



## Governance

### Salutations

Call to Order—6:00-6:01 p.m. (Hugh)

Program Update—6:01-6:10 p.m. (Jack)

Student Recruitment—6:01-6:09 p.m.

121/120 students registered. Woohoo! New plan to admit 125-130 students.

Faculty—6:09-6:10 p.m.

Faculty fully hired!

Announcements—6:10-6:20 p.m. (Gavin)

Free Board Training

Please let me know if you go. The law requires everyone on our board to receive *some* training, but it's super ambiguous what that means. Our pre-public forum MCPSA training (and any EdOps meeting you've joined) qualify, but that said, please let me know if you go to the following:

**Board Training Opp 1:** On June 20 from 9:00 a.m.-2:00 p.m., the Charter Board Partners will be hosting a free "how to be a good board member" training at Grand Center Arts Academy (711 N Grand Blvd, St. Louis, MO 63103). This isn't mandatory, but you may find it helpful. Hugh and I went to one of these in the fall, and it doubled as a good chance to network with board members at other St. Louis charter schools.

**Board Training Opp 2:** On August 5th from 8:15 a.m.-1:00 p.m., Tueth Keeney (a legal firm specializing in school law) will be hosting a free "charter school law seminar" at SLU Law (100 N Tucker Blvd, St. Louis, MO 63101) in Scott Hall, Room 1130. Hugh and Jack attended this last summer and found it to be helpful. Again, not mandatory, but wanted to put it on your radar.

Live in South City & Have a Yard?

Help us advertise with one of our sweet yard signs! Let Gavin know and we'll have one dropped off at your house.



Celebrate!

Check out the sweet [Parent/Student Community Handbook](#) that our COO, Brittany Kelleher, put together. Plus, here are some pics from the amazing Community Day that Jack organized. (Thank you to Mandy, Hugh, Chisom, and Aaron for coming out to support + help!)

### **Minutes—6:20-6:25 p.m. (Amanda)**

Approve [minutes from 5-7-2019 board meeting](#).

## **Committee Reports**

### **Governance Committee—6:25-6:40 p.m. (Hugh)**

#### Board Membership

Brooks Goedeker resigned from the board ☹️. We're enormously grateful to Brooks for his service, especially his invaluable support to securing a top-notch facility.

Brooks: "I think the world of everything Kairos has accomplished to this point. Please thank everyone for what they are doing for the youth of St. Louis. I have to step down because my kids are just at an age where they have 2-3 activities going on each night; I already have at least one community event to go to in the evening each week, and I can't be gone from my family a second night each week. I told myself that I would do whatever I could to be there for my own kids. No matter what I will always be a Kairos advocate and supporter and yes I would be happy to showcase a sign in my yard/neighborhood."

#### Policy and Plans

The following policies are amendments to our existing policies based on best practices. Some are required by our sponsor or by law.

- [Record Retention & Destruction Policy](#)



- **Summary:** We won't destroy student records we are legally prohibited from destroying. (Good idea!)
- **Emended:** Operations > Student Education Records
  
- [Lottery Policy](#)
  - **Summary:** If siblings apply in the same year and one gets in, the other will get in too. (In line with the "we enroll families, not students" ethos we're going for.)
  - **Emended:** Operations > School Admissions > Lottery
  
- [SPED Compliance Plan](#)
  - This isn't a board policy, but the board should approve a SPED Compliance plan. This is a plan, verbatim from DESE, that guarantees Kairos will comply with federal law around special education students.
  
- [Personal Relationships](#)
  - **Summary:** Relationships between coworkers must be conducted in a way that does not undermine decorum or productivity at Kairos. In the case of relationships between employees at different levels of the organization, reasonable steps will be taken to re-assign departments or duties to avoid actual or apparent conflicts. In special circumstances, those steps may involve oversight from the Board Governance Committee.
  - **Emended:** Human Resources > Harassment Policy
  
- [PTO Days](#)
  - **Summary:** Staff get 1 PTO day (for sick day, etc.) per cycle (7 in total).
  - **Emended:** Human Resources > Personal Time Off (PTO)
  
- [Annual Calendar](#)
  - **Summary:** We are switching a few summer school and regular term days. We learned more about how summer school days were calculated by DESE which changed how we wanted to structure the calendar.
  - **Warning:** Good chance we'll change it again as we learn more about testing window, etc. Will ask you to approve then.

## CEO Contract

For your consideration: Gavin Schiffres for CEO (vote to approve contract).

## Finance Committee—6:40-7:30 p.m. (Chisom)

### Pre-Op Expense

Spent \$43,000 on furniture, which was part of our plan but not in the approved pre-op budget (from when we had no committed fundraising).



Monthly Financials

Present [April, 2019 financials](#).

FY20 Budget

[Presentation of FY20 Budget](#) by Treasurer, CEO, and EdOps. Review and approve the [FY20 Budget](#).

**Motion to Adjourn—7:30 p.m. (Hugh)**

