

Kairos Academies Board Meeting Minutes

Date: August 4, 2020

Location: Due to public health concerns, the board meeting was in a public conference call (meet.google.com/xcf-ktst-fca) that could also be accessed via conference line (904-900-0823, PIN: 505 083 573#).

A virtual meeting of the Board of Trustees (the "Board") of Kairos Academies (the "School") was held on August 4, 2020 at 6:00pm.

The following members of the board was present:

Hugh Eastwood

Aaron Jackson

Chisom Uche

Mike Vachow

Whitney Young

Ted Stann

Eloise Schlafly

Also in attendance was Gavin Schiffres, CEO.

Board Meeting is Called to Order

The Kairos Academies Board Meeting was called to order by Hugh Eastwood, Board President at 6:00pm.

Agenda Overview

Meeting Agenda Attached

Check-In

Social check-in for those present.

Public Comment

There was an open comment period for members of the public but no public in attendance.

Minutes

The Board reviewed minutes from previous meetings:

- [Minutes](#) from June 30, 2020 board meeting
- [Minutes](#) from June 2nd, 2020 board meeting

empowering students to direct their own lives and learning

Governance

- The board unanimously elected Eloise Schlafly to the board for a term of 3 years
- Move board meetings to the 2nd Thursday of the month and Finance Committee meetings to the 2nd Tuesday of the month

COVID-19

1. [Overview](#) of the safety and learning plan.
 - a. Plan to report attendance based on course completion; 2nd row in [DESE approved guidance](#) (pg 27)
2. Kairos delayed opening until August 17
 - a. Here is the [revised calendar](#)
3. Reviewed major COVID-19 policies

Finance

Monthly Financials

- June, 2020 [Finance Dashboard](#)
- June, 2020 [Check Register](#)
- June, 2020 [Credit Card Statement](#)

The Board Voted:

Via consent agenda, to unanimously approve:

- [Minutes](#) from June 30, 2020 board meeting
- [Minutes](#) from June 2nd, 2020 board meeting
- June, 2020 [Finance Dashboard](#)
- June, 2020 [Check Register](#)
- June, 2020 [Credit Card Statement](#)
- Move board meetings to the 2nd Thursday of the month and Finance Committee meetings to the 2nd Tuesday of the month
- [2020-2021 Calendar Update](#)
 - Moving back start of school a week
 - Make it up by cutting a week of break short
 - Offering optional summer school during inservice hours
- [2020-2021 Community Handbook](#)
 - Annual approval
- [2020-2021 Staff Handbook](#)
 - Annual approval
- Authorize CEO to:
 - Decide whether to re-open facility for blended plan (described above) or continue Kairos Oikoi (100% virtual option) on August 17, 2020



- Determine course completion metrics for attendance

Governance

- Discuss board self assessment survey and identify next steps
- Discuss moving board meetings to the 2nd Thursday of the month and Finance Committee meetings to the 2nd Tuesday of the month

CEO Programmatic Update

- Board Conflict of Interest Forms
- Terms sheet with Kairos Academies Vanguard
- 2020 Q4 Strategy (Oct-Dec)
- [CEO FY 2021 Goals](#)

Valedictions

Motion to Close the Board Meeting

There being no further business to be transacted, and upon motion duly made, seconded, and approved, the meeting was adjourned at 7:30 p.m.

Respectfully Submitted,



Acting Secretary

