



Board of Directors

Hugh Eastwood, Board President
Eloise Schlafly, Board Treasurer
Kevin Kerr, Board Secretary

Amanda Sullivan
Aaron Jackson
Mike Vachow

Whitney Young
Nicole Plair
Katie Owen

Gavin Schiffres, CEO (Ex Officio)

Meeting Notice

The Kairos Academies Board of Directors will meet Thursday evening, January 20th Anno Domini 2022 from six to seven thirty post meridiem. With the spectre of Coronavirus is keeping us apart, we invite you join us in conducting the public's business by opening meet.google.com/nps-jhgp-zyp.

As is its right, per Missouri Revised State Statute Section 610.021, the Board of Directors may close this meeting for an Executive Session to discuss permissible subjects.

If you are a member of the public and would like to comment, please email board.president@kairosacademies.org with a brief description of your topic and approximately how long you'd like to speak for. This helps the board plan its agenda and manage time appropriately. Five minutes is always held for unscheduled public comment.

This notice was published at www.kairosacademies.org/board at least one day prior to the meeting.

Salutation

Board President or designee, 6:00-6:15p.m.

Call To Order

Check-In

- Share a recent challenge and win (~1 min each)
- Nominate the next attendee for a check-in

Public Comment

- Unscheduled public comment

Minutes

- Review [12-16-2021 Kairos Board Meeting Minutes](#)
- Review [01-08-2022 Kairos Emergency Board Meeting Minutes](#)

Program Committee

Program Committee Chairman or designee, 6:15-6:30 p.m.

CEO Search Update

- Engaged Eos Transition Partners, who is touring and meeting with staff, parent, and student constituencies on Jan 24, 2022.

Governance Committee

Governance Committee Chairman or designee, 6:30-6:45 p.m.

Update on COVID Policy Review

- Related reading: [Is Omicron Peaking? In parts of the Northeast, it seems to be.](#) (This is the same peak the school predicted when deciding to go virtual last week.)

Missouri Ethics Commission Personal Financial Disclosure

- If you haven't completed this yet, please do so soon!
- Shout out to our early filers: Nicole, Kevin, Hugh, and Gavin!

Finance Committee

Treasurer or designee, 6:45-7:00 p.m.

Monthly Updates & Financials

- [December, 2021 Financials](#), including:



- YTD + December Income Statement
- YTD Cash Flows
- YTD Balance Sheet
- Receipt Register
- Check Register, Outstanding Invoices, Brex, Bill.com, Expensify

Consent Agenda

Board President or designee, 7:00 p.m.

Vote on Discussed Items

- Vote to approve the following discussed items:
 - **Governance**
 - [12-16-2021 Kairos Board Meeting Minutes](#)
 - [01-08-2022 Kairos Emergency Board Meeting Minutes](#)
 - **Finance**
 - [December, 2021 Financials](#)

Valedictions

Board President or designee, 7:00-7:15 p.m.

MCPSC Site Visit

- 60% of board members preferred to hold the February 17th board focus group from 5-6 p.m., before the board meeting. If you absolutely cannot make that time, please let Gavin know.

Regions Bank Financial Accounting Basics for Nonprofit Boards

As a part of Regions Bank's commitment to impactful community partnerships, we are pleased to offer an opportunity for you, one of our community partners, to participate in a training WebEx to assist you and your organization with training new board members. The training is Thursday Jan 27, 2022 9am – 10am (CST). This WebEx event will focus on the financial reporting requirements for nonprofit organizations, and what board members should understand when reviewing the nonprofit financials.

Please [click here to register](#). You are welcome to invite a fellow community partner.

Event number: 2531 515 5010

Event Password: nonprofit

United States Toll



+1-415-655-0001

Access code: 2531 515 5010

Ongoing Board Learning

📄 Top 10 Questions for Charter Boards (1).pdf

- Boards must see students beyond just the time they spend inside the school. Developing a deep understanding of who is attending the school, how fast the school helps them grow and how well they transition in and out are essential big picture questions.

📄 Discussion Topics for Charter Boards Nov through Feb (1).pdf

- These materials are intended to drive 15-30 minutes of focused board discussion on one of the "10 Questions Every Charter Board Should Be Asking" each month. The material includes an initial email to Board Chairs suggesting an agenda item with supporting materials for the board meeting. It also includes an email (or board packet document) for every board member each month to highlight various aspects of the discussion topic.

Facts & Perceptions

Part 1 - Ask each member of the Board to offer one fact or perception to the chart below.

About our students...	Fact	Perception
Family income or employment		
Access to health and mental health services		
Feelings of a safe, secure environment		
Opportunities outside of school		
Sense of commitment to learning		



Reference Calendar

JULY

Complete

- Conflict of Interest questionnaire
- Risk of Fraud questionnaire

Approve

- Student Handbook
- Staff Handbook

AUGUST

Review

- MCPSC performance contract goals (benchmarked against other STL schools)

SEPTEMBER

Approve

- Annual CEO performance goals

OCTOBER

NOVEMBER

DECEMBER

Approve

- Updates to board policies (based on MCPSC model policy updates)

JANUARY

FEBRUARY

Complete

- Missouri Ethics Commission Personal Filer Disclosure

Approve

- Enrollment
- Annual Calendar

MARCH

APRIL

Approve

- Plan to Return In-Person Learning

MAY

JUNE

Approve

- Annual Calendar of Board Meetings
- CEO Annual Evaluation

Approve

- Annual Budget (Fin Comm review first draft in April, final draft in May)
- Board Officers

