



**APPROVED 10/26/201**

**California Online Public Schools (CalOPS)  
MINUTES OF THE BOARD OF DIRECTORS MEETING**

GOVERNING BOARD for:

- CalCA Central Coast**
- CalCA Central Valley**
- CalCA Monterey Bay**
- CalCA North Bay**
- CalCA Ripon**
- CalCA Southern California**

Tuesday, September 28, 2021 at 3:30 p.m. PT

**Meeting to be held:**

Via Teleconference due to State Precautions regarding Public Health and Safety  
During COVID-19 Pandemic and in accordance with the Governor's Executive Order N-29-20

1 (800) 504-8071; Passcode 843-8063

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**I. Call to Order**

Ms. Pavlich called the meeting to order at 3:33 p.m. when all participants were present and able to hear each other. The meeting was open to the public and held via teleconference due to state precautions regarding public health and safety during the COVID-19 pandemic.

**II. Roll Call**

Board Members Present at Roll Call: Elaine Pavlich (in person at the SoCal Office); Diana Rivas, Mike Henjum, Dave Souza, and Paul Hedrick (all via phone);

Board Members Joined During Meeting: Adam Pulsipher (via phone);

Board Members Absent: Brooke Watkins;

Guests Present: Franci Sassin, School staff (in person at the SoCal Office); Richard Savage, Executive Director; Marcus White, Kara Mannix, Heather Tamayo, Richie Romero, and LaChelle Carter, School staff; Alfonso Gamino, Cuyama Joint Unified School District Superintendent; Melissa Brown, Laura Johnson, Donna Kozub, and Laura Coleman, Pearson Virtual Schools staff (all via phone).

**III. Public Comment**

There were no public comments at this time.

#### **IV. Routine Business**

##### a. Approval of Agenda

Ms. Pavlich asked the Board to review the Agenda distributed prior to the meeting, and posted by September 24, 2021 in compliance with the Brown Act requirements. There being no changes noted, the following motion was made and seconded as follows:

RESOLVED, that the Agenda for the September 28, 2021 Board Meeting, as presented, is hereby approved.

The motion was approved unanimously.

#### **V. Public Hearing on the Independent Study Policy**

Dr. Sassin announced the commencement of the public hearing at 3:36 p.m. on the Independent Study Policy. Ms. Pavlich asked if there were any members of the public wishing to address the Independent Study Policy. There being no further discussion and no members of the public in attendance, the Board closed the public hearing at 3:37 p.m. and resumed the regular session of the meeting.

#### **VI. Oral Reports**

##### a. Executive Director's Report

###### i. Back to School Activities Update

Dr. Savage provided the Board with an update on back to school activities, including the recent and upcoming fall festivals.

###### ii. COVID-19 Update

Dr. Savage reviewed with the Board the school's ongoing response to the COVID-19 pandemic. He advised of the vaccine or test mandate for all public school employees.

###### iii. Staffing Update

Dr. Savage provided the Board with an update on staff composition and efforts based on enrollment, particularly in special education.

[Ms. Tamayo joined the meeting at 3:44 p.m.]

The Board thanked Dr. Savage for his leadership and expressed particular pleasure for the first hiring of a CalCA student alumni.

b. Principals' Reports

i. Elementary School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Elementary School Principal, Mr. White. There were no questions from the Board at this time.

ii. Middle School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Middle School Principal, Ms. Tamayo. There were no questions from the Board at this time.

iii. High School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the High School Principal, Ms. Mannix. There were no questions from the Board at this time.

c. CalCA Financial Report

Ms. Carter reviewed the financial report with the Board, as included in the written report within the Board meeting materials. She specifically highlighted special education expenses, Elementary and Secondary School Emergency Relief (ESSER) funds, and the unaudited actuals before the Board for consideration within Consent Items.

i. Consolidated Financial Report

Ms. Carter provided the Board with an update on all the CalCA School's financials. Ms. Pavlich asked the Board whether they had any questions or comments on the consolidated financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

ii. CalCA Central Coast Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Central Coast financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

iii. CalCA Central Valley Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Central Valley financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

iv. CalCA Monterey Bay Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Monterey Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

v. CalCA North Bay Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA North Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

vi. CalCA Ripon Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Ripon financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

vii. CalCA Southern California Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Southern California financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

viii. Banking Update

Ms. Carter provided the Board with an update on the annual review of the school's banking needs and efforts to reduce banking fees and provide parent pay options.

ix. Special Education Local Plan Area (SELPA) Funding Update

Ms. Carter provided the Board with an update on additional Special Education Local Plan Area (SELPA) funding opportunities.

x. Budget Revisions Update

Ms. Carter reviewed the budget revisions process with the Board, the expected areas of adjustment, and timeline for the Board's consideration.

d. Policy and Compliance Report

Dr. Sassin referred the Board to the Policy and Compliance items, as included in the Board meeting materials.

i. Audit Update

Dr. Sassin provided the Board with an update on the 2020-2021 Annual Audit process completed to date, the ongoing efforts, and expected timeline for Board consideration.

## VII. Consent Items

Ms. Pavlich asked Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the August 24, 2021 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Pearson Invoice(s) (# 91000008572, 91000008746, 91000008575, 91000008742, 91000008571, 91000008745, 91000008573, 91000008747, 91000008574, 91000008748, 91000008576, 91000008741);
- d. Ratification of Unaudited Actuals for Fiscal Year Ending June 30, 2021;
- e. Approval of 2021-2022 Base Salaries and Career Ladder Positions; and
- f. Approval of Federal Title Funding Plans for the 2021-2022 School Year: Parent and Family Policy; are hereby approved.

The motion passed unanimously.

## VIII. Action Items

- a. Approval of Revision(s) to Board Resolution Regarding Enrollment Limits for the 2021-2022 School Year and Authorization of Executive Director to Suspend or Reopen Applications as Needed

Dr. Savage reminded the Board of associated items approved by the Board during the February and August Board Meetings. He further reviewed the close monitoring on the continuously changing enrollment numbers and benefit to allowing him to make application process decisions. Dr. Sassin further noted that the Board approved overall cap would not be changing, rather they would shift enrollment limits as needed based on interest. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the revision(s) to Board resolution regarding enrollment limits for the 2021-2022 School Year and authorization of Executive Director to suspend or reopen applications as needed, as presented, is hereby approved.

The motion passed unanimously.

- b. Approval of Closing Enrollment for the 2021-2022 School Year on February 25, 2022

Dr. Savage reviewed with the Board the proposed date for closing enrollment for the 2021-2022 school year. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that closing enrollment for the 2021-2022 School Year on February 25, 2022, as discussed, is hereby approved.

The motion passed unanimously.

c. Approval of Increased Student Technology

Dr. Savage reminded the Board of the previous approved request for student technology and reviewed the request for additional student laptops, as detailed in the Board meeting materials. Dr. Savage further reviewed the efforts to meet all student requests for additional laptops during ongoing supply shortages. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the increased student technology, as presented, is hereby approved.

The motion passed unanimously.

d. Approval of Revision(s) to the Independent Study Policy

Dr. Sassin reviewed with the Board recent legislation that affects the Schools' Independent Study Policy.

[Mr. Gamino left the meeting at 4:10 p.m.]

She reviewed the revisions in detail with the Board. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the revision(s) to the Independent Study Policy, as presented, is hereby approved.

The motion passed unanimously.

e. Approval of Revision(s) to the COVID-19 Safety Plan

Dr. Sassin reviewed with the Board the proposed revisions to the COVID-19 Safety Plan following recent vaccine or test requirements for all public school employees. She reviewed how the plan will be implemented in a virtual school setting. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the revision(s) to the COVID-19 Safety Plan, as presented, is hereby approved.

The motion passed with five (5) affirmative votes by Ms. Pavlich, Ms. Rivas, Mr. Pulsipher, Mr. Souza, and Mr. Hedrick; and one (1) negative vote by Mr. Henjum.

f. Approval of College and Career Access Pathways Dual Enrollment Agreement with Saddleback Community College

Dr. Romero reminded the Board of previous discussions of the college and career access pathways dual enrollment partnership agreement with Saddleback Community College. Dr. Sassin reviewed associated student costs and implementation timeline. Dr. Romero further noted that dual enrollment is a known strategy to improve graduation rate and is outlined

on the Comprehensive Support and Improvement (CSI) plan. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the College and Career Access Pathways Dual Enrollment Agreement with Saddleback Community College, as presented, is hereby approved.

The motion passed unanimously.

## **IX. Information Items**

### a. State Accountability Update

#### i. Local Control Accountability Plans (LCAP) Update

Dr. Sassin provided the Board with an update on the new template and mid-year reporting requirement for the Local Control Accountability Plans (LCAP).

#### ii. Elementary and Secondary School Emergency Relief (ESSER) III Plans Update

Dr. Sassin advised the Board on the progress completed to date building the ESSER III plans. She further reviewed targeted areas for the funding and asked the Board for input into the plan.

[Dr. Savage and Dr. Romero left the meeting at 4:25 p.m.]

### b. Legislative Update

Dr. Sassin provided the Board with an update on recent legislative activities in the state.

#### i. Implementation Update on AB 104, AB 130, and AB 167

Dr. Sassin provided the Board with a detailed update on efforts to meet Assembly Bill (AB) 104, 130 and 167 regulations.

### c. Math Placement Annual Report

On behalf of Dr. Romero, Dr. Sassin directed the Board to the 9<sup>th</sup> Grade Math Placement report for the 2020-2021 School Year, as included in the Board meeting materials.

### d. School Success Partner (SSP) Update

Ms. Johnson presented to the Board on behalf of the School Success Partner (SSP) team. She reviewed Pearson's efforts to assist with school initiatives.

e. Academic Success Partner (ASP) Update

Ms. Brown presented on behalf of the Academic Success Partner (ASP) team.

i. Teacher Professional Development Products and Services for the 2021-2022 School Year

Ms. Brown reviewed the professional development products and services for school staff, as offered by Pearson for the 2021-2022 school year. She discussed the various levels and delivery models of professional learning opportunities available to staff members and advised of the curated catalog of content to allow for a more personalized professional development experience.

f. Board Relations (BR) Update

Ms. Coleman presented to the Board on behalf of Pearson's Board Relations (BR) Team.

i. Board Experience Survey Results

Ms. Coleman discussed the Board Experience Survey results with the Board. She reviewed the results of the survey, and thanked Board members for their participation and partnership in the educational process.

[Ms. Mannix left the meeting at 4:41 p.m.]

g. Sponsoring District(s) Update

Dr. Sassin reminded the Board of the legislation measures that allow for the automatic two-year renewal of all charters that were due for renewal and provided an update on the process. She further updated the Board on the ongoing efforts to help Middletown Unified School District (MUSD) on independent study options for elementary students.

**X. Adjournment and Confirmation of the Next Meeting on Tuesday, October 26, 2021 at 3:30 p.m. PT**

There being no further business to discuss, the meeting was adjourned at 4:44 p.m. The next meeting is scheduled for Tuesday, October 26, 2021 at 3:30 p.m. PT.