to the virus within 24 hours.
- It is important to note that privacy laws exist to protect an individual's confidential medical information. Communications must be carefully worded in order to avoid revealing the employee's identity, unless the employee has signed an authorization to disclose their diagnoses.
- Please consult with your HR Partner prior to issuing employee communications to ensure compliance with state and federal privacy laws.

COVID-19 Testing

CalCA will arrange for testing of all staff members who have had close contact with suspected or confirmed COVID-19 case. Supervisors should seek guidance from the local health department ("LHD") when developing a testing strategy, including how testing can be arranged and how to prioritize testing of workers. Examples of strategies may include testing close contacts of laboratory-confirmed cases first; prioritizing workers in parts of the workplace with higher case counts; or, if testing capacity is limited, sample pooled testing, also known as "group testing," should be conducted to obtain critical information about the extent of infection with fewer testing resources. Staff-members who prefer to contact their personal medical provider or visit a CA Coronavirus Testing Task Force site (testing.covid19.ca.gov) for testing. LHDs may also be able to help facilitate testing options, if needed. When required by state or local health orders, CalCA will arrange for COVID testing for employees who are not fully vaccinated when circumstances dictate this is appropriate.

Exceptions to COVID-19 Testing

- Employees who were fully vaccinated before the close contact and do not have COVID-19 symptoms.
- COVID-19 cases who returned to work in accordance with the Return-to-Work Requirements below and have remained free of COVID-19 symptoms, for 90 days after the initial onset of COVID-19 symptoms or, for COVID-19 cases who never developed symptoms, for 90 days after the first positive test.

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Cleaning and Disinfecting

Develop Cleaning & Disinfection Plan in consultation with the Facilities Team and cleaning service providers, to include the following provisions:

- Increase of fresh air make-up in HVAC system
- Allowing targeted areas to sit idle for at least 24 hours, if possible. If area can be isolated for at least 7 days, no additional cleaning (beyond standard touch point/surface) is required.
- Ensure cleaning plan includes common areas and equipment/surfaces within isolation area. Identify equipment that may be sensitive to chemicals or a cleaning method. Confirm that disinfecting agent is approved for use against COVID-19.
 - Determine scope/method of cleaning based on recommendations from Public Health
 - Contact/Schedule appropriate service provider
 - Share any concerns with vendor and agree to cleaning plan
 - Ensure equipment to be cleaned is powered down (and locked out, if appropriate)
 - Brief cleaning staff on any machine specific hazards
 - Execute Cleaning & Disinfection Plan

- Confirm cleaning/disinfection is complete and anticipated return to operations date with LDH, if required.
- In consultation with LDH when appropriate, and COVID-19 Response Committee, the Worksite Supervisor should determine/confirm staff that should NOT return to work and/or remain in quarantine.
- Determine operational modifications that can be implemented to facilitate social distancing for those that return. Consider:
 - Staggering shift times
 - Staggering lunch/break times
 - Increasing employee distance to maintain at least 6ft of space between employees wherever practical
- Coordinate return communications with your HR Partner.

Return-To-Work Requirements

Accumulating evidence supports ending isolation and precautions for persons with COVID-19 using a symptom-based strategy. Specifically, researchers have reported that people with mild to moderate COVID-19 remain infectious no longer than 10 days after their symptoms began, and those with more severe illness or those who are severely immunocompromised remain infectious no longer than 20 days after their symptoms began. Therefore, CDC has updated the recommendations for discontinuing home isolation as follows:

Persons with COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:

- At least 10 days* have passed since symptom onset **and**
- At least 24 hours have passed since resolution of fever without the use of fever-reducing medications **and**
- Other symptoms have improved.

*A limited number of persons with severe illness may produce replication-competent virus beyond 10 days, that may warrant extending duration of isolation for up to 20 days after symptom onset. Consider consultation with infection control experts. See [Discontinuation of Transmission-Based Precautions and Disposition of Patients with COVID-19 in Healthcare Settings \(Interim Guidance\)](#).

Persons infected with SARS-CoV-2 who never develop COVID-19 symptoms may discontinue isolation and other precautions 10 days after the date of their first positive RT-PCR test for SARS-CoV-2 RNA.

Staff members who have had close contact with someone with COVID-19 should stay home for 14 days after their last exposure to that person. However, anyone who has had close contact with someone with COVID-19 and meets the below criteria, is not required to stay home:

- Developed COVID-19 illness within the previous 3 months **and**
- Has recovered **and**
- Remains without COVID-19 symptoms (for example, cough, shortness of breath)

~~Note that fully vaccinated individuals will have different rules for quarantine, which generally includes the guideline that testing and quarantine or isolation only need to occur if the person is showing symptoms of COVID.~~

~~Employees who were **fully vaccinated** before the close contact and **who do not develop COVID-19 symptoms** are not required to quarantine.~~

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Because PCR tests can remain positive long after an individual is no longer infectious, proof of a negative test should not be required prior to returning to the workplace after documented COVID infection.

Additional Resources:

[I Think or Know I had COVID-19, and I had Symptoms. When can I be Around Others?](#)

[I Had COVID-19, But No Symptoms. When Can I Be with Others?](#)

[CalCA Flowchart for COVID exposure](#)

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Benefits for Staff Affected by COVID-19

There are many resources available to school staff on the [Virtual Library](#). These resources range from information on the federal CARES Act, how to take leave under the programs, and wellness resources focused on staff mental and physical wellbeing. For specific questions regarding benefits eligibility please contact jennifer.schmidt@pearson.com the HR department.

California Department of Industrial Relations (DIR)/Labor & Workforce Resources for Staff:

- [Summary Chart: Benefit for Workers Impacted by COVID-19](#)
- [COVID-19 Unemployment Benefits Guide](#)
 - [COVID-19: Unemployment Insurance Claims](#)
 - [Pandemic Additional Compensation](#)
 - [Pandemic Unemployment Assistance](#)
 - [Pandemic Emergency Unemployment Compensation](#) (13-week extension)
 - [Benefits Frequently Asked Questions](#)
- [Support Services for those who are Sick or Quarantined, Caregiving, or Dealing with Reduced Work Hours](#)
- [Supportive Services for Basic Needs, Re-Employment, and Rapid Response](#)
- [Resources for Injured Workers](#)
 - [Injured worker benefits](#)
 - [Employer requirements](#)
 - [Details on workers' compensation and COVID-19](#)
 - [Workers' Compensation Presumption \(SB 1159\) Frequently Asked Questions](#)

Rights and Protections for Workers

- [Laws Enforced by the Labor Commissioner's Office](#)
- [Side by Side Comparison of COVID-19 Paid Leave](#)
- **VIDEOS:** [Know Your Rights and Responsibilities](#)
- [Update on Essential and Non-essential Workers](#)
- [Guidance on Conditional Suspension of California WARN Act Notice Requirements](#)
- [ABB 685 FAQ on Cal/OSHA Enforcement Authority and Employee Notification](#) Posted September 17, 2020
- [FAQs on COVID-19 Supplemental Paid Sick Leave](#)

COVID-19 Testing Resources

- [Testing for COVID-19: PCR, Antigen, and Serology](#)
- [Finding a Testing Site](#)

COVID-19 Vaccination and Mask Policy

Purpose

California Connections Academy ("CalCA") has a duty to provide and maintain a workplace that is free of recognized hazards. As such, the school has adopted this policy in order to safeguard the health and well-being of employees and to ensure appropriate precautions are in place, as many restrictions have been lifted by CDPH due to the availability of vaccinations.

Definitions

"Fully vaccinated" means the employer has documented that an individual has received, at least 14 days prior, either the second dose in a two-dose COVID-19 vaccine series or a single-dose COVID-19 vaccine. Vaccines must be FDA approved; have an emergency use authorization from the FDA; or, for persons fully vaccinated outside the United States, be listed for emergency use by the World Health Organization (WHO).

"Respirator" means a respiratory protection device approved by the National Institute for Occupational Safety and Health (NIOSH) to protect the wearer from particulate matter, such as an N95 filtering facepiece respirator.

Policy

Although it is not mandatory, CalCA strongly encourages employees get vaccinated for COVID-19 in order to prevent themselves and others from contracting and spreading the virus. Employees who will be returning to the office and **have not received the vaccine** must either:

- Wear a face covering while in the office as well as, for all in-person activities.
- Obtain an approved exemption from the [Worksite Supervisor \(or designee\)](#) for the requirement to wear an approved face-covering in lieu of being vaccinated. Exemptions will be primarily based on the [guidelines for such exemptions under the ETS](#).

All employees, regardless of vaccination status, may request a mask or respirator if they do not have one, at any time, without fear of reprisal.

Fully vaccinated employees who do not wish to wear a face covering while in the office, may present written evidence of immunization from the designated site where the vaccination was received, [from a state or local health care agency](#), or from an authorized healthcare provider.

Employees who are not fully vaccinated may be required, under certain circumstances, to have a [COVID test](#).

Requests for Exemptions as Accommodations

To assist any employee who declines a vaccination and has a qualifying medical condition that contraindicates wearing an approved face-covering, or who objects to wearing a face-covering on the basis of sincerely held religious beliefs and practices, CalCA will engage in an interactive process to determine if a reasonable accommodation can be provided, so long as it does not create an undue hardship for the school and/or does not pose a direct threat to the health or safety of others in the workplace and/or to the individual requesting the accommodation.

You may request an accommodation without fear of retaliation. To request an accommodation for one of the above reasons, please notify Franci Sassin via email at fsassin@calca.connectionsacademy.org. Once CalCA is aware of the need for an accommodation, the school will engage in an interactive process to identify possible accommodations.

Vaccine Information and Availability

Learn more about the different types of COVID-19 vaccines and how they work.

- [Pfizer-BioNTech COVID-19 Vaccine](#)
- [Moderna COVID-19 Vaccine](#)
- [Johnson & Johnson's Janssen COVID-19 Vaccine](#)

Learn more about the benefits of getting a COVID-19 vaccination.

Find a COVID-19 Vaccine: Search [vaccines.gov](https://www.vaccines.gov), text your ZIP code to 438829, or call 1-800-232-0233 to find locations near you in the U.S.

Plan Implementation, Updates and Expiration

This Plan responds to the COVID-19 outbreak. As the pandemic progresses, CalCA will update this Plan and its corresponding processes. The School Leader is responsible for implementation of the Plan, in consultation with the CalCA Safety Committee. This Plan will expire upon conclusion of its need, as determined by CALCA and in accordance with guidance from local, state, and federal health officials.

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Appendix A-Sample Employee Questionnaire to Evaluate Employee for COVID-19

Ask employees reporting to work to submit answers to the following questions via the Google Form provided: [INSTRUCTIONS](#) and link to screening form

Symptom Screening Form-CalCA Offices

Please add in your recorded temperature and answer the questions below. Fill this in as your first activity of the day for each day you are working at the office. Do this again for each day you are reporting to one of the two CalCA Offices.

1. Please provide your full name
2. What is your temperature? (answer with one decimal point included; do not round)
3. Have you or anyone in your household had contact in the past 14 days with an individual who is in quarantine, or is a presumptive positive, or has tested positive for COVID-19, that you know of?
4. Are you or anyone in your household currently experiencing any of the following symptoms associated with COVID-19? • a fever over 100.3 degrees • chills • muscle pain • difficulty breathing • sore throat • cough • loss of taste or smell • headache • gastrointestinal symptoms such as nausea/vomiting, diarrhea, loss of appetite.
5. (Optional) If you feel your symptom noted above is related to a different cause and wish to provide an explanation, please feel free to do so. (Example: feeling nausea due to pregnancy)
6. Do you have any reason to believe you or anyone in your household has been exposed to or acquired COVID-19?

Appendix B—Sample COVID-19 Case Investigation Form

| | |
|---|-------------|
| Name of Person Completing the Investigation: _____ Date: _____ | |
| Staff-Member/Employee/Contractor Name: _____ | |
| Job Title: _____ | |
| Specific area(s) that employee accessed, and equipment used: _____ _____ | |
| Staff that may have been within 6 ft of the infected employee for at least 10-15 minutes: _____ _____ | |
| Was COVID-19 test offered? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Date and time the infected individual was last present in the workplace: _____ | |
| Date of the positive or negative test and/or diagnosis: _____ | |
| Date the case first had one or more COVID-19 symptoms: _____ | |
| Information received regarding COVID-19 test results and onset of symptoms (attach documentation) <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Notice of the potential COVID-19 exposure provided to the following staff-members: _____ _____ | |
| Date: _____ | |
| Did workplace conditions contribute to the risk of COVID-19 exposure? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain: _____ _____ | |
| Was Local Health Department Notified? <input type="checkbox"/> Yes <input type="checkbox"/> No | Date: _____ |

Appendix C—Authorization to Disclose COVID-19 Diagnosis or Exposure

I understand that the Americans with Disabilities Act, the Family and Medical Leave Act, the California Confidentiality of Medical Information Act, and other privacy laws prohibit California Connections Academy (“CalCA”) from disclosing my medical/health information. However, should I test positive for the COVID-19 virus, receive a positive COVID-19 diagnosis from a licensed health care provider, or be ordered to isolate by a public health official for reasons including, exposure to someone suspected of having COVID-19, I authorize CalCA’s Human Resources Department and/or senior management to disclose that information as outlined in this document. I understand that this authorization shall apply:

7. Upon my receipt of a laboratory-confirmed case of COVID-19;
8. Upon my receipt of a positive COVID-19 diagnosis from a licensed health care provider; or
9. Upon issuance of an order for me to isolate by a public health official for reasons including exposure to COVID-19 by being in close contact with someone who is suspected of having the virus and CalCA receiving notice regarding the same (“Triggering Events”).

In the interest of the health of others, and upon occurrence of one of the Triggering Events, I authorize the CalCA’s Human Resources Department and/or senior management to disclose that information to staff at my worksite, employers of subcontracted staff, and to others whom I may have encountered or come in close contact with at my worksite, including, but not limited to, vendors, visitors, students, and caretakers.

CalCA has advised me that I am not required to do so and that there would be no adverse consequences to my employment if I chose not to do so. Further, the CalCA did not coerce or pressure me to permit this disclosure. In disclosure, CalCA will take reasonable measures to keep my name and identity confidential to the extent possible. However, I recognize circumstances may require identifying me as the infected or exposed individual in order to comply with applicable law or properly warn others so they may take precautionary measures to help prevent further spread of the virus, and there may be times when it is not possible to inform others they may have been exposed to the virus without them learning that it was through contact with me.

I understand that upon occurrence of one of the Triggering Events, this authorization applies without the need for me to sign an additional authorization. This authorization expires on [INSERT DATE], after which the Company will no longer be authorized to disclose this information. I have been advised that I have a right to receive a copy of this authorization.

Signature of Staff-Member

Date

Printed Name

Appendix D—Model Announcement to Employees about Positive Test

We learned [today] that one of our staff-members has tested positive for/contracted the novel coronavirus, COVID-19. [Identify the area(s) where and the date(s) when the individual frequently worked].

If you develop [symptoms](#) including dry cough and fever, please contact your medical provider, and do not come to work. Notify your supervisor as soon as possible.

Due to privacy laws we are not permitted to identify the individual who tested positive for the virus. However, we have gathered the names of those individuals who worked in close proximity to the infected staff-member, over the previous 14 days. Those individuals should first consult and follow the advice of their healthcare providers or public health department regarding the length of time to stay at home. Staff-members who do not develop symptoms should remain home for 14 days.

Persons with COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:

- At least 10 days* have passed since symptom onset and
- At least 24 hours have passed since resolution of fever without the use of fever-reducing medications and
- Other symptoms have improved.

IF INDICATED BY SEVERITY OF OUTBREAK, THE FOLLOWING MAY BE INCLUDED:

The health and well-being of our CalCA staff is paramount. Out of an abundance of caution, we are closing the [LOCATION] office effective [DATES]. While the office is closed, we will clean and disinfect the [LOCATION] office.

All [LOCATION] staff are expected to work from home while the office is closed. Each staff-member should consult with their supervisor for additional instructions.

Should you have any questions or concerns, please contact [INSERT APPROPRIATE CONTACT].

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Appendix E—Self-Certification of Vaccination Status

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Employer/Business/Entity Name: California Online Public Schools (CalOPS) dba California Connections Academy Schools

Employee First Name: _____

Employee Last Name: _____

Date of Birth: _____

Pursuant to Cal/OSHA's Emergency Temporary Standards (ETS) on COVID-19 (Cal. Code of Regs. Title 8 §3205) employers are required to document the COVID-19 vaccination status of all employees who regularly work onsite. Employers must also keep proper records to demonstrate compliance.

An individual is considered "fully vaccinated":

- 2 weeks after completing the 2nd dose of a two-dose COVID-19 vaccine (e.g., Pfizer or Moderna), or
- 2 weeks upon receiving a single dose vaccine (e.g., Johnson & Johnson/Janssen).

Please indicate your vaccination status in response to the questions below. This information will be used to determine whether you will be required to wear a face covering while at one of the school offices and/or at in-person indoor events. It may also be used to determine if COVID testing is required.

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| Please select the statement below that accurately describes your vaccination status as of the date indicated below: | |
|---|--|
| <input type="checkbox"/> | I am fully vaccinated. Type of vaccine: _____ Dates of vaccine: _____ |
| <input type="checkbox"/> | I received my second dose of the Pfizer or Moderna vaccine or my single dose of a Johnson & Johnson vaccine less than two weeks ago. |
| <input type="checkbox"/> | I received my first dose of Moderna or Pfizer, and my second appointment is scheduled. |

| | |
|--------------------------|--|
| <input type="checkbox"/> | I have not yet been vaccinated, but I have already scheduled an appointment to receive my first dose of vaccine. |
| <input type="checkbox"/> | I have not been vaccinated. |
| <input type="checkbox"/> | I decline to answer whether I have been vaccinated. |

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All staff who are not fully vaccinated are required to comply with all applicable provisions of the guidance from CDPH on the Use of Face Coverings. If you decline to provide information about your vaccination status, you are assumed to be unvaccinated for purposes of rules and requirements, which differ between vaccinated or unvaccinated staff.

I understand that I am required to provide accurate information in response to the question above. I hereby affirm that I have accurately and truthfully answered the question above. I also understand that if I stated that I am fully vaccinated, my employer may also request, or may be required to collect, documentation of my vaccination status (e.g., a copy of my vaccine card or other similar official document confirming vaccination status). I understand that I may submit updated vaccination information at any time by completing and signing this form, which will then supersede all previous forms submitted.

Signature: _____ Date: _____

Appendix F—Request for Medical Exemption/Accommodation Related to COVID-19 Vaccine

California Connections Academy (CalCA) is committed to providing equal employment opportunities without regard to any protected status and a work environment that is free of unlawful harassment, discrimination, and retaliation. As such, the school is committed to complying with all laws protecting individuals with disabilities or medical conditions. When requested, the School will provide an exemption/reasonable accommodation for any known medical condition or disability of a qualified individual which prevents the employee from receiving a COVID-19 vaccine, provided the requested accommodation is reasonable and does not create an undue hardship for the School and/or pose a direct threat to the health or safety of others in the workplace and/or to the requesting employee.

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To request an Exemption/Accommodation, please complete Part 1 of this form, have your healthcare provider complete Part 2 (the certification portion), and return them to fsassin@calca.connectionsacademy.org. This information will be used by HR or other appropriate personnel to engage in an interactive process to determine whether an employee is eligible for such exemption/accommodation and if so, to determine the reasonable accommodations which can be provided that would enable the employee to perform the essential functions of their position without posing a threat of harm to self or others.

If an employee refuses to provide such information, the employee's refusal may impact the School's ability to adequately understand the employee's request or to effectively engage in the interactive process to identify possible accommodations. Medical exemptions/accommodations for the COVID-19 vaccine will be considered if the employee provides a written certification by a licensed, treating medical provider [a physician (MD or DO), nurse practitioner (NP), or physician's assistant (PA)], of one of the following:

-
1. The applicable CDC contraindication for the COVID-19 vaccine, or
 2. The applicable contraindication found in the manufacturer's package insert for the COVID-19 vaccine, or
 3. A statement that the physical condition of the person or medical circumstances relating to the person are such that immunization is not considered safe, indicating the specific nature and probable duration of the medical condition or circumstances that contraindicate immunization with the COVID-19 vaccine.

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- Part 1 – To Be Completed by Employee:

- Name: _____

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Date of Request: _____

- Verification and Accuracy

I verify that the information I am submitting in support of my request for an accommodation is complete and accurate to the best of my knowledge, and I understand that any intentional misrepresentation contained in this request may result in disciplinary action. I also understand that my request for an accommodation may not be granted if it is not reasonable, if it poses a direct threat to the health and/or safety of others in the workplace and/or to me, or if it creates an undue hardship on the Company.

- Signature: _____ Date: _____

- Print Name: _____

Part 2 – To be completed by Employee's Medical Provider

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- Employee Name: _____

Attention Medical Provider: _____

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California Connections Academy ("Employer") requires a COVID-19 vaccination as a condition of employment. The above-named employee is requesting an exemption from this vaccination requirement. A medical exemption from the COVID-19 vaccination may be allowed for certain recognized contraindications.

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Please complete the form below. Should you have any questions, please contact Franci Sassin at fsassin@calca.connectionsacademy.org or by phone at 949-306-8498.

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The above person should not be immunized for COVID-19 for the following reasons (Please check all that apply):

- ☐ History of previous allergic reaction to indicate an immediate hypersensitivity reaction to a component of the vaccine.
- ☐ The physical condition of the person or medical circumstances relating to the person are such that immunization is not considered safe. Please indicate the specific nature and probable duration of the medical condition or circumstances that contraindicate immunization with the COVID-19 vaccine.
- ☐ Other – Please provide this information in a separate narrative that describes the exemption in detail.

-
I certify that _____ has the above contraindication and request
a medical exemption from the COVID-19 vaccination.

- Medical Provider Signature: _____ Date: _____

Print Name: _____

Address: _____

Phone number: _____

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Appendix G—Request for Religious Exemption/Accommodation Related to COVID-19 Vaccine

-
California Connections Academy (CalCA) is committed to providing equal employment opportunities without regard to any protected status and a work environment that is free of unlawful harassment, discrimination, and retaliation. As such, the School is committed to complying with all laws protecting employees' religious beliefs and practices.

When requested, the School will provide an exemption/reasonable accommodation for employees' religious beliefs and practices which prohibit the employee from receiving a COVID-19 vaccine, provided the requested accommodation is reasonable and does not create an undue hardship for the School or pose a direct threat to the health and/or safety of others in the workplace and/or to the requesting employee.

To request an Exemption/Accommodation, please complete this form and return it to Human Resources. This information will be used by Human Resources or other appropriate personnel to engage in an interactive process to determine eligibility for and to identify possible accommodations. If an employee refuses to provide such information, the employee's refusal may impact the School's ability to adequately understand the employee's request or effectively engage in the interactive process to identify possible accommodations.

-
-
-Part 1 – To Be Completed by Employee-

-
Name: _____

Date of Request: _____

Please explain below why you are requesting an Exemption/Accommodation: In some cases, we will need to obtain additional information and/or documentation about your religious practice(s) or belief(s). We may need to discuss the nature of your religious belief(s), practice(s) and accommodation with your religion's spiritual leader (if applicable) or religious scholars to address your request for an exception.

If requested, can you provide documentation to support your belief(s) and need for an accommodation?

Yes ☐ No ☐

If no, please explain why: _____

Verification and Accuracy

I verify that the information I am submitting in support of my request for an accommodation is complete and accurate to the best of my knowledge, and I understand that any intentional misrepresentation contained in this request may result in disciplinary action. I also understand that my request for an accommodation may not be granted if it is not reasonable, if it poses a direct threat to the health and/or safety of others in the workplace and/or to me, or if it creates an undue hardship on the School.

Signature: _____ Date: _____

Print Name: _____

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MEMO

DATE: August 24, 2021

TO: California Online Public Schools Board of Directors

FROM: Richie Romero, Ed.D., Director of Student Achievement

RE: Granting High School Diplomas to Students who meet the Requirements of AB104

BACKGROUND

The California legislature recently passed AB104. This measure contained an urgency clause, which means its provisions take effect immediately. The bill addresses three major areas: student retention, pass/no pass grades, and a local graduation requirements exemption. This memo is in response to the local graduation requirements exemption. All elements of this bill will be implemented and work is occurring currently. The local graduation requirements exemption can be summarized as follows:

- LEAs must exempt students enrolled in their 3rd or 4th year of high school in 2020-21 and who are not on track to graduate in four years from all coursework and other requirements adopted by the governing body that is in addition to the statewide coursework requirements.
- LEAs must provide these students the opportunity to complete the statewide coursework required for graduation, which opportunity may include, but is not limited to, a fifth year of instruction or credit recovery.

BOARD REVIEW AND CONSIDERATION FOR APPROVAL

CalCA staff have identified all students who were in their 4th year of high school in 2020-2021 and that met the California minimum state graduation requirements. It is respectfully requested that the Board consider the approval of granting diplomas to these students to be dated August 25, 2021.

MEMO

To: Board of Directors, California Online Public Schools

From: LaChelle Carter, Director of Finance

Re: Contracts for Special Education Related Services

Date: August 24, 2021

BACKGROUND

As of July 2019, California Online Public Schools assumed responsibility over all contracts and fiscal management for vendors providing special education and related services to all 6 California Connections Academy Schools (CalCA) from Pearson Online & Blended Learning. In this transition the Board assigned myself, LaChelle Carter, to act as the authorized board designee to complete and sign/execute the final contracts with each vendor during the August 2019 Board meeting.

“Related services” refers to services provided to students by the school and which are explicitly spelled out in the Individual Educational Plan (IEP) in order to be sure students are meeting the goals of their IEP. The schools typically contract to third party providers for this type of service. Common services that fall in this category are speech therapy, occupational therapy, counseling, behavioral therapy, tutoring, psychological assessments, and special services for blind or deaf students, etc. Some services are provided virtually, such as speech therapy, and others are provided face-to-face. Please note, during the existence of COVID-19, services may be provided virtually to comply with local and state health and safety regulations. The state has a process whereby private providers of these types of service can undergo an extensive review and become “approved” providers for any public entity in the state, including charter schools. Providers who are approved through this process are known as approved “Non-Public Agencies” (NPA) and appear on an “approved provider” list published and maintained by the California Department of Education. There are some agencies who provide school settings for students, and they undergo a similar approval process, and are then referred to as “NonPublic Schools” (NPS). It is also possible to contract with another public agency to provide services to students, such as a school district, a county office of education, or another charter school. In this scenario, CalCA would enter into an MOU with the other public agency to provide the services to CalCA students.

Beginning with the 2019-20 school year, California Online Public Schools adopted the use of El Dorado SELPA’s Master Contract as the contract used for all vendors providing special education and related services to our students. This decision was made to prepare for all 6 of our schools being members of the El Dorado SELPA, which became the situation starting in the 2020-21 school year. As members of this SELPA it is strongly recommended that LEAs use the Master Contract solely. They encourage entering into agreement with only NPA and NPS approved programs when possible. The Master Contract template is based on the state approved template required for agencies on the approved NPA/NPS list. It is very comprehensive and some areas of the contract only apply to NPSs not to NPAs. Some clauses only apply to brick and mortar settings rather than virtual settings. Some minor modifications through the

means of addenda have been made based on our educational program, however it is the recommendation of the SELPA that changes to the master contract be limited since it has been thoroughly vetted at all levels over many years.

CURRENT STATUS

Moving into the 2021-22 school year, Business Services and Student Services worked hard to analyze the current needs of CalCA students requiring special education and related services. We reviewed each vendor individually to determine if they met all El Dorado SELPA recommendations and requirements for funding purposes, the relationships they have with our students, and the needs of the schools. Using our best judgement we were able to select a healthy set of vendors that meet the stipulations set by El Dorado SELPA. In a few cases, we made some unique decisions to continue relationships with vendors that do not meet all the stipulations. In those cases, the Master Contract was still used, however an addendum was used, outlining any areas within the contract that the vendor did not satisfy.

Providers that were selected to continue with us have received a copy of the 2021-22 Master Contract. Rate sheets, certificate of insurances, and updated W-9s were collected in this process. In cases where rates showed an increase, we negotiated rates to remain or stay as close as possible to what was agreed on for the 2020-21 school year. In most cases, providers agreed to the same rates as last year. In cases where rates did change, they were justifiable and minimal to the overall budget. Similar to last year, the master contract allows for actual services to be requested and engaged as needed throughout the school year. For this reason, the rates for services are included as part of the contract, but the actual services, frequency, etc. will be determined on an ongoing basis and adjusted as needed based on student IEP and satisfaction with the provider's level of service. The intention is to retain as much flexibility as possible, while still allowing CalCA to efficiently meet student needs and allowing the providers to staff appropriately.

Due to the growth of the school this year and the loss of a few vendors, Student Services is seeking to enter into contracts with additional providers as the year progresses. Business Services will report any additions as they are made.

ACTIONS REQUESTED

The following recommended action is requested:

1. Approve the updated Master Contract template for use throughout the 2021-22 school year.
2. Renew approval for LaChelle Carter, Director of Finance, to act as an authorized board designee to complete then sign/execute the final contracts with each vendor.
3. Approve the list of providers who have already received an updated Master Contract for the 2021-22 school year.
4. Authorize LaChelle Carter to use the master contract for future providers when needed, including any needed amendments with established providers, which will be brought back to the Board for final ratification.

NONPUBLIC, NONSECTARIAN
SCHOOL/AGENCY SERVICES

MASTER CONTRACT

2021-2022

GENERAL AGREEMENT FOR NONSECTARIAN, NONPUBLIC SCHOOL AND AGENCY SERVICES

LEA

| | |
|----------|------------------|
| X | Nonpublic Agency |
|----------|------------------|

When this section is included as part of any Master Contract, the changes specified above shall amend Section 4 – Term of Master Contract.

TABLE OF CONTENTS

I. GENERAL PROVISIONS

Page

| | |
|---|---|
| 1. MASTER CONTRACT | 1 |
| 2. CERTIFICATION AND LICENSES | 1 |
| 3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS | 2 |
| 4. TERM OF MASTER CONTRACT | 2 |
| 5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION | 3 |
| 6. INDIVIDUAL SERVICES AGREEMENT | 3 |
| 7. DEFINITIONS | 4 |

II. ADMINISTRATION OF CONTRACT

| | |
|--|----|
| 8. NOTICES | 5 |
| 9. MAINTENANCE OF RECORDS | 5 |
| 10. SEVERABILITY CLAUSE | 6 |
| 11. SUCCESSORS IN INTEREST | 6 |
| 12. VENUE AND GOVERNING LAW | 6 |
| 13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES | 6 |
| 14. TERMINATION | 6 |
| 15. INSURANCE | 6 |
| 16. INDEMNIFICATION AND HOLD HARMLESS | 9 |
| 17. INDEPENDENT CONTRACTOR | 9 |
| 18. SUBCONTRACTING | 9 |
| 19. CONFLICTS OF INTEREST | 10 |
| 20. NON-DISCRIMINATION | 10 |

III. EDUCATIONAL PROGRAM

| | |
|---|----|
| 21. FREE AND APPROPRIATE PUBLIC EDUCATION | 11 |
| 22. GENERAL PROGRAM OF INSTRUCTION | 11 |
| 23. INSTRUCTIONAL MINUTES | 12 |
| 24. CLASS SIZE | 12 |
| 25. CALENDARS | 13 |
| 26. DATA REPORTING | 13 |
| 27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT | 14 |
| 28. STATEWIDE ACHIEVEMENT TESTING | 14 |
| 29. MANDATED ATTENDANCE AT LEA MEETINGS | 14 |
| 30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS | 15 |
| 31. STUDENT DISCIPLINE | 16 |
| 32. IEP TEAM MEETINGS | 16 |
| 33. SURROGATE PARENTS AND FOSTER YOUTH | 17 |
| 34. DUE PROCESS PROCEEDINGS | 17 |
| 35. COMPLAINT PROCEDURES | 17 |
| 36. STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS | 18 |
| 37. TRANSCRIPTS | 18 |
| 38. STUDENT CHANGE OF RESIDENCE | 19 |
| 39. WITHDRAWAL OF STUDENT FROM PROGRAM | 19 |
| 40. PARENT ACCESS | 19 |

| | |
|---|----|
| 41. LICENSED CHILDREN’S INSTITUTION CONTRACTORS AND RESIDENTIAL TREATMENT CENTER CONTRACTORS | 19 |
| 42. STATE MEAL MANDATE | 20 |
| 43. MONITORING | 20 |

IV. PERSONNEL

| | |
|---|----|
| 44. CLEARANCE REQUIREMENTS | 21 |
| 45. STAFF QUALIFICATIONS | 21 |
| 46. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS | 22 |
| 47. STAFF ABSENCE | 23 |
| 48. STAFF PROFESSIONAL BEHAVIOR | 23 |

V. HEALTH AND SAFETY MANDATES

| | |
|---|----|
| 49. HEALTH AND SAFETY | 23 |
| 50. FACILITIES AND FACILITIES MODIFICATIONS | 24 |
| 51. ADMINISTRATION OF MEDICATION | 24 |
| 52. INCIDENT/ACCIDENT REPORTING | 24 |
| 53. CHILD ABUSE REPORTING | 24 |
| 54. SEXUAL HARASSMENT | 25 |
| 55. REPORTING OF MISSING CHILDREN | 25 |

VI. FINANCIAL

| | |
|---|----|
| 56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING AND BILLING PROCEDURES | 25 |
| 57. RIGHT TO WITHHOLD PAYMENT | 26 |
| 58. PAYMENT FROM OUTSIDE AGENCIES | 27 |
| 59. PAYMENT FOR ABSENCES | 27 |
| 60. LEA and/or NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY | 28 |
| 61. INSPECTION AND AUDIT | 28 |
| 62. RATE SCHEDULE | 29 |
| 63. DEBARMENT CERTIFICATION | 29 |

| | |
|--|----|
| EXHIBIT A: RATES | 32 |
| EXHIBIT B: INDIVIDUAL SERVICES AGREEMENT | 34 |

2021-2022

CONTRACT NUMBER:

LOCAL EDUCATION AGENCY: California Online Public Schools dba California Connections Academy

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER: _____

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
MASTER CONTRACT

AUTHORIZATION FOR MASTER CONTRACT AND GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract (or "Contract") is entered into on _____, between California Online Public Schools which includes: California Connections Academy Southern California; California Connections Academy Central; California Connections Academy Ripon; California Connections Academy North Bay; California Connections Academy Central Coast; California Connections Academy Monterey Bay, hereinafter referred to as the local educational agency ("LEA"), a member of the El Dorado SELPA and _____

(nonpublic, nonsectarian school or agency), hereinafter referred to as NPS/A or "CONTRACTOR" for the purpose of providing special education and/or related services to students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 *et seq.* and Title 5 of the California Code of Regulations section 3000 *et seq.*, AB490 (Chapter 862, Statutes of 2003) and AB1858 (Chapter 914, Statutes of 2004). It is understood that this agreement does not commit LEA to pay for special education and/or related services provided to any student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Services Agreement (hereinafter referred to as "ISA"). Unless otherwise agreed in writing, these forms shall acknowledge CONTRACTOR's obligation to provide all relevant services specified in the student's Individualized Education Program (hereinafter referred to as "IEP"). The ISA shall be executed within ninety (90) days of a student's enrollment. LEA and CONTRACTOR shall enter into an ISA for each student served by CONTRACTOR. As available and appropriate, the LEA shall make available access to any electronic IEP system and/or electronic database for ISA developing including invoicing.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as "OAH") order, a lawfully executed settlement agreement between LEA and parent or authorized by LEA for a transfer student pursuant to California Education Code section 56325, LEA is not responsible for the costs associated with NPS placement or NPS/A services until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student's parent.

2. CERTIFICATION AND LICENSES

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as "CDE") as a NPS/A. All NPS/A services shall be provided consistent with the area of certification and licensure specified by CDE Certification and as defined in California Education Code, section 56366 *et seq.* and within the professional scope of practice of each provider's license, certification and/or credential. A current copy of CONTRACTOR's NPS/A certification or a waiver of such certification issued by the CDE pursuant to Education Code section 56366.2 must be provided to LEA on or before the date this Agreement is executed by CONTRACTOR. This Master Contract shall be null and void if such certification or waiver

is expired, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract. Total student enrollment shall be limited to capacity as stated on CDE certification and in Section 24 of the Master Contract.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified and all staff persons providing services to pupils shall be certified and/or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of this State, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

With respect to CONTRACTOR's certification, failure to notify the LEA and CDE in writing of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this Master Contract, unless otherwise agreed, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies and regulations. CONTRACTOR shall also comply with all applicable LEA policies and procedures unless, taking into consideration all of the surrounding facts and circumstances, a policy or policies or a portion of a policy does not reasonably apply to CONTRACTOR. CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with LEA policies and shall indemnify LEA under the provisions of Section 16 of this Agreement for all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of CONTRACTOR's failure to comply with applicable LEA policies (e.g., those policies relating to; the provision of special education and/or related services, facilities for individuals with exceptional needs, student enrollment and transfer, student inactive status, corporal punishment, student discipline, and positive behavior interventions).

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract; and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from July 1, 2021 to June 30, 2022 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that any subsequent Master Contract is to be re-negotiated prior to June 30, 2022. In the event the contract negotiations are not agreed to by June 30th, the most recently executed Master Contract will remain in effect for 90 days. (Title 5 California Code of Regulations section 3062(d)) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA.

The provisions of this Master Contract apply to CONTRACTOR and any of its employees or independent contractors. Notice of any change in CONTRACTOR's ownership or authorized representative shall be

provided in writing to LEA within thirty (30) calendar days of change of ownership or change of authorized representative.

5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION

This Master Contract includes each ISA and they are incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of current teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to District, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety-day period, all payments shall cease until such time as the new Master Contract for the current school year is signed and returned to LEA by CONTRACTOR. (California Education Code section 56366(c)(1) and (2)). In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students at the discretion of the LEA.

6. INDIVIDUAL SERVICES AGREEMENT ("ISA")

This Agreement shall include an ISA developed for each student to whom CONTRACTOR is to provide special education and/or related services. An ISA shall only be issued for students enrolled with the approval of the LEA pursuant to Education Code section 56366 (a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR, shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students.

Any and all changes to a student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the student's IEP or by written agreement between the parent and LEA. At any time during the term of this Master Contract, a student's parent, CONTRACTOR, or LEA may request a review of a student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA. (California Education Code sections 56366(a) (5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided. CONTRACTOR shall provide any and all subsequent compensatory service hours awarded to student as a result of lack of provision of services while student was served by the NPS/A.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the "stay-put" requirement of state and federal law unless the parent agrees

otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code. CONTRACTOR shall adhere to all LEA requirements concerning changes in placement.

Disagreements between LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c) (2).

7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

- a. The term “CONTRACTOR” means a nonpublic, nonsectarian school/agency certified by the California Department of Education and its officers, agents and employees.
- b. The term “authorized LEA representative” means a LEA administrator designated to be responsible for NPS/A. It is understood, a representative of the Special Education Local Plan Area (SELPA) of which the LEA is a member is an authorized LEA representative in collaboration with the LEA. The LEA maintains sole responsibility for this Contract, unless otherwise specified in this Contract.
- c. The term “credential” means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- d. The term “qualified” means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and designated instruction and services and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which he or she is providing special education or related services, including those requirements set forth in Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and those requirements set forth in Title 5 of the California Code of Regulations Sections 3064 and 3065, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code.

Nothing in this definition shall be construed as restricting the activities in services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations. (Title 5 of the California Code of Regulations Section 3001 (r)).

- e. The term “license” means a valid non-expired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services or refer to themselves using a specified professional title including but not limited to mental health and board and care services at a residential placement. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(l).
- f. “Parent” means:
 - i. a biological or adoptive parent; unless the biological or adoptive parent does not have legal authority to make educational decisions for the child,

- ii. a guardian generally authorized to act as the child's parent or authorized to make educational decisions for the child,
- iii. an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child's welfare,
- iv. a surrogate parent,
- v. a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Code of Federal Regulations 300.30(b)(1) or (2).

Parent does not include the state or any political subdivision of government or the NPS/A under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).

- g. The term "days" means calendar days unless otherwise specified.
- h. The phrase "billable day" means a school day in which instructional minutes meet or exceed those in comparable LEA programs.
- i. The phrase "billable day of attendance" means a school day as defined in California Education Code Section 46307, in which a student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.
- j. It is understood that the term "Master Contract" also means "Contract" and is referred to as such in this document.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this Contract shall be in writing. Notices shall be mailed or delivered by hand and shall be effective as of the date of receipt by addressee.

All notices mailed to LEA shall be addressed to the person and address as indicated on the signature page of the Master Contract. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, "records" shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; cost data records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); incident reports; notification of injuries; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications by laws; lists of current board of directors/trustees, if incorporated; statement of income and expenses; general

journals; cash receipts and disbursement books; general ledgers and supporting documents; documents evidencing financial expenditures; federal/state payroll quarterly reports; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, and date/time of access for each individual requesting or receiving information from the student's record. Such log needs to record access to the student's records by: (a) the student's parent; (b) an individual to whom written consent has been executed by the student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant parents access to student records, and comply with parents' requests for copies of student records, as required by state and federal laws and regulations. CONTRACTOR agrees, in the event of school or agency closure, to forward student records within ten (10) business days to LEA. These shall include, but not limited to, current transcripts, IEP/IFSPs, BER's, incident reports, notification of injuries and all other relevant reports. LEA and/or SELPA shall have access to and receive copies of any and all records upon request within five (5) business days.

10. SEVERABILITY CLAUSE

If any provision of this agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect.

11. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA of any change of ownership or corporate control.

12. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this contract with venue in the County where the LEA is located.

13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended by the LEA to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide the LEA and/or CONTRACTOR thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based.

14. TERMINATION

This Master Contract or ISA may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the contract unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. To terminate the contract either party shall give twenty (20) days prior written notice (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, as provided in Section

5 or 6. CONTRACTOR or LEA may terminate an ISA for cause. To terminate the ISA, either party shall give twenty (20) days prior written notice.

15. INSURANCE

CONTRACTOR shall, at his, her, or its sole cost and expense, maintain in full force and effect, during the term of this Contract, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR's fulfillment of any of its obligations under this Agreement or either party's use of the work or any component or part thereof:

PART I - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AND AGENCIES

- A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with limits as follows:

- \$2,000,000 per occurrence
- \$ 500,000 fire damage
- \$ 5,000 medical expenses
- \$1,000,000 personal & adv. Injury
- \$3,000,000 general aggregate
- \$2,000,000 products/completed operations aggregate

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. In the event that CONTRACTOR's policy should have an exclusion for sexual molestation or abuse claims, then CONTRACTOR shall be required to procure a supplemental policy providing such coverage.

- B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the CONTRACTOR from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.

- C. **Commercial Auto Liability Insurance** for all owned, non-owned or hired automobiles with a \$1 million combined single limit.

If no owned automobiles, then only hired and non-owned is required.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as approved service locations by the LEA, CONTRACTOR must comply with State of California auto insurance requirements.

- D. **Errors & Omissions (E & O)/Malpractice (Professional Liability) coverage**, including Sexual Molestation and Abuse coverage, unless that coverage is afforded elsewhere in the Commercial General Liability policy by endorsement or separate policy, with the following limits:

- \$1,000,000 per occurrence
- \$2,000,000 general aggregate

- E. CONTRACTOR, upon execution of this Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance evidencing such coverage. The certificate of insurance shall include a ten (10) day non-renewal notice provision. The Commercial General Liability and Automobile Liability policy shall name the LEA and the Board of Education additional insured's premiums on all insurance policies and shall be paid by

CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.

- F. Any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees, or (b) procure a bond guaranteeing payment of losses and related investigation.
- G. For any claims related to the services performed in connection with this Master Contract, the CONTRACTOR's insurance coverage shall be the primary insurance with respect to the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it.
- H. All Certificates of Insurance must reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.

PART II - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AFFILIATED WITH A RESIDENTIAL TREATMENT FACILITY ("RTC")

When CONTRACTOR is a NPS affiliated with a **residential treatment center (NPS/RTC)**, the following insurance policies are required:

- A. **Commercial General Liability** including both bodily injury and property damage, with limits as follows:

\$3,000,000 per occurrence
\$6,000,000 in General Aggregate.

The policy shall be endorsed to name the LEA and the Board of Education as *named* additional insured and shall provide specifically that any insurance carried by the LEA which may be applicable to any claims or loss shall be deemed excess and the RTC's insurance primary despite any conflicting provisions in the RTC's policy. Coverage shall be maintained with no Self-Insured Retention above \$100,000 without the prior written approval of the LEA.

- B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the RTC from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.
- C. **Commercial Auto Liability** coverage with limits of \$1,000,000 Combined Single Limit per Occurrence if the RTC does not operate a student bus service. If the RTC provides student bus services, the required coverage limit is \$5,000,000 Combined Single Limit per Occurrence.
- D. **Fidelity Bond or Crime Coverage** shall be maintained by the RTC to cover all employees who process or otherwise have responsibility for RTC funds, supplies, equipment or other assets. Minimum amount of coverage shall be \$250,000 per occurrence, with no self-insured retention.
- E. **Professional Liability/Errors & Omissions/Malpractice** coverage with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.

- F. **Sexual Molestation and Abuse Coverage**, unless that coverage is afforded elsewhere in the Commercial General Liability or Professional liability policy by endorsement, with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.

If LEA or CONTRACTOR determines that a change in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

16. INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent allowed by law, CONTRACTOR shall indemnify and hold LEA and its Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors (“LEA Indemnities”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by negligence, intentional act, or willful act or omission of CONTRACTOR, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding LEA and LEA Indemnities). The duty and obligation to defend shall arise immediately upon tender of a claim or lawsuit to the CONTRACTOR. The LEA and the Member District(s) shall have the right in their sole discretion to select counsel of its choice to provide the defense at the sole cost of the CONTRACTOR or the applicable insurance carrier.

To the fullest extent allowed by law, LEA shall indemnify and hold CONTRACTOR and its Board Members, administrators, employees, agents, attorneys, and subcontractors (“CONTRACTOR Indemnities”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by the negligent, intentional act or willful act or omission of LEA, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding CONTRACTOR and/or any CONTRACTOR Indemnities).

LEA represents that it is self-insured in compliance with the laws of the State of California, that the self-insurance covers district employees acting within the course and scope of their respective duties and that its self-insurance covers the LEA’s indemnification obligations under this Master Contract.

17. INDEPENDENT CONTRACTOR

Nothing herein contained will be construed to imply a joint venture, partnership or principal-agent relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Contract as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Contract shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principle, employer or co-employer of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that holding.

18. SUBCONTRACTING

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR’s original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts, to the fullest extent reasonably possible. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including, but not limited to, transportation) for any student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms as required by the LEA. All endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA/SELPA and the LEA Board of Education as additional insured.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance must reference the LEA contract number, name of the school or agency submitting the certificate, indication if NPS or NPA, and the location of the school or agency submitting the certificate. In addition, all subcontractors must meet the requirements as contained in Section 45 Clearance Requirements and Section 46 Staff Qualifications of this Master Contract.

19. CONFLICTS OF INTEREST

CONTRACTOR shall provide to LEA upon request a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. CONTRACTOR and any member of its Board of Directors (or Trustees) shall disclose any relationship with LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042 and Government Code Section 1090 including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

Unless CONTRACTOR and LEA otherwise agree in writing, LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the student is performed or a report is prepared in the normal course of the services provided to the student by CONTRACTOR. To avoid conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may, in its discretion, not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may, in its discretion, not fund services through the evaluator whose IEE the LEA agrees to fund. When no other appropriate assessor is available, LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

When CONTRACTOR is a NPA, CONTRACTOR acknowledges that its authorized representative has read and understands Education Code section 56366.3 which provides, in relevant part, that no special education and/or related services provided by CONTRACTOR shall be paid for by LEA if provided by an individual who is or was an employee of LEA within the three hundred and sixty five (365) days prior to executing this contract. This provision does not apply to any person who is able to provide designated instruction and services during the extended school year because he or she is otherwise employed for up to ten months of the school year by LEA.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free “scholarship” basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

20. NON-DISCRIMINATION

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of gender, nationality, national origin, ancestry, race, color, ethnicity, ethnic group affiliation, religion, age, marital status, pregnancy or parental status, sex, sexual orientation, gender, gender identity or expression, physical or mental disability, genetic information or any other classification protected by federal or state law or the perception of one or more of such characteristics or association with a person or group with one or more of these actual or perceived characteristics.

EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION (FAPE)

The LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as “ITP”) of each student served by CONTRACTOR. CONTRACTOR shall provide to each student special education and/or related services (including transition services) within the NPS/A consistent with the student’s IEP and as specified in the ISA. If CONTRACTOR is a NPS, CONTRACTOR shall not accept a student if it cannot provide or ensure the provision of the services outlined in the student’s IEP. If student services are provided by a third party (i.e. Related Services Provider), CONTRACTOR shall notify LEA if provision of services cease.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities for students, as specified in the student’s IEP and ISA. CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the student’s IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the student’s enrollment under the terms of this Master Contract). LEA shall provide low incidence equipment for eligible students with low incidence disabilities when specified in the student’s IEP and ISA. Such equipment remains the property of the SELPA/LEA and shall be returned to the SELPA/LEA when the IEP team determines the equipment is no longer needed or when the student is no longer enrolled in the NPS. CONTRACTOR shall ensure that facilities are adequate to provide LEA students with an environment which meets all pertinent health and safety regulations. CONTRACTOR may charge a student’s parent(s) for services and/or activities not necessary for the student to receive a free appropriate public education after: (a) written notification to the student’s parent(s) of the cost and voluntary nature of the services and/or activities; and (b) receipt by the LEA of the written notification and a written acknowledgment signed by the student’s parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA requirements concerning parent acknowledgment of financial responsibility.

Voluntary services and/or activities not necessary for the student to receive a free appropriate public education shall not interfere with the student’s receipt of special education and/or related services as specified in the student’s IEP and ISA unless the LEA, CONTRACTOR, and PARENT agree otherwise in writing.

22. GENERAL PROGRAM OF INSTRUCTION

All NPS/A services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 *et seq.*

When CONTRACTOR is a NPS, CONTRACTOR’s general program of instruction shall: (a) utilize evidence-based practices and be consistent with LEA’s standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational, assistive technology and transition services; (c) be consistent with CDE’s standards regarding the particular

course of study and curriculum; (d) provide the services as specified in the student's IEP and ISA. Students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards ("CCSS") for curriculum and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by a local education agency (LEA), that contracts with the NPS: (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling.

When CONTRACTOR serves students in grades nine through twelve inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements. CONTRACTOR shall not award a high school diploma to students who have not successfully completed all of the LEA's graduation requirements.

When CONTRACTOR is a NPA and/or related services provider, CONTRACTOR's general program of instruction and/or services shall utilize evidence-based practices and be consistent with LEA and CDE guidelines and certification, and provided as specified in the student's IEP and ISA. The NPA providing Behavior Intervention services shall develop a written plan that specifies the nature of their NPA service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a Licensed Children's Institution (LCI), all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services, provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. LCI CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to LEA a written description of the services and location provided prior to the effective date of this Master Contract. CONTRACTORS providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a NPA, CONTRACTOR shall not provide transportation nor subcontract for transportation services for students unless the LEA and CONTRACTOR agree otherwise in writing.

23. INSTRUCTIONAL MINUTES

When CONTRACTOR is a NPS, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to students at like grade level attending LEA schools and shall be specified in the student's ISA developed in accordance with the student's IEP.

For students in grades kindergarten through 12 inclusive, unless otherwise specified in the student's IEP and ISA, the number of instructional minutes, excluding breakfast, recess, lunch and pass time shall be at the same level that Ed. Code prescribes for the LEA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to students attending LEA schools in like grade level unless otherwise specified in the student's IEP.

When CONTRACTOR is a NPA and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the student's ISA developed in accordance with the student's IEP.

24. CLASS SIZE

When CONTRACTOR is a NPS, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students, unless CONTRACTOR and LEA agree otherwise in writing. Upon prior written approval by an authorized LEA representative, class size may be temporarily increased by a ratio of 1 teacher to fourteen (14) students when necessary during the regular or extended school year to provide services to students with disabilities.

In the event a NPS is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the California Department of Education Certification of that school, the NPS shall develop a plan to ensure appropriate coverage of students by first utilizing existing certificated staff. The NPS and the LEA may agree to one 30 school day period per contract year where class size may be increased to ensure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a NPA.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

25. CALENDARS

When CONTRACTOR is a NPS, CONTRACTOR shall submit to the LEA/SELPA a school calendar with the total number of billable days not to exceed 180 days, plus extended school year billable days equivalent to the number of days determined by the LEA's extended school year calendar. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the students' IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services if such are recommended by his/her IEP Team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP Team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and actually received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPS service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day and Independence Day. With the approval of LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by the LEA.

When CONTRACTOR is a NPA, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to

be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPA service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

26. DATA REPORTING

CONTRACTOR shall agree to provide to the LEA all data related to student information and billing information with LEA. CONTRACTOR shall agree to provide data related to all sections of this contract, including student discipline as noted below, and requested by and in the format required by the LEA. It is understood that all NPS/A shall utilize the LEA approved electronic IEP system for all IEP development, service tracking documentation, and progress reporting, unless otherwise agreed to by the LEA. Additional progress reporting may be required by the LEA. The LEA shall provide the CONTRACTOR with appropriate software, user training and proper internet permissions to allow adequate access.

Using forms developed by the California Department of Education or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Codes 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915.

The LEA shall provide the CONTRACTOR with approved forms and/or format for such data including, but not limited to, invoicing, attendance reports and progress reports. The LEA may approve use of CONTRACTOR'S provided forms at their discretion.

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and LEA shall follow all LEA policies and procedures that support Least Restrictive Environment ("LRE") options and/or dual enrollment options if available and appropriate, for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

CONTRACTOR and LEA shall ensure that LRE placement options are addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services, goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team's recommended activities to support the transition.

28. STATEWIDE ACHIEVEMENT TESTING

When CONTRACTOR is a NPS, per implementation of Senate Bill 484, CONTRACTOR shall administer all Statewide assessments within the California Assessment of Student Performance and Progress ("CAASPP"), Desired Results Developmental Profile ("DRDP"), California Alternative Assessment ("CAA"), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, , the English Language Proficiency Assessments for California ("ELPAC"), and as appropriate to the student, and mandated by LEA pursuant to LEA and state and federal guidelines.

CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR'S qualified staff.

CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA.

29. MANDATED ATTENDANCE AT LEA MEETINGS

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, data collection, and standardized testing and IEPs. LEA shall provide CONTRACTOR with reasonable notice of mandated meetings. Attendance at such meetings does not constitute a billable service hour(s).

30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS

CONTRACTOR shall comply with the requirements of Education Code section 49005, *et seq.*, 56521.1 and 56521.2. LEA students who exhibit behaviors that interfere with their learning or the learning of others must receive timely and appropriate assessments and positive supports and interventions in accordance with the federal law and its implementing regulations. If the Individualized Education Program (“IEP”) team determines that a student’s behavior impedes his or her learning or the learning of others, the IEP team is required to consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations. This could mean that instead of developing a Behavior Intervention Plan (“BIP”), the IEP team may conclude it is sufficient to address the student’s behavioral problems through the development of behavioral goals and behavioral interventions to support those goals.

CONTRACTOR shall maintain a written policy pursuant to California Education Code section 56521.1 regarding emergency interventions and behavioral emergency reports. CONTRACTOR shall ensure that all of its staff members are trained in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR’s pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the schoolday, and annually to all staff who have any contact or interaction with pupils during the schoolday. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of the training and provide written verification of the training annually and upon request.

Pursuant to Education Code section 56521.1, emergency interventions shall not be used as a substitute for a BIP, and shall not be employed longer than necessary to contain the behavior. Emergency interventions may only be used to control unpredictable, spontaneous behavior that poses clear and present danger of serious physical harm to the individual with exceptional needs, or others, and that cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. If a situation requires prolonged use of emergency intervention, staff must seek assistance from the school site administrator or a law enforcement agency.

CONTRACTOR shall complete a behavior emergency report when an emergency occurs that is defined as a serious, dangerous behavior that staff has determined to present a clear and present danger to others. It requires a non-violent physical intervention to protect the safety of student, self, or others and a physical intervention has been used; or a physical intervention has not been used, but an injury or serious property damage has occurred. Personal Safety Techniques may or may not have been used. Emergencies *require* a behavior emergency report form be completed and submitted to the LEA within twenty-four (24) hours for administrative action. CONTRACTOR shall notify Parent within twenty-four (24) hours via telephone. If the student’s IEP does not contain a Behavior Intervention Plan (“BIP”) or Positive Behavior Intervention Plan (“PBIP”), an IEP team shall schedule a meeting to review the behavior emergency report, determine if there is a necessity for a functional behavioral assessment, and to determine an interim plan. If the student already has a BIP, the IEP team shall review and modify the BIP if a new serious behavior has been exhibited or existing behavioral interventions have proven to be ineffective. CONTRACTOR shall schedule with LEA an IEP meeting within two (2) days.

Pursuant to Education Code section 56521.2, CONTRACTOR shall not authorize, order, consent to, or pay for the following interventions, or any other interventions similar to or like the following: (1) Any intervention that is designed to, or likely to, cause physical pain, including, but not limited to, electric-shock (2) An intervention that involves the release of noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the face of the individual. (3) An intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities. (4) An intervention that is designed to subject, used to subject, or likely to subject, the individual to verbal abuse, ridicule, or humiliation, or that can be expected to cause excessive emotional trauma. (5) Restrictive interventions that employ a device, material, or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, except that prone containment or similar techniques may be used by trained personnel as a limited emergency intervention. (6) Locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room. (7) An intervention that precludes adequate supervision of the individual. (8) An intervention that deprives the individual of one or more of his or her senses. (b) In the case of a child whose behavior impedes the child's learning or that of others, the individualized education program team shall consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations.

All restraint practices must be reviewed and revised when they have an adverse effect on a student and are used repeatedly for an individual child, either on multiple occasions within the same classroom or multiple uses by the same individual. CONTRACTOR shall notify the student's parent/guardian when any type of physical or mechanical restraint or seclusion has been used. Upon the use of any type of physical or mechanical restraint or seclusions of a District student, CONTRACTOR shall complete a BER per the reporting and notification requirements listed above.

31. STUDENT DISCIPLINE

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. Using forms developed by the California Department of Education or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Codes 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915.

When CONTRACTOR seeks to remove a student from his/her current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA. Written discipline reports shall include, but not be limited to: the student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension.

32. IEP TEAM MEETINGS

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the NPS; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366 (a) (2) (B) (i) and (ii)) and pursuant to California Education Code section 56345 (b) (4).)

If the LEA student is to be transferred from a NPS setting into a regular class setting in a public school for any part of the school day, the IEP team shall document, if appropriate, a description of activities provided

to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each student shall be allowed to provide confidential input to any representative of his or her IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and LEA shall participate in all IEP team meetings regarding students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, the parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to parent, CONTRACTOR and LEA. CONTRACTOR shall provide to LEA assessments and written assessment reports by service providers upon request and/or pursuant to LEA policy and procedures. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility and is not a billable service under this Master Contract.

It is understood that the CONTRACTOR shall utilize the approved electronic IEP system of the LEA for all IEP planning and progress reporting at the LEA's discretion. The LEA or SELPA may provide training for any CONTRACTOR to ensure access to the approved system. The CONTRACTOR shall maintain confidentiality of all IEP data on the approved system and shall protect the password requirements of the system. When a student dis-enrolls from the NPS/NPA, the NPS/NPA and LEA shall discontinue use of the approved system for that student.

Changes in any student's educational program, including instruction, services, or instructional setting provided under this Master Contract, may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of consideration of a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code.

33. SURROGATE PARENTS AND FOSTER YOUTH

CONTRACTOR shall comply with LEA surrogate parent assignments. Surrogate parents shall serve as the child's parent and have all the rights relative to the student's education that a parent has under the Individuals with Disabilities Education Act pursuant to *20 USC 1414-1482 and 34 CFR 300.1-300.756*. A pupil in foster care shall be defined pursuant to California Education Code section 42238.01(b). The LEA shall annually notify the CONTRACTOR who the LEA has designated as the educational liaison for foster children. When a pupil in foster care is enrolled in a NPS by the LEA any time after the completion of the pupil's second year of high school, the CONTRACTOR shall schedule the pupil in courses leading towards graduation based on the diploma requirements of the LEA unless provided notice otherwise in writing pursuant to Section 51225.1.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including mediations and hearings, as requested by LEA. Participation further includes the willingness to make CONTRACTOR's staff available for witness preparation and testimony as is necessary to facilitate a due process hearing. CONTRACTOR shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office of Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the implementation of a particular student's IEP/Individual and Family Service Plan ("IFSP").

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of students with appropriate information (including complaint forms) for the following: (1) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 *et seq.*; (2) Nondiscrimination policy pursuant to Title 5 of the California Code of Regulations section 4960 (a); (3) Sexual Harassment Policy, California Education Code 231.5 (a) (b) (c); (4) Title IX Student Grievance Procedure, Title IX 106.8 (a) (d) and 106.9 (a); and (5) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act (“HIPAA”). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to LEA students and provide LEA with all documentation related to the complaints and/or its investigation of complaints, including any and all reports generated as a result of an investigation.

36. STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four (4) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR’s place of business and shall be submitted to the LEA and LEA student’s parent(s) quarterly.

The CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data sheets, pre/post tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior intervention plans. The LEA may request such data at any time within five (5) years of the date of service. The CONTRACTOR shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other evaluations of the student ten (10) days prior to the student’s annual or triennial review IEP team meeting for the purpose of reporting the student’s present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

The CONTRACTOR is responsible for all evaluation costs regarding the updating of goals and objectives, progress reporting and development of present levels of performance. All assessments resulting from an assessment plan shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment and/or evaluation costs may be added to the ISA and/or approved separately by the LEA at the LEA’s sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For NPA services, supervision provided by a qualified individual as specified in Title 5 Regulation, subsection 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional’s license, certification, or credential.

CONTRACTOR shall not charge the student’s parent(s) or LEA for the provision of progress reports, report cards, evaluations conducted in order to obtain present levels of performance, interviews, and/or meetings. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil’s record and shall be made available to the LEA upon written request.

37. TRANSCRIPTS

When CONTRACTOR is a NPS, CONTRACTOR shall prepare transcripts at the close of each semester, or upon student transfer, for students in grades nine (9) through twelve (12) inclusive, and submit them on LEA approved forms to the student's school of residence for evaluation of progress toward completion of diploma requirements as specified in LEA Procedures. CONTRACTOR shall submit to the LEA names of students and their schools of residence for whom transcripts have been submitted as specified by the LEA.

38. STUDENT CHANGE OF RESIDENCE

Within five (5) school days from the date CONTRACTOR becomes aware of a student's change of residence, CONTRACTOR shall notify LEA, in writing, of the student's change of residence as specified in LEA Procedures. Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents.

If CONTRACTOR had knowledge or should reasonably have had knowledge of the student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, LEA shall not be responsible for the costs of services delivered following the student's change of residence.

39. WITHDRAWAL OF STUDENT FROM PROGRAM

CONTRACTOR shall immediately report electronically and in writing to the LEA within five (5) business days when an LEA student is withdrawn without prior notice from school and/or services, including student's change of residence to a residence outside of LEA service boundaries, and student's discharge against professional advice from a NPS/RTC.

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and student living quarters. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR operating programs associated with a NPS/RTC shall cooperate with a parent's reasonable request for LEA student therapeutic visits in their home or at the NPS/RTC. CONTRACTOR shall require that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA at least thirty (30) days in advance. CONTRACTOR shall facilitate all parent travel and accommodations and for providing travel information to the parent as appropriate. Payment by LEA for approved travel-related expenses shall be made directly through the LEA consistent with LEA Procedures.

CONTRACTOR providing services in the student's home as specified in the IEP shall ensure that at least one parent of the child, or an adult caregiver with written and signed authorization to make decisions in an emergency, is present. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergency situation. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider.

All problems and/or concerns reported to parents, both verbal and written, shall also be provided, in writing, to the LEA.

41. LICENSED CHILDREN'S INSTITUTION ("LCI") CONTRACTORS AND RESIDENTIAL TREATMENT CENTER ("RTC") CONTRACTORS

If CONTRACTOR is a LCI, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code 56366 (a) (2) (C), 56366.9 (c) (1), Health and Safety Code section 1501.1(b), AB 1858 (2004), AB490 (Chapter 862, Statutes of 2003), AB 1261 (2005), AB 1166 Chapter 171 (2015), AB 167 Chapter 224 (2010), AB 216 Chapter 324 (2013), AB 379 Chapter 772 (2015), AB 1012 Chapter 703 (2015), and the procedures set forth in the LEA Procedures. An LCI shall not require that a pupil be placed in its NPS as a condition of being placed in its residential facility.

If CONTRACTOR is a NPS/RTC, CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1412(a)(1)(A) and Education Code section 56000, et seq.; amended and reorganized by the Individuals with Disabilities Education Improvement Act of 2004 (IDEIA), 20 U.S.C. section 1401(29); Education Code section 56031; Cal. Code Regs., Title 5, section 3001 et seq., regarding the provision of counseling services, including residential care for students to receive a FAPE as set forth in the LEA student's IEPs. CONTRACTOR shall meet all monitoring requirements as noted in Section 43 below.

If CONTRACTOR is a NPS that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to LEA, on a quarterly basis, a list of all students, including those identified as eligible for special education. For those identified as special education students, the list shall include: 1) special education eligibility at the time of enrollment and; 2) the educational placement and services specified in each student's IEP at the time of enrollment. A copy of the current IEP shall be provided to the LEA.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between LEA and parent, LEA is not responsible for the costs associated with NPS placement until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student's parent or another adult with educational decision-making rights.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

42. STATE MEAL MANDATE

When CONTRACTOR is a NPS, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49530, 49530.5 and 49550.

43. MONITORING

When CONTRACTOR is a NPS, the LEA (or SELPA) shall conduct at least one onsite monitoring visit during each school year to the NPS at which the LEA has a pupil attending and with which it maintains a master contract. The monitoring visit shall include, but is not limited to, a review of services provided to the pupil through the ISA between the LEA and the NPS, a review of progress the pupil is making toward the goals set forth in the pupil's individualized education program, a review of progress the pupil is making toward the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA (or SELPA) shall report the findings resulting from the monitoring visit to the California Department of Education within 60 calendar days of the onsite visit.

The LEA (or SELPA) shall conduct an onsite visit to the NPS before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

CONTRACTOR shall allow LEA representatives access to its facilities for additional periodic monitoring of each student's instructional program. LEA shall have access to observe each student at work, observe the instructional setting, interview CONTRACTOR, and review each student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to

CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

If CONTRACTOR is also an LCI and/or NPS/RTC, the CDE shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction ("Superintendent") shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall participate in any LEA or CDE compliance review, if applicable, to be conducted as aligned with the CDE Onsite Review and monitoring cycle in accordance with California Education Code section 56366.1(j). This review will address programmatic aspects of the NPS, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall conduct any follow-up or corrective action procedures related to review findings.

CONTRACTOR understands that LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a NPS, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card as appropriate in accordance with California Education Code Section 33126.

PERSONNEL

44. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code sections 44237, 35021.1, 35021.2, and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for CONTRACTOR's employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers shall not come in contact with students until CDOJ and FBI clearance are ascertained. CONTRACTOR shall certify in writing to LEA that none of its employees, and volunteers, unless CONTRACTOR determines that the volunteers will have no direct contact with students, or subcontractors who may come into contact with students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, he or she has met the criteria to be eligible for employment pursuant to California Education Code section 44237 (i) or (j). Contractor shall certify to LEA that they have successful background checks and enrolled in subsequent arrest notification service for all employees who may come into contact with students.

Notwithstanding the restrictions on sharing and destroying criminal background check information, CONTRACTOR, upon demand, shall make available to the LEA evidence of a successful criminal background check clearance and enrollment in subsequent arrest notification service, as provided, for each owner, operator, and employee of the NPS/A. CONTRACTOR is required to retain the evidence on-site, as specified, for all staff, including those licensed or credentialed by another state agency. Background clearances and proof of subsequent arrest notification service, as required by California Penal Code section 11105.2, for all staff shall be provided to the LEA upon request.

45. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold in the service rendered consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(y), 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession, and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

CONTRACTOR shall ensure that all staff are appropriately credentialed to provide instruction and services to students with the disabling conditions placed in their program/school through documentation provided to the CDE (5 CCR 3064 (a)).

When CONTRACTOR is a NPS, an appropriately qualified person shall serve as curricular and instructional leader, and be able to provide leadership, oversight and professional development. The administrator of the NPS holds or is in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities. (B) A pupil personnel services credential that authorizes school counseling or psychology. (C) A license as a clinical social worker issued by the Board of Behavioral Sciences. (D) A license in psychology regulated by the Board of Psychology. (E) A master's degree issued by an accredited postsecondary institution in education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation. (F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator. (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences. (H) A license as an educational psychologist issued by the Board of Behavioral Sciences. (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. (California Education Code Section 56366.1 (a)(5))

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to federal requirements and California Education Code sections 45340 *et seq.* and 45350 *et seq.* Specifically, all paraprofessionals, including but not limited to, instructional aides and teacher assistants, employed, contracted, and/or otherwise hired or subcontracted by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or its recognized equivalent) and at least one of the following qualifications: (a) completed at least two (2) years of study at an institution of higher education; or (b) obtained an associate's (or higher) degree; or (c) met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 *et seq.*).

46. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS

CONTRACTOR shall submit to LEA a staff list, and copies of all current licenses, credentials, certifications, permits and/or other documents which entitle the holder to provide special education and/or related services by individuals employed, contracted, and/or otherwise hired or sub-contracted by

CONTRACTOR. CONTRACTOR shall ensure that all licenses, credentials, permits or other documents are on file at the office of the County Superintendent of Schools. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, credentials, certifications, permits and/or other documents for all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall notify LEA and CDE in writing within forty-five (45) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall notify LEA within forty-five (45) days if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, challenged pursuant to an administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. The LEA shall not be obligated to pay for any services provided by a person whose such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the period which such person is providing services under this Master Contract. Failure to notify the LEA and CDE of any changes in credentialing/licensed staff may result in suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

47. STAFF ABSENCE

When CONTRACTOR is a NPA and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and authorized LEA representative.

48. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME

It is understood that all employees, subcontractors, and volunteers of any certified NPS/A shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR.

For services provided on a public school campus, sign in/out procedures shall be followed by NPS/A providers working in a public school classroom along with all other procedures for being on campus consistent with school and district policy. Such policies and procedures shall be made available to the CONTRACTOR upon request. It is understood that the public school credentialed classroom teacher is responsible for the instructional program.

CONTRACTOR providing services outside of the student's school as specified in the IEP shall ensure that at least one parent of the child or an adult caregiver with written and signed authority to make decisions in an emergency is present during provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home-based services, including written and signed authorization in emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider. All problems and/or concerns reported by CONTRACTOR to parents or guardians, in either verbal or written form, shall be reported to the LEA.

HEALTH AND SAFETY MANDATES

49. HEALTH AND SAFETY

CONTRACTOR shall comply with all applicable federal, state, local, and LEA laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 *et. seq.*, 49406, and Health and Safety Code Section 3454(a) regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with a student.

CONTRACTOR shall comply with OSHA Blood-Borne Pathogens Standards, 29 code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

50. FACILITIES AND FACILITIES MODIFICATIONS

CONTRACTOR shall provide special education and/or related services to students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a NPS, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities as required complying with applicable federal, state, and local laws, regulations, and ordinances. Failure to notify the LEA and CDE of any changes in, major modification or relocation of facilities may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

51. ADMINISTRATION OF MEDICATION

CONTRACTOR shall comply with the requirements of California Education Code section 49423 when CONTRACTOR serves a student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the student with the administration of such medication after the student's parent(s) provides to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each student to whom medication is administered. Such written log shall specify the student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for assuring appropriate staff training in the administration of such medication consistent with physician's written orders. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

52. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours, electronically, any accident or incident report to the LEA. CONTRACTOR shall properly submit required accident or incident reports pursuant to the procedures specified in LEA Procedures.

53. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 *et seq.* and Education Code 44691. To

protect the privacy rights of all parties involved (i.e., reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

54. SEXUAL HARASSMENT

CONTRACTOR shall have a Sexual and Gender Identity harassment policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures pursuant to Government Code 12950.1.

55. REPORTING OF MISSING CHILDREN

CONTRACTOR assures LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

FINANCIAL

56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall assure that the school or agency has the necessary financial resources to provide an appropriate education for the students enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedures. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the student's IEP and ISA. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and governed by all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program, each related service, and services provided by instructional assistants, behavior intervention aides and bus aides. Original attendance forms (i.e., roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by LEA during the effective period of this contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents shall be properly submitted electronically and in addition, on an LEA form with signatures in the manner prescribed by LEA. At a minimum, each invoice must contain the following information: month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the IEP or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of NPS/NPA administrator authorizing

that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California Education Code Section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31st after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (July through June) extend beyond six (6) months after the close of the fiscal year unless approved by the LEA to resolve billing issues including re-billing issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than twelve (12) months from the close of the fiscal year. If the billing or re-billing error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year. LEA will not pay mileage for NPA employee.

57. RIGHT TO WITHHOLD PAYMENT

LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received prior to school closure or contract termination, all documents concerning one or more students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change of residence to another district, but fails to notify LEA within five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a student. It is understood that no payments shall be made for any invoices that are not received by six (6) months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the entire amount of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the student.

If LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for LEA's withholding payment or submit a written request for extension of time to correct the deficiencies. Upon receipt of CONTRACTOR's written request showing good cause, LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to LEA specifying the reason it believes payment should not be withheld. LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason LEA believes payment should not be made. If LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: Disagreements between the LEA and CONTRACTOR concerning the Master Contract may be appealed to the County Superintendent of Schools or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code Section 56366(c) (2).

58. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to students. Upon request, CONTRACTOR shall provide to LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to students.

59. PAYMENT FOR ABSENCES

NONPUBLIC SCHOOL STAFF ABSENCE

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage pursuant to the LEA Procedures. Substitute teachers shall remain with their assigned class during all instructional time. LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in student's IEP.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a NPS, no later than the tenth (10th) cumulative day of a student's unexcused absence, CONTRACTOR shall notify the LEA of such absence as specified in the LEA Procedures.

Criteria for a billable day for payment purposes is one (1) day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. LEA shall not be responsible for payment of related services for days on which a student's attendance does not qualify for Average Daily Attendance ("ADA") reimbursement under state law, nor shall student be eligible for make-up services.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a NPA and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and LEA. In the event services were not provided, reasons for why the services were not provided shall be included.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a NPA, it shall notify LEA of the absence of a student no later than the fifth (5th) consecutive service day of the student's absence. LEA shall not be responsible for the payment of services when a student is absent.

60. LEA and/or NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by LEAs under Education Code Section 41422:

- a. If CONTRACTOR remains open during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether a sending LEA is open or closed.
- b. NPS School Closure- If the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the signed ISA, as though the student were continuing in their regular attendance, until alternative placement can be found.
- c. LEA and NPS School Closure- On days the LEA is funded, CONTRACTOR shall receive payment consistent with the signed ISA, until alternative placement can be found. If the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to school closure.

When the emergency school closure is lifted, CONTRACTOR shall notify the LEAs it serves of any lost instructional minutes. CONTRACTOR and LEAs shall work collaboratively to determine the need for make-up days or service changes, and shall work together to amend IEP and ISA paperwork as appropriate.

61. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide access to LEA to all records including, but not limited to: student records as defined by California Education Code section 49061(b); registers and roll books of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, , dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by LEA. CONTRACTOR shall make available to LEA all budgetary information including operating budgets submitted by CONTRACTOR to LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of LEA or CONTRACTOR's offices (to be specified by LEA) at all reasonable times and without charge. All records shall be provided to LEA within five (5) working days of a written request from LEA. CONTRACTOR shall, at no cost to LEA, provide assistance for such examination or audit. LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to LEA upon request by LEA.

If an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and LEA otherwise agree in writing, CONTRACTOR shall pay to LEA the full amount owed as a result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to LEA within thirty (30) days of receipt of LEA's written notice demanding payment.

62. RATE SCHEDULE

The attached rate schedule (Exhibit A) limits the number of students that may be enrolled and maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as noted in California Education Code Section 46200-46208.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

63. DEBARMENT CERTIFICATION

By signing this agreement, the CONTRACTOR certifies that:

- (a) The CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Contract by and through their duly authorized agents or representatives. This contract is effective on the _____ and terminates at 5:00 P.M. on June 30, 2022, unless sooner terminated as provided herein.

CONTRACTOR

LEA

Nonpublic School/Agency

California Online Public Schools

LEA Name

By: _____
Signature Date

By: _____
Signature Date

Name and Title of Authorized
Representative

LaChelle Carter, Director of Finance
Name and Title of Authorized
Representative

Notices to CONTRACTOR shall be addressed to:

Notices to LEA shall be addressed to:

| | |
|--|--|
| Name and Title | Name and Title: LaChelle Carter |
| Nonpublic School/Agency/Related Service Provider | LEA: California Online Public Schools |
| Address | Address: 33272 Valle Road |
| City State Zip | City: San Juan Capistrano State: CA Zip: 92675 |
| Phone Fax | Phone: (949) 245-7177 Fax: (949) 240-7895 |
| Email | Email: lacarter@calca.connectionsacademy.org |

**Additional LEA Notification
(Required if completed)**

Name and Title

Address

City State Zip

Phone Fax

Email

EXHIBIT A: 2021-2022 RATES

4.1 RATE SCHEDULE FOR CONTRACT YEAR

The CONTRACTOR: _____

The CONTRACTOR CDS NUMBER: _____

PER ED CODE 56366 – TEACHER-TO-PUPIL RATIO: _____

Maximum Contract Amount: _____

Education service(s) offered by the CONTRACTOR and the charges for such service(s) during the term of this contract shall be as follows:

1) Daily Basic Education Rate: _____

2) Inclusive Education Program

(Includes Educational Counseling (not ed related mental health) services, Speech & Language services, Behavior Intervention Planning, and Occupational Therapy as specified on the student's IEP.) DAILY RATE: _____

3) Related Services

| <u>SERVICE</u> | <u>RATE</u> | <u>PERIOD</u> |
|---|-------------|---------------|
| <u>Intensive Individual Services (340)</u> | _____ | _____ |
| <u>Language and Speech (415)</u> | _____ | _____ |
| <u>Adapted Physical Education (425)</u> | _____ | _____ |
| <u>Health and Nursing: Specialized Physical Health Care (435)</u> | _____ | _____ |
| <u>Health and Nursing: Other Services (436)</u> | _____ | _____ |
| <u>Assistive Technology Services (445)</u> | _____ | _____ |
| <u>Occupational Therapy (450)</u> | _____ | _____ |
| <u>Physical Therapy (460)</u> | _____ | _____ |
| <u>Individual Counseling (510)</u> | _____ | _____ |
| <u>Counseling and Guidance (515)</u> | _____ | _____ |
| <u>Parent Counseling (520)</u> | _____ | _____ |
| <u>Social Work Services (525)</u> | _____ | _____ |
| <u>Psychological Services (530)</u> | _____ | _____ |
| <u>Behavior Intervention Services (535)</u> | _____ | _____ |
| <u>Specialized Services for Low Incidence Disabilities (610)</u> | _____ | _____ |
| <u>Specialized Deaf and Hard of Hearing (710)</u> | _____ | _____ |
| <u>Interpreter Services (715)</u> | _____ | _____ |
| <u>Audiological Services (720)</u> | _____ | _____ |

| | | |
|---|--|--|
| <u>Specialized Vision Services (725)</u> | | |
| <u>Orientation and Mobility (730)</u> | | |
| <u>Specialized Orthopedic Services (740)</u> | | |
| <u>Reader Services (745)</u> | | |
| <u>Transcription Services (755)</u> | | |
| <u>Recreation Services, Including Therapeutic (760)</u> | | |
| <u>College Awareness (820)</u> | | |
| <u>Work Experience Education (850)</u> | | |
| <u>Job Coaching (855)</u> | | |
| <u>Mentoring (860)</u> | | |
| <u>Travel Training (870)</u> | | |
| <u>Other Transition Services (890)</u> | | |
| <u>Other (900)</u> | | |
| <u>Other (900)</u> | | |

EXHIBIT B: 2021-2022 ISA**INDIVIDUAL SERVICES AGREEMENT (ISA) FOR NONPUBLIC, NONSECTARIAN SCHOOL SERVICES**

(Education Code Sections 56365 et seq.)

This agreement is effective on _____ or the date student begins attending a nonpublic school or receiving services from a nonpublic agency, if after the date identified, and terminates at 5:00 P.M. on June 30, 2022, unless sooner terminated as provided in the Master Contract and by applicable law.

Local Education Agency _____ Nonpublic School _____

LEA Case Manager: Name _____ Phone Number _____

Pupil Name _____ Sex: ☐ M ☐ F Grade: _____
(Last) (First) (M.I.)

Address _____ City _____ State/Zip _____

DOB _____ Residential Setting: ☐ Home ☐ Foster ☐ LCI # _____ ☐ OTHER _____

Parent/Guardian _____ Phone () _____ ()
(Residence) (Business)

Address _____ City _____ State/Zip _____
(If different from student)

AGREEMENT TERMS:

- Nonpublic School:* The average number of minutes in the instructional day will be: _____ during the regular school year
_____ during the extended school year
- Nonpublic School:* The number of school days in the calendar of the school year are: _____ during the regular school year
_____ during the extended school year
- Educational services as specified in the IEP shall be provided by the CONTRACTOR and paid at the rates specified below.*

A. **INCLUSIVE AND/OR BASIC EDUCATION PROGRAM RATE:** (Applies to nonpublic schools only): Daily Rate: _____

Estimated Number of Days _____ **x Daily Rate** _____ **= PROJECTED BASIC EDUCATION COSTS** _____

B. RELATED SERVICES:

| SERVICE | Provider | | | # of Times per wk/mo/yr., Duration; or per IEP; or as needed | Cost per session | Maximum Number of Sessions | Estimated Maximum Total Cost for Contracted Period |
|---|----------|-----|------------------|---|---------------------|----------------------------------|--|
| | LEA | NPS | OTHER Specify | | | | |
| Intensive Individual Services (340) | | | | | | | |
| Language/Speech Therapy (415) a. Individual b. Group | | | | | | | |
| Adapted Physical Ed. (425) | | | | | | | |
| Health and Nursing: Specialized Physical Health Care (435) | | | | | | | |
| Health and Nursing Services: Other (436) | | | | | | | |
| Assistive Technology Services (445) | | | | | | | |
| Occupational Therapy (450) | | | | | | | |
| Physical Therapy (460) | | | | | | | |
| Individual Counseling (510) | | | | | | | |
| Counseling and guidance (515). | | | | | | | |
| Parent Counseling (520) | | | | | | | |

| SERVICE | Provider | | | # of Times per wk/mo/yr., Duration; or per IEP; or as needed | Cost per session | Maximum Number of Sessions | Estimated Maximum Total Cost for Contracted Period |
|--|----------|-----|------------------|---|---------------------|----------------------------------|--|
| | LEA | NPS | OTHER Specify | | | | |
| Social Work Services (525) | | | | | | | |
| Psychological Services (530) | | | | | | | |
| Behavior Intervention Services (535) | | | | | | | |
| Specialized Services for Low Incidence Disabilities (610) | | | | | | | |
| Specialized Deaf and Hard of Hearing Services (710) | | | | | | | |
| Interpreter Services (715) | | | | | | | |
| Audiological Services (720) | | | | | | | |
| Specialized Vision Services (725) | | | | | | | |
| Orientation and Mobility (730) | | | | | | | |
| Braille Transcription (735) | | | | | | | |
| Specialized Orthopedic Service (740) | | | | | | | |
| Reader Services (745) | | | | | | | |
| Note Taking Services (750) | | | | | | | |
| Transcription Services (755) | | | | | | | |
| Recreation Services (760) | | | | | | | |
| College Awareness Preparation (820) | | | | | | | |
| Vocational Assessment, Counseling, Guidance and Career Assessment (830) | | | | | | | |
| Career Awareness (840) | | | | | | | |
| Work Experience Education (850) | | | | | | | |
| Mentoring (860) | | | | | | | |
| Agency Linkages (865) | | | | | | | |
| Travel Training (870) | | | | | | | |
| Other Transition Services (890) | | | | | | | |
| Other (900)J | | | | | | | |
| Other (900) | | | | | | | |
| Transportation-Emergency b. Transportation-Parent | | | | | | | |
| Bus Passes | | | | | | | |
| Other | | | | | | | |

ESTIMATED MAXIMUM RELATED SERVICES COST\$ _____

TOTAL ESTIMATED MAXIMUM BASIC EDUCATION AND RELATED SERVICES COSTS\$ _____

4. Other Provisions/Attachments:

5. MASTER CONTRACT APPROVED BY THE GOVERNING BOARD ON _____

6. Progress Reporting Quarterly Monthly Other
Requirements: _____ _____ _____ (Specify) _____

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

-LEA/SELPA-

(Name of Nonpublic School/Agency)

(Name of
LEA/SELPA)

(Signature)

(Date)

(Signature)

(Date)

(Name and Title)

(Name of Superintendent or Authorized Designee)

MEMO

To: Board of Directors, California Online Public Schools

From: LaChelle Carter, Director of Finance

Re: Intra-school Transfers, Intra-Organizational Loans

Date: August 24, 2021

BACKGROUND

California Online Public Schools (CalOPs) operates 6 separate Local Educational Agencies (LEAs) each having their own budgets, expenses, revenues and fiscal records. Under the California Online Public Schools' umbrella, the fiscal control policies allow for flexibility in schools borrowing monies amongst each other within a specified school year for the purpose of satisfying outstanding invoices and operational expenses. In accordance with the CalOPS Fiscal and Controls Policy, *"Any intra-organizational receivables and payables that are not settled to a zero balance as of the end of the fiscal year (as of the time the books for each school are closed) may be converted to an intra-organizational loan agreement, which will include the terms of repayment, the interest rate, which, if not zero, shall be reasonable, and the duration of the loan. The final terms of such a loan are subject to approval by the Board at the next regular meeting, but no later than prior to the completion of the annual audits."*

CURRENT

Connections Academy Southern California, Ripon, Central, and North Bay were able to settle their "Due To" balances between the schools for the 2020-21 school year. Unfortunately Central Coast and Monterey Bay will have to carry over balances of \$414,760.54 and \$907,872.19 (respectively) to Southern California for money used to cover payroll expenses. In accordance with the policy, this amount will be turned into a loan with the terms outlined in the attached resolution. It is important to note that the cause for this carry over is not due to oversight or neglect, but simply the revenue allocation timelines, particularly for new schools as it takes some time to create a cash flow process between authorizing district and county office of education to the new LEA.

ACTION REQUESTED

The Administration recommends that the Board approves Resolution Number 8-21-1 and 8-21-2:

Resolution To Establish an Intra-Organizational Loan, in accordance with CalOPs Fiscal Controls Policy.

Approval would satisfy compliance with Section 20 of the CalOPS Fiscal and Controls Policy.

California Online Public Schools

A California Nonprofit Public Benefit Corporation

Operating California Connections Academy public charter schools

Resolution To Establish an Intra-Organizational Loan

RESOLUTION 8-21-1

Whereas, The governing board of California Online Public Schools is mandated to keep accurate fiscal records for each school separately as each is its own Local Educational Agency for funding purposes; and

Whereas, Funds from the different schools may be COMMINGLED but shall not be BLENDED, under the Fiscal and Control Policy of the Board, and

Whereas, per the Fiscal Policies and and Controls, any intra-organizational receivables and payables that are not settled to a zero balance as of the end of the fiscal year (as of the time the books for each school are closed) may be converted to an intra-organizational loan agreement, which will include the terms of repayment, the interest rate, which, if not zero, shall be reasonable, and the duration of the loan,

Now, Therefore Be It Resolved that at the close of the 2020-21 school year, the debt in the amount of Four Hundred and Fourteen Thousand and Seven Hundred and Sixty dollars and Fifty-Four cents (\$414,760.54), owed to Connections Academy Southern California from Connections Academy Central Coast shall be considered an intra-organizational loan; and,

The repayment of this loan will be rendered as the school receives revenue owed for the 2020-21 school year; and,

The interest of this loan shall be 0% (zero percent) for the duration of the 2021-22 school year;

And, Be It Further Resolved, that the duration of this loan shall be until all debt between the schools from 2020-21 is resolved, but no later than September 1, 2022, unless extended by action of the Board.

APPROVED BY BOARD ON _____

ATTEST BY _____

Elaine Pavlich, Board President, California Online Public Schools

California Online Public Schools

A California Nonprofit Public Benefit Corporation

Operating California Connections Academy public charter schools

Resolution To Establish an Intra-Organizational Loan

RESOLUTION 8-21-2

Whereas, The governing board of California Online Public Schools is mandated to keep accurate fiscal records for each school separately as each is its own Local Educational Agency for funding purposes; and

Whereas, Funds from the different schools may be COMMINGLED but shall not be BLENDED, under the Fiscal and Control Policy of the Board, and

Whereas, per the Fiscal Policies and and Controls, any intra-organizational receivables and payables that are not settled to a zero balance as of the end of the fiscal year (as of the time the books for each school are closed) may be converted to an intra-organizational loan agreement, which will include the terms of repayment, the interest rate, which, if not zero, shall be reasonable, and the duration of the loan,

Now, Therefore Be It Resolved that at the close of the 2020-21 school year, the debt in the amount of Nine Hundred and Seven Thousand and Eight Hundred and Seventy-Two dollars and Nineteen cents (\$907,872.19), owed to Connections Academy Southern California from Connections Academy Monterey Bay shall be considered an intra-organizational loan; and,

The repayment of this loan will be rendered as the school receives revenue owed for the 2020-21 school year; and,

The interest of this loan shall be 0% (zero percent) for the duration of the 2021-22 school year;

And, Be It Further Resolved, that the duration of this loan shall be until all debt between the schools from 2020-21 is resolved, but no later than September 1, 2022, unless extended by action of the Board.

APPROVED BY BOARD ON _____

ATTEST BY _____

Elaine Pavlich, Board President, California Online Public Schools

MEMO

To: Board of Directors
California Online Public Schools

From: CalCA Administration

Date: August 24, 2021

RE: Additional Laptops for students

BACKGROUND:

Each CalCA budget contains a line item for student technology. Upon request during the enrollment process, or during the school year if circumstances change, CalCA will provide a loaned laptop to families. The budget has been developed to be able to absorb one laptop per household. Not all households request a laptop,; many families provide their own technology.

In addition to the budgeted laptops that are part of the fee schedule with Connections Education/Pearson Virtual Schools (PVS), which are charged at \$575 per laptop shipped, PVS supplies “supplemental” laptops as well. These are typically supplied at no charge to the school, at a rate of approximately 2% of the total number of enrolled students. In the past, this supply was used to provide a second or third laptop to families who submitted requests.

This year, the requests for additional laptops has been very high and the supply of “supplemental” laptops has already been exhausted. The causes for this are unclear, but there may be an increasing interest in a “one to one” laptop per students since many families received this during the pandemic, and there may also be more families experiencing economic hardships.

California law, including updates made as part of AB 130, require that public schools provide any necessary materials or equipment for students to successfully complete the educational program offered.

CURRENT CONSIDERATIONS:

Based on enrollment projections and on an analysis of the numbers of supplemental laptops requested last year, CalCA (all schools combined) is estimated to need an additional 156 laptops above those provided at no charge as “supplemental” laptops. This number assumes that the enrollment projections and turn over factors meet the estimates over the next few months. In order to monitor this, a regular tracking system will be put into place to keep track of how many laptops above the “one per household” are approved and shipped.

If approved by the Board, these additional laptops will be used to provide a second or third laptop to families upon request, and upon approval by school Administration. These additional laptops will be charged to the schools at rate in the fee schedule.

PVS is currently experiencing supply chain delays, so there may be a delay in shipping of any additional laptops above the originally budgeted numbers.

FISCAL IMPACT:

The total cost for 156 additional laptops is \$89,700 plus applicable sales tax. This cost would be distributed to each school based on which students actually receive laptops and the school each student attends.

This increased need will be further analyzed and incorporated into the October budget revisions for each school. An update can be provided to the Board at the September board meeting as well.

RECOMMENDATION:

CalCA Administration recommends the Board approve the cost of up to 156 additional laptops to be loaned to students using the schools' internal procedures for approval.

CALIFORNIA ONLINE PUBLIC SCHOOLS

Operating

CALIFORNIA CONNECTIONS ACADEMY SCHOOLS

PUBLIC NOTICE OF INTENT TO HIRE INTERNS

August 24, 2021

BACKGROUND:

California Connections Academy (CalCA) is committed to recruiting and hiring the best teachers. During the 2020-2021 school, CalCA entered into a student teaching agreement with the University of LaVerne (ULV). As a result of this agreement, pre-service teachers worked at CalCA, paired with experienced CalCA supervising teachers, to get their first experiences in the classroom. The program, to date, has been a success and has proven to be a wonderful recruiting tool. So much so, CalCA is interested in hiring some of these teachers for full time employment starting with the 2021-22 school year. CalCA staff have spent time getting to know these candidates as student teachers, and these candidates have spent time learning CalCA systems and processes. Whenever possible, CalCA will seek to hire student teacher candidates with a preliminary credential, however from time to time, some highly sought after candidates may only be eligible for an intern credential. CalCA and the ULV have already committed to one another to support the intern process as part of the existing contract. The California Commission on Teacher Credentialing (CTC) has specific requirements that must be met in order to hire intern teachers, and CalCA and ULV are committed to work together to ensure all requirements are met.

CalCA recruits teachers in a variety of ways, including job postings in multiple counties throughout the service area, online job postings, job fairs and outreach through other channels. Despite these broad outreach and recruiting efforts, finding the best applicants is still a challenge. CalCA is also committed to increasing its efforts for outreach to diverse candidate pools. For these reasons, CalCA will, on occasion, have a need to hire teachers under Provisional Intern Permits.

APPLICANT INFORMATION:

Following board approval and completion of all other CTC requirements, the following candidates will be employed on the basis of a Provisional Internship Permit. Each candidate will be hired to work with California Online Public Schools as the employer, and will be eligible for assignment at all six of the California Connections Academy school locations, which are listed below.

| INTERN CANDIDATE NAME | GRADE LEVELS | ASSIGNED SUBJECT | SCHOOL LOCATIONS |
|-----------------------|--------------|--------------------------|--|
| Meena Duguay | 9-12 | English (single subject) | CalCA Central Coast CalCA Central Valley CalCA Monterey Bay CalCA North Bay CalCA Ripon CalCA SoCal |
| Felipe Hull | 9-12 | Math (single subject) | CalCA Central Coast CalCA Central Valley CalCA Monterey Bay CalCA North Bay CalCA Ripon CalCA SoCal |

RECOMMENDED ACTION:

Approve hiring of the listed intern teachers under a Provisional Internship Permit for the 2021-22 school year.



State of California
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

VERIFICATION OF REQUIREMENTS For the Provisional Internship Permit

This form must be completed by the employing agency and submitted with each application for a Provisional Internship Permit.

Name of Applicant _____

SSN _____

Name of Employing Agency _____

County/District/CDS Code _____

☐ Multiple Subject

☐ Single Subject - Specify subject(s): _____

☐ Education Specialist - Specify specialty area(s): _____

By submitting this form, the employing agency named above verifies that items 1-6 have been completed.

1. A diligent search has been conducted for a suitable credentialed teacher or qualified intern teacher by the following methods and verification of such recruitment efforts is attached:

Required recruitment methods (provide photocopies of **all** of the following 3 methods):

- ☐ Distributed job announcements
- ☐ Contacted college or university placement centers
- ☐ Advertised on the Internet

Optional recruitment methods (in addition to the required methods above):

- ☐ Advertised in professional journals
- ☐ Attended job fairs in California
- ☐ Attended recruitment out-of-state
- ☐ Contacted California teacher recruitment centers
- ☐ Advertised in local/national newspapers
- ☐ Other (explain) _____

2. The permit holder will be provided orientation, guidance and assistance during the valid period of the permit
3. Public notice of intent to employ the applicant in the identified position has been given and meets the following criteria (check the box that applies):

☐ **Public School District**

Public notice was presented as an action item on the governing board agenda and acted upon favorably. A copy of the agenda item is attached.

The agenda item included the applicant's name, assignment, including subject(s) grade level(s), school site, and a statement that the applicant will be employed on the basis of a Provisional Internship Permit.

☐ **County Offices of Education, Nonpublic Schools, Statewide Agencies, and Charter Schools**

Public notice was posted at least 72 hours before the position was filled. A copy of the dated notice is attached.

Public notice included the applicant's name, assignment, including subject(s) grade level(s), school site, and a statement that the applicant will be employed on the basis of a Provisional Internship Permit.

Public notice included a signed statement from the superintendent or administrator confirming there were no objections to the issuance of the permit.

4. The permit holder will be provided assistance in developing a personalized plan through an agency-defined assessment that would lead to meeting subject matter competence related to the permit
5. The permit holder will be provided assistance to seek and enroll in subject matter training, such as workshops or seminars and site-based courses along with training in test-taking strategies and will assist the permit holder in meeting subject matter competence related to the permit
6. The candidate has been apprised of the steps required to earn a credential and enroll in an intern program

- ☐ I understand that I must complete core academic area subject matter to enroll in an intern program for the Education Specialist Instruction Preliminary Credential (academic areas include art, English, foreign language, mathematics, music, science, social science, and multiple subjects)

Applicant Signature _____

Employing Agency Certification

This form must be signed by the District/County Superintendent, Personnel Administrator, NPS/NPA Administrator, or Designee.

I certify under penalty of perjury that the information provided on this form is true and correct.

Signature _____

Title _____

Date _____