



Kairos Academies Board Meeting Minutes

Date: April 7, 2020

Location: 2315 Miami St., Saint Louis, Mo 63118

A virtual meeting of the Board of Trustees (the “Board”) of Kairos Academies (the “School”) was held on March 7, 2020 at 6:00pm.

The following members of the board was present:

Hugh Eastwood

Aaron Jackson

Ted Stann

Amanda Sullivan

Chisom Uche

Mike Vachow

Whitney Young

Also in attendance was Gavin Schiffres, Co-Founder, and Jack Krewson, Co-Founder. Any other guests: Martha McGeehon (MCPSC staffer) & Robbyn Wahby (Executive Director, MCPSC).

Board Meeting is Called to Order

The Kairos Academies Board Meeting was called to order by Hugh Eastwood, Board President at 6:00pm.

[Meeting Agenda Attached](#)

Agenda Overview

Community Update & Public Comment

Open comment period from members of the public - Robbyn Wahby reviews Covid-19 and the importance of the board’s role for their school. No other public in attendance.

Minutes of Previous Board Meeting Dated [2020-03-03](#) & [2020-03-28](#).

The Board:

VOTED:

To approve the draft minutes of the Board meetings held on March 3, 2020 in the form previously circulated.

The Board:

VOTED:

To approve the draft minutes of the Ad Hoc meetings held on March 28, 2020 in the form previously circulated.

CEO Update

Covid-19 impact forecast. We have been advised to plan on school being out of session through the end of May. We are unsure how summer school will be impacted by Covid-19 as we are unsure how they will count attendance through summer. Sales tax revenue will also be affected by Covid-19 and that will budget (included in the budget we are reviewing later this evening).

[Kairos Oikoi Plan](#) (“Kairos at Home” or “Opportunity at Home”) Kairos is uniquely situated for the situation we are going through with Covid-19 as we have in place a full online learning that the students are used to

empowering students to direct their own lives and learning

using. Parents are happy with knowing their children are able to continue to work at home without needing much extra help from them as they are used to the tools they are using to continue to learn from home.

Finance

Update on SBA Loans

[Summary Overview](#)

Board Finance Policies

[Board Policies: Finance](#) - Changed monthly timelines for procedures to cyclical timelines (1 cycle = ~5 weeks). Added “or their designee” to all daily or weekly procedures by CEO or COO.

The Board:

VOTED:

To approve the updated Board Policies: Finance that was discussed at the meeting unanimously.

Attendance Dashboard

Review [February 2020 Attendance Dashboard](#). Reminder: DESE has announced that attendance will no longer be recorded SY19-SY20.

Monthly Financials

[February 2020 Finance Dashboard](#) & [February 2020 Check Register](#)

The Board:

VOTED:

To approve the February 2020 financial unanimously.

The Board:

VOTED:

To approve the February 2020 check register unanimously.

School Year 2020 Planning

Annual Calendar

[SY20 Annual Calendar](#)

Length of school day has been adjusted from 8:00am-3:40pm due to factors such as rush hour at 5pm and the school day is just too long for the kids and ends too late.

The Board:

VOTED:

To approve the SY20 calendar substantially similar to the proposal unanimously.

Budget Review

This is the first look at our FY20 budget. Boards usually begin to review the budget in April, soliciting input, and answering questions. Best practice is to approve the budget in June, when we have a clearer sense of our enrollment number, Kairos’ primary revenue driver.

Expansive Go/No Go Criteria

With our great results we have had in first year, what can we do to push us even further? Can we expand quicker than we originally planned?

Valediction



Announcements

Please invite your friends to like [Kairos Academies on Facebook](#).

Fill out your personal finance disclosure form for the Missouri Ethics Commission.

Motion to Close the Board Meeting

There being no further business to be transacted, and upon motion duly made, seconded, and approved, the meeting was adjourned at 7:43pm.

Respectfully Submitted



Amanda Sullivan, Secretary

