

Kairos Academies Board Meeting Minutes

Date: June 30, 2020

Location: Due to public health concerns, the board meeting was in a public conference call (meet.google.com/xcf-ktst-fca) that could also be accessed via conference line (904-900-0823, PIN: 505 083 573#).

A virtual meeting of the Board of Trustees (the "Board") of Kairos Academies (the "School") was held on June 30, 2020 at 6:00pm.

The following members of the board was present:

Hugh Eastwood

Aaron Jackson

Chisom Uche

Mike Vachow

Whitney Young

Ted Stann

Also in attendance was Gavin Schiffres, CEO, and Brittany Kelleher, COO.

Board Meeting is Called to Order

The Kairos Academies Board Meeting was called to order by Hugh Eastwood, Board President at 6:00pm.

Agenda Overview

Meeting Agenda Attached

Check-In

Social check-in for those present.

Public Comment

There was an open comment period for members of the public but no public in attendance.

Minutes

The Kairos Secretary had unavoidable delays to producing the June 2nd, 2020 board minutes

empowering students to direct their own lives and learning

Finance

Monthly Financials

- [May, 2020 Finance Dashboard](#)
- [May, 2020 Check Register](#)
- [May, 2020 Credit Card Statement](#)

Budget Review

The Finance Committee walked the board through the [FY21 Budget](#).

Auditor Recommendation

The Finance Committee recommended the School hire Daniel & Jones to audit its books, as required by law.

Authorized Bank Representatives

The Finance Committee recommended adding Brittany Kelleher and Eloise Schlafly to the PNC Bank accounts and removing Chisom Uche and Erin Urban from them.

The Board Voted:

Via consent agenda, to unanimously approve:

- May, 2020 Financials
- May, 2020 Check Register
- FY21 Budget (with \$60,000 expansion on salary line)
- FY20 auditor recommendation
- Approve adding Brittany Kelleher and Eloise Schlafly to accounts and removing Chisom Uche and Erin Urban.

CEO Programmatic Update

Facilities will be prepared by Aug 10, the first day that students are back in school. 210/230 students have been recruited. All staff have been hired. Kairos has a COVID-19 plan that aligns to city health requirements and emerging best practices.

Valedictions

Board celebrated having been open for one fiscal year. Board members named valuable takeaways from the recent board training activities coordinated by MCPSC.

Motion to Close the Board Meeting

There being no further business to be transacted, and upon motion duly made, seconded, and approved, the meeting was adjourned at 7:20 p.m.



Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Craig H. Hoff". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Acting Secretary

