



Board of Directors

Aaron Eastwood, Board President
Eloise Schlafly, Board Treasurer
Kevin Kerr, Board Secretary

Amanda Sullivan
Chisom Uche
Aaron Jackson

Mike Vachow
Whitney Young
Nicole Plair

Gavin Schiffres, CEO (Ex Officio)

Kairos Academies Board Meeting Minutes

A virtual meeting of the Board of Directors (the “Board”) of Kairos Academies (the “School”) was held on June 17th, 2021 at 6:02 p.m.

The following members of the board were present:

Hugh Eastwood, Board President
Eloise Schlafly, Board Treasurer
Kevin Kerr, Board Secretary
Amanda Sullivan
Mike Vachow
Aaron Jackson
Nicole Plair
Gavin Schiffres, CEO
Britt Kelleher, COO

Salutation

Call To Order (Hugh, 6:03 p.m.)

Check-In (Hugh, 6:03 p.m.)

- Share a recent challenge and win (~1 min each)
- Nominate the next attendee for a check-in

Public Comment (Hugh, 6:09 p.m.)

- Unscheduled public comment

Minutes (Hugh, 6:09 p.m.)

- Review minutes from
 - [May 20, 2021 board meeting](#)

Governance Committee

Board Officers (Aaron, 6:10 p.m.)

- Hugh Eastwood as President
- Kevin Kerr as Secretary
- Eloise Schlafly as Treasurer

Board Expertise Survey (Aaron, 6:10 p.m.)

Aaron will send out a survey that captures board experience and expertise. This information will inform the board for skills gaps and future recruiting needs.

Program Committee

CEO Evaluation (Mike, 6:15 p.m.)

Program Committee is focused on CEO evaluation. They are working with direct reports to give staff an opportunity to communicate their opinions and feedback. They have also discussed normalizing Gavin's contract around a traditional academic calendar.

Facilities Committee

Update (Amanda, 6:19 p.m.)

Floor five is complete. Floor two and auditorium are expected to be completed by the end of June. Floor one is three weeks behind schedule for a tentative completion date by the end of July. Everything should be done by August 1st (start of academic year).



Finance Committee

Monthly Updates & Financials (Eloise, 6:31 p.m.)

- May 2021 [Financial Dashboard](#)
- May 2021 [Check Register](#)
- May 2021 [Credit Card Statement](#)

Budget (Britt, 6:36 p.m.)

- [SY21-22 Budget](#)

Kairos will end the fiscal year with 66% of cash on hand for next fiscal year. Kairos is also transitioning off of EdOps and onto Quickbooks. A detailed summary of the budget is provided at the link above. Enrollment and FRPL count are the most critical assumptions for SY21-22 budget.

Consent Agenda

Vote on Discussed Items (Hugh, 7:18 p.m.)

- Vote to approve the following discussed items:
 - **Governance**
 - [May 20, 2021 board meeting](#)
 - Kairos Board Officers
 - Hugh Eastwood as President
 - Kevin Kerr as Secretary
 - Eloise Schlafly as Treasurer
 - **Finance**
 - May 2021 [Financial Dashboard](#)
 - May 2021 [Check Register](#)
 - May 2021 [Credit Card Statement](#)
 - [SY21-22 Budget](#)

The board reviewed and approved the above items. The motion was made by Aaron Jackson, seconded by Amanda Sullivan, and passed unanimously.

Valedictions

Community BBQ (Hugh, 7:19 p.m.)

- Please come out to the Kairos Community BBQ on June 26th. Bring your family, bring your friends, bring your pets! We'll have live music, food trucks, and a COVID-19 vaccination drive. [RSVP today!](#)
- There will also be a community service initiative painting project on July 24th. More details to follow!





Reference Calendar

JULY

Complete

- Conflict of Interest questionnaire
- Risk of Fraud questionnaire

Approve

- Student Handbook
- Staff Handbook

AUGUST

Review

- MCPSC performance contract goals (benchmarked against other STL schools)

Approve

- Annual CEO performance goals

SEPTEMBER

OCTOBER

NOVEMBER

DECEMBER

Approve

- Updates to board policies (based on MCPSA model policy updates)

JANUARY

FEBRUARY

Complete

- Missouri Ethics Commission Personal Filer Disclosure

Approve

- Enrollment
- Annual Calendar

MARCH

APRIL

Approve

- Plan to Return In-Person Learning

MAY

JUNE

Approve

- Annual Calendar of Board Meetings
- CEO Annual Evaluation

Approve

- Annual Budget (Fin Comm review first draft in April, final draft in May)
- Board Officers



Motion to Close the Board Meeting

There being no further business to be transacted, and upon motion duly made by Hugh Eastwood, seconded by Aaron Jackson, and approved, the meeting was adjourned at 7:22 p.m.

Respectfully submitted,



Board Secretary

