



California Online Public Schools (CalOPS)
A California Nonprofit Public Benefit Corporation
BOARD MEETING

GOVERNING BOARD for:
CalCA Central Coast
CalCA Central Valley
CalCA Monterey Bay
CalCA North Bay
CalCA Northern California
CalCA Southern California

Notice is hereby given to the members of the California Online Public Schools Board and the general public that the California Online Public Schools Board will hold a meeting open to the public on:

Date and Time:

Tuesday, August 23, 2022 at 3:30 p.m. PT

Meeting to be held:

Telephone Conference Call Locations:

CalCA NorCal: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366
CalCA SoCal: 33272 Valle Road, San Juan Capistrano, CA 92675
23091 Arden Street, Lake Forest, CA 92630
2142 E. Yosemite, Merced, CA 95340
1201 Cara Road, Dinuba, CA 93618
8422 Madison Avenue, Fair Oaks, CA 95628
3753 W. Norberry Street, Lancaster, CA 93536

1 (800) 504-8071; access code 843-8063

This meeting is open to the public in person and via teleconference. For information about this meeting or for members of the public who require special accommodations to attend, contact the school offices: Bernie Jamero at (209) 253-1208 or Deborah Larson at (949) 461-1667 at least 24 hours prior to the meeting. The Board packet can be made available for public review by contacting the school offices prior to the Board meeting in compliance with California open meeting law.

BOARD AGENDA

- I. Call to Order – E. Pavlich
- II. Roll Call – E. Pavlich
- III. Public Comment

The Board welcomes participation by the members of the public telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the School Leader by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Leader at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, or six (6) minutes if the individual requesting to comment is a non-English speaker and requires a translator, unless the Board grants additional time. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Leader at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Governance" page at <https://www.connectionsacademy.com/california-online-school/about/school-board>.

- IV. Routine Business
 - a. Approval of Agenda – E. Pavlich

- V. Public Hearing on the Independent Study Policy (attached)- F. Sassin

- VI. Oral Reports
 - a. Executive Director's Report – R.Savage/ R. Romero
 - i. Back to School Activities Update
 - ii. Enrollment and Staffing Update
 - iii. Connections Academy Summer Leadership Conference Update
 - b. Principals' Reports (attached)
 - i. Elementary School – M. White
 - ii. Middle School – H. Tamayo
 - iii. High School – K. Mannix
 - c. CalCA Financial Report (to follow) – L. Carter
 - i. Special Education Service Contracts Update
 - ii. Unaudited Actuals (Financials) for 2021-2022 (attached)
 - iii. Consolidated Financial Report (attached)
 - iv. CalCA Central Coast Financial Report (attached)
 - v. CalCA Central Valley Financial Report (attached)
 - vi. CalCA Monterey Bay Financial Report (attached)
 - vii. CalCA North Bay Financial Report (attached)
 - viii. CalCA Ripon Financial Report (attached)
 - ix. CalCA Southern California Financial Report (attached)
 - d. Policy and Compliance Report (to follow) – F. Sassin
 - i. Audit Update

- VII. Consent Items
 - a. Approval of Minutes from the June 28, 2022 Annual Board Meeting (attached)
 - b. Approval of Staffing Report (attached)
 - c. Approval of Pearson Invoice(s) (attached)
 - d. Approval of Year End Financial Statements (previously attached)
 - e. Approval of Unaudited Actuals for Fiscal Year Ending June 30, 2022 and Authorization of California Director of Finance to Submit to the Appropriate Parties (attached previously)
 - f. Approval of Education Protection Account (EPA) Expenditure Plans for the 2022-2023 School Year (attached)
 - g. Approval of Uniform Complaint Procedure Revisions (UCP) and Annual Notices for the 2022-2023 School Year (attached)
 - h. Approval of Declaration of Need for Fully Qualified Educators (attached)
 - i. Approval of Local Teacher Assignment Options: Teacher Listing for 2022-2023 School Year (attached)
 - j. Approval of Granting High School Diplomas to Students who meet the Requirements of AB 104 (attached and sent under separate cover)
 - k. Ratification of Contract with DocuSign through August 2024 (attached)
 - l. Approval of CalOPS Employee Handbook Revision(s) (to follow)
 - m. Approval of Consolidated Applications (to follow)

- VIII. Action Items
 - a. Approval of Title Changes and Associated Banking Resolutions (attached)- F. Sassin/ M. Brown
 - b. Approval of Dr. Romero as Designee to Negotiate, Finalize and Execute MOU with National University for Student Teaching and Practicum Agreement (attached)
 - c. Approval of Master Contract and List of Special Education Providers and Authorization of the Director of Finance to Negotiate, Amend, Finalize, and Execute Contracts Listed and Any Future Providers for the 2022-2023 School Year (to follow) – L. Carter
 - d. Approval of Updates to the Independent Study Policy and Master Agreement for the 2022-2023 School Year (attached)
 - e. Approval of Interschool Transfers, Intra-Organizational Loans for Fiscal Year Ending June 30, 2022 (to follow) – L. Carter
 - f. Approval of Board Training and Conference Attendance for the 2022-2023 School Year- (attached)- T. Snyder
 - g. Approval of Fiscal Control Policy Revision(s) and approval of Regular Vendor List (to follow)- L. Carter/F. Sassin

- IX. Information Items
 - a. State Accountability Update –L. Dombek
 - i. Williams Act Compliance Update
 - b. Legislative Update (attached) – F. Sassin
 - c. Academic Success Partner (ASP) Update- M. Brown
 - i. Key School Metrics (attached)
 - d. Sponsoring District(s) Update – R. Romero/ F. Sassin
 - i. Update on MOU with MUSD
 - e. Board Relations Update- M. Arthur/ T.Snyder

- i. Introduction of Tanya Snyder, Board Relations Senior Associate
- ii. Introduction to Boardable

X. Adjournment and Confirmation of the Next Meeting on Tuesday, September 27, 2022 at 3:30 p.m. PT

Agenda publicly posted by: Friday, August 19, 2022

At: <https://www.connectionsacademy.com/california-online-school/about/school-board>



Principals' Report
California Connections Academy Schools
2022-23

Month for Report: August
Enrollment Update

DATA as of August 8, 2022

	SoCal	NorCal	Central Valley	North Bay	Central Coast	Monterey Bay	All CalCA
Enrolled	4520	1535	618	142	104	413	7332
Approved	96	27	11	1	1	6	142
Pre-Approved	1108	409	227	53	49	107	1953
Applicant	2773	987	539	113	107	251	4770

Festivals Dates: TBD in September
“No other information because it is summer”

Outreach Update

The CalCA Marketing team continues to host summer webinars for prospective families and in August will be trialing efforts to enhance attendee experience.

Secured Coverage:

- 7/17 – The Lemoore Leader – Online (UVM: N/A) [Pair of Kings County students graduate from statewide online school](#)
 - The Leader highlighted two Central Valley students from Kings County. Dr. Richie Romero’s quote was included as well as a mention of California Connections Academy’s “A-G” courses, NCAA core courses, and career-oriented electives.
- 7/13 – Fallbrook/Bonsall Village News – Online & Print (UVM: 16K, Circulation: 7K): [California Connections Academy graduates 982 students](#)
 - The Village News shared the California Connections Academy graduation announcement and highlighted local Southern California graduates from Fallbrook and Bonsall online and in print.
- 7/13 – The Morgan Hill Times – Online (UVM: 20.9K): [Locals graduate from California Connections Academy](#)
 - Morgan Hill residents and California Connections Academy North Bay graduates were highlighted by their local paper.
- 7/9 – San Mateo Daily Journal – Online & Print (UVM: 79K, Circulation: 15K): [Class Notes: Weekend • July 9-10, 2022](#)
 - Graduates from California Connections Academy Monterey Bay were highlighted in a weekly roundup of education announcements for San Mateo County. The piece also mentions California Connections Academy Monterey Bay as a tuition-free online public school serving students K-12 across the state.
- 7/8 – Tracy Press – Online (UVM: 57K): [Three from Tracy graduate from California Connections Academy](#)
 - Tracy Press highlighted local graduates from California Connections Academy Northern California (formerly Ripon) in its coverage on the graduation announcement.



SITE REPORTS

Northern Region:

Kara Mannix, High School Principal

Site Administrator for Monterey Bay, North Bay, and Ripon

High School is gearing up and excited to officially start the school year and meet staff in person for our Back to School event! The addition of extra time at Back to School to welcome our new staff is being led by Hollie Ayers at the high school level, and we are excited to increase the support for our newest members. We're looking forward to welcoming our students back, as well, and know it will be a great year!

Central Region:

Marcus White, Elementary Principal

Site Administrator for Central and Central Coast

Greetings from elementary! We are so excited for our back to school gathering in Orange County. Currently, in elementary we are finalizing our hiring and goals for the year. We cannot wait for school to start and meet all of our families. We are thrilled about the difference we are going to make in our students' lives. Each year we fine tune procedures and improve as a team. We cannot wait to make the 2022-2023 school year our biggest and best yet.



Southern Region:
Heather Tamayo, Middle School Principal
Site Administrator of Southern California

The middle school team is incredibly excited about the launch of the 2022-2023 school year. We have been working hard to get our back to school celebration planned and organized, in an effort to be sure that all stakeholders walk away feeling prepared and ready for the year. Middle school is welcoming five new teachers, and will take time to onboard them in a small group setting, the day before back to school kicks off. We look forward to getting to know the newest members of our work family, and helping them to feel confident and ready to take on this new role.

There will definitely be more updates to come, as we enter this year. Enthusiasm is high among our staff, as they have more resources available to them, than ever before. We truly work with the greatest group of passionate, caring educators who give it their all every single day. Cheers to the 22/23 school year!

**California Online Public Schools
Revenue and Expense Statement (Unaudited)
For the Period Ended June 30, 2022**

	June-21 Actual	YTD Actual	Revised Budget 10/1/2021	Forecast vs Budget
Enrollment				
ADM			7,659	16
Total Enrollment			10,737	(620)
Funded Enrollment			7,536	(72)
Revenue				
State Funding	3,922,251.74	42,026,002.04	41,894,692.81	131,309.23
Federal & Other Program Funding	1,551,195.00	4,705,699.97	5,335,137.00	(629,437.03)
Local Aid	3,683,367.30	41,437,882.00	41,918,074.52	(480,192.52)
Other Funding Sources	3,928.06	28,805.49	36,676.31	(7,870.82)
Total Revenue	9,160,742.10	88,198,389.50	89,184,580.64	(986,191.13)
Program Expenses				
Compensation Expense				
Administration Staff	710,933.58	5,586,132.69	5,381,834.94	(204,297.75)
Instructional Staff	6,901,309.81	30,562,908.75	30,812,410.03	249,501.28
Total Compensation Expense	7,612,243.39	36,149,041.44	36,194,244.97	45,203.53
Fee Based Expenses				
Enrollment/Unit Based Fees	2,402,897.47	25,602,971.52	26,012,224.20	409,252.69
Revenue Based Fees	520,868.18	6,888,627.89	7,027,552.68	138,924.83
Total Fee Based Expenses	2,923,765.65	32,491,599.41	33,039,776.88	548,177.52
Other School Expenses				
Assessment	280,546.06	762,217.47	1,189,302.60	427,085.13
Authorizer Oversight	102,347.56	1,107,285.29	1,092,337.64	(14,947.66)
Employee Related	116,408.50	957,477.90	1,301,035.91	343,558.01
Facilities	93,312.77	814,057.86	1,238,705.64	424,647.78
Governance	9,126.61	158,247.95	162,581.46	4,333.51
Internet Service Provider	124,440.30	374,613.67	397,497.46	22,883.79
Instructional	170.00	109,043.22	398,112.08	289,068.86
Professional Services	10,958.27	330,485.26	469,651.08	139,165.82
Student Related	1,314,953.46	6,358,179.94	6,202,146.57	(156,033.37)
Other (Income) and Expense		-	-	-
Taxes	40,900.16	500,049.55	503,959.66	3,910.11
Pending Allocation	(336,768.58)	(0.00)	-	-
Total Other School Expenses	1,756,395.11	11,471,658.10	12,955,330.10	1,483,671.99
Total Program Expenses	12,292,404.15	80,112,298.95	82,136,151.94	2,023,853.04
Net Increase (Decrease)	(3,131,662.04)	8,086,090.55	7,048,428.70	1,037,661.90
Beginning fund balance	17,383,398.94	6,165,646.35		
Ending fund balance	14,251,736.90	14,251,736.90		

**California Online Public Schools
Balance Sheet (Unaudited)
June 30, 2022**

ASSETS

Cash and Short Term Investments:

Checking	\$	401,224.74
Payroll		1,970,617.51
CALOPS - Operation		8,579,485.99
CALOPS - Holding		8,337,962.67
Savings - CALOPS		1,750,961.69
State Holding Account		1,001,102.46
OCDE Cash Account		2,450,042.31
Petty Cash		293.75

Total Cash and Short Term Investments	24,491,691.12
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Other Current Assets:

Pupil Funding	10,540,334.07
SPED Funding State	511,582.14
Other State Receivables	(140,720.60)
Federal Programs	1,475,894.00
Chase-JP Morgan Receivable	3,030.00
Prepaid Expenses	394,704.40

Total Other Current Assets	12,784,823.99
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Total Current Assets	37,276,515.11
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Fixed Assets:

Office Equipment - Shelving System	32,521.50
Accumulated Depreciation	(8,311.22)

Net Fixed Assets	24,210.28
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Other Assets:

Deposits	20,387.30
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Total Other Assets	20,387.30
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Total Assets	\$ 37,321,112.69
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**California Online Public Schools
Balance Sheet (Unaudited)
June 30, 2022**

LIABILITIES

Current Liabilities:

Due to (from) Pearson Online and Blended Learning	\$	12,767,687.00
CalOPS Payroll Liability		18,751.34
CalOPS Pass Through Expense Liability		6,395.80
Pension Payable		643,811.09
Accrued Compensation		3,766,563.87
Accrued Expenses		710,686.04
Deferred Rent		41,840.00
Deferred Revenue		1,365,833.45
Accounts Payable		3,747,807.20

Total Current Liabilities	23,069,375.79
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Total Liabilities	23,069,375.79
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FUND BALANCE

Beginning Fund Balance	6,165,646.35
Change in Fund Balance	8,086,090.55

Ending Fund Balance	14,251,736.90
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Total Liabilities and Fund Balance	\$ 37,321,112.69
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**California Connections Academy Central Coast
Revenue and Expense Statement- Unaudited
For the Period Ended June 30, 2022**

	June-22 Actual	YTD Actual	Revised Budget 1/25/2022	Actual vs Budget \$	Actual vs Budget %
Forecasted Enrollment					
ADM			89	7	0
Total Enrollment			141	(1)	(0)
Funded Enrollment			89	3	0
Revenue					
State Funding	60,612.72	500,530.65	291,034.27	209,496.38	71.98%
Federal & Other Program Funding	10,052.00	10,138.02	9,100.00	1,038.02	11.41%
Local Aid	46,935.56	528,025.00	678,240.13	(150,215.13)	-22.15%
Other Funding Sources	-	1,517.42	2,000.00	(482.58)	-24.13%
Total Revenue	117,600.28	1,040,211.09	980,374.40	59,836.69	6.10%
Program Expenses					
Compensation Expense					
Administration Staff	8,530.62	67,029.03	64,653.35	(2,375.68)	-3.67%
Instructional Staff	92,387.01	407,878.04	383,485.07	(24,392.97)	-6.36%
Total Compensation Expense	100,917.63	474,907.07	448,138.42	(26,768.65)	-5.97%
Fee Based Expenses					
Enrollment/Unit Based Fees	29,135.89	324,522.53	308,079.21	(16,443.31)	-5.34%
Revenue Based Fees	8,141.77	81,418.19	77,311.66	(4,106.53)	-5.31%
Total Fee Based Expenses	37,277.66	405,940.72	385,390.87	(20,549.84)	-5.33%
Other School Expenses					
Assessment	3,814.41	5,566.29	10,677.59	5,111.30	47.87%
Authorizer Oversight	1,327.71	12,314.96	11,676.29	(638.66)	-5.47%
Employee Related	1,556.16	11,899.20	11,690.35	(208.85)	-1.79%
Facilities	1,190.43	9,073.02	13,466.12	4,393.09	32.62%
Governance	204.33	3,110.26	3,814.32	704.06	18.46%
Internet Service Provider	1,677.90	4,725.44	4,362.78	(362.67)	-8.31%
Instructional	2.28	1,243.33	4,823.68	3,580.35	74.22%
Professional Services	126.67	2,217.96	3,585.23	1,367.27	38.14%
Student Related	11,968.75	94,590.12	32,431.00	(62,159.12)	-191.67%
Taxes	449.34	6,546.83	6,308.41	(238.42)	-3.78%
Total Other School Expenses	22,317.98	151,287.41	102,835.77	(48,451.64)	-47.12%
Total Program Expenses	160,513.27	1,032,135.20	936,365.06	(95,770.14)	-10.23%
Net Increase (Decrease)	(42,912.99)	8,075.89	44,009.34	(35,933.45)	
Beginning fund balance	61,228.48	10,239.60			
Ending fund balance	18,315.49	18,315.49			

**California Connections Academy Central Coast
Balance Sheet- Unaudited
June 30, 2022**

ASSETS

Cash and Short Term Investments:

Operating Account	\$	20,465.00
Holding Account		49,958.59
State Holding Account		1,001,102.46

Total Cash and Short Term Investments		1,071,526.05

Other Current Assets:

Pupil Funding	116,360.83
SPED Funding State	4,312.86
Other State Receivables	7,619.75
Federal Programs	10,052.00
Due from CalOPS Schools	(761.45)

Total Other Current Assets	137,583.99

Total Current Assets	1,209,110.04

Total Assets	\$	1,209,110.04
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LIABILITIES

Current Liabilities:

Due to (from) Pearson Online and Blended Learning	347,295.28
CalOPS Payroll Liability	670,525.21
CalOPS Pass-Through Expense Liability	51,029.06
Accrued Compensation	50,422.54
Accrued Expenses	2,664.19
Deferred Rent	487.00
Deferred Revenue	35,827.00
Accounts Payable	32,544.27

Total Current Liabilities	1,190,794.55

Total Liabilities	1,190,794.55

FUND BALANCE

Beginning Fund Balance	10,239.60
Change in Fund Balance	8,075.89

Ending Fund Balance	18,315.49

Total Liabilities and Fund Balance	\$	1,209,110.04
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California Connections Academy Central Coast
Schedule of Revenue
For the Period Ended June 30, 2022

<u>Revenue</u>	<u>June-22</u> <u>Actual</u>	<u>YTD</u> <u>Actual</u>	<u>Revised Budget</u> <u>1/25/2022</u>	<u>Actual vs</u> <u>Budget</u>
State Funding				
LCFF / General Purpose Block Grant - State	33,257.16	374,143.00	190,657.11	183,485.89
LCFF / General Purpose Block Grant - State EPA	1,650.13	18,564.00	18,884.91	(320.91)
Lottery	1,641.97	18,472.07	17,800.05	672.02
Special Education Pass through funds - State	5,899.51	66,369.48	58,588.10	7,781.38
Special Education Dispute Prevention	400.00	495.00	495.00	-
Special Education Learning Recovery	-	2,679.00	2,229.00	450.00
ERMHS	234.37	1,237.37	1,237.37	-
Mandated Cost Reimbursement	101.58	1,142.73	1,142.73	-
Prior Year Revenue	17,428.00	17,428.00	-	17,428.00
Total State Funding	60,612.72	500,530.65	291,034.27	209,496.38
Federal & Other Programs Funding				
IDEA	10,052.00	10,052.00	9,000.00	1,052.00
E-Rate	-	86.02	100.00	(13.98)
Total Federal & Other Programs Funding	10,052.00	10,138.02	9,100.00	1,038.02
Local Funding				
LCFF / General Purpose Block Grant - Local	46,935.56	528,025.00	678,240.13	(150,215.13)
Total Local Funding	46,935.56	528,025.00	678,240.13	(150,215.13)
Other Funding				
Interest	-	1,442.42	2,000.00	(557.58)
Miscellaneous	-	75.00	-	75.00
Total Other Funding	-	1,517.42	2,000.00	(482.58)
Total Revenue	117,600.28	1,040,211.09	980,374.40	59,836.69

California Connections Academy Central Coast
Schedule of Fees
For the Period Ended June 30, 2022

	June-22 Actual	YTD Actual	Revised Budget 1/25/2022	Actual vs Budget
SCHEDULE OF COMPENSATION:				
Administrative Compensation				
Salaries	6,185.84	48,492.85	46,899.87	(1,592.98)
Benefits	1,515.53	11,880.75	11,490.47	(390.28)
Pension	612.12	4,672.14	4,227.94	(444.20)
Taxes	217.13	1,983.30	2,035.07	51.77
Total Administrative Compensation	8,530.62	67,029.03	64,653.35	(2,375.68)
Instructional Compensation				
Salaries	63,426.48	286,357.62	273,263.86	(13,093.76)
Benefits	15,539.49	65,825.18	62,617.21	(3,207.97)
Pension	12,309.81	50,170.98	42,981.24	(7,189.74)
Taxes	1,111.23	5,524.25	4,622.76	(901.49)
Total Instructional Compensation	92,387.01	407,878.04	383,485.07	(24,392.97)
Total Compensation	100,917.63	474,907.07	448,138.42	(26,768.65)
SCHEDULE OF FEES:				
Enrollment/Unit-Based Fees				
Accounting and Regulatory Reporting	400.00	4,800.00	4,462.50	(337.50)
Connexus Annual License (EMS)	4,800.00	57,600.00	53,550.00	(4,050.00)
Curriculum Postage	385.00	4,620.00	4,653.00	33.00
Direct Course Instruction Support	132.00	1,427.25	990.00	(437.25)
Educational Resource Center	1,008.00	12,096.00	11,245.50	(850.50)
Enrollment and Records Management	466.67	5,600.00	5,640.00	40.00
Facility Support Services	85.00	360.00	359.98	(0.02)
Hardware/Software - Employees	250.00	3,000.00	2,878.94	(121.06)
Human Resources Support	520.83	6,250.00	5,997.79	(252.21)
ISP Processing Fee	179.27	2,175.00	2,210.12	35.11
School Curriculum Supplies	166.67	2,000.00	2,105.89	105.89
Short-Term Sub Teaching Services	884.22	13,244.28	3,418.07	(9,826.21)
Special Populations Consultative Services	3,300.00	13,950.00	11,184.78	(2,765.22)
Student Technology Assistance- Laptops	2,108.33	37,950.00	40,792.79	2,842.79
Tangible/Intangible Instr. Materials	11,449.90	143,250.00	143,475.00	225.00
Technical Support and Repairs	1,200.00	14,400.00	13,387.50	(1,012.50)
Voice Over IP Services	1,800.00	1,800.00	1,727.36	(72.64)
Total Enrollment/Unit Based Fees	29,135.89	324,522.53	308,079.21	(16,443.31)
Revenue-Based Fees				
Marketing Services	957.85	9,578.61	9,095.49	(483.12)
School Administration	5,747.13	57,471.66	54,572.94	(2,898.71)
Treasury Services	1,436.79	14,367.92	13,643.23	(724.68)
Total Revenue Based Fees	8,141.77	81,418.19	77,311.66	(4,106.53)
Total Fee-Based Expenses	37,277.66	405,940.72	385,390.87	(20,549.84)

California Connections Academy Central Coast
Schedule Other Expenses
For the Period Ended June 30, 2022

	June-22 Actual	YTD Actual	Revised Budget 1/25/2022	Actual vs Budget
SCHEDULE OF OTHER SCHOOL EXPENSES:				
Assessment				
Student Testing & Assessment Facilities & Services	1,613.50	1,617.02	4,023.23	2,406.21
Student Testing & Assessment Travel	2,200.91	3,949.27	4,854.36	905.09
Student Testing Technology	-	-	1,800.00	1,800.00
Total Assessment	3,814.41	5,566.29	10,677.59	5,111.30
Authorizer Oversight				
District Oversight	958.08	9,207.32	8,877.82	(329.50)
SELPA Admin Fee	337.19	2,718.06	2,408.89	(309.16)
STRS Reporting	32.44	389.58	389.58	-
Total Authorizer Oversight	1,327.71	12,314.96	11,676.29	(638.66)
Employee Related				
Staff Recruiting/Background Checks	5.90	131.48	394.00	262.52
Staff Training/Prof. Dvlpmt	1,214.77	10,151.54	8,405.00	(1,746.54)
Team Building	45.89	88.69	451.55	362.86
Travel and Conferences - Administration	228.13	1,173.72	1,494.86	321.14
Travel and Conferences - Teachers	61.47	353.77	944.94	591.17
Total Employee Related	1,556.16	11,899.20	11,690.35	(208.85)
Facilities				
Copiers/ Reproduction	51.75	204.45	283.85	79.40
Equipment/Supplies	-	3.42	1,648.00	1,644.58
Expensed Furniture and Equipment	5.12	989.14	1,520.00	530.86
High-Speed Internet	130.49	572.03	655.14	83.10
Maintenance & Repairs	59.25	318.94	770.74	451.80
Office Postage	180.16	470.92	412.78	(58.14)
Office Rent	386.62	4,633.81	5,633.12	999.31
Office Supplies	270.28	712.61	565.62	(146.99)
Phone	65.68	431.43	477.16	45.73
Rent Operating Expense	25.64	451.93	572.67	120.74
Rent Storage Unit	5.77	199.19	334.23	135.04
Utilities	9.67	85.15	592.81	507.66
Total Facilities	1,190.43	9,073.02	13,466.12	4,393.09
Governance				
Accreditation	-	1,100.00	1,294.14	194.14
Banking Fees	95.00	777.06	1,500.00	722.94
Board-Related Expenses	-	-	179.99	179.99
Dues - School	32.05	759.72	350.00	(409.72)
Dues - Staff	77.28	333.29	350.00	16.71
Insurance Expenses	-	140.19	140.19	-
Total Governance	204.33	3,110.26	3,814.32	704.06
Internet Service Provider				
ISP Payment Reimbursement	1,677.90	4,725.44	4,362.78	(362.67)
Total Internet Service Provider	1,677.90	4,725.44	4,362.78	(362.67)
Instructional				
Other Curriculum	2.28	913.33	2,399.84	1,486.50
Summer School	-	330.00	2,423.84	2,093.80
Total Instructional	2.28	1,243.33	4,823.68	3,580.30
Professional Services				
Accounting Services/Audit	-	639.89	659.96	20.07
AERIES	-	630.70	695.97	65.20
Legal Services	126.67	899.78	1,539.92	640.10
Other School Contracted Services	-	47.77	616.77	569.00
Other School Expense	-	(0.18)	72.61	72.70
Total Professional Services	126.67	2,217.96	3,585.23	1,367.07
Student Related				
Graduation Expense	177.58	232.84	4,000.00	3,767.16
SPED Related Services	11,617.50	93,632.50	16,702.20	(76,930.30)
Student Activities	173.67	724.78	11,728.80	11,004.02
Total Student Related	11,968.75	94,590.12	32,431.00	(62,159.12)
Taxes				
Sales Tax And Use	449.34	6,546.83	6,308.41	(238.42)
Total Taxes	449.34	6,546.83	6,308.41	(238.42)
Total Other Expenses	22,317.98	151,287.41	102,835.77	(48,451.64)

**California Connections Academy Central Valley
Revenue and Expense Statement- Unaudited
For the Period Ended June 30, 2022**

	June-22 Actual	YTD Actual	Revised Budget 1/25/2022	Actual vs Budget \$	Actual vs Budget %
Forecasted Enrollment					
ADM			639	(3)	0%
Total Enrollment			922	(59)	-6%
Funded Enrollment			625	(3)	-1%
Revenue					
State Funding	643,807.31	6,967,436.10	6,910,272.02	57,164.08	0.00%
Federal & Other Program Funding	221,646.00	605,624.67	658,273.00	(52,648.33)	-7.00%
Local Aid	32,526.76	365,926.00	425,201.12	(59,275.12)	-13.00%
Other Funding Sources	279.29	2,481.34	1,200.00	1,281.34	106.00%
Total Revenue	898,259.36	7,941,468.11	7,994,946.14	(53,478.03)	0.00%
Program Expenses					
Compensation Expense					
Administration Staff	62,228.77	488,960.13	471,630.07	(17,330.06)	-3.67%
Instructional Staff	550,626.59	2,536,315.31	2,607,705.86	71,390.54	2.74%
Total Compensation Expense	612,855.36	3,025,275.44	3,079,335.93	54,060.48	1.76%
Fee Based Expenses					
Enrollment/Unit Based Fees	205,960.76	2,149,186.00	2,212,595.65	63,409.65	2.87%
Revenue Based Fees	46,327.49	622,670.22	635,636.29	12,966.07	2.04%
Total Fee Based Expenses	252,288.25	2,771,856.22	2,848,231.94	76,375.72	2.68%
Other School Expenses					
Assessment	21,318.18	59,264.27	73,601.69	14,337.42	19.48%
Authorizer Oversight	8,916.87	94,702.47	93,091.34	(1,611.13)	-1.73%
Employee Related	9,259.66	81,609.99	116,900.43	35,290.44	30.19%
Facilities	7,744.78	63,942.19	100,990.31	37,048.12	36.68%
Governance	757.54	14,031.68	15,298.54	1,266.86	8.28%
Internet Service Provider	10,560.90	31,379.28	31,401.89	22.61	0.07%
Instructional	13.56	8,891.80	44,790.27	35,898.47	80.15%
Professional Services	754.69	15,367.08	27,635.27	12,268.19	44.39%
Student Related	98,594.74	461,740.34	716,460.80	254,720.46	35.55%
Taxes	3,877.68	43,347.11	47,194.89	3,847.78	8.15%
Pending Allocation	-	-	-	-	0.00%
Total Other School Expenses	161,798.60	874,276.21	1,267,365.43	393,089.22	31.02%
Total Program Expenses	1,026,942.22	6,671,407.88	7,194,933.30	523,525.42	7.28%
Net Increase (Decrease)	(128,682.86)	1,270,060.23	800,012.84	-	
Beginning fund balance	1,868,980.05	470,236.96			
Ending fund balance	1,740,297.19	1,740,297.19			

California Connections Academy Central Valley
Balance Sheet- Unaudited
June 30, 2022

ASSETS		
Cash and Short Term Investments:		
Checking	\$	401,444.74
Savings		1,061,678.79

Total Cash and Short Term Investments		1,463,123.53
 Other Current Assets:		
Pupil Funding		1,652,458.62
SPED Funding State		67,179.75
Other State Receivables		91,877.95
Federal Programs		230,079.00
Due from CalOPS Schools		(8,184.36)
Prepaid Expenses		8,290.18

Total Other Current Assets		2,041,701.13

Total Current Assets		3,504,824.66
 Other Assets:		
Utilities Deposit		100.00

Total Other Assets		100.00

Total Assets	\$	3,504,924.66
		=====
 LIABILITIES		
Current Liabilities:		
Due to (from) Pearson Online and Blended Learning	\$	261,456.80
CalOPS Payroll Liability		312,337.01
CalOPS Pass-Through Expense Liability		334,933.35
Accrued Compensation		300,518.35
Accrued Expenses		94,700.00
Deferred Rent		3,517.00
Deferred Revenue		61,025.00
Accounts Payable		396,139.96

Total Current Liabilities		1,764,627.47

Total Liabilities		1,764,627.47
 FUND BALANCE		
Beginning Fund Balance		470,236.96
Change in Fund Balance		1,270,060.23

Ending Fund Balance		1,740,297.19

Total Liabilities and Fund Balance	\$	3,504,924.66
		=====

**California Connections Academy Central Valley
Schedule of Revenue
For the Period Ended June 30, 2022**

Revenue	June-22 Actual	YTD Actual	Revised Budget 1/25/2022	Actual vs Budget
State Funding				
LCFF / General Purpose Block Grant - State	407,234.49	4,581,388.00	3,672,027.73	909,360.26
LCFF / General Purpose Block Grant - State EPA	152,917.87	1,720,326.00	2,607,190.04	(886,864.03)
Lottery	10,996.65	123,712.33	124,450.16	(737.82)
Special Education Pass through funds - State	39,510.58	444,494.05	409,622.37	34,871.67
Special Education Dispute Prevention	9,089.00	9,783.00	9,783.00	-
Special Education Learning Recovery	28,226.00	44,024.00	44,024.00	-
ERMHS	11,366.72	28,174.72	28,174.72	-
Mandated Cost Reimbursement	(15,534.00)	15,534.00	15,000.00	534.00
Total State Funding	643,807.31	6,967,436.10	6,910,272.02	57,164.08
Federal & Other Programs Funding				
Title I	17,434.00	145,998.00	141,685.00	4,313.00
Title II	6,827.00	21,420.00	19,000.00	2,420.00
Title IV	(1,205.00)	5,000.00	10,000.00	(5,000.00)
IDEA	86,979.00	86,979.00	77,875.00	9,104.00
E-Rate	-	543.67	1,400.00	(856.33)
ESSER Funding	111,611.00	351,590.00	408,313.00	(56,723.00)
Prior Year Revenue	-	(5,906.00)	-	(5,906.00)
Total Federal & Other Programs Funding	221,646.00	605,624.67	658,273.00	(52,648.33)
Local Funding				
LCFF / General Purpose Block Grant - Local	32,526.76	365,926.00	425,201.12	(59,275.12)
Total Local Funding	32,526.76	365,926.00	425,201.12	(59,275.12)
Other Funding				
Interest	279.25	1,706.30	1,200.00	506.30
Miscellaneous	0.04	775.04	-	775.04
Total Other Funding	279.29	2,481.34	1,200.00	1,281.34
Total Revenue	898,259.36	7,941,468.11	7,994,946.14	(53,478.03)

California Connections Academy Central Valley
Schedule of Fees
For the Period Ended June 30, 2022

	June-22 Actual	YTD Actual	Revised Budget 1/25/2022	Actual vs Budget
SCHEDULE OF COMPENSATION:				
Administrative Compensation				
Salaries	45,124.18	353,743.27	342,122.86	(11,620.40)
Benefits	11,055.42	86,667.10	83,820.10	(2,847.00)
Pension	4,465.26	34,082.07	30,841.81	(3,240.26)
Taxes	1,583.90	14,467.69	14,845.29	377.60
Total Administrative Compensation	62,228.77	488,960.13	471,630.07	(17,330.06)
Instructional Compensation				
Salaries	378,021.84	1,743,854.12	1,818,873.58	75,019.46
Benefits	92,615.35	428,444.01	446,823.78	18,379.77
Pension	73,366.47	327,712.79	309,041.53	(18,671.26)
Taxes	6,622.94	36,304.39	32,966.96	(3,337.42)
Total Instructional Compensation	550,626.59	2,536,315.31	2,607,705.86	71,390.54
Total Compensation	612,855.36	3,025,275.44	3,079,335.93	54,060.48
SCHEDULE OF FEES:				
Enrollment/Unit-Based Fees				
Accounting and Regulatory Reporting	2,512.50	31,800.00	31,941.00	141.00
Community Outreach	2,083.33	25,000.00	25,000.00	-
Connexus Annual License (EMS)	30,150.00	381,600.00	383,292.00	1,692.00
Curriculum Postage	2,373.25	28,479.00	30,426.00	1,947.00
Direct Course Instruction Support	836.00	11,096.25	12,746.25	1,650.00
Educational Resource Center	6,331.50	80,136.00	80,491.32	355.32
Enrollment and Records Management	2,876.67	34,520.00	36,880.00	2,360.00
Facility Support Services	428.00	2,628.00	2,627.04	(0.96)
Hardware/Software - Employees	1,000.00	18,600.00	20,670.15	2,070.15
Human Resources Support	2,083.33	38,750.00	43,062.81	4,312.81
ISP Processing Fee	1,333.33	15,175.00	15,907.74	732.74
School Curriculum Supplies	666.67	13,500.00	15,119.83	1,619.82
Short-Term Sub Teaching Services	5,269.93	61,291.75	26,550.59	(34,741.16)
Special Populations Consultative Services	28,950.00	152,550.00	157,201.94	4,651.93
Student Technology Assistance- Laptops	27,456.25	272,550.00	288,728.88	16,178.88
Tangible/Intangible Instr. Materials	72,912.50	874,950.00	933,725.00	58,775.00
Technical Support and Repairs	7,537.50	95,400.00	95,823.00	423.00
Voice Over IP Services	11,160.00	11,160.00	12,402.09	1,242.09
Total Enrollment/Unit Based Fees	205,960.76	2,149,186.00	2,212,595.65	63,409.65
Revenue-Based Fees				
Marketing Services	5,450.29	73,255.32	74,780.74	1,525.42
School Administration	32,701.76	439,531.92	448,684.44	9,152.52
Treasury Services	8,175.44	109,882.98	112,171.11	2,288.13
Total Revenue Based Fees	46,327.49	622,670.22	635,636.29	12,966.07
Total Fee-Based Expenses	252,288.25	2,771,856.22	2,848,231.94	76,375.71

California Connections Academy Central Valley
Schedule Other Expenses
For the Period Ended June 30, 2022

	June-22 Actual	YTD Actual	Revised Budget 1/25/2022	Actual vs Budget
SCHEDULE OF OTHER SCHOOL EXPENSES:				
Assessment				
Student Testing & Assessment Facilities & Services	8,200.74	8,226.69	22,000.00	13,773.31
Student Testing & Assessment Travel	13,117.44	23,932.36	35,401.69	11,469.33
Student Testing Technology	-	27,105.22	16,200.00	(10,905.22)
Total Assessment	21,318.18	59,264.27	73,601.69	14,337.42
Authorizer Oversight				
District Oversight	5,839.09	66,676.40	67,044.19	367.79
SELPA Admin Fee	2,840.96	25,184.15	23,205.24	(1,978.91)
STRS Reporting	236.83	2,841.92	2,841.91	-
Total Authorizer Oversight	8,916.87	94,702.47	93,091.34	(1,611.12)
Employee Related				
Staff Recruiting/Background Checks	35.19	937.83	3,338.65	2,400.82
Staff Training/Prof. Dvlpmt	7,218.00	70,252.23	90,109.00	19,856.77
Team Building	280.45	570.25	3,293.96	2,723.71
Travel and Conferences - Administration	1,359.66	7,562.95	13,274.00	5,711.05
Travel and Conferences - Teachers	366.36	2,286.73	6,884.82	4,598.09
Total Employee Related	9,259.66	81,609.99	116,900.43	35,290.44
Facilities				
Copiers/ Reproduction	308.43	1,363.04	1,977.00	613.96
Equipment/Supplies	-	8.91	12,740.00	12,731.09
Expensed Furniture and Equipment	30.51	6,922.09	13,567.00	6,644.91
High-Speed Internet	777.73	3,657.27	4,773.74	1,116.47
Maintenance & Repairs	432.12	2,325.89	5,777.59	3,451.70
Office Postage	1,073.73	3,077.55	3,011.10	(66.45)
Office Rent	2,689.29	33,670.59	41,092.19	7,421.60
Office Supplies	1,610.84	4,557.01	4,569.00	11.99
Phone	391.47	2,858.44	3,480.78	622.34
Rent Operating Expense	318.03	3,427.80	4,177.51	749.71
Rent Storage Unit	42.11	1,452.72	1,500.00	47.28
Utilities	70.52	620.88	4,324.40	3,703.52
Total Facilities	7,744.78	63,942.19	100,990.31	37,048.12
Governance				
Accreditation	-	1,100.00	2,500.00	1,400.00
Banking Fees	105.95	1,074.06	1,000.00	(74.06)
Board-Related Expenses	-	-	1,312.96	1,312.96
Dues - School	191.01	8,517.29	6,800.00	(1,717.29)
Dues - Staff	460.58	2,317.70	2,662.95	345.25
Insurance Expenses	-	1,022.63	1,022.63	-
Total Governance	757.54	14,031.68	15,298.54	1,266.86
Internet Service Provider				
ISP Payment Reimbursement	10,560.90	31,379.28	31,401.89	22.61
Total Internet Service Provider	10,560.90	31,379.28	31,401.89	22.61
Instructional				
Other Curriculum	13.56	6,636.80	27,109.00	20,472.20
Summer School	-	2,255.00	17,681.27	15,426.27
Total Instructional	13.56	8,891.80	44,790.27	35,898.47
Professional Services				
Accounting Services/Audit	-	4,622.76	4,814.20	191.44
AERIES	-	4,598.87	5,076.93	478.06
Legal Services	754.69	5,971.00	10,915.45	4,944.45
Other School Contracted Services	-	175.72	6,299.00	6,123.28
Other School Expense	-	(1.27)	529.69	530.96
Total Professional Services	754.69	15,367.08	27,635.27	12,268.19
Student Related				
Graduation Expense	1,058.29	1,476.33	5,800.00	4,323.67
SPED Related Services	95,933.01	449,313.83	698,210.80	248,896.97
Student Activities	1,603.44	10,950.18	12,450.00	1,499.82
Total Student Related	98,594.74	461,740.34	716,460.80	254,720.46
Taxes				
Sales Tax And Use	3,877.68	43,347.11	47,194.89	3,847.78
Total Taxes	3,877.68	43,347.11	47,194.89	3,847.78
Total Other Expenses	161,798.60	874,276.21	1,267,365.43	393,089.22

**California Connections Academy Monterey Bay
Revenue and Expense Statement- Unaudited
For the Period Ended June 30, 2022**

	June-22 Actual	YTD Actual	Revised Budget 1/25/2022	Actual vs Budget \$	Actual vs Budget %
Enrollment					
ADM			436.40	4.60	0.01
Total Enrollment			634.00	(32.00)	(0.05)
Funded Enrollment			400.59	35.34	0.09
Revenue					
State Funding	222,723.47	2,342,003.40	2,078,080.59	263,922.81	10.00%
Federal & Other Program Funding	55,566.00	55,938.47	50,250.00	5,688.47	0.11
Local Aid	212,875.82	2,394,853.00	2,250,789.19	144,063.81	6.40%
Other Funding Sources	84.97	1,173.20	500.00	673.20	134.64%
Total Revenue	491,250.26	4,793,968.07	4,379,619.78	414,348.29	9.46%
Program Expenses					
Compensation Expense					
Administration Staff	40,717.98	319,939.93	308,600.40	(11,339.53)	-3.67%
Instructional Staff	384,329.97	1,720,235.90	1,766,784.16	46,548.26	2.63%
Total Compensation Expense	425,047.95	2,040,175.83	2,075,384.56	35,208.73	1.70%
Fee Based Expenses					
Enrollment/Unit Based Fees	133,373.34	1,428,785.93	1,450,282.10	21,496.17	1.48%
Revenue Based Fees	30,968.72	371,743.42	341,266.07	(30,477.31)	-8.93%
Total Fee Based Expenses	164,342.06	1,800,529.35	1,791,548.17	(8,981.14)	-0.50%
Other School Expenses					
Assessment	14,063.29	21,390.26	56,629.00	35,238.74	62.23%
Authorizer Oversight	6,903.05	68,435.36	62,989.69	(5,445.67)	-8.65%
Employee Related	6,492.43	54,515.11	76,470.32	21,955.21	28.71%
Facilities	5,250.92	42,599.88	64,937.57	22,337.69	34.40%
Governance	454.80	8,381.59	9,893.24	1,511.65	15.28%
Internet Service Provider	5,938.95	18,135.83	19,066.06	930.23	4.88%
Instructional	9.47	5,957.93	23,024.13	17,066.20	74.12%
Professional Services	526.77	10,448.58	16,119.58	5,671.00	35.18%
Student Related	62,245.80	372,110.70	209,905.77	(162,204.93)	-77.28%
Taxes	2,219.68	27,523.24	26,836.86	(686.38)	-2.56%
Total Other School Expenses	104,105.16	629,498.48	565,872.22	(63,626.26)	-11.24%
Adjustments and Credits					
Discretionary Service Credit	-	-	(53,200.00)	53,200.00	100.00%
Total Adjustments and Credits	-	-	(53,200.00)	53,200.00	100.00%
Total Program Expenses	693,495.17	4,470,203.66	4,379,604.95	15,801.33	-2.07%
Net Increase (Decrease)	(202,244.91)	323,764.41	14.83	323,749.62	
Beginning fund balance	560,606.04	34,596.72			
Ending fund balance	358,361.13	358,361.13			

**California Connections Academy Monterey Bay
Balance Sheet- Unaudited
June 30, 2022**

ASSETS

Cash and Short Term Investments:

Operating Account	\$	377,140.11
Holding		471,788.60
		848,928.71
Total Cash and Short Term Investments		848,928.71

Other Current Assets:

Pupil Funding	2,514,041.00	
SPED Funding State	32,030.33	
Other State Receivables	33,255.79	
Due from CalOPS Schools	(3,228.12)	
		2,631,665.00
Total Other Current Assets		2,631,665.00

Total Current Assets		3,480,593.71
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Total Assets	\$	3,480,593.71
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LIABILITIES

Current Liabilities:

Due to (from) Pearson Online and Blended Learning	\$	741,710.08
CalOPS Payroll Liability		1,725,731.24
CalOPS Pass Through Expense Liability		216,975.32
Accrued Compensation		209,757.77
Accrued Expenses		6,292.65
Deferred Rent		2,327.00
Deferred Revenue		19,066.00
Accounts Payable		200,372.52
		3,122,232.58
Total Current Liabilities		3,122,232.58

Total Liabilities		3,122,232.58
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FUND BALANCE

Beginning Fund Balance	34,596.72	
Change in Fund Balance	323,764.41	
		358,361.13

Ending Fund Balance		358,361.13
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Total Liabilities and Fund Balance	\$	3,480,593.71
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**California Connections Academy Monterey Bay
Schedule of Revenue
For the Period Ended June 30, 2022**

<u>Revenue</u>	<u>June-22 Actual</u>	<u>YTD Actual</u>	<u>Revised Budget 1/25/2022</u>	<u>Actual vs Budget</u>
State Funding				
LCFF / General Purpose Block Grant - State	159,648.44	1,796,045.00	1,591,939.83	204,105.17
LCFF / General Purpose Block Grant - State EPA	7,749.87	87,186.00	83,703.27	3,482.73
Lottery	7,711.12	86,750.07	79,717.70	7,032.37
Special Education Pass through funds - State	27,704.77	311,689.95	262,387.41	49,302.54
Special Education Dispute Prevention	4,124.00	4,582.00	4,582.00	-
Special Education Learning Recovery	9,395.00	20,619.00	20,619.00	-
ERMHS	5,657.38	26,886.38	26,886.38	-
Mandated Cost Reimbursement	732.89	8,245.00	8,245.00	-
Total State Funding	222,723.47	2,342,003.40	2,078,080.59	263,922.81
Federal & Other Programs Funding				
IDEA	55,566.00	55,566.00	49,750.00	5,816.00
E-Rate	-	372.47	500.00	(127.53)
Total Federal & Other Programs Funding	55,566.00	55,938.47	50,250.00	5,688.47
Local Funding				
LCFF / General Purpose Block Grant - Local	212,875.82	2,394,853.00	2,250,789.19	144,063.81
Total Local Funding	212,875.82	2,394,853.00	2,250,789.19	144,063.81
Other Funding				
Interest	84.97	723.20	500.00	223.20
Miscellaneous	-	450.00	-	450.00
Total Other Funding	84.97	1,173.20	500.00	673.20
Total Revenue	491,250.26	4,793,968.07	4,379,619.78	414,348.29

California Connections Academy Monterey Bay
Schedule of Fees
For the Period Ended June 30, 2022

	June-22 Actual	YTD Actual	Revised Budget 1/25/2022	Actual vs Budget
SCHEDULE OF COMPENSATION:				
Administrative Compensation				
Salaries	29,525.98	231,463.86	223,860.31	(7,603.55)
Benefits	7,233.87	56,708.64	54,845.78	(1,862.86)
Pension	2,921.74	22,300.83	20,180.63	(2,120.20)
Taxes	1,036.39	9,466.60	9,713.68	247.08
Total Administrative Compensation	40,717.98	319,939.93	308,600.40	(11,339.53)
Instructional Compensation				
Salaries	263,854.17	1,179,344.65	1,229,060.22	49,715.57
Benefits	64,644.27	292,351.23	304,531.54	12,180.31
Pension	51,208.81	223,744.18	210,714.35	(13,029.83)
Taxes	4,622.72	24,795.83	22,478.05	(2,317.78)
Total Instructional Compensation	384,329.97	1,720,235.90	1,766,784.16	46,548.26
Total Compensation	425,047.95	2,040,175.83	2,075,384.56	35,208.73
SCHEDULE OF FEES:				
Enrollment/Unit-Based Fees				
Accounting and Regulatory Reporting	1,837.50	22,050.00	21,820.16	(229.84)
Connexus Annual License (EMS)	22,050.00	264,600.00	261,841.96	(2,758.04)
Curriculum Postage	1,655.50	19,866.00	20,922.00	1,056.00
Direct Course Instruction Support	1,936.00	22,145.75	20,870.07	(1,275.68)
Educational Resource Center	4,630.50	55,566.00	54,986.81	(579.19)
Enrollment and Records Management	2,006.67	24,080.00	25,360.00	1,280.00
Facility Support Services	69.00	1,719.00	1,719.00	-
Hardware/Software - Employees	1,100.00	13,200.00	14,103.58	903.58
Human Resources Support	2,291.67	27,500.00	29,382.45	1,882.45
ISP Processing Fee	764.58	9,175.00	9,658.59	483.59
School Curriculum Supplies	791.67	9,500.00	10,316.50	816.50
Short-Term Sub Teaching Services	3,678.34	40,414.18	16,782.94	(23,631.24)
Special Populations Consultative Services	14,550.00	78,000.00	81,302.62	3,302.62
Student Technology Assistance- Laptops	12,314.58	154,100.00	162,392.79	8,292.79
Tangible/Intangible Instr. Materials	50,264.83	612,800.00	644,900.00	32,100.00
Technical Support and Repairs	5,512.50	66,150.00	65,460.49	(689.51)
Voice Over IP Services	7,920.00	7,920.00	8,462.15	542.15
Total Enrollment/Unit Based Fees	133,373.34	1,428,785.93	1,450,282.10	21,496.18
Revenue-Based Fees				
Marketing Services	3,643.38	43,734.52	40,148.95	(3,585.57)
School Administration	21,860.27	262,407.12	240,893.70	(21,513.39)
Treasury Services	5,465.07	65,601.78	60,223.42	(5,378.35)
Total Revenue Based Fees	30,968.72	371,743.42	341,266.07	(30,477.31)
Total Fee-Based Expenses	164,342.06	1,800,529.35	1,791,548.17	(8,981.14)
SCHEDULE OF CREDITS AND ADJUSTMENTS				
Discretionary Service Credit	-	-	(53,200.00)	53,200.00
Total Adjustments and Credits	-	-	(53,200.00)	53,200.00

California Connections Academy Monterey Bay
Schedule Other Expenses
For the Period Ended June 30, 2022

	June-22 Actual	YTD Actual	Revised Budget 1/25/2022	Actual vs Budget
SCHEDULE OF OTHER SCHOOL EXPENSES:				
Assessment				
Student Testing & Assessment Facilities & Services	4,907.50	4,935.98	19,765.00	14,829.02
Student Testing & Assessment Travel	9,155.79	16,454.28	26,064.00	9,609.72
Student Testing Technology	-	-	10,800.00	10,800.00
Total Assessment	14,063.29	21,390.26	56,629.00	35,238.74
Authorizer Oversight				
District Administrative Fees	833.35	10,000.00	10,000.00	-
District Oversight	4,322.81	42,780.84	39,264.32	(3,516.52)
SELPA Admin Fee	1,591.93	13,794.98	11,865.83	(1,929.15)
STRS Reporting	154.97	1,859.54	1,859.54	-
Total Authorizer Oversight	6,903.05	68,435.36	62,989.69	(5,445.67)
Employee Related				
Staff Recruiting/Background Checks	24.56	619.45	2,184.57	1,565.12
Staff Training/Prof. Dvlpmt	5,067.50	46,807.70	59,155.15	12,347.45
Team Building	195.63	387.62	2,155.33	1,767.71
Travel and Conferences - Administration	949.02	5,154.35	7,946.27	2,791.92
Travel and Conferences - Teachers	255.72	1,545.99	5,029.00	3,483.01
Total Employee Related	6,492.43	54,515.11	76,470.32	21,955.21
Facilities				
Copiers/Reproduction	215.28	932.69	1,354.84	422.15
Equipment/Supplies	-	5.95	8,432.00	8,426.05
Expensed Furniture and Equipment	21.29	4,842.68	8,877.46	4,034.78
High-Speed Internet	542.85	2,485.09	2,976.00	490.91
Maintenance & Repairs	282.94	1,522.97	3,440.19	1,917.22
Office Postage	749.45	2,121.46	1,970.25	(151.21)
Office Rent	1,759.48	22,032.61	26,887.74	4,855.13
Office Supplies	1,124.34	3,115.12	2,699.77	(415.35)
Phone	273.24	1,940.68	2,277.57	336.89
Rent Operating Expense	208.29	2,243.18	2,733.47	490.29
Rent Storage Unit	27.58	950.87	458.70	(492.17)
Utilities	46.18	406.58	2,829.58	2,423.00
Total Facilities	5,250.92	42,599.88	64,937.57	22,337.69
Governance				
Accreditation	-	1,100.00	2,345.00	1,245.00
Banking Fees	-	368.48	1,500.00	1,131.52
Board-Related Expenses	-	-	859.11	859.11
Dues - School	133.32	4,705.11	3,350.00	(1,355.11)
Dues - Staff	321.48	1,538.87	1,170.00	(368.87)
Insurance Expenses	-	669.13	669.13	-
Total Governance	454.80	8,381.59	9,893.24	1,511.65
Internet Service Provider				
ISP Payment Reimbursement	5,938.95	18,135.83	19,066.06	930.23
Total Internet Service Provider	5,938.95	18,135.83	19,066.06	930.23
Instructional				
Other Curriculum	9.47	4,362.93	11,454.79	7,091.86
Summer School	-	1,595.00	11,569.34	9,974.34
Total Instructional	9.47	5,957.93	23,024.13	17,066.20
Professional Services				
Accounting Services/Audit	-	3,157.48	3,150.07	(7.41)
AERIES	-	3,011.60	3,321.98	310.38
Legal Services	526.77	4,082.26	6,357.00	2,274.74
Other School Contracted Services	-	198.13	2,943.94	2,745.81
Other School Expense	-	(0.89)	346.59	347.48
Total Professional Services	526.77	10,448.58	16,119.58	5,671.00
Student Related				
Graduation Expense	738.80	968.23	8,710.00	7,741.77
SPED Related Services	60,784.52	369,032.34	195,570.77	(173,461.57)
Student Activities	722.48	2,110.13	5,625.00	3,514.87
Total Student Related	62,245.80	372,110.70	209,905.77	(162,204.93)
Taxes				
Sales Tax And Use	2,219.68	27,523.24	26,836.86	(686.38)
Total Taxes	2,219.68	27,523.24	26,836.86	(686.38)
Total Other Expenses	104,105.16	629,498.48	565,872.22	(63,626.26)

**California Connections Academy North Bay
Revenue and Expense Statement- Unaudited
For the Period Ended June 30, 2022**

	June-22 Actual	YTD Actual	Revised Budget 1/25/2022	Actual vs Budget \$	Actual vs Budget %
<u>Forecasted Enrollment</u>					
ADM			162	2	1%
Total Enrollment			240	(19)	-8%
Funded Enrollment			155	5	3%
<u>Revenue</u>					
State Funding	105,991.12	1,144,540.02	1,126,688.28	17,851.74	2%
Federal & Other Program Funding	82,650.00	151,413.80	166,200.00	(14,786.20)	-9%
Local Aid	57,978.76	652,261.00	604,056.00	48,205.00	8%
Other Funding Sources	60.91	471.75	500.00	(28.25)	-6%
Total Revenue	246,680.79	1,948,686.57	1,897,444.28	51,242.29	2.70%
<u>Program Expenses</u>					
Compensation Expense					
Administration Staff	17,810.79	139,947.62	134,987.50	(4,960.12)	-3.67%
Instructional Staff	146,895.35	696,685.58	703,937.14	7,251.55	1.03%
Total Compensation Expense	164,706.14	836,633.20	838,924.64	2,291.43	0.27%
Fee Based Expenses					
Enrollment/Unit Based Fees	46,635.07	529,156.68	544,710.38	15,553.70	2.86%
Revenue Based Fees	11,426.11	152,525.87	149,475.00	(3,050.87)	-2.04%
Total Fee Based Expenses	58,061.18	681,682.55	694,185.38	12,502.83	1.83%
Other School Expenses					
Assessment	5,499.46	36,978.00	28,516.60	(8,461.40)	-29.67%
Authorizer Oversight	2,388.47	23,745.31	22,529.00	(1,216.31)	-5.40%
Employee Related	2,483.76	24,066.73	30,300.86	6,234.13	20.57%
Facilities	2,135.48	19,248.53	32,513.00	13,264.47	40.80%
Governance	173.83	4,896.05	5,463.00	566.95	10.38%
Internet Service Provider	2,583.15	7,704.11	7,689.76	(14.35)	-0.19%
Instructional	3.62	2,546.95	13,273.00	10,726.05	80.81%
Professional Services	1,018.01	4,938.50	8,003.00	3,064.50	38.29%
Student Related	11,279.38	54,186.35	141,454.00	87,267.65	61.69%
Taxes	750.75	10,879.23	10,991.01	111.78	1.02%
Pending Allocation	-	-	-	-	0.00%
Total Other School Expenses	28,315.91	189,189.76	300,733.23	111,543.47	37.09%
Adjustments and Credits					
Discretionary Service Credit	-	-	-	-	0.00%
Total Adjustments and Credits	-	-	-	-	0.00%
Total Program Expenses	251,083.24	1,707,505.52	1,833,843.24	126,337.74	6.89%
Net Increase (Decrease)	(4,402.45)	241,181.05	63,601.04	241,130.06	
Beginning fund balance	617,385.45	371,801.94			
Ending fund balance	612,982.99	612,982.99			

**California Connections Academy @ North Bay
Balance Sheet- Unaudited
June 30, 2022**

ASSETS		
Cash and Short Term Investments:		
Checking	\$	(220.00)
Operating		238,887.35
Savings		689,282.90

Total Cash and Short Term Investments		927,950.25
 Other Current Assets:		
Pupil Funding		129,027.30
SPED Funding State		25,061.93
Other State Receivables		(17,679.58)
Federal Programs		75,705.00
Due from CalOPS Schools		(10,409.84)
Chase-JP Morgan Receivable		3,030.00
Prepaid Expenses		1,501.09

Total Other Current Assets		206,235.90

Total Current Assets		1,134,186.15

Total Assets	\$	1,134,186.15
		=====
 LIABILITIES		
Current Liabilities:		
Due to (from) Pearson Online and Blended Learning	\$	59,989.10
CalOPS Payroll Liability		84,534.10
CalOPS Pass-Through Expense Liability		94,143.70
Accrued Compensation		80,171.84
Accrued Expenses		3,235.86
Deferred Rent		1,245.00
Deferred Revenue		39,167.00
Accounts Payable		158,716.56

Total Current Liabilities		521,203.16

Total Liabilities		521,203.16

FUND BALANCE		
Beginning Fund Balance		371,801.94
Change in Fund Balance		241,181.05

Ending Fund Balance		612,982.99

Total Liabilities and Fund Balance	\$	1,134,186.15
		=====

**California Connections Academy North Bay
Schedule of Revenue
For the Period Ended June 30, 2022**

Revenue	June-22 Actual	YTD Actual	Revised Budget 1/25/2022	Actual vs Budget
State Funding				
LCFF / General Purpose Block Grant - State	84,169.87	946,911.00	942,434.00	4,477.00
LCFF / General Purpose Block Grant - State EPA	2,842.84	31,982.00	32,201.00	(219.00)
Lottery	2,828.63	31,822.09	30,890.00	932.09
Special Education Pass through funds - State	10,163.17	114,335.65	101,674.00	12,661.65
Special Education Dispute Prevention	1,311.00	1,486.00	1,486.00	-
Special Education Learning Recovery	2,426.00	6,687.00	6,687.00	-
ERMHS	1,716.28	5,316.28	5,316.28	-
Mandated Cost Reimbursement	533.33	6,000.00	6,000.00	-
Total State Funding	105,991.12	1,144,540.02	1,126,688.28	17,851.74
Federal & Other Programs Funding				
Title I	12,830.00	44,524.00	35,914.00	8,610.00
Title II	1,789.00	5,691.00	5,200.00	491.00
Title IV	(3,364.00)	1,000.00	10,000.00	(9,000.00)
IDEA	25,968.00	25,968.00	23,250.00	2,718.00
ESSER Funding	45,427.00	75,415.00	91,436.00	(16,021.00)
E-Rate	-	137.80	400.00	(262.20)
Prior Year Revenue	-	(1,322.00)	-	(1,322.00)
Total Federal & Other Programs Funding	82,650.00	151,413.80	166,200.00	(14,786.20)
Local Funding				
LCFF / General Purpose Block Grant - Local	57,978.76	652,261.00	604,056.00	48,205.00
Total Local Funding	57,978.76	652,261.00	604,056.00	48,205.00
Other Funding				
Interest	60.91	246.75	500.00	(253.25)
Miscellaneous	-	225.00	-	225.00
Total Other Funding	60.91	471.75	500.00	(28.25)
Total Revenue	246,680.79	1,948,686.57	1,897,444.28	51,242.29

California Connections Academy North Bay
Schedule of Fees
For the Period Ended June 30, 2022

	June-22 Actual	YTD Actual	Revised Budget 1/25/2022	Actual vs Budget
SCHEDULE OF COMPENSATION:				
Administrative Compensation				
Salaries	12,915.21	101,246.55	97,920.62	(3,325.93)
Benefits	3,164.23	24,805.41	23,990.55	(814.85)
Pension	1,278.02	9,754.79	8,827.38	(927.41)
Taxes	453.34	4,140.87	4,248.94	108.08
Total Administrative Compensation	17,810.79	139,947.62	134,987.50	(4,960.12)
Instructional Compensation				
Salaries	100,848.11	484,413.38	495,975.21	11,561.83
Benefits	24,707.79	115,946.44	118,779.09	2,832.65
Pension	19,572.60	86,665.45	80,496.19	(6,169.26)
Taxes	1,766.86	9,660.32	8,686.66	(973.66)
Total Instructional Compensation	146,895.35	696,685.58	703,937.14	7,251.55
Total Compensation	164,706.14	836,633.20	838,924.64	2,291.43
SCHEDULE OF FEES:				
Enrollment/Unit-Based Fees				
Accounting and Regulatory Reporting	683.33	8,200.00	8,113.50	(86.50)
Connexus Annual License (EMS)	8,200.00	98,400.00	97,362.00	(1,038.00)
Curriculum Postage	577.50	7,293.00	7,920.00	627.00
Direct Course Instruction Support	660.00	6,979.50	6,522.00	(457.50)
Educational Resource Center	1,722.00	20,664.00	20,446.02	(217.98)
Enrollment and Records Management	700.00	8,840.00	9,600.00	760.00
Facility Support Services	(72.00)	753.00	751.58	(1.42)
Hardware/Software - Employees	400.00	4,800.00	5,240.32	440.32
Human Resources Support	833.33	10,000.00	10,917.33	917.33
ISP Processing Fee	271.87	3,625.00	3,895.52	270.52
School Curriculum Supplies	291.67	3,500.00	3,833.20	333.20
Short-Term Sub Teaching Services	1,405.90	15,472.18	6,519.72	(8,952.46)
Special Populations Consultative Services	4,500.00	21,900.00	20,648.24	(1,251.76)
Student Technology Assistance- Laptops	3,977.08	66,700.00	72,656.27	5,956.27
Tangible/Intangible Instr. Materials	17,554.39	224,550.00	242,800.00	18,250.00
Technical Support and Repairs	2,050.00	24,600.00	24,340.50	(259.50)
Voice Over IP Services	2,880.00	2,880.00	3,144.19	264.19
Total Enrollment/Unit Based Fees	46,635.07	529,156.68	544,710.38	15,553.70
Revenue-Based Fees				
Marketing Services	1,344.25	17,944.22	17,585.00	(359.22)
School Administration	8,065.49	107,665.32	105,512.00	(2,153.32)
Treasury Services	2,016.37	26,916.33	26,378.00	(538.33)
Total Revenue Based Fees	11,426.11	152,525.87	149,475.00	(3,050.87)
Total Fee-Based Expenses	58,061.18	681,682.55	694,185.38	12,502.83

**California Connections Academy North Bay
Schedule Other Expenses
For the Period Ended June 30, 2022**

	June-22 Actual	YTD Actual	Revised Budget 1/25/2022	Actual vs Budget
SCHEDULE OF OTHER SCHOOL EXPENSES:				
Assessment				
Student Testing & Assessment Facilities & Services	2,000.00	2,007.77	13,000.00	10,992.23
Student Testing & Assessment Travel	3,499.46	6,277.15	10,116.60	3,839.45
Student Testing Technology	-	28,693.08	5,400.00	(23,293.08)
Total Assessment	5,499.46	36,978.00	28,516.60	(8,461.40)
Authorizer Oversight				
District Oversight	1,523.48	16,311.54	15,787.00	(524.54)
SELPA Admin Fee	796.59	6,619.77	5,928.00	(691.77)
STRS Reporting	68.40	814.00	814.00	-
Total Authorizer Oversight	2,388.47	23,745.31	22,529.00	(1,216.31)
Employee Related				
Staff Recruiting/Background Checks	9.39	1,764.37	980.00	(784.37)
Staff Training/Prof. Dvlpmt	1,939.15	19,568.80	22,521.00	2,952.20
Team Building	74.75	154.46	916.00	761.54
Travel and Conferences - Administration	362.73	1,975.20	3,910.91	1,935.71
Travel and Conferences - Teachers	97.74	603.90	1,972.95	1,369.05
Total Employee Related	2,483.76	24,066.73	30,300.86	6,234.13
Facilities				
Copiers/ Reproduction	82.28	360.50	600.00	239.50
Equipment/Supplies	-	2.48	3,860.00	3,857.52
Expensed Furniture and Equipment	8.14	1,778.17	3,775.00	1,996.80
High-Speed Internet	207.48	965.01	1,267.00	301.90
Maintenance & Repairs	123.92	667.00	1,655.00	988.00
Office Postage	286.45	807.14	862.00	54.86
Office Rent	769.62	9,638.35	11,761.00	2,122.65
Office Supplies	429.73	1,208.22	1,624.00	415.78
Phone	104.43	758.06	996.00	237.94
Rent Operating Expense	91.12	981.26	1,161.00	179.74
Rent Storage Unit	12.08	1,904.22	3,750.00	1,845.78
Utilities	20.23	178.12	1,202.00	1,023.88
Total Facilities	2,135.48	19,248.53	32,513.00	13,264.35
Governance				
Accreditation	-	1,100.00	1,100.00	-
Banking Fees	-	4.00	1,000.00	996.00
Board-Related Expenses	-	-	365.00	365.00
Dues - School	50.96	850.90	705.00	(145.90)
Dues - Staff	122.87	2,648.46	2,000.00	(648.46)
Insurance Expenses	-	292.69	293.00	0.31
Total Governance	173.83	4,896.05	5,463.00	566.95
Internet Service Provider				
ISP Payment Reimbursement	2,583.15	7,704.11	7,689.76	(14.35)
Total Internet Service Provider	2,583.15	7,704.11	7,689.76	(14.35)
Instructional				
Other Curriculum	3.62	1,886.95	8,212.00	6,325.00
Summer School	-	660.00	5,061.00	4,401.00
Total Instructional	3.62	2,546.95	13,273.00	10,726.00
Professional Services				
Accounting Services/Audit	-	1,216.38	1,378.00	161.60
AERIES	-	1,319.22	1,453.00	133.70
Legal Services	1,018.01	2,386.87	3,132.00	745.10
Other School Contracted Services	-	16.36	1,888.00	1,871.60
Other School Expense	-	(0.33)	152.00	152.30
Total Professional Services	1,018.01	4,938.50	8,003.00	3,064.30
Student Related				
Graduation Expense	282.39	369.72	5,000.00	4,630.28
SPED Related Services	10,710.85	52,945.83	127,131.00	74,185.17
Student Activities	286.14	870.80	9,323.00	8,452.20
Total Student Related	11,279.38	54,186.35	141,454.00	87,267.65
Taxes				
Sales Tax And Use	750.75	10,879.23	10,991.01	111.78
Total Taxes	750.75	10,879.23	10,991.01	111.78
Total Other Expenses	28,315.91	189,189.76	300,733.23	111,543.47

California Connections Academy Northern California
Revenue and Expense Statement- Unaudited
For the Period Ended June 30, 2022

	June-22 Actual	YTD Actual	Revised Budget 1/25/2022	Actual vs Budget \$	Actual vs Budget %
Enrollment					
ADM			1,557	17	0
Total Enrollment			2,204	(91)	(0)
Funded Enrollment			1,558	(35)	(0)
Revenue					
State Funding	1,343,427.90	14,631,017.53	14,771,242.15	(140,224.62)	0.00%
Federal & Other Program Funding	225,187.00	922,824.57	1,078,608.00	(155,783.43)	-14.44%
Local Aid	202,795.82	2,281,453.00	2,442,649.79	(161,196.79)	-6.00%
Other Funding Sources	955.54	5,757.54	8,000.00	(2,242.46)	-28.03%
Total Revenue	1,772,366.26	17,841,052.64	18,300,499.94	(459,447.30)	(0.03)
Program Expenses					
Compensation Expense					
Administration Staff	145,060.23	1,139,805.04	1,093,097.07	(46,707.96)	-4.27%
Instructional Staff	1,414,445.16	6,258,406.33	6,311,239.24	52,832.91	0.84%
Total Compensation Expense	1,559,505.38	7,398,211.37	7,404,336.31	6,124.94	0.08%
Fee Based Expenses					
Enrollment/Unit Based Fees	496,872.21	5,250,628.84	5,274,831.01	24,202.17	0.46%
Revenue Based Fees	103,171.92	1,392,130.51	1,446,168.20	54,037.69	3.74%
Total Fee Based Expenses	600,044.13	6,642,759.35	6,720,999.21	78,239.86	1.16%
Other School Expenses					
Assessment	64,720.82	93,966.19	232,564.71	138,598.52	59.60%
Authorizer Oversight	20,875.17	231,262.71	230,904.42	(358.29)	-0.16%
Employee Related	23,844.59	195,955.53	247,504.47	51,548.94	20.83%
Facilities	19,050.49	157,744.51	235,797.00	78,052.49	33.10%
Governance	1,880.79	33,684.32	32,754.82	(929.50)	-2.84%
Internet Service Provider	25,069.95	75,477.85	77,415.97	1,938.12	2.50%
Instructional	34.84	22,739.64	103,364.00	80,624.36	78.00%
Professional Services	4,413.47	88,754.05	159,648.00	70,893.95	44.41%
Student Related	283,601.02	1,361,289.03	1,182,100.00	(179,189.03)	-15.16%
Taxes	8,971.98	106,407.64	103,386.90	(3,020.74)	-2.92%
Total Other School Expenses	452,463.12	2,367,281.47	2,605,440.29	238,158.82	9.14%
Total Program Expenses	2,612,012.63	16,408,252.18	16,730,775.81	322,523.62	1.93%
Net Increase (Decrease)	(839,646.37)	1,432,800.46	1,569,724.13	136,923.68	
Beginning fund balance	3,052,989.79	780,542.96			
Ending fund balance	2,213,343.42	2,213,343.42			

California Connections Academy Northern California
Balance Sheet- Unaudited
June 30, 2022

ASSETS

Cash and Short Term Investments:

Operating	\$	504,021.20
Holding		3,349,554.40
Petty Cash		150.75

Total Cash and Short Term Investments		3,853,726.35
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Other Current Assets:

Pupil Funding		3,931,686.01
SPED Funding State		204,634.32
Other State Receivables		(35,333.97)
Federal Programs		380,127.00
Due from CalOPS Schools		(33,715.43)
Prepaid Expenses		152,195.64

Total Other Current Assets		4,599,593.57
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Total Current Assets		8,453,319.92
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Total Assets	\$	8,453,319.92
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LIABILITIES

Current Liabilities:

Due to (from) Pearson Online and Blended Learning	\$	620,548.84
CalOPS Payroll Liability		2,587,887.53
CalOPS Pass Through Expense Liability		809,022.02
Accrued Compensation		771,969.11
Accrued Expenses		127,249.09
Deferred Rent		8,658.00
Deferred Revenue		366,139.75
Accounts Payable		948,502.16

Total Current Liabilities		6,239,976.50
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Total Liabilities		6,239,976.50
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FUND BALANCE

Beginning Fund Balance		780,542.96
Change in Fund Balance		1,432,800.46

Ending Fund Balance		2,213,343.42
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Total Liabilities and Fund Balance	\$	8,453,319.92
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**California Connections Academy Northern California
Schedule of Revenue
For the Period Ended June 30, 2022**

Revenue	June-22 Actual	YTD Actual	Revised Budget 1/25/2022	Actual vs Budget
State Funding				
LCFF / General Purpose Block Grant - State	785,739.29	8,839,567.00	6,908,446.35	1,931,120.65
LCFF / General Purpose Block Grant - State EPA	372,132.36	4,186,489.00	6,322,469.70	(2,135,980.70)
Star Testing Reimbursement	-	3,027.00	-	3,027.00
Lottery	26,936.46	303,035.21	309,969.68	(6,934.47)
Special Education Pass through funds - State	96,781.76	1,088,794.85	1,020,251.95	68,542.90
Special Education Dispute Prevention	14,532.00	16,223.00	16,223.00	-
Special Education Learning Recovery	32,471.00	73,002.00	73,002.00	-
ERMHS	11,279.47	80,879.47	80,879.47	-
Mandated Cost Reimbursement	3,555.56	40,000.00	40,000.00	-
Total State Funding	1,343,427.90	14,631,017.53	14,771,242.15	(140,224.62)
Federal & Other Programs Funding				
Title I	4,162.00	215,930.00	213,767.00	2,163.00
Title II	9,540.00	36,162.00	35,000.00	1,162.00
Title IV	2,480.00	12,283.00	15,000.00	(2,717.00)
IDEA	198,390.00	198,390.00	177,625.00	20,765.00
E-Rate	-	1,354.57	3,700.00	(2,345.43)
ESSER Funding	10,615.00	467,867.00	633,516.00	(165,649.00)
Prior Year Revenue	-	(9,162.00)	-	(9,162.00)
Total Federal & Other Programs Funding	225,187.00	922,824.57	1,078,608.00	(155,783.43)
Local Funding				
LCFF / General Purpose Block Grant - Local	202,795.82	2,281,453.00	2,442,649.79	(161,196.79)
Total Local Funding	202,795.82	2,281,453.00	2,442,649.79	(161,196.79)
Other Funding				
Interest	955.00	3,957.00	8,000.00	(4,043.00)
Miscellaneous	0.54	1,800.54	-	1,800.54
Total Other Funding	955.54	5,757.54	8,000.00	(2,242.46)
Total Revenue	1,772,366.26	17,841,052.64	18,300,499.94	(459,447.30)

California Connections Academy Northern California
Schedule of Fees
For the Period Ended June 30, 2022

	June-22 Actual	YTD Actual	Revised Budget 1/25/2022	Actual vs Budget
SCHEDULE OF COMPENSATION:				
Administrative Compensation				
Salaries	105,188.07	824,603.76	797,515.67	(27,088.09)
Benefits	25,771.08	202,027.92	195,391.34	(6,636.57)
Pension	10,408.88	79,448.03	71,894.71	(7,553.32)
Taxes	3,692.20	33,725.33	28,295.35	(5,429.98)
Total Administrative Compensation	145,060.23	1,139,805.04	1,093,097.07	(46,707.96)
Instructional Compensation				
Salaries	971,059.45	4,300,638.57	4,400,395.22	99,756.65
Benefits	237,909.57	1,058,839.76	1,083,280.15	24,440.38
Pension	188,463.19	809,294.92	747,587.56	(61,707.36)
Taxes	17,012.94	89,633.08	79,976.31	(9,656.76)
Total Instructional Compensation	1,414,445.16	6,258,406.33	6,311,239.24	52,832.91
Total Compensation	1,559,505.38	7,398,211.37	7,404,336.31	6,124.94
SCHEDULE OF FEES:				
Enrollment/Unit-Based Fees				
Accounting and Regulatory Reporting	6,237.50	78,700.00	77,866.50	(833.50)
Community Outreach	4,166.67	50,000.00	50,000.00	-
Connexus Annual License (EMS)	74,850.00	944,400.00	934,398.00	(10,002.00)
Curriculum Postage	5,810.75	69,729.00	72,732.00	3,003.00
Direct Course Instruction Support	3,300.00	39,985.00	41,456.00	1,471.00
Educational Resource Center	15,718.50	198,324.00	196,223.58	(2,100.42)
Enrollment and Records Management	7,043.33	84,520.00	88,160.00	3,640.00
Facility Support Services	345.00	6,120.00	6,120.00	-
Hardware/Software - Employees	2,350.00	48,000.00	50,365.30	2,365.29
Human Resources Support	4,895.83	100,000.00	104,927.70	4,927.70
ISP Processing Fee	3,027.69	36,777.00	38,403.03	1,626.03
School Curriculum Supplies	1,541.67	35,000.00	36,841.27	1,841.27
Short-Term Sub Teaching Services	13,537.36	145,523.84	58,667.26	(86,856.57)
Special Populations Consultative Services	67,500.00	338,250.00	325,962.29	(12,287.70)
Student Technology Assistance- Laptops	60,758.33	665,850.00	695,464.39	29,614.39
Tangible/Intangible Instr. Materials	178,277.08	2,144,550.00	2,233,425.00	88,875.00
Technical Support and Repairs	18,712.50	236,100.00	233,599.50	(2,500.50)
Voice Over IP Services	28,800.00	28,800.00	30,219.18	1,419.17
Total Enrollment/Unit Based Fees	496,872.21	5,250,628.84	5,274,831.01	24,202.17
Revenue-Based Fees				
Marketing Services	12,137.87	163,780.06	170,137.44	6,357.38
School Administration	72,827.24	982,680.36	1,020,824.61	38,144.25
Treasury Services	18,206.81	245,670.09	255,206.15	9,536.07
Total Revenue Based Fees	103,171.92	1,392,130.51	1,446,168.20	54,037.69
Total Fee-Based Expenses	600,044.13	6,642,759.35	6,720,999.21	78,239.86

California Connections Academy Northern California
Schedule Other Expenses
For the Period Ended June 30, 2022

	June-22 Actual	YTD Actual	Revised Budget 1/25/2022	Actual vs Budget
SCHEDULE OF OTHER SCHOOL EXPENSES:				
Assessment				
Student Testing & Assessment Facilities & Services	30,963.01	33,270.34	114,000.00	80,729.66
Student Testing & Assessment Travel	33,757.81	60,695.85	82,564.71	21,868.86
Student Testing Technology	-	-	36,000.00	36,000.00
Total Assessment	64,720.82	93,966.19	232,564.71	138,598.52
Authorizer Oversight				
District Administrative Fees	833.34	10,000.00	10,000.00	-
District Oversight	12,830.86	153,075.09	156,735.66	3,660.57
SELPA Admin Fee	6,658.91	61,562.90	57,544.04	(4,018.86)
STRS Reporting	552.06	6,624.72	6,624.72	-
Total Authorizer Oversight	20,875.17	231,262.71	230,904.42	(358.29)
Employee Related				
Staff Recruiting/Background Checks	90.38	2,211.47	7,782.67	5,571.20
Staff Training/Prof. Dvlpmt	18,617.87	167,977.09	185,286.00	17,308.91
Team Building	702.55	1,400.20	7,678.50	6,278.30
Travel and Conferences - Administration	3,492.68	18,733.84	30,689.16	11,955.32
Travel and Conferences - Teachers	941.11	5,632.93	16,068.14	10,435.21
Total Employee Related	23,844.59	195,955.53	247,504.47	51,548.94
Facilities				
Copiers/ Reproduction	792.29	3,346.69	4,827.00	1,480.31
Equipment/Supplies	-	21.04	9,200.00	9,178.96
Expensed Furniture and Equipment	78.37	22,578.52	51,826.00	29,247.48
High-Speed Internet	1,997.84	9,064.96	11,100.00	2,035.04
Maintenance & Repairs	1,007.42	5,422.49	13,456.00	8,033.51
Office Postage	2,758.18	7,638.77	7,019.00	(619.77)
Office Rent	6,574.31	78,794.96	95,789.00	16,994.04
Office Supplies	4,137.92	11,354.17	10,647.00	(707.17)
Phone	1,005.59	7,003.64	8,114.00	1,110.36
Rent Operating Expense	435.97	7,685.07	9,738.00	2,052.93
Rent Storage Unit	98.19	3,386.68	4,000.00	613.32
Utilities	164.41	1,447.52	10,081.00	8,633.48
Total Facilities	19,050.49	157,744.51	235,797.00	78,052.49
Governance				
Accreditation	-	1,100.00	1,100.00	-
Banking Fees	206.99	2,856.32	4,000.00	1,143.68
Board-Related Expenses	-	-	3,061.00	3,061.00
Dues - School	490.66	21,818.98	17,200.00	(4,618.98)
Dues - Staff	1,183.14	5,525.20	5,010.00	(515.20)
Insurance Expenses	-	2,383.82	2,383.82	-
Total Governance	1,880.79	33,684.32	32,754.82	(929.50)
Internet Service Provider				
ISP Payment Reimbursement	25,069.95	75,477.85	77,415.97	1,938.12
Total Internet Service Provider	25,069.95	75,477.85	77,415.97	1,938.12
Instructional				
Other Curriculum	34.84	15,534.64	62,148.00	46,613.36
Summer School	-	7,205.00	41,216.00	34,011.00
Total Instructional	34.84	22,739.64	103,364.00	80,624.36
Professional Services				
Accounting Services/Audit	-	11,136.77	11,222.00	85.23
AERIES	-	10,721.93	11,835.00	1,113.07
Legal Services	4,413.47	66,316.61	120,868.00	54,551.39
Other School Contracted Services	-	581.84	14,488.00	13,906.16
Other School Expense	-	(3.10)	1,235.00	1,238.10
Total Professional Services	4,413.47	88,754.05	159,648.00	70,893.95
Student Related				
Graduation Expense	7,628.83	10,808.78	9,000.00	(1,808.78)
SPED Related Services	270,566.08	1,331,713.37	1,149,175.00	(182,538.37)
Student Activities	5,406.11	18,766.88	23,925.00	5,158.12
Total Student Related	283,601.02	1,361,289.03	1,182,100.00	(179,189.03)
Taxes				
Sales Tax And Use	8,971.98	106,407.64	103,386.90	(3,020.74)
Total Taxes	8,971.98	106,407.64	103,386.90	(3,020.74)
Total Other Expenses	452,463.12	2,367,281.47	2,605,440.29	238,158.82

**California Connections Academy Southern California
Revenue and Expense Statement-Unaudited
For the Period Ended June 30, 2022**

	June-22 Actual	YTD Actual	Revised Budget 1/25/2022	Actual vs Budget \$	Actual vs Budget %
Forecasted Enrollment					
ADM			4,775	(11)	0%
Total Enrollment			6,596	(418)	-6%
Funded Enrollment			4,708	(77)	-2%
Revenue					
State Funding	1,545,689.23	16,440,474.34	16,717,375.50	(276,901.16)	-1%
Federal & Other Program Funding	956,094.00	2,959,760.44	3,372,706.00	(412,945.56)	-12%
Local Aid	3,130,254.58	35,215,364.00	35,517,138.28	(301,774.28)	-1%
Other Funding Sources	2,547.35	17,404.24	24,476.31	(7,072.07)	-29%
Total Revenue	5,634,585.16	54,633,003.02	55,631,696.09	(998,693.07)	-1%
Program Expenses					
Compensation Expense					
Administration Staff	436,585.18	3,430,450.94	3,308,866.55	(121,584.39)	-3.67%
Instructional Staff	4,312,625.73	18,943,387.59	19,039,258.57	95,870.98	0.50%
Total Compensation Expense	4,749,210.91	22,373,838.52	22,348,125.12	(25,713.41)	-0.12%
Fee Based Expenses					
Enrollment/Unit Based Fees	1,490,920.19	15,920,691.54	16,221,725.85	301,034.32	1.86%
Revenue Based Fees	320,832.17	4,268,139.68	4,377,695.46	109,555.78	2.50%
Total Fee Based Expenses	1,811,752.36	20,188,831.22	20,599,421.31	410,590.09	1.99%
Other School Expenses					
Assessment	171,129.90	545,052.46	787,313.01	242,260.55	30.77%
Authorizer Oversight	61,936.29	676,824.48	671,146.90	(5,677.58)	-0.85%
Employee Related	72,771.90	589,431.34	818,169.48	228,738.14	27.96%
Facilities	57,940.67	521,449.72	791,001.64	269,551.92	34.08%
Governance	5,655.32	94,144.05	95,357.54	1,213.49	1.27%
Internet Service Provider	78,609.45	237,191.16	257,561.00	20,369.84	7.91%
Instructional	106.23	67,663.57	208,837.00	141,173.43	67.60%
Professional Services	4,118.66	208,759.09	254,660.00	45,900.91	18.02%
Student Related	847,263.77	4,014,263.40	3,919,795.00	(94,468.40)	-2.41%
Taxes	24,630.73	305,345.50	309,241.59	3,896.09	1.26%
Pending Allocation	(336,768.58)	(0.00)	-	-	0.00%
Total Other School Expenses	987,394.34	7,260,124.77	8,113,083.15	852,958.38	10.51%
Total Program Expenses	7,548,357.61	49,822,794.51	51,060,629.59	1,237,835.07	2.42%
Net Increase (Decrease)	(1,913,772.45)	4,810,208.51	4,571,066.51	239,142.00	
Beginning fund balance	11,222,209.13	4,498,228.17			
Ending fund balance	9,308,436.68	9,308,436.68			

**California Connections Academy Southern California
Balance Sheet-Unaudited
June 30, 2022**

ASSETS

Cash and Short Term Investments:

Payroll	\$	1,970,617.51
Operating Account		7,438,972.33
Holding		4,466,661.08
OCDE Cash Account		2,450,042.31
Petty Cash		143.00

Total Cash and Short Term Investments 16,326,436.23

Other Current Assets:

Pupil Funding	2,196,760.31
SPED Funding State	178,362.95
Other State Receivables	(220,460.54)
Federal Programs	724,365.00
Due from CalOPS Schools	56,299.19
Prepaid Expenses	232,717.49

Total Other Current Assets 3,168,044.40

Total Current Assets 19,494,480.63

Fixed Assets:

Office Equipment - Shelving System	32,521.50
Accumulated Depreciation	(8,311.22)

Net Fixed Assets 24,210.28

Other Assets:

Rent Deposit InterPres Corporation	20,287.30
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Total Other Assets 20,287.30

Total Assets \$ 19,538,978.21

LIABILITIES

Current Liabilities:

Due to (from) Pearson Virtual Schools	\$	10,736,686.90
CalOPS Payroll Liability		(5,362,263.75)
CalOPS Pass Through Expense Liability		(1,499,707.65)
Pension Payable		643,811.09
Accrued Compensation		2,353,724.26
Accrued Expenses		476,544.25
Deferred Rent		25,606.00
Deferred Revenue		844,608.70
Accounts Payable		2,011,531.73

Total Current Liabilities 10,230,541.53

Total Liabilities 10,230,541.53

FUND BALANCE

Beginning Fund Balance	4,498,228.17
Change in Fund Balance	4,810,208.51

Ending Fund Balance 9,308,436.68

Total Liabilities and Fund Balance \$ 19,538,978.21

**California Connections Academy Southern California
Schedule of Revenue
For the Period Ended June 30, 2022**

Revenue	June-22 Actual	YTD Actual	Revised Budget 1/25/2022	Actual vs Budget
State Funding				
LCFF / General Purpose Block Grant - State	942,220.53	10,599,981.00	11,051,066.21	(451,085.21)
LCFF / General Purpose Block Grant - State EPA	82,334.76	926,266.00	978,653.28	(52,387.28)
Lottery	81,923.08	921,634.67	936,931.62	(15,296.95)
Special Education Pass through funds - State	294,346.75	3,311,400.95	3,083,870.40	227,530.55
Special Education Dispute Prevention	42,319.00	47,430.00	47,430.00	-
Special Education Learning Recovery	91,434.00	213,434.00	213,434.00	-
Prop 39 Clean Energy Funds	-	61,327.72	61,327.72	-
ERMHS	-	234,000.00	219,662.27	14,337.73
Mandated Cost Reimbursement	11,111.11	125,000.00	125,000.00	-
Total State Funding	1,545,689.23	16,440,474.34	16,717,375.50	(276,901.16)
Federal & Other Programs Funding				
Title I	210,285.00	728,540.00	720,889.00	7,651.0
Title II	34,030.00	119,301.00	109,000.00	10,301.0
Title IV	612.00	36,879.00	45,000.00	(8,121.0)
IDEA	604,244.00	604,244.00	541,000.00	63,244.0
E-Rate	-	4,090.44	10,600.00	(6,509.6)
ESSER Funding	106,923.00	1,494,855.00	1,946,217.00	(451,362.0)
Federal Prior Year Revenue	-	(28,149.00)	-	(28,149.00)
Total Federal & Other Programs Funding	956,094.00	2,959,760.44	3,372,706.00	(412,945.56)
Local Funding				
LCFF / General Purpose Block Grant - Local	3,130,254.58	35,215,364.00	35,517,138.28	(301,774.28)
Total Local Funding	3,130,254.58	35,215,364.00	35,517,138.28	(301,774.28)
Other Funding				
Interest	1,730.55	9,086.13	24,000.00	(14,913.87)
Miscellaneous	816.80	8,318.11	476.31	7,841.80
Total Other Funding	2,547.35	17,404.24	24,476.31	(7,072.07)
Total Revenue	5,634,585.16	54,633,003.02	55,631,696.09	(998,693.07)

California Connections Academy Southern California
Schedule of Fees
For the Period Ended June 30, 2022

	June-22 Actual	YTD Actual	Revised Budget 1/25/2022	Actual vs Budget
SCHEDULE OF COMPENSATION:				
Administrative Compensation				
Salaries	316,582.65	2,481,795.25	2,400,268.72	(81,526.54)
Benefits	77,562.75	608,039.83	588,065.85	(19,973.97)
Pension	31,327.43	239,113.32	216,380.22	(22,733.10)
Taxes	11,112.36	101,502.54	104,151.75	2,649.21
Total Administrative Compensation	436,585.18	3,430,450.94	3,308,866.55	(121,584.39)
Instructional Compensation				
Salaries	2,960,748.22	13,035,431.71	13,293,115.17	257,683.46
Benefits	725,383.32	3,190,953.21	3,254,085.67	63,132.46
Pension	574,621.94	2,446,692.37	2,251,629.33	(195,063.05)
Taxes	51,872.25	270,310.30	240,428.41	(29,881.89)
Total Instructional Compensation	4,312,625.73	18,943,387.59	19,039,258.57	95,870.98
Total Compensation	4,749,210.91	22,373,838.52	22,348,125.12	(25,713.41)
SCHEDULE OF FEES:				
Enrollment/Unit-Based Fees				
Accounting and Regulatory Reporting	18,933.33	238,200.00	238,752.07	552.07
Community Outreach	45,833.33	550,000.00	550,000.00	-
Connexus Annual License (EMS)	227,200.00	2,858,400.00	2,865,024.89	6,624.88
Curriculum Postage	17,019.75	203,874.00	217,668.00	13,794.00
Direct Course Instruction Support	12,672.00	145,406.25	145,617.00	210.75
Educational Resource Center	47,712.00	600,264.00	601,655.23	1,391.22
Enrollment and Records Management	20,630.00	247,120.00	263,840.00	16,720.00
Facility Support Services	1,648.00	18,423.00	18,423.04	0.04
Hardware/Software - Employees	8,400.00	147,000.00	152,195.71	5,195.71
Human Resources Support	17,500.00	306,250.00	317,074.40	10,824.40
ISP Processing Fee	8,302.79	99,456.44	106,185.61	6,729.16
Special Populations Consultative Services	186,150.00	920,400.00	890,974.00	(29,426.00)
School Curriculum Supplies	5,250.00	107,000.00	111,328.31	4,328.31
Short-Term Sub Teaching Services	41,275.24	439,197.85	175,674.08	(263,523.76)
Student Technology Assistance- Laptops	162,677.08	1,952,125.00	2,077,839.87	125,714.86
Tangible/Intangible Instr. Materials	524,716.67	6,284,775.00	6,681,900.00	397,125.00
Technical Support and Repairs	56,800.00	714,600.00	716,256.22	1,656.22
Voice Over IP Services	88,200.00	88,200.00	91,317.43	3,117.42
Total Enrollment/Unit Based Fees	1,490,920.19	15,920,691.54	16,221,725.85	301,034.32
Revenue-Based Fees				
Marketing Services	37,744.96	502,134.08	515,023.00	12,888.92
School Administration	226,469.77	3,012,804.48	3,090,137.97	77,333.48
Treasury Services	56,617.44	753,201.12	772,534.49	19,333.37
Total Revenue Based Fees	320,832.17	4,268,139.68	4,377,695.46	109,555.78
Total Fee-Based Expenses	1,811,752.36	20,188,831.22	20,599,421.31	410,590.09

**California Connections Academy Southern California
Schedule of Other Expenses
For the Period Ended June 30, 2022**

	June-22 Actual	YTD Actual	Revised Budget 1/25/2022	Actual vs Budget
SCHEDULE OF OTHER SCHOOL EXPENSES:				
Assessment				
Student Testing & Assessment Facilities & Services	66,668.93	75,585.23	299,000.00	223,414.77
Student Testing & Assessment Travel	103,317.43	185,503.11	248,513.01	63,009.90
Student Testing Technology	1,143.54	283,964.12	239,800.00	(44,164.12)
Total Assessment	171,129.90	545,052.46	787,313.01	242,260.55
Authorizer Oversight				
District Oversight	39,295.53	467,416.11	475,468.58	8,052.47
SELPA Admin Fee	20,912.38	188,868.37	175,138.32	(13,730.05)
STRS Reporting	1,728.38	20,540.00	20,540.00	-
Total Authorizer Oversight	61,936.29	676,824.48	671,146.90	(5,677.58)
Employee Related				
Staff Recruiting/Background Checks	275.58	6,659.85	24,711.00	18,051.15
Staff Training/Prof. Dvlpmnt	56,782.07	504,737.84	629,272.00	124,534.16
Team Building	2,195.66	4,296.44	23,115.00	18,818.56
Travel and Conferences - Administration	10,649.15	56,685.44	92,598.60	35,913.16
Travel and Conferences - Teachers	2,869.44	17,051.77	48,472.88	31,421.11
Total Employee Related	72,771.90	589,431.34	818,169.48	228,738.14
Facilities				
Copiers/ Reproduction	2,415.67	10,100.69	15,121.00	5,020.31
Depreciation	180.68	2,168.16	2,167.44	(0.72)
Equipment/Supplies	-	63.14	117,000.00	116,936.86
Expensed Furniture and Equipment	238.94	111,899.06	154,665.22	42,766.16
High-Speed Internet	6,091.39	27,498.00	33,318.00	5,820.00
Maintenance & Repairs	3,032.58	16,322.89	40,497.00	24,174.11
Office Postage	8,409.67	23,092.00	21,698.00	(1,394.00)
Office Rent	18,865.45	236,229.84	288,294.98	52,065.14
Office Supplies	12,616.46	34,323.04	32,264.00	(2,059.04)
Phone	3,066.04	21,150.51	24,393.00	3,242.49
Rent Operating Expense	2,233.28	24,051.09	29,270.00	5,218.91
Rent Storage Unit	295.58	10,193.79	12,000.00	1,806.21
Utilities	494.93	4,357.51	20,313.00	15,955.49
Total Facilities	57,940.67	521,449.72	791,001.64	269,551.92
Governance				
Accreditation	-	1,100.00	1,100.00	-
Banking Fees	551.93	7,511.00	10,000.00	2,489.00
Board-Related Expenses	-	-	9,214.00	9,214.00
Dues - School	1,496.01	21,288.18	17,369.00	(3,919.18)
Dues - Staff	3,607.38	57,070.33	50,500.00	(6,570.33)
Insurance Expenses	-	7,174.54	7,174.54	-
Total Governance	5,655.32	94,144.05	95,357.54	1,213.49
Internet Service Provider				
ISP Payment Reimbursement	78,609.45	237,191.16	257,561.00	20,369.84
Total Internet Service Provider	78,609.45	237,191.16	257,561.00	20,369.84
Instructional				
Other Curriculum	106.23	46,763.57	187,937.00	141,173.43
Summer School	-	20,900.00	20,900.00	-
Total Instructional	106.23	67,663.57	208,837.00	141,173.43
Professional Services				
Accounting Services/Audit	-	33,451.35	33,784.00	332.65
AERIES	-	32,276.15	38,036.00	5,759.85
Legal Services	4,168.66	141,421.91	135,354.00	(6,067.91)
Other School Contracted Services	-	1,459.65	43,773.00	42,313.35
Other School Expense	(50.00)	150.03	3,713.00	3,562.97
Total Professional Services	4,118.66	208,759.09	254,660.00	45,900.91
Student Related				
Graduation Expense	54,458.71	64,078.86	50,000.00	(14,078.86)
SPED Related Services	755,668.93	3,855,395.81	3,779,795.00	(75,600.81)
Student Activities	37,136.13	94,788.73	90,000.00	(4,788.73)
Total Student Related	847,263.77	4,014,263.40	3,919,795.00	(94,468.40)
Taxes				
Sales Tax And Use	24,630.73	305,345.50	309,241.59	3,896.09
Total Taxes	24,630.73	305,345.50	309,241.59	3,896.09
Pending Allocation				
Expenses Pending Allocation	(336,768.58)	-	-	-
Total Pending Allocation	(336,768.58)	-	-	-
Total Other Expenses	987,394.34	7,260,124.77	8,113,083.15	852,958.38



California Online Public Schools (CalOPS)
A California Nonprofit Public Benefit Corporation
ANNUAL BOARD MEETING

GOVERNING BOARD for:
CalCA Central Coast
CalCA Central Valley
CalCA Monterey Bay
CalCA North Bay
CalCA NorCal
CalCA Southern California

Date and Time:
Tuesday, June 28, 2022 at 3:30 p.m. PT

Telephone Conference Call Locations:
CalCA NorCal: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366
CalCA SoCal: 33272 Valle Road, San Juan Capistrano, CA 92675
23091 Arden Street, Lake Forest, CA 92630
2142 E. Yosemite, Merced, CA 95340
1201 Cara Road, Dinuba, CA 93618
8422 Madison Avenue, Fair Oaks, CA 95628
3753 W. Norberry Street, Lancaster, CA 93536

I. Call to Order

Ms. Pavlich called the meeting to order at 3:36 p.m. when all participants were present and able to hear each other. It was noted that both the SoCal and NorCal offices were open for in person attendance by members of the public.

II. Roll Call

Board Members Present at Roll Call: Elaine Pavlich (in person at the SoCal Office); Diana Rivas and Adam Pulsipher;

Board Members Absent: Mike Henjum and Paul Hedrick;

Guests Present: Richie Romero, Interim Executive Director; Franci Sassin, Lachelle Carter, Leslie Dombek, Tara Mannix, Heather Tamayo and Marcus White, School staff; Alfonso Gamino, Central Coast CA Authorizer Representative; Susan Monaghan, Members of the Public; Laura Johnson, Melissa Brown, Donna Kozub,

Tanya Snyder and Megann Arthur, Pearson Virtual Schools staff (all via phone).

III. Public Comment

There were no public comments at this time.

IV. Routine Business

a. Approval of Agenda

Ms. Pavlich asked the Board to review the Agenda distributed prior to the meeting, and posted by June 24, 2022 in compliance with the Brown Act requirements. There being no changes noted, the following motion was made and seconded as follows:

RESOLVED, that the Agenda for the June 28, 2022 Board Meeting, as presented, is hereby approved.

The motion was approved unanimously via a roll call vote.

V. Oral Reports

a. Interim Executive Director's Report

Dr. Romero provided the Board with an update from school leadership.

i. Graduation and End of Year Activities Update

Dr. Romero reviewed the recent graduation ceremony. He detailed the day's events, the number who participated, and thanked the staff who were involved in all the planning and preparations.

ii. BTS: New School Staff Event

Dr. Romero provided the Board with an update on the new school staff plans during the Back to School planning process. He advised that the school plans to extend the event by one (1) day to allow all new staff to have an orientation and a day together before all the returning staff join the group; the additional day will be open to all staff hired after June 2020 to also include those who may not have met the team during the pandemic.

iii. Capturing Kids' Hearts

Dr. Romero presented to the Board on the Capturing Kids' Hearts program. He discussed leadership components to the program, advantages to both teachers and students, and some great aspects of the model.

b. Principals' Reports

Ms. Pavlich referred Board members to the reports included in the Board materials.

i. Elementary School

Mr. White asked the Board whether they had any questions or comments on the written report received by the Elementary School Principal, Mr. White. There were no questions from the Board at this time.

ii. Middle School

Ms. Tamayo asked the Board whether they had any questions or comments on the written report received by the Middle School Principal, Ms. Tamayo. There were no questions from the Board at this time.

iii. High School

Ms. Mannix asked the Board whether they had any questions or comments on the written report received by the High School Principal, Ms. Mannix. There were no questions from the Board at this time.

[Mr. Gamino joined the meeting at 3:44 p.m.]

c. CalCA Financial Report

Ms. Carter reviewed the financial report with the Board, as included within the Board meeting materials. She specifically highlighted changes in the financials and forecasted expenses since the last meeting's review. Ms. Carter further discussed details of recent bank account transactions, and set up recently completed for school leadership changes.

i. Consolidated Financial Report

Ms. Carter provided the Board with an update on all the CalCA School's financials. Ms. Pavlich asked the Board whether they had any questions or comments on the consolidated financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

ii. CalCA Central Coast Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Central Coast financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

iii. CalCA Central Valley Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Central Valley financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

iv. CalCA Monterey Bay Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Monterey Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

v. CalCA North Bay Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA North Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

vi. CalCA NorCal Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA North California financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

vii. CalCA SoCal Financial Report

Dr. Sassin provided a high level overview of the consolidated and individual schools' financial reports, as included in the Board materials. She asked the Board if there were any questions on the reports or forecast. Board member indicated there were no questions at this time.

viii. Special Education Service Contracts Update

There was no update on this item.

d. Policy and Compliance Report

Dr. Sassin reviewed with the Board significant policy and compliance items of interest to the Board and school.

i. Funding Determination Update

Dr. Sassin reviewed the impact of the pandemic on the funding determination for the schools. She discussed the automatic 2-year extension of each schools' current determination.

Dr. Sassin provided an update on the recent progress on the NorCal office renovation.

VI. Consent Items

Ms. Pavlich asked Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the May 24, 2022 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Pearson Invoice(s);
- d. Approval of Board Meeting Schedule for the 2022-2023 School Year; and
- e. Approval of Granting High School Diplomas to Students who meet the Requirements of AB 104; are hereby approved.

The motion passed unanimously via a roll call vote.

VII. Action Items

- a. Approval of the Local Control and Accountability Plans (LCAPs), Associated Budget Overview for Parents, and CSI Plan for Northern California and Central Valley

Ms. Dombek reviewed the school's LCAP goals, highlighting specific action steps within the goals, noting the consistent focus on student achievement and growth. She outlined key aspects of each Plan, noting that SoCal exited CSI status. She also reviewed the reports included for both NorCal and Central Valley.

Dr. Sassin added some details to the budget, including the parent portion of the documentation; Ms. Carter also advised of the efficiencies the school has added to the process. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Local Control and Accountability Plans (LCAPs) and Budget Overview for Parents, and CSI Plan for Northern California and Central Valley, as presented, are hereby approved.

The motion passed unanimously.

- b. Approval of Universal Prekindergarten/ Transitional Kindergarten Grant Plan

Ms. Dombek reviewed the proposal regarding Universal Prekindergarten and Transitional Kindergarten, included in the Board materials with all participants. - She outlined the overall plan to roll-out the pre-k and t-k options at the school. Board members inquired about the interest in this program thus far. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Universal Prekindergarten/ Transitional Kindergarten Grant Plan, as presented, is hereby approved.

The motion was approved unanimously.

c. Approval of 2022-2023 School Year Preliminary Budgets and Fee Schedule for CalCA Schools

Ms. Carter reminded the Board of the review of the draft at the last meeting, as well as the budget included in the Board materials. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Budgets and Fee Schedule for the 2022-2023 school year for CalCA Schools, as presented, is hereby approved.

The motion passed unanimously.

d. Approval of Officers for the 2022-2023 School Year

Ms. Arthur reviewed with the Board each Officer position as set out in the Board-adopted Bylaws, and advised the Board that all positions would be for a term until the Annual Meeting 2023. Nominations were opened for each position. Following the closure of nominations, and there being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the appointment of:

Elaine Pavlich, Board President;
Diana Rivas, Board Vice President;
Mike Henjum, Board Treasurer; and
Adam Pulsipher, Board Secretary, as discussed, is hereby approved.

The motion was approved unanimously.

VIII. Information Items

a. Board Recruitment Update

Dr. Romero provided the Board with a brief update on the ongoing recruitment efforts for Board candidates.

b. State Accountability Update

Ms. Dombek provided the Board with an update on various state accountability measures.

i. Local Indicator Report

Ms. Dombek reviewed with the Board the Local Indicator report in detail, as included in the Board materials.

Dr. Sassin reviewed additional accountability standards and requirements with the Board.

c. Legislative Update

Dr. Sassin updated the Board on legislative activities in the state and directed the Board to the State Policy Support Information, as included in the Board meeting materials. She discussed the state budget process, and the anticipated timing of steps in the process.

d. School Success Partner (SSP) Update

Ms. Johnson presented to the Board on behalf of the School Success Partner (SSP) team. She reviewed specific areas of focus at PVS for the upcoming school year.

e. Academic Success Partner (ASP) Update

Ms. Brown presented on behalf of the Academic Success Partner (ASP) team.

i. Pearson Virtual Schools Products, Services and Initiatives Update

Ms. Brown reviewed details within the 2022-2023 Products, Services and Initiatives memo, as included in the Board meeting materials. She reviewed the upcoming programmatic focus on curriculum, learner experience, and technology, as well as specific initiatives that are high on Pearson's priority list for deployment to the school both within the next school year, and beyond. She further detailed curriculum changes and alignment initiatives, including a focus on diversity and inclusion in course content. Board members expressed satisfaction with Pearson's ongoing dedication to the school's success, and thanked Ms. Brown for the detailed update.

f. Sponsoring District(s) Update

Dr. Romero provided a brief update on authorizing district communications.

i. Update on MOU with Middletown Unified School District

Dr. Sassin provided the Board with a brief update on the MOU process with Middletown Unified School District.

IX. CLOSED SESSION – Brown Act; Cal. Gov't Code §54957(b) – to consider appointment, employment, evaluation of performance, discipline of an employee, Title: Executive Director of California Connections Academies

The Board entered into closed session at 4:32 p.m. upon a motion being made, seconded and confirmed via a roll call vote of all Board members present pursuant to Brown Act; Cal. Gov't Code §54957(b) to consider appointment, employment, evaluation of performance, discipline of an employee; Title: Executive Director of California Connections Academies. Board members in attendance were: Elaine Pavlich, Diana Rivas and Adam Pulsipher. The Board invited the following guests into closed session: Melissa Brown and Megann Arthur, Pearson Virtual Schools staff. All others left the meeting at this time.

After the Board concluded their discussion, the Board resumed their open session at 4:48 p.m. upon a motion being made, seconded and confirmed via roll call vote of all Board members present. No action was taken during closed session.

X. Approval of Action(s) Necessary Based on Closed Session

a. Approval of Interim Executive Director Compensation for the 2022-2023 School Year

Ms. Pavlich reviewed the recommended compensation for the 2022-2023 school year as discussed during closed session, noting that the 6% recommended increase for the next school year was the same percentage as other returning staff members. Board members also noted the monthly stipend awarded to Dr. Romero for his interim role. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Interim Executive Director compensation for the 2022-2023 school year, in the amount of \$169,454.25, as discussed, is hereby approved.

The motion passed unanimously.

XI. Adjournment and Confirmation of the Next Meeting – Tuesday, August 23, 2022 at 3:30 p.m. PT

There being no further business to discuss, the meeting was adjourned at 4:53 p.m. The next meeting is scheduled for Tuesday, August 23, 2022 at 3:30 p.m. PT.

Agenda publicly posted by: Friday, June 24, 2022

At: <https://www.connectionsacademy.com/california-online-school/overview/governance>

CalCA NorCal: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366

CalCA SoCAL: 33272 Valle Road, San Juan Capistrano, CA 92675

23091 Arden Street, Lake Forest, CA 92630

2142 E. Yosemite, Merced, CA 95340

1201 Cara Road, Dinuba, CA 93618

8422 Madison Avenue, Fair Oaks, CA 95628

3753 W. Norberry Street, Lancaster, CA 93536

CalOPS Staffing Report

New Hires

Employee Name (Last Suffix, First MI)	Job Title	Hourly Rate or Annual Salary	Bonus Potential	Last Hire Date
Brown, Kristen V.	Teacher—Elementary	\$56,470.00	0.00	8/16/2022
Levien, Daniel J.	Teacher—Secondary	\$63,470.00	0.00	8/16/2022
Lockett, Mackenzie	Teacher—Elementary	\$63,470.00	0.00	8/16/2022
Meredith, Kristina	Teacher—Secondary	\$64,970.00	0.00	8/16/2022
Sotelo-Gomez, Vanessa	Teacher—Secondary	\$61,470.00	0.00	8/16/2022
Torline, Alexandra	Teacher—Secondary	\$62,490.00	0.00	8/16/2022
Waters, Alison	Teacher—Elementary	\$59,970.00	0.00	8/16/2022
Williams, Lyndsie	Teacher—Secondary	\$57,740.00	0.00	8/16/2022

Departing Employees

Employee Name (Last Suffix, First MI)	Job Title	Termination Date	Termination Reason
Barrie, Jennifer A.	Teacher - Elementary	06/24/2022	Family Reasons
Bates, Alicia M.	Teacher - Secondary	08/03/2022	No Reason Given
Bishop, Jaime	Teacher - Special Ed	06/24/2022	Career Change
Brunelle, Lisa S.	Teacher - Secondary	06/24/2022	Career Change
Callman, Stacy L.	School Counselor	06/24/2022	Return to Brick & Mortar
Conlon, John E.	Teacher - Secondary	06/24/2022	Mutual Agreement
DeBoer, Stanley G.	Teacher - Special Ed	07/05/2022	I - Other
Eberhardt, Julia R.	Teacher - Secondary	06/24/2022	Commute/Relocation
Faulk, Maria C.	Teacher - Secondary	06/24/2022	Compensation
Faust, Rebekah J.	Teacher - Secondary	06/24/2022	Career Change
Gonzalez, Alina	Teacher - Secondary	06/24/2022	No Reason Given
Gray, Takira	Teacher - Elementary	06/24/2022	Personal Reasons
Harrison, Katherine B.	Teacher - Secondary	07/31/2022	Transferred out
Johnson, Dillon L.	Teacher - Secondary	08/09/2022	Career Change
Jones, Mieasha T.	School Counselor	08/09/2022	Career Change
Kevorkian, Maria M.	School Counselor	07/25/2022	Return to Brick & Mortar
Law, Tami	Teacher - Special Ed	06/24/2022	Career Change
Macfarlane, Bobbie	Teacher - Special Ed	06/24/2022	Career Change
McEachern, Lindsay	Teacher - Special Ed	06/24/2022	Family Reasons
McEwan-Kliman, Thelma D.	Teacher - Secondary	06/24/2022	Retirement/Early R ₃₁ etire

Ramstack, Kyle P.	Teacher - Secondary	08/05/2022	Career Change
Ryan, Robert	Teacher - Secondary	06/24/2022	Retirement/Early Retire
Sanchez, Jaclyn	Teacher - Secondary	06/24/2022	Career Change
Schucker, Danielle M.	Registrar	08/12/2022	Job Demands
Scott-Miller, Shawna M.	Teacher - Elementary	06/24/2022	Family Reasons
Sidney, Robin D.	Teacher - Special Ed	06/22/2022	Personal Reasons
Singh, Kiran	Teacher - Special Ed	08/05/2022	Personal Reasons
Stehney, Regina A.	Teacher - Secondary	07/29/2022	No Reason Given
Stewart, Ryan M.	Teacher - Secondary	08/02/2022	Career Change
Swan, Nichole	Teacher - Elementary	08/05/2022	Return to Brick & Mortar
Yabut, Aida	Teacher - Secondary	06/24/2022	Retirement/Early Retire
Zargar, Parvaneh	Sr Mgr State Attendance	07/29/2022	Retirement/Early Retire

Promotions/Position Changes

Employee Name (Last Suffix, First MI)	Old Value Description	New Value Description	Hourly Rate or Annual Salary	Bonus Potential	Date In Job
Brunner, Jennifer L.	Teacher - Secondary	Asst Principal I	\$91,000.00	0.00	08/01/2022
Dombek, Leslie M.	Asst Principal III	Dir Student Achievement	\$134,566.90	0.00	08/01/2022
Hurley, Hannah M.	Teacher - Elementary	Asst Principal I	\$85,000.00	0.00	07/01/2022
Romero, Ricardo	Dir Student Achievement	Deputy Superintendent	\$194,654.25	0.00	08/01/2022

Kristen Brown

• Cell Phone: (949) 943-4451 • E-Mail: kristenvbrown7@gmail.com

Education

California State University, Fullerton- Fullerton, CA May 2021

- Multiple Subject Teacher Credential

Azusa Pacific University- Azusa, CA May 2019

- Bachelor of Arts degree in Liberal Studies with a concentration in Psychology

Work Experience

Elementary Teacher- Brea and Long Beach, CA at Heart Christian Academy August 2021 to present

- Taught multiple subjects twice a week to a Second Grade class
- Taught multiple subjects twice a week to a Fifth/Sixth Grade combo class
- Communicated weekly with parents to team teach

ELPAC Testing Proctor- Irvine, CA at IUSD June 2021 to September 2021

- Administered the ELPAC to students ranging from kindergarten to 12th grade
- Assessed ELPAC results and provided placement guidance

Instructional Assistant- Irvine, CA at Early Childhood Learning Center July 2019 to April 2020

- Assisted large group lessons, taught small group lessons, and worked one on one with students ages 3-5
- Worked within our pod to create unit plans and lesson strategies

Related Coursework

Student Teaching- California State University, Fullerton January 2021 to May 2021

- 1 semester of planning and teaching various lessons

Student Teaching- Azusa Pacific University August 2016 to December 2016

- 100+ hours teaching various subjects and grades
- Learned styles of teaching and classroom management

Study Abroad

South Africa, Pietermaritzburg- through Azusa Pacific University January 2017 to May 2017

- Was immersed into new cultures and customs
- Helped teach English to a preschool class once a week
- Studied the culture and history of South Africa

Extra-Curricular Activities

Living Area Council- Azusa, CA at Azusa Pacific University September 2015 to May 2016

- Learned to plan events for 50 girls living on my hall
- Worked with a team to ensure community development
- Weekly meetings with staff to plan events for 500 dorm students

Volunteer Experience

National Charity League- Orange County, CA April 2009 to May 2015

- 25 hours annually of charity work throughout various philanthropies
- Monthly meetings and various positions held including President and VP of Philanthropy
- Throughout those positions, ran meetings and planned events

DAN LEVIEN

San Diego, CA • (215) 817-6168 • danlevien2@gmail.com • www.linkedin.com/in/danlevien/

Seeking general education mathematics teaching positions in grades 7-12.

EXPERIENCE

Center City PCS: Brightwood Campus **Washington, DC**
Special Education & Inclusion Teacher July 2019-Present

- Develop and implement lesson plans for middle school math students in both General Education & Special Education settings
- Accommodate and modify academic materials to meet students' specific needs. This includes scaffolded student-facing lessons, individualized independent work menus that focus on personal academic goals, and pre-planned individual & small group activities.
- Monitor student growth through various types of progress monitors, assessments, and observations
- Complete IEP Case Management, including scheduling and leading MDT Meetings and updating IEPs (including AEDs, PLOPs and Secondary Transition Plans)
- Lead the Student and Staff Joy Committees: planning numerous schoolwide events for different school and community members

AmeriCorps **Washington, DC**
Corps Member July 2018-June 2020

- Completed over 1,800 service hours as a teacher in underserved communities
- Participated in weekly deliberate practice, professional development, and content knowledge sessions
- Recipient of 2 Segal Education Awards, which were used to attain my M.A.T in Secondary Mathematics Education

KIPP DC: WILL Academy **Washington, DC**
Secondary Math Capital Teaching Resident July 2018-July 2019

- Internalized and implemented daily 8th grade lesson plans which resulted in student mastery of major common core standards
- Provided daily inclusion services for 5th-8th grade math classes to support struggling students
- Frequently substituted classes by executing lesson plans for absent teachers of all content areas
- Graded daily assessments & classwork, chaperoned field trips, and participated in parent-teacher conferences

Breakthrough Greater Boston **Boston, MA**
Mathematics Department Head. Summer 2017

- Led daily department meetings to aid teaching fellows and assist in the development of their instructional skills
- Directed and ensured quality of all department events or activities
- Provided constructive feedback to Mathematics Teaching Fellows on their lesson planning and implementation.

Mathematics Teaching Fellow Summer 2016 and Summer 2017

- Completed a 9-week teaching program which included 6 weeks of lead teaching, teacher development and daily coaching from master math instructional coaches. This is in addition to a 2-week training program on how to properly lesson plan and effectively manage a classroom.
- Created and implemented daily lesson plans for 7th grade math classes which resulted in instances of nearly 3 full grade levels of mathematical growth in only 6 weeks of instruction

University of Rochester Departments of Mathematics and BCS **Rochester, NY**
Calculus I and II, Workshop Leader and Teaching Assistant Sep 2017-May 2018
BCS Perception and Action, Teaching Assistant Sep 2017-May 2018

- Led weekly workshops to review course concepts and address student questions
- Participated in weekly instructional sessions that aided in the development of leadership and instructional abilities
- Aided in student learning by holding weekly office hours and responding to daily emails

University of Rochester Office of Admissions **Rochester, NY**
Admissions Associate and Interviewer Oct 2015-May 2018

- Independently conducted interviews with prospective University of Rochester students
- Wrote reports summarizing interview discussions to assist in determining the applicant's potential to thrive in the University Community

EDUCATION

KIPP: Fellowship in Special Education **Washington, DC**
• Licensure in Special Education July 2021

Relay Graduate School of Education, M.A.T+ Teaching Residency **Washington, DC**
• M.A.T in Secondary Mathematics Education July 2020
• DC Mathematics Educator Certification

University of Rochester, College of Arts and Sciences **Rochester, NY**
• B.A. Mathematics May 2018
• B.A. Brain & Cognitive Sciences May 2018
• Psychology Minor May 2018

CERTIFICATIONS

DC Mathematics Grades 7-12 Educator Certification **Issued Sep 2020- Expires. Sep 2024**
DC Special Education Grades PreK-12 Educator Certification **Issued Oct 2021- Expires. Oct 2025**

PASSED EXAMS

Praxis II: Math Content Knowledge, Praxis II: Special Education, Praxis PLT: Grades 7-12, Praxis Core Academic Skills for Educators: Combined



MACKENZIE LOCKETT

mackenzielockett1@gmail.com | 949-290-8112 | Capistrano Beach , CA 92624

Summary

Enthusiastic elementary teacher with 4 years of experience in upper and primary grades. Driven to engage reluctant learners and foster growth in many students through collaboration with parents and peers.

Experience

Teacher

08/2018 - Current

Rialto Unified School District | Rialto, CA

- Plan, prepare, and deliver lessons for up to 34 students in fourth and first grade.
- Implement lessons using various strategies and instructional materials to meet diverse student needs, including English Learners, students with an IEP, and gifted students.
- Utilize Google Platforms and Seesaw to maximize learning in the classroom.
- Support students in their learning by utilizing knowledge of Common Core State Standards.
- Establish positive relationships with students, parents, fellow teachers and school administrators.
- Provide Social Emotional Learning curriculum and classroom strategies for students.
- Conduct small group and individual classroom activities with students based on differentiated learning needs.
- Collaborate with peers regarding lessons, resources, intervention, and data-driven decisions.
- Establish Tier I and Tier II interventions as part of the PBIS team through collaboration with peers and administrators.
- Train staff on the use of new technology.

Substitute Teacher

01/2018 - 06/2018

Capistrano Unified School District | San Clemente, CA

- Managed classrooms of 25 to 32 elementary school students.
- Educated elementary school students in various subjects to provide seamless transition during absence of the teacher.

Lead Teacher

11/2013 - 01/2016

KinderCare Learning Centers Inc. | San Clemente, CA

- Organized diverse activities to promote physical, mental and social growth of each child.
- Communicated effectively with parents to provide daily feedback and progress.

Skills

- Differentiated instruction
 - Excellent classroom management
 - Effective communication with peers, students, and families
 - Administering State Testing
 - Seesaw Pioneer
 - Flexible and adaptive
 - Organization and time management
 - PBIS Implementation
 - Proficiency of Google and Microsoft Platforms
- Created a safe and nurturing environment for students.

Education and Training

Preliminary Multiple Subject Teaching Credential 05/2018
CalStateTEACH | Los Angeles, CA

Bachelor of Arts: Liberal Studies 05/2016
California State University - Fullerton | Fullerton, CA

Training:

NCTM Conference: Math in the 21st Century, Number Talks, Positive Attitudes About Math, Collaborative Discussion Panel with the Zuckerberg and Gates Foundations

CABE DLI Conference

CAASPP Training

SIPPS Training

CABE Project DELIGHT ELPAC Training

H.E.R.O Program by Safe Kids, Inc.

Second Step SEL

Seesaw Pioneer Training

Google Certified Educator Training

Website



<https://mackenzielockett00.wixsite.com/mysite>

Kristina Meredith, M.A.
3302 Cortese Dr., Los Alamitos, CA, 90720
•562-508-3066 • Kristina.meredith33@gmail.com•

Objective:

To obtain a teaching position where I can utilize my knowledge of advanced teaching methods, such as team learning and culturally responsive teaching strategies while creating a safe and effective learning environment.

Employment History

Long Term Substitute/Student Teacher Intern: Aug 2021- Current

McAuliffe/Los Alamitos Unified School District

Los Alamitos, CA

Engage students in learning NGSS content through activities, assignments, grouping, materials, resources, structure, and pacing. Utilized and implemented questioning and discussion techniques that promote student participation and knowledge acquisition. Assessed student understanding to ensure adequate progress was made and learning objectives were reached.

Instructor/Teacher: June 2021- Current

Los Alamitos Education Foundation

Los Alamitos, CA

Developed a unique curriculum to engage small group of, both, middle school and elementary school leveled students utilizing NGSS content. Worked with students throughout summer programs for enriching extracurricular options. Assessed students to monitor learning progress in cohesion with learning objectives.

EDCC Supervisor Substitute/ EDCC Assistant/January 2015 – November 2021

McAuliffe/Los Alamitos Unified School District

Los Alamitos, CA

Provided supervision before and after school for children in middle school. Maintained a safe and friendly environment compatible for different age groups. Worked in a team environment with other staff members to ensure child safety, education, and enjoyment. Took on extra roles including, but not limited to, billing, deposits, accounting and scheduling. Readily filled in for supervisors at both middle and elementary school EDCC sites.

Instructional Assistant- Special Education/January 2020- August 2021

Thomas Paine/Garden Grove Unified School District

Garden Grove, CA

Helped students with daily tasks, moving students from one classroom to another, preparing lesson plans and teaching materials, maintaining the classroom organization and cleanliness. Student grade levels ranged from first- second grade with moderate to severe disabilities.

Education

Bachelor of Science in Kinesiology: Sports Psychology and Leadership GPA: 3.3
CSULB 2019- 2021

Single Subject Teaching Credential: Science GPA: 3.7

Grand Canyon University: Feb. 2021- May 2022

Masters in Communication: Emphasis in Education GPA: 3.8

Certifications/Awards

- May 2022, CSU Long Beach “Outstanding Student Teacher” Award
- First Aid/CPR

Vanessa Sotelo-Gomez

(951) 623-3309 | vsotelogomez@gmail.com

Professional Summary

I have been a science teacher for the past three academic school years teaching science to various grades. I am currently working on finishing my master's in education with a single subject credential in science.

Education

MASTERS | ALLIANT INTERNATIONAL UNIVERSITY

CURRENTLY ENROLLED – Expected graduation date 06/2022

Major: Education

- With Single Subject credential in Science

BACHELORS | CSU – EAST BAY JUNE 2017

Major: Biology

- With an option in Education

Certification/ Test

- 30-Day Substitute Teaching Credential
- Intern Credential Eligible for the 2021-22 school year
- CBEST
- CSET Science 215 (subtest I) and Science 217 (subtest II)
- Clearance Certificate
- Activity Supervisor Clearance Certificate
- CPR/AED/First Aid

Skills

- Bilingual (Spanish)
- Computer proficiency (Google classroom, docs, excel, etc.)
- Knowledge of NGSS (Next Generation Science Standards)
- Planning and organizing lessons
- Monitoring student progress
- Dedicated team player

Work & Experience

SCIENCE TEACHER | The Accelerated School | 08/12/2019 - CURRENT

- Teaching 7th grade science
- Planning and implementing Summit Learning for all students
- Supporting mentor students
- After school tutoring

SCIENCE TEACHER | ST. JULIANA FALCONIERI SCHOOL | 08/2019 - 06/2022

- Teaching 1st through 8th grade science
- Aligning curriculum to NGSS
- Recess support

SUMMER AREA TEACHER II | OPTIONS FOR YOUTH | 06/2020 - 08/2020 & 06/2021- 08/2021

- Enrolling students into courses
- Updating grades
- Creating files for student work
- Supporting other sites

CAMPUS AIDE | HYATT ELEMENTARY | 09/2017- 06/2019

- Organizing and preparing weekly plans for small group instruction for K-3rd
- Support student reading and comprehension
- Administer Developmental Reading Assessments (DRA's)
- ELPAC and CAASP Testing support
- Translator (Spanish)
- Lunch recess supervision support K-5th grade
- Student registration

MENTOR | STEP | 10/2016 - 06/2017

- Organize and lead workshops for students
- Support students with their academic needs/concerns
- Asses students' progress

HOST (Hands on Student Teaching) | Winter quarter '17 – A course at CSU-East Bay that allowed me to teach Geology lessons to middle school students.

Aly Torline | **Phone:** 714.501.4316 - **Email:** alytorline@gmail.com

A trustworthy professional with 10 years of combined experience working with students and their families as an advisor, coach, and teacher. A flexible team-player with excellent time-management, strong problem solving and proven verbal/written communication skills.

WORK EXPERIENCE

Resident Substitute Teacher & Head Volleyball Coach - Huntington Beach HS

AUGUST 2020 - PRESENT

- As a Resident Substitute
 - Increased responsibility by stepping in as a long term sub, AP Test proctor, and any other duties as needed
 - create a safe and welcoming classroom environment that supports effective student learning & safety, provide opportunities for student engagement
 - work in alignment with the HBHS mission by supporting students and teachers
- As a Varsity Beach Volleyball Coach:
 - develop/mentor players and adapt practice plans to teach students of varying physical and mental levels
 - communicate goals with alumni, parents, faculty and students
 - Named AVCA 2022 Thirty Under 30 coaches

Assistant Volleyball Coach - CSU San Marcos

MARCH 2019 - JUNE 2020

- Work cooperatively with Head Coach and administration to manage all aspects of a successful collegiate volleyball program
- Independently organize events, fundraising, camps, and public relations. Responsible for all marketing efforts, hiring and training of staff and managing the camp budget.
- Work with prospective families on understanding admissions requirements and developing a progress to degree plan

Assistant Volleyball Coach - Wesleyan University (CT)

SEPTEMBER 2017 - MARCH 2019

- Work cooperatively to: recruit high-academic student athletes, mentor players schedule, fundraise, manage a budget, and more
- Independently organize seminars on admissions at high-academic universities and other related events
- Database and calendar management, highly proficient in Google Suite
- Work with students, parents, alumni and faculty to find educational/internship opportunities

Private Tutor

JANUARY 2016 - PRESENT (part-time)

- Professional after-school tutoring and test-prep (GED, SAT, ACT, etc.) service for multiple families with kids ranging from 16-25+ with varying academic needs and Individualized Education Plans
- Work independently with high profile families to supplement classroom instruction in core academic subjects, build study skills, and assess student learning
- Conduct tutoring sessions consistently and on time according to the weekly schedule

EDUCATION

National University | Single Subject Teaching Credential w/ Social Science Authorization

Wesleyan University (CT) | M.A. Social Science '19

CSU San Bernardino | B.A. Political Science '16

Graduated Summa Cum Laude, NCAA Woman of the Year Nominee, CoSIDA First Team Academic All America, three-time AVCA All America, two-time CSUSB Scholar Athlete of the Year, CCAA Scholar Athlete of the Year, and CSUSB Athlete of the Year

REFERENCES

Ben Somera | Wesleyan University Head Volleyball Coach

Email: bsomera@wesleyan.edu | Phone: 803.528.5021

Melissa Vandenbosch | Huntington Beach HS Athletic Director

Email: mvandenbosch@hbuhds.edu | Phone: 562.682.0026

Shaun Haney | Huntington Beach HS Teacher

Email: shaney@hbuhds.edu | Phone: 714.227.1349

Craig Pazanti | Huntington Beach HS Teacher and Coach

Email: cpazanti@hbuhds.edu | Phone: 714.401.1726

ALISON WATERS

ELEMENTARY TEACHER

CONTACT

email: awaters@calstateteach.net

phone: (661) 557-1986

EDUCATION

Master of Education- Learning and Technology

Western Governors University
September 2021

Multiple Subject Teaching Credential

CalStateTEACH
May 2021

Bachelor of Science- Business Administration, Marketing

California State University Fullerton
May 2018

KEY SKILLS

Technology Savvy

Effective Classroom Management

Meeting Social/Emotional Needs

Communication with Guardians

CAREER OBJECTIVE

To build a long-term career as an elementary school teacher in a district that offers opportunities for career growth and shares my passion towards children's educational needs and development.

EXPERIENCE

ELEMENTARY TEACHER

First Grade

Banning Unified School District

August 2021 - June 2022

- Prepare and administer lessons infused with creativity and technology, while teaching to the standards
- Foster student curiosity and interest in learning through hands-on activities and differentiated instruction
- Meet with guardians, counselors, and administrators to address concerns, strategize, and provide best supports for students
- Enforce strong classroom management strategies through routines and procedures to promote a positive learning space with clear expectations

STUDENT TEACHER

Kindergarten, First Grade, and Fourth Grade

Tehachapi Unified School District

August 2020 - April 2021

Irvine Unified School District

January 2020 - May 2020

- Taught alongside mentor teachers both in person and virtually for classes of 20-26 students
- Planned and executed daily lessons in all subjects areas, which included differentiated instruction for both whole group and small group instruction
- Assessed students' individual assignments and tests through online Canvas and ESGI platforms
- Fostered a positive classroom environment and motivated students on a daily basis through verbal praise and positive reinforcements

CERTIFICATIONS & PROGRAMS

CBEST

CalTPA 1 & 2

CSET Multiple Subjects

RICA

PBIS Framework

AVID Program

To Whom It may Concern,

I am writing to express my interest in teaching Science at your school. I have attached my Resume which showcases my academic and my professional qualifications for your review.

I have a passion for teaching and helping students stimulate their minds while encourage them to take an active part in their education. I am currently completing the student teaching portion of my graduate program. I am working closely with Master Teachers at Edison High School in the Huntington Beach Union High School District. I am assigned to two Master Teachers, one who teaches 9th grade Biology and one who teaches an accelerated Biology class. My student teaching experience is helping me to hone various skills to best support the different needs of students. In addition I am participating in writing curriculum and using online platforms to instruct students and assess their learning.

Upon completion of my Master's program in May, 2020, I will have had a full semester working closely with the new Next Generation Science Standards (NGSS) and implementing "wonder" into the classroom. The new NGSS standards incorporate the use of phenomenon's and non-direct teaching which has prepared me for my own classroom. Laboratory sessions are a large part of the curriculum which provide students with hands on activities which stimulate their minds and encourage curiosity. During this time I provide extra support for struggling students.

My philosophy of education is that all children are unique and must have a stimulating educational environment where they can grow physically, mentally, emotionally, and socially. I strive to create an atmosphere where students can reach their full potential. I will provide a safe environment where students are invited to share their ideas and take risks. I understand there are five essential elements that are conducive to learning. (1) The teacher's role is to act as a guide. (2) Students must have access to hands-on activities. (3) Students should be able to have choices and let their curiosity direct their learning. (4) Students need the opportunity to practice skills in a safe environment. (5) Technology must be incorporated into the school day.

In addition to teaching, I have experience as a coach. I have worked with athletes of various ages to develop their understanding of a sport they enjoy. I am able to identify specific needs and am motivated to help them enhance their level of play. I have utilized the skills I developed as a coach in the classroom as a substitute teacher and as a student teacher. I have good time management and promote team work strategies to help students and coworkers experience success.

Any additional information is provided within my resume. I am excited for the opportunity to meet with you to further discuss any science positions you may have available. Please do not hesitate to contact me with any questions you may have. Thank you for your time and consideration.

Sincerely,
Lyndsie Williams

Lyndsie Williams

2763 Quail Ridge Circ, Fullerton, California, 92646 (714) 655-8447 wlyndsie@gmail.com

WORK EXPERIENCE

Dwyer Middle School

Sep 2021- June 2022

Seventh grade science teacher

Teach children from the age of 12-13. Work with other teachers in the same content area to make sure the content is the same through all classes. Making lesson plans, assignments, labs, and test. Handling classroom management during instructional time. Evaluate skills and provide feedback for improvement. Grading assignments, labs, and assessments. Working with IEP students to ensure learning is diversified for all students.

Rosary Academy

Sep 2020- May 2020

Biology and Physical science teacher

Teach teenagers from the age of 14-16, online and in person. Work with other teachers in the same content area to make sure the content is the same through all classes. Making lesson plans, assignments, labs, and test. Handling classroom management during instructional time. Grading assignments, labs, and assessments. Working with IEP students to ensure learning is diversified for all students. Teaching online, creating assignments online, and providing online/ in person labs.

Substitute Teacher

HUNTINGTON BEACH UNIFIED HIGH SCHOOL DISTRICT

April 2019- 2021

NEWPORT-MESA UNIFIED SCHOOL DISTRICT

April 2019- 2021

FOUNTAIN VALLEY SCHOOL DISTRICT

August 2019- 2021

Substitute teacher for all grade levels (K-12) in multiple subjects. Work with Special Education classes when needed by district. Deliver lesson plans and handle classroom management during instructional time. Meet with administration staff to gather information and needs for students.

EDUCATION

GRAND CANYON UNIVERSITY, Phoenix, Arizona

Master and Credential, Secondary Education, May, 2020

Maintaining a 3.9 GPA.

SONOMA STATE UNIVERSITY, Rohnert Park, California

Bachelor Degree, Biology, December 2018

Maintained a 3.5 GPA while participating in college sport - Water Polo.

EDISON HIGH SCHOOL, Huntington Beach, California

High School Diploma, June 2015

ADDITIONAL SKILLS

CPR Certified

First Aid Certified



Pearson

INVOICE

Customer Bill-to:
CALIFORNIA CONNECTIONS ACADEMY
CENTRAL COAST
33272 VALLE RD
SAN JUAN CAPISTRANO, CA 92675

Attention:
Accounts Payable

Customer Ship-to:
CALIFORNIA CONNECTIONS
ACADEMY CENTRAL COAST
33272 VALLE RD
SAN JUAN CAPISTRANO, CA 92675

**Connections Education LLC dba
Pearson Virtual Schools USA**
10960 Grantchester Way
Columbia, MD 21044
Tel: 1-800-843-0019
Email:
poblsalesops@pearson.com
Tax ID No:
68-0519943

Invoice Number : 91000011097
Date : 09-AUG-2022
Due Date :
Payment Terms :
Customer Account : 4235156
Project Number : 82057192
Currency : USD
Shipment Terms :
Purchase Order Number : CALCACC
Number of Pages : Page 1 of 2

Total Ordered Quantity (No. Of Items) : 2	REMITTANCE INFORMATION
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Tax Total : USD \$449.34	Bank Wire to: Bank Name : Bank of America N A
Invoice Total : USD \$38,520.68	Bank Address :
Amount Due : USD \$38,520.68	ABA ACH No : 071000039
	ABA Wire No : 026009593
	SWIFT Code : BOFAUS3N
	A/C No : 8188290225
	Bank Account Name : Connections Education LLC dba Pearson Virtual Schools USA



Invoice Number: 91000011097							Page 2 of 2
Project Number	Project Agreement Number	Description	Quantity	List Price	Net Price	Tax	Line Total
82057192	CALCACC	Direct Charges	26		36,393.44	449.34	36,842.78
82057192	CALCACC	Pass Through	1		1,677.90	0.00	1,677.90

To pay your invoice online: Visit <https://ipay2.bizsys.pearson.com/register> to register.
 Already registered? Access your online account by visiting <https://ipay2.bizsys.pearson.com>

Invoice Total	Subtotal	Total Tax	Invoice Total
	USD	USD	USD
	\$38,071.34	\$449.34	\$38,520.68



Pearson

Charges for the Following Period:

June 2022

Enrollment/Unit Based Charges

Accounting and Regulatory Reporting	400.00
Connexus™ Annual License (EMS)	4,800.00
Curriculum Postage	385.00
Direct Course Instruction Support	132.00
Educational Resource Center	1,008.00
Enrollment and Records Management	466.67
Facility Support Services	85.00
Hardware/Software - Employees	250.00
Human Resources Support	520.83
Internet Subsidy Payment Processing	179.27
Monthly Fee per Student on an IEP	3,300.00
School Curriculum Supplies	166.67
Student Technology Assistance	2,108.33
Tangible and Intangible Instructional Materials	11,449.90
Technical Support and Repairs	1,200.00
VOICE OVER IP SERVICES	1,800.00
	<hr/>
	28,251.67

Revenue Based Charges

Marketing Services	957.85
School Administration	5,747.13
Treasury Services	1,436.79
	<hr/>
	8,141.77

Pass Through Expenses

Internet Subsidy Payment	1,677.90
	<hr/>
	1,677.90

Total Amount Due

38,071.34



INVOICE

Customer Bill-to:
 California Connections Academy Central
 Valley
 33272 Valle Road
 San Juan Capistrano, CA 92675

Attention:
 Accounts Payable

Customer Ship-to:
 California Connections Academy
 Central Valley
 33272 Valle Road
 San Juan Capistrano, CA 92675

**Connections Education LLC dba
 Pearson Virtual Schools USA**
 10960 Grantchester Way
 Columbia, MD 21044
Tel: 1-800-843-0019
Email:
 poblsalesops@pearson.com
Tax ID No:
 68-0519943

Invoice Number : 91000011175
Date : 12-AUG-2022
Due Date :
Payment Terms :
Customer Account : 3922001
Project Number : 82056676
Currency : USD
Shipment Terms :
Purchase Order Number : CENCA
Number of Pages : Page 1 of 2

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Net Amount	:	USD	\$257,579.22																																		
Tax Total	:	USD	\$3,877.68																																		
Invoice Total	:	USD	\$261,456.90																																		
Amount Due	:	USD	\$261,456.90																																		
Make Checks Payable to:	Bank Wire to:																																				
Pearson Virtual Schools USA 32369 Collection Center Drive Chicago, IL 60693-0323	Bank Name : Bank of America N A																																				
	Bank Address :																																				
	ABA ACH No : 071000039																																				
	ABA Wire No : 026009593																																				
	SWIFT Code : BOFAUS3N																																				
	A/C No : 8188290225																																				
	Bank Account Name : Connections Education LLC dba Pearson Virtual Schools USA																																				



Invoice Number: 91000011175							Page 2 of 2
Project Number	Project Agreement Number	Description	Quantity	List Price	Net Price	Tax	Line Total
82056676	CENCA	Direct Charges	26		247,018.32	3,877.68	250,896.00
82056676	CENCA	Pass Through	1		10,560.90	0.00	10,560.90

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Invoice Total	Subtotal	Total Tax	Invoice Total
	USD	USD	USD
	\$257,579.22	\$3,877.68	\$261,456.90



Pearson

Charges for the Following Period:

June 2022

Enrollment/Unit Based Charges

Accounting and Regulatory Reporting	2,512.50
Community Outreach	2,083.33
Connexus™ Annual License (EMS)	30,150.00
Curriculum Postage	2,373.25
Direct Course Instruction Support	836.00
Educational Resource Center	6,331.50
Enrollment and Records Management	2,876.67
Facility Support Services	428.00
Hardware/Software - Employees	1,000.00
Human Resources Support	2,083.33
Internet Subsidy Payment Processing	1,333.33
Monthly Fee per Student on an IEP	28,950.00
School Curriculum Supplies	666.67
Student Technology Assistance	27,456.25
Tangible and Intangible Instructional Materials	72,912.50
Technical Support and Repairs	7,537.50
VOICE OVER IP SERVICES	11,160.00
	<hr/>
	200,690.83

Revenue Based Charges

Marketing Services	5,450.29
School Administration	32,701.76
Treasury Services	8,175.44
	<hr/>
	46,327.49

Pass Through Expenses

Internet Subsidy Payment	10,560.90
	<hr/>
	10,560.90

Total Amount Due

257,579.22



Pearson

INVOICE

Customer Bill-to:
CALIFORNIA CONNECTIONS ACADEMY
MONTEREY BAY
33272 Valle Road
SAN JUAN CAPISTRANO, CA 92675-4842

Attention:
Accounts Payable

Customer Ship-to:
CALIFORNIA CONNECTIONS
ACADEMY MONTEREY BAY
33272 Valle Road
SAN JUAN CAPISTRANO, CA
92675-4842

**Connections Education LLC dba
Pearson Virtual Schools USA**
10960 Grantchester Way
Columbia, MD 21044
Tel: 1-800-843-0019
Email:
poblsalesops@pearson.com
Tax ID No:
68-0519943

Invoice Number : 91000011092
Date : 09-AUG-2022
Due Date :
Payment Terms :
Customer Account : 3973052
Project Number : 82056704
Currency : USD
Shipment Terms :
Purchase Order Number : CALCAMB
Number of Pages : Page 1 of 2

Total Ordered Quantity (No. Of Items) : 2	REMITTANCE INFORMATION
Net Amount : USD \$166,602.67	Make Checks Payable to: Pearson Virtual Schools USA 32369 Collection Center Drive Chicago, IL 60693-0323
Tax Total : USD \$2,219.68	Bank Wire to:
Invoice Total : USD \$168,822.35	Bank Name : Bank of America N A
Amount Due : USD \$168,822.35	Bank Address :
	ABA ACH No : 071000039
	ABA Wire No : 026009593
	SWIFT Code : BOFAUS3N
	A/C No : 8188290225
	Bank Account Name : Connections Education LLC dba Pearson Virtual Schools USA

Invoice Number: 91000011092							Page 2 of 2
Project Number	Project Agreement Number	Description	Quantity	List Price	Net Price	Tax	Line Total
82056704	CALCAMB	Direct Charges	26		160,663.72	2,219.68	162,883.40
82056704	CALCAMB	Pass Through	1		5,938.95	0.00	5,938.95

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Invoice Total	Subtotal	Total Tax	Invoice Total
	USD	USD	USD
	\$166,602.67	\$2,219.68	\$168,822.35



Pearson

Charges for the Following Period:

June 2022

Enrollment/Unit Based Charges

Accounting and Regulatory Reporting	1,837.50
Connexus™ Annual License (EMS)	22,050.00
Curriculum Postage	1,655.50
Direct Course Instruction Support	1,936.00
Educational Resource Center	4,630.50
Enrollment and Records Management	2,006.67
Facility Support Services	69.00
Hardware/Software - Employees	1,100.00
Human Resources Support	2,291.67
Internet Subsidy Payment Processing	764.58
Monthly Fee per Student on an IEP	14,550.00
School Curriculum Supplies	791.67
Student Technology Assistance	12,314.58
Tangible and Intangible Instructional Materials	50,264.83
Technical Support and Repairs	5,512.50
VOICE OVER IP SERVICES	7,920.00
	<hr/>
	129,695.00

Revenue Based Charges

Marketing Services	3,643.38
School Administration	21,860.27
Treasury Services	5,465.07
	<hr/>
	30,968.72

Pass Through Expenses

Internet Subsidy Payment	5,938.95
	<hr/>
	5,938.95

Total Amount Due

166,602.67



Pearson

INVOICE

Customer Bill-to:
CALIFORNIA CONNECTIONS ACADEMY
NORTH BAY
33272 Valle Road
SAN JUAN CAPISTRANO, CA 92675-4842

Attention:
Accounts Payable

Customer Ship-to:
CALIFORNIA CONNECTIONS
ACADEMY NORTH BAY
33272 Valle Road
SAN JUAN CAPISTRANO, CA
92675-4842

**Connections Education LLC dba
Pearson Virtual Schools USA**
10960 Grantchester Way
Columbia, MD 21044
Tel: 1-800-843-0019
Email:
poblsalesops@pearson.com
Tax ID No:
68-0519943

Invoice Number : 91000011115
Date : 12-AUG-2022
Due Date :
Payment Terms :
Customer Account : 3903212
Project Number : 82056678
Currency : USD
Shipment Terms :
Purchase Order Number : CALCAN
Number of Pages : Page 1 of 2

Total Ordered Quantity (No. Of Items) : 2	REMITTANCE INFORMATION
Net Amount : USD \$59,238.43	Make Checks Payable to: Pearson Virtual Schools USA 32369 Collection Center Drive Chicago, IL 60693-0323
Tax Total : USD \$750.75	Bank Wire to:
Invoice Total : USD \$59,989.18	Bank Name : Bank of America N A
Amount Due : USD \$59,989.18	Bank Address :
	ABA ACH No : 071000039
	ABA Wire No : 026009593
	SWIFT Code : BOFAUS3N
	A/C No : 8188290225
	Bank Account Name : Connections Education LLC dba Pearson Virtual Schools USA



Invoice Number: 91000011115							Page 2 of 2
Project Number	Project Agreement Number	Description	Quantity	List Price	Net Price	Tax	Line Total
82056678	CALCAN	Direct Charges	23		56,655.28	750.75	57,406.03
82056678	CALCAN	Pass Through	1		2,583.15	0.00	2,583.15

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Invoice Total	Subtotal	Total Tax	Invoice Total
	USD	USD	USD
	\$59,238.43	\$750.75	\$59,989.18



Pearson

Charges for the Following Period:

June 2022

Enrollment/Unit Based Charges

Accounting and Regulatory Reporting	683.33
Connexus™ Annual License (EMS)	8,200.00
Curriculum Postage	577.50
Direct Course Instruction Support	660.00
Educational Resource Center	1,722.00
Enrollment and Records Management	700.00
Facility Support Services	(72.00)
Hardware/Software - Employees	400.00
Human Resources Support	833.33
Internet Subsidy Payment Processing	271.87
Monthly Fee per Student on an IEP	4,500.00
School Curriculum Supplies	291.67
Student Technology Assistance	3,977.08
Tangible and Intangible Instructional Materials	17,554.39
Technical Support and Repairs	2,050.00
VOICE OVER IP SERVICES	2,880.00
	<hr/>
	45,229.17

Revenue Based Charges

Marketing Services	1,344.25
School Administration	8,065.49
Treasury Services	2,016.37
	<hr/>
	11,426.11

Pass Through Expenses

Internet Subsidy Payment	2,583.15
	<hr/>
	2,583.15

Total Amount Due

59,238.43



Pearson

INVOICE

Customer Bill-to:
California Connections Academy Ripon
33272 Valle Road
SAN JUAN CAPISTRANO, CA 92675-4842

Attention:
Accounts Payable

Customer Ship-to:
California Connections Academy
Ripon
33272 Valle Road
SAN JUAN CAPISTRANO, CA
92675-4842

**Connections Education LLC dba
Pearson Virtual Schools USA**
10960 Grantchester Way
Columbia, MD 21044
Tel: 1-800-843-0019
Email:
poblsalesops@pearson.com
Tax ID No:
68-0519943

Invoice Number : 91000011087
Date : 08-AUG-2022
Due Date :
Payment Terms :
Customer Account : 3922560
Project Number : 82056677
Currency : USD
Shipment Terms :
Purchase Order Number : CALCAR
Number of Pages : Page 1 of 2

Total Ordered Quantity (No. Of Items) : 2	REMITTANCE INFORMATION
Net Amount : USD \$611,576.72	Make Checks Payable to: Pearson Virtual Schools USA 32369 Collection Center Drive Chicago, IL 60693-0323
Tax Total : USD \$8,971.98	Bank Wire to: Bank Name : Bank of America N A
Invoice Total : USD \$620,548.70	Bank Address :
Amount Due : USD \$620,548.70	ABA ACH No : 071000039
	ABA Wire No : 026009593
	SWIFT Code : BOFAUS3N
	A/C No : 8188290225
	Bank Account Name : Connections Education LLC dba Pearson Virtual Schools USA



Invoice Number: 91000011087							Page 2 of 2
Project Number	Project Agreement Number	Description	Quantity	List Price	Net Price	Tax	Line Total
82056677	CALCAR	Direct Charges	26		586,506.77	8,971.98	595,478.75
82056677	CALCAR	Pass Through	1		25,069.95	0.00	25,069.95

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Invoice Total	Subtotal	Total Tax	Invoice Total
	USD	USD	USD
	\$611,576.72	\$8,971.98	\$620,548.70



Pearson

Charges for the Following Period:

June 2022

Enrollment/Unit Based Charges

Accounting and Regulatory Reporting	6,237.50
Community Outreach	4,166.67
Connexus™ Annual License (EMS)	74,850.00
Curriculum Postage	5,810.75
Direct Course Instruction Support	3,300.00
Educational Resource Center	15,718.50
Enrollment and Records Management	7,043.33
Facility Support Services	345.00
Hardware/Software - Employees	2,350.00
Human Resources Support	4,895.83
Internet Subsidy Payment Processing	3,027.69
Monthly Fee per Student on an IEP	67,500.00
School Curriculum Supplies	1,541.67
Student Technology Assistance	60,758.33
Tangible and Intangible Instructional Materials	178,277.08
Technical Support and Repairs	18,712.50
VOICE OVER IP SERVICES	28,800.00
	<hr/>
	483,334.85

Revenue Based Charges

Marketing Services	12,137.87
School Administration	72,827.24
Treasury Services	18,206.81
	<hr/>
	103,171.92

Pass Through Expenses

Internet Subsidy Payment	25,069.95
	<hr/>
	25,069.95

Total Amount Due

611,576.72



Pearson

INVOICE

Customer Bill-to:
California Connections Academy Southern
California
33272 Valle Road
San Juan Capistrano, CA 92675

Attention:
Accounts Payable

Customer Ship-to:
California Connections Academy
Southern California
33272 Valle Road
San Juan Capistrano, CA 92675

**Connections Education LLC dba
Pearson Virtual Schools USA**
10960 Grantchester Way
Columbia, MD 21044
Tel: 1-800-843-0019
Email:
poblsalesops@pearson.com
Tax ID No:
68-0519943

Invoice Number : 91000011107
Date : 11-AUG-2022
Due Date :
Payment Terms :
Customer Account : 3921999
Project Number : 82056675
Currency : USD
Shipment Terms :
Purchase Order Number : CAPOCA
Number of Pages : Page 1 of 2

<table> <tr> <td>Total Ordered Quantity (No. Of Items) :</td> <td></td> <td style="text-align: right;">2</td> </tr> <tr> <td>Net Amount :</td> <td>USD</td> <td style="text-align: right;">\$3,232,852.92</td> </tr> <tr> <td>Tax Total :</td> <td>USD</td> <td style="text-align: right;">\$24,630.73</td> </tr> <tr> <td>Invoice Total :</td> <td>USD</td> <td style="text-align: right;">\$3,257,483.65</td> </tr> <tr> <td>Amount Due :</td> <td>USD</td> <td style="text-align: right;">\$3,257,483.65</td> </tr> </table>	Total Ordered Quantity (No. Of Items) :		2	Net Amount :	USD	\$3,232,852.92	Tax Total :	USD	\$24,630.73	Invoice Total :	USD	\$3,257,483.65	Amount Due :	USD	\$3,257,483.65	<table border="1"> <thead> <tr> <th colspan="2" style="text-align: center;">REMITTANCE INFORMATION</th> </tr> </thead> <tbody> <tr> <td style="border: none;">Make Checks Payable to:</td> <td style="border: none;">Bank Wire to:</td> </tr> <tr> <td style="border: none;">Pearson Virtual Schools USA 32369 Collection Center Drive Chicago, IL 60693-0323</td> <td style="border: none;">Bank Name : Bank of America N A</td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;">Bank Address :</td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;">ABA ACH No : 071000039</td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;">ABA Wire No : 026009593</td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;">SWIFT Code : BOFAUS3N</td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;">A/C No : 8188290225</td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;">Bank Account Name : Connections Education LLC dba Pearson Virtual Schools USA</td> </tr> </tbody> </table>	REMITTANCE INFORMATION		Make Checks Payable to:	Bank Wire to:	Pearson Virtual Schools USA 32369 Collection Center Drive Chicago, IL 60693-0323	Bank Name : Bank of America N A		Bank Address :		ABA ACH No : 071000039		ABA Wire No : 026009593		SWIFT Code : BOFAUS3N		A/C No : 8188290225		Bank Account Name : Connections Education LLC dba Pearson Virtual Schools USA
Total Ordered Quantity (No. Of Items) :		2																																
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Tax Total :	USD	\$24,630.73																																
Invoice Total :	USD	\$3,257,483.65																																
Amount Due :	USD	\$3,257,483.65																																
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Make Checks Payable to:	Bank Wire to:																																	
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	Bank Address :																																	
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	ABA Wire No : 026009593																																	
	SWIFT Code : BOFAUS3N																																	
	A/C No : 8188290225																																	
	Bank Account Name : Connections Education LLC dba Pearson Virtual Schools USA																																	



Invoice Number: 91000011107							Page 2 of 2
Project Number	Project Agreement Number	Description	Quantity	List Price	Net Price	Tax	Line Total
82056675	CAPOCA	Direct Charges	28		2,504,565.81	24,630.73	2,529,196.54
82056675	CAPOCA	Pass Through	18		728,287.11	0.00	728,287.11

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Invoice Total	Subtotal	Total Tax	Invoice Total
	USD	USD	USD
	\$3,232,852.92	\$24,630.73	\$3,257,483.65



Pearson

Charges for the Following Period:

June 2022

Compensation Expenses

Benefits - Administration	123,816.89
Benefits - Instructional	544,220.80
Credit for Nonbillable Earnings Paid by the School	(107,227.05)
Withholdings	257,975.65
	<hr/>
	818,786.29

Enrollment/Unit Based Charges

Accounting and Regulatory Reporting	18,933.33
Community Outreach	45,833.33
Connexus™ Annual License (EMS)	227,200.00
Curriculum Postage	17,019.75
Direct Course Instruction Support	12,672.00
Educational Resource Center	47,712.00
Enrollment and Records Management	20,630.00
Facility Support Services	1,648.00
Hardware/Software - Employees	8,400.00
Human Resources Support	17,500.00
Internet Subsidy Payment Processing	8,302.79
Monthly Fee per Student on an IEP	186,150.00
School Curriculum Supplies	5,250.00
Short Term Substitute Teaching Services	66,051.00
Student Technology Assistance	162,677.08
Tangible and Intangible Instructional Materials	524,716.67
Technical Support and Repairs	56,800.00
VOICE OVER IP SERVICES	88,200.00
	<hr/>
	1,515,695.95

Revenue Based Charges

Marketing Services	37,744.96
School Administration	226,469.77
Treasury Services	56,617.44
	<hr/>
	320,832.17

Pass Through Expenses

Internet Subsidy Payment	78,609.45
Miscellaneous	498,929.06
	<hr/>
	577,538.51

Total Amount Due

3,232,852.92

**California Connections Academy Schools
Spending Plans for funds from the
Education Protection Account
For the 2012-13 through 2021-22 plus 2022-23 Fiscal Years**

Presented to the Board of Directors on August 23, 2022

Background

Proposition 30, enacted in November of 2012, established the Education Protection Account (EPA). The new revenues generated from Proposition 30 are deposited into this newly created state account, and funds are distributed quarterly, starting in 2013-14. The EPA funding must not be spent on administrative activities, but rather must be spent on instructional expenditures. At the May, 2013 board meetings, the boards adopted a resolution detailing the school's intention to comply with all requirements of the EPA funding. These funds will be received and spent annually. As a condition of receiving the funds, a spending plan for the funds must be presented at a public meeting of the governing board and then posted on the school's public website. After final expenditures have occurred, those must also be posted in the website. What follows is the proposed spending plan both for the EPA funding that we have received for each of the California Connections Academy Schools, as well as an estimate of the funding that we will be receiving for all of the CalCA existing schools in 2022-23.

Uses

We used the EPA funds for the years 2012-13 through 2021-22, and plan to use the funds during 2022-23, to pay for teacher salaries and benefits. *If any school does not expend all the EPA funds after all teacher salaries and benefits have been paid, additional EPA funds will be spent on Special Education expenses which come from general funds (i.e. those expenditures made after Special Education state and federal funds are spent).*

Funding by School and by Year

Each charter school in the network operated and governed by California Online Public Schools is listed below separately, with all years of EPA funding listed.

California Connections Academy Southern California
Formerly known as Capistrano Connections Academy

The amount of the 2012-13 funds received and expended was \$1,789,286.

The amount of the 2013-14 funds received and expended was \$1,690,932.

The amount of the 2014-15 funds received and expended was \$1,084,156 which includes a prior year adjustment amount of \$14,744.

The amount of the 2015-16 funds received and expended was \$634,858 which includes a prior year adjustment amount of \$86,524.

The amount of the 2016-17 funds received and expended was \$642,584.

The amount of the 2017-18 funds received and expended was \$700,974.

The amount of the 2018-19 funds received and expended was \$730,420.

The amount of the 2019-20 funds received and expended was \$764,498.

The amount of the 2020-21 funds received and expended was \$764,498.

The amount of the 2021-22 funds received and expended was \$926,266

The amount of funds expected to be received for 2022-23 and which will be spent in accordance with this plan is \$995,140.

California Connections Academy Central Valley

Formerly known as Central California Connections Academy and California Connections Academy @Central

The amount of the 2012-13 funds received and expended was \$293,904.

The amount of the 2013-14 funds received and expended was \$324,060.

The amount of the 2014-15 funds received and expended was \$467,685, which includes a prior year adjustment amount of \$1,334.

The amount of the 2015-16 funds received and expended was \$563,325, which includes a prior year adjustment amount of \$1,806.

The amount of the 2016-17 funds received and expended was \$593,779, which includes a prior year adjustment amount of \$4,446.

The amount of the 2017-18 funds received and expended was \$598,544, which includes a prior year adjustment amount of \$3,266.

The amount of the 2018-19 funds received and expended was \$782,376, which includes a prior year adjustment amount of \$1,287.

The amount of the 2019-20 funds received and expended was \$464,221, which includes a prior year adjustment amount of \$6,036.

The amount of the 2020-21 funds received and expended was \$1,997,107, which includes a prior year adjustment amount of \$1,453 .

The amount of the 2021-22 funds received and expended was \$3,335,428, which includes a prior year adjustment amount of \$361,063.

The amount of funds expected to be received for 2022-23 and which will be spent in accordance with this plan is \$2,710,139.

California Connections Academy Northern California
(formerly known as California Connections Academy @Ripon)

The amount of the 2012-13 funds received and expended was \$258,533.

The amount of the 2013-14 funds received and expended was \$598,158.

The amount of the 2014-15 funds received and expended was \$984,903, which includes a prior year adjustment amount of \$2,595.

The amount of the 2015-16 funds received and expended was \$1,252,373, which includes a prior year adjustment amount of \$3,803.

The amount of the 2016-17 funds received and expended was \$1,394,482, which includes a prior year adjustment amount of \$9,886.

The amount of the 2017-18 funds received and expended was \$1,588,354, which includes a prior year adjustment amount of \$7,674.

The amount of the 2018-19 funds received and expended was \$2,105,262, which includes a prior year adjustment amount of \$3,417.

The amount of the 2019-20 funds received and expended was \$1,099,384, which includes a prior year adjustment amount of \$16,242.

The amount of the 2020-21 funds received and expended was \$4,721,124 which includes a prior year adjustment amount of \$3,435.

The amount of the 2021-22 funds received and expended was \$7,375,048 which includes a prior year adjustment amount of \$136,791.

The amount of funds expected to be received for 2022-23 and which will be spent in accordance with this plan is \$7,262,598.

California Connections Academy North Bay
Formerly known as California Connections Academy @North Bay

The amount of the 2014-15 funds received and expended was \$13,626.

The amount of the 2015-16 funds received and expended was \$20,696.

The amount of the 2016-17 funds received and expended was \$28,198.

The amount of the 2017-18 funds received and expended was \$33,494.

The amount of the 2018-19 funds received and expended was \$36,242.

The amount of the 2019-20 funds received and expended was \$36,242.

The amount of the 2020-21 funds received and expended was \$36,272.

The amount of the 2021-22 funds received and expended was \$31,982.

The amount of funds expected to be received for 2022-23 and which will be spent in accordance with this plan is \$33,481.

California Connections Academy Central Coast

The 2019-20 school year was the first year in operation for this charter school.

The amount of the 2019-20 funds received and expended was \$7,792.

The amount of the 2020-21 funds received and expended was \$7,792.

The amount of the 2021-22 funds received and expended was \$18,564.

The amount of funds expected to be received for 2022-23 and which will be spent in accordance with this plan is \$20,850.

California Connections Academy Monterey Bay

The 2019-20 school year was the first year in operation for this charter school.

The amount of the 2019-20 funds received and expended was \$51,938.

The amount of the 2020-21 funds received and expended was \$51,938.

The amount of the 2021-22 funds received and expended was \$87,186.

The amount of funds expected to be received for 2022-23 and which will be spent in accordance with this plan is \$100,806.

California Connections Academy Schools

Governed by California Online Public Schools

Operating as:

California Connections Academy Southern California
California Connections Academy Central Valley
California Connections Academy Northern California
(formerly known as California Connections Academy @ Ripon)
California Connections Academy North Bay
California Connections Academy Central Coast
California Connections Academy Monterey Bay

ANNUAL NOTIFICATION OF THE UNIFORM COMPLAINT PROCEDURES (UCP) 2022-23

For students, employees, parents/guardians, Learning Coaches, school advisory committee members, appropriate private school or school district officials, and other interested parties

California Connections Academy Schools have the primary responsibility to insure compliance with applicable state and federal laws and regulations and the Board of Directors has established procedures to address allegations of unlawful discrimination, harassment, intimidation, and bullying/cyberbullying, and complaints alleging violation of state or federal laws governing educational programs and the charging of unlawful pupil fees.

California Connections Academy Schools shall investigate and seek to resolve complaints using policies and procedures known as the Uniform Complaint Procedures (UCP) adopted by our local board. Unlawful discrimination, harassment, intimidation, or bullying/cyberbullying complaints may be based on actual or perceived age, ancestry, color, ethnic group identification, gender expression, gender identity, gender, disability, nationality, national origin, immigration status, race or ethnicity, religion, sex, sexual orientation, or on a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity that receives or benefits from state financial assistance.

The UCP shall also be used when addressing complaints alleging failure to comply with state and/or federal laws regarding:

- Consolidated Categorical Aid Programs
- Migrant Education
- Career Technical and Technical Education and Training Programs
- Special Education Programs
- Safety Planning Requirements
- Student Free Speech
- Local Control and Accountability Plans, Annual Updates, LCAP Addendum, or other Plan compliance requirements, pursuant to Article 4.5 of Title 2 of the Education Code
- Lactation accommodations for pupils, pursuant to Section 222 of the Education Code

- Enrollment, placement, transfer and educational services to foster and homeless youth, pursuant to Sections 48853, 48853.5, 49069.5, 51225.1 and 51225.2 of the Education Code
- Enrollment or dis-enrollment practices of the charter schools
- Discrimination against LGBTQIA youth, pursuant to Section 234.1(b) of the Education Code
- Discrimination which is in violation of federal Title IX requirements pursuant to Section 221.61 of the Education Code

A complaint of noncompliance with laws relating to pupil fees may be filed pursuant to the school's Uniform Complaint Procedure (UCP). A pupil enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee includes, but is not limited to, all of the following:

1. A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.
2. A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.

A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

Complaints must be filed in writing with the following compliance officer:

Superintendent
 c/o California Connections Academy Schools
 33272 Valle Rd.
 San Juan Capistrano, CA 92675
 949-461-1667

Complaints of noncompliance with laws relating to pupil fees may also be filed with the regional Site Administrator or a Principal of the school. A complaint regarding pupil fees may be filed anonymously if the complaint provides evidence or information to support an allegation of noncompliance with laws relating to pupil fees.

Anonymous complaints related to Local Control and Accountability Plan compliance are acceptable so long as such complaints provide evidence or information leading to evidence to support an allegation of noncompliance with the requirements of Article 4.5 of Title 2 of the Education Code. If a complaint alleging noncompliance with the laws regarding Local Control and Accountability Plans is found to have merit, California Connections Academy Schools shall provide a remedy to all affected students and parents/guardians.

Complaints alleging discrimination, harassment, intimidation, or bullying/cyberbullying, must be filed within six (6) months from the date the alleged discrimination, harassment, intimidation, or bullying/cyberbullying, occurred or the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation, or bullying/cyberbullying, unless the time for filing is extended by the Superintendent or his or her designee.

If a complaint alleging noncompliance with the laws regarding foster and homeless youth, or regarding lactation accommodations for students, is found to have merit, California Connections Academy Schools shall provide a remedy to any affected student.

Complaints will be investigated and a written Decision or report will be sent to the complainant within sixty (60) days from the receipt of the complaint. This sixty (60) day time period may be extended by written agreement of the complainant. The person responsible for investigating the complaint shall conduct and complete the investigation in accordance with sections 4680-4687 and in accordance with local procedures adopted under section 4621.

The complainant has a right to appeal the Decision of California Connections Academy Schools to the California Department of Education (CDE) by filing a written appeal within 15 days of receiving the Decision. The appeal must include a copy of the complaint filed with California Connections Academy Schools and a copy of the Decision.

An individual filing an appeal related to Local Control and Accountability Plan compliance requirements shall receive a written appeal decision within 60 days of receipt of the appeal. If the appeal is found to have merit, the CDE shall provide a remedy to all affected students and parents/guardians.

Civil law remedies may be available under state or federal discrimination, harassment, intimidation, or bullying/cyberbullying laws, if applicable. In appropriate cases, an appeal may be filed pursuant to Education Code Section 262.3. A complainant may pursue available civil law remedies outside of CapOCA's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders.

A copy of California Connections Academy School's UCP policy and complaint procedures shall be available free of charge. The UCP can be found on the school's web site and is also available via a link in the School Handbook Supplement.

**California Connections Academy Schools
UNIFORM COMPLAINT PROCEDURES**

Initially approved by the Board of Directors on November 19, 2013

Revisions approved August 23, 2016

Revisions approved August 22, 2017

Revision approved August 28, 2018

Revision approved August 25, 2020

Revision approved August 24, 2021

Revision presented August 23, 2022

California Online Public Schools non-profit Board of Directors operates the following charter schools to which this Uniform Complaint Procedure applies:

**California Connections Academy Central Coast
California Connections Academy Central Valley
California Connections Academy Monterey Bay
California Connections Academy North Bay
California Connections Academy Northern California
California Connections Academy Southern California**

The California Connections Academy Schools (“the schools”) Board of Directors is committed to complying with applicable state and federal laws and regulations governing educational programs. Most issues are best handled informally and proactively, and the board strongly encourages the early resolution of complaints by direct communication between the family and the school leadership whenever possible. (Information about the schools’ communication protocols are found in the School Handbook and Supplement). If you have a concern, you can always talk to a staff member or school leadership. If you find that this informal resolution is not adequate to address your concerns related to the items described in Paragraphs 1 and/or 2 below, please follow our Uniform Complaint Procedure set out in this document. All other concerns will follow the protocols provided in the School Handbook and Supplement.

The board prohibits any form of retaliation against any person for making a complaint. Additionally, participation in the complaint process shall not in any way affect the status, grades or work assignments of any student. In investigating complaints, the school will protect the confidentiality of the parties involved to the extent that the investigation of the complaint is not obstructed, or as otherwise permitted by law. Finally, the schools will investigate all complaints in a timely manner.

Complaints related to the issues described below should be filed using the Uniform Complaint Policy and Procedure:

- 1. Any complaints alleging unlawful discrimination, harassment, intimidation or bullying/cyberbullying in the schools’ programs and/or activities based on:**
 - a. actual or perceived race or ethnicity, color, ancestry, national origin, immigration status, nationality, ethnic group identification, age, religion, marital or parental status, mental or physical disability, sex or sexual orientation, gender, gender identity, or gender expression;
 - b. the perception of one or more of such characteristics; or

- c. association with a person or group with one or more of these actual or perceived characteristics.

2. **Any complaints regarding the schools' failure to comply with:**

- a. the prohibition against requiring students to pay fees, deposits or other charges for participation in educational activities,
- b. any requirements for the development and adoption of a school safety plan;
- c. the requirements for the development and adoption of a Local Control and Accountability Plan, Annual Update, LCAP Addendum, or other Plan compliance requirements,
- d. the McKinney Vento Act regarding homeless students,
- e. applicable consolidated categorical aid programs,
- f. migrant education,
- g. applicable career technical and technical education training programs,
- h. special education programs,
- i. federally funded programs such as Title I,
- j. federal Title IX requirements which prohibit discrimination based on-, sex or sexual orientation, gender, gender identity, or gender expression,
- k. lactation accommodations for students,
- l. enrollment, placement, transfer -and educational services to foster and homeless youth,
- m. enrollment or dis-enrollment practices of the charter schools
- n. discrimination against LGBTQIA+ youth,
- o. student free speech and
- p. other legal requirements for charter schools.

PROCEDURAL REQUIREMENTS for the Uniform Complaint Procedures

Compliance Officer(s)

Complaints must be in writing and should be directed to the schools' designated "Compliance Officer(s)", listed below:

~~Executive Director~~[Superintendent](#)
c/o California Connections Academy Schools
33272 Valle Rd.
San Juan Capistrano, CA 92675
949-461-1667

The Compliance Officer will receive and investigate complaints and ensure the schools' compliance with laws applicable to the complaint(s). The Compliance Officer or designee will ensure that any employees designated to investigate complaints are knowledgeable about the laws and programs for which they are responsible; these employees may also have access to legal counsel as determined appropriate by the Compliance Officer or designee.

If the complaint alleges wrongdoing by the Compliance Officer, the Compliance Officer will immediately notify the Board President to appoint a substitute Compliance Officer to investigate the complaint. The person filing the complaint may, alternatively, submit their complaint to the Compliance Officer's supervisor or a member of the school board.

Notifications

The Compliance Officer or designee will provide annual written notification of the schools' Uniform Complaint Procedures to students, employees, parents/guardians, any applicable advisory committees, and other interested parties by posting it on the schools' public web site. If 15% (fifteen percent) or more of the students enrolled at the school speak a single primary language other than English, this policy and the notice will be translated into that language.

The uniform complaint procedure notice will:

1. Identify the person(s), position(s), or unit(s) responsible for receiving complaints;
2. Include information about complaints that may be related to pupil fees, pursuant to the requirements of Section 1, Article 5.5 of Title 2 of the Education Code;
3. Include information about complaints that may be related to the Local Control and Accountability Plan, Annual Updates, or other Plan compliance requirements, pursuant to Education Code section 52075;
4. Advise the complainant of any civil law remedies that may be available to him/her under state or federal discrimination laws, if applicable;
5. Advise the complainant of the appeal process, including the complainant's right to take a complaint directly to the California Department of Education (CDE) or to pursue remedies before civil courts or other public agencies; and
6. Include statements that:
 - a. The school is primarily responsible to ensure compliance with applicable state and federal laws and regulations governing education programs;
 - b. The complaint review shall be completed within 60 calendar days from the date of receipt of the complaint unless the complainant agrees in writing to an extension of the timeline;
 - c. A complaint alleging unlawful discrimination, harassment, intimidation or bullying/cyberbullying must be filed not later than six months from the date it occurred or six months from the date the complainant first obtains knowledge of the facts of the alleged discrimination, harassment, intimidation or bullying/cyberbullying;

- d. The complainant has a right to appeal the schools' decision to the CDE by filing a written appeal within 15 calendar days of receiving the schools' decision;
- e. The appeal to the CDE must include a copy of the complaint filed with the school and a copy of the schools' decision; and
- f. Copies of the schools' Uniform Complaint Procedures are available free of charge.

Procedures

All complaints will be investigated and resolved within 60 calendar days of the schools' receipt of the complaint.

The Compliance Officer or designee will maintain a record of each complaint and subsequent related actions, including all information required for compliance with 5 CCR 4631 and 4633.

All parties involved in the allegations will be notified when a complaint is filed, when a complaint meeting or hearing is scheduled, and when a decision or ruling is made.

UNIFORM COMPLAINT PROCEDURES

1. Step 1: Filing of Complaint

Any individual, public agency, or organization may file a written complaint of alleged noncompliance by the schools.

A complaint alleging unlawful discrimination, harassment, intimidation or bullying/cyberbullying may be filed by a person who alleges that he/she personally suffered unlawful discrimination, harassment, intimidation or bullying/cyberbullying; or by a person who believes that an individual or any specific class of individuals has been subjected to unlawful discrimination, harassment, intimidation, or bullying/cyberbullying. The complaint shall be initiated no later than six (6) months from the date when the alleged discrimination, harassment, intimidation or bullying/cyberbullying occurred, or six months from the date when the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation or bullying/cyberbullying. Upon written request by the complainant, the Compliance Officer or designee may choose to extend the filing period for up to ninety (90) calendar days.

The complaint will be presented to the Compliance Officer, who will maintain a log of complaints received, and who will stamp each complaint with a date stamp. Complaints related to pupil fees for participation in educational activities may also be presented to the schools' Site Administrator or Principal, if that person is not the Compliance Officer. Complaints related to pupil fees for participation in educational activities may be filed

anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance with the requirements of Education Code sections 49010 *et seq.* (Pupil Fees).

If a complainant is unable to put a complaint in writing due to conditions such as illiteracy or other disabilities, school staff shall assist him/her with filing the complaint.

Anonymous complaints related to Local Control and Accountability Plan compliance are acceptable so long as such complaints provide evidence or information leading to evidence to support an allegation of noncompliance with the requirements of Article 4.5 of Title 2 of the Education Code.

2. Step 2: Mediation

Within fourteen (14) days of receiving the complaint, the Compliance Officer may informally discuss with all the parties the possibility of using mediation. If the parties agree to mediation, the Compliance Officer will make all arrangements for this process.

Before initiating the mediation of a complaint alleging discrimination, harassment, intimidation, or bullying/cyberbullying, the Compliance Officer will ensure that all parties agree to make the mediator a party to related confidential information.

If the mediation process does not resolve the problem within the parameters of law, the compliance officer will proceed with his/her investigation of the complaint.

The use of mediation does not extend the schools' 60-day timeline for investigating and resolving the complaint, unless the complainant agrees in writing to such an extension of time.

3. Step 3: Investigation of Complaint

Within fourteen (14) days of receiving the complaint, the Compliance Officer will provide the complainant and/or his/her representative an opportunity to present the complaint and any evidence, or information leading to evidence, orally, to support the allegations in the complaint. The Compliance Officer also will collect all documents and interview all witnesses with information pertinent to the complaint.

A complainant's refusal to provide the schools' investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or engaging in any other obstruction of the investigation, may result in the dismissal of the complaint because of lack of evidence to support the allegation. Note, however, that complaints permissibly made anonymously will be investigated by the schools to the extent possible without participation by the complainant.

In accordance with law, the schools will provide the investigator with access to records and other information related to the allegation in the complaint and will not in any way

obstruct the investigation. Failure or refusal to cooperate in the investigation may result in a finding, based on evidence collected, that a violation has occurred and may result in the imposition of a remedy in favor of the complainant.

4. Step 4: Response

Within thirty (30) days of receiving the complaint, the Compliance Officer will prepare and send to the complainant a written response of the schools' investigation and decision, as described in Step #5 below. If the complainant is dissatisfied with the Compliance Officer's decision, he/she may, within five (5) days, file his/her complaint in writing with the Board.

The Board may consider the matter at its next regular Board meeting or at a special Board meeting convened in order to meet the sixty (60) calendar day total time limit within which the complaint must be answered. The Board may also decide not to hear the complaint, in which case the Compliance Officer's decision will be final.

If the Board hears the complaint, the Compliance Officer will send the Board's decision to the complainant within sixty (60) calendar days of the school initially receiving the complaint, or within the time period that has been specified in a written agreement with the complainant.

5. Step 5: Final Written Decision

The schools' decision will be in writing and sent to the complainant within sixty (60) days of receipt of a complaint.

The schools' decision will be written in English and in the primary language of the complainant whenever required by law.

For all complaints, the decision will include:

1. The findings of fact based on the evidence gathered;
2. Any legal analysis;
3. The schools' decision about the complaint;
4. The reason for the decision;
5. Corrective actions, if any are warranted; and
6. Notice of the complainant's right to appeal the schools' decision within fifteen (15) calendar days to the California Department of Education (CDE), and procedures to be followed for initiating such an appeal.

In addition, any decision on a complaint of discrimination, harassment, intimidation, or bullying/cyberbullying based on state law shall include a notice that the complainant must wait until sixty (60) calendar days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies.

If the investigation of a complaint results in discipline to a student or an employee, the decision shall simply state that effective action was taken and that the student or employee was informed of appropriate expectations. The report shall not give any further information as to the nature of the disciplinary action.

If a complaint alleging noncompliance with the laws regarding student fees, deposits and other charges is found to have merit, the school shall provide a remedy to all affected students and parents/guardians, which, where applicable, shall include reasonable efforts to ensure full reimbursement to them.

If a complaint alleging noncompliance with the laws regarding Local Control and Accountability Plans is found to have merit, the schools shall provide a remedy to all affected students and parents/guardians.

If a complaint alleging noncompliance with the laws regarding foster and homeless youth, or regarding lactation accommodations for students, is found to have merit, California Connections Academy Schools shall provide a remedy to any affected student.

6. Appeals to the California Department of Education (CDE)

If the complainant is dissatisfied with the schools' decision, s/he may appeal in writing to the California Department of Education (CDE). The complainant shall file his/her appeal within fifteen (15) calendar days of receiving the schools' decision; the appeal shall specify the basis for the appeal of the schools' decision and whether the complainant believes the facts are incorrect and/or the law has been misapplied. The appeal shall be accompanied by a copy of the locally filed complaint and the schools' decision.

Upon notification by the CDE that the complainant has appealed the schools' decision, the Compliance Officer or designee shall forward the following documents to the CDE:

1. A copy of the original complaint;
2. A copy of the decision;
3. A summary of the nature and extent of the investigation conducted by the school, if not covered by the decision;
4. A copy of the investigation file including, but not limited to, all notes, interviews and documents submitted by the parties and gathered by the investigator;
5. A report of any action taken to resolve the complaint;
6. A copy of the schools' complaint procedures; and
7. Other relevant information requested by CDE.

The CDE may directly intervene in the complaint without waiting for action by the schools when one of the conditions listed in 5 CCR 4650 exists, including when the schools have not taken action within sixty (60) calendar days of the date the complaint was filed with the school. A direct complaint to the CDE must identify the basis for direct filing of the complaint, which must include clear and convincing evidence that supports such a basis.

An individual filing an appeal related to Local Control and Accountability Plan compliance requirements shall receive a written appeal decision within 60 days of receipt of the appeal. If the appeal is found to have merit, the CDE shall provide a remedy to all affected students and parents/guardians.

7. Civil Law Remedies

A complainant may pursue available civil law remedies outside the schools' complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders.

For complaints alleging unlawful discrimination, harassment, intimidation, or bullying/cyberbullying based on state law, a complainant shall wait until sixty (60) calendar days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies, provided the school has appropriately and in a timely manner apprised the complainant of his/her right to file a complaint in accordance with 5 CCR 4622. The moratorium does not apply to injunctive relief and to discrimination based on federal law.



State of California
 Commission on Teacher Credentialing
 Certification Division
 1900 Capitol Avenue
 Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
 Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: _____

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: _____ District CDS Code: _____

Name of County: _____ County CDS Code: _____

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on ____/____/____ certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, _____.

Submitted by (Superintendent, Board Secretary, or Designee):

_____ *Name* _____ *Signature* _____ *Title*

_____ *Fax Number* _____ *Telephone Number* _____ *Date*

_____ *Mailing Address*

_____ *E-Mail Address*

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

<i>Name</i>	<i>Signature</i>	<i>Title</i>
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
<i>Mailing Address</i>		
<i>E-Mail Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	_____
Bilingual Authorization (applicant already holds teaching credential)	_____
List target language(s) for bilingual authorization: _____	
Resource Specialist	_____
Teacher Librarian Services	_____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	
TOTAL	

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? _____

If yes, list each college or university with which you participate in an internship program.

If no, explain why you do not participate in an internship program.

California Connections Academy Schools

Assignment Options

2022-2023 School Year
Operating under California Online Public Schools

The Principals and/or Directors listed below have reviewed the courses offered during the 22-23 school year and determined the need to assign teachers in the specific subject areas as indicated. It has been verified that there is no available teacher on staff with the appropriate credential authorization to teach the subject area and that the EC §44258.3 option should be used to address the need. The following teachers have been identified as teachers with knowledge of the subject matter and who wish to take the teaching assignment. Teacher consent for these assignments has been confirmed. The school leadership team has determined that each teacher listed demonstrates sufficient knowledge and subject-matter competence in the subject of the assignment(s) and has approved the assignments as listed with clear verification, authorizing these individuals to teach the subject(s) requested without any conditions.

Course(s)	School Level or Department	Teacher Name	Teacher Credential	Principal or Director
Intro to Graphic Design, Introduction to Computer Applications, Culinary Arts	High School	Darnell Carter	Clear Single Subject Teaching Credential: Computer Concepts & Applications, English	Kara Mannix
Advertising and Sales Promotion, Entrepreneurship, Game Design for Chromebooks	High School	Luke Shubin	Clear Career Technical Education Teaching Credential: Finance and Business, Information and Communication Technologies, Manufacturing and Product Development	Kara Mannix
Art History, Art in World Cultures, Digital Photography, Speech and Debate	High School	Rose Emuge	Preliminary Career Technical Education Teaching Credential: Arts, Media, and Entertainment, Health Science and Medical Technology. Clear Single Subject Teaching Credential: Foundational Level General Science; Drama/Theatre	Kara Mannix
Health and PE 6, Internet Safety 6	Middle School	Suzanne Platt	Preliminary Designated Subjects Career Technical Education Teaching	Heather Tamayo

			Credential: Business and Finance	
Animation	High School	Mike Gray	Clear Career Technical Education Teaching Credential: Arts, Media, and Entertainment	Kara Mannix
AP Computer Science, Introduction to Java, AP Computer science Principles	High School	Brittany West	Clear Career Technical Education Teaching Credential: Information and Communication Technologies	Kara Mannix
Web Design	High School	Taylor Whitmer	Clear Single Subject Teaching Credential: Computer Concepts and Applications, Physical Education, Social Science	Kara Mannix
Career Planning and Skill Development, Careers in Criminal Justice, Introduction to Computer Applications, Learning in a Digital World, Life Skills: Navigating Adulthood	High School	Jennifer Stewart-Wilson	Clear Single Subject Teaching Credential: Business	Kara Mannix

MEMO

DATE: August 22, 2022

TO: California Online Public Schools Board of Directors

FROM: Leslie Dombek, Director of Student Achievement

RE: Granting High School Diplomas to Students who meet the requirements of AB104

BACKGROUND

The California legislature recently passed AB104. This measure contained an urgency clause, which means its provisions take effect immediately. The bill addresses three major areas: student retention, pass/no pass grades, and a local graduation requirements exemption. This memo is in response to the local graduation requirements exemption. All elements of this bill will be implemented and work is occurring currently. The local graduation requirements exemption can be summarized as follows:

- LEAs must exempt students enrolled in their 3rd or 4th year of high school in 2020-21 and who are not on track to graduate in four years from all coursework and other requirements adopted by the governing body that is in addition to the statewide coursework requirements.
- LEAs must provide these students the opportunity to complete the statewide coursework required for graduation, which opportunity may include, but is not limited to, the fifth year of instruction or credit recovery.

BOARD REVIEW AND CONSIDERATION FOR APPROVAL

CalCA staff have identified all students who were in their 3rd or 4th year of high school in 2020-2021 and that met the California minimum state graduation requirements. This Memo concludes our list of graduates under AB 104 for the 21-22 school year.

It is respectfully requested that the Board consider the approval of granting diplomas to these students.

**Granting High School Diplomas to Students who meet the requirements of AB104
8-22-22**

Following extensive staff review for eligibility, the following list of students is submitted to the Board of Directors for California Online Public Schools for approval. In order to best protect the privacy of the students, only the unique student ID number is shown in the board materials. Following board approval, the Executive Director, or designated administrator, will contact each student regarding the board’s decision and will arrange for diplomas to be granted with an effective date listed below.

The following language for the board motion is recommended:

Motion to approve retroactive diplomas for California Connections Academy eligible students numbers 1 through 9, pursuant to Education Code section 51430, effective on the date listed for each student and to direct the Superintendent, or his designated administrator, to communicate with these qualifying students about the school’s issuance of a diploma.

Eligible Student	Connexus ID	Grad Date
1	4656291	8/5/2022
2	3361525	8/5/2022
3	3320922	8/5/2022
4	4331898	8/5/2022
5	3417773	7/14/2022
6	3618524	8/5/2022
7	3374308	7/14/2022
8	4656331	7/20/2022
9	4408837	8/5/2022



DocuSign, Inc.
 221 Main Street, Suite 1550
 San Francisco, CA 94105

Offer Valid Through: Aug 15, 2022
Prepared By: Tucker Minor
Quote Number: Q-00845369

ORDER FORM

Address Information

Bill To:

California Online Public Schools
 33272 Valle Road
 San Juan Capistrano, CA, 92675
 United States

Billing Contact Name:

LaChelle Carter

Billing Email Address:

calca-finance@calca.connectionsacademy.org

Billing Phone:

(949) 306-8498

Ship To:

California Online Public Schools
 33272 Valle Road
 San Juan Capistrano, CA, 92675
 United States

Shipping Contact Name:

Franci Sassin

Shipping Email Address:

fsassin@calca.connectionsacademy.org

Shipping Phone:

(949) 306-8498

Order Details

Order Start Date: Aug 15, 2022

Order End Date: Aug 14, 2024

Billing Frequency: Annual

Payment Method: Check

Payment Terms: Net 30

Currency: USD

Products

Product Name	Start Date	End Date	Quantity	Net Price
eSignature Enterprise Pro Edition - Envelope Subs.	Aug 15, 2022	Aug 14, 2024	6,000	\$20,512.82
Silver Success Pack: Adoption Services	Aug 15, 2022	Aug 14, 2024	1	\$717.95
Silver Success Pack: Support Services	Aug 15, 2022	Aug 14, 2024	1	\$2,051.28
Silver Success Pack: Campus Pass Individual	Aug 15, 2022	Aug 14, 2024	1	\$717.95

Grand Total: \$ 24,000.00

Product Details

eSignature Envelope Allowance: 6,000

Overage/Usage Fees

eSignature Enterprise Pro Edition - Envelope Subs. (Per Transaction): \$6.00

Order Special Terms

Terms & Conditions

This Order Form covers the products and services described herein and is governed by the attached terms and conditions.

Billing Information

Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the final invoice.

Is the contracting entity exempt from sales tax?

Please select Yes or No :

If yes, please send the required tax exemption documents immediately to taxexempt@docusign.com.

Invoices for this order will be emailed automatically from invoicing@docusign.com. Please make sure this email is on an approved setting or safe senders list so notifications do not go to a junk folder or caught in a spam filter.

Purchase Order Information

Is a Purchase Order (PO) required for the purchase or payment of the products on this Order Form?

Please select Yes or No:

If yes, please complete the following:

PO Number:

PO Amount: \$

By signing this Agreement, I certify that I am authorized to sign on behalf of the Customer and agree to the Terms and Conditions of this Order Form and any documents incorporated herein.

Customer

DocuSign, Inc.

Signature:

Signature:

Name:

Name:

Job Title:

Job Title:

Date:

Date:

DOCUSIGN MASTER SERVICES AGREEMENT

This DocuSign Master Services Agreement (“MSA”) is made between DocuSign, Inc., a Delaware corporation, (“DocuSign”) and the Customer identified on the Order Form (“Customer”), together referred to as the “Parties” and each individually as a “Party.” Specific services terms, product details and any applicable license and/or subscription terms will be set forth in applicable [Service Schedule\(s\)](https://www.docusign.com/company/terms-and-conditions/msa-service-schedules) (located at <https://www.docusign.com/company/terms-and-conditions/msa-service-schedules>), Order Form(s) and SOW(s), each of which become binding on the Parties and are incorporated into this MSA upon execution of an Order Form and/or SOW. Each Order Form and/or SOW is governed by and incorporates the following documents in effect as of the date of last update of such documents, collectively referred to as the “Agreement” that consists of:

1. the Order Form and/or Statement of Work;
2. any attachments and/or appendix(ices) to a Service Schedule;
3. Service Schedule(s); and
4. this MSA.

The applicable attachment(s), appendix(ices), and Service Schedule(s) is determined by the DocuSign Service(s) purchased on the Order Form and/or SOW. In the event of a conflict, the order of precedence is as set out above in descending order of control.

MSA Version: December 18, 2019.

Each Party agrees that the following terms and conditions govern each Order Form and/or SOW that references this MSA:

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1. DEFINITIONS

“**Account**” means a unique account established by Customer to enable its Authorized Users to access and use a DocuSign Service.

“**Account Administrator**” is an Authorized User who is assigned and expressly authorized by Customer as its agent to manage Customer’s Account, including, without limitation, to configure administration settings, assign access and use authorizations, request different or additional services, provide usage and performance reports, manage templates, execute approved campaigns and events, assist in third-party product integrations, and to receive privacy disclosures. Customer may appoint an employee or a third-party business partner or contractor to act as its Account Administrator and may change its designation at any time through its Account.

“**Affiliate**” of a Party means any entity that the Party directly or indirectly owns or controls more than fifty percent (50%) of the voting interests of the subject entity. Any legal entity will be considered a Party’s Affiliate as long as that interest is maintained.

“Authorized User” means one individual natural person, whether an employee, business partner, contractor, or agent of Customer or its Affiliates who is registered by Customer to use the DocuSign Services. An Authorized User must be identified by a unique email address and user name, and two or more persons may not use the DocuSign Services as the same Authorized User. If the Authorized User is not an employee of Customer, use of the DocuSign Services will be allowed only if the user is under confidentiality obligations with Customer at least as restrictive as those in this Agreement and is accessing or using the DocuSign Services solely to support Customer’s and/or Customer Affiliates’ internal business purposes.

“Confidential Information” means (a) for DocuSign and its Affiliates, the DocuSign Services and Documentation; (b) for Customer and its Affiliates, Customer Data; (c) any other information of a Party or its Affiliates that is disclosed in writing or orally and is designated as confidential or proprietary at the time of disclosure to the Party, including its Affiliates, receiving Confidential Information (**“Recipient”**) (and, in the case of oral disclosures, summarized in writing and delivered to the Recipient within thirty (30) days of the initial disclosure), or that due to the nature of the information the Recipient would clearly understand it to be confidential information of the disclosing Party; and (d) the specific terms and conditions of this Agreement between the Parties. Confidential Information does not include any information that: (i) was or becomes generally known to the public through no fault or breach of this Agreement by the Recipient; (ii) was rightfully in the Recipient’s possession at the time of disclosure without restriction on use or disclosure; (iii) was independently developed by the Recipient without use of or reference to the disclosing Party’s Confidential Information; or (iv) was rightfully obtained by the Recipient from a third party not under a duty of confidentiality and without restriction on use or disclosure.

“Customer Data” means any content, eDocuments, materials, data and information that Customer or its Authorized Users enter into the DocuSign Cloud Services, including, but not limited to, any Customer personal data and information contained in eDocuments. Customer Data does not include any component of the DocuSign Cloud Services or material provided by or on behalf of DocuSign.

“Documentation” means DocuSign’s then-current technical and functional documentation for the DocuSign Services as made generally available by DocuSign.

“DocuSign Cloud Service(s)” means any subscription-based, hosted solution that is supported and operated on demand and provided by DocuSign under this Agreement.

“DocuSign Service(s)” means the services identified on the Order Form and/or SOW and obtained by Customer pursuant to this Agreement, including but not limited to DocuSign Cloud Services and Professional Services.

“eDocument” refers to a contract, notice, disclosure, or other record or document deposited into the DocuSign Cloud Service by Customer for processing.

“Indemnified Party(ies)” means, as the case may be, the Party (whether DocuSign or Customer) being indemnified for a third-party claim, including its employees, directors, agents, and representatives.

“Indemnifying Party(ies)” means the Party (whether DocuSign or Customer) that is providing indemnification under Section 9 (Third-Party Claims).

“Order Form” means the order form provided by DocuSign that sets forth the pricing and options of the DocuSign Services selected by Customer.

“Order Start Date” means the start date of the applicable Order Form as defined in that Order Form.

“Professional Services” means any integration, consulting, architecture, training, transition, configuration, administration, and similar ancillary DocuSign Services that are set forth in an Order Form or Statement of Work (**“SOW”**).

“Service Schedule” means the service-specific terms and conditions applicable to the DocuSign Service(s).

2. USAGE AND ACCESS RIGHTS

2.1 Right to Use. DocuSign will provide the DocuSign Services to Customer as set forth in the Order Form and/or SOW. Subject to the terms and conditions of this Agreement, DocuSign grants to Customer a worldwide, limited, non-exclusive, non-transferrable right and license during the Term, solely for its and its Affiliates’ internal

business purposes, and in accordance with the Documentation, to: (a) use the DocuSign Services; (b) implement, configure, and through its Account Administrator, permit its Authorized Users to access and use the DocuSign Services; and (c) access and use the Documentation. Customer will ensure that its Affiliates and all Authorized Users using the DocuSign Services under its Account comply with all of Customer's obligations under this Agreement, and Customer is responsible for their acts and omissions relating to the Agreement as though they were those of Customer.

2.2 Restrictions. Customer shall not, and shall not permit its Authorized Users or others under its control to, do the following with respect to the DocuSign Services:

- (a) use the DocuSign Services, or allow access to it, in a manner that circumvents contractual usage restrictions or that exceeds Customer's authorized use or usage metrics set forth in this Agreement, including the applicable Order Form or SOW;
- (b) license, sub-license, sell, re-sell, rent, lease, transfer, distribute, time share or otherwise make any portion of the DocuSign Services or Documentation available for access by third parties except as otherwise expressly provided in this Agreement;
- (c) access or use the DocuSign Services or Documentation for the purpose of: (i) developing or operating products or services intended to be offered to third parties in competition with the DocuSign Services, or (ii) allowing access to its Account by a direct competitor of DocuSign;
- (d) reverse engineer, decompile, disassemble, copy, or otherwise attempt to derive source code or other trade secrets from or about any of the DocuSign Services or technologies, unless and then only to the extent expressly permitted by applicable law, without consent;
- (e) use the DocuSign Services or Documentation in a way that: (i) violates or infringes upon the rights of a third party, including those pertaining to: contract, intellectual property, privacy, or publicity; or (ii) effects or facilitates the storage or transmission of libelous, tortious, or otherwise unlawful material including, but not limited to, material that is harassing, threatening, or obscene;
- (f) fail to use commercially reasonable efforts to not interfere with or disrupt the integrity, operation, or performance of the DocuSign Services or interfere with the use or enjoyment of it by others;
- (g) use the DocuSign Services to create, use, send, store, or run viruses or other harmful computer code, files, scripts, agents, or other programs, or circumvent or disclose the user authentication or security of the DocuSign Cloud Service or any host, network, or account related thereto or use any aspect of the DocuSign Services components other than those specifically identified in an Order Form or SOW, even if technically possible; or
- (h) use, or allow the use of, the DocuSign Services in violation of Section 13.5 (Trade Restrictions).

2.3 Suspension of Access. DocuSign may suspend any use of the DocuSign Services, or remove or disable any Account or content that DocuSign reasonably and in good faith believes violates this Agreement. DocuSign will use commercially reasonable efforts to notify Customer prior to any such suspension or disablement, unless DocuSign reasonably believes that: (a) it is prohibited from doing so under applicable law or under legal process (such as court or government administrative agency processes, orders, mandates, and the like); or (b) it is necessary to delay notice in order to prevent imminent harm to the DocuSign Services or a third party. Under circumstances where notice is delayed, DocuSign will provide notice if and when the related restrictions in the previous sentence no longer apply.

2.4 Trial Usage. If Customer registers for a free trial, promotional offer, or other type of limited offer for use of the DocuSign Services ("Free Trial"), Customer may be presented with additional terms and conditions when registering for a Free Trial, and any such additional terms and conditions are hereby incorporated into this Agreement by reference as a Service Schedule and are legally binding upon the Parties. ANY DATA THAT CUSTOMER ENTERS INTO THE DOCUSIGN SERVICES, AND ANY CONFIGURATIONS MADE BY OR FOR CUSTOMER, DURING THE FREE TRIAL WILL BE PERMANENTLY LOST AT THE END OF THE TRIAL PERIOD UNLESS CUSTOMER: (a) PURCHASES A SUBSCRIPTION TO THE SAME DOCUSIGN SERVICES AS THOSE COVERED BY THE TRIAL; (b)

PURCHASES AN UPGRADED VERSION OF THE DOCUSIGN SERVICES; OR (c) EXPORTS SUCH DATA BEFORE THE END OF THE TRIAL PERIOD. CUSTOMER CANNOT TRANSFER DATA ENTERED OR CONFIGURATIONS MADE DURING THE FREE TRIAL TO A DOCUSIGN SERVICE THAT WOULD BE A DOWNGRADE FROM THAT COVERED BY THE TRIAL, AND IN SUCH SITUATION ANY CUSTOMER DATA OR CUSTOMIZATION WILL BE PERMANENTLY LOST.

NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, INCLUDING WITHOUT LIMITATION SECTION 8 (WARRANTIES AND DISCLAIMERS), SECTION 9 (THIRD-PARTY CLAIMS), AND SECTION 10 (LIMITATION OF LIABILITY), FREE TRIALS ARE PROVIDED "AS-IS" AND "AS AVAILABLE" AND, TO THE FULLEST EXTENT PERMISSIBLE BY LAW, (y) WITHOUT ANY REPRESENTATION OR WARRANTY, WHETHER EXPRESS, IMPLIED OR STATUTORY; AND (z) DOCUSIGN'S TOTAL AGGREGATE LIABILITY ARISING OUT OF OR RELATING TO CUSTOMER'S USE OF THE FREE TRIAL IS \$100.

3. OWNERSHIP

3.1 Customer Data. Customer Data processed using the DocuSign Services is and will remain, as between Customer and DocuSign, owned by Customer. Customer hereby grants DocuSign the right to process, transmit, store or disclose the Customer Data in order to provide the DocuSign Services to Customer, subject to the terms of Section 11.2 (Required Disclosure) below.

3.2 DocuSign Services. DocuSign, its Affiliates, or its licensors own all right, title, and interest in and to any and all copyrights, trademark rights, patent rights, database rights, and other intellectual property or other rights in and to the DocuSign Services and Documentation, any improvements, design contributions, or derivative works thereto, and any knowledge or processes related thereto and/or provided hereunder. Unless otherwise specified in the applicable SOW, all deliverables provided by or for DocuSign in the performance of Professional Services, excluding Customer Data and Customer Confidential Information, are owned by DocuSign and constitute part of the DocuSign Service(s) under this Agreement.

3.3 Third-Party Services and Materials. Customer may choose to obtain products, services or materials that are provided or supported by third parties ("**Third-Party Services and Materials**") for use with DocuSign Services. DocuSign assumes no responsibility for, and specifically disclaims any liability or obligation with respect to, any Third-Party Services and Materials that are provided pursuant to the terms of the applicable third-party license or separate agreement between the licensor of the Third-Party Services and Customer. DocuSign does not represent and/or warrant in any manner that Third-Party Services and Materials are accurate, current, or comply with laws, rules and/or regulations of, or are otherwise valid and enforceable in or appropriate for, the jurisdiction in which the Third-Party Services and Materials are used or for Customer's purposes.

3.4 Feedback. DocuSign encourages Customer to provide suggestions, proposals, ideas, recommendations, or other feedback regarding improvements to DocuSign Services and related resources ("**Feedback**"). To the extent Customer provides Feedback, Customer grants to DocuSign a royalty-free, fully paid, sub-licensable, transferable (notwithstanding Section 13.2 (Assignability)), non-exclusive, irrevocable, perpetual, worldwide right and license to make, use, sell, offer for sale, import, and otherwise exploit Feedback (including by incorporation of such feedback into the DocuSign Services) without restriction; provided that such Feedback does not identify Customer, its Affiliates, or Authorized Users, or include any Customer Data without Customer's prior written consent.

4. SECURITY AND CUSTOMER DATA

4.1 Security. DocuSign will use commercially reasonable industry standard security technologies in providing the DocuSign Services. DocuSign has implemented and will maintain appropriate technical and organizational measures, including information security policies and safeguards, to preserve the security, integrity, and confidentiality of Customer Data and personal data and to protect against unauthorized or unlawful disclosure or corruption of or access to personal data. Additional security obligations, if any, shall be set forth or referenced in the applicable Service Schedule, attachment and/or appendix.

4.2 Customer Data. Customer is responsible for Customer Data (including Customer personal data) as entered into, supplied or used by Customer and its Authorized Users in the DocuSign Services. Further, Customer is solely responsible for determining the suitability of the DocuSign Services for Customer's business and complying with any applicable data privacy and protection regulations, laws or conventions applicable to Customer Data and Customer's use of the DocuSign Services. Customer grants to DocuSign the non-exclusive right to process

Customer Data (including personal data) in accordance with the applicable data protection provisions and the technical and organizational measures referred to in an applicable Service Schedule, attachment and/or appendix, for the sole purpose of and only to the extent necessary for DocuSign: (a) to provide the DocuSign Services; (b) to verify Customer's compliance with the restrictions set forth in Section 2.2 (Restrictions) if DocuSign has a reasonable belief of Customer's non-compliance; and (c) as otherwise set forth in this Agreement.

4.3 Use of Aggregate Data. Customer agrees that DocuSign may collect, use, and disclose quantitative data derived from the use of the DocuSign Services for its business purposes, including industry analysis, benchmarking, analytics, and marketing. All data collected, used, and disclosed will be in aggregate and deidentified form only and will not identify Customer, its Authorized Users, Customer Data, or any third parties utilizing the DocuSign Services.

5. PAYMENT OF FEES

5.1 Fees. Except as expressly set forth in the applicable Order Form or SOW, Customer will pay all fees set forth in the Order Form or SOW in accordance with the following: (a) DocuSign Services fees are invoiced annually in advance; (b) the first invoice will coincide with the Order Start Date or effective date of a SOW; (c) payment will be due within thirty (30) days from the date of the invoice; and (d) all amounts will be denominated in U.S. dollars. Upon execution by Customer and DocuSign, each Order Form and/or SOW is non-cancellable and non-refundable except as provided in this Agreement, and the Term as set forth in the Order Form for DocuSign Cloud Services is a continuous and non-divisible commitment for the full duration of the Term regardless of any invoice schedule. Customer may withhold from payment any charge or amount disputed by Customer in good faith pending resolution of such dispute, provided that Customer: (i) notifies DocuSign of the dispute prior to the date such payment is due, specifying in such notice (A) the amount in dispute, and (B) the reason for the dispute set out in sufficient detail to facilitate investigation by DocuSign and resolution by the parties; (ii) makes timely payment of all undisputed charges and amounts; (iii) works diligently with DocuSign to resolve the dispute promptly; and (iv) pays all amounts that are determined to be payable by resolution of the dispute (by adversarial proceedings, agreement or otherwise) within ten (10) days following such resolution.

5.2 Purchase Orders. If Customer issues a purchase order, then it shall be for the full amount set forth in the applicable Order Form or SOW, and DocuSign hereby rejects any additional or conflicting terms appearing in a purchase order or any other ordering materials submitted by Customer, and conditions assent solely based on the terms and conditions of this Agreement as offered by DocuSign. Upon request, DocuSign shall reference the purchase order number on its invoices, provided, however, that Customer acknowledges that it is Customer's responsibility to provide the corresponding purchase order information (including a purchase order number) to DocuSign upon the signing of any Order Form. Customer agrees that a failure to provide DocuSign with the corresponding purchase order shall not relieve Customer of its obligations to provide payment to DocuSign pursuant to Section 5.1 (Fees) above.

5.3 Offsets; Late Charges; Attorneys' Fees. If DocuSign owes any amounts to Customer that are not derived from this Agreement, such amounts will not be withheld or offset against any invoice issued under this Agreement. DocuSign may assess late charges equal to the lesser of one and one-half percent (1.5%) of the unpaid balance per month or the highest rate permitted by applicable law. Customer will be responsible for any reasonable attorneys' fees, costs, and expenses incurred by DocuSign to collect any amounts that are not paid when due. If Customer fails to timely pay any amounts due under this Agreement, then without limitation of any of its other rights or remedies, DocuSign may suspend performance of those DocuSign Services until DocuSign receives all past due amounts from Customer.

6. TAXES

6.1 Tax Responsibility. All payments required by this Agreement are stated exclusive of all taxes, duties, levies, imposts, fines or similar governmental assessments, including sales and use taxes, value-added taxes ("VAT"), goods and services taxes ("GST"), excise, business, service, and similar transactional taxes imposed by any jurisdiction and the interest and penalties thereon (collectively, "Taxes"). Customer shall be responsible for and bear Taxes associated with its purchase of, payment for, access to or use of the DocuSign Services. Taxes shall not be deducted from the payments to DocuSign, except as required by law, in which case Customer shall increase the amount payable as necessary so that after making all required deductions and withholdings, DocuSign receives and

retains (free from any Tax liability) an amount equal to the amount it would have received had no such deductions or withholdings been made. If Customer claims tax exempt status for amounts due under this Agreement, it shall provide DocuSign with a valid tax exemption certificate (authorized by the applicable governmental authority) to avoid application of Taxes to Customer's invoice. Each Party is responsible for and shall bear Taxes imposed on its net income. Customer hereby confirms that DocuSign can rely on the ship-to name and address set forth in the Order Form(s) or SOW Customer places directly with DocuSign as being the place of supply for Tax purposes. The Parties' obligations under this Section 6.1 (Tax Responsibility) shall survive the termination or expiration of this Agreement.

6.2 Invoicing Taxes. If DocuSign is required to invoice or collect Taxes associated with Customer's purchase of, payment for, access to or use of the DocuSign Services, DocuSign will issue an invoice to Customer including the amount of those Taxes, itemized where required by law. If applicable, Customer shall provide to DocuSign its VAT, GST or similar tax identification number(s) on the Order Form or SOW. Customer shall use the ordered DocuSign Services for Customer's business use in the foregoing location(s) in accordance with the provided VAT or GST identification number(s).

7. TERM AND TERMINATION

7.1 Term. The term of an Order Form and any associated Service Schedule(s) is the period of time, including all renewals thereto, that begins on the Order Start Date and, unless terminated sooner as provided herein, will continue until the Order End Date, both dates as specified on the Order Form (the "**Term**"). In the case of a SOW for Professional Services, if no end date is specified in the SOW, then the SOW shall expire upon completion of Professional Services or early termination as permitted by this Agreement. The term of this MSA and this Agreement shall continue as long as an Order Form or SOW referencing or incorporated into this MSA remains valid and in effect. Prior to the Order Start Date, DocuSign may, upon mutual agreement, start providing Professional Services and/or provide Customer access to the DocuSign Services, which will be governed by this Agreement. Termination or expiration of any Order Form or SOW shall leave other Order Forms or SOWs unaffected.

7.2 Termination for Breach; Termination for Insolvency. If either Party commits a material breach or default in the performance of any of its obligations under this Agreement, then the other Party may terminate this Agreement in its entirety by giving the defaulting Party written notice of termination, unless the material breach or default in performance is cured within thirty (30) days after the defaulting Party receives notice thereof. Either Party may terminate this Agreement in its entirety upon written notice if the other Party becomes the subject of a petition in bankruptcy or any proceeding related to its insolvency, receivership or liquidation, in any jurisdiction, that is not dismissed within sixty (60) days of its commencement, or an assignment for the benefit of creditors.

7.3 Post-Termination Obligations. If this Agreement expires or is terminated for any reason: (a) Customer will pay to DocuSign any amounts that have accrued before, and remain unpaid as of, the effective date of the expiration or termination; (b) any and all liabilities of either Party to the other Party that have accrued before the effective date of the expiration or termination will survive; (c) licenses and use rights granted to Customer with respect to DocuSign Services and intellectual property will immediately terminate; (d) DocuSign's obligation to provide any further services to Customer under this Agreement will immediately terminate, except any such services that are expressly to be provided following the expiration or termination of this Agreement; and (e) the Parties' rights and obligations under Sections 6.1, 7.3, 8.3, and 10 through 13 will survive.

8. WARRANTIES AND DISCLAIMERS

8.1 DocuSign Service Warranties. DocuSign warrants that during the applicable Term, the DocuSign Services, when used as authorized under this Agreement, will perform substantially in conformance with the Documentation associated with the applicable DocuSign Services. Customer's sole and exclusive remedy for any breach of this warranty by DocuSign is for DocuSign to repair or replace the affected DocuSign Services to make them conform, or, if DocuSign determines that the foregoing remedy is not commercially reasonable, then either Party may terminate this Agreement.

8.2 Mutual Warranties. Each Party represents and warrants that: (a) this Agreement has been duly executed and delivered and constitutes a valid and binding agreement enforceable against it in accordance with

the terms of this Agreement; and (b) no authorization or approval from any third party is required in connection with its execution, delivery, or performance of this Agreement.

8.3 Disclaimer. Except for the express representations and warranties stated in this Section 8 (Warranties and Disclaimers), SOW or a Service Schedule, DocuSign: (a) makes no additional representation or warranty of any kind -- whether express, implied in fact or by operation of law, or statutory -- as to any matter whatsoever; (b) disclaims all implied warranties, including but not limited to merchantability, fitness for a particular purpose, and title; and (c) does not warrant that the DocuSign Services are or will be error-free or meet Customer's requirements. Customer has no right to make or pass on any representation or warranty on behalf of DocuSign to any third party.

9. THIRD-PARTY CLAIMS

9.1 By DocuSign. DocuSign will indemnify Customer, and its employees, directors, agents, and representatives from, and defend the Indemnified Parties against, any actual or threatened: (a) third-party claim; (b) third-party legal action; or (c) administrative agency action or proceeding ("**Claim**") to the extent arising from or related to: (i) any alleged breach by DocuSign of specified security safeguards related to the DocuSign Services that results in the breach of its confidentiality obligations in Section 11 (Confidentiality); and (ii) any alleged infringement of any third-party intellectual property rights by the DocuSign Services as provided by DocuSign, or the Indemnified Party's use thereof when used as authorized under this Agreement, provided, however, that DocuSign will not be responsible for alleged infringement that is due to the combination of DocuSign Services with goods or services provided by third parties.

9.2 By Customer. Customer will indemnify DocuSign, and its employees, directors, agents, and representatives from, and defend the Indemnified Parties against, any Claim to the extent arising from or related to: (a) use of the DocuSign Services by Customer or its Account Administrator or Authorized Users in violation of this Agreement, the Documentation, or applicable law; (b) any breach by Customer of its obligations under Section 2.2 (e)-(h) (Restrictions) or Section 11 (Confidentiality); or (c) the nature and content of all Customer Data processed by the DocuSign Services.

9.3 Procedures. The Parties' respective indemnification obligations above are conditioned on: (a) the Indemnified Parties giving the Indemnifying Party prompt written notice of the Claim, except that the failure to provide prompt notice will only limit the indemnification obligations to the extent the Indemnifying Party is prejudiced by the delay or failure; (b) the Indemnifying Party being given full and complete control over the defense and settlement of the Claim (as long as the settlement does not include any payment of any amounts by or any admissions of liability, whether civil or criminal, on the part of any of the Indemnified Parties); (c) the relevant Indemnified Parties providing assistance in connection with the defense and settlement of the Claim, as the Indemnifying Party may reasonably request; and (d) the Indemnified Parties' compliance with any settlement or court order made in connection with the Claim. The Indemnifying Party will indemnify the Indemnified Parties against: (i) all damages, costs, and attorneys' fees finally awarded against any of them with respect to any Claim; (ii) all out-of-pocket costs (including reasonable attorneys' fees) reasonably incurred by any of them in connection with the defense of the Claim (other than attorneys' fees and costs incurred without the Indemnifying Party's consent after it has accepted defense of such Claim); and (iii) all amounts that the Indemnifying Party agreed to pay to any third party in settlement of any Claims arising under this Section 9 (Third-Party Claims) and settled by the Indemnifying Party or with its approval.

9.4 Infringement Remedy. If Customer is enjoined or otherwise prohibited from using any of the DocuSign Services or a portion thereof based on a Claim covered by DocuSign's indemnification obligations under Section 9.1 (By DocuSign) above, then DocuSign will, at its sole expense and option, either: (a) obtain for Customer the right to use the allegedly infringing portions of the DocuSign Services; (b) modify the allegedly infringing portions of the DocuSign Services so as to render them non-infringing without substantially diminishing or impairing their functionality; or (c) replace the allegedly infringing portions of the DocuSign Services with non-infringing items of substantially similar functionality. If DocuSign determines that the foregoing remedies are not commercially reasonable, then either Party may terminate this Agreement, and in such case, DocuSign will provide a prorated refund to Customer for any prepaid fees received by DocuSign under this Agreement that correspond to the unused portion of the Term. Without limiting DocuSign's obligation to indemnify Customer as set forth in Section

9.1 (By DocuSign) above, the remedy set out in this Section 9.4 (Infringement Remedy) is Customer's sole and exclusive remedy for any actual or alleged infringement by DocuSign of any third-party intellectual property rights in the event that Customer is enjoined or otherwise prohibited from using any of the DocuSign Services or a portion thereof based on a Claim covered by DocuSign's indemnification obligations under Section 9.1 (By DocuSign).

10. LIMITATION OF LIABILITY

10.1 Exclusion of Damages. EXCEPT FOR THE PARTIES' OBLIGATIONS UNDER SECTION 9 (THIRD-PARTY CLAIMS), UNDER NO CIRCUMSTANCES, AND REGARDLESS OF THE NATURE OF THE CLAIM, SHALL EITHER PARTY (OR THEIR RESPECTIVE AFFILIATES) BE LIABLE TO THE OTHER PARTY FOR LOSS OF PROFITS, SALES OR BUSINESS, LOSS OF ANTICIPATED SAVINGS, LOSS OF USE OR CORRUPTION OF SOFTWARE, DATA OR INFORMATION, WORK STOPPAGE OR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, COVER, PUNITIVE, OR EXEMPLARY DAMAGES ARISING OUT OF OR RELATED TO THE TRANSACTIONS CONTEMPLATED UNDER THIS AGREEMENT, EVEN IF APPRISED OF THE LIKELIHOOD OF SUCH LOSSES.

10.2 Limitation of Liability. EXCEPT FOR: (A) THE PARTIES' OBLIGATIONS UNDER SECTION 9 (THIRD-PARTY CLAIMS); (B) DAMAGES RESULTING FROM DEATH OR BODILY INJURY ARISING FROM EITHER PARTY'S GROSS NEGLIGENCE OR WILLFUL MISCONDUCT; AND (C) DOCUSIGN'S RIGHT TO COLLECT UNPAID FEES DUE HEREUNDER, TO THE EXTENT PERMITTED BY LAW, THE TOTAL, CUMULATIVE LIABILITY OF EACH PARTY (OR THEIR RESPECTIVE AFFILIATES) ARISING OUT OF OR RELATED TO THIS AGREEMENT OR THE SERVICES PROVIDED HEREUNDER WHETHER BASED ON CONTRACT, TORT (INCLUDING NEGLIGENCE), BREACH OF STATUTORY DUTY, OR ANY OTHER LEGAL OR EQUITABLE THEORY, SHALL BE LIMITED TO THE AMOUNTS PAID BY CUSTOMER FOR THE DOCUSIGN SERVICE(S) GIVING RISE TO THE CLAIM DURING THE TWELVE (12) MONTH PERIOD PRECEDING THE FIRST EVENT GIVING RISE TO LIABILITY. THE EXISTENCE OF MORE THAN ONE CLAIM SHALL NOT ENLARGE THIS CUMULATIVE LIMIT. THE PARTIES FURTHER ACKNOWLEDGE THAT CUSTOMER MAY HAVE STATUTORY RIGHTS AGAINST DOCUSIGN FRANCE SAS AND CUSTOMER ACKNOWLEDGES AND AGREES THAT ANY AMOUNTS RECOVERED BY CUSTOMER AGAINST DOCUSIGN FRANCE SAS PURSUANT TO SUCH RIGHTS SHALL BE AGGREGATED WITH ANY OTHER CLAIMS HEREUNDER FOR PURPOSES OF THE CAP ON DAMAGES SET FORTH ABOVE.

10.3 Independent Allocations of Risk. Each provision of this Agreement that provides for a limitation of liability, disclaimer of warranties, or exclusion of damages represents an agreed allocation of the risks of this Agreement between the Parties. This allocation is reflected in the pricing offered by DocuSign to Customer and is an essential element of the basis of the bargain between the Parties. Each of these provisions is severable and independent of all other provisions of this Agreement, and each of these provisions will apply even if the warranties in this Agreement have failed of their essential purpose.

11. CONFIDENTIALITY

11.1 Restricted Use and Nondisclosure. During and after the Term, Recipient will: (a) use the Confidential Information of the other Party solely for the purpose for which it is provided; (b) not disclose such Confidential Information to a third party, except on a need-to-know basis to its Affiliates, attorneys, auditors, consultants, and service providers who are under confidentiality obligations at least as restrictive as those contained herein; and (c) protect such Confidential Information from unauthorized use and disclosure to the same extent (but using no less than a reasonable degree of care) that it protects its own Confidential Information of a similar nature.

11.2 Required Disclosure. If Recipient is required by law to disclose Confidential Information of the other Party or the terms of this Agreement, Recipient will give prompt written notice to the other Party before making the disclosure, unless prohibited from doing so by the legal or administrative process, and cooperate with the disclosing Party to obtain where reasonably available an order protecting the Confidential Information from public disclosure.

11.3 Ownership. Recipient acknowledges that, as between the Parties, all Confidential Information it receives from the disclosing Party, including all copies thereof in Recipient's possession or control, in any media, is proprietary to and exclusively owned by the disclosing Party. Nothing in this Agreement grants Recipient any right, title or interest in or to any of the disclosing Party's Confidential Information. Recipient's incorporation of the

disclosing Party's Confidential Information into any of its own materials will not render Confidential Information non-confidential.

11.4 Remedies. Recipient acknowledges that any actual or threatened breach of this Section 11 (Confidentiality) may cause irreparable, non-monetary injury to the disclosing Party, the extent of which may be difficult to ascertain. Accordingly, the disclosing Party is entitled to (but not required to) seek injunctive relief in addition to all remedies available to the disclosing Party at law and/or in equity, to prevent or mitigate any breaches of this Agreement or damages that may otherwise result from those breaches. Absent written consent of the disclosing Party to the disclosure, the Recipient, in the case of a breach of this Section 11 (Confidentiality), has the burden of proving that the disclosing Party's Confidential Information is not, or is no longer, confidential or a trade secret and that the disclosure does not otherwise violate this Section 11 (Confidentiality).

12. GOVERNING LAW AND VENUE

12.1 The Parties agree to the following country-specific provisions for governing law and venue for all claims and disputes arising out of or relating to this Agreement. This Agreement will be interpreted, construed, and enforced in all respects in accordance with the following laws based on the ship-to address of the Customer reflected on the Order Form.

(a) United Kingdom, a Member State of the European Economic Area, or Switzerland. This Agreement and any disputes or claims arising out of or in connection with it or its subject matter or formation (including without limitation non-contractual disputes or claims) are governed by and construed in accordance with the law of the Republic of Ireland. Each Party irrevocably agrees that the courts of the Republic of Ireland shall have exclusive jurisdiction to settle any dispute or claim arising out of or in connection with this Agreement or its subject matter or formation (including non-contractual disputes or claims). The provisions of the U.N. Convention on Contracts for the International Sale of Goods are expressly excluded and do not apply to this Agreement.

(b) Australia. This Agreement is governed by the laws of New South Wales, Australia, and both Customer and DocuSign agree to submit to the non-exclusive jurisdiction of the New South Wales courts. The provisions of the 1980 U.N. Convention on Contracts for the International Sale of Goods are expressly excluded and do not apply to this Agreement. Any legal action arising under this Agreement must be initiated within two years after the cause of action arises. Each Party hereby irrevocably waives, to the fullest extent permitted by law, any and all right to trial by jury in any legal proceeding arising out of or relating to this Agreement.

(c) Singapore. This Agreement is governed by the laws of Singapore, and both Customer and DocuSign agree to submit to the non-exclusive jurisdiction of the courts of the Republic of Singapore. The provisions of the 1980 U.N. Convention on Contracts for the International Sale of Goods are expressly excluded and do not apply to this Agreement. Any legal action arising under this Agreement must be initiated within two years after the cause of action arises.

(d) For all other locations. This Agreement is governed by the laws of the State of California, U.S.A., without reference to its choice of law rules to the contrary. The Parties hereby irrevocably consent to the exclusive jurisdiction of, and venue in, any federal or state court of competent jurisdiction located in San Francisco County, California, for the purposes of adjudicating any dispute arising out of this Agreement. To the extent permitted by law, choice of law rules, the United Nations Convention on Contracts for the International Sale of Goods, and the Uniform Computer Information Transactions Act as enacted shall not apply. Notwithstanding the foregoing, either Party may at any time seek and obtain appropriate legal or equitable relief in any court of competent jurisdiction for claims regarding such Party's intellectual property rights. Each Party hereby irrevocably waives, to the fullest extent permitted by law, any and all right to trial by jury in any legal proceeding arising out of or relating to this Agreement.

12.2 To the extent allowed by law, the English version of this Agreement is binding, and other translations are for convenience only.

13. GENERAL

13.1 Relationship. The Parties are independent contractors. This Agreement does not create a partnership, franchise, joint venture, agency, fiduciary or employment relationship between the Parties. Except as set forth in this Agreement, nothing in this Agreement, expressed or implied is intended to give rise to any third-party beneficiary.

13.2 Assignability. Neither Party may assign its rights or obligations under this Agreement without the other Party's prior written consent. Notwithstanding the foregoing, either Party may assign its rights and obligations under this Agreement to an Affiliate as part of a reorganization, or to a purchaser of its business entity or substantially all of its assets or business to which rights and obligations pertain without the other Party's consent, provided that: (a) the purchaser is not insolvent or otherwise unable to pay its debts as they become due; (b) the purchaser is not a competitor of the other Party; and (c) any assignee is bound hereby. Other than the foregoing, any attempt by either Party to transfer its rights or obligations under this Agreement will be void.

13.3 Notices. Any notice required or permitted to be given in accordance with this Agreement will be effective only if it is in writing and sent using: (a) DocuSign Services; (b) certified or registered mail; or (c) a nationally recognized overnight courier, to the appropriate Party at the address set forth on the Order Form, with a copy, in the case of DocuSign, to legal@docusign.com. Each Party hereto expressly consents to service of process by registered mail. Either Party may change its address for receipt of notice by notice to the other Party through a notice provided in accordance with this Section 13.3 (Notices). Notices are deemed given upon receipt if delivered using DocuSign Services, two (2) business days following the date of mailing, or one (1) business day following delivery to a courier.

13.4 Force Majeure. In the event that either Party is prevented from performing, or is unable to perform, any of its obligations under this Agreement due to any cause beyond the reasonable control of the Party invoking this provision (including, without limitation, for causes due to war, fire, earthquake, flood, hurricane, riots, acts of God, telecommunications outage not caused by the obligated Party, or other similar causes) ("**Force Majeure Event**"), the affected Party's performance will be excused and the time for performance will be extended for the period of delay or inability to perform due to such occurrence; provided that the affected Party: (a) provides the other Party with prompt notice of the nature and expected duration of the Force Majeure Event; (b) uses commercially reasonable efforts to address and mitigate the cause and effect of such Force Majeure Event; (c) provides periodic notice of relevant developments; and (d) provides prompt notice of the end of such Force Majeure Event. Obligations to pay are excused only to the extent that payments are entirely prevented by the Force Majeure Event.

13.5 Trade Restrictions. The DocuSign Services, Documentation, and the provision and derivatives thereof are subject to the export control and sanctions laws and regulations of the United States and other countries that may prohibit or restrict access by certain persons or from certain countries or territories ("**Trade Restrictions**").

(a) Each Party shall comply with all applicable Trade Restrictions. In addition, each Party represents that it is not a Restricted Party, nor is it owned or controlled by, or acting on behalf of any person or entity that is a Restricted Party. "**Restricted Party**" means any person or entity that is: (i) listed on any U.S. government list of persons or entities with which U.S. persons are prohibited from transacting, including, but not limited to, OFAC's List of Specially Designated Nationals and Other Blocked Persons, the U.S. State Department's Nonproliferation Sanctions lists, the U.S. Commerce Department's Entity List or Denied Persons List located at <https://www.export.gov/article?id=Consolidated-Screening-List>; or (ii) subject to end destination export control regulations, such as, but not limited to, the U.S. Export Administration Regulations and EU Dual-Use Regulation EC 428/2009.

(b) Customer acknowledges and agrees that it is solely responsible for complying with, and shall comply with, Trade Restrictions applicable to any of its own or its Affiliates' or Authorized Users' content or Customer Data transmitted through the DocuSign Services. Customer shall not and shall not permit any Authorized User to access, use, or make the DocuSign Services available to or by any Restricted Party or to or from within in a country or territory subject to comprehensive U.S. sanctions (currently including, but not limited to, Cuba, the Crimea region of the Ukraine, Iran, North Korea, and Syria).

13.6 Anti-Corruption. In connection with the services performed under this Agreement and Customer's use of DocuSign's products and services, the Parties agree to comply with all applicable anti-corruption and anti-bribery related laws, statutes, and regulations.

13.7 U.S. Government Rights. All DocuSign software (including DocuSign Services) is commercial computer software and all services are commercial items. "Commercial computer software" has the meaning set forth in Federal Acquisition Regulation ("FAR") 2.101 for civilian agency purchases and the Department of Defense ("DOD") FAR Supplement ("DFARS") 252.227-7014(a)(1) for defense agency purchases. If the software is licensed or the DocuSign Services are acquired by or on behalf of a civilian agency, DocuSign provides the commercial computer software and/or commercial computer software documentation and other technical data subject to the terms of this Agreement as required in FAR 12.212 (Computer Software) and FAR 12.211 (Technical Data) and their successors. If the software is licensed or the DocuSign Services are acquired by or on behalf of any agency within the DOD, DocuSign provides the commercial computer software and/or commercial computer software documentation and other technical data subject to the terms of this Agreement as specified in DFARS 227.7202-3 and its successors. Only if this is a DOD prime contract or DOD subcontract, the Government acquires additional rights in technical data as set forth in DFARS 252.227-7015. Except as otherwise set forth in an applicable Service Schedule, this Section 13.7 (U.S. Government Rights) is in lieu of, and supersedes, any other FAR, DFARS or other clause or provision that addresses U.S. Government rights in computer software or technical data.

13.8 Publicity. Neither Party shall refer to the identity of the other Party in promotional material, publications, or press releases or other forms of publicity relating to the DocuSign Service unless the prior written consent of the other Party has been obtained, provided, however, that DocuSign may use Customer's name and logo for the limited purpose of identifying Customer as a customer of the DocuSign Service.

13.9 Waiver. The waiver by either Party of any breach of any provision of this Agreement does not waive any other breach. The failure of any Party to insist on strict performance of any covenant or obligation in accordance with this Agreement will not be a waiver of such Party's right to demand strict compliance in the future, nor will the same be construed as a novation of this Agreement.

13.10 Severability. If any part of this Agreement is found to be illegal, unenforceable, or invalid, the remaining portions of this Agreement will remain in full force and effect.

13.11 Entire Agreement. This Agreement is the final, complete, and exclusive expression of the agreement between the Parties regarding the DocuSign Services provided under this Agreement. This Agreement supersedes and replaces, and the Parties disclaim any reliance on, all previous oral and written communications (including any confidentiality agreements pertaining to the DocuSign Services under this Agreement), representations, proposals, understandings, undertakings, and negotiations with respect to the subject matter hereof and apply to the exclusion of any other terms that Customer seeks to impose or incorporate, or which are implied by trade, custom, practice, or course of dealing. This Agreement may be changed only by a written agreement signed by an authorized agent of both Parties. This Agreement will prevail over terms and conditions of any Customer-issued purchase order or other ordering documents, which will have no force and effect, even if DocuSign accepts or does not otherwise reject the purchase order or other ordering document.

The below signatories are authorized to sign on behalf of their respective Party(ies) and to agree to the terms of this MSA and any documents incorporated herein.

Customer

DocuSign, Inc.

Signature:

Signature:

Name:

Name:

Job Title:

Job Title:

Date:

Date:

California Online Public Schools
A California Nonprofit Public Benefit Corporation
Operating public charter schools

**RESOLUTION OF THE BOARD OF DIRECTORS
TO CHANGE ADMINISTRATIVE TITLES
and
DELEGATE ADMINISTRATIVE AUTHORITY**

RESOLUTION NUMBER 8-22-3
Presented August 23, 2022

WHEREAS, the California Online Public Schools Board of Directors oversees the governance and operations for California Online Public Schools, and,

WHEREAS, the Board of Directors is responsible for making sure the organization is implementing its mission, vision and the educational program as laid out in the organization’s charter documents, and,

WHEREAS, in order to best implement the program and operations of California Connections Academy Schools, the Board of Directors has authorized certain administrative changes, namely, the change of title for its Lead Administrator from “Executive Director” to “Superintendent”, and,

WHEREAS, the Board of Directors has also authorized the creation of an administrative position titled “Deputy Superintendent”, and,

WHEREAS, the Board of Directors intends that these new titles be used in the same manner as the previous titles for the day to day operations of the organization, and,

WHEREAS, to operate efficiently, the Board of Directors delegates certain decision making to the administration of the organization,

NOW THEREFORE LET IT BE RESOLVED; that, effective immediately, the California Online Public Schools Board of Directors hereby approves the replacement of all references to the title “Executive Director” in any and all of the organization’s documents, charters, agreements, contracts, etc. with the title “Superintendent”, and

LET IT BE FURTHER RESOLVED, that California Online Public Schools Board of Directors delegates administrative authority to the Superintendent, within the parameters set forth in various policies adopted by the Board, including the Fiscal Policies, to make day to day operational decisions, including decisions regarding hiring and termination of the employees of California Online Public Schools. The Board of Directors further authorizes the Superintendent to delegate authority to the Deputy Superintendent and other administrators as needed, in order to allow the organization to operate efficiently.

As of August, 2022 the following individuals hold the positions referenced in this Resolution:

Dr. Richard Savage, Superintendent
Dr. Ricardo Romero, Deputy Superintendent

As authorized by:

Elaine Pavlich, President

Date

Adam Pulsipher, Secretary

Date

California Online Public Schools
A California Nonprofit Public Benefit Corporation
Operating California Connections Academy public charter schools

**RESOLUTION OF THE BOARD OF DIRECTORS
TO AUTHORIZE ACCOUNT ADMINISTRATORS**

RESOLUTION NUMBER 8-22-1

PRESENTED August 23, 2022

WHEREAS, the California Online Public Schools Board of Directors has authorized its officers to set up and make changes to Bank Accounts for the Organization’s use and,

WHEREAS, Bank policy can require corporations to provide a Board Resolution to open accounts, change signers and/or make other changes on existing accounts, and,

WHEREAS, other documents may be needed to open accounts with the name California Online Public Schools,

NOW THEREFORE LET IT BE RESOLVED; that the California Online Public Schools Board of Directors hereby authorizes its officers to execute any documents required by the bank, and

LET IT BE FURTHER RESOLVED, that California Online Public Schools Board of Directors authorizes the positions listed below to be account administrators for the organization’s bank accounts, including accounts held at Chase bank, and

LET IT BE FURTHER RESOLVED, that California Online Public Schools Board of Directors authorizes as account administrators the **Superintendent** (the position formerly known as Executive Director), **the Deputy Superintendent, the Director of Finance and the Director of Business Services**. Whoever holds these positions will be a Board authorized account administrator while s/he holds the office or position. All other previous account administrators will be removed as appropriate if they have left their position. If one of the listed positions changes titles, the new title will be the position authorized if that new title is a replacement for the previous title listed above. The names of current authorized administrators are listed below.

LET IT BE FURTHER RESOLVED, that in addition, all authorized account administrators will abide by the adopted California Online Public Schools fiscal policies and controls. This Resolution will take effect immediately.

Authorized account administrators for California Online Public Schools effective August, 2022 are:

Richard Savage, Superintendent
Ricardo Romero, Deputy Superintendent
LaChelle Carter, Director of Finance
Frances Sassin, Director of Business Services

As authorized by:

Elaine Pavlich, Board President
California Online Public Schools, Board of Directors

Date

Adam Pulsipher, Board Secretary
California Online Public Schools, Board of Directors

Date

California Online Public Schools
A California Nonprofit Public Benefit Corporation
Operating public charter schools

**RESOLUTION OF THE BOARD OF DIRECTORS
TO AUTHORIZE BANK ACCOUNT(S)**

RESOLUTION NUMBER 8-22-2

Presented August 23, 2022

WHEREAS, the California Online Public Schools Board of Directors has authorized its officers to set up and make changes to Bank Accounts for the Organization’s use and,

WHEREAS, Bank policy can require corporations to provide a Board Resolution to open accounts, change signers or make other changes on existing accounts, and,

WHEREAS, other documents may be needed to open accounts and/or to change the corporation’s bank accounts over to the combined corporation with the name California Online Public Schools,

NOW THEREFORE LET IT BE RESOLVED; that the California Online Public Schools Board of Directors hereby authorizes its officers to execute any documents required by the bank, and

LET IT BE FURTHER RESOLVED, that California Online Public Schools Board of Directors authorizes the following as signers on these accounts: Board President, Board Treasurer, Board Vice President, Board Secretary, Principals, Superintendent (the position formerly known as Executive Director) and Deputy Superintendent. Whoever holds these positions will be a Board authorized signer while s/he holds the office or position. All other previous signers will be removed. The current signers are listed below.

LET IT BE FURTHER RESOLVED, that in addition, further signers may be added or removed in the future with the written approval of any two officers of the Board of Directors and in accordance with bank policy. All signers will abide by the adopted California Online Public Schools fiscal policies and controls. This Resolution will take effect immediately.

Authorized signers for California Online Public Schools effective August, 2022:

- Elaine Pavlich, Board President
- Diana Rivas, Board Vice President
- Michael Henjum, Board Treasurer
- Adam Pulsipher, Board Secretary
- Heather Tamayo, Middle School Principal
- Kara Mannix, High School Principal
- Marcus White, Elementary School Principal
- Richard Savage, Superintendent
- Ricardo Romero, Deputy Superintendent

As authorized by:

Elaine Pavlich, President
California Online Public Schools, Board of Directors

Date

Adam Pulsipher, Secretary
California Online Public Schools, Board of Directors

Date



UNPAID STUDENT TEACHING, FIELD EXPERIENCE AND PRACTICUM AGREEMENT

This agreement, effective on July 20, 2022, made by and between National University, a California non-profit public benefit corporation (the "University") and California ~~Online Public Schools (DBA California Connections Academy Schools)~~~~outhern California~~, who have partnered for the purpose of providing contractual services for students, or state-supported TK-12 educational service unit, which is located at California Connections Academy ~~Schoolsouthern California~~, San Juan Capistrano, CA 92675-4842, USA (individually or collectively, "Institution"), with reference to the following facts:

RECITALS

- 1.1 Section 35160 of the California Education Code provides that the governing board of any Institution may initiate and carry on any program or activity or may otherwise act in any manner which is not in conflict with, or inconsistent with, or preempted by, any law and which is not in conflict with the purposes for which the Institution is established.
- 1.2 An agreement by Institution to provide student teaching or practicum field experience to candidates enrolled in an education credential program offered by an institution of higher education approved by the California Commission on Teacher Credentialing (the "CTC") is not inconsistent with the purposes for which the Institution is established.
- 1.3 University is accredited by WASC Senior College and University Commission (WSCUC). University has met all of the preconditions prescribed by the California Commission on Teacher Credentialing (CTC) to offer the following internship credential programs ("Programs"): Inspired Teaching and Learning, Teacher Education Internship Credential, Special Education Internship Credential, Preliminary Administrative Services Internship Credential, and Pupil Personnel Services Internship Credential - School Counseling, Pupil Personnel Services Internship Credential - School Psychology.
- 1.4 The University desires that the Institution provide student teaching to candidates enrolled in the University's teacher training curricula and/or practicum field experience to candidates enrolled in the University's student counseling or school psychology and other credential curricula. The Institution agrees to provide such student teaching and/or practicum field experience on the terms and conditions specified in this Agreement.

DEFINITIONS

- 2.1 "Institution" shall be inclusive of any District, Charter or School.
- 2.2 "Candidate" shall refer to a student enrolled in a program at the University which is approved by the CTC, and which leads to an education credential.
- 2.3 "Site Support Provider" (SSP) shall refer to an employee of the Institution holding a valid, clear teaching credential issued by the CTC typically with three or more years teaching experience.
- 2.4 Candidates actively participate in the duties and functions of a teacher, school administrator, school counselor or school psychologist under the direct supervision and instruction of one or more SSP.
- 2.5 "University Support Provider" (USP) shall refer to an employee of the University holding a valid credential issued by the CTC, a Pupil Personnel Services credential or equivalent certification recognized by the Institution typically with 3 or more years' experience as a teacher, school administrator, school counselor, school psychologist or other education specialist.
- 2.6 "Clinical Practice" are the hours of student teaching, practicum and field experiences that vary depending upon the specific program requirements
- 2.7 "Quarter Unit" shall refer to the amount of academic credit earned by a Candidate through the successful completion as determined by the University of approximately 25 hours of Student Teaching or between 20 to 40 hours of Practicum.

Teacher Education and Special Education Definitions:

2.8 “Student Teaching” shall refer to the active participation by a Candidate in the duties and functions of classroom teaching under the direct supervision and instruction of one or more SSP holding the same credential as the Candidate they support.

2.9 “Student Teaching Assignment” shall typically refer to a full day of Student Teaching, 5 days a week for 12 to 18 weeks, dependent upon program. Student Teaching Assignments shall satisfy all requirements of the CTC.

Pupil Professional Services (PPS) Definitions:

2.10 “Practicum” shall refer to the participation by a Candidate in the duties and functions of a school counselor, school psychologist, school social worker, or school attendance worker under the direct supervision and instruction of one or more SSP in order to develop the Candidate’s abilities in various aspects of their respective program.

2.11 “Practicum Assignment” shall consist of between 90 and 600 hours of Practicum depending upon the specific program requirements.

2.12 “Field Experience” shall refer to the participation by a Candidate in the duties and functions of a school counselor or psychologist under the direct supervision and instruction of a credentialed SSP. Under the supervision of one or more SSP, candidates shall be provided with the opportunity to demonstrate the full range of skills acquired during practicum, develop additional knowledge and skills, and provide direct and indirect services to pupils, parents, and school staff in all areas of training. Field Experience hours, location of participation, and qualifications vary depending upon the specific program requirements.

TERMS AND CONDITIONS

3.1 Student Teaching, Field Experience and/or Practicum. The Institution shall provide University Candidates with Student Teaching, Field Experience and/or Practicum in schools and classes of the Institution under the direct supervision and instruction of a SSP as defined in Sections 2.3 and 2.5. The University and the Institution from time to time shall agree as to the number of Candidates assigned to the Institution for Student Teaching, Field Experience and/or Practicum.

3.2 Institution Determination. The Institution at their sole discretion may refuse to accept, or may terminate, any Candidate assigned to the Institution for Student Teaching, Field Experience and/or Practicum based upon its good faith determination that the Candidate is not performing to the standards of the Institution. Upon written notification by the Institution, the University shall promptly terminate the Candidate’s assignment to the Institution.

3.3 University Determination. The University shall determine the number of units of Student Teaching, Field Experience and/or Practicum each Candidate shall receive. Candidates shall be able to be eligible for more than one Student Teaching, Field Experience, and/or Practicum Assignment at the Institution.

3.4 Institution Reimbursement. University shall provide the Institution for supervision of Student Teaching, Field Experience and/or Practicum at the completion of each semester or quarter, based on the number of units earned by the student teacher or by a predetermined amount. Institution shall submit an invoice based on generated report received from the University Honorarium Specialist. Honorarium provided is based on the amount set forth in “Exhibit A” for supervision of University Candidate(s). The total honorarium amount for supervision per Student shall not exceed six hundred dollars (\$600). Institution acknowledges University Payment depends on the length of supervision where long and/or short assignments are assessed on a pro-rated basis, as set forth in “Exhibit A.” Upon receipt of invoice correlating to the University’s Honorarium Specialist report, University shall pay the Institution at earliest convenience following the date the Institution’s invoice is received.

3.5 Insurance. The Institution and the University will obtain and maintain a broad form commercial general liability insurance policy with coverage of at least one million dollars (\$1,000,000) for each occurrence and two million dollars (\$2,000,000) in the aggregate, with no exclusion for molestation or abuse. The Parties will provide proof of such insurance upon execution of this Agreement to each other. For purposes of this Agreement, each of the Parties will provide workers’ compensation insurance coverage for their own employees, and Candidates are not considered employees of the Institution for purposes of this program.

3.6 Termination of Assignment. In the event a Student Teaching Assignment or Practicum Assignment is terminated before it is completed, the Institution shall receive reimbursement of costs at the rate provided in Section 3.4 pro-rated to the nearest completed Quarter Unit.

3.7 Representations. The University represents that all Candidates assigned to the Institution for Student Teaching or Practicum are validly enrolled in a University credential program approved by the CTC. The University makes no other representation, express or implied, about, or assumes any responsibility for, the Candidate’s fitness or qualification to participate in the Student Teaching or Practicum. Nothing in this Agreement shall be construed as a delegation by the Institution to the University of any of the Institution’s duties and responsibilities for operation or supervision of the schools or classes of the Institution.

3.8 Certificate of Clearance. In accordance with California Education Code Section 44320, each credential candidate prior to assignment to Institution must obtain at their sole expense a “Certificate of Clearance,” which includes a complete Live Scan Service. The University will ensure that Candidates receive a Certificate prior to beginning their assignment in the Institution or hold a valid document issued by the CTC accounting for fingerprint clearance.

3.9 Tuberculosis Clearance. In accordance with California Education Code Section 49406, each credential candidate prior to assignment to Institution must obtain at the candidate’s sole expense an examination by a licensed physician or surgeon or other authorized health care practitioner within the past 60 days to determine that they are free of active tuberculosis, prior to beginning the candidate’s assignment in the Institution.

3.10 Video Assessment. Institution and University agree the use of video recording equipment on any Institution property, including but not limited to, Institution classrooms, is solely for the purpose of assessing student teachers as part of the credentialing process. The Institution shall provide SSP with any or all applicable rules, regulations, and instructions relating to the assessment of student teachers. The University and Institution agree no video recording of any student teacher will occur without prior written notification of the name of the student teacher as well as date, time, and location of the video recording to the principal of the school where the video recording is to take place. Principal of the school within the Institution shall provide written approval of said recording; subject to the parent/guardian authorizations set forth in section 3.12 of this agreement.

3.11 Control, Supervision, Evaluation of Video Recording. The control, supervision, evaluation, and/or direction of all candidate teachers and any other University personnel in connection with the assessment of the candidate teachers, including, but not limited to, all classroom video recording of the candidate teachers, shall be at the University’s sole discretion.

- a. The University and Institution agree no video recording of any Institution student shall be permitted to occur without the express written approval and authorization from the students’ parent/guardian, or in accordance with Institution’s policy.

3.12 Confidentiality of Student Records. For purposes of this Agreement and any University Program Agreement, pursuant to the Family Educational Rights and Privacy Act of 1974 (FERPA), University designates Institution and its Facilities/Educational Sites as having a legitimate educational interest in the educational records of any Candidate who participates in the Student Teaching and Practicum experience to the extent that access to the records is required by Institution programs or facilities to which the Candidate is assigned to carry out the relevant educational experience. Institution and its organizational components (i.e., programs) agree to maintain the confidentiality of each Student’s educational record in accordance with the provisions of FERPA.

3.13 Confidentiality of Institution Pupil Records. No Candidate will have access to or have the right to receive any Institution pupil records, except to the extent necessary in the regular course of assisting in providing services to pupils as part of the Student Teaching or Practicum experience. The discussion, transmission, or narration in any form by Candidates of any individually identifiable pupil information, educational, medical or otherwise, which is obtained in the course of the Student Teaching or Practicum experience, is forbidden except as a necessary part of the practical experience. To the extent a Candidate is given access, they are subject to the privacy regulations outlined in the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34 C.F.R. Part 99, as amended (“FERPA”). Otherwise, Candidates shall use de-identified information only (and not personally identifiable pupil information) in any discussions about the Student Teaching or Practicum experience with University, its employees, agents or others.

3.14 Publicity. Neither University nor Institution shall cause to be published or disseminated any advertising materials, either printed or electronically transmitted, which identifies the other party or its facilities with respect to this Agreement, without the prior written consent of the other party. In addition, neither party may use the names, logos, or trademarks of the other party without its prior written consent.

3.15 Unpaid Student Teaching and Practicum Parameters. University and Institution agrees and understand that Unpaid

Candidates are not employees of the Institution for purposes of this program, and are not entitled to benefits of any kind or nature normally provided employees of the Institution and/or to which employees are normally entitled, including but not limited to, State Unemployment Compensation or Workers' Compensation for the activities under this agreement. Candidates' primary coverage for Candidate injuries shall be Students' personal medical insurance. Institution further understands and agrees to the following pursuant to the Fair Labor and Standards Act ("FLSA"):

- a. Candidate and Institution understand that there is no expectation of compensation;
- b. The Field Experience is similar to that which would be given in an educational environment;
- c. The Field Experience is tied to the Candidate's formal education program by integrated coursework or the receipt of academic credit;
- d. The Field Experience timeframe with the Candidate and Institution corresponds to program in which the Candidate is enrolled;
- e. The duration of the Field Experience for each Candidate is limited to the duration of time either to complete the practicum hours or the end of the course;
- f. The Candidate's Field Experience compliments, rather than displaces, the work of paid employees while providing significant educational benefits to the Candidate; and
- g. Institution understands that Candidate is participating in the Field Experience for experience and is not entitled to a job at the conclusion of the Field Experience.

3.16 Institution SSP must complete an orientation to the program's expectations to be knowledgeable regarding program curriculum and assessments. For Teacher Education and Special Education support, SSP orientation includes a minimum of 10 hours of initial orientation provided through National University on the program curriculum, effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices, program curriculum and assessments, including the Teaching Performance Expectations (TPEs) and the California Teaching Performance Assessment (CalTPA) or Educational Specialist California Teaching Performance Assessment (EdSp CalTPA).

3.17 Institution with Student Teachers, Practica, field experience, and/or practicum candidates must have a fully qualified administrator.

3.18 As applicable to a particular program, University may require use of video capture for candidate reflection and CalTPA, EdSp CalTPA, or CalAPA (California Administrator Performance Association) completion to reflect to the extent possible Student Teacher's knowledge, skills, and abilities to instruct TK-12 students while meeting state-adopted academic standards for their program. Institution shall inform Credential Student Teachers of video recording policies in place for the CalTPA, EdSp CalTPA, or CalAPA task video capture requirement.

3.19 Infectious Diseases. Institution shall inform and advise Interns and any USP regarding the current status of infectious diseases at Institution prior to arriving ~~on~~ at any in-person site as well as provide appropriate PPE.

GENERAL PROVISIONS

4.1 Term. The term of this Agreement shall commence as of the Effective Date above and shall continue until terminated in accordance with the terms and conditions in this Agreement upon thirty (30) days written notice by either party of its intent to terminate this Agreement. Provided, however, all Candidates receiving Student Teaching or Practicum from the Institution as of the date of such notice shall be permitted to complete their Student Teaching Assignment or Practicum Assignment so long as said Candidate is not the cause of the termination of the agreement.

4.2 Attorney's Fees. In the event any party hereto commences litigation for the interpretation, specific performance, or damages for the breach of this Agreement, the prevailing party shall be entitled to a judgment or award against the other in an amount equal to reasonable attorney's fees and expenses incurred, together with all other appropriate legal or equitable relief.

4.3 Notices. All notices, demands, or other communications given under this Agreement shall be in writing and shall be deemed to have been duly given as of the second business day after mailing by United States mail, postage pre-paid addressed to the addresses on page four hereof, or to such other address or to such other person as any party hereto shall designate to the other for such purposes in the manner hereinabove set forth. Personal delivery of such notice, demand, or communication may also be made to the above-described addressees and shall be deemed given as of the date of such delivery.

4.4 Integration Clause. This Agreement contains the entire agreement between the parties relating to the transactions contemplated hereby and all prior or contemporaneous agreements, understandings, representations, and statements, whether oral or written, are merged herein. No modification, waiver, amendment, discharge, or change to the Agreement shall be valid

unless the same is in writing and signed by the party against which the enforcement of such modification, waiver, amendment, discharge, or change is or may be sought.

4.5 Miscellaneous Provisions. This Agreement (i) shall be binding upon and inure to the benefit and be enforceable by the parties hereto and their respective legal representatives, successors, or assigns, (ii) may be executed in any number of counterparts, each of which may be deemed to be an original, but all of which together shall constitute one and the same instrument, (iii) shall be construed and enforced in accordance with the laws of the State of California, and (iv) has been executed at Orange County San Diego, California as of the last date set forth below.

4.6 Mutual Indemnification. University shall defend, indemnify and hold Institution, its Board, officers, employees, agents, and volunteers harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees) or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or resulting from the negligent or intentional acts or omissions of University, its Board, officers, agents, or candidates.

Institution shall defend, indemnify and hold University, its Board, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees) or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Institution, its Board, officers, agents, employees or volunteers.

4.7 Dispute Resolution. In the event of any dispute, claim, question, or disagreement arising from or relating to this agreement or the breach thereof, the parties hereto shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If they do not reach such solution within a period of 60 days, then, upon notice by either party to the other, all disputes, claims, questions, or differences shall be communicated to the other party in writing in advance of any filed litigation to provide the parties a further opportunity to reach a resolution by means of formal mediation.

4.8 Limitation of Liability. Limitation of Liability, except for obligations to make payment under this Contract, Liability for Indemnification, Liability for Breach of Confidentiality, or Liability for Infringement or Misappropriation of Intellectual Property Rights, in no event shall either Party or any of its Representatives be liable under this Contract to the other Party of any Third Party for Consequential, Indirect, Incidental, Special, Exemplary, Punitive, or Enhanced Damages, Lost Profits or Revenues or Diminution in Value arising out of, or relating to, and/or in connection with any Breach of this Contract, regardless of whether such damages were foreseeable, whether or not it was advised of the possibility of such damages and the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

4.9 Non-Discrimination. The Parties agree not to discriminate against any pupil, employee or candidate of or relating to this Agreement or the Services on the basis of race, color, religion, sex, ancestry, age, national origin or disability (as defined in The Americans with Disabilities Act of 1990, 42 USC 12101, et seq. and any regulation promulgated thereunder) or any other unlawful basis.

IN WITNESS WHEREOF, the Parties have executed this Agreement effective the date first written above.

National University

California Connections Academy Southern California

By: _____
Dave C. Lawrence, MBA, Ed.D.
Vice Chancellor, Finance

By: _____
Name:
Title:

Dated: _____

Dated: _____

University Contact Information

Contract Coordinator
National University
9980 Carroll Canyon Road
San Diego, CA 92131
(858) 642-8310
credcontracts@nu.edu

Telephone: _____

Address: _____

EXHIBIT A

Student Teaching, Field Experience & Practicum Programs

Institution and University wish to partner to support the following Student Teaching & Practicum Programs:

- Inspired Teaching and Learning Teacher Education Credential
- Special Education Credential
- Preliminary Administrative Services Credential
- Pupil Personnel Services Credential: School of Counseling
- Pupil Personnel Services Credential: School of Psychology

Honorariums:

University shall reimburse Institution a predetermined amount for supervision of each Candidate teaching or practicum course. Total honorarium amount per Candidate shall not exceed six hundred (\$600) dollars. Institution must submit an invoice based on generated report received from University Honorarium Specialist.

1. Honorariums are based on amount of supervision to include the following programs: **Inspired Teaching and Learning Teacher Education Credential; Special Education Credential; and Preliminary Administrative Services Credential.** Student Teaching and Practicum courses each carry a honorarium amount of \$300 per course. See breakdown below:

Traditional Setting			Block Setting		
One Period	25%	\$300 x .25 = \$75	One Period	33%	\$300 x .33 = \$99 rounded to \$100
Two Periods	50%	\$300 x .50 = \$150	Two Periods	66%	\$300 x .66 = \$198 rounded to \$200
Three Periods	75%	\$300 x .75 = \$225	Three Periods	100%	3 periods = \$300
Four or More Periods	100%	4 periods or more = \$300	*****	*****	*****

2. Honorariums for Practicum courses for the following programs: **Pupil Personnel Services Credential: School of Counseling and Pupil Personnel Services Credential: School of Psychology.** Programs are \$150.00 each. See breakdown below:

Traditional Setting			Block Setting		
One Period	25%	\$37.50	One period	33%	\$50.00
Two Periods	50%	\$75.00	Two Periods	66%	\$100.00
Three Periods	75%	\$112.50	Three Periods	100%	\$150.00
Four Periods	100%	\$150.00	*****	*****	*****

CALIFORNIA ONLINE PUBLIC SCHOOLS INDEPENDENT STUDY POLICY

Effective as of the start of the ~~20221-232~~ School Year
Presented to/Approved by the Board of Directors on August 23~~3~~, 2022~~1~~
~~Revisions Approved on September 28, 2021~~
~~Additional revisions Approved October 26, 2021~~

California Online Public Schools, a California non-profit public benefit corporation, operates the following charter schools:

California Connections Academy Southern California
California Connections Academy Central Valley*
California Connections Academy North Bay
California Connections Academy Northern California*@ Ripon
California Connections Academy Central Coast
California Connections Academy Monterey Bay

These schools, plus any others operated by California Online Public Schools, are collectively known and referred to as “California Connections Academy Schools.”

* California Connections Academy @RiponCentral changed its name to California Connections Academy Northern CaliforniaCentral Valley effective FebruaryJuly 1, 20224.

The Independent Study Program

The Board of Directors (“Board”) of California Online Public Schools has adopted this policy for the Independent Study Program for all charter schools it governs and operates. The Board oversees the educational program for California Connections Academy Schools, made up of multiple charter schools using a similar educational program and Educational Management System (hereinafter, “School”). The School’s “Independent Study Program” is an optional alternative instructional strategy by which students in grades TK- 12 may reach curriculum objectives and fulfill promotion requirements.

Students who voluntarily choose the Independent Study Program have the alternative option of returning to a classroom-based instructional program in a school of their district of residence. For students who make a request to the School (including through a parent/guardian request) to return to in-person instruction, the School will provide information which will assist the students to enroll in the in-person program offered by their district of residence and will allow the student to withdraw expeditiously within five (5) schooldays. (Education Code § 51747(f).)

Independent study shall offer a means of individualizing the educational plan for students whose needs may be met best through study outside of the regular classroom setting. Independent study is a continuously voluntary, educational alternative in which no student may be required to participate. (Education Code § 51747(g)(8).)

School will provide appropriate services, supports, technology and resources to enable students to complete their independent study program successfully. This will enable students enrolled in independent study to complete their School’s adopted course of study within the customary time frame.

The School will provide content to students aligned to grade level standards that is ~~provided at a level of quality and intellectual challenge~~ substantially equivalent to in-person instruction. For high school students, this shall include access to all courses offered by the School for graduation and approved by the University of California or the California State University as creditable under the A–G admissions criteria. (Education Code § 51747(c).)

The ~~School Administration~~~~Executive Director or designee(s)~~ shall ensure that a written Independent Study Master Agreement (“Master Agreement”), as prescribed by law, exists for each participating student. This agreement cannot be valid for longer than one (1) school year. (Education Code § 51747(g)(5).)

The Independent Study Program entails a commitment by the parent/guardian, the Learning Coach (either the parent/guardian or a Designated Learning Coach—see also the School’s Designated Learning Coach Agreement) and the student. As the student gets older, he/she/they assumes a greater portion of the responsibility involved. The Parent/Learning Coach/Caretaker Acknowledgement, provided as part of the enrollment process, further lays out the School’s expectations for parents/guardians, Learning Coaches and students.

Each student’s independent study shall be coordinated, evaluated and carried out under the general supervision of a certificated employee. (Education Code § 51747.5(a).)

The School shall not provide independent study students and parents/guardians with funds or items of value that a school district could not legally provide to a similarly situated student of the district or to his or her parent or guardian. (Education Code § 51747.3(a).)

The ~~Superintendent~~~~Executive Director~~ or designee(s) shall ensure that the Independent Study Program is carried out in accordance with the law. (Education Code § ~~51745-51744~~ et seq.; 5 C.C.R. § 11700 et seq.)

Opportunities for Live Interaction and Synchronous Instruction: The School shall plan to provide opportunities for live interaction and synchronous instruction as follows:

- For pupils in grades TK-3, the School shall plan to provide opportunities for daily synchronous instruction.
- For pupils in grades 4-8, the School shall plan to provide opportunities for both daily live interaction and at least weekly synchronous instruction.
- For pupils in grades 9-12, the School shall plan to provide opportunities for at least weekly synchronous instruction. (Education Code § 51747(e).)

For the purposes of this policy, “live interaction” means interaction between the pupil and certificated or non-certificated staff, and may include peers, provided for the purpose of maintaining school connectedness, including but not limited to wellness checks, progress monitoring, provision of services, and instruction. This live interaction may take place in-person, or in the form of internet or telephonic communication, such as a virtual meeting room or live group chat.

For the purposes of this policy, “synchronous instruction” means designated group or one-on-one instruction delivered in person, or in the form of internet or telephonic communications, and involving live two-way communication between ~~at the supervising teacher (also referred to as a~~ teacher ~~or teachers~~ of record ~~pursuant to – see~~ Education Code §§ ~~51745.5(d) and~~ 51747.5(a) and the pupil, such as a virtual meeting room or live chat.

School will document each pupil’s participation in live interaction and synchronous instruction-, pursuant to Section 51747 on each school day, as applicable, in whole or in part, for which live interaction or synchronous instruction is provided as part of the- independent study program. A pupil who does not participate in scheduled live interaction or synchronous instruction on a school day shall be documented as non-participatory for that school day for purposes of

pupil participation reporting and tiered re-engagement pursuant to EC § 51747. (Education Code § 51747.5(c).) For purposes of this policy, “non-participatory” solely refers to whether a student attended live interaction and synchronous instruction offerings. A student who is non-participatory on a school day can still generate attendance on that school day for purposes of apportionment.

Evaluation of Effectiveness of Independent Study for Students

The Board recognizes that independent study may be used as an option to encourage students to remain in school. Teachers should carefully set the duration of independent study assignments, within the limits specified by the Board in order to help identify students falling behind in their work or in danger of failing or dropping out of school.

To foster each student’s success in independent study, the Board establishes the following parameters and the maximum lengths of time which may elapse between the time an assignment is made and date by which the student must complete the assigned work. These shall be as follows:

For Grades I-K-12, no more than four (4) school weeks may elapse between when a teacher makes an assignment and the date by which a student must complete the assigned work (“Assignment Time”). Where special or extenuating circumstances exist, and this set time limit cannot be met, the grade level Administrator or designee may approve a period not to exceed an additional four (4) weeks. (Education Code § 51747(a).)

Because the School is a virtual school using the independent study model, it is crucial that teachers know that a student is completing adequate work under their Master Agreement to make satisfactory educational progress. There are several methods by which teachers can evaluate if a student is benefitting from delivery of their education through the independent study model. In addition to completing assigned lessons and assessments, and submitting original student work to the teachers, direct contact between the teacher and the student, using the means set out in the Master Agreement, is essential in a virtual program.

Therefore, all of these criteria are considered to be the equivalent of “assignments” (as per Education Code § 51747(b)) for the School’s program:

- Substantial and substantive direct contact between the student and teacher (as defined in the Master Agreement), OR:
- Active Participation in the program as evidenced by satisfactory completion of assigned lessons and assessments; OR
- Submission of the required original student work samples (and/or “portfolio items”) to the certificated employee(s) assigned to the student for evaluation.

The following constitutes the definition of a “missed assignment” (per Education Code § 51747(b)) for the Independent Study Program:

- Failure to conduct a direct contact (as defined in the Master Agreement) between the student and teacher (the supervisory teacher and/or other assigned teachers)
- A “participation rate” of less than seventy percent (70%) in the School’s Educational Management System ~~(Connexus)~~
- Failure to submit required and assigned work samples, assessments and/or portfolio items to the school

Per Education Code § 51747(b), the Board has determined that the following number of missed assignments, as defined above, will trigger an evaluation of whether it is in the best interests of the student to remain in the Independent Study Program:

- Missing two (2) consecutive contact appointments between the student and teacher

- A “participation rate” of less than seventy percent (70%) in the school’s Educational Management System (~~Connexus~~) over a period of four (4) weeks; or
- Failure to submit the required and assigned work samples, assessments and/or portfolio items for one (1) school month (learning period)

Satisfactory Educational Progress: In addition, a determination that a student has failed to make satisfactory progress will also trigger an evaluation of whether it is in the best interests of the student to remain in the Independent Study Program. A student is deemed to be making satisfactory educational progress if the student is on track to enter the next grade level (or, for high school students, to earn sufficient credits towards graduation) at the completion of the current school year and/or progressing toward their goals pursuant to their individualized education program (“IEP”). State law dictates what indicators are used to determine satisfactory educational progress. Therefore, satisfactory educational progress shall be based on all of the following indicators, as applicable:

- The student’s achievement and engagement in the Independent Study Program, as indicated by the student’s performance on student-level measures of student achievement and student engagement set forth in Education Code § 52060(d)(4)-(5).
- The completion of assignments, assessments, or other indicators that show the student is working on assignments.
- Learning required concepts, as determined by the supervising teacher.
- Progressing toward successful completion of the course of study or individual course, as determined by the supervising teacher. (Education Code § 51747(b)(2).)

Tiered Reengagement: For all pupils who (1) ~~are not generating attendance for more than three schooldays or 60 percent of the instructional days in a school week, or (2) who~~ are in violation of their Master Agreement, or (23) ~~who~~ do not generate attendance for more than ten percent (10%) of the required school days in a given attendance month (as defined in the attendance calendar), or (34) do not participate in the school’s offerings of synchronous instruction for more than ~~in the greater of three schooldays or fifty~~ 60 percent (50%) of the scheduled days-times in a school month, as applicable by grade span, the School shall have procedures to address chronic absenteeism, including the following reengagement strategies:

- Verifying pupil’s current contact information.
- Notifying parents or guardians of lack of participation within one school day of the documentation of at the non attendance day absence or lack of participation.
- A plan for outreach from the school to determine pupil needs, including a connection with health and social services, as necessary.
- A clear standard requiring a pupil-parent-educator conference, as defined below, to review the pupil’s Master Agreement, reconsider the Independent Study Program’s impact on the pupil’s achievement and well-being, consistent with the School’s policies regarding the maximum amount of time allowed between the assignment and completion of pupil’s assigned work (four (4) school weeks), satisfactory educational progress (see above), and the number of missed assignments (see above) allowed before an evaluation of whether the student should be allowed to continue in independent study.
- Implement any programs of the School intended to address chronic absenteeism, as applicable. (Education Code § 51747(d).)

In addition to the tiered engagement strategies described above, the ~~School Administration Executive Director or designee(s)~~ may provide one of the following supports to students who are not meeting Master Agreement requirements or otherwise may need engagement support:

1. A letter to the student and/or parent/guardian, as appropriate.
2. A special meeting between the student, parent/guardian and the teacher or designated Administrator.
3. A meeting between the student and the grade level Administrator, including the parent/guardian if appropriate.
4. An increase in the amount of time the student works under direct supervision.
5. Placing the student on probation (referred to as "Alarm" status in the Connexus).

"Pupil-parent-educator conference" means a meeting involving, at a minimum, all parties who signed the pupil's written Master Agreement pursuant to Education Code § 51747(g).

The evaluation triggered by the missed assignments or failure to make satisfactory educational progress as described above will be delivered to the parents, and to the student if the student is over eighteen (18) years of age. Written evaluation findings shall also be kept in the student's school record. A written record of the findings of any evaluation made pursuant to this subdivision shall be treated as a mandatory interim pupil record. The record shall be maintained for a period of three years from the date of the evaluation and, if the pupil transfers to another California public school, the record shall be forwarded to that school upon written request. (Education Code § 51747(b).)

If the student fails to address the issues which led to the evaluation within one week of the delivery of the written evaluation, and with prior written notice to the student's parent/guardian in accordance with the law, the School may withdraw the student as a result of the Student's noncompliance with the Master Agreement.

Eligibility

~~An~~ individual with exceptional needs, as defined in Education Code § 56026, may participate in independent study ~~if unless their~~his/her Individualized Education Program ("IEP") specifically provides for such participation. (Education Code § 51745(c).) Whether independent study is an appropriate placement to provide a Free and Appropriate Education (FAPE) for a student with an IEP is an individualized determination made by the IEP team. (Education Code § 51745(c).)

No student shall be required to participate in independent study. (Education Code § 51747(g)(8).)

No temporarily disabled student may receive individual instruction pursuant to Education Code § 48206.3 by means of independent study. (Education Code § 51745(d).)

No student that is expelled by their previous school pursuant to Education Code § 48915 or a suspended expulsion student pursuant to Education Code § 48917, may be provided with instruction through independent study unless they are offered the alternative of classroom instruction and they choose independent study. (Education Code § 51747(g)(8).)

Students enrolling in the School must be residents of an eligible county (the county where a School is authorized and their geographically contiguous counties). Enrollment eligibility shall not be based on the address of parent/guardian employment. The School will not claim apportionment funding for any student who lives outside of an eligible county unless otherwise permitted by law. (Education Code § 51747.3(c).)

Exceptions for Pupils Under Professional Care: Pupils enrolled in a comprehensive school for classroom-based instruction who, under the care of appropriately licensed professionals, participate in independent study due to necessary medical treatments or inpatient treatment for mental health care or substance abuse, are not subject to the tiered reengagement, live interaction, synchronous instruction, nor return to in-person instruction provisions

described above. The School shall obtain evidence from appropriately licensed professionals of the need for pupils to participate in independent study pursuant to this subdivision.

~~Students who meet the Criteria for Participation listed below are eligible to participate in the Independent Study Program.~~

~~**Exceptions for Pupils Under Professional Care:** Pupils enrolled in a comprehensive school for classroom based instruction who, under the care of appropriately licensed professionals, participate in independent study due to necessary medical treatments or inpatient treatment for mental health care or substance abuse, are not subject to the tiered reengagement, live interaction, synchronous instruction, nor return to in person instruction provisions described above. The School shall obtain evidence from appropriately licensed professionals of the need for pupils to participate in independent study pursuant to this subdivision.~~

Criteria for Participation

~~Approval for participation shall be based on satisfying all of the following criteria:~~

- ~~1. Evidence that the student will work independently to complete the Program with monitoring from the Parent/Learning Coach (e.g., meeting assignment and satisfactory educational progress requirements).~~
- ~~2. The Parent /Learning Coach will sign the Parent/ Legal Guardian (Caretaker) Acknowledgement — Completion of a Master Agreement for the student per school year. — A Master Agreement must be completed and verified each school year in order for a student to be enrolled. Failure to properly complete a Master Agreement for any given school year leads to loss of the status as an “existing pupil” of the school.~~
- ~~3. For students with an Individualized Education Program (IEP), the IEP team will make the determination regarding whether the student may participate in independent study to meet their educational needs.~~

Written Agreements and Assignments

A written Master Agreement shall be executed for each participating student. The curriculum and methods of study specified in the Master Agreement shall be consistent with the Board’s policies and procedures for curriculum and instruction. (5 C.C.R. § 11702.)

The Master Agreement shall include, but not be limited to, all of the following:

1. The manner, frequency, time and place for submitting the student’s assignments and for reporting the student’s academic progress, and for communicating with the student’s parent or guardian regarding academic progress.
2. The objectives and methods of study for the student’s work, and the methods used to evaluate that work.
3. The specific resources, including materials and staff, which will be made available to the student. These resources shall include confirming or providing access for all pupils to the connectivity and devices adequate to participate in the academic program and complete assigned work.
4. A statement of the policies adopted herein regarding the maximum length of time allowed between the assignment, the level of satisfactory educational progress, and the number of missed assignments allowed prior to an evaluation of whether or not the student should be allowed to continue in independent study.

5. The duration of the Master Agreement, including the beginning and ending dates for the student's participation in independent study under the Master Agreement. No Master Agreement shall be valid for any period longer than one (1) school year.
6. A statement of the number of course credits for grades 9 to 12, or, for the grades TK-8, other measures of academic accomplishment appropriate to the Master Agreement, to be earned by the student upon completion.
7. A statement detailing the academic and other supports that will be provided to address the needs of pupils who are not performing at grade level, or need support in other areas such as English learners, individuals with exceptional needs as needed to be consistent with the student's individualized education program or plan pursuant to Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. Sec. 794), pupils in foster care, pupils experiencing homelessness, and pupils requiring mental health supports.
8. The inclusion of a statement in each Master Agreement that independent study is an optional educational alternative in which no student may be required to participate. In the case of a student who is referred or assigned to any school, class or program pursuant to EC § 48915 or 48917, the agreement also will include the statement that instruction may be provided to the student through independent study only if the student is offered the alternative of classroom instruction. (Education Code § 51747(g).)

School will comply with the signature requirements for independent study written agreements set forth in Education Code § 51747(g)(9), including:

- ~~For the 2021-22 School Year Only (Must Obtain Signatures Within 30 Days of First Day of Independent Study Instruction or by October 15, whichever comes later): School will obtain a signed Master Agreement for an independent study program of any length of time from the student, or the student's parent or legal guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student no later than 30 days after the first day of instruction in the school's independent study program or by October 15, whichever date comes later.~~
- ~~Beginning in 2022-23 School Year and Thereafter (Must Obtain Signatures Before Independent Study Instruction):~~ Each Master Agreement will be signed, prior to the commencement of independent study, by the student, the student's parent, legal guardian, or care giver, if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and ~~the certificated employee designated as having responsibility for the special education programming of the pupil, as applicable. all persons who have direct responsibility for providing assistance to the student.~~ For purposes of this paragraph, "care giver" means a person who has met the requirements of Part 1.5 (commencing with Section 6550) of the Family Code.

The Master Agreement also may include a schedule for achieving objectives and completing the agreement and a schedule of conferences between the student and his/her/their supervising teacher.

The Master Agreement shall state that the parent/guardian's signature confers his/her permission for the student's independent study as specified in the agreement.

The Master Agreement may be maintained electronically along with and may include subsidiary agreements, such as course contracts and assignment and work records, work samples and attendance records. Master Agreements may be signed using electronic signatures that comply with applicable state and federal standards and are intended by the signatory to have the same effect as a handwritten signature.

Upon the request of the parent or guardian of a student (or adult student), before signing a Master Agreement pursuant to this policy, a parent or guardian may request that the School ~~shall~~ conduct a telephone, videoconference, or in-person pupil-parent-educator conference or other school meeting during which the pupil, parent or guardian, and, if requested by the pupil or parent, an education advocate, may ask questions about the educational options,

including which curriculum offerings and nonacademic supports will be available to the pupil in independent study, before making the decision about enrollment or disenrollment. (Education Code § 51747(h)(2).)

Supervising Teachers

The ~~Superintendent~~~~Executive Director~~ or designee(s) shall oversee the teachers who directly supervise the independent study on a regular basis and ensure that the supervising teachers:

1. Complete designated portions of the Master Agreement and add additional information to the agreement when appropriate.
2. Supervise and approve coursework.
3. ~~Provide and document~~~~Ensure that~~ any required opportunities for synchronous instruction, based on the student's grade level, are provided and documented.
4. Design/identify curriculum objectives.
5. Initiate and complete the independent study contacts as specified in the Master Agreement and/or PLP for students.
6. Assess all work that students are required to submit to a teacher.
7. Personally judge the time value of assigned work or work products completed and submitted by the student, or personally review the determination of time value made by another certificated teacher.
8. Select and save with each Master Agreement representative samples of the student's completed and evaluated assignments.
9. Maintain any required records and files on a current basis.
10. When appropriate, determine and assign grades or other approved measures of achievement.

Records

School records maintained by each school shall identify all students participating in its Independent Study Program and shall specify the grade level in which each of these students is enrolled. (5 CCR § 11703.)

School will maintain written or computer-based evidence of student engagement that includes, but is not limited to, a grade book or summary document that, for each class, lists all assignments, assessments, and associated grades. (Education Code § 51747.5(d).)

Records shall be maintained for audit purposes and shall include the following (5 C.C.R. § 11703):

1. A copy of the Board policy, administrative regulations, and procedures related to independent study.
2. A separate listing of the students, by grade level, program and school who have participated in independent study identifying units of the curriculum undertaken (also known as the "course of study") and units of the curriculum completed by students in grades IK-8, and identifying course credits attempted by and awarded to students in grades 9-12, as specified in their Master Agreements.
3. A record of all Master Agreements, with representative samples of each student's work products and a signed acknowledgement by the supervising teacher indicating that he/she has personally evaluated the work or that he/she has personally reviewed the evaluations made by another certificated teacher. These records may be created, signed and stored electronically.
4. A daily or hourly attendance register, as appropriate to the program in which the students are enrolled, separate from any in person classroom attendance records, and maintained on a current basis as time values of student work products are personally judged by a teacher, and reviewed by the certificated supervising teacher if they are two different persons.

Parent's Right to Appeal:

Parents may appeal decisions in accordance with ~~the procedures~~Parent Due Process Procedure as set out in the School Handbook. In accordance with Education Code § 47605(c)(5)(J)(iii) parents will be provided with a written notice of the intent to withdraw a student for noncompliance no less than five schooldays prior to the effective date of the withdrawal.

2022-23 INDEPENDENT STUDY MASTER AGREEMENT revised

I. Educational Objectives

The major educational objectives are to:

1. Enable the student to keep current with his/her/their grade-specific studies.
2. Enable the student to successfully complete his/her/their assignments and meet assignment-specific objectives outlined in the school's curriculum, Master Agreement, the Educational Management System (Pearson Online Classroom, formerly known as **Connexus**), and through the school's personalized learning process.

The student's work will be evaluated regularly by his/her/their teacher using the methods specified in this Master Agreement, and in Pearson Online Classroom. All parties agree to report to the teacher regularly, in accordance with the manner, frequency, time, date, method, and place specified below. On reaching the objectives stated in this Master Agreement, the student in grades TK–8 will be credited with having completed his/her/their assigned grade level. For a high school student in grades 9–12 who obtains the objectives of the Master Agreement, course credits will be earned in accordance with the student's course of study, for each course which is successfully completed. The course of study is a companion document to and incorporated by reference in this Master Agreement and is also included as part of each Monthly Assignment and Work Record. If a student is not making adequate progress towards these objectives, it may be determined that the student is not making satisfactory educational progress and an evaluation may result as described below.

II. Studies

Areas of grade-specific study provided include but are not limited to: English/Language Arts, Mathematics, Science, History/Social Studies, Social Science, Physical Education, and other electives (electives to be confirmed on consultation with Supervising teacher or counselor). Any modifications to this full course of study will be documented in the Monthly Assignment and Work Record (considered part of the Master Agreement as a companion document). The course of study and possible course credits for students in grades 9–12 will be available within two (2) weeks of the student's enrollment date and is incorporated by reference in and considered part of this Master Agreement as a companion document. These companion documents set forth the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the Master Agreement, to be earned by the student upon completion.

III. Regular Reports and Assignment Submissions

Each student in every grade must communicate with a teacher at least once every two (2) weeks. In addition, parents/legal guardians (or their qualified designee) must communicate with their student's teacher(s) on a regular basis, with the frequency to be determined by the teacher based on the student's grade level and progress in the program. These required reports (also known as contacts) will occur in person, by phone, or via LiveLesson® real-time instructional sessions, at a mutually agreed upon time and date. Meetings are documented in Pearson Online Classroom Log Entries. In addition, the school will report on and communicate at least quarterly with parents/legal guardians regarding student academic progress through providing a progress report generated in Pearson Online Classroom. Parents and Learning Coaches have access to the student grade book in Pearson Online Classroom at all times while the student is enrolled. To communicate academic progress, teachers and other school staff members may refer to this information during the regular contacts. The student and Learning Coach agree to report the student's attendance and lesson completion on a daily basis in Pearson Online Classroom. The student and Learning Coach agree to submit student original work samples to the school by the stated school deadlines, typically once per month at a minimum. Work should be submitted through Pearson Online Classroom, via an online "drop box" or via email submission. On occasion, and with approval of the course teacher, work may be submitted via U.S. Mail, in person or via fax. Parents/guardians/caretakers will ensure their student participates in all assessments as required by the school program. Each student is required to take at least one (1) in person proctored academic test each year. Fulfillment of this requirement will be determined by school Administration and is a condition of enrollment in the program. The grade levels that will be administered in-person proctored tests will be determined annually at the discretion of the Administration.

IV. Methods of Evaluation

Student evaluation will incorporate a variety of methods that may include, but are not limited to: portfolio items, review of assignments by teachers and the Learning Coach, observation, teacher-made evaluations, online assessments, proctored exams, any other mailed or electronic work to be graded, and written and oral tests and quizzes. **Submission of original portfolio and original student work samples by the stated school deadlines is required to participate in the program.**

V. Methods of Study

Activities selected as a means to reach the objectives may include, but are not limited to: core curriculum materials, reading, independent research, essays, term papers, flash cards, illustrations, oral and written reports, demonstrations, participation, lesson exercises, games, comprehension questions, computer programs, field trips, simulations, discussions, note-taking, videos, and other educational activities. (Note: Assigned texts, lesson plans, and acceptable monthly-required work samples for students are found in Pearson Online Classroom.) In addition, California Connections Academy will offer opportunities for live interaction and synchronous instruction to student per Education Code § 51747(c).

VI. Resources

California Connections Academy will provide appropriate services, supports, technology and resources to enable student to complete their independent study program successfully. These resources include but are not limited to a credentialed teacher support, Technical Support, Student Support Services, core curriculum, Pearson Online Classroom, lesson manuals, supplementary course material, and special education resources. Additionally, California Connections Academy will ensure student has access to the connectivity and devices adequate to participate in independent study and complete assigned work (e.g., computer, internet access, etc.) By signing below, student's parent/guardian/caregiver is confirming student: (1) has access to devices and connectivity to allow student to adequately participate in independent study and complete assigned work; or (2) will contact the student's supervising teacher if student needs help accessing such connectivity and devices.

Additional Supports for Special Populations: California Connections Academy will provide supports and academic services necessary to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, individuals with exceptional needs in order to be consistent with the student's IEP or plan pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. § 794), students in foster care or experiencing homelessness, and students requiring mental health supports. These supports include, but are not limited to, a customized learning plan and/or curriculum, access to assistive software/devices, counselors, specialized academic instruction, student support team and related services, and various online intervention supports or programs.

VII. Conditions of Independent Study

1. Independent study is an optional educational alternative in which no student may be required to participate. In the case of a student who is referred or assigned to any school, class, or program pursuant to Education Code §48915 or 48917, instruction may be provided to the student through independent study only if the student is offered the alternative of classroom instruction. Students who choose independent study have the alternative option of returning to a classroom-based instructional program in a school of their district of residence.
2. This independent study program is substantially equivalent in quantity and quality to classroom instruction. Students in the school have equality of rights and privileges with students in other public-school programs. Students are entitled to school services and resources including, but not limited to: school staff, credentialed teachers, textbooks, supplementary materials, and the services and resources received by other students enrolled in our public school, as specified in the school charter.
3. For students in grades TK–12, no more than four (4) school weeks may elapse between when a teacher makes an assignment and the date by which the student must complete the assigned work (i.e., "Assignment Time"). Where special or extenuating circumstances exist, and this set time limit cannot be

met, the grade level Administrator or designee may approve a period not to exceed an additional four (4) weeks. (Education Code § 51747(a).)

2022-23 INDEPENDENT STUDY MASTER AGREEMENT revised

4. Per Education Code § 51747(b) and school's Independent Study Board Policy, the school has determined that the following number of missed assignments will trigger an evaluation of whether it is in the best interests of the student to remain in independent study:
- Missing two (2) consecutive contact appointments between the student and teacher.
 - A "participation rate" of less than seventy percent (70%) in the school's Educational Management System (Pearson Online Classroom) over a period of four (4) weeks; or
 - Failure to submit the required and assigned work samples, assessments and/or portfolio items for one (1) school month.

If the student fails to make satisfactory educational progress, this will also trigger an evaluation of whether it is in the best interests of the student to remain in independent study. A student is deemed to be making satisfactory educational progress if the student is on track to enter the next grade level at the completion of the current school year (or, for high school students, to earn sufficient credits towards graduation) and/or progressing toward their goals pursuant to their IEP. Progress is measured based on the indicators set forth in the School's Independent Study Board Policy.

The evaluation triggered by the missed assignments will be delivered to the parents and to the student, if the student is over eighteen (18) years of age. Written evaluation findings shall also be kept in the student's school record. (Education Code § 51747(b)). The evaluation and written findings may be in electronic format. If the student fails to address the issues which led to the evaluation within one week of the delivery of the written evaluation, and after delivery of a written notice, the school may withdraw the student for non-compliance with the Master Agreement.

5. ~~Any~~ students with an Individualized Education Plan (IEP) may ~~not~~ participate in the Independent Study Program provided by California Connections Academy Schools ~~if~~ ~~unless~~ the IEP specifically provides for that participation. (Education Code § 51745(c)) Questions about a student's IEP should be directed to the Director of Student Services.
6. A Master Agreement must be submitted for the full year the student is enrolled in this Independent Study School. Failure to complete and return a valid and signed Master Agreement will lead to withdrawal for non-compliance and/or will lead to forfeit of the status as an "existing pupil" of the school. A Master Agreement's duration shall not exceed one school year. The start date is the student official enrollment or re-enrollment date, and the end date is the last day of school for the school year listed below.
7. Parents/guardians of all high school students under the age of 18 and adult students have reviewed, understand, and agree to the course of study and possible course credits found in Pearson Online Classroom and which is incorporated by reference in and considered part of this Master Agreement.
8. Parents/guardians will ensure that their student participates in any testing required by the school, as well as any state-mandated standardized testing, unless exempted by law. The California state tests include the annual administration of:
- a. State standardized testing for all students in any of the grade levels determined annually by the state of California.
 - b. Physical Fitness testing for all students in any of the grade levels determined annually by the state of California.
 - c. English language testing (the ELPAC) for students identified as English Language Learners in any grade, or initially for students whose primary language at home is not English.
 - d. Any other state testing as required by the State of California.
9. Parents/guardians have read, understand, and agree to be bound by all the rules and other provisions set out in the Parent/Legal Guardian (Caretaker) Acknowledgement and the School Handbook in order to be enrolled in this independent study school. Any breach may result in a review of this Master Agreement and the student's placement in this independent study school. The signature, including a digital signature, of the parent/guardian grants permission for the specified student to participate in independent study as outlined in this Master Agreement.

2022-23 INDEPENDENT STUDY MASTER AGREEMENT revised

Student Information

Legal Last Name	Legal First Name	Legal Middle Name
<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-Binary	/ /	2022-23
Gender	Date of Birth	Grade for 2022-23 School Year School Year
Street Address		County <i>(student must physically reside in an eligible county in California)</i>
City	State	ZIP Code
Home Phone	Work Phone	Mobile Phone

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Agreement to Terms

We have read, understand, and agree to all the Conditions of Independent Study detailed above and to the terms set forth in this Master Agreement, and we acknowledge that any violation may result in removal of the student from this Independent Study Program.

(NOTE: All signatures must be in original handwriting, including the student signature, regardless of the student's age. Typed or electronic signatures are only acceptable in limited situations where the state's signature requirements can be met and each signatory can be verified. Electronic signatures are acceptable if obtained through the school's secure online platform using a unique username and password. California law requires the student to sign this agreement. If the student is unable to sign, contact Enrollment. A document with a missing student signature or missing dates is not valid. At least one parent, legal guardian, or legal caretaker must sign the parent section of the document for all students under the age of 18.)

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Student Name (Last, First Middle Last)	Signature	Date
Parent/Guardian Name (Last, First Middle Last)	Signature	Date
Parent/Guardian Name <u>or Other Applicable Name</u> (Last, First Middle Last)	Signature	Date
Supervising Teacher Name/Designated Learning Coach Name (Last, First Middle)	Signature	Date
(if someone other than a parent/guardian has been designated)		
Teacher Responsible for Special Education Name (if applicable) Other Name (Last, First Middle)	Signature	Date
(directly responsible for providing assistance to the student)		

Internal Use Only: The information for this section can be found in the Educational Management System

Date Agreement Begins: _____ Agreement Ends on the last school day of 22-23: _____

California Connections Academy School: SoCal Central Coast Central Valley NorCal Monterey Bay North Bay



TO: California Online Public Schools (CalOPS) Board

Re: Approval of Board Member Participation for Trainings and Conference Attendance for the 2022-2023 School Year

Below is a listing of training and conferences for the 2022-2023 school year that, in alignment with your Board approved budget, Board members may be interested in attending. The Board is asked to review and approve moving forward with offering the following national and state conferences to the Board:

National Charter School Conference 2023 – Austin, Texas (June 18-21)

<https://ncsc.publiccharters.org/about-national-charter-schools-conference>

The **National Charter Schools Conference (NCSC)** by the National Alliance for Public Charter Schools is where the movement meets as the largest national gathering of educators, advocates, and leaders in the charter community. It is where you connect with people, resources, and expertise that empowers and inspires your work. With nationally recognized experts, content curated specially for the sector, and a focus on collaboration, NCSC offers the best learning experience for those shaping K-12 education.

State or Local Offerings

2023 California Charter School Conference - Sacramento (March 13-16)

<https://www.ccsa.org/>

The **California Charter Schools Conference** is a place of joy and inspiration that will build connectivity in the California charter movement. This annual event connects charter school experts from across the country who lead sessions on everything from balancing your budget, obtaining a new facility, and creating a safe school environment to building a productive and excellent board and advocating for your school on the local, state and federal level.

State Policy Support Information for the California Connections Academy Board June 16 – August 11, 2022

California State Board of Education Update:

- **K-12 Math Curriculum:** The State Board of Education received significant feedback during the second round of public comment. In the July State Board of Education meeting, the Math Framework revision for grades Kindergarten – 12 was moved to 2023. The first review was in 2021; second in 2022, and now a third is planned for 2023. Here is a [link for more information](#).
- Template approved for the **21-22 School Accountability Report Card** in the July meeting. Updates to the State/Federal Accountability Table include:
 - Two years of teacher data instead of only one year
 - In 2020-21, schools were allowed different assessments; however, for the 21-22 school year, schools were required to use the statewide summative assessment (CAASPP) in ELA & in math for grades 3-8 & grade 11.

California 2022-23 Final Budget TK – 12 Summary:

Note: Arts, Music, Instructional Materials Block Grant of \$4 billion for the FY23 budget had errors which will be cleaned up when the legislature returns in August. As these errors are corrected, LEA's will be the first to hear of their FY23 allocation.

The information below includes areas that were affected by the education related portions of the Budget Trailer Bill.

Local Control Funding Formula (LCFF)

Makes statutory changes to the LCFF that will provide a 13 percent increase in LCFF funding above 2021-22 rates:

- \$4.32 billion in LCFF base increases, above statutory growth and cost of living adjustment (COLA).
- \$2.8 billion in LCFF increases to support the declining enrollment and 2021-22 ADA protections. Note that these protections were not extended to non-classroom based charter schools (like CalCA).
- \$771 million for LCFF growth and COLA.
- Makes the following statutory changes that will make additional LCFF funding available:
 - \$637 million increase to reimburse LEAs at up to 60% of their transportation costs, or fund their current LCFF Home-to-School transportation add-on with ongoing COLA. (This does not affect CalCA as we do not provide transportation.)
 - \$500 million in ongoing Prop 98 for the special education funding formula to increase the base rate to \$820, and calculate the formula based on the LEA

State Policy Support Information

- Appropriates one-time \$413 million Prop 98 to provide declining enrollment protections for classroom-based charter schools for the 2021-22 fiscal year. (see note above)
- Expands transitional kindergarten (TK) eligibility, consistent with the 2021 Budget, and rebench the Proposition 98 Guarantee to accommodate enrollment increases, estimated to be \$611 million Prop 98. This bill also reduces the adult-to-student ratio for TK, at an estimated cost of \$383 million Prop 98. It is unclear so far how the adult to student ratio will be applied in a virtual school setting.
- Adds a Home to School Transportations LCFF add-on for School Districts and County Offices of Education (not applicable for CalCA.)
- \$637 million increase to the Home to School Transportation LCFF add-on, to fund LEAs at up to 60% of their transportation costs, or their current add-on, plus ongoing COLA. (not applicable for CalCA.)

Changes to Independent Study –(NOTE: additional information will be provided with the action items on the agenda)

- Provides 2021-22 average daily attendance (ADA) protections for local educational agencies that can demonstrate they provided independent study offerings to students. This section is not applicable for CalCA schools.
- Makes statutory changes to provide declining enrollment protections in the Local Control Funding Formula by allowing school districts to consider its current year, prior year, or the average of the three prior years' ADA in its funding calculation. This may lead to a benefit for CalCA for Special Education funding
- Changes were made to streamline some of the requirements for independent study and the independent study agreements.

Expanding Learning Opportunity (NOTE: Non-classroom based charters like CalCA are not eligible for these grants)

- \$3 billion additional ongoing Prop 98 for the Expanded Learning Opportunity Program, for total program expenditures of \$4 billion in ongoing Prop 98 for after school and summer options for all students.
- \$2,750 per unduplicated pupil in schools required to offer services to all students,
- \$1,250 per unduplicated pupil in schools required to serve half their low-income, foster-youth, and dual-language-learner students.

One-time Funding

Allocated based on Formula

- \$8 billion one-time Prop 98 for Learning Recovery Emergency Block Grant to be allocated on an unduplicated pupil count and available for use up to five years, and specify that funds shall be used for instruction, services, and other pupil-related personnel-related costs to support urgent learning recovery.
- \$3.48 billion one-time Prop 98 for an Arts, Music, and Instructional Materials Discretionary Block Grant, to all LEAs, based on ADA. The potential uses for these funds are very broad.
- \$250 million one-time GF Literacy Coaches program, for intensive literacy action plans in schools with at least 97 percent low-income student populations, with minimum grant awards of \$450,000 per school site, over five years. Funds are to hire literacy coaches and implement evidence-based literacy action plans for students Preschool through grade 3 and their families. Note that CalCA schools do not serve this high of a percentage of low income students.

State Policy Support Information

- \$300 million additional one-time Prop 98 for additional PreKindergarten Planning and Implementation Grants, including operational costs.

Allocated based on Grant Application (Note that many of these will not apply to CalCA)

- \$500 million in one-time Prop 98 for the Golden State Pathways Program to support the development and implementation of college and career educational pathways in critically needed sectors of the economy
- \$200 million one-time Prop 98, available over five years, to expand dual enrollment planning and implementation opportunities coupled with student advising and support services
- \$1.1 billion additional Prop 98 for the California Community School Partnership Program, and makes clarifying changes for program implementation
- \$100 million in one-time Prop 98 school meals Food Best Practices procurement grant with, administered by the Department of Education (CDE), in consultation with the California Department of Food and Agriculture. Eligible foods include California-grown, plant-based, and special dietary-restriction necessities for students in the existing universal school meal program
- \$600 million, one-time Pro 98 for kitchen infrastructure grants that will support local educational agencies in preparing for universal meals implementation, and the preparation of healthy, local, plant-based, and dietary-restricted meals, as specified. Note that the meal mandate is not currently considered applicable to non-classroom based charter schools unless students actually report for in person instruction.
- Appropriates \$1.5 billion in one-time Prop 98 funding to the California Energy Commission and California Air Resources Board, to administer a state-wide zero-emissions school bus program. This program would prioritize low-income and rural LEAs, and LEAs purchasing electric school buses with bi-directional charging. State contracts are required to meet labor practices, as specified. LEAs have various requirements, as specified
- \$650 million in one-time GF for the California Preschool, TK and Full-Day Kindergarten Facilities Grant Program. Grant funds may be used to construct new school facilities or retrofit existing school facilities for the purpose of providing TK classrooms, full-day kindergarten classrooms, or preschool classrooms. Also clarifies that community colleges that operate preschool programs on behalf of county offices of education or school districts can apply for funds in this program

Professional Development

- \$85 million one-time Prop 98 for a Math and Science Professional Development program to COE's for professional development.
- \$20 million additional one-time Prop 98 for the Educator Workforce Investment Grant, for English Language Learner, special needs, and computer science educators, pursuant to statute
- \$10 million in one-time Prop 98 for the Anti-Bias Education Grant Program, established in the 2021-22 Budget Act. Grant application for up to 50 LEAs
- \$15 million in one-time Prop 98 funding for 6,000 educators to assist participants in earning reading and literacy instruction authorizations through the Commission on Teacher Credentialing.
- \$184 million additional one-time Prop 98 to augments the Teacher Residency Grant Program established in the 2021 Budget, for a total program increase of \$250 million Prop 98 and expands eligibility to school counselors. Also extends the sunset deadline by one year to 2030

State Policy Support Information

Here is Information on a New Program Funded in the State Budget:

Students who have significant cognitive disabilities would be able to earn high school diplomas based on the state's alternative achievement standards and coursework tailored to their abilities. Potentially 80,000 students — 10% of the overall number of students enrolled in special education in California — would benefit from the new pathway.

In 2020, the state budget set aside money for a workgroup to study the issue and come up with recommendations. The workgroup's [report](#), published last fall, addresses the details, including transcripts and whether students continue working toward their diploma after they turn 18 (they can). The 2022 budget, passed in June, included \$1 million in federal funds from the Individuals with Disabilities Education Act to bring the workgroup's recommendations to reality. The new pathway could be implemented as soon as next year. Although it's not required, the state is encouraging all districts to adopt it. [Read more here.](#)

California Legislature Still in Session: A new bill may provide a deeper understanding of how students at different stages of learning English are doing in school:

A bill currently in the Legislature, [Assembly Bill 1868](#), would require the California Department of Education to report standardized test scores in English language arts, math and science for subgroups of English learners, including long-term English learners, those at risk of becoming long-term English learners, and students who have learned enough English to be reclassified as proficient.

Currently, the department collects and reports test scores for English learners as a whole, but not for specific subgroups.

Long-term English learners [are defined as](#) students who have been enrolled in U.S. schools for six years or more and have not advanced on the English proficiency test in two or more years. Students defined as at risk of becoming long-term English learners are those who have been enrolled in U.S. schools for four or five years and are scoring at intermediate or below on the English proficiency test.

[More than 2 million](#) students in California public schools speak a language other than English at home. Half of them are now proficient in English. Of those still learning English, 1 in 3 are long-term English learners and 1 in 5 are at risk of becoming long-term English learners.

Proponents of the bill say that separating the data on subgroups of English learners would give the state and local school districts a better picture of how each group is doing, which would help them provide more targeted support.

No arguments in opposition to the bill have been filed. It passed the Assembly and is set to be heard in the Senate Appropriations Committee soon.

PERIOD 4 KEY SCHOOL METRICS 2021-2022

Pearson Virtual Schools (PVS) works with leadership teams, teachers, and other staff members of the schools it supports to continuously improve student achievement. The Customer Success Partner (CSP) team works to support schools through School Improvement Planning, Advisory Committees, Professional Learning Communities (PLCs), and weekly communication with each school's leader to support all stakeholders working through the daily challenges of successful school operations.

Common operational trends in these school-based efforts are monitored across all schools with priorities placed on the metrics summarized below. These metrics are timely, and align with both the school year cycle, and align to the Core Standards for Teaching and Learning, a guide of best practices and recommendations for a Connections Academy school. The Core Standards group teacher and school operational tasks into these more broadly defined categories:

- **Professional Responsibilities:** Second semester core course passing rates (course completion), cohort results, and SPED document compliance (IEP required reviews).
- **Instructional Expertise:** Summary of Connections-offered professional learning sessions, Teacher Orientation course completion.
- **Student Engagement:** On time and completed Welcome Calls, student, and Learning Coach contacts, completed end of year contacts, and during school year withdrawals.
- **Data Driven Instruction:** Curriculum Based Assessment (CBA) completion and completion of Math and ELA Post-Test benchmark assessments.

Reporting Period 4 encompasses the time between March 31st, 2022, and June 30th, 2022. The metrics shown here are compared with a group of other Connections Academy schools – aggregated to give some context without sharing every school's data. There are not truly "comparable schools," but we have grouped them by student start date noted in the tables by "Group," and, also by size (small 0-799, medium 800-2999, large 3000-5499, x-large 5500+ students). Additionally, year over year comparison data is provided where available to highlight specific trends. Many other factors contribute to and should be considered when evaluating successful school operations (age of the school, its rate of growth, its funding per pupil, enrollment caps and/or other rules affecting student demographics, etc.); that information is not provided in this report.

Professional Responsibilities

	ELA Course Pass Rates			Math Course Pass Rates		
	<i>K-5</i>	<i>6-8</i>	<i>9-12</i>	<i>K-5</i>	<i>6-8</i>	<i>9-12</i>
CalCA 2022	95%	76%	86%	93%	75%	79%
CalCA 2021	91%	90%	86%	90%	84%	89%
X-Large Avg.	94%	88%	86%	94%	86%	88%
Group 3 Avg.	94%	86%	86%	92%	84%	85%
Connections Avg.	93%	88%	86%	92%	85%	86%
	Science Course Pass Rates			Social Studies Course Pass Rates		
	<i>K-5</i>	<i>6-8</i>	<i>9-12</i>	<i>K-5</i>	<i>6-8</i>	<i>9-12</i>
CalCA 2022	90%	83%	85%	88%	83%	83%
CalCA 2021	90%	89%	91%	90%	88%	90%
X-Large Avg.	95%	90%	91%	94%	90%	91%
Group 3 Avg.	94%	88%	90%	93%	89%	89%
Connections Avg.	94%	88%	89%	93%	88%	89%

- **Second semester “core” course passing rates for all students** - This shows the second semester “core” courses final pass rates, broken down by grade bands; K-5, 6-8 and 9-12. Course completion plays a key role in school graduation rates and reteach, relearn policies to help students demonstrate mastery of standards and are part of a successful school’s core operating principles.

Professional Responsibilities Continued

	IEP ELA Course Pass Rates			IEP Math Course Pass Rates		
	K-5	6-8	9-12	K-5	6-8	9-12
CalCA 2022	81%	82%	64%	80%	70%	69%
X-Large Avg.	90%	85%	83%	90%	83%	81%
Group 3 Avg.	89%	79%	82%	88%	78%	76%
Connections Avg.	90%	82%	83%	88%	79%	81%
	IEP Science Course Pass Rates			IEP Social Studies Course Pass Rates		
	K-5	6-8	9-12	K-5	6-8	9-12
CalCA 2022	85%	77%	72%	83%	75%	71%
X-Large Avg.	93%	86%	85%	92%	85%	86%
Group 3 Avg.	91%	80%	84%	90%	81%	85%
Connections Avg.	91%	82%	83%	91%	81%	85%

- **Second semester “core” course passing rates for students with Individual Education Plans (IEP)** – This shows the second semester “core” courses final pass rates for students with an IEP, broken down by grade bands; K-5, 6-8 and 9-12. Course completion plays a key role in school graduation rates and reteach, relearn policies to help students demonstrate mastery of standards and are part of a successful school’s core operating principles.

	4 HS Cohorts % On Track	2022	2023	2024	2025
CalCA 2022	66%	63%	58%	67%	75%
Connections Avg.	66%	65%	64%	64%	72%

- **Cohort Summary Report – HS Cohorts % On Track** – Average metrics of 4 active cohorts for the current school year. (Classes of 2022, 2023, 2024, and 2025). The graduation rate is the percentage of students in the cohort that are on track to graduate within the 4-year period, including the summer after senior year. For each cohort it’s (# EOY Grad Status = Early or On Time) / (All Students Ever Enrolled in the Cohort and not Validated by State as Excluded from Denominator). This is now a standard key metric in addition to being a school focus goal.

Instructional Expertise

- **Professional Learning Sessions Offered** – Pearson Virtual Schools has offered an extensive professional learning program for the last several years. Last year, overviews shared with Boards demonstrated a commitment to flexibility and meeting the unique needs of individual teachers. The Professional Learning course features a calendar for teachers to choose sessions most relevant to their needs and level of experience in the virtual environment and Pearson Online Classroom.
 - *Professional Learning Opportunities offered for Teachers in Reporting Period 4*
 - *Boosting Collaboration and Teamwork*
 - *Diving into the Demographic Factor*
 - *Supporting LGBTQIA+ Youth*
 - *Bringing Brick and Mortar to the Online Classroom*
 - *MTSS - Designing Research Based Livelessons*
 - *MTSS: What's My Role for the End of the Year?*
 - *MTSS – Progress Monitoring*
 - *Managing Screen Share, LiveLesson, and 3rd Party Programs*
 - *Upcoming Professional Learning Opportunities offered for Leaders in Reporting Period 4*
 - *Successful Change Management*
 - *People Managers: Hiring, Recruiting, and Retaining*
 - *Emotional Intelligence for Leadership*
 - *Developing Yourself: Leadercast – Promoting Collaboration and Teamwork*
 - *Promoting the Benefits of Working at Connections Academy*

Student Engagement

	On Time Welcome Calls	Welcome Calls Complete	Student Contacts Met	LC Contacts Met	EOY Contacts Met	DSY WD
CalCA 2022	96%	100%	100%	77%	93%	14%
CalCA 2021	46%	100%	98%	75%	97%	11%
X-Large Avg.	94%	100%	94%	74%	92%	18%
Group 3 Avg.	92%	100%	95%	75%	90%	20%
Connections Avg.	94%	100%	94%	74%	90%	20%

- **Students receiving a Welcome Call on time, and total Welcome Calls complete** – Welcome Calls to students by teachers (or designated school staff members) have been shown to correlate strongly with prolonged student enrollment and parent satisfaction; a Welcome Call is “on time” if completed within 7 calendar days of enrollment. Even with a significant increase in overall enrollment, schools worked hard to ensure that 94% of welcome calls were completed on time. The target for this metric is set to 95% because some students who enroll never engage but cannot be immediately withdrawn due to truancy and other non-compliance processes
- **Student & LC Contacts Met** – Although much contact happens in other ways (webmail, LiveLesson recording, etc.), PVS recommends a targeted synchronous contact between teachers and students every 14 days. Additionally, an expectation of at least 3 annual contacts with the Learning Coach is considered a Core Standard. The metrics here are reporting the % of students with an individual synchronous contact within the last 14 days for the student and at least 3 phone contacts have occurred with the Learning Coach by the end of reporting period 4.
- **End of Year Contacts Met** – As part of the school year cycle communication process at each school, teachers complete an End of Year call with all students prior to the last day of school. During this call, teachers discuss recommended placement, suggest ways to prevent summer learning loss, and attempt to help families finalize their plans for returning the next school year.
- **During School Year Withdrawals** – This shows % of students who enrolled, engaged for at least 5 school days, and subsequently withdrew this school year. Withdrawal rates are typically higher than in traditional brick and mortar schools, and differences between Connections Academy schools can be a result of several factors.

Data Driven Instruction

	CBA "Met" K-8	CBA "Met" 9-12	ELA Benchmark Post-Test	Math Benchmark Post-Test
CalCA 2022	99%	62%	97%	97%
CalCA 2021	99%	84%	NA	NA
X-Large Avg.	88%	73%	86%	65%
Group 3 Avg.	77%	74%	82%	50%
Connections Avg.	84%	79%	85%	68%

- Students with CBAs Met** – Connections-supported schools use a minimum number of “curriculum-based assessments” (CBAs) as one way to ensure student learning is authentic. CBAs are usually 1:1 phone call and/or Livelessons, using webcams and microphone capabilities, during which a teacher probes the student’s understanding of a specific part of the curriculum. This metric is the % of students at the school met these criteria by the end of reporting period 4.
- Benchmark Assessment Participation** - Connections supported schools administer benchmark assessments three times a year – at the beginning of the year (pre-test), middle of the year (mid-test), and end of the year (post-test). This metric is the % of students at the school that participated in the Post-Test benchmark assessments.

School Operations

	Teachers Returning	Eligible Students Returning
CalCA 2022	97%	88%
CalCA 2021	99%	81%
X-Large Avg.	98%	81%
Group 3 Avg.	98%	77%
Connections Avg.	98%	79%

Percentage of teachers planning to return as of 4/1 – Each spring, teachers are asked to indicate if they intend to return to their teaching position for the next school year. 98% of teachers said “Yes” across Connections-supported schools, an increase from the prior year. More teachers do leave between 4/1 and the beginning of the school year, but this is a useful early indicator of teacher retention.

Percentage of students planning to return as of 6/30 – Each Spring, families are asked to indicate if they intend to return. 79% of students eligible to return (graduating seniors, for example, are not counted) replied “Yes”. This represents a 10% increase of students indicating to return from the prior year.