



Approved on 3/22/22

**California Online Public Schools (CalOPS)
MINUTES OF THE BOARD OF DIRECTORS MEETING**

GOVERNING BOARD for:

**CalCA Central Coast
CalCA Central Valley
CalCA Monterey Bay
CalCA North Bay
CalCA NorCal
CalCA Southern California**

Thursday, February 24, 2022 at 5:00 p.m. PT

Telephone Conference Call Locations:

CalCA NorCal: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366
CalCA SoCal: 33272 Valle Road, San Juan Capistrano, CA 92675
23091 Arden Street, Lake Forest, CA 92630
2142 E. Yosemite, Merced, CA 95340
1201 Cara Road, Dinuba, CA 93618
8803 Cardinal Avenue, Fountain Valley, CA 92615
8422 Madison Avenue, Fair Oaks, CA 95628
3753 W. Norberry Street, Lancaster, CA 93536

I. Call to Order

At 5:11 p.m., in the absence of a quorum of Board members, Ms. Rivas indicated the Board's intent to hear Oral Reports and Information Items until a quorum was available for the meeting. The meeting was open to the public and all participants present were able to hear each other.

II. Roll Call

Board Members Present at Roll Call: Diana Rivas, Adam Pulsipher, and Brooke Watkins (all via phone);

Board Members Absent: Elaine Pavlich, Mike Henjum, and Paul Hedrick;

Guests Present: Franci Sassin, School staff (in person at the SoCal Office); Richie Romero, Interim Executive Director; Kara Mannix, Heather Tamayo, LaChelle Carter, and Leslie Dombek, School staff; Melissa Brown, Laura Johnson, Carla Hicks, and Laura Coleman, Pearson Virtual Schools staff (all via phone).

III. Public Comment

There were no public comments at this time.

Oral Reports

Interim Director's Report

Dr. Romero reviewed with the Board recent school activities, including festivals.

State Testing Update

Dr. Romero provided the Board with an update on the preparations for state testing, including COVID safety protocols.

Graduation Plans Update

Dr. Romero advised the Board of the plans for the high school graduation ceremonies and encouraged Board members to attend.

WASC Update

Dr. Romero advised the Board of the preparations for the upcoming Western Association of Schools and Colleges (WASC) accreditation visit for all six (6) schools.

The Board thanked Dr. Romero and school staff for their dedication creating positive, safe events for the students.

Principals' Reports

Elementary School

Ms. Rivas asked the Board whether they had any questions or comments on the written report received by the Elementary School Principal, Mr. White. There were no questions from the Board at this time.

Middle School

Ms. Rivas asked the Board whether they had any questions or comments on the written report received by the Middle School Principal, Ms. Tamayo. There were no questions from the Board at this time.

High School

Ms. Rivas asked the Board whether they had any questions or comments on the written report received by the High School Principal, Ms. Mannix. There were no questions from the Board at this time.

CalCA Financial Report

Ms. Carter reviewed the financial report with the Board, as included within the Board meeting materials. She specifically highlighted changes in the financials and forecasted expenses since the last meeting's review. Additionally, she provided the Board with an update on bank account signatories and new security measures.

Consolidated Financial Report

Ms. Carter provided the Board with an update on all the CalCA schools' financials. Ms. Rivas asked the Board whether they had any questions or comments on the consolidated financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

CalCA Central Coast Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Central Coast financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

CalCA Central Valley Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Central Valley financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

CalCA Monterey Bay Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Monterey Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

CalCA North Bay Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA North Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

CalCA NorCal Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA NorCal financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

CalCA SoCal California Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA SoCal financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

Special Education Service Contracts Update

Ms. Carter directed the Board to the written update on contracts to meet the needs of the special education student population.

Budget Development Process Update

Ms. Carter directed the Board to the written update on the budget development process within the Board meeting materials.

Policy and Compliance Report

Dr. Sassin reviewed with the Board the Policy and Compliance items, as included in the Board meeting materials.

Form 700 Reminders

Dr. Sassin provided the Board with a reminder on their annual filing process for the Form 700.

COVID Updates

Dr. Sassin reviewed the school's response to the ongoing COVID-19 pandemic, including safety precautions and continued work from home options for staff.

[Ms. Mannix left the meeting at 5:27 p.m.]

Handbook Updates

Dr. Sassin provided an update to the extended illness section of the Employee Handbook, as included in the Board meeting materials. She further provided the Board with an expected timeline for school handbook revisions.

Additionally, Dr. Sassin gave the Board an update on enrollment closure for the current school year and opening for the next school year.

Information Items

State Accountability Update

Ms. Dombek provided the Board with an update on various state and federal accountability measures.

i. A-G Completion Improvement Grant Plan

Ms. Dombek reviewed the A-G Completion Improvement Grant Plan with the Board. She advised the school would like to use the additional funds to increase student achievement, particularly through additional courses, PSAT and SAT assistance, and tutoring. Ms. Dombek further reviewed the legislative requirements to ensure

proper stakeholder feedback and timeline for the Board's consideration. The Board discussed the plan with Ms. Dombek.

Legislative Update

Dr. Sassin updated the Board on legislative activities in the state and directed the Board to the State Policy Support Information, as included in the Board meeting materials.

School Success Partner (SSP) Update

Ms. Johnson presented to the Board on behalf of the School Success Partner (SSP) team. She reviewed Pearson's continued efforts to assist with school initiatives.

Academic Success Partner (ASP) Update

Ms. Brown presented on behalf of the Academic Success Partner (ASP) team.

Key School Metrics

Ms. Brown reviewed the quarterly school operations metrics included in the Board materials, highlighting the school's performance as compared with other Pearson partnering schools of similar size and years in operation. The Board discussed withdrawal data with Ms. Brown.

Ms. Brown further reminded the Board of Dr. Romero's upcoming Winter Leadership Conference attendance.

Board Relations (BR) Update

Ms. Coleman presented on behalf of the Board Relations (BR) Team.

National Charter Schools Conference (NCSC): Washington, DC, June 19-22

Ms. Coleman presented this item to the Board, noting the Board will receive correspondence from Pearson in the next few weeks regarding their interest in attending the conference this June.

Dr. Sassin reminded the Board of the upcoming state conference opportunity. Ms. Rivas highlighted the value of the conferences and encouraged Board members to attend.

Sponsoring District(s) Update

Dr. Romero noted he had advised the authorizers of his new position and will continue to build those relationships.

Memorandum of Understanding (MOU) Update

Dr. Sassin advised that the Monterey Bay MOU was executed.

Ms. Rivas noted that the Board did not have quorum to hold the regularly scheduled meeting continued from Tuesday, February 22, 2022. After discussion with the Board members present, she further advised that the meeting would be adjourned until Wednesday, March 9, 2022 at 5:30 p.m. All information for the meeting, such as the teleconference number and posted locations will not change and the public is welcome to attend. Ms. Rivas advised that the Order of Adjournment will be posted in accordance with Brown Act regulations.

IV. Routine Business

a. Approval of Agenda

This item will be reviewed and considered during the meeting continuance.

V. Consideration and Approval of Interim Executive Director

This item will be reviewed and considered during the meeting continuance.

VI. Oral Reports

a. Interim Director's Report

This item was reviewed earlier in the meeting.

b. Principals' Reports

This item was reviewed earlier in the meeting.

c. CalCA Financial Report

This item was reviewed earlier in the meeting.

d. Policy and Compliance Report

This item was reviewed earlier in the meeting.

VII. Consent Items

This item will be reviewed and considered during the meeting continuance.

VIII. Action Items

- a. Approval of Audit Firm and Tax Form Engagements for the 2021-2022 School Year

This item will be reviewed and considered during the meeting continuance.

- b. Approval of Board Designee to work with the Director of Business Services to Negotiate, Finalize, and Execute the NorCal Lease Notice Letter and Final Lease

This item will be reviewed and considered during the meeting continuance.

- c. Approval of 2021-2022 Local Control & Accountability Plan (LCAP) Annual Update Supplement

This item will be reviewed and considered during the meeting continuance.

- d. Approval of Statements of Agreements (SOA) between CenCA Central Coast, CalCA Monterey Bay, CalCA North Bay, CalCA NorCal, CalCA SoCal with Pearson Virtual Schools

This item will be reviewed and considered during the meeting continuance.

- e. Approval of Revised Board Meeting Schedule

This item will be reviewed and considered during the meeting continuance.

IX. Information Items

- a. State Accountability Update

This item was reviewed earlier in the meeting.

- b. Legislative Update

This item was reviewed earlier in the meeting.

- c. School Success Partner (SSP) Update

This item was reviewed earlier in the meeting.

- d. Academic Success Partner (ASP) Update

This item was reviewed earlier in the meeting.

e. Board Relations (BR) Update

This item was reviewed earlier in the meeting.

f. Sponsoring District(s) Update

This item was reviewed earlier in the meeting.

X. Adjournment and Confirmation of the Next Meeting - Wednesday, March 9, 2022 at 5:30 p.m. PT.

There being no further business to discuss, the meeting was adjourned at 5:54 p.m. The next meeting is scheduled for Wednesday, March 9, 2022 at 5:30 p.m. PT.