



## Kairos Academies Board Meeting Minutes

**Date:** May 8, 2020

**Location:** 2315 Miami St., Saint Louis, Mo 63118

A virtual meeting of the Board of Trustees (the “Board”) of Kairos Academies (the “School”) was held on May 8, 2020 at 6:00pm.

The following members of the board was present:

Hugh Eastwood

Aaron Jackson

Amanda Sullivan

Chisom Uche

Mike Vachow

Whitney Young

Also in attendance was Gavin Schiffres, CEO, and Brittany Kelleher. Any other guests: Martha McGeehon (MCPSC staffer) & Robbyn Wahby (Executive Director, MCPSC).

### Board Meeting is Called to Order

The Kairos Academies Board Meeting was called to order by Hugh Eastwood, Board President at 6:00pm.

[Meeting Agenda Attached](#)

### Agenda Overview

#### Community Update & Public Comment

Open comment period from members of the public - Robbyn Wahby & Martha McGeehon. Site Visit & Board Governance Discussion. No other public in attendance.

#### Minutes of Previous Board Meeting Dated [2020-04-07](#).

**The Board:**

**VOTED:**

To approve the draft minutes of the Board meetings held on April 7, 2020 in the form previously circulated.

#### MCPSC Update

Site Visit - Overall positive visit & review with some areas of growth.

Board Governance Discussions - MSPSC wants to beta test their work with boards with Kairos Board. To make sure they can give new schools guidance from going from applicant to a governing board. Kent Peterson will be the contact that the Kairos Board will work with to help with this governance.

#### MCPSC Performance Measure



& [NWEA MAP Projected Aggregate](#)

Gavin reviews the data we can use to meet our performance contract with MCPSC. We have an option to amend our performance contract with MCPSC if we need to. We will table this topic for now, but the board needs to present to MCPSC what we want to do to show we have met or performance contract or if we need to amend it.

*empowering students to direct their own lives and learning*

## Policy Update

[Operations Policy](#) - this will assist in helping reporting virtual attendance in summer school and beyond due to Covid-19.

[Human Resource Policies](#) - clarification on what full time and what part time is defined.

There is a concern of offering health insurance to one part time employee versus the possibly another part time employee who may not get health insurance. Gavin and Brit will look into this to see if there is an issue.

### The Board:

#### **VOTED:**

To adopt the updated Board Policies: Operations Policy & Human Resource Policies

## Finance

### Finance Update on Federal Loans & Grants

SBA PPP - Kairos Academy (yes), Kairos Academy Vanguard (still processing)

EIDC - still looking into it as not sure if we can get this aligned with the PPP.

FEMA - if we have a project we want to submit we can get 75% back.

CSGF, NSVF, & TOT - If we get all three of these we would get \$45,000.

## Monthly Financials

[March 2020 Finance Dashboard](#) & [March 2020 Check Register](#)

### The Board:

#### **VOTED:**

To approve the March 2020 financials & check register unanimously.

## Budget Review

[2020-2021 Budget Review](#) - this is just a draft and we will be approving this in June after we have a firmer enrollment number.

## Valediction

### Announcements

New Kairos Brag Deck: <http://www.tinyurl.com/KairosYear1>

Kairos Swag: <http://www.kairosacademies.org/swag>

Game to start the next board meeting with a check-in? This is something Kairos does at a school and staff level, so wanted to invite the board to incorporate this into our meetings.

Expansion Committee - The board needs a committee to establish expansion criteria in conjunction with the CEO. Board Members can volunteer for the Expansion Committee by emailing the Board President.

Please invite your friends to like [Kairos Academies on Facebook](#).

## CEO Evaluations

Relevant documents:

[Kairos Academic Bylaws](#)

[CEO/Executive Director Job Description](#) (pg 4-6)

[Kairos Academies Vanguard Contract](#)

[MCPSC Performance Contract](#)



**The Board:**

**VOTED:**

To move into executive session, pursuant to RSMo 610.021, to discuss ceo evaluations.

Hugh Eastwood  
Aaron Jackson  
Chisom Uche  
Whitney Young  
Amanda Sullivan  
Mike Vachow

**The Board:**

**VOTED:**

To exit the executive session.

Hugh Eastwood  
Aaron Jackson  
Amanda Sullivan  
Chisom Uche  
Whitney Young  
Mike Vachow

## **Motion to Close the Board Meeting**

There being no further business to be transacted, and upon motion duly made, seconded, and approved, the meeting was adjourned at 7:47pm.

**Respectfully Submitted**



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**Amanda Sullivan, Secretary**

