



Governance

Minutes

Call to Order—6:00-6:01 p.m. (Hugh)

- Meeting materials: 12-18-2018 in your board member folder (Your Board Member Folder > Shared Board Member Folder > Meetings > 12-18-2018) . We can't link to protect items that might be discussed in closed session.

Minutes—6:01-6:03 p.m. (Hugh)

- Review & approve the [previous meeting's minutes](#).

Committee Reports

Governance Committee—6:03-6:08 p.m. (Hugh)

Possible Board Members

- Vetting three potential new board members.
- Looking for folks who can help us advance our mission. Right now, we're prioritizing people who can contribute or connect us to:
 - Philanthropy
 - Necessary pro bono services

Facilities Committee—6:08-6:25 p.m. (Brooks)

- Roll call to enter executive session, pursuant to RSMo 610.021.
 - Roll call requires us to read the names of directors in attendance. Directors must vote "Aye," "No," or "Abstention."

Lease Negotiations

- Update & next steps (see handouts)
- Question and discussions

Backup Options

- Update
- Question and discussions

- Roll call to exit executive session.

Finance Committee—6:25-6:30 p.m. (Chisom)

EdOps

- Met in-person and decided to bring them on as full time back-office manager.

empowering students to direct their own lives and learning

- Securing D&O insurance for board.

Development Committee—6:30-6:40 p.m. (Hugh)

Fundraising

- Review of goals (donation buckets)
- Progress & leads
 - Small giving to date (~\$25K)
 - i. Wolff fundraiser
 - Kemper Foundation (\$50K)
 - Anonymous grant (\$25K)
 - Charter School Growth Fund (possibly \$100K)
 - Introductions from recent philanthropic connections
- Move everything to Salesforce for more streamlined process

New Business

Governance Committee—6:40-6:55 p.m. (Hugh)

Liability Insurance Policy

- Present proposed [Board Liability Insurance Policy](#),
 - Based on policy from Ewing Marion Kauffman School
- Discuss
- Vote

Board Culture & Expectations

- Kairos is opening in 8 months. The Board is responsible for making that happen, and we're grateful to folks who have been stepping up to make our school a reality.
- Going forward, we need people to either contribute directly or connect us to the following:
 - Volunteer time
 - Calling parents or other student recruitment efforts
 - Attending board and committee meetings
 - Relevant connections
 - Community organizations
 - Journalism
 - Money
 - Individual donors, foundations, corporate giving, in-kind contributions (corporate or individual)
 - Creative fundraising (e.g., [donating your birthday fundraiser](#), [charitable giving guide](#))
 - Program goals
 - Parents of 5th grade children
 - Prospective educators



- Community organizations that serve youth
 - Places to announce/advertise Kairos
 - Preaching the gospel!
 - Hype Kairos as an amazing new school every chance you get, especially in large groups or in community orgs
 - [Student recruitment fliers](#): Please hang them everywhere you go (cafes, restaurants, etc.)! We need to raise awareness. We can deliver these to you if you're calling in.
 - Please share [this student recruitment post](#) from our Facebook Page
- Part of our culture shift is organizing committees responsible for mission-critical parts of our work. Committees have chairmen who manage the committee and are themselves responsible for outcomes.

Votes

- Create a **Program Committee**, responsible for overseeing Kairos programs (at this stage, student and teacher recruitment).
- Appoint **Adam Layne** as Chairman of the **Program Committee**.
- Appoint **Brooks Goedeker** as Chairman of the **Facilities Committee**.
- Appoint **Chisom Uche (Treasurer)** as Chairman of the **Finance Committee**.

Finance Committee—6:55-7:10 p.m. (Chisom)

FY 18 Budget (July 1, 2018-July 1, 2019)

- Present [FY 18 Budget](#)
 - Based on [Analysis of CWKC and KIPP Pre-Op Budgets](#)
- Discussion
- Vote to approve

Contracts

- Present [contract](#) to hire Gavin as CEO
- Discuss
- Vote

Program Committee—7:10-7:23 p.m.

Student Recruitment

- Number of students enrolled, family recruits, and timeline
- New initiatives and strategy
 - Facebook marketing, direct mailer, yard signs, referral program
- Direct mailer decision point

Faculty Recruitment



- Number recruited, in application process, and timeline
- New initiatives and strategy
- Priorities
 - COO, Dean of Academics, SPED, folks we know

Feel Good

Announcements—7:23-7:24 p.m.

- **Management:** Gavin Jack, and Adam spent four days in San Francisco touring innovative schools, including shadowing a Summit principal all day
 - We feel more confident than ever that once open, Kairos will have amazing resources and be one of the best schools in St. Louis
- **Governance Committee:** Laura Vilines resigned from the board.
- **Development Committee:** If anyone has connections to individuals, foundations, or corporations that would either donate money, services, or in-kind materials, please let us know.

Open Floor—7:24-7:29 p.m.

Motion to Adjourn—7:30 p.m.

