



Board of Directors

Aaron Eastwood, Board President
Eloise Schlafly, Board Treasurer
Kevin Kerr, Board Secretary

Amanda Sullivan
Chisom Uche
Aaron Jackson

Mike Vachow
Whitney Young
Nicole Plair

Gavin Schiffres, CEO (Ex Officio)

Meeting Notice

The Kairos Academies Board of Directors will meet Thursday evening, July 15th Anno Domini 2021 from six to seven thirty post meridiem. With the spectre of Coronavirus is keeping us apart, we invite you join us in conducting the public's business by opening meet.google.com/xcf-ktst-fca on your web browser or dialing 904-900-0823 on your telephone and entering the following PIN: 505 083 573#.

As is its right, per Missouri Revised State Statute Section 610.021, the Board of Directors may close this meeting for an Executive Session to discuss permissible subjects.

If you are a member of the public and would like to comment, please email board.president@kairosacademies.org with a brief description of your topic and approximately how long you'd like to speak for. This helps the board plan its agenda and manage time appropriately. Five minutes is always held for unscheduled public comment.

This notice was published at www.kairosacademies.org/board at least one day prior to the meeting.

Salutation

Board President or designee, 6:00-6:20p.m.

Call To Order

Check-In

- Share a recent challenge and win (~1 min each)
- Nominate the next attendee for a check-in

Public Comment

- Unscheduled public comment

Minutes

- Review minutes from the [6-17-2021 Kairos Board Meeting Minutes](#)

Governance Committee

Governance Committee Chair or designee, 6:20-6:45 p.m.

Board Officers

- Aaron and Amanda's terms are expiring in August (Aug 31, 2021). They are eligible for another three year term and have indicated an interest in remaining on the Kairos board.
- Vote to elect Aaron Jackson to another three year term, from September 1, 2021 to September 1, 2024.
- Vote to elect Amanda Sullivan to another three year term, from September 1, 2021 to September 1, 2024.

Document Approval

- These are mostly management-level documents. They require board approval because they comprise some compliance requirements that MCPSC wants the board to confirm are included. Here is a list of those requirements and how we satisfy them in our handbooks:
[SY22 Handbook Compliance Crosswalk](#) .
- **Handbook**
 - [Kairos Academies: Team Handbook \(SY 21-22\)](#)
 - [KW - Kairos Academies: Community Handbook \(2021-2022\)](#)

On the Horizon

- Moving all board resources, documents, etc. to an internal intranet page
- Codifying the relationship between Kairos Academies and Kairos Academies Vanguard



Finance Committee

Treasurer or designee, 6:45-7:00p.m.

Monthly Updates & Financials

- June 2021 [Financial Presentation](#)
- June 2021 [Check Register](#)
- June 2021 [Credit Card Statement 1](#) and [Credit Card Statement 2](#)

Auditor

- The Finance Committee recommends [KEB CPA](#) conducts Kairos' FY 20-21 audit (www.kebcpa.com)

Consent Agenda

Board President or designee, 7:00-7:05 p.m.

Vote on Discussed Items

- Vote to approve the following discussed items:
 - **Governance**
 - [6-17-2021 Kairos Board Meeting Minutes](#)
 - [Kairos Academies: Team Handbook \(SY 21-22\)](#)
 - [KW - Kairos Academies: Community Handbook \(2021-2022\)](#)
 - **Finance**
 - June 2021 [Financial Presentation](#)
 - June 2021 [Check Register](#)
 - June 2021 [Credit Card Statement 1](#) and [Credit Card Statement 2](#)
 - Approve KEB CPA to audit Kairos for FY 20-21

Valedictions

Board President or designee, 7:05-7:10 p.m.

Back to School (July 31, 3-5 p.m., on the Kairos Board Calendar)

- Kairos is hosting new and returning students for our Back to School Night on July 31st from 3-5pm. Board members are encouraged to join to welcome new families, meet new staff, and see our new space! [RSVP here](#), and wear your Kairos shirt!



Help Hugh Paint (July 24, 9 a.m.-2 p.m., on the Kairos Board Calendar)

- Help Hugh as he leads a crucial community service initiative to prepare our new space for kids. (We couldn't trick Gavin's dad into doing it all this time 😞.) Email [Hugh](#) and [Jack](#) if you plan to come.

Check Your Email!

- Every year, we need board members and senior management to complete a Conflict of Interest questionnaire and Risk of Fraud questionnaire (for our auditors, MCPSC, etc.). You have one in your Kairos inbox. Please complete it so Gavin doesn't have to passive aggressively, then aggressively nag you.

If we have time, it would be great to take 2 minutes during the board meeting for "work time" to complete these. You should have two emails in your Kairos inbox.

Program Committee

Program Committee Chair or designee, 7:10-7:30p.m.

Update

- **Construction:** Ahead of schedule, in budget
- **Enrollment**
 - Fully registered (submitted enrollment docs): 383/430 (89%)
 - **5th:** 46
 - **6th:** 74
 - **7th (exiting class):** 111
 - **8th (existing class):** 148
 - Applied (offered a spot, need to submit documents): 462/430 (108%)
 - When overenrolled, spots are first-come, first-serve. The first 430 families that submit registration documents can attend.
 - On track to enroll 62% FRPL students
 - Grows through word-of-mouth the longer families are with us. 5th + 6th grades (new classes) = ~45% FRPL; 7th + 8th grades (returning classes) = ~64% FRPL.
- **Program**
 - Onboarding new staff July 19-26
 - Full staff inservice July 26-30
 - Returning students Aug 2-6
 - New students Aug 9 onward



- Projects proceeding on every team to improve operational performance for School Year 2021-2022. Full steam ahead!

CEO Evaluation

- Motion to Enter Executive Session
 - The Board will vote by roll call to enter executive session, pursuant to RSMo 610.021.13, to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.
- Review CEO performance evaluation
- Motion to Exit Executive Session



Reference Calendar

JULY

Complete

- Conflict of Interest questionnaire
- Risk of Fraud questionnaire

Approve

- Student Handbook
- Staff Handbook

AUGUST

Review

- MCPSC performance contract goals (benchmarked against other STL schools)

Approve

- Annual CEO performance goals

SEPTEMBER

OCTOBER

NOVEMBER

DECEMBER

Approve

- Updates to board policies (based on MCPSA model policy updates)

JANUARY

FEBRUARY

Complete

- Missouri Ethics Commission Personal Filer Disclosure

Approve

- Enrollment
- Annual Calendar

MARCH

APRIL

Approve

- Plan to Return In-Person Learning

MAY

JUNE

Approve

- Annual Calendar of Board Meetings
- CEO Annual Evaluation

Approve

- Annual Budget (Fin Comm review first draft in April, final draft in May)
- Board Officers

