



## Kairos Academies Board Meeting Minutes

**Date:** March 19, 2019

**Location:** 4220 Duncan Ave., Saint Louis, Mo 63110 - Flame Conference Room

A meeting of the Board of Trustees (the “Board”) of Kairos Academies (the “School”) was held on March 19, 2019 at 6:00pm at Kairos Academies’ Office located at 4220 Duncan Ave., Saint Louis, Mo 63110 in the Flame Conference Room.

The following members of the board was present:

Hugh Eastwood

Brooks Goedecker

Ted Stann

Amanda Sullivan

Chisom Uche

Also in attendance was Gavin Schiffres, Co-Founder, and Jack Krewson, Co-Founder.

### Board Meeting is Called to Order

The Kairos Academies Board Meeting was called to order by Hugh Eastwood, Board President at 6:14pm.

*Meeting Agenda Attached*

### Governance

#### Minutes of Previous Board Meeting Dated 2019-02-19 and Special Board Meeting Dated 2019-03-04.

**The Board:**

**VOTED:**

To approve the draft minutes of the Special Board meeting held on March 4, 2019, in the form previously circulated.

**The Board:**

**VOTED:**

To approve the draft minutes of the last Board meeting held on February 19, 2019, in the form previously circulated.

*Previous Meeting Minutes Attached*

#### Committee Reports - Finance Committee

##### Financials

Financial update.

*Check Register Attached*

##### Financial Policies

Financial Policies will be presented at April’s Meeting.

*empowering students to direct their own lives and learning*

## **Faculty Salaries**

### **The Board:**

#### **VOTED:**

To move into executive session, pursuant to RSMo 610.021, to discuss faculty salaries.

Hugh Eastwood took a roll call vote with the results as follows:

- Hugh Eastwood           Aye
- Chisom Uche             Aye
- Ted Stann                Aye
- Amanda Sullivan        Aye
- Brooks Goedeker        Aye

### **The Board:**

#### **VOTED:**

To exit executive session.

Hugh Eastwood took a roll call vote with the results as follows:

- Hugh Eastwood           Aye
- Chisom Uche             Aye
- Ted Stann                Aye
- Amanda Sullivan        Aye
- Brooks Goedeker        Aye

### **The Board:**

#### **VOTED:**

To approve \$690,000 for staff salaries.

## **Committee Reports - Governance Committee**

### **Board Member Election Cycles**

Discussion on current board members' terms and a need for bylaws to be updated in regards to terms limits, breaks between terms, etc.

*Kairos Board Members List Attached*

### **Board Meeting Date**

Poll has been sent out to change the monthly Board Meeting date.

### **Board Policies**

New Board Policies will be discussed at April Meeting.

## **Committee Reports - Program Committee**

### **Summit Contract**

Gavin will be signing it on the behalf of Kairos in the next couple of weeks.

### **Student Recruitment**

Goal to have 125-130 enrolled students and 115 confirmed students by end of April. Currently there are 98 enrolled students and 67 confirmed students.

Discussed ways to gain more student recruitment: offering building tours, tabling at YMCA/Adams Elementary/Diverse City Church, looking for other tabling opportunities (e.g., other churches), continuing digital marketing, & banner on side of Concordia Publishing House



## **Faculty Recruitment**

Hiring - Currently have eight hired staff. Several other candidates in the pipeline: Math Department Chair - Candidate at Selection Day (step 4/4), Head of House - Candidate at Selection Day (step 4/4), Head of Restorative Justice - Two candidates at Phone Interview (step 2/4), & SPED Coordinator - Candidate at Phone Interview (step 2/4).

*Hired Faculty Bios Attached*

Onboarding - COO will be starting to work for Kairos as part of year one salary. All hired staff will be doing some pre-work between now and opening part of a stipend. Spring professional development: Chief Academic Officer will shadow at Summit school, Gavin & Head of Restorative Justice possible shadow at Valor Collegiate, Jack will attend The Together Leader PD training.

## **Feel Good - Announcements**

Chipotle Fundraiser - Kairos Faculty & Board Members Meet & Greet with confirmed, enrolled, and potential students.

## **Motion to Close the Board Meeting**

There being no further business to be transacted, and upon motion duly made, seconded, and approved, the meeting was adjourned at 7:03pm.

Respectfully Submitted

A handwritten signature in black ink that reads "Amanda Jo Sullivan". The signature is written in a cursive style and is positioned above a horizontal line.

Amanda Sullivan, Secretary

