



## Kairos Academies Board Meeting Minutes

**Date:** January 14th, 2021

**Location:** Due to public health concerns, the board meeting was in a public conference call ([meet.google.com/xcf-ktst-fca](https://meet.google.com/xcf-ktst-fca)) that could also be accessed via conference line (904-900-0823, PIN: 505 083 573#).

A virtual meeting of the Board of Trustees (the "Board") of Kairos Academies (the "School") was held on January 14th, 2021 at 6:02 p.m.

The following members of the board was present:

Hugh Eastwood, Board President

Eloise Schlafly, Board Treasurer

Whitney Young

Kevin Kerr

Amanda Sullivan

Mike Vachow

Chisom Uche

Aaron Jackson

Also in attendance was Gavin Schiffres, Kairos CEO, Sydney Tischler, an intern at Kairos and member of the public, and Nicole Plair.

### **Board Meeting is Called to Order**

The Kairos Academies Board Meeting was called to order by Hugh Eastwood, Board President at 6:02 p.m.

### **Agenda Overview**

**Meeting Agenda Attached**

### **Governance**

Board Member Election

- The board elected Nicole Plair ([LinkedIn](#)) to a 3 year term. The motion was made by Aaron Jackson, seconded by Amanda Sullivan, and passed unanimously.

Election of Board Secretary and Custodian of Records

- Amanda Sullivan will remain on the Facilities Committee and focus on community outreach.

*empowering students to direct their own lives and learning*

- The board elected Kevin Kerr to the role of Board Secretary and Custodian of Records. The motion was made by Whitney Young, seconded by Eloise Schlafly, and passed unanimously.

### Adopt Board Resolutions

- The board reviewed and committed towards governing board training and financial oversight procedures.

## Finance

Finance committee reviewed and discussed the following items:

- Audit submitted! 990 on track! Woohoo!
- December 2020 [Financial Dashboard](#)
- December 2020 [Check Register](#)
- December 2020 [Credit Card Statement](#)
- Discussed implementing a grant tracker.

## Program

### Updates

- Project Work - Program Committee will meet this month to pursue the following objectives.
  - CEO Succession Plan
  - Strategic Objectives
  - Program Audits - best practices for program auditors?
- Data Review
  - Will continue to develop KPI's worth elevating to the Board
  - Gavin Thought: biggest funder asked to show me a 5 year strategic vision
- NWEA Map - help indicate ACT and Missouri State Test Scores
  - Gavin Comments: these are generally good metrics, but can be difficult to draw confident conclusions because of noisy data. We need to continue to assess our text rigor and reading strategies

## Consent Agenda

The board approved the following discussed items. The motion was made by Amanda Sullivan, seconded by Eloise Schlafly, and passed unanimously.

- **Governance**
  - Board Resolution: Commitment to Governing Board Training
  - Board Resolution: Commitment to Strong Financial Oversight and Auditing of Attendance Reporting and Procedures
- **Finance**
  - December 2020 [Financial Dashboard](#)
  - December 2020 [Check Register](#)
  - December 2020 [Credit Card Statement](#)



- November and December Minutes

## **CEO Update**

### SLPS School Closures

- Monroe Middle School was not closed, Carnahan was not closed and expanded into a middle school.
- Gavin discussed multiple news and social media pieces mentioning Kairos within the last month. (St. Louis Public Radio, Medium Article, and Facebook Post)

### COVID Vaccine Update

- All teachers are planning to get vaccinated

## **Ongoing Board Education**

### **EdOps Webinar: “Strategic Budgeting for Boards” (7:01 p.m.)**

- Optional training on Thursday, January 21 at noon CST. [Click here](https://docs.google.com/forms/d/e/1FAIpQLScNkQy_Qcim6DKLoplvqaYpR0bJ7caqFJRR6Bnc25_qKRG9rQ/viewform?usp=sf_link) to register.  
([https://docs.google.com/forms/d/e/1FAIpQLScNkQy\\_Qcim6DKLoplvqaYpR0bJ7caqFJRR6Bnc25\\_qKRG9rQ/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLScNkQy_Qcim6DKLoplvqaYpR0bJ7caqFJRR6Bnc25_qKRG9rQ/viewform?usp=sf_link))

## **Valedictions**

### MCPSC Site Visit

- Marisol will attend a board meeting on March 11th, and visit Kairos on March 12th. This is a required visit to adhere to charter compliance.

### Kairos Slack

- Kairos has a slack channel

The board elected to move into executive session, pursuant to RSMo 610.021, to discuss a legal agenda.

## **Executive Session**

Executive Session called to session and included Hugh Eastwood, Eloise Schlafly, Whitney Young, Kevin Kerr, Aaron Jackson, Amanda Sullivan, Chisom Uche, Mike Vachow, Gavin Schiffres, and Nicole Plair.

Executive session called to exit and included Hugh Eastwood, Eloise Schlafly, Whitney Young, Kevin Kerr, Aaron Jackson, Amanda Sullivan, Chisom Uche, Mike Vachow, Gavin Schiffres, and Nicole Plair.

## **Motion to Close the Board Meeting**

There being no further business to be transacted, and upon motion duly made by Hugh Eastwood, seconded by Mike Vachow, and approved, the meeting was adjourned at 7:29 p.m.

Respectfully submitted,



*Kevin C Ken*

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**Board President and Secretary**

