



## Board of Directors

**Hugh Eastwood**, Board President  
**Eloise Schlafly**, Board Treasurer  
**Kevin Kerr**, Board Secretary

**Amanda Sullivan**  
**Chisom Uche**  
**Aaron Jackson**

**Mike Vachow**  
**Whitney Young**  
**Nicole Plair**

**Gavin Schiffres**, CEO (Ex Officio)

### Meeting Notice

The Kairos Academies Board of Directors will meet Thursday evening, October 21<sup>st</sup> Anno Domini 2021 from six to seven thirty post meridiem. With the spectre of Coronavirus is keeping us apart, we invite you join us in conducting the public's business by opening [meet.google.com/nps-jhgp-zyp](https://meet.google.com/nps-jhgp-zyp).

As is its right, per Missouri Revised State Statute Section 610.021, the Board of Directors may close this meeting for an Executive Session to discuss permissible subjects.

If you are a member of the public and would like to comment, please email [board.president@kairosacademies.org](mailto:board.president@kairosacademies.org) with a brief description of your topic and approximately how long you'd like to speak for. This helps the board plan its agenda and manage time appropriately. Five minutes is always held for unscheduled public comment.

This notice was published at [www.kairosacademies.org/board](http://www.kairosacademies.org/board) at least one day prior to the meeting.

## Salutation

Board President or designee, 6:00-6:15p.m.

### Call To Order

### Check-In

- Share a recent challenge and win (~1 min each)
- Nominate the next attendee for a check-in

### Public Comment

- Unscheduled public comment

### Minutes

- Review minutes from the [09-16-2021 Kairos Board Meeting Minutes](#)

## Governance Committee

Governance Committee Chairman or designee, 6:15-6:25 p.m.

### Board Expertise

- [Response summary](#)
- Please see the attached image of board expertise responses. Based on 8 responses, which doesn't include Chisom, we have several areas of strength and a few gaps we should work to close.

Boxed in green are areas the Governance Committee drafted as the top 5 skills to prioritize. And though it's stated "when considering new board candidates", this also makes a great reference point for board member professional development.

### Enrollment Amendment

- Kairos requested approval last year to enroll more students than we decided to. MCPSC has asked us to update the amendment.
- [Amendment 5 MCPSC-Kairos FY22 \(Capacity Adjustment\)](#)

### New Board Member

- Katie Owen
  - [Resume](#)
  - Would join the Finance Committee!



## Finance Committee

Treasurer or designee, 6:25-6:35 p.m.

### Monthly Updates & Financials

- [September, 2021 Financials](#), including:
  - YTD Income Statement
  - September Income Statement
  - YTD Balance Sheet
  - YTD Cash Flows
  - Receipt Register
  - Check Register & Credit Card Statements
  - Outstanding Invoices

## Program Committee

Program Committee Chairman or designee, 6:35-6:45 p.m.

### CEO Evaluation Goal Setting

- [CEO Objectives 2021-2022](#), aligned to [Kairos Strategic Goals and Objectives \(SY22-SY24\)](#)

## Consent Agenda

Board President or designee, 6:45-6:50 p.m.

### Vote on Discussed Items

- Vote to approve the following discussed items:
  - **Governance**
    - [Amendment 5 MCPSC-Kairos FY22 \(Capacity Adjustment\)](#)
    - Elect Katie Owens to a 3-year term
  - **Finance**
    - [September, 2021 Financials](#), including:
      - YTD Income Statement
      - September Income Statement
      - YTD Balance Sheet
      - YTD Cash Flows
      - Receipt Register
      - Check Register & Credit Card Statements
      - Outstanding Invoices
  - **Program**
    - [CEO Objectives 2021-2022](#)



## **Executive Session**

Board President or designee, 6:50-7:25 p.m.

- Motion to Enter Executive Session
  - The Board will vote by roll call to enter executive session, pursuant to RSMo 610.021.3, to discuss employment of particular employees.
  
- Motion to Exit Executive Session
  - The Board will vote by roll call to exit executive session.

## **Valedictions**

Board President or designee, 7:25-7:30 p.m.

### **Kairos Trunk-or-Treat**

- Wednesday, Oct 27 at 5:30 p.m. in the Kairos parking lot. All are welcome to join with kids of any age!



# Reference Calendar

## JULY

### Complete

- Conflict of Interest questionnaire
- Risk of Fraud questionnaire

### Approve

- Student Handbook
- Staff Handbook

## AUGUST

### Review

- MCPSC performance contract goals (benchmarked against other STL schools)

## SEPTEMBER

### Approve

- Annual CEO performance goals

## OCTOBER

## NOVEMBER

### Approve

- Updates to board policies (based on MCPSA model policy updates)

## DECEMBER

## JANUARY

### Complete

- Missouri Ethics Commission Personal Filer Disclosure

## FEBRUARY

### Approve

- Enrollment
- Annual Calendar

## MARCH

## APRIL

### Approve

- Plan to Return In-Person Learning

## MAY

## JUNE

### Approve

- Annual Calendar of Board Meetings
- CEO Annual Evaluation

### Approve

- Annual Budget (Fin Comm review first draft in April, final draft in May)
- Board Officers

