



**Reach Cyber Charter School
BOARD MEETING**

Pursuant to the Pennsylvania Open Meeting Laws, notice is hereby given to the members of the Reach Cyber Charter School Board and the general public that the Board will hold a meeting open to the public on:

Date and Time:

Wednesday, October 19, 2022 at 9:00 a.m.

Meeting Location:

750 East Park Drive, Suite 204
Harrisburg, PA 17111

And Via Zoom Video and Teleconference

<https://reach-connectionsacademy-org.zoom.us/j/2666552472?pwd=UDByREJIYXJJNXVkoHY4OWdwa0FWZz09>

Meeting ID: 266 655 2472

Passcode: QWMw5V

Phone +1 301 715 8592 US

Meeting ID: 266 655 2472 **Passcode:** 250287

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Jane Swan at (717) 704-8437.

AGENDA

- I. Call to Order and Roll Call – D. Taylor
- II. Consideration of Board Member Candidate(s) (attached) – D. Taylor
- III. Public Comment – D. Taylor

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must provide their name and short description of the agenda item on which they wish to comment to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the Principal or Board President by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the Principal or Board President at least twenty four (24) hours before the scheduled start of the meeting. The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the Principal or Board President at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

IV. Routine Business – D. Taylor
a. Approval of Agenda

V. Oral Reports
a. CEO's Report (MSR attached) – J. Swan
i. Enrollment Update
ii. Staffing Updates
iii. Staffing Update – M. Garman
1. Proposal for New Staff Position(s) (attached)
b. Financial Report (to follow) – K. Yeselavage

VI. Consent Items
a. Approval of Minutes from the September 21, 2022 Board Meeting (attached)
b. Approval of Staffing Report (attached)
c. Approval of Pearson Invoice(s) for September (attached)
d. Approval of Job Descriptions for New Staffing Positions (previously attached)
e. Approval of mCLASS DIBELS 8th Ed with Dyslexia Screening Invoice (attached)

VII. Action Items
a. Consideration and Approval of Board on Track (attached) – J. Swan/B. Karpew
b. Consideration and Approval of State Testing Stipend (attached) – J. Swan
c. Review and Approval of 2023 Benefit Renewal and Strategy (attached) – L. Blickley
d. Approval of PSSA Practice Workbook Proposal (attached) – K. McConnell
e. Review and Approval of Website ADA Compliance & Webmaster IAAP Certification (attached) – S. Shedd

VIII. Information Items
a. School Success Partner (SSP) Update – L. Johnson

- IX. Strategic Planning
 - a. Confirmation of Strategic Retreat Planning for November – J. Swan
 - b. Approval of MOUs/Dual Enrollment Agreements
 - i. Approval of MOU with ABC 27 Weather (attached) – S. Stuccio
 - ii. Approval of MOU with Boys & Girls Club of Western Pennsylvania (BGCWPA) (attached) – JD Smith
 - iii. Approval of MOU with WQED Film Academy (attached) – JD Smith
 - iv. Approval of Dual Enrollment Agreement with Northern Pennsylvania Regional College (attached) – JD Smith

- X. EXECUTIVE SESSION – Pursuant to 65 Pa. C.S. §§ 708(a)(5) - to discuss agency business where a lawful privilege may be violated – J. Swan

- XI. EXECUTIVE SESSION - Pursuant to 65 Pa. C.S. §§ 708(a)(1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee – J. Swan/ D. Taylor

- XII. Adjournment and Confirmation of Next Meeting – Wednesday, November 16, 2022 at 9:00 a.m.

September 22, 2022

Ms. Jane Swan, CEO, Reach Cyber Charter School

Dear Jane,

It was a pleasure talking with you earlier today. Thank you for thinking of me for an open Board position. As I responded to you, our family has been very fortunate to have been with Reach since William was in Kindergarten, and I am willing to help wherever you think I may be of value. I thought this letter format might help you understand my background, beyond just job titles, and provide context for a career that has included quality assurance, manufacturing, human resources, and Board work.

I began my career as a Food Scientist with a B.S. degree from Virginia Tech (1974). I graduated weeks after passage of a major food safety bill and began work to bring into compliance and re-open the first company to be shut down under this regulation. I subsequently worked for Planters and The Hershey Company to help develop their food safety and quality programs. I joined Hershey in 1981 as part of the team that managed construction, start-up, and operation of their peanut processing and manufacturing plant in Stuarts Draft, VA.

In 1987, I was invited to join a newly established management cross-training program within Hershey Chocolate, working first as Assistant Plant Manager, Luden's, and then Manufacturing Manager and Plant Manager, Reese's.

In 1994, I became Director, Quality Assurance for Hershey Chocolate and, in 1996, Vice President, Quality and Regulatory Compliance, Hershey Foods Corporation (Chocolate, Pasta, Friendly's, International).

In 2001, I was offered the position of VP, Human Resources, Hershey Foods Corporation. This position was expanded to include consumer relations, public relations, flight operations, facilities, and security as SVP, Chief People Officer for the renamed The Hershey Company. Our focus areas were senior leader development and succession, benefits design, employee development, and compensation and incentive design. I retired from Hershey at the end of 2007 and consulted through April 2008 to transition the position to my successor.

The Hershey Company in 2007 was comprised of Hershey North America (U.S., Canada, Mexico) and Hershey International (primarily Brazil, Latin America and Asia), marketing confectionery products in approximately 50 countries with over 60 brand names in chocolate, sugar confectionery, refreshment and snack products, and food and beverage enhancers. Manufacturing operations existed in nine countries. Approximately 85% of Hershey's consolidated net sales and consolidated assets were generated in the U. S. Total worldwide employment was approximately

11,000 full-time and 1,800 part-time employees. Consolidated total net sales were approximately \$5 billion.

During my years at Hershey, I also served as a director and officer of Virginia Food Processors Association, a founding director and officer of Virginia Tech's Ag Alumni Organization, director of the Virginia Tech Alumni Association, Treasurer of the National Ag Alumni & Development Association, and member of the Virginia Tech Food Science & Technology Advisory Board.

In 2008, I joined the Board of Directors of Capital Blue Cross. Since then, I have served on the Key Personnel, Compensation, and Governance Committees and Chaired the Nominating Committee. I currently Chair the Compensation & Organization Development Committee and serve on Compliance and Risk, Executive, Nominating and Governance, and the Ad Hoc Succession Committees.

My favorite job, though, has been as Learning Coach for my grandson, who is in his 6th year at Reach. I contribute to and closely follow both Khan Academy and Code.org, and am very interested in improving educational opportunities and outcomes for our nation's children. I am, therefore, willing to consider any role that you believe will benefit Reach.

My contact information follows. I look forward to hearing from you.

Sincerely,
Marcella Arline
marcellakate@gmail.com
(717) 579-0877

MONTHLY SCHOOL REPORT

Reach Cyber Charter School & September 30, 2022

Currently Enrolled

6979

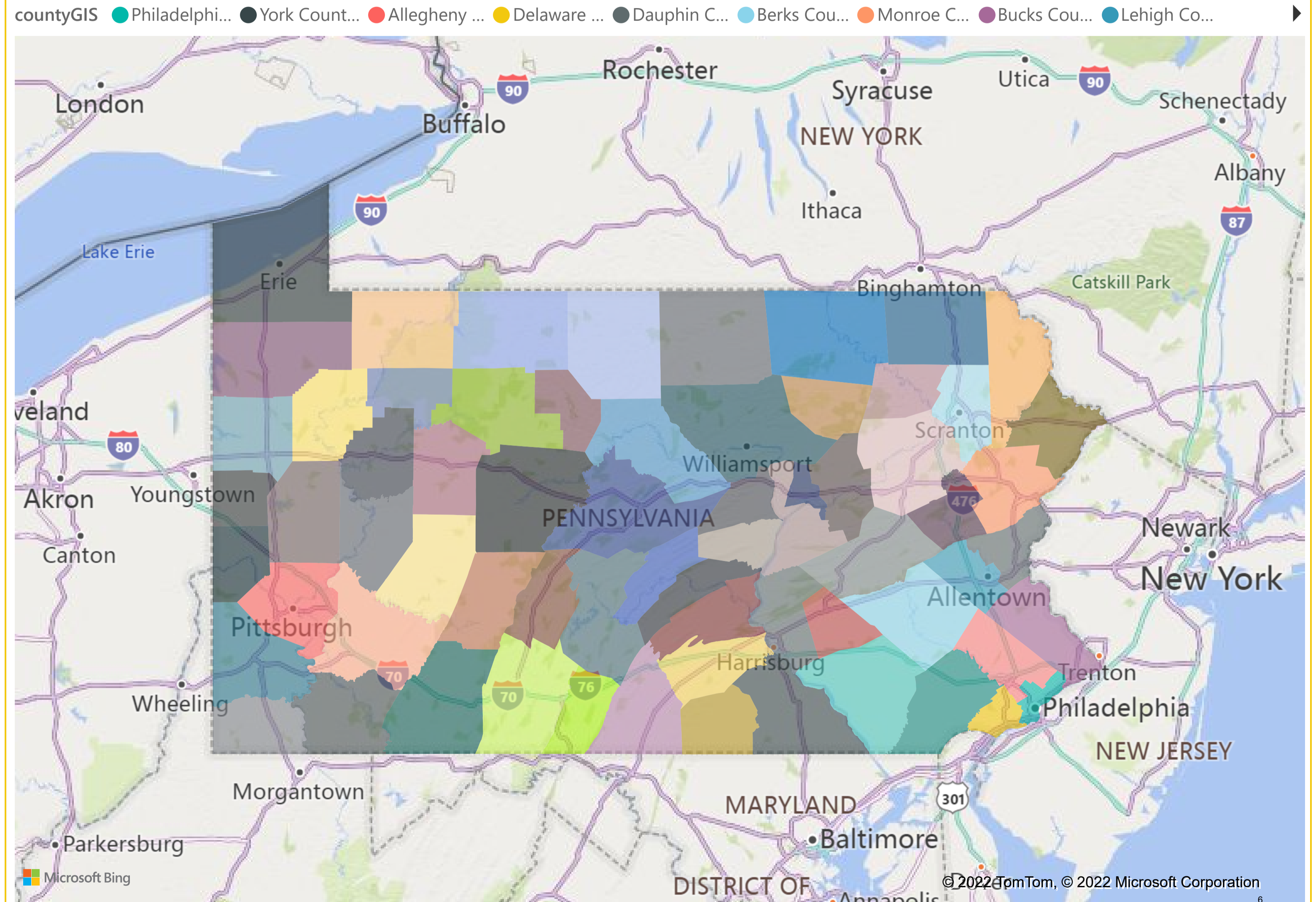
Total YTD Enrolled

7399

Enrollment Services Complete (Stage 4)

8252

Enrolled Students by County



Reach Cyber Charter School

September 30, 2022

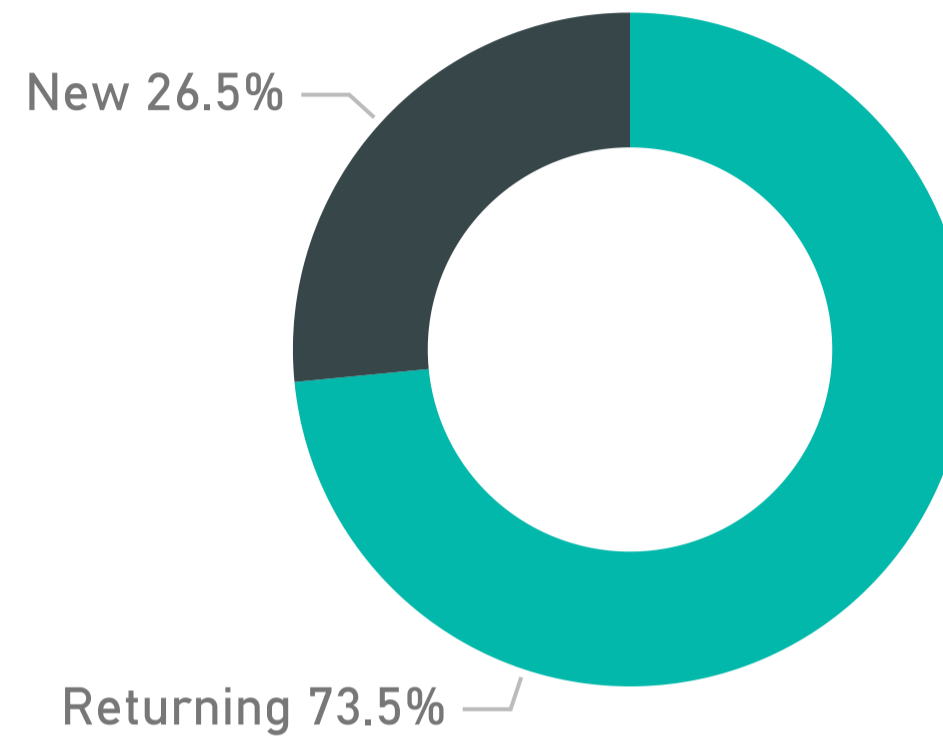
Current Enrollment Month-Over-Month Change

3%

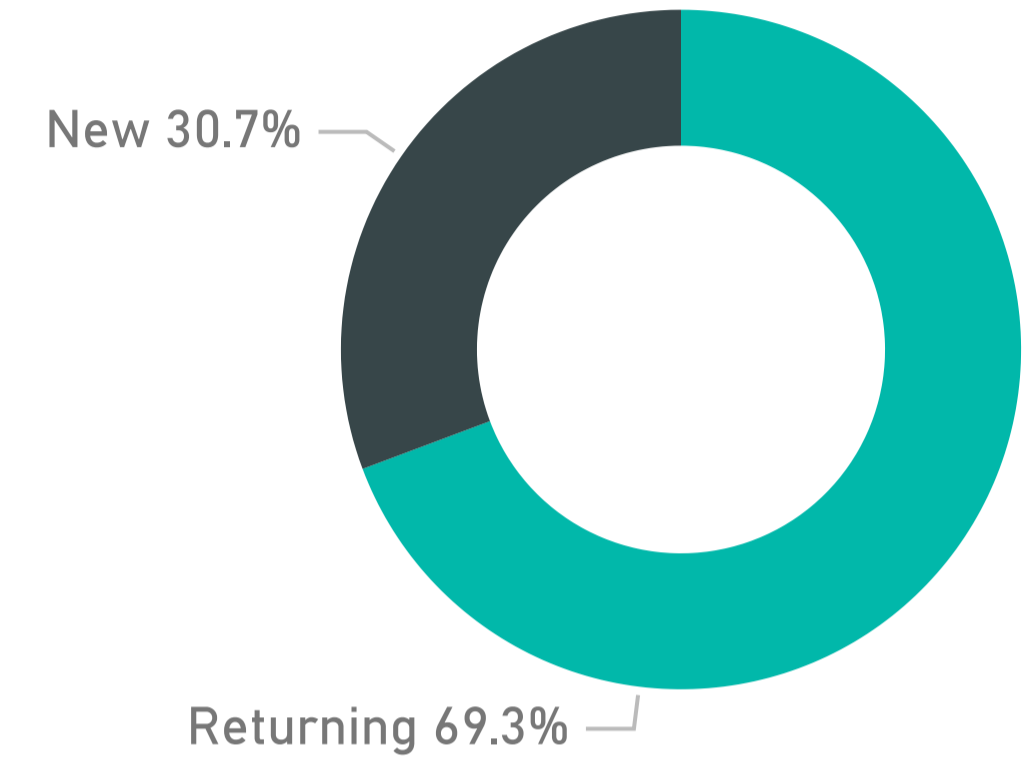
Current Enrollment Year-Over-Year Change

-1%

New and Returning

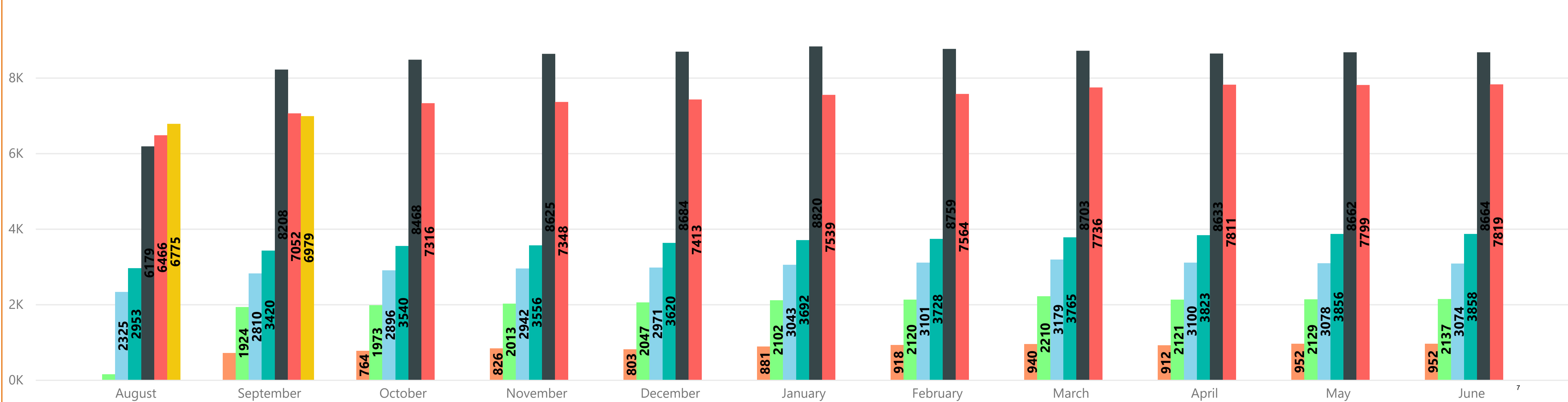


New and Returning Prior Year



Monthly Student Current Enrollment Comparison

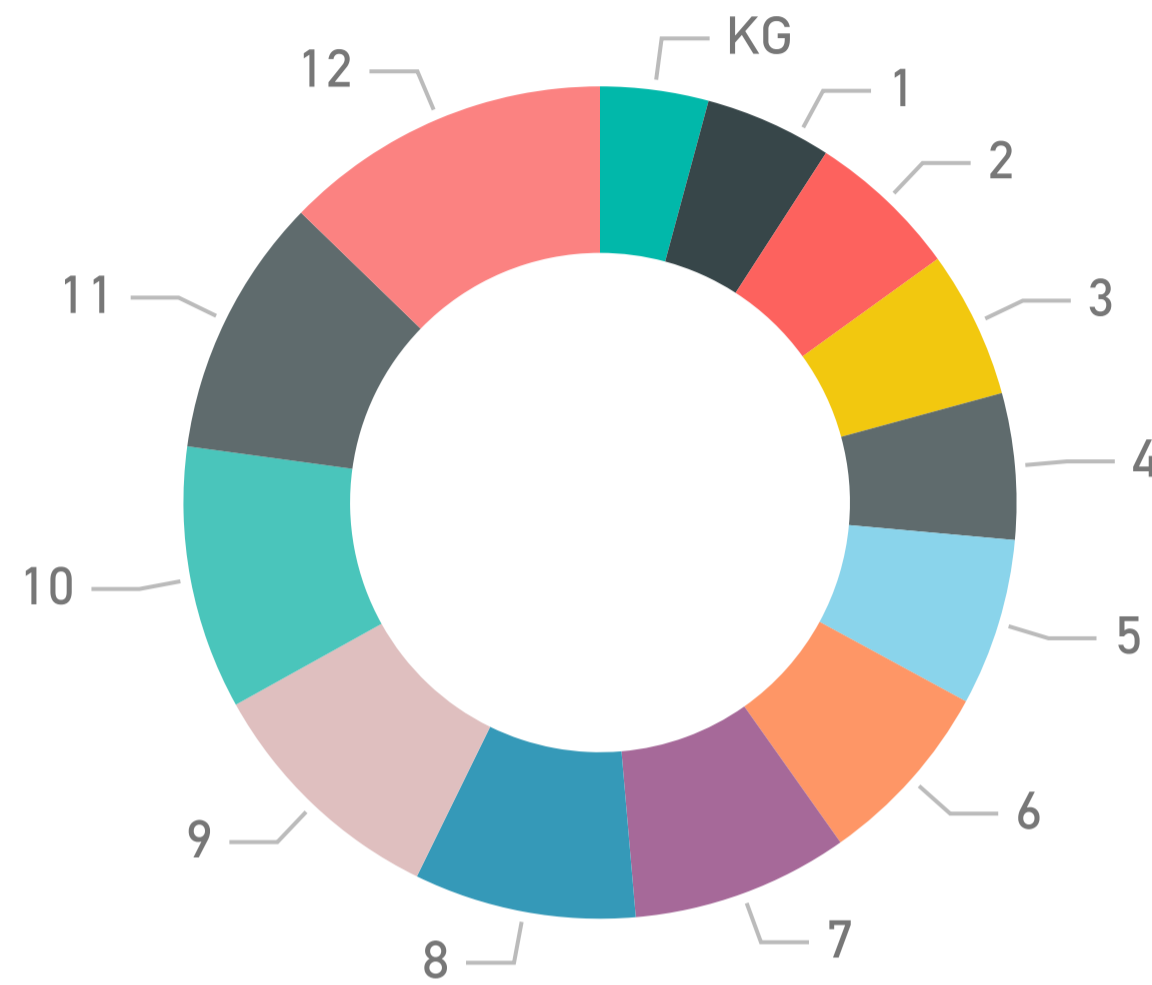
schoolYear ● 2016-2017 ● 2017-2018 ● 2018-2019 ● 2019-2020 ● 2020-2021 ● 2021-2022 ● 2022-2023



Reach Cyber Charter School

September 30, 2022

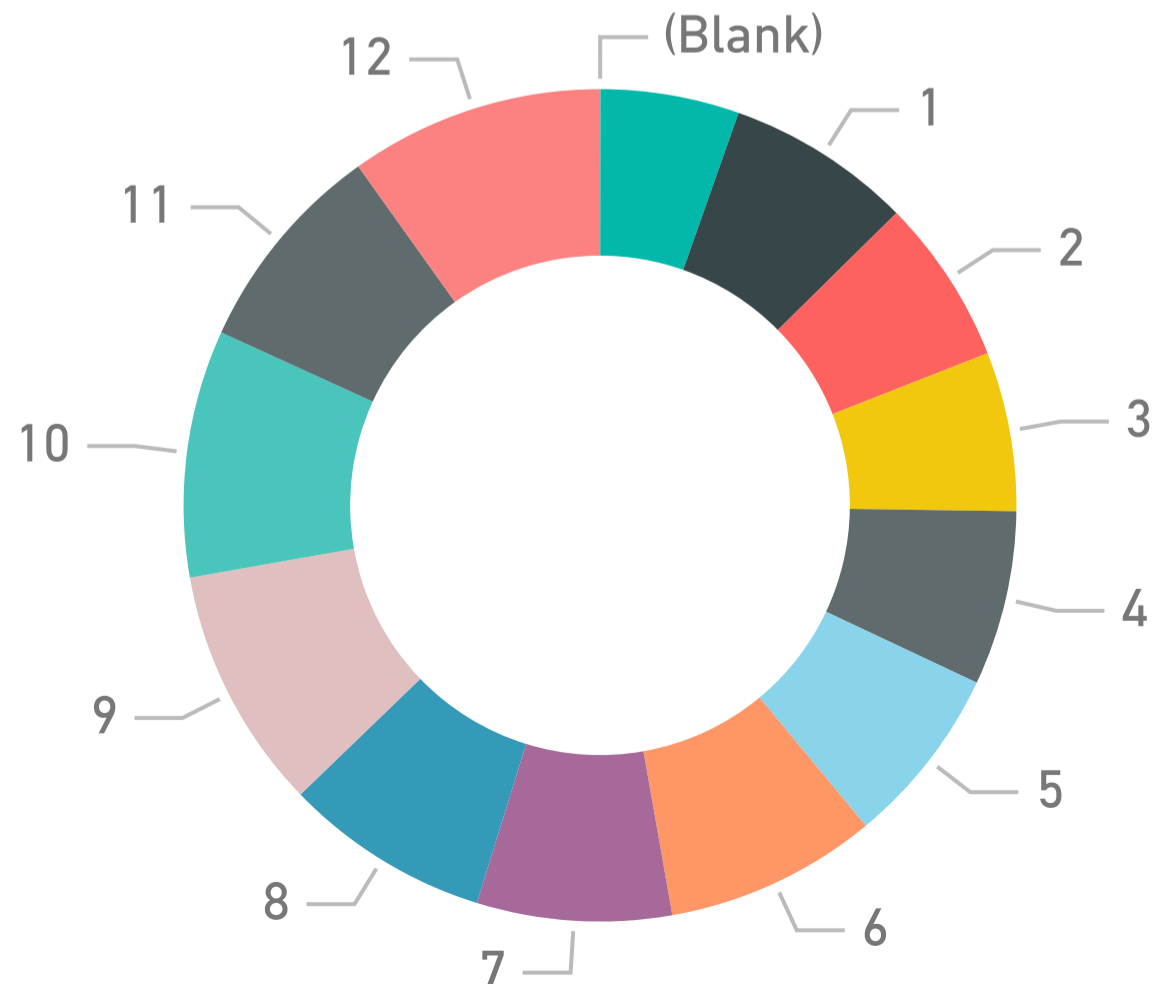
Enrolled Students by Final Grade



Grade Distribution

ReportPeriod GradeDistribution	SameMonthPriorYear		PriorEOY		LastMonth		CurrentMonth	
	Students	%CT Students	Students	%CT Students	Students	%CT Students	Students	%CT Students
PK-2	1342	19%	1424	18%	1017	15%	1050	15%
KG	380	5%	423	5%	250	4%	293	4%
1	508	7%	529	7%	338	5%	344	5%
2	454	6%	472	6%	429	6%	413	6%
3-5	1406	20%	1499	19%	1279	19%	1248	18%
3	436	6%	454	6%	412	6%	399	6%
4	478	7%	504	6%	413	6%	396	6%
5	492	7%	541	7%	454	7%	453	6%
6-8	1678	24%	1899	24%	1608	24%	1697	24%
6	581	8%	634	8%	481	7%	508	7%
7	533	8%	613	8%	567	8%	588	8%
8	564	8%	652	8%	560	8%	601	9%
9-12	2625	37%	2997	38%	2871	42%	2984	43%
9	666	9%	137	2%	597	9%	676	10%
10	677	10%	719	9%	674	10%	714	10%
11	587	8%	756	10%	658	10%	705	10%
12	695	10%	1385	18%	942	14%	889	13%
Total	7051	100%	7819	100%	6775	100%	6979	100%

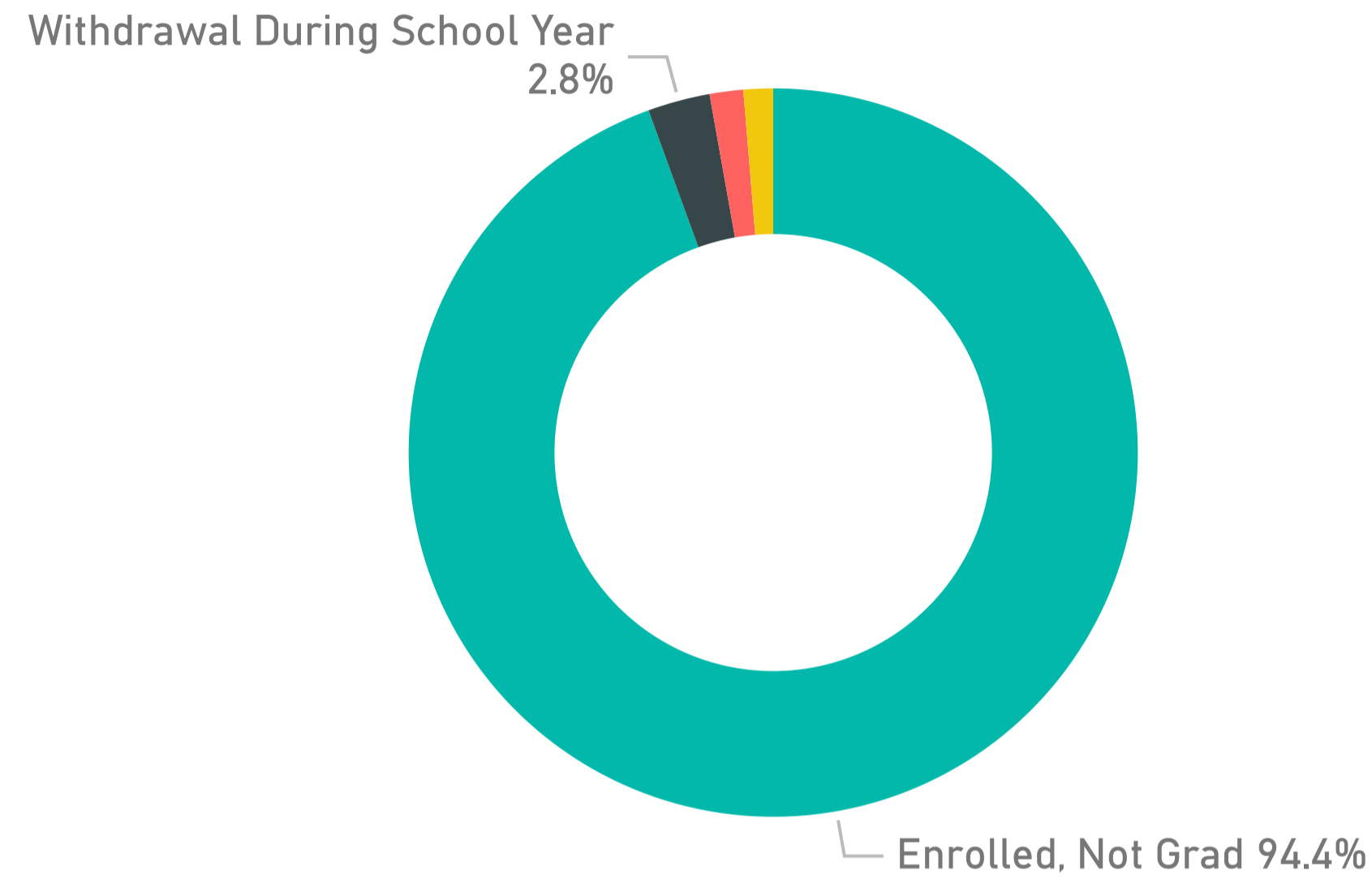
Enrolled Students Prior Year by Final Grade



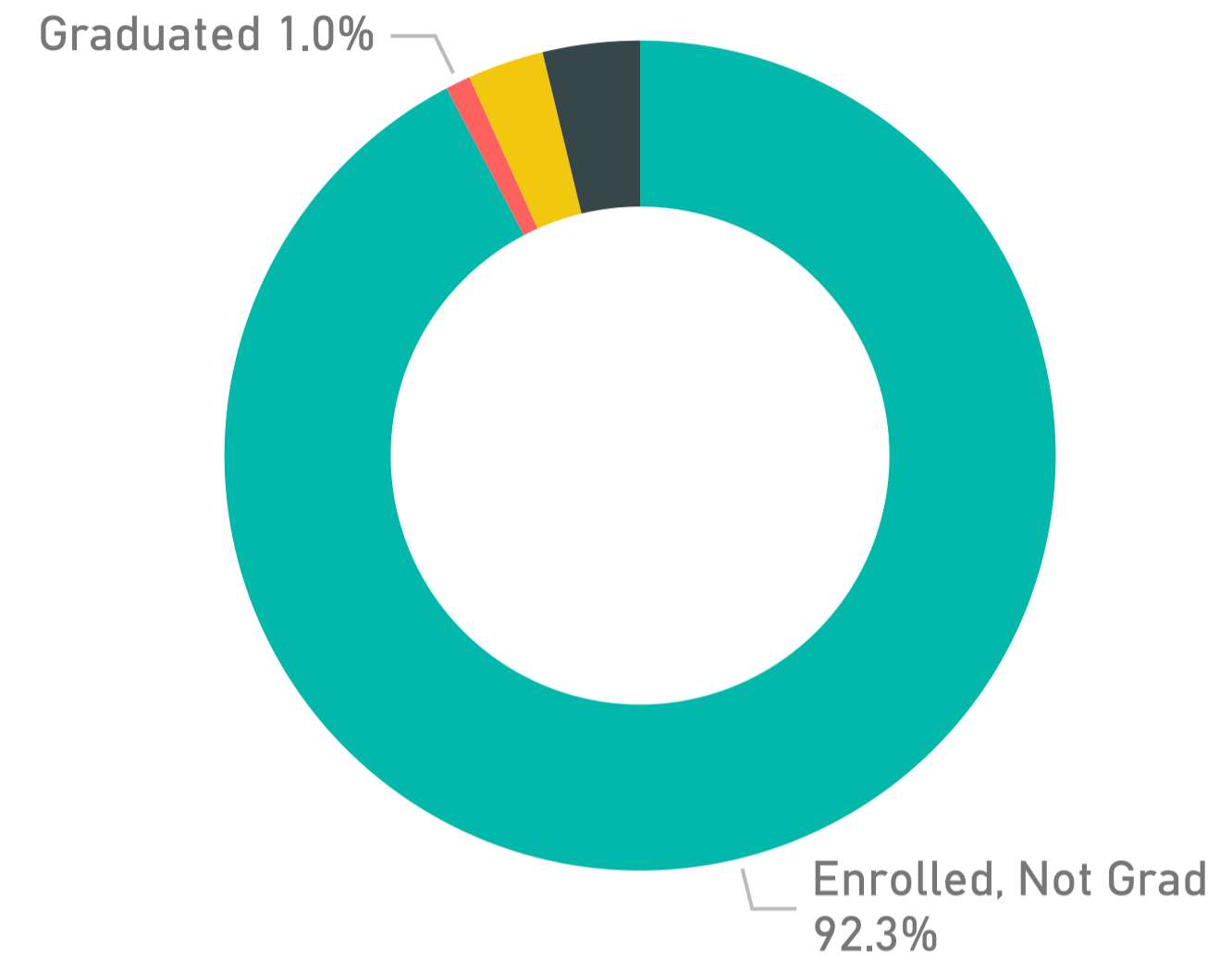
Reach Cyber Charter School

September 30, 2022

Total YTD Enrollment by Withdrawal Category



Total YTD Enrollment Prior Year by Withdrawal Category



Total YTD Enrollment

ReportPeriod Withdrawal Category	SameMonthPriorYear		PriorEOY		LastMonth		CurrentMonth	
	Student Count	%CT	Student Count	%CT	Student Count	%CT	Student Count	%CT
Enrolled, Not Grad	7062	92%	7819	82%	6783	99%	6988	94%
Graduated	75	1%	171	2%	5	0%	110	1%
Prior To Engagement	227	3%	235	2%	24	0%	97	1%
Withdrawal During School Year	289	4%	1298	14%	31	0%	204	3%
Total	7653	100%	9523	100%	6843	100%	7399	100%

Enrollment Services Complete (Stage 4)

8252

Reach Cyber Charter School

September 30, 2022

Withdrawal Reason

WD Reason	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
	1	27		4
Another Reason	9	45		2
Deceased		4		
Different/Better Schooling Option (Not related to socialization)	161	550	16	87
Generally dissatisfied with curriculum/course options	1	5		2
Inactivity		152		3
No longer able to provide a Learning Coach	8	45	1	2
No Reason Given	3	13		2
Program not flexible enough	4	6	2	18
Program takes too much of Learning Coach's time	5	37		4
Program takes too much of student's time		6		1
Pursuing GED		23		5
Student wants more socialization	64	156	6	30
Technical Difficulties	2	3	2	2
The curriculum is too hard	1	23	1	1
Transition to virtual school too difficult		26		5
Unhappy with the school		2		
We are moving	28	146	2	27
We have chosen to home school	2	29	1	9

My student wants to return to a traditi...

My student wants t... We are moving.

The program/sc... My s... The t... Oth...

The p... Gen... ...

We have chose... No r...

Inacti... Tec... 10

Reach Cyber Charter School

September 30, 2022

Household Data

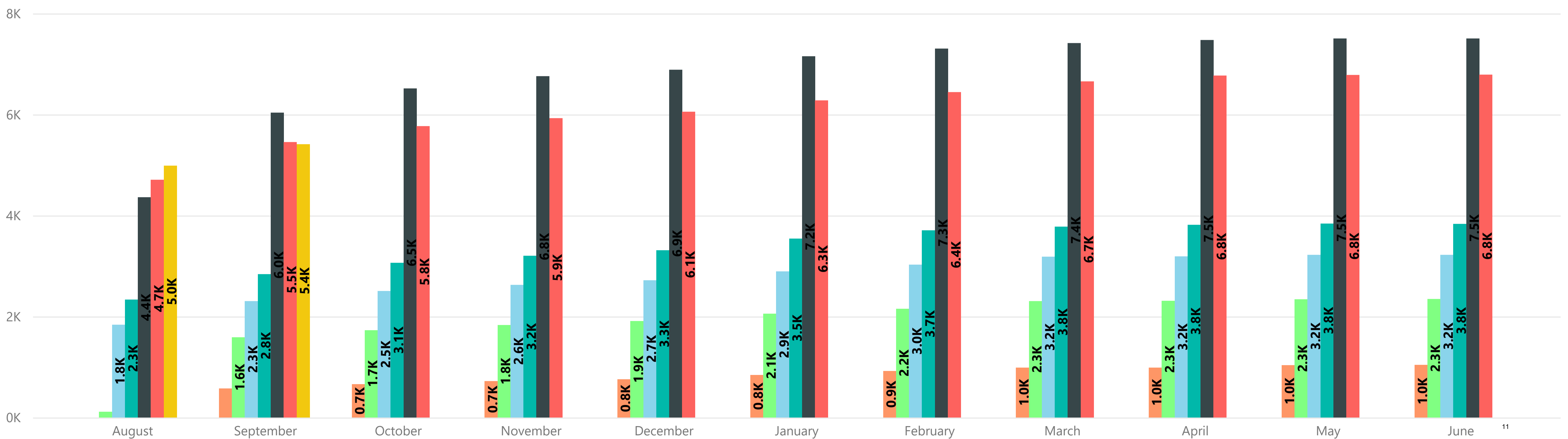
Household Data	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
Active	5026	5622	4939	5105
Graduated	75	172	5	108
Not Returning		0		
WD During School Year	238	1020	23	161
WD Prior To Engagement	191	198	20	85

Students Per Active Household

SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
1.41	1.39	1.37	1.37

Monthly Total Households

schoolYear ● 2016-2017 ● 2017-2018 ● 2018-2019 ● 2019-2020 ● 2020-2021 ● 2021-2022 ● 2022-2023



Reach Cyber Charter School

September 30, 2022

Ethnicity

Ethnicity	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
Hispanic or Latino	1047	1161	1023	1051
Not Hispanic or Latino	6003	6656	5751	5928

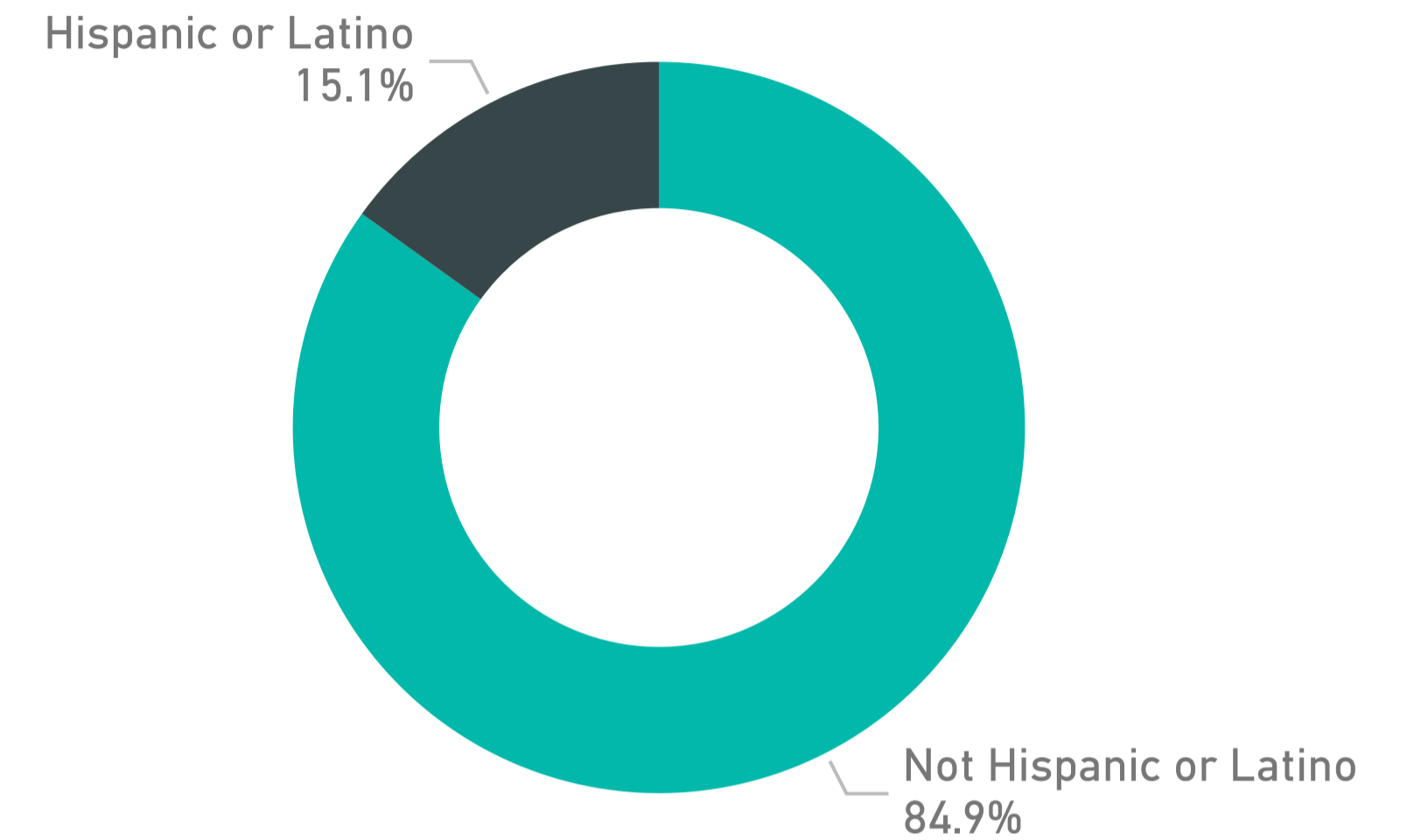
Race

Race	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
American Indian or Alaskan Native	246	288	274	292
Asian	147	157	146	151
Black/African American	2333	2689	2363	2438
Native Hawaiian or Other Pacific Islander	103	125	103	101
White	4990	5395	4646	4796

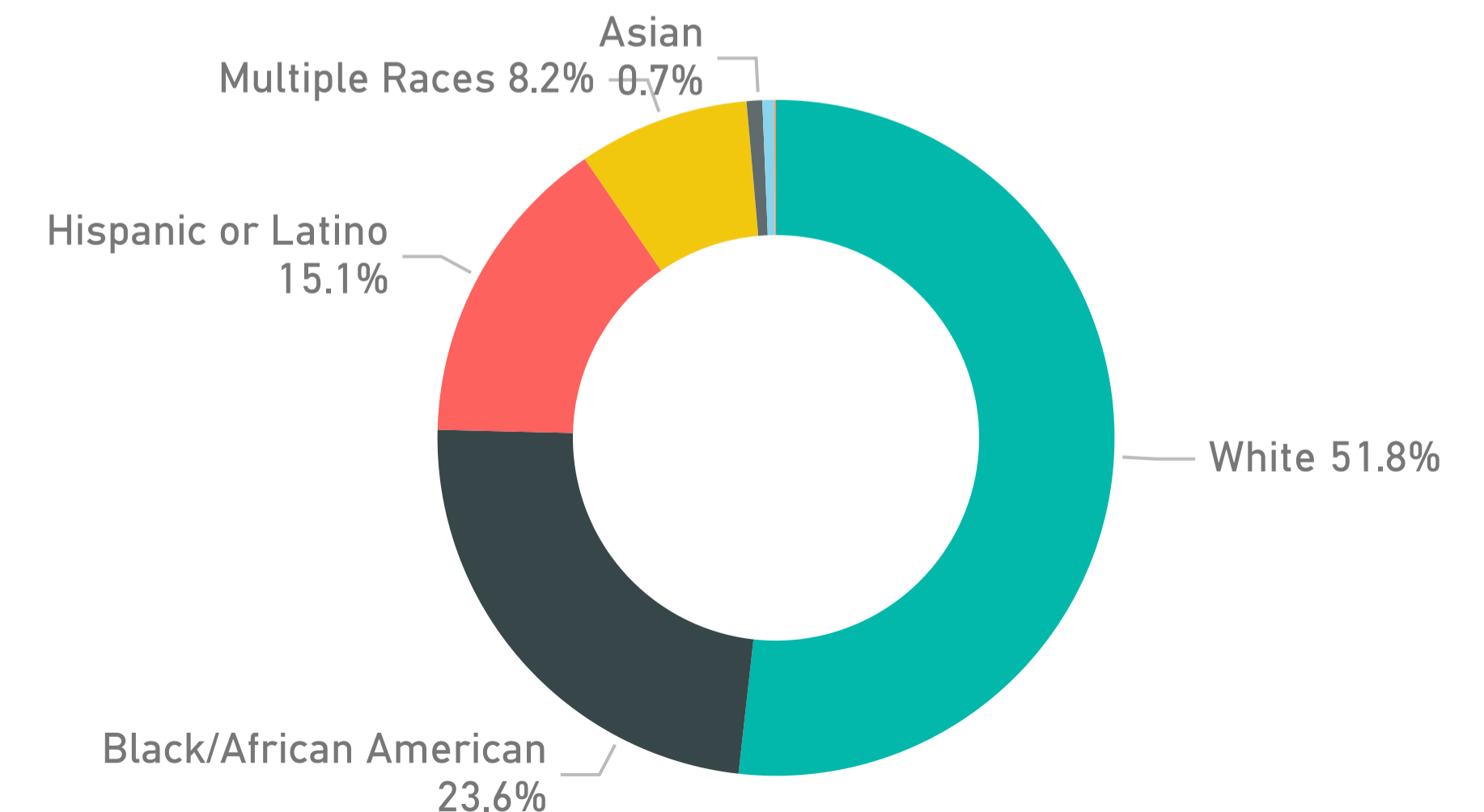
Distinct Race/Ethnicity

Distinct Race/Ethnicity	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
American Indian or Alaskan Native	38	40	40	39
Asian	55	63	56	52
Black/African American	1554	1824	1597	1648
Hispanic or Latino	1047	1161	1023	1051
Multiple Races	541	591	532	570
Native Hawaiian or Other Pacific Islander	4	7	8	6
Not Indicated	2	2	1	
White	3811	4131	3518	3613

Enrolled Students by Ethnicity



Enrolled Students by Distinct Race/Ethnicity



Reach Cyber Charter School

September 30, 2022

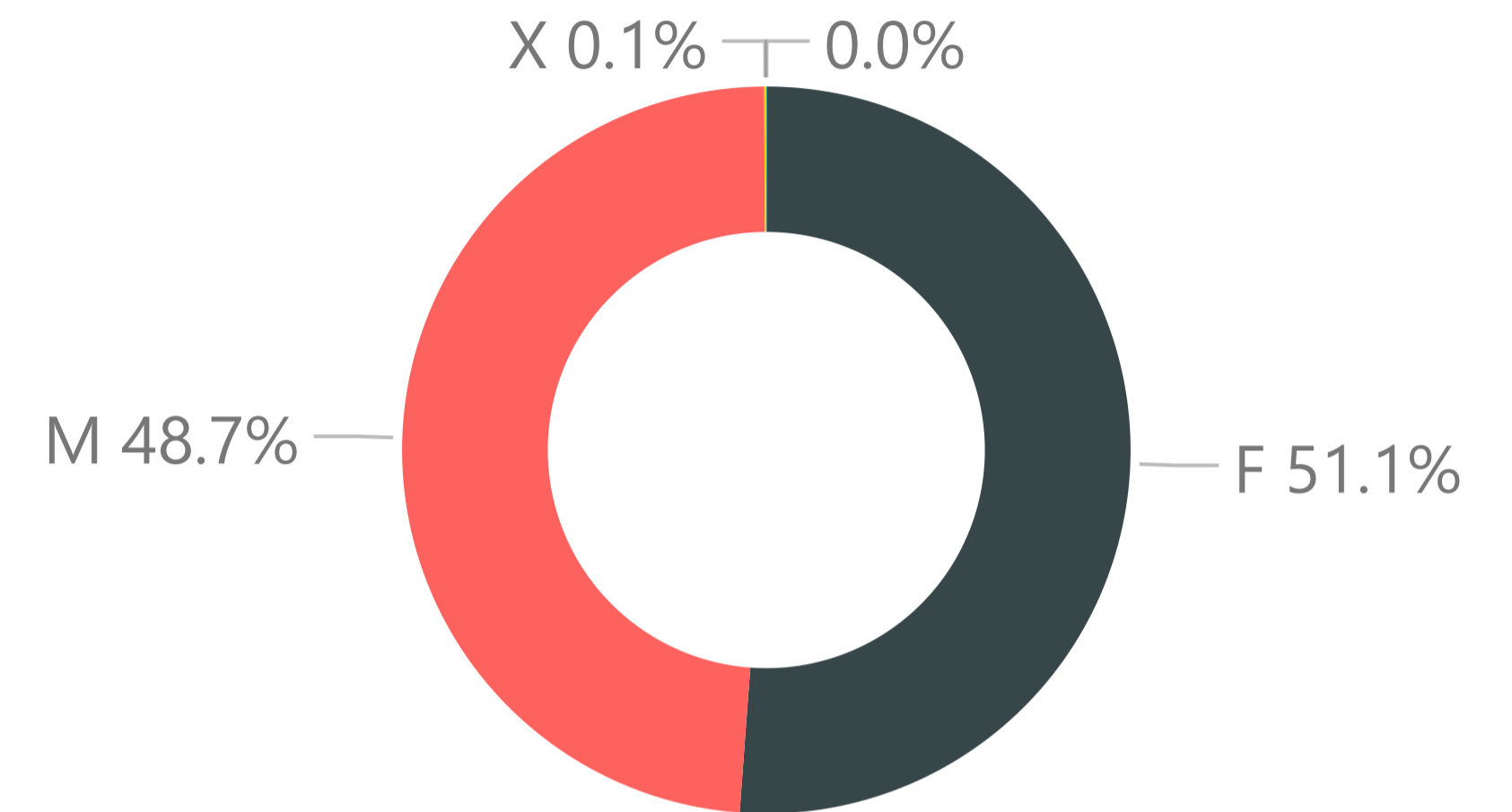
Gender

Gender	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
	2	2	1	2
F	3560	3945	3415	3569
M	3489	3870	3358	3401
X	1	2	1	7

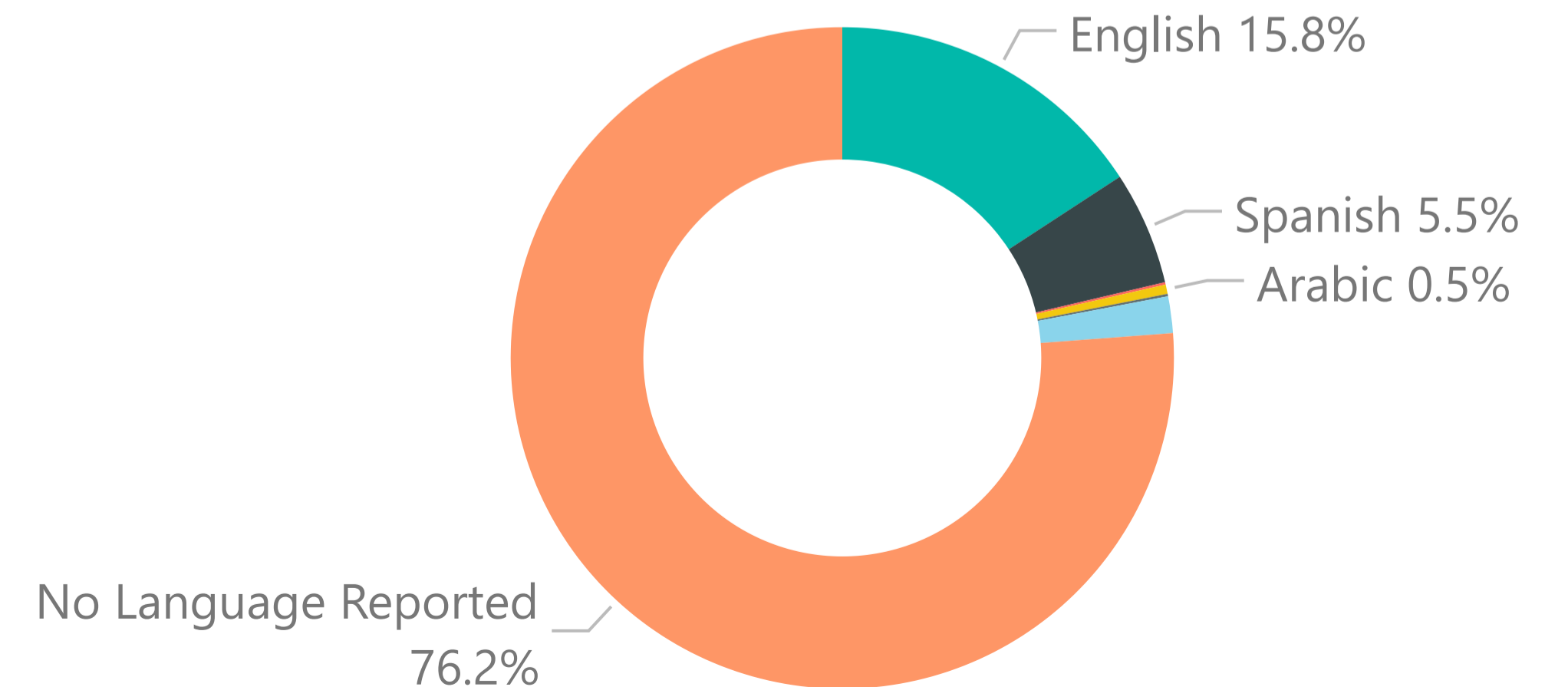
Primary Language

Home Language	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
English	1114	1223	1045	1101
Spanish	374	423	373	387
Russian	12	7	6	8
Arabic	31	38	34	32
Urdu	9	9	8	8
Another Language	160	177	131	125
No Language Reported	5352	5942	5178	5318

Enrolled Students by Gender



Enrolled Students by Language



Reach Cyber Charter School

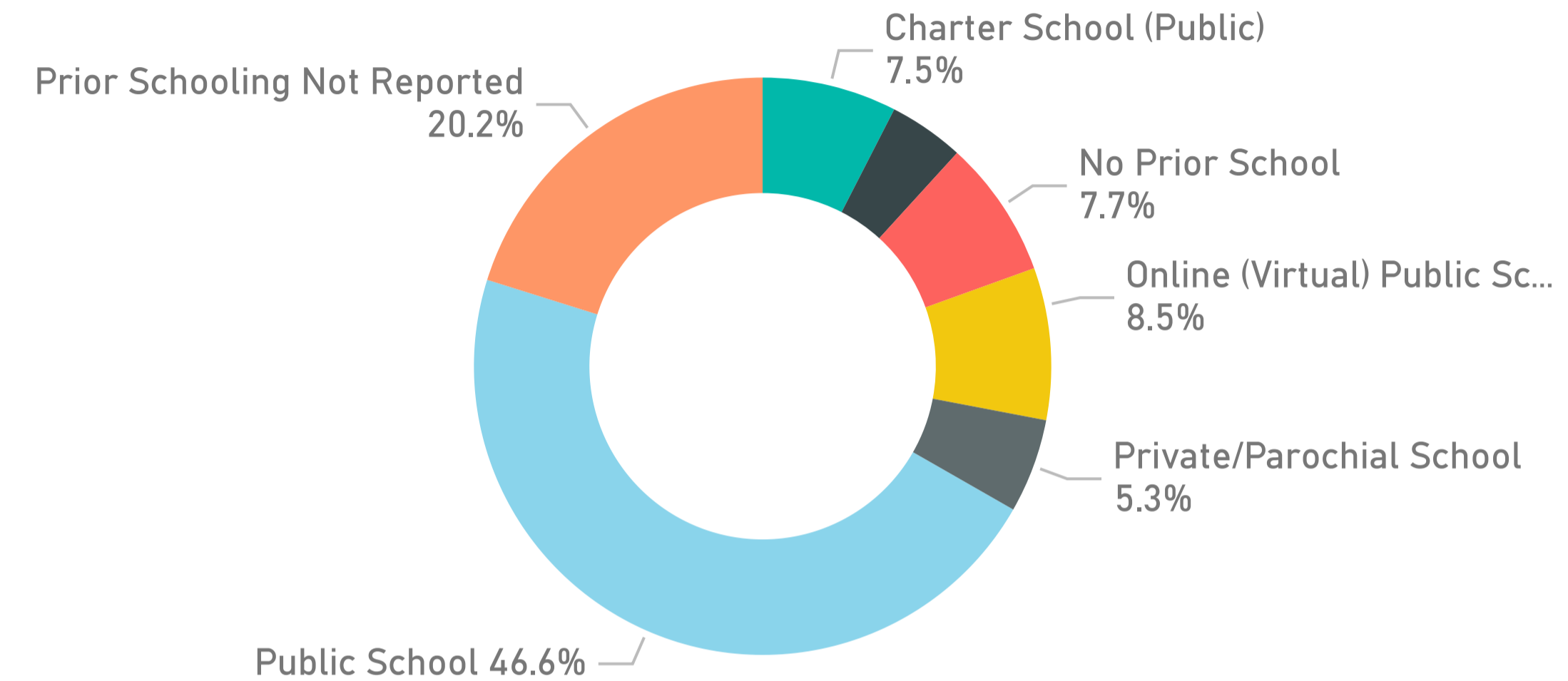
September 30, 2022

Prior Schooling

Prior Schooling	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
Charter School (Public)	562	675	515	526
Home School	308	327	265	295
No Prior School	678	663	533	539
Online (Virtual) Public School	698	752	564	594
Private/Parochial School	500	547	390	368
Public School	3776	4367	3186	3250
Prior Schooling Not Reported	530	488	1322	1407

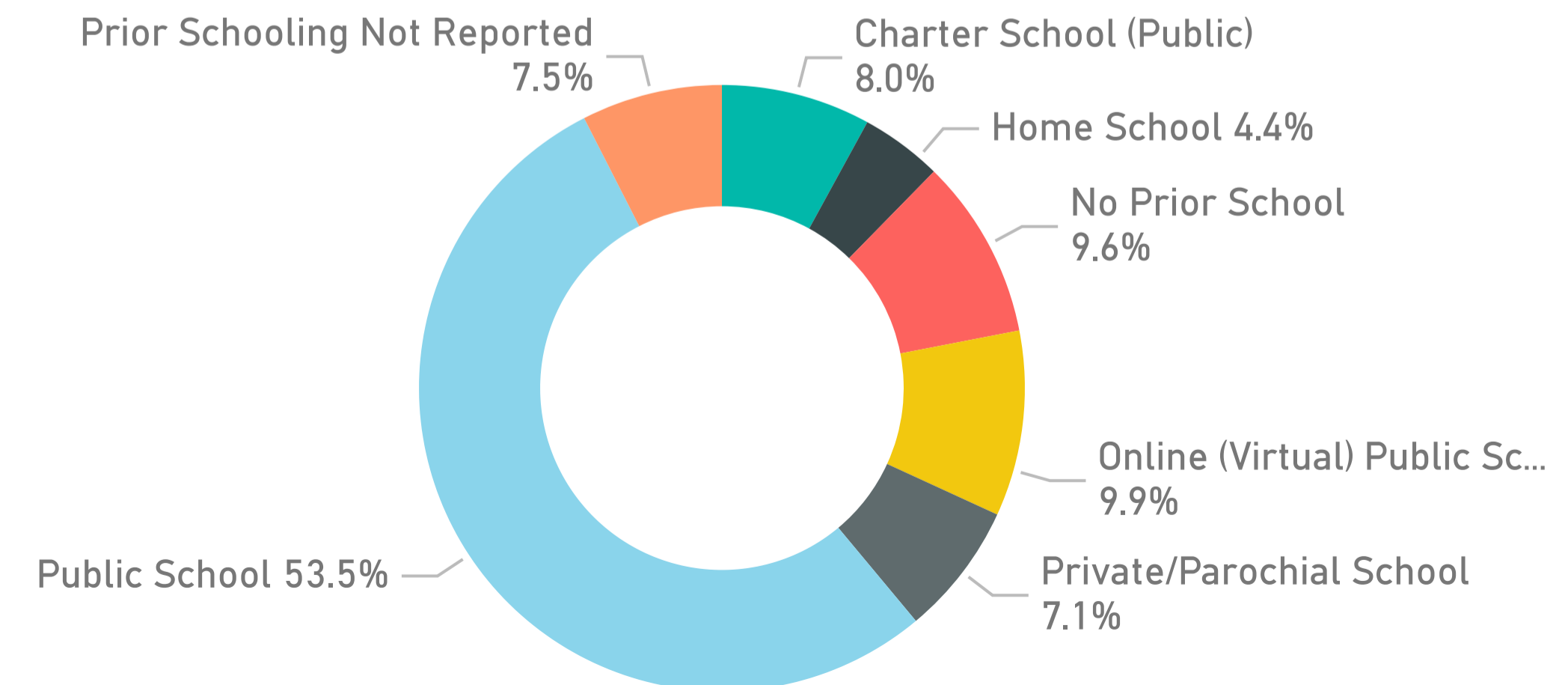
Prior Schooling

September 30, 2022



Prior Schooling

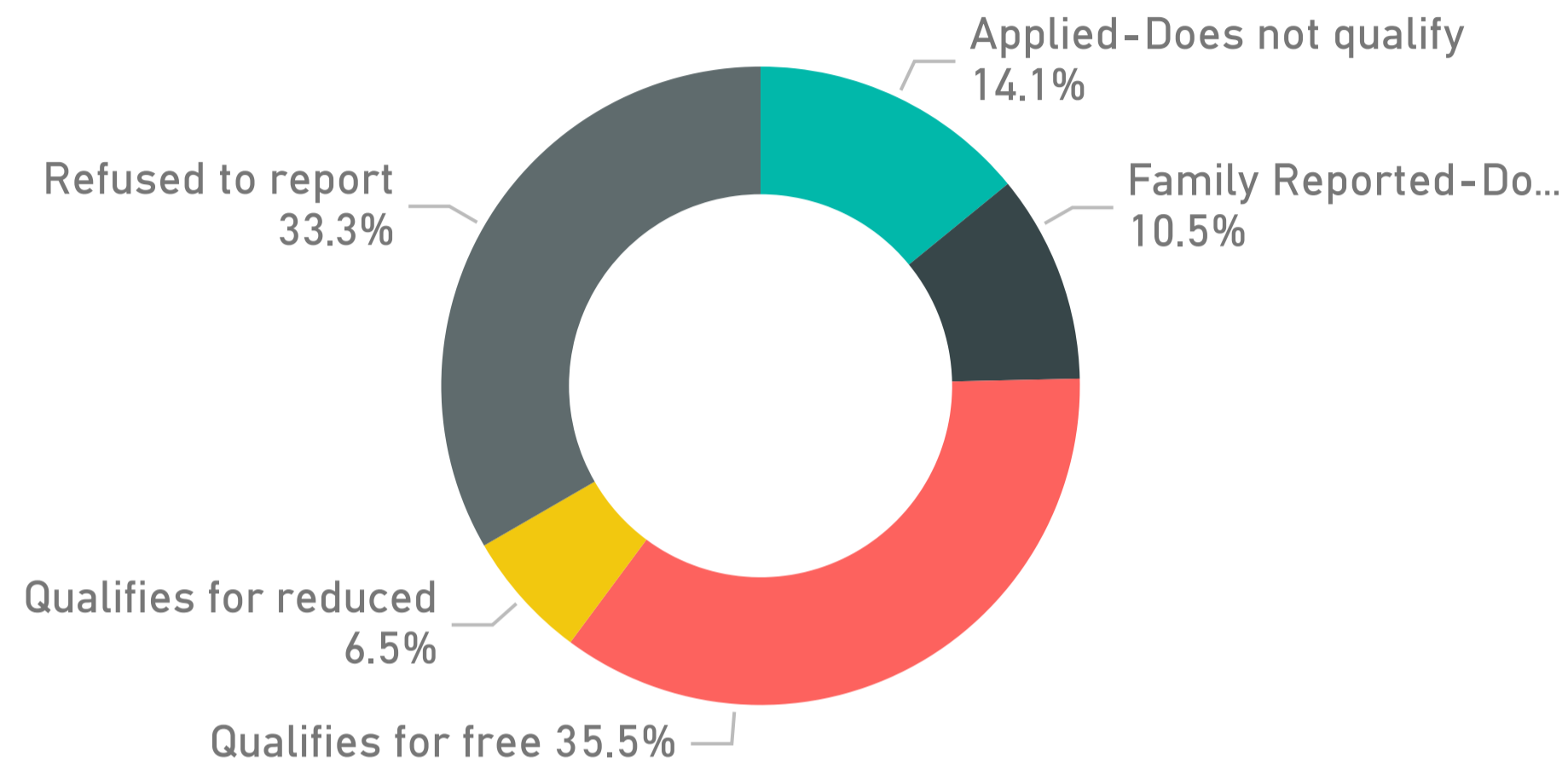
September 30, 2021



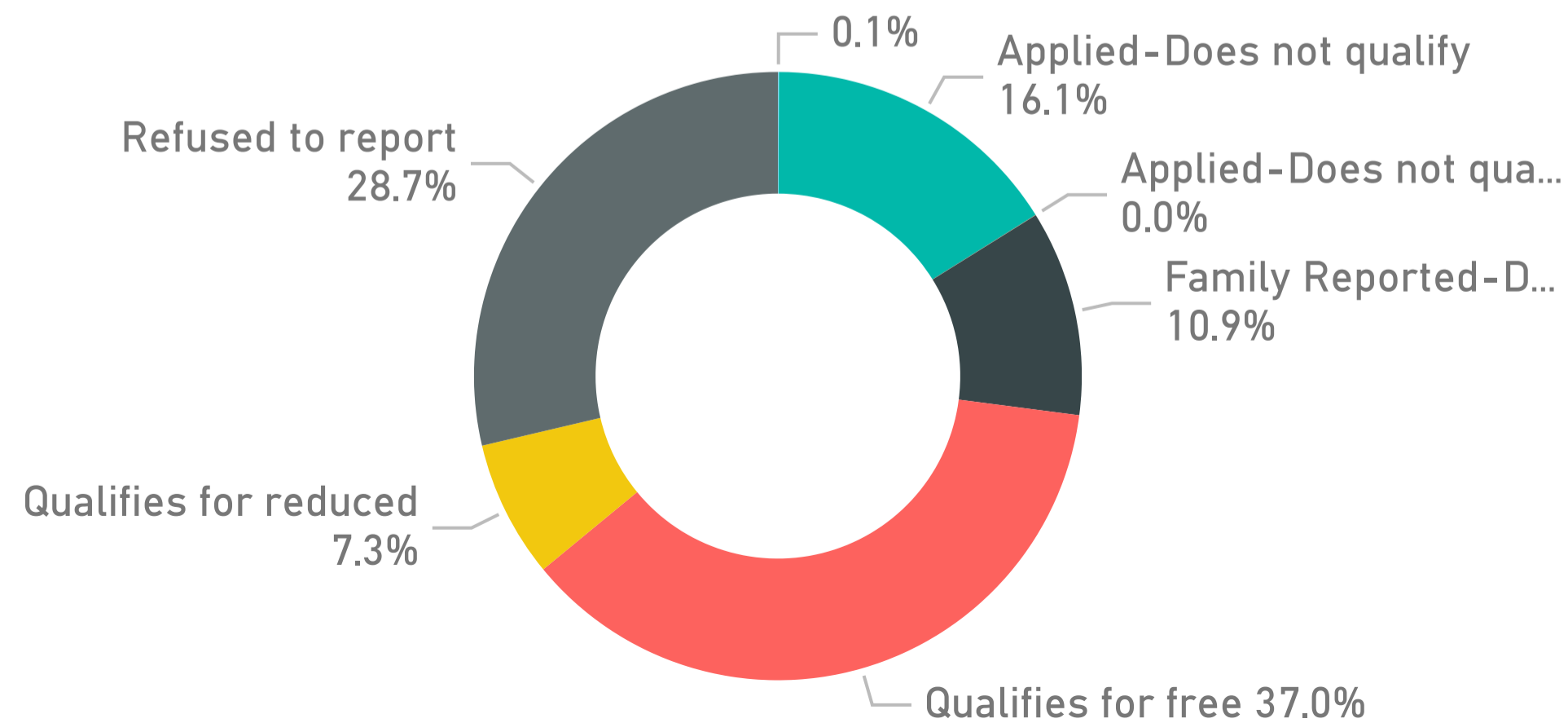
Reach Cyber Charter School

September 30, 2022

FARM Eligibility September 30, 2022



FARM Eligibility September 30, 2021



Disability

Disability	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
Autism	178	214	187	195
Cognitive Disability	76	106	108	112
Developmentally Delayed	3		7	4
Emotionally Impaired	120	151	127	142
Hearing Impaired	9	6	6	7
Multiple Disabilities	1	2	5	5
Other	7	5	5	9
Other Health Impaired	277	384	323	335
Physical Disability	1	1		
Specific Learning Disability	583	738	630	640
Speech/Language Impaired	152	216	177	179
Traumatic Brain Injury	3	3	2	1
Visually Impaired	4	4	3	4

Specific Learning Disability

Other Health Impaired

Speech/La...

Emotio...

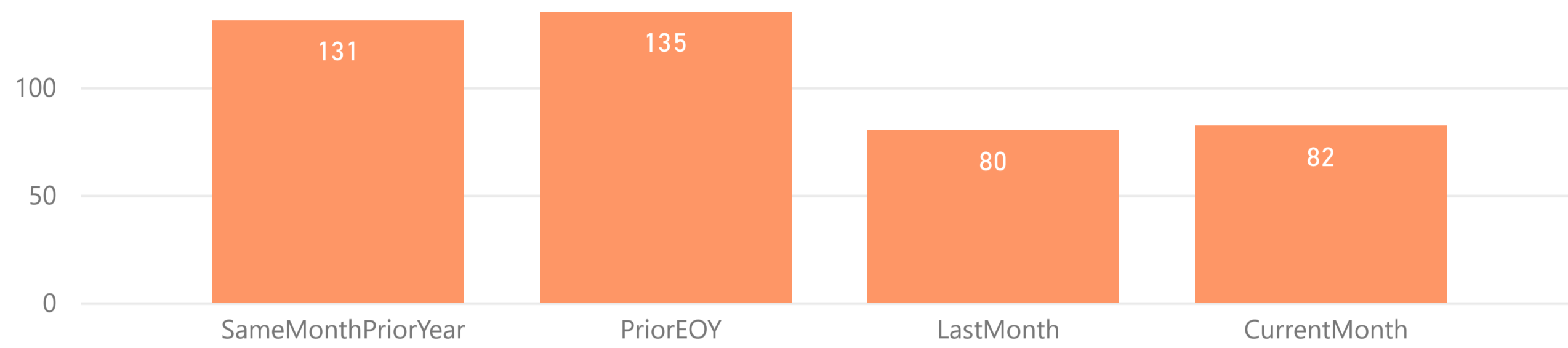
Autism

Cognitive Disabi...

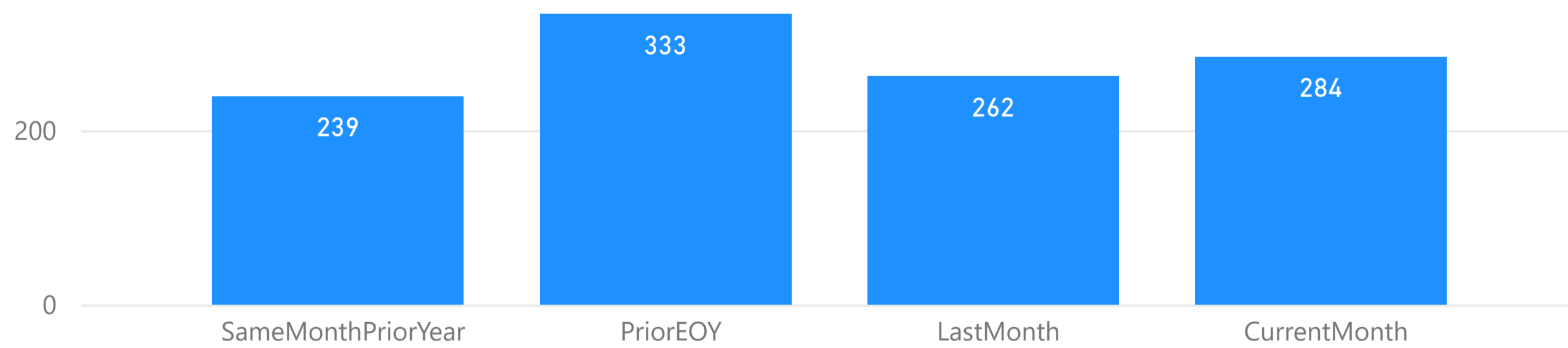
Reach Cyber Charter School

September 30, 2022

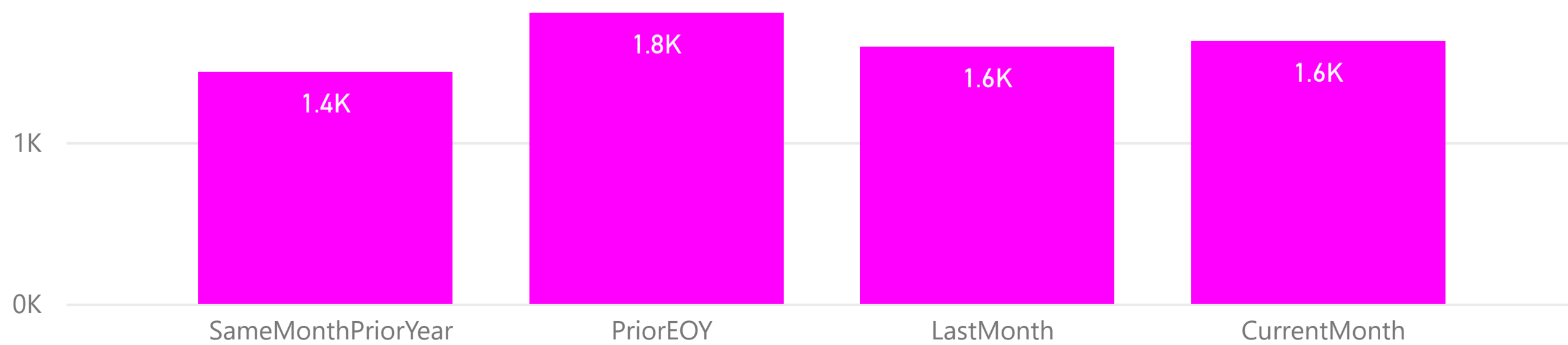
Gifted



Plan504



IEP



Currently Enrolled

6979

Gifted

1%

Plan504

4%

IEP

23%

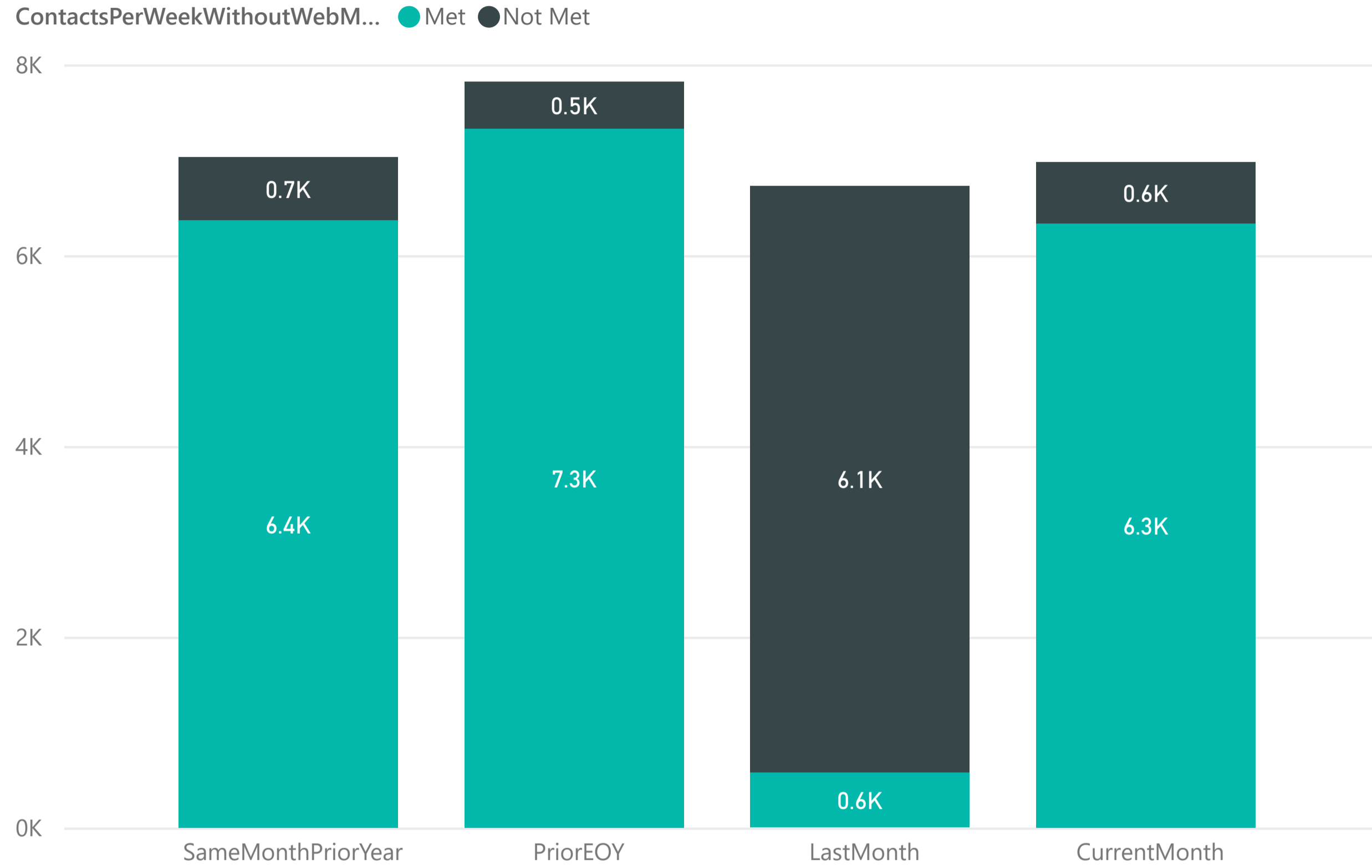
Not in Special Population

72%

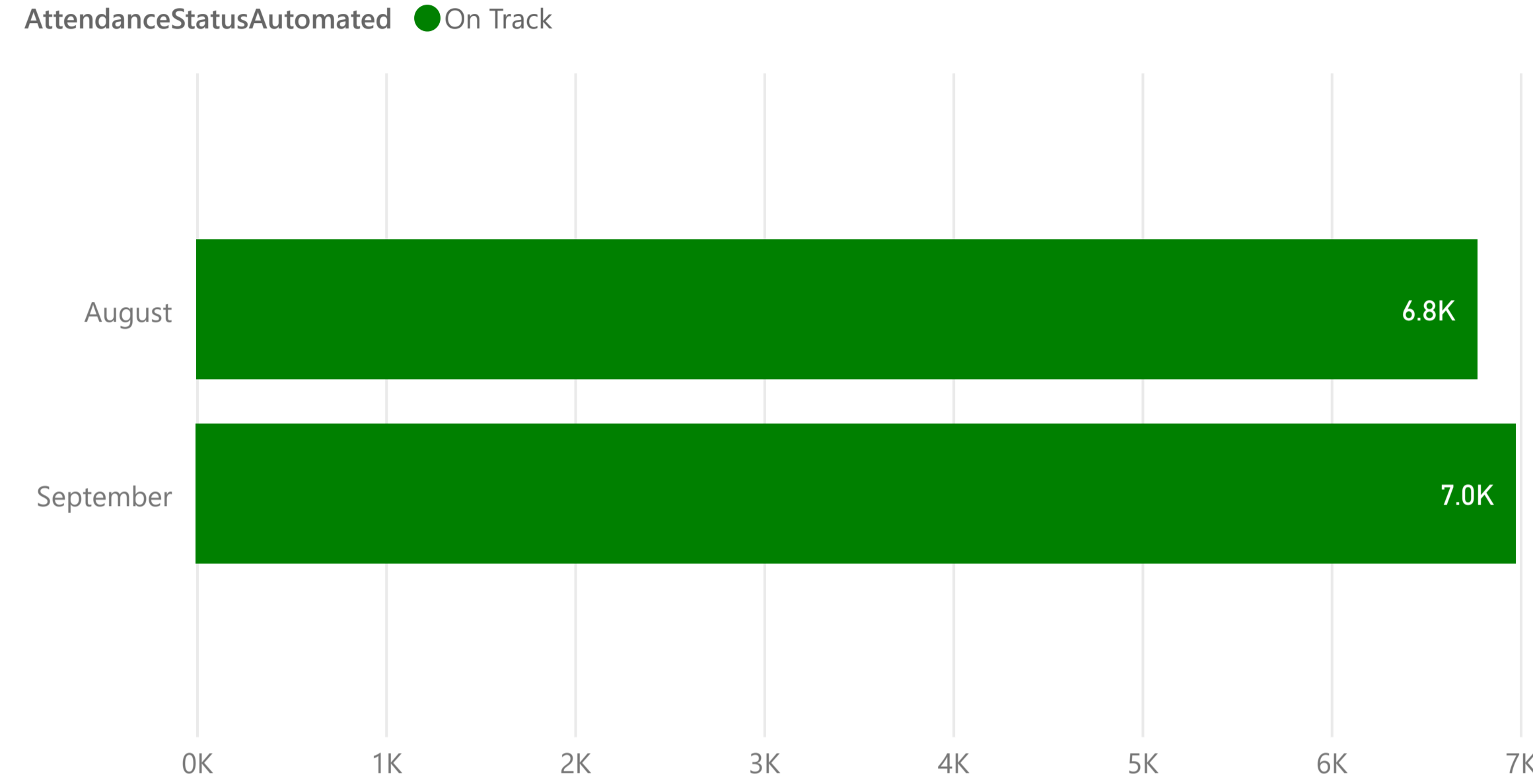
Reach Cyber Charter School

September 30, 2022

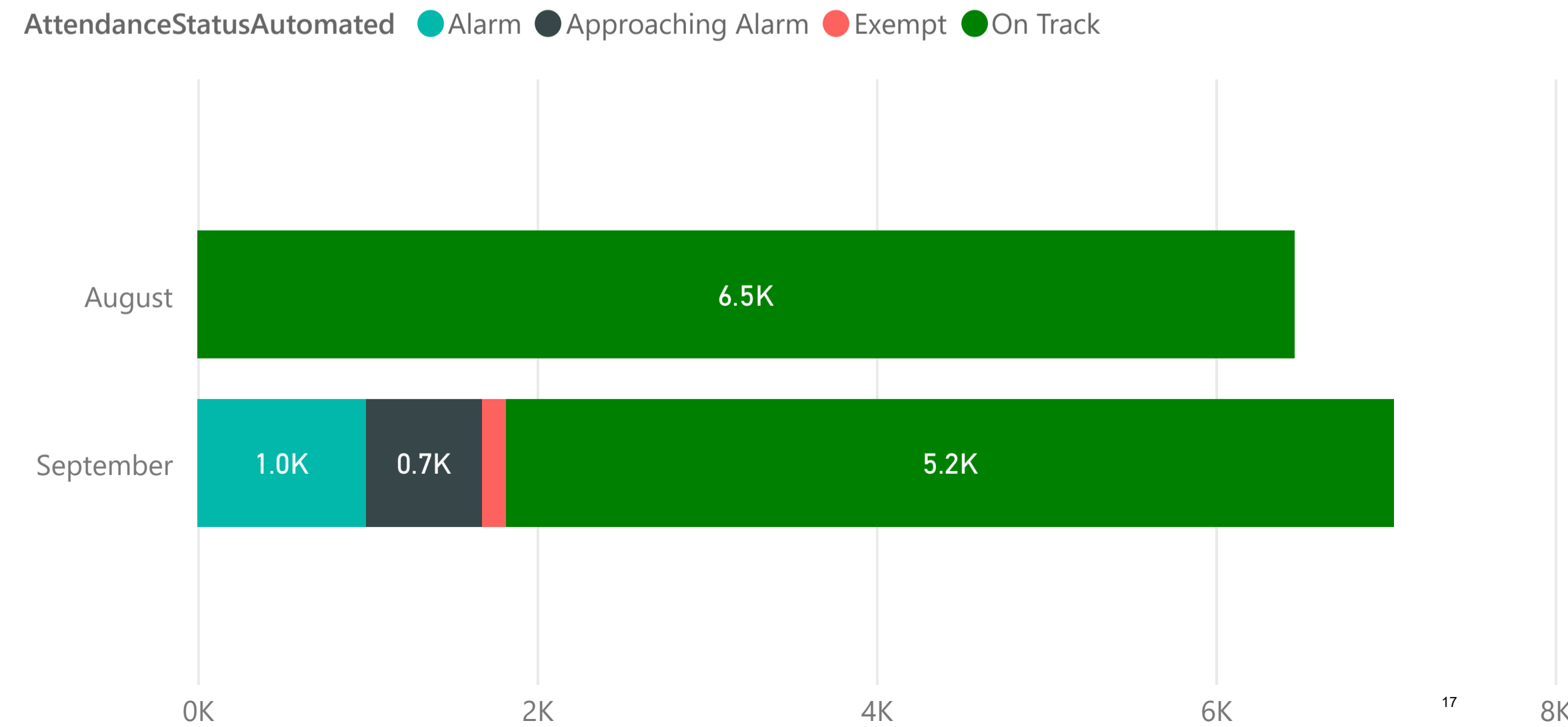
Contacts Per Week



School Year: 2022-2023



School Year: 2021-2022



Currently Enrolled

6979

Reach Cyber Charter School

September 30, 2022

Average Participation

GradeDistribution	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
PK-2	91%	93%	100%	94%
3-5	84%	97%	100%	99%
6-8	92%	97%	94%	91%
9-12	88%	99%	100%	86%
Total	89%	97%	99%	91%

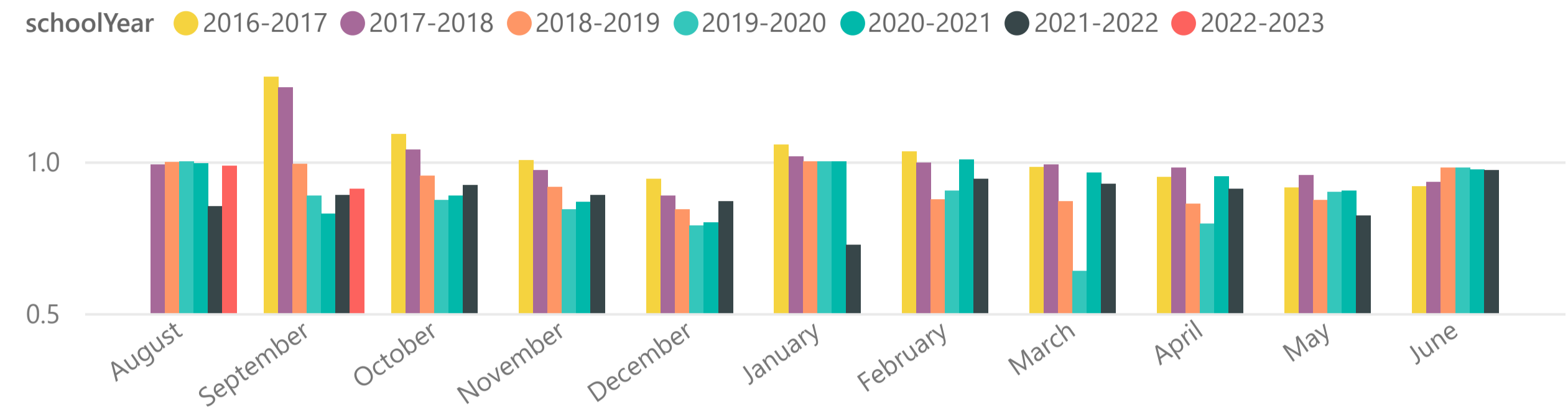
Average Performance

GradeDistribution	SameMonthPriorYear	LastMonth	CurrentMonth
PK-2	91%	77%	91%
3-5	85%	79%	91%
6-8	75%	62%	74%
9-12	77%	59%	73%
Total	81%	63%	79%

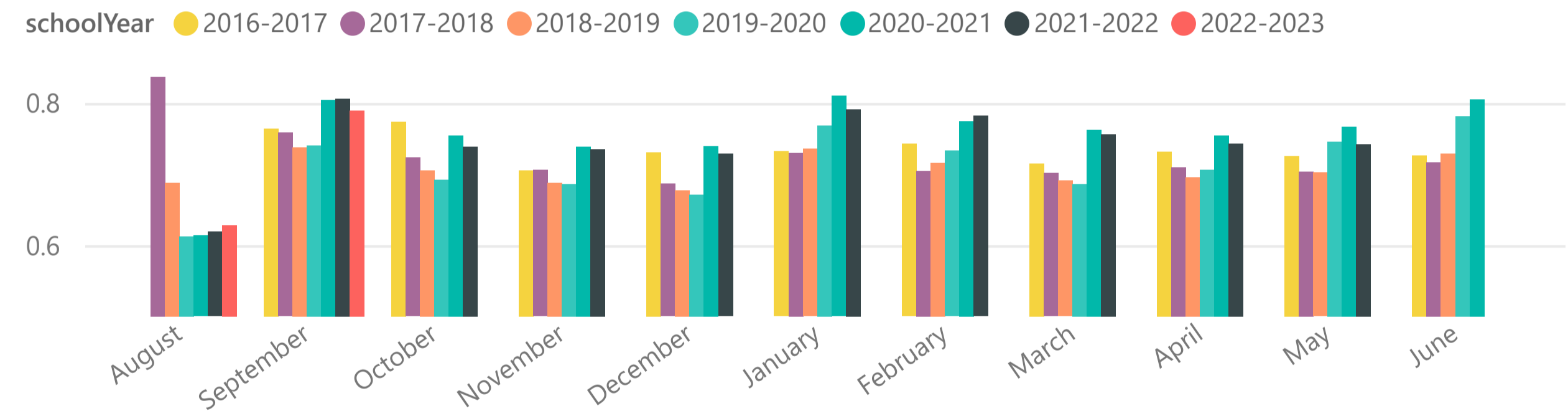
Average Attendance

GradeDistribution	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
PK-2	104%	101%	100%	103%
3-5	104%	101%	100%	103%
6-8	104%	101%	100%	103%
9-12	104%	96%	100%	103%
Total	104%	99%	100%	103%

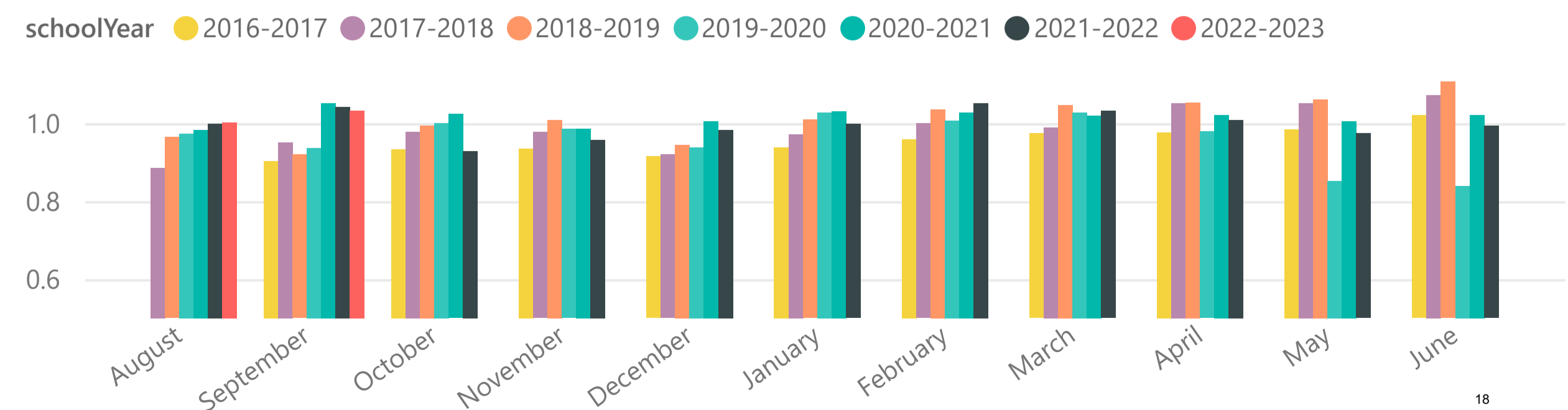
Average Total Participation



Average Total Performance



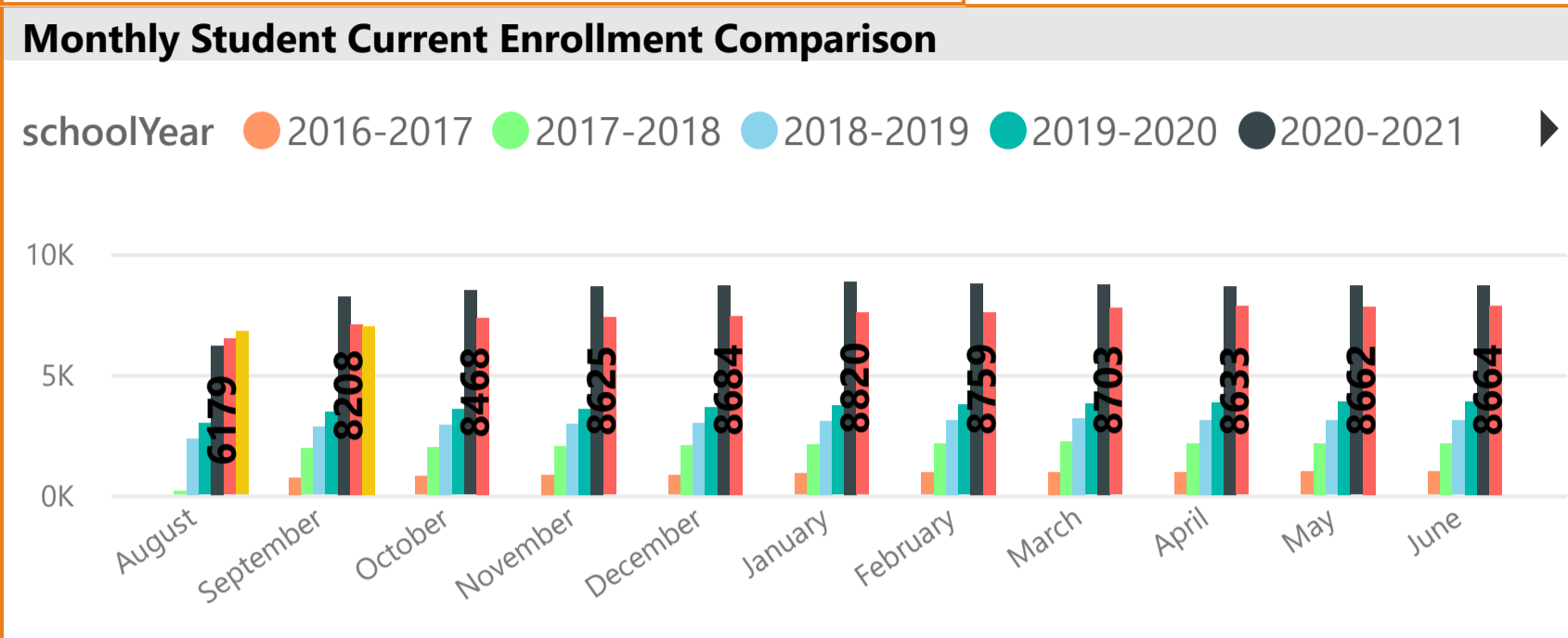
Average Total Attendance



Currently Enrolled 6979	Total YTD Enrolled 7399
Enrollment Services Complete (Stage 4) 8252	

Reach Cyber Charter School
September 30, 2022

Current Enrollment Month-Over-Month Change 3%
Current Enrollment Year-Over-Year Change -1%



Total YTD Enrollment

ReportPeriod	SameMonthPriorYear	CurrentMonth		
Withdrawal Category	Student Count	%CT Student Count	Student Count	%CT Student Count
Enrolled, Not Grad	7062	92%	6988	94%
Graduated	75	1%	110	1%
Prior To Engagement	227	3%	97	1%
Withdrawal During School Year	289	4%	204	3%
Total	7653	100%	7399	100%

New & Returning

ReportPeriod	SameMonthPriorYear	CurrentMonth		
New or Returning	Students	%CT Students	Students	%CT Students
New	2166	30.71%	1852	26.54%
Returning	4886	69.29%	5127	73.46%

Household Data

Household Data	SameMonthPriorYear	CurrentMonth
Active	5026	5105
Graduated	75	108
WD During School Year	238	161
WD Prior To Engagement	191	85

Students Per Active Household

SameMonthPriorYear	CurrentMonth
1.41	1.37

Grade Distribution

ReportPeriod	SameMonthPriorYear	CurrentMonth		
GradeDistribution	Students	%CT Students	Students	%CT Students
PK-2	1342	19%	1050	15%
KG	380	5%	293	4%
1	508	7%	344	5%
2	454	6%	413	6%
3-5	1406	20%	1248	18%
3	436	6%	399	6%
4	478	7%	396	6%
5	492	7%	453	6%
6-8	1678	24%	1697	24%
6	581	8%	508	7%
7	533	8%	588	8%
8	564	8%	601	9%
9-12	2625	37%	2984	43%
9	666	9%	676	10%
10	677	10%	714	10%
11	587	8%	705	10%
12	695	10%	889	13%
Total	7051	100%	6979	100%

Withdrawal Reason

Withdrawal Reason	SameMonthPriorYear
Enrollment was intended to be short term and is no longer needed for my student.	
Generally dissatisfied with curriculum/course options	
Inactivity/Lack of Attendance	
My student is pursuing GED	
My student wants to return to a traditional school setting for other (non-socialization related) reasons.	
My student wants to return to a traditional school setting for socialization reasons.	
No reason provided	
Other Completer	
Technical Difficulties	
The curriculum is too hard.	
The program takes too much of the Learning Coach's time.	
The program takes too much of the student's time.	
The program/schedule is not flexible enough.	
The transition to virtual school was too difficult.	
There was not enough help/guidance setting us up in the school.	
We are moving.	

**Reach Cyber Charter School
September 30, 2022**

Gender		
Gender	SameMonthPriorYear	CurrentMonth
	2	2
F	3560	3569
M	3489	3401
X	1	7

Disability		
Disability	SameMonthPriorYear	CurrentMonth
Autism	178	195
Cognitive Disability	76	112
Developmentally Delayed	3	4
Emotionally Impaired	120	142
Hearing Impaired	9	7
Multiple Disabilities	1	5
Other	7	9
Other Health Impaired	277	335
Physical Disability	1	
Specific Learning Disability	583	640
Speech/Language Impaired	152	179
Traumatic Brain Injury	3	1
Visually Impaired	4	4

Gifted		
Gifted	SameMonthPriorYear	CurrentMonth
Yes	131	82

Primary Language		
Home Language	SameMonthPriorYear	CurrentMonth
English	1114	1101
Spanish	374	387
Russian	12	8
Arabic	31	32
Urdu	9	8
Another Language	160	125
No Language Reported	5352	5318

Plan 504		
Plan504	SameMonthPriorYear	CurrentMonth
504	239	284

IEP		
IEP	SameMonthPriorYear	CurrentMonth
IEP	1434	1624

Gifted	Plan504
1%	4%
IEP	Not in Special Population
23%	72%

Ethnicity		
Ethnicity	SameMonthPriorYear	CurrentMonth
Hispanic or Latino	1047	1051
Not Hispanic or Latino	6003	5928

Distinct Race/Ethnicity		
Distinct Race/Ethnicity	SameMonthPriorYear	CurrentMonth
American Indian or Alaskan Native	38	39
Asian	55	52
Black/African American	1554	1648
Hispanic or Latino	1047	1051
Multiple Races	541	570
Native Hawaiian or Other Pacific Islander	4	6
Not Indicated	2	
White	3811	3613

Race		
Race	SameMonthPriorYear	CurrentMonth
American Indian or Alaskan Native	246	292
Asian	147	151
Black/African American	2333	2438
Native Hawaiian or Other Pacific Islander	103	101
White	4990	4796

Household FARM Eligibility		
HouseholdFARMEligibility	SameMonthPriorYear	CurrentMonth
Applied-Does not qualify	907	751
Applied-Does not qualify,Refused to report	1	
Family Reported-Does not qualify	638	592
Qualifies for free	2049	1857
Qualifies for reduced	405	356
Refused to report	1636	1790

Prior Schooling		
Prior Schooling	SameMonthPriorYear	CurrentMonth
Charter School (Public)	562	526
Home School	308	295
No Prior School	678	539
Online (Virtual) Public School	698	594
Private/Parochial School	500	368
Public School	3776	3250
Prior Schooling Not Reported	530	1407

Reach Cyber Charter School
September 30, 2022

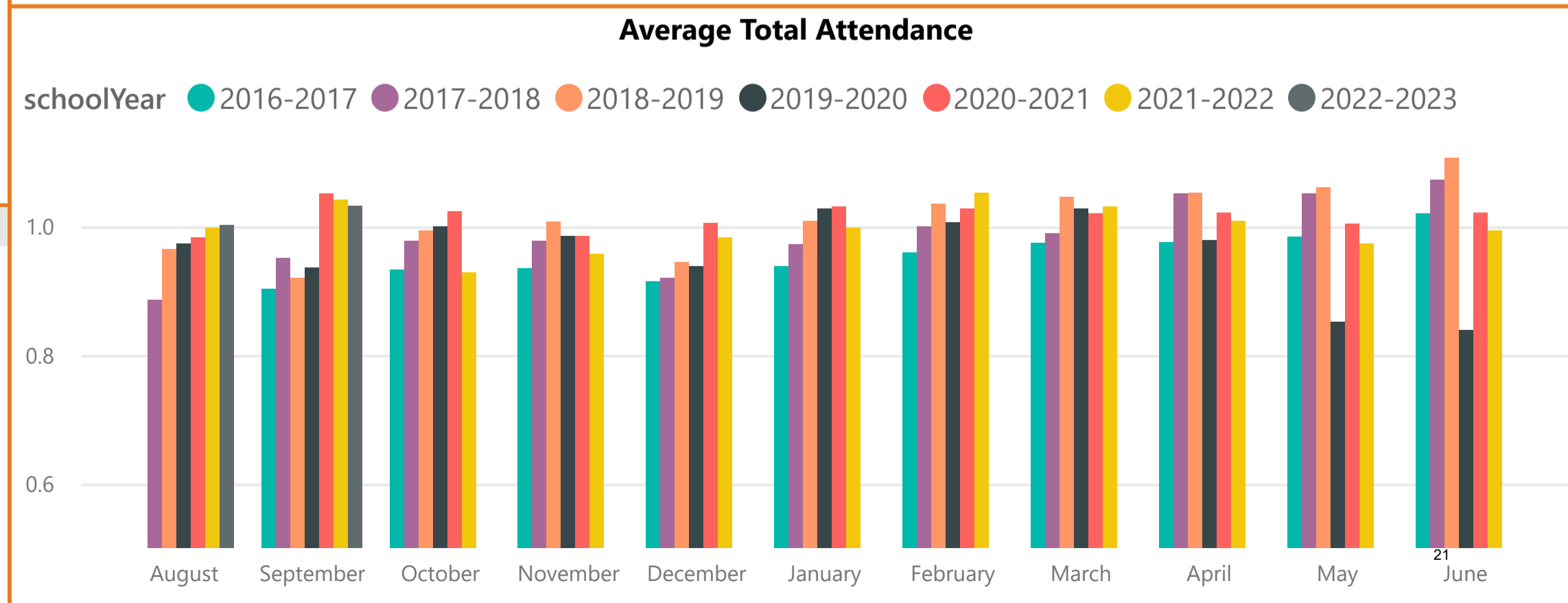
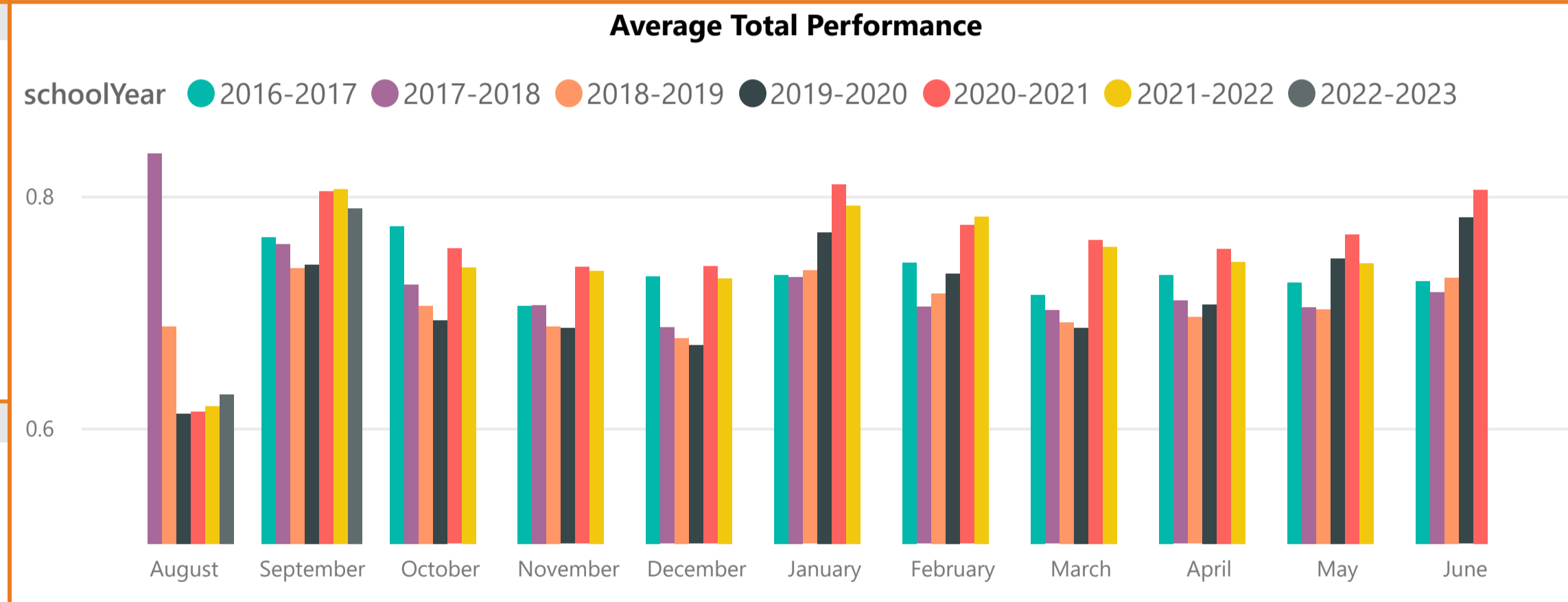
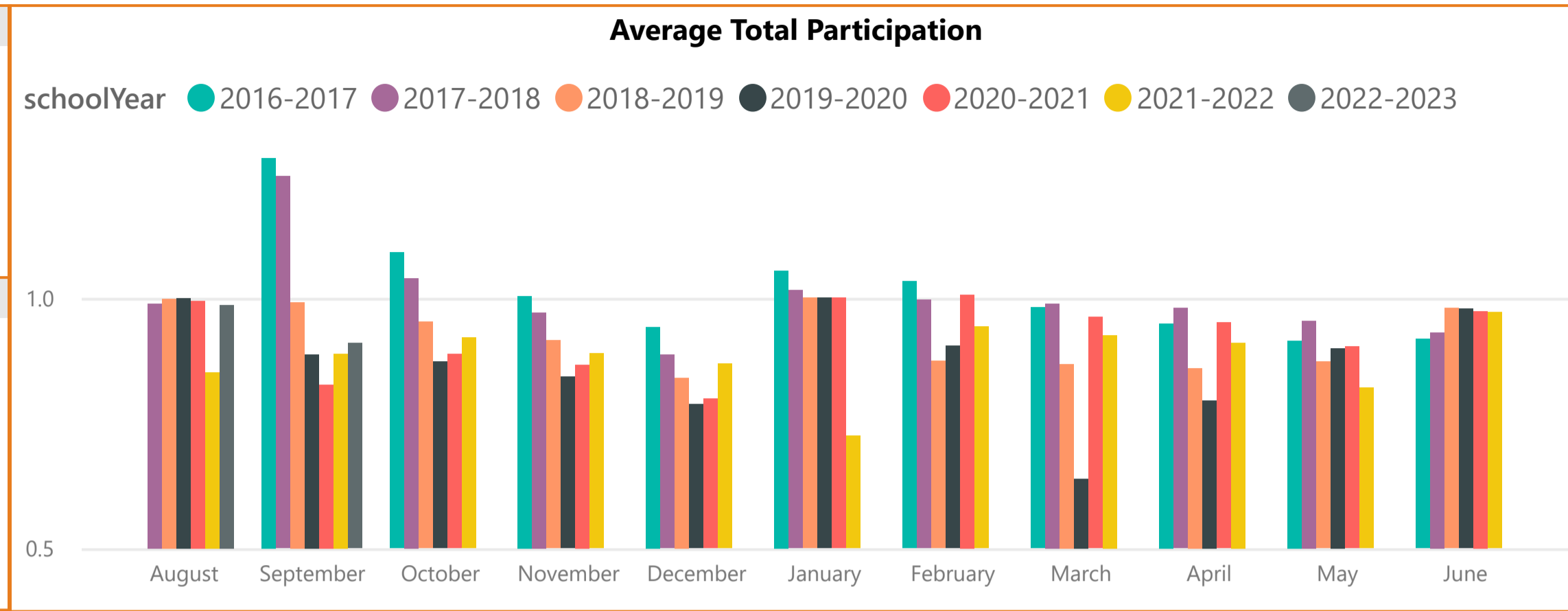
Contacts Per Week		
ContactsPerWeekWithoutWebMail	SameMonthPriorYear	CurrentMonth
Met	6367	6338
Not Met	661	640

Attendance Status		
AttendanceStatusAutomated	SameMonthPriorYear	CurrentMonth
Alarm	993	
Approaching Alarm	687	
Exempt	140	
On Track	5232	6979

Average Participation		
GradeDistribution	SameMonthPriorYear	CurrentMonth
PK-2	91%	94%
3-5	84%	99%
6-8	92%	91%
9-12	88%	86%
Total	89%	91%

Average Performance		
GradeDistribution	SameMonthPriorYear	CurrentMonth
PK-2	91%	91%
3-5	85%	91%
6-8	75%	74%
9-12	77%	73%
Total	81%	79%

Average Attendance		
GradeDistribution	SameMonthPriorYear	CurrentMonth
PK-2	104%	103%
3-5	104%	103%
6-8	104%	103%
9-12	104%	103%
Total	104%	103%





Additional Positions Request

Reach Cyber Charter School is seeking Board of Trustees approval to add three (3) Career Readiness Coordinators to the school’s staffing complement. Additionally, the school is seeking approval to create a new Educational Technology Specialist position This is an action item for the Board.

Career Readiness Coordinators

Currently, the school employs four (4) Career Readiness Coordinators assigned to the Career Readiness Department. These positions are responsible for one of the following regions of the state:

- Southeast
- Central PA
- Western PA
- Northeastern PA

The approval of three (3) additional Career Readiness Coordinator positions will allow the school to increase the number of businesses and organizations to meet the increased student demand for career exploration activities. These positions will be also assigned to the Career Readiness Department with each position responsible for one of the following regions of the state:

- Southeast PA
- Central PA
- Statewide K-8

Educational Technology Specialist

School leadership identified a need for an Educational Technology Specialist to support the school’s efforts to transition from Pearson. This new position will provide leadership and instruction in developing and maintaining high quality technology integration critical to the school’s successful transition from Pearson’s educational technology systems to new systems selected by the school. This position will also provide oversight of the student information system (SIS) with a focus on teacher and student data. The Educational Technology Specialist will report to the Director of Data and Student Assessment

Budgetary Impact:

These new positions are not included in the school’s 2022-2023 budget. Listed below are the estimated salaries and the overall increase to the annual budget as a result of salaries.

Job Title	Estimated Salary
Career Readiness Coordinator (Southeast)	\$70,000
Career Readiness Coordinator (Central PA)	\$70,000
Career Readiness Coordinator (K-8)	\$70,000
Educational Technology Specialist	\$70,000
Total Budgetary Impact	\$280,000



**Reach Cyber Charter School
BOARD MEETING**

Date and Time:

Wednesday, September 21, 2022 at 9:00 a.m.

Meeting Location:

750 East Park Drive, Suite
204I
Harrisburg, PA 17111

And Via Zoom Video and Teleconference

<https://reach-connectionsacademy-org.zoom.us/j/2666552472?pwd=UDByREJlYXJlNXVlOHY4OWdwa0FWZz09>

Meeting ID: 266 655 2472

Passcode: QWMw5V

Phone +1 301 715 8592 US

Meeting ID: 266 655 2472 **Passcode:** 250287

I. Call to Order and Roll Call

Mr. Taylor called the meeting to order at 9:01 a.m. when all participants were present and able to hear each other. The meeting location was open to the public to attend in person at the school and held via teleconference.

Board Members Present: David Taylor, Paul Donecker, Dave Biondo and Gail Hawkins Bush (via phone and videoconference);

Guests: Jane Swan, School CEO; and Rachel Graver, Greg McCurdy, Corey Groff, Scott Stuccio, Mike Garman, Karen Yeselavage, and Scott Shedd, school staff (in person at the school); Alicia Swope, Katherine Rutkowski, JD Smith, Dan Ladislaw, Devin Meza-Rushanan, Brandie Karpew, Kelley McConnell, Andy Gribbin, LeeAnn Ritchie, Erica Carroll, Michael Hinshaw, Kelley McConnell, April Kretchman, Cody Smith, Andrew Tworzydlo and Stephanie Bost, school staff; Laura Johnson, Melissa Brown, Meghan Eckner, and Heather Woodward, Pearson Virtual Schools staff (via phone and videoconference).

II. Public Comment

There were no public comments made at this time.

III. Routine Business

a. Approval of Agenda

Mr. Taylor asked the Board to review the agenda distributed prior to the meeting. The Board indicated their intent to move the Approval of MOU with Fabric 1-9-6-8 from the Strategic Planning agenda to the Consent Item agenda and to add the Approval for Gizmo Contract to the Consent Item agenda. There being no additional changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the September 21, 2022, Meeting of the Reach Cyber Charter School Board of Directors, as amended, is hereby approved.

The motion passed unanimously.

IV. Oral Reports

a. CEO's Report

Ms. Swan presented the Monthly School Report to the Board and discussed specific items of note within the document.

i. Enrollment Update

Ms. Swan reviewed the current enrollment numbers for the school, noting trends in enrollment.

ii. Back to School Activities Update

Ms. Swan shared that 15 events have been scheduled across the state for Reach families and staff.

iii. Staffing Update

Mr. Garman reviewed current staffing levels with the Board highlighting the 777 current staff members and 85% of staff who are 10-month staff.

b. Financial Report

Ms. Yeselavage reviewed the school's financial statements with the Board. She reviewed the revenue and expense statements, advising on changes since the previous months' statements. Ms. Yeselavage further reviewed with the Board the school's balance sheet and current forecast.

V. Consent Items

Mr. Taylor asked the Board Members whether there were any items from the Consent Items that they wanted moved to Action Items for discussion, or tabled. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the August 31, 2022, Board Meeting,
- b. Approval of Staffing Report,
- c. Approval of Pearson Invoice(s) for July and August,
- d. Approval of Federal Title Funding Documentation for the 2022-2023 School Year:
Parent and Family Engagement Policy Updates,
- e. Approval of Revisions to the 2022-2023 School Year School Handbook
Supplement: Revision to Graduation and Diploma Requirements,

- f. Approval of WeatherSTEM Quote,
- g. Approval of MOU with Made Jr Fashion Club,
- h. Approval of MOU with The Women in Forensics,
- i. Approval of MOU with Fabric 1-9-6-8, and
- j. Approval for Gizmo Contract, are hereby approved.

The motion passed unanimously.

VI. Action Items

a. Approval of Offering Dual Enrollment Program and Reach Cyber Charter School Dual Enrollment Agreement for the 2022-2023 School Year

Ms. Swan and Mr. Smith shared an update on the status of Reach Cyber Charter School's Dual Enrollment Program. The Dual Enrollment Program at Reach Cyber Charter School allows students who qualify to take a class at a local college and receive credit both at high school and at the college. The program will be open to eligible sophomores, juniors and seniors with no attendance or discipline issues.

Reach, grants, and the Pennsylvania Department of Education provide tuition for three-credit courses, in full or in part. The High School Administration will determine the number of students to be funded each year, as well as the allowable courses students will be able to enroll in at a college institution. Reach Cyber Charter School will pay for a part or all of the tuition, fees, and books, as provided by the reserved funds. Ms. Swan and Ms. Yeselavage shared the methodology used to calculate the estimated reserved funds of \$500,000 for the school year.

There being no additional discussion, a motion was made and seconded as follows:

RESOLVED, that the Approval Offering Dual Enrollment Program and Reach Cyber Charter School Dual Enrollment Agreement for the 2022-2023 School Year, as presented, are all hereby approved.

The motion passed unanimously.

b. Approval of Dual Enrollment Supporting MOUs

Ms. Swan reviewed the MOUs included in the Board materials with the Board. The Board discussed the proposed MOUS with the following three schools:

- i. Harrisburg Area Community College
- ii. Messiah University
- iii. Bucks County Community College MOU

There being no further discussion, a motion was made as follows:

RESOLVED, that the Approval of Dual Enrollment Supporting MOUS, as presented, is hereby approved.

The motion was approved unanimously.

c. Approval of Wellness Package

Ms. Graver introduced the Wellness Committee's proposal for a Wellness Series to strengthen the momentum developed in 21-22 to empower employees to achieve healthy lifestyles.

The Wellness Series will provide a variety of activities and learning segments throughout the school

year for the workforce to voluntarily participate in and earn Wellness Points (WP). The WP's will convert to Reward dollars and be issued based on the highest level earned at the end of the school year. The Wellness Committee requested funding in the amount of \$10,000 for the 2022-23 School Year.

There being no further discussion, a motion was made as follows:

RESOLVED, that the Approval of Wellness Package for the 2022-2023 School Year, as presented, is hereby approved.

The motion was approved unanimously.

d. Approval of Vehicle Driver Policy

Ms. Gribben introduced a proposed Reach Cyber Charter School Vehicle Driver Policy included in the Board materials. There being no further discussion, a motion was made as follows:

RESOLVED, that the Approval of Vehicle Driver for the 2022-2023 School Year, as presented, is hereby approved.

The motion was approved unanimously.

VII. Information Items

a. School Success Partner (SSP) Update

Ms. Johnson presented on behalf of the School Success Partner (SSP) team, briefly reviewing service updates and enhancements planned from PVS.

b. Academic Success Partner (ASP) Update

i. Teacher Professional Development Products and Services for the 2022- 2023 School Year

Ms. Brown shared highlights from the Profession Learning and Training schedule for the 2022-2023 school year.

VIII. Strategic Planning

a. Strategic Retreat Planning for the 2022-2023 School Year

The Board discussed potential dates for the Strategic Planning Retreat for the 2022-2023 School Year. All agreed that the optimal time would be after the Veterans Day holiday, preferably on the date of the regularly scheduled board meeting on November 16, 2022. The Board agreed that the retreat should take place in Eastern PA, preferably in the Philadelphia area this school year.

b. Summer Industry Based Learning Highlights

Mr. Smith shared a presentation highlighting activities that occurred as part of the Summer Industry Based Learning series.

IX. EXECUTIVE SESSION – Pursuant to 65 Pa. C.S. §§ 708(a)(1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or

current public officer or employee and Pursuant to 65 Pa. C.S. §§ 708(a)(5) – To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law.

The Board determined there was no need for Executive Session at the meeting.

X. Adjournment and Confirmation of Next Meeting – Wednesday, October 19, 2022 at 9:00 a.m.

Mr. Taylor and shared that he would not be able to attend the October 2022 meeting. Mr. Taylor exited the meeting at 9:35 a.m for another engagement.

In Mr. Taylor's absence, Mr. Donecker inquired if there was any other business or discussion. There being no further business or discussion, a motion was made and seconded as follows:

RESOLVED, that the next meeting date is October 19, 2022, is hereby approved; and

FURTHER RESOLVED, that the Board being at the end of its agenda, the meeting was adjourned at 9:54 a.m., is hereby approved.

The motions passed unanimously.

REACH Staffing Report October 2022

	Current Staff	Hires SYTD	Departures SYTD
10-month Staff	662	50	13
12-month Staff	118	11	2
Grand Total	780	61	15

Position Changes

First Name	Last Name	Former Position	New Position	Compensation	Start Date
Rebecca	Ritchie	Occupational Therapist (10-month)	Occupational Therapist (12-month)	\$72,397	10/1/2022

New Hires

First Name	Last Name	Job Title	Compensation	Start Date
Nathan	Pino	Teacher - Special Education	\$60,000	10/10/2022
Brett	Pippens	Teacher - Middle School	\$55,000	10/10/2022
Patrick	Lavelle	Teacher - Life Skills	\$62,000	10/10/2022
Leah	Balch	Substitute Teacher Elementary (TOP)	\$50,000	10/10/2022
Joshua	Hicks	Federal Programs Manager	\$80,000	10/17/2022
Querida	Smith-Lewis	Elementary Math Specialist	\$57,500	10/17/2022
Tyler	Jodon	Instructional Coach - STEM	\$62,500	10/24/2022
Lindsay	Rote	Teacher - High School	\$57,000	10/24/2022
Nicole	James	Teacher - Life Skills	\$57,000	11/1/2022
Brittany	Snedeker	Occupational Therapist	\$59,000	11/7/2022

REACH Staffing Report October 2022

Departing Employees

First Name	Last Name	Job Title	Last Day Worked
Lauren	Stroup	Teacher - Life Skills	9/22/2022
Faith	Best	Family Mentor	9/23/2022
Bryshon	Sweeney	Desktop Support Technician	9/29/2022
Eric	Badaracco	Middle School Teacher	10/3/2022
Lori	Azar	Administrative Assistant II	10/7/2022



Pearson

INVOICE

Customer Bill-to:
REACH CYBER CHARTER SCHOOL
750 East Park Drive
Suite 204
Harrisburg, PA 17111

Attention:
Accounts Payable

Customer Ship-to:
REACH CYBER CHARTER
SCHOOL
750 East Park Drive
Suite 204
Harrisburg, PA 17111

**Connections Education LLC dba
Pearson Virtual Schools USA**
10960 Grantchester Way
Columbia, MD 21044
Tel: 1-800-843-0019
Email:
poblsalesops@pearson.com
Tax ID No:
68-0519943

Invoice Number : 91000011688
Date : 12-OCT-2022
Due Date :
Payment Terms :
Customer Account : 3924545
Project Number : 82067707
Currency : USD
Shipment Terms :
Purchase Order Number : REACH
Number of Pages : Page 1 of 2

<p>Total Ordered Quantity (No. Of Items) : 2</p> <p>Net Amount : USD \$1,360,929.01</p> <p>Tax Total : USD \$0.00</p> <p>Invoice Total : USD \$1,360,929.01</p> <p>Amount Due : USD \$1,360,929.01</p>	<p style="text-align: center;">REMITTANCE INFORMATION</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Make Checks Payable to:</td> <td style="width: 40%;">Bank Wire to:</td> </tr> <tr> <td>Pearson Virtual Schools USA</td> <td>Bank Name : Bank of America N A</td> </tr> <tr> <td>32369 Collection Center Drive</td> <td>Bank Address :</td> </tr> <tr> <td>Chicago, IL 60693-0323</td> <td>ABA ACH No : 071000039</td> </tr> <tr> <td></td> <td>ABA Wire No : 026009593</td> </tr> <tr> <td></td> <td>SWIFT Code : BOFAUS3N</td> </tr> <tr> <td></td> <td>A/C No : 8188290225</td> </tr> <tr> <td></td> <td>Bank Account Name : Connections Education LLC dba Pearson Virtual Schools USA</td> </tr> </table>	Make Checks Payable to:	Bank Wire to:	Pearson Virtual Schools USA	Bank Name : Bank of America N A	32369 Collection Center Drive	Bank Address :	Chicago, IL 60693-0323	ABA ACH No : 071000039		ABA Wire No : 026009593		SWIFT Code : BOFAUS3N		A/C No : 8188290225		Bank Account Name : Connections Education LLC dba Pearson Virtual Schools USA
Make Checks Payable to:	Bank Wire to:																
Pearson Virtual Schools USA	Bank Name : Bank of America N A																
32369 Collection Center Drive	Bank Address :																
Chicago, IL 60693-0323	ABA ACH No : 071000039																
	ABA Wire No : 026009593																
	SWIFT Code : BOFAUS3N																
	A/C No : 8188290225																
	Bank Account Name : Connections Education LLC dba Pearson Virtual Schools USA																



Invoice Number: 91000011688							Page 2 of 2
Project Number	Project Agreement Number	Description	Quantity	List Price	Net Price	Tax	Line Total
82067707	REACH	Direct Charges	3		1,144,387.38	0.00	1,144,387.38
82067707	REACH	Pass Through	12		216,541.63	0.00	216,541.63

To pay your invoice online: Visit <https://ipay2.bizsys.pearson.com/register> to register.
 Already registered? Access your online account by visiting <https://ipay2.bizsys.pearson.com>

Invoice Total	Subtotal	Total Tax	Invoice Total
	USD	USD	USD
	\$1,360,929.01	\$0.00	\$1,360,929.01



Pearson

Charges for the Following Period:

September 2022

Enrollment/Unit Based Charges

Direct Course Instruction Support	16,249.75
Facility Support Services	2,083.33
Upfront Fee per Student	1,126,054.30
	1,144,387.38

Pass Through Expenses

216,541.63

Total Amount Due

1,360,929.01



Price Quote

Amplify

55 Washington Street, Suite 800
Brooklyn, NY 11201
Phone: (800) 823-1969
Fax: (646) 403-4700

Quote #: Q-134578-2
Date: 9/28/2022
Expires On: 10/28/2022

Customer Contact Information

Danielle Cobb
Reach Cyber Charter School
(717) 704-8437
dcobb@reach.connectionsacademy.org

Amplify Contact Information

Monica Vincent
Senior Account Executive
973-980-2927
mvincent@amplify.com

PRODUCT	QUANTITY	PRICE	TOTAL PRICE
mCLASS DIBELS 8th Ed with Dyslexia Screening - 8 months (2022-2023)	3,500.00	\$9.93	\$34,766.67
TOTAL			\$34,766.67

SHIPPING AND HANDLING	SHIPPING COST	TOTAL PRICE
Amplify Shipping and Handling	\$0.00	\$0.00

GRAND TOTAL **\$34,766.67**

Scope and Duration

Payment Terms:

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: <http://www.amplify.com/w-9.pdf>

License and Services Term:

- Licenses: 11/01/2022 until 06/30/2023.
- Services: 18 months from order date. Unless otherwise stated above, all training and other services purchased must be scheduled and delivered within such term or will be forfeited.

Special Terms:

- FOR SHIPPED MATERIALS:
 - Expedited shipping is available at extra charge.

- Print materials and kits are non-returnable and non-refundable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.
- FOR SERVICES:
 - Training and professional development sessions cancelled with less than one week notice will be deemed delivered.

How to Order Our Products

Amplify would like to process your order as quickly as possible. Please visit amplify.com/ordering-support to find all the information you need for submitting your order. We accept the following forms of payment: purchase orders, checks, and credit card payments (Visa, MasterCard, Discover and American Express). In order for us to assist you, please help us by following these instructions:

Please include these three documents with your order:

- Authorized purchase order or check
- A copy of your Price Quote
- A copy of your Tax-Exemption Certificate

If submitting a purchase order:

To expedite your order, please visit amplify.com/ordering-support where you can submit your signed purchase order. You can also email a purchase order to IncomingPO@amplify.com or fax it to (646) 403-4700. Purchase Orders can also be mailed to our Order Management Department at the address below.

If submitting your order via credit card:

- Please email Accountsreceivable@amplify.com to request a secure credit card payment link

If submitting your order via sending a check:

- Please mail your documents directly to our Order Management Department and notify your sales representative of the check number and check amount.
- Please note that mailing a check can add up to two weeks of processing time for your order. For faster processing of your order, please submit your order via Purchase Order or Credit Card Authorization Form.

The information requested above is essential to ensure the smooth completion of your order with Amplify. Failure to submit documents will prevent your order from processing.

Our Order Management Department is located at 55 Washington Street, Suite 800, Brooklyn, NY 11201. Please note that mailing any documents can result in delays of up to two weeks. **For faster processing of your order, we recommend you submit a purchase order via our website: amplify.com/ordering-support.**

This Price Quote is subject to the Customer Terms & Conditions of Amplify Education, Inc. attached and available at amplify.com/customer-terms. Issuance of a purchase order or payment pursuant to this Price Quote, or usage of the products specified herein, shall be deemed acceptance of such Terms & Conditions.

Terms & Conditions

1. Scope. Amplify Education, Inc. ("Amplify") and Customer wish to enter into the agreement created by the price quote, proposal, renewal letter, or other ordering document containing the details of this purchase (the "Quote") and these Customer Terms & Conditions, including any addendums hereto (this "Agreement") pursuant to which Amplify will deliver one or more of the products or services specified on the Quote (collectively, the "Products").

2. License. Subject to the terms and conditions of this Agreement, Amplify grants to Customer a non-exclusive, non-transferable, non-sublicenseable license to access and use, and permit Authorized Users to access and use the Products solely in the U.S. during the Term for the number of Authorized Users specified in the Quote for whom Customer has paid the applicable fees to Amplify. "Authorized User" means an individual teacher or other personnel employed by Customer, or an individual student registered for instruction at Customer's school, whom Customer permits to access and use the Products subject to the terms and conditions of this

Agreement, and solely while such individual is so employed or so registered. Each Authorized User's access and use of the Products shall be subject to Amplify's Terms of Use available through the Products, in addition to the terms and conditions of this Agreement, and violations of such terms may result in suspension or termination of the applicable account.

3. Restrictions. Customer shall access and use the Products solely for non-commercial instructional and administrative purposes of Customer's school. Further, Customer shall not, except as expressly authorized or directed by Amplify: (a) copy, modify, translate, distribute, disclose or create derivative works based on the contents of, or sell, the Products, or any part thereof; (b) decompile, disassemble or otherwise reverse engineer the Products or otherwise use the Products to develop functionally similar products or services; (c) modify, alter or delete any of the copyright, trademark, or other proprietary notices in or on the Products; (d) rent, lease or lend the Products or use the Products for the benefit of any third party; (e) avoid, circumvent or disable any security or digital rights management device, procedure, protocol or mechanism in the Products; or (f) permit any Authorized User or third party to do any of the foregoing. Customer also agrees that any works created in violation of this section are derivative works, and, as such, Customer agrees to assign, and hereby assigns, all right, title and interest therein to Amplify. The Products and derivatives thereof may be subject to export laws and regulations of the U.S. and other jurisdictions. Customer may not export any Product outside of the U.S. Further, Customer will not permit Authorized Users to access or use any Product in a U.S.-embargoed country or otherwise in violation of any U.S. export law or regulation. The software and associated documentation portions of the Products are "commercial items" (as defined at 48 CFR 2.101), comprising "commercial computer software" and "commercial computer software documentation," as those terms are used in 48 CFR 12.212. Accordingly, if Customer is the U.S. Government or its contractor, Customer will receive only those rights set forth in this Agreement in accordance with 48 CFR 227.7201-227.7204 (for Department of Defense and their contractors) or 48 CFR 12.212 (for other U.S. Government licensees and their contractors).

4. Reservation of Rights. SUBSCRIPTION PRODUCTS ARE LICENSED, NOT SOLD. Subject to the limited rights expressly granted hereunder, all rights, title and interest in and to all Products, including all related IP Rights, are and shall remain the sole and exclusive property of Amplify or its third-party licensors. "IP Rights" means, collectively, rights under patent, trademark, copyright and trade secret laws, and any other intellectual property or proprietary rights recognized in any country or jurisdiction worldwide. Customer shall notify Amplify of any violation of Amplify's IP Rights in the Products, and shall reasonably assist Amplify as necessary to remedy any such violation. Amplify Products are protected by patents (see <http://www.amplify.com/virtual-patent-marking>).

5. Payments. In consideration of the Products, Customer will pay to Amplify (or other party designated on the Quote) the fees specified in the Quote in full within 30 days of the date of invoice, except as otherwise agreed by the parties or for those amounts that are subject to a good faith dispute of which Customer has notified Amplify in writing. Customer shall be responsible for all state or local sales, use or gross receipts taxes, and federal excise taxes unless Customer provides a then-current tax exemption certificate in advance of the delivery, license, or performance of any Product, as applicable.

6. Shipments. Unless otherwise specified on the Quote, physical Products will be shipped FOB origin in the US (Incoterms 2010 EXW outside of the US) and are deemed accepted by Customer upon receipt. Upon acceptance of such Products, orders are non-refundable, non-returnable, and non-exchangeable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.

7. Account Information. For subscription Products, the authentication of Authorized Users is based in part upon information supplied by Customer or Authorized Users, as applicable. Customer will and will cause its Authorized Users to (a) provide accurate information to Amplify or a third-party authentication service as applicable, and promptly report any changes to such information, (b) not share or allow others to use their account, (c) maintain the confidentiality and security of their account information, and (d) use the Products solely via such authorized accounts. Customer agrees to notify Amplify immediately of any unauthorized use of its or its Authorized Users' accounts or related authentication information. Amplify will not be responsible for any losses arising out of the unauthorized use of accounts created by or for Customer and its Authorized Users.

8. Confidentiality. Customer acknowledges that, in connection with this Agreement, Amplify has provided or will provide to Customer and its Authorized Users certain sensitive or proprietary information, including software, source code, assessment instruments, research, designs, methods, processes, customer lists, training materials, product documentation, know-how and trade secrets, in whatever form ("Confidential Information"). Customer agrees (a) not to use Confidential Information for any purpose other than use of the Products in accordance with this Agreement and (b) to take all steps reasonably necessary to maintain and protect the Confidential Information of Amplify in strict confidence. Confidential Information shall not include information that, as evidenced by Customer's contemporaneous written records: (i) is or becomes publicly available through no fault of Customer; (ii) is rightfully known to Customer prior to the time of its disclosure; (iii) has been independently developed by Customer without any use of the Confidential Information; or (iv) is subsequently learned from a third party not under any confidentiality obligation.

9. Student Data. The parties acknowledge and agree that Customer is subject to federal and local laws relating to the protection of personally identifiable information of students ("PII"), including the Family Educational Rights and Privacy Act ("FERPA"), and that Amplify is obtaining such PII as a "school official" under Section 99.31 of FERPA for the purpose of providing the Products hereunder. Subject to the terms and conditions of this Agreement, Amplify will not take any action to cause Customer to be out of compliance with FERPA or applicable state laws relating to PII. Amplify's Customer Privacy Policy at <http://www.amplify.com/customer-privacy> will govern collection, use, and disclosure of information collected or stored on behalf of Customer under this Agreement.

10. Customer Materials. Customer represents, warrants, and covenants that it has all the necessary rights, including consents and IP Rights, in connection with any data, information, content, and other materials provided to or collected by Amplify on behalf of Customer or its Authorized Users using the Products or otherwise in connection with this Agreement ("Customer Materials"), and that Amplify has the right to use such Customer Materials as contemplated hereunder or for any other purposes required by Customer. Customer is solely responsible for the accuracy, integrity, completeness, quality, legality, and safety of such Customer Materials. Customer is responsible for meeting hardware, software, telecommunications, and other requirements listed at <http://www.amplify.com/customer-requirements>.

11. Warranty Disclaimer. PRODUCTS ARE PROVIDED "AS IS" AND WITHOUT WARRANTY OF ANY KIND BY AMPLIFY. AMPLIFY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY AS TO TITLE, NON-INFRINGEMENT, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OR USE. CUSTOMER ASSUMES RESPONSIBILITY FOR SELECTING THE PRODUCTS TO ACHIEVE CUSTOMER'S INTENDED RESULTS AND FOR THE ACCESS AND USE OF THE PRODUCTS, INCLUDING THE RESULTS OBTAINED FROM THE PRODUCTS. WITHOUT LIMITING THE FOREGOING, AMPLIFY MAKES NO WARRANTY THAT THE PRODUCTS WILL BE ERROR-FREE OR FREE FROM INTERRUPTIONS OR OTHER FAILURES OR WILL MEET CUSTOMER'S REQUIREMENTS. AMPLIFY IS NEITHER RESPONSIBLE NOR LIABLE FOR ANY THIRD PARTY CONTENT OR SOFTWARE INCLUDED IN PRODUCTS, INCLUDING THE ACCURACY, INTEGRITY, COMPLETENESS, QUALITY, LEGALITY, USEFULNESS OR SAFETY OF, OR IP RIGHTS RELATING TO, SUCH THIRD PARTY CONTENT AND SOFTWARE. ANY ACCESS TO OR USE OF SUCH THIRD PARTY CONTENT AND SOFTWARE MAY BE SUBJECT TO THE TERMS AND CONDITIONS AND INFORMATION COLLECTION, USAGE AND DISCLOSURE PRACTICES OF THIRD PARTIES.

12. Limitation of Liability. IN NO EVENT SHALL AMPLIFY BE LIABLE TO CUSTOMER OR TO ANY AUTHORIZED USER FOR ANY INCIDENTAL, SPECIAL, CONSEQUENTIAL, PUNITIVE, RELIANCE OR COVER DAMAGES, DAMAGES FOR LOST PROFITS, LOST DATA OR LOST BUSINESS, OR ANY OTHER INDIRECT DAMAGES, EVEN IF AMPLIFY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. TO THE EXTENT PERMITTED BY APPLICABLE LAW, AMPLIFY'S ENTIRE LIABILITY TO CUSTOMER OR ANY AUTHORIZED USER ARISING OUT OF PERFORMANCE OR NONPERFORMANCE BY AMPLIFY OR IN ANY WAY RELATED TO THE SUBJECT MATTER OF THIS AGREEMENT, REGARDLESS OF WHETHER THE CLAIM FOR SUCH DAMAGES IS BASED IN CONTRACT, TORT, STRICT LIABILITY OR OTHERWISE, SHALL NOT EXCEED THE AGGREGATE OF CUSTOMER'S OR ANY AUTHORIZED USER'S DIRECT DAMAGES UP TO THE FEES PAID BY CUSTOMER TO AMPLIFY FOR THE AFFECTED PORTION OF THE PRODUCTS IN THE PRIOR 12 MONTH-PERIOD. UNDER NO CIRCUMSTANCES SHALL AMPLIFY BE LIABLE FOR ANY CONSEQUENCES OF ANY UNAUTHORIZED USE OF THE PRODUCTS THAT VIOLATES THIS AGREEMENT OR ANY APPLICABLE LAW OR REGULATION.

13. Term; Termination. This Agreement will be in effect for the duration specified in the Quote and may be renewed or extended by mutual agreement of the parties. Without prejudice to any rights either party may have under this Agreement, in law, equity or otherwise, a party shall have the right to terminate this Agreement if the other party (or in the case of Amplify, an Authorized User) materially breaches any term, provision, warranty or representation under this Agreement and fails to correct the breach within 30 days of its receipt of written notice thereof. Upon termination, Customer will: (a) cease using the Products, (b) return, purge or destroy (as directed by Amplify) all copies of any Products and, if so requested, certify to Amplify in writing that such surrender or destruction has occurred, (c) pay any fees due and owing hereunder, and (d) not be entitled to a refund of any fees previously paid, unless otherwise specified in the Quote. Customer will be responsible the cost of any continued use of Products following such termination. Upon termination, Amplify will return or destroy any PII of students provided to Amplify hereunder. Notwithstanding the foregoing, nothing shall require Amplify to return or destroy any data that does not include PII, including de-identified information or data that is derived from access to PII but which does not contain PII. Sections 3-13 shall survive the termination of this Agreement.

14. Miscellaneous. This Agreement, including all addendums, attachments and the Quote, as applicable, constitutes the entire agreement between the parties relating to the subject matter hereof. The provisions of this Agreement shall supersede any conflicting terms and conditions in any Customer purchase order, other correspondence or verbal communication, and shall supersede and cancel all prior agreements, written or oral, between the parties relating to the subject matter hereof. This Agreement may not be modified except in writing signed by both parties. All defined terms in this Agreement shall apply to their singular and plural forms, as applicable. The word "including" means "including without limitation." This Agreement shall be governed by and construed and enforced

in accordance with the laws of the state of New York, without giving effect to the choice of law rules thereof. This Agreement will be binding upon and inure to the benefit of the parties and their respective successors and assigns. The parties expressly understand and agree that their relationship is that of independent contractors. Nothing in this Agreement shall constitute one party as an employee, agent, joint venture partner, or servant of another. Each party is solely responsible for all of its employees and agents and its labor costs and expenses arising in connection herewith. Neither this Agreement nor any of the rights, interests or obligations hereunder may be assigned or delegated by Customer or any Authorized User without the prior written consent of Amplify. If one or more of the provisions contained in this Agreement shall for any reason be held to be unenforceable at law, such provisions shall be construed by the appropriate judicial body to limit or reduce such provision or provisions so as to be enforceable to the maximum extent compatible with applicable law. Amplify shall have no liability to Customer or to third parties for any failure or delay in performing any obligation under this Agreement due to circumstances beyond its reasonable control, including acts of God or nature, fire, earthquake, flood, epidemic, strikes, labor stoppages or slowdowns, civil disturbances or terrorism, national or regional emergencies, supply shortages or delays, action by any governmental authority, or interruptions in power, communications, satellites, the Internet, or any other network.

We are delighted to work with you and we thank you for your order!

Amplify Education, Inc. - Confidential Information

September 2022

Jane Swan
CEO
REACH Cyber Charter School

To the Governance Team of REACH Cyber Charter School:

Thank you for engaging BoardOnTrack to help strengthen the governance of the organization as you continue to seek success for the students in your community.

We appreciate your interest in improving your governance and we are pleased to present the enclosed BoardOnTrack membership plan to help you achieve your priority governance goals.

We'll bring you the knowledge your team needs, combined with the tools to put that knowledge into action, to deliver the results your organization is striving for.

Please don't hesitate to reach out with any questions. Once you commit to moving forward, we will initiate your implementation plan immediately.

We look forward to welcoming you to our national community of exceptional governing boards.

Best,
Mike

Mike Mizzoni
Chief Governance Officer
BoardOnTrack

Your BoardOnTrack Membership Overview

BoardOnTrack provides an annual membership that centers around an online platform custom-built for charter public school boards.

Our suite of online tools builds institutional memory, establishes best practice processes, and includes self-paced professional development designed to meet the needs of busy volunteers and charter school leaders.

Specifically, your BoardOnTrack **Acceleration** membership includes:

Onboarding and Support

Self-paced onboarding

Live support via email and live chat

Hands-on help getting your team started

Coaching and Training

Live group coaching

Governance operations coaching

Strategic coaching for board and CEO via quarterly Acceleration Sessions

Online resources & training hub

Online Governance Platform

Governance team & committee directory

Central online document storage

Complete suite of tools to run transparent, virtual, paperless meetings

Data-driven board recruiting roadmap

Evidence-based CEO evaluation process

Board goals dashboard & task tracking

Data-Driven Governance

Board member engagement metrics

Core Operational Board Assessments: Meetings, Structure, Composition, Recruiting

Strategic Board Assessments:

Goals, Accountability, Finance, Development, Academic Excellence, Board-CEO partnership

Individual Trustee Assessment

BoardOnTrack Membership Agreement and Authorization

The annual cost of a BoardOnTrack **Acceleration** membership is \$12,995.

Member Information

Member:	REACH Cyber Charter School
Billing Address:	
Billing Contact Name:	
Billing Contact Title:	
Billing Contact Email Address:	
Billing Contact Phone Number:	

Membership & Term Information

Membership Cost	\$12,995
Total Cost	\$12,995
Membership Term	12-months

Payment Terms

You will be invoiced once this signed agreement is returned.

By signing this agreement, **REACH Cyber Charter School** agrees to the terms as described above.

Authorized Signature:

Accepted By _____

Printed Name _____ Date _____

I read, understand and accept the BoardOnTrack Terms and Conditions available [here](#). I certify that I am authorized to sign and enter into an agreement for the organization purchasing the BoardOnTrack Membership.

BE AN EXCEPTIONAL BOARD.



BoardOnTrack helps charter boards deliver exceptional results.

The charter is written by a founding CEO but awarded to a group of well-meaning, very busy volunteer board members.

Volunteer boards are amazing and necessary. They're busy professionals with a passion for the mission.

But, short on time and experience, trustees need training, efficiency, and accountability to be effective.

The old standard of once-a-year training doesn't solve the problem.

BoardOnTrack is different.

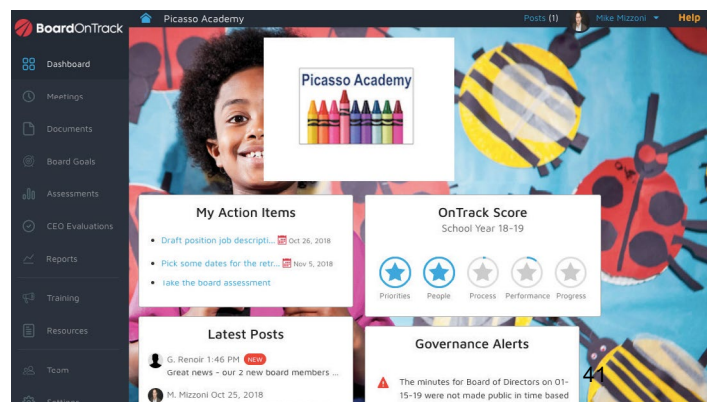
We're not yet another consulting team or training program. Our founder and CEO literally wrote the book on board structure—and the one on board meetings, too. And we've baked all of her knowledge into the **BoardOnTrack** platform.

Annual **BoardOnTrack** membership provides 24/7/365 access to exceptional governance expertise.

The only online governance platform built expressly for charter school governance, it's the intuitive, easy to use, all-in-one online home for your board activity.

In-app guidance, on-demand support, and training resources are provided by our dedicated team and nationally-recognized governance experts.

And, membership makes you part of a growing community of like-minded leaders representing hundreds of the nation's top charter school boards.



BoardOnTrack membership takes the guesswork out of governance



Know for sure how your board's performing

The first of its kind OnTrack Score measures the key behaviors that make effective boards.



Focus on what matters most

With the goals dashboard, get the right things done. And keep the board focused on purpose, not personalities.



Get strategic about recruiting

Using your board's data, a three-year recruiting roadmap is built for you. Know what skills you'll need to fill, when.



Evaluate your CEO with confidence

Use our proven process and tools to complete an annual CEO evaluation that helps your CEO raise the bar and strengthens your board-CEO partnership.



Access every document, from anywhere

With all of your governance assets all in one place, comply with open meeting laws easily, hold more effective meetings, and build an ever-growing institutional memory that survives leadership transitions.



Learn from the experts

The self-paced professional development, robust resources, and expert guidance that trustees and CEOs alike need to govern for excellence at every stage.



Contact us to learn about pricing options and how to get started.

boardontrack.com
info@boardontrack.com
844-268-8326

You've made a promise. BoardOnTrack helps you keep it.

Charter trustees are volunteers, governing a multimillion-dollar public enterprise. They face high expectations and high stakes.

BoardOnTrack membership is a signal to your board—and your community. A signal that each trustee is committed and accountable to deliver on your charter's promises; to deliver for the kids who count on you.

State Testing Stipend proposal

2022-2023

Who: All staff members who monitor or lead state testing and are not currently administrators or on Professional Advancement

How much: 50.00 per day

Proposed amount: 200,000

History: In 2021-2022: Reach spent over 100,000 for staff state testing stipends

Why 200, 00: Change in State testing days schedule, including six new sites, and need for more help



**REACH CYBER
CHARTER
SCHOOL**

2023 Benefit Renewal



2023 Benefit Renewal

Incumbent Carriers

- CBC presented a 29.6% increase on medical in Sept. vs 14% last year.
- Negotiated CBC down to 11.9% vs 6% last year.
- Incurred claims are running on average above CBC desired Medical Loss Ratio driving the higher increase.
- CBC presented a 7% increase on dental, with a revised offer of 4%.
- CBC presented a rate hold on vision.
- New York Life presented a 29% **savings** on Life/ADD & LTD.
- A \$940,596 estimated increase

Marketing Analysis

- Plan designs and offerings
- Quotes Other Carriers
- Fully Insured vs Self Funded
- Current Enrollment
- Contribution Strategies
- Ease of Administration
- Short & Long Term Risks

2023 Benefit Renewal

Recommendation

- Maintain all current plans and contributions allowing for stability among the workforce.
- Contract with Capital Blue Cross for Administrative Services Only (ASO) for medical plans, and move to self-funded.
- Maintain dental and vision as fully insured with Capital Blue Cross.
- Contract with Veris for Stop-Loss, providing an easy transition off of fully-insured while experiencing a “rate hold” with potential to save.
- Maintain contract with New York Life for Life/AD&D, STD, LTD and Voluntary.
- Maintain contract with BenefitWallet for FSA and HSA.
- Maintain BHS for Employee Assistance

Consideration Factors

- CBC is providing a \$50,000 credit to retain our business.
- CPA will need to complete a Schedule H audit of the Veris trust fund; cost approximately \$10,000
- UKG electronic interfaces will need modification; cost approximately \$3,750
- Approximately 240 employees are currently on other plans, which could fluctuate at open enrollment and the current budget would be able to handle.
- Reach will be responsible for paying PCORI fees beginning 2024; \$2.93 per member on medical.
- Veris does not require pre-funding

Fully Insured (firm rates) with No Change to Contributions

2023 Benefit Renewal Summary

Total

Current vs. Renewal		
Current Annual Cost	\$8,738,483	
Est. Renewal Annual Cost	\$9,679,079	11%
<i>Difference:</i>	\$940,596	
ER Current Annual Cost	\$6,960,959	
ER Est. Renewal Annual Cost	\$7,901,554	14%
<i>Difference:</i>	\$940,596	
EE Current Annual Cost	\$1,777,524	
EE Est. Renewal Annual Cost	\$1,777,524	0%
<i>Difference:</i>	\$0	

Medical

Current vs. Renewal		
Current Annual Cost	\$8,162,155	
Est. Renewal Annual Cost	\$9,137,183	11.9%
<i>Difference:</i>	\$975,028	
ER Current Annual Cost	\$6,567,028	
ER Est. Renewal Annual Cost	\$7,542,056	14.8%
<i>Difference:</i>	\$975,028	
EE Current Annual Cost	\$1,595,127	
EE Est. Renewal Annual Cost	\$1,595,127	0.0%
<i>Difference:</i>	\$0	

Dental

Current vs. Renewal		
Current Annual Cost	\$340,660	
Est. Renewal Annual Cost	\$354,286	4.0%
<i>Difference:</i>	\$13,625	
ER Current Annual Cost	\$189,859	
ER Est. Renewal Annual Cost	\$203,484	7.2%
<i>Difference:</i>	\$13,625	
EE Current Annual Cost	\$150,801	
EE Est. Renewal Annual Cost	\$150,801	0.0%
<i>Difference:</i>	\$0	

Vision

Current vs. Renewal		
Current Annual Cost	\$67,931	
Est. Renewal Annual Cost	\$67,931	0.0%
<i>Difference:</i>	\$0	
ER Current Annual Cost	\$36,336	
ER Est. Renewal Annual Cost	\$36,336	0.0%
<i>Difference:</i>	\$0	
EE Current Annual Cost	\$31,596	
EE Est. Renewal Annual Cost	\$31,596	0.0%
<i>Difference:</i>	\$0	

New York Life

Current vs. Renewal		
Current Annual Cost	\$167,736	
Est. Renewal Annual Cost	\$119,678	-29%
<i>Difference:</i>	(\$48,057)	

Self-Funded (estimated) with No Changes to Contributions

2023 Benefit Renewal Summary

Total

Current vs. Renewal		
Current Annual Cost	\$8,738,483	
Est. Renewal Annual Cost	\$8,704,764	
<i>Difference:</i>	<i>(\$33,719)</i>	0%
ER Current Annual Cost	\$6,960,959	
ER Est. Renewal Annual Cost	\$6,927,239	
<i>Difference:</i>	<i>(\$33,719)</i>	0%
EE Current Annual Cost	\$1,777,524	
EE Est. Renewal Annual Cost	\$1,777,524	
<i>Difference:</i>	<i>\$0</i>	0%

Medical

Current vs. Renewal		
Current Annual Cost	\$8,162,155	
Est. Renewal Annual Cost	\$8,162,868	
<i>Difference:</i>	<i>\$713</i>	0.0%
ER Current Annual Cost	\$6,567,028	
ER Est. Renewal Annual Cost	\$6,567,741	
<i>Difference:</i>	<i>\$713</i>	0.0%
EE Current Annual Cost	\$1,595,127	
EE Est. Renewal Annual Cost	\$1,595,127	
<i>Difference:</i>	<i>\$0</i>	0.0%

Dental

Current vs. Renewal		
Current Annual Cost	\$340,660	
Est. Renewal Annual Cost	\$354,286	
<i>Difference:</i>	<i>\$13,625</i>	4.0%
ER Current Annual Cost	\$189,859	
ER Est. Renewal Annual Cost	\$203,484	
<i>Difference:</i>	<i>\$13,625</i>	7.2%
EE Current Annual Cost	\$150,801	
EE Est. Renewal Annual Cost	\$150,801	
<i>Difference:</i>	<i>\$0</i>	0.0%

Vision

Current vs. Renewal		
Current Annual Cost	\$67,931	
Est. Renewal Annual Cost	\$67,931	
<i>Difference:</i>	<i>\$0</i>	0.0%
ER Current Annual Cost	\$36,336	
ER Est. Renewal Annual Cost	\$36,336	
<i>Difference:</i>	<i>\$0</i>	0.0%
EE Current Annual Cost	\$31,596	
EE Est. Renewal Annual Cost	\$31,596	
<i>Difference:</i>	<i>\$0</i>	0.0%

New York Life

Current vs. Renewal		
Current Annual Cost	\$167,736	
Est. Renewal Annual Cost	\$119,678	
<i>Difference:</i>	<i>(\$48,057)</i>	-29%

2022 Current Contributions - 10/10/2022									
Enrollment	CBC - Rates			Total					
	HDHP	Monthly Rate	EE Monthly	ER Monthly	EE %	ER %	EE Annual Cost	ER Annual Cost	Total Annual Cost
133	Single	\$551.62	\$82.74	\$468.88	15.00%	85.00%	\$61,561	\$348,844	\$410,405
62	EE/Child(ren)	\$1,033.05	\$154.96	\$878.09	15.00%	85.00%	\$22,314	\$126,445	\$148,759
12	EE/Spouse	\$1,247.01	\$187.05	\$1,059.96	15.00%	85.00%	\$22,446	\$127,195	\$149,641
49	Family	\$1,621.44	\$243.22	\$1,378.22	15.00%	85.00%	\$143,011	\$810,396	\$953,407
118	Single	\$720.96	\$122.56	\$598.40	17.00%	83.00%	\$79,421	\$387,761	\$467,182
54	EE/Child(ren)	\$1,355.76	\$230.48	\$1,125.28	17.00%	83.00%	\$69,144	\$337,584	\$406,728
25	EE/Spouse	\$1,637.88	\$311.20	\$1,326.68	19.00%	81.00%	\$33,609	\$143,282	\$176,891
9	Family	\$2,131.60	\$405.00	\$1,726.60	19.00%	81.00%	\$145,801	\$621,575	\$767,376
30	Single	\$757.85	\$151.57	\$606.28	20.00%	80.00%	\$225,536	\$902,145	\$1,127,681
279	EE/Child(ren)	\$1,426.06	\$285.21	\$1,140.85	20.00%	80.00%	\$167,705	\$670,819	\$838,523
124	EE/Spouse	\$1,723.03	\$396.30	\$1,326.73	23.00%	77.00%	\$104,622	\$350,258	\$454,880
49	Family	\$2,242.74	\$515.83	\$1,726.91	23.00%	77.00%	\$519,957	\$1,740,725	\$2,260,682
84	No Plan								
248									
778			Total Annual Premium	20%	80%	\$1,595,127	\$6,567,028	\$8,162,155	

2023 Renewal Fully Insured - No Change to Contribution									
Enrollment	CBC - Rates			Total					
	HDHP	Monthly Rate	EE Monthly	ER Monthly	EE %	ER %	EE Annual Cost	ER Annual Cost	Total Annual Cost
133	Single	\$604.15	\$82.74	\$521.41	13.70%	86.30%	\$61,561	\$387,927	\$449,488
62	EE/Child(ren)	\$1,117.25	\$154.96	\$962.29	13.87%	86.13%	\$22,314	\$138,570	\$160,884
12	EE/Spouse	\$1,345.28	\$187.05	\$1,158.23	13.90%	86.10%	\$22,446	\$138,987	\$161,434
49	Family	\$1,744.35	\$243.22	\$1,501.13	13.94%	86.06%	\$143,011	\$882,667	\$1,025,678
118	Single	\$824.88	\$122.56	\$702.32	14.86%	85.14%	\$79,421	\$455,101	\$534,522
54	EE/Child(ren)	\$1,531.88	\$230.48	\$1,301.40	15.05%	84.95%	\$69,144	\$390,420	\$459,564
25	EE/Spouse	\$1,846.09	\$311.20	\$1,534.89	16.86%	83.14%	\$33,609	\$165,768	\$199,378
9	Family	\$2,395.98	\$405.00	\$1,990.98	16.90%	83.10%	\$145,801	\$716,751	\$862,553
30	Single	\$865.90	\$151.57	\$714.33	17.50%	82.50%	\$225,536	\$1,062,923	\$1,288,459
279	EE/Child(ren)	\$1,608.94	\$285.21	\$1,323.73	17.73%	82.27%	\$167,705	\$778,352	\$946,057
124	EE/Spouse	\$1,939.17	\$396.30	\$1,542.87	20.44%	79.56%	\$104,622	\$407,318	\$511,941
49	Family	\$2,517.09	\$515.83	\$2,001.26	20.49%	79.51%	\$519,957	\$2,017,270	\$2,537,227
84	No Plan								
248									
778			Total Annual Premium	17%	83%	\$1,595,127	\$7,542,056	\$9,137,183	

Current Plan vs. Recommendation	
Current Annual Cost	\$8,162,155
Est. Renewal Annual Cost	\$9,137,183
<i>Difference:</i>	\$975,028
Current ER Annual Cost	\$6,567,028
Est. ER Renewal Annual Cost	\$7,542,056
<i>Difference:</i>	\$975,028
Current EE Annual Cost	\$1,595,127
Est. EE Renewal Annual Cost	\$1,595,127
<i>Difference:</i>	\$0

11.9%

14.8%

0.0%

2023 Renewal Self-Funded with Veris - No Change to Contribution									
Enrollment	Estimated Rates			Total					
	HDHP	Monthly Rate	EE Monthly	ER Monthly	EE %	ER %	EE Annual Cost	ER Annual Cost	Total Annual Cost
133	Single	\$552.00	\$82.74	\$469.26	14.99%	85.01%	\$61,561	\$349,127	\$410,688
62	EE/Child(ren)	\$1,033.00	\$154.96	\$878.04	15.00%	85.00%	\$22,314	\$126,438	\$148,752
12	EE/Spouse	\$1,247.00	\$187.05	\$1,059.95	15.00%	85.00%	\$22,446	\$127,194	\$149,640
49	Family	\$1,621.00	\$243.22	\$1,377.78	15.00%	85.00%	\$143,011	\$810,137	\$953,148
118	Single	\$721.00	\$122.56	\$598.44	17.00%	83.00%	\$79,421	\$387,787	\$467,208
54	EE/Child(ren)	\$1,356.00	\$230.48	\$1,125.52	17.00%	83.00%	\$69,144	\$337,656	\$406,800
25	EE/Spouse	\$1,638.00	\$311.20	\$1,326.80	19.00%	81.00%	\$33,609	\$143,295	\$176,904
9	Family	\$2,132.00	\$405.00	\$1,727.00	19.00%	81.00%	\$145,801	\$621,719	\$767,520
30	Single	\$758.00	\$151.57	\$606.43	20.00%	80.00%	\$225,536	\$902,368	\$1,127,904
279	EE/Child(ren)	\$1,426.00	\$285.21	\$1,140.79	20.00%	80.00%	\$167,705	\$670,783	\$838,488
124	EE/Spouse	\$1,723.00	\$396.30	\$1,326.70	23.00%	77.00%	\$104,622	\$350,250	\$454,872
49	Family	\$2,243.00	\$515.83	\$1,727.17	23.00%	77.00%	\$519,957	\$1,740,987	\$2,260,944
84	No Plan								
248									
778			Total Annual Premium	20%	80%	\$1,595,127	\$6,567,741	\$8,162,868	

Current Plan vs. Recommendation	
Current Annual Cost	\$8,162,155
Est. Renewal Annual Cost	\$8,162,868
<i>Difference:</i>	\$713
Current ER Annual Cost	\$6,567,028
Est. ER Renewal Annual Cost	\$6,567,741
<i>Difference:</i>	\$713
Current EE Annual Cost	\$1,595,127
Est. EE Renewal Annual Cost	\$1,595,127
<i>Difference:</i>	\$0

0.0%

0.0%

0.0%

PSSA Practice Workbook Proposal

Reach is requesting approval for a \$200,000 reserve for student state assessment preparation workbooks. Math and English/Language Arts physical workbooks will be mailed to 3,000 students in grades 3 through 8 for PSSA practice on state aligned content and test taking skills. These workbooks will provide students with an opportunity to practice important test taking skills including using a pencil, bubbling, and answering constructed response questions. Teachers will work with students during the second semester to incorporate workbooks into lesson activities. Additionally, pencils and pencil sharpeners will be provided with student workbooks.

Total Reserve Funding Requested from ESSER Learning Loss Funds: \$200,000

PURPOSE

Propose a path for RCCS to achieve website ADA compliance and for the Webmaster to become IAAP CPACC certified.

INTERNAL ONLY

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RATIONALE

Besides the potential threat of “drive-by” lawsuits, websites that don’t feature inclusive design exclude a significant portion of the world from properly accessing their site. Current and prospective students may not be able to access site information if they or their guardian require assistive technologies to navigate the web.

ABSTRACT

To include all persons from the start of RCCS’s solo online web presence, endow the Webmaster with the knowledge to do so, mitigate the potential for rouge lawsuits, and keep RCCS at the forefront of web development.

CONSTRAINTS

- No solution is guaranteed to produce a 100% ADA compliant website.
- The ADA compliant website of today may not be ADA compliant in the future.

STRATEGIES

- 01 The Webmaster will use their current knowledgebase and a handful of free tools to develop an inclusive website.
- 02 Simultaneously the Webmaster will take Deque University courses to receive training on higher levels of website accessibility. This will further their knowledge on the subject with the goal to become IAAP CPACC certified in mid-2023.
- 03 When the website is 80-90% complete, around Oct./Nov. 2022, RCCS will engage Accessibility.works for website accessibility auditing.
- 04 Quarterly thereafter RCCS will continue to engage Accessibility.works to verify ongoing ADA website compliance.

3RD PARTIES

[Accessibility.works](#)

Accessibility.works focuses exclusively on digital accessibility consulting, ADA / 508 / WCAG auditing, remediation, and training to ensure client's websites, mobile apps, and web apps meet current WCAG standards and therefore comply with international, national, and state accessibility laws. Their team is comprised of seasoned digital accessibility experts. Each is senior level with over 18 years in web accessibility, and their team lead is on the board developing the next set of WCAG standards (WCAG 3.0). Their audit consists of 3 separate team members going through their 3-step process:

- 01 Automated Testing (captures smaller items, missing alt and aria tags, etc.)
- 02 Manual Code Review (review of backend code)
- 03 Assistive Technology Testing (audit using assistive technology programs and devices)

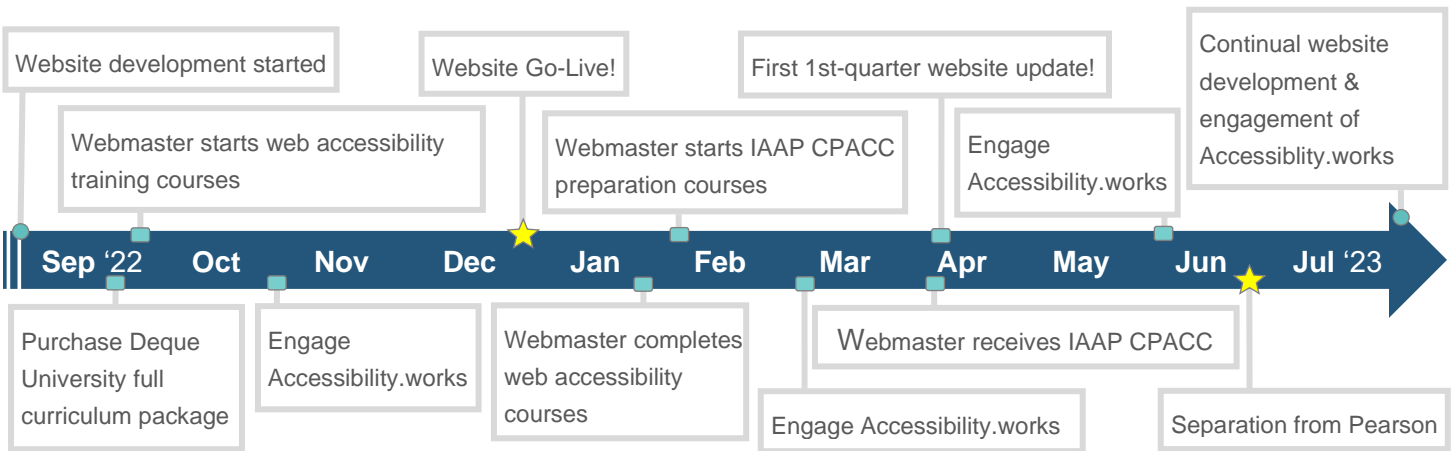
[Deque University](#)

Deque University offers training and on-demand reference materials for every level and every area of expertise in digital accessibility. They provide an extensive curriculum of self-guided online courses that focus on needed skills, while also providing flexibility. They are an Approved Certification Preparation Provider for the IAAP and offer courses for CPACC and WAS exam preparation. Said courses also apply as continuing education towards existing IAAP certification.

[IAAP](#)

The IAAP is a not-for-profit membership-based organization for individuals and organizations that are focused on accessibility or are in the process of building their accessibility skills and strategies. In 2016, they became a Division of the Global Initiative for Inclusive ICTs. G3ict is an advocacy initiative launched in December 2006 by the United Nations Global Alliance for ICT and Development. G3ict relies on an international network of ICT accessibility experts to develop and promote good practices, technical resources, and benchmarks for ICT accessibility advocates around the world.

TIMELINE



BUDGET

Deque University full curriculum package	\$ 315
Accessibility.works engagement #1	\$ 7,000 – 15,000
Accessibility.works engagement #2	\$ 5,000 – 7,000
Accessibility.works engagement #3	\$ 5,000
IAAP CPACC certification	\$ 485
Total	\$ 17,800 – 27,800

SOURCES

- <https://dequeduniversity.com/curriculum/courses/iaap-cpacc> – **Deque University “IAAP CPACC Certification Preparation Course”**
- <https://dequeduniversity.com/curriculum/packages/full> – **Deque University “Full Curriculum” package**
- <https://www.accessibility.works/services/s/s/wcag-ada-compliance-accessibility-auditing-testing/> – **Accessibility.works “ADA Compliance Auditing”**
- <https://www.accessibilityassociation.org/s/certified-professional> – **IAAP “CPACC” certification**

GLOSSARY

- **ADA** – Americans with Disabilities Act
- **CPACC** – Certified Professional in Accessibility Core Competencies
- **“Drive-By” lawsuit** – Coined when lawyers or a disabled persons would drive by businesses in search of ADA violations to file suit against. In many cases the plaintiff didn’t even stop at the business they were suing.
- **IAAP** – International Association of Accessibility Professionals
- **RCCS** – Reach Cyber Charter School
- **WAS** – Website Accessibility Specialist certification

REACH CYBER CHARTER SCHOOL & ABC27 WEATHER:

COMPREHENSIVE 2022-2023
EDUCATIONAL CAMPAIGN



REACH CYBER
CHARTER
SCHOOL

REACH CYBER CHARTER SCHOOL: STEM-TASTIC!

Reach Cyber Charter School is bringing the science lab into the homes of abc27 families with 'Science with Scott' -- a fun, engaging, educational lesson or experiment each month with Reach Cyber and the abc27 weather team!

- 3x 3-4 minute live segments on Good Day PA (+ digital copy).
- 3x abc27 News Facebook Posts (255,000+ followers) to follow each segment.



**REACH CYBER
CHARTER
SCHOOL**

ABC27 LIVE WEATHER EVENTS & CAMP VISITS: COME LEARN WITH US!

Join Dan Tomaso and Adis Juklo for a day of weather, science, and most of all— fun— as we bring an interactive weather presentation to the students of Reach Cyber Charter School!

- Exclusive recipient of *two* live, mobile weather community engagement events.
- Events will be streamed live on abc27.com if possible with webchat.
- abc27 Weather Team to visit Reach Cyber Charter School for once per month for 8 months (Oct – May). Includes unlimited raw video production.

****Dates & Locations TBD – can coordinate with weather team****



**REACH CYBER
CHARTER
SCHOOL**

REACH CYBER CHARTER SCHOOL: CAMPAIGN SUMMARY

STEM-tastic Segments:

- 3x 3-4 minute segments on Good Day PA (+ digital copy).
- 3x abc27 News Facebook Posts (255,000+ followers) to follow each segment.

Abc27 Live Weather Events:

- Exclusive recipient of two live, mobile weather community engagement events.
- Events will be streamed live on abc27.com with interactive webchat.
- Abc27 Weather Team to visit Reach Cyber Charter School for once per month Oct – May. Includes unlimited raw video production.

Total Campaign Investment: \$9,500

Signature: _____ Date: _____





Memorandum of Understanding

Memorandum of Understanding for the partnership with Boys & Girls Clubs of Western Pennsylvania.

Effective start date: 10-17-2022

Effective end Date: 8-31-2023

Partnering Organization:

Reach Cyber Charter School
750 East Park Drive, Suite 204
Harrisburg, PA. 17111

Lead Organization:

Boys & Girls Clubs of Western
Pennsylvania
317 East Carson Street
West Tower Suite 238
Pittsburgh, PA, 15219

This Memorandum of Understanding (MOU) is made and entered into by Boys & Girls Clubs of Western Pennsylvania (BGCWPA) and Reach Cyber Charter School. The entities listed above may collectively be referred to as the parties to this MOU.

I. PURPOSE:

The purpose of this MOU is to partner with Boys & Girls Clubs of Western PA (BGCWPA), whom has clubhouses throughout Allegheny and Somerset Counties where youth from Reach Cyber Charter School students in grades 9-12 will be able to participate in Career Mentoring or Independent Elective Study Programs, Pre-Apprenticeship or Apprenticeship programs or earn Industry Recognized Credentials.

The details of each of these offerings can be found in *Attachment A*.

The start-date for these electives will take place no earlier than October 17, 2022 and will take place virtually or in-person, facilitated by Boys & Girls Clubs Staff, each course will be led by an instructor whom students will directly report to; all instructors have Act 33, Act 34, FBI and NSOR clearances.

Reach Cyber Charter School will assist with the marketing distribution of the program. The Drop/Add time period will be up until the 1st day of classes. If a student cancels after the 1st day of class, there can be no refund. All invoicing will occur after the 1st week of classes/program.



**BOYS & GIRLS CLUBS
OF WESTERN PENNSYLVANIA**

Reach Cyber Charter School will identify students for the program with a maximum of 10 students per program (up to 15 for the Teen Outreach Program) per session semester, and will provide a list of students and any relevant paperwork for the BGCWPA Program Manager to fill out showing course completion.

II. STATEMENT OF MUTUAL BENEFIT AND INTEREST:

The parties agree that it is to their mutual benefit and interest to work cooperatively to provide youth the Career Mentoring or Independent Elective Study Programs, Pre-Apprenticeship or Apprenticeship programs or earn Industry Recognized Credentials.

The parties to this MOU have individual responsibilities regarding the partnership.

Reach Cyber Charter School and BGCWPA will both be active partners in communicating about programs with BGCWPA being the lead organization, and Reach Cyber Charter School being the partnering organization.

In regards to the Independent Study Elective Program for students grades 9-12, **Boys & Girls Clubs of Western Pennsylvania** will provide:

- BGCWPA will employ qualified team members to work alongside youth for the duration of the program and maintain their files for BGCA compliance.
- BGCWPA will have planned programming that aligns to program goals and objectives for each course.
- BGCWPA will create the session in our ACTIVE database that allows Reach Cyber Charter School youth to enroll into the program electronically, where applicable.
- BGCWPA will share the organization's Health and Safety Plan with Reach Cyber Charter School.
- BGCWPA will share Attendance, participation and assessment results to Reach Cyber Charter School

In regards to the Program, Reach Cyber Charter School will be responsible for:

- Reach Cyber Charter School will assist in the marketing distribution to the Reach Cyber Charter School students/families to allow enrollments.
- Reach Cyber Charter School will share appropriate contact information for enrolled students



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- Submit payment for all services/programs provided within 30 days of receiving an invoice.
- Programs highlighted in this MOU based on partner conversations include:
 - **AIPI Advanced 1** (October 17 - Dec 19, 2022)
 - Students will focus on learning to build their own games using the python programming language. Work will take place on a web-based platform which allows students to learn the basics of writing code without installing anything on their computer.
 - 20 hours of instruction time
 - Students will meet virtually on Monday evenings and additional instruction will be available according to student interest and needs
 - \$2000 per student
 - **AIPI Advanced 2** (January - May)
 - Continuing the work begun in the Advanced curriculum part 1, students will focus on adding a Machine Learning agent to the games that they designed in part 1. This will entail moving their code out of the web browser and into an environment which more closely resembles what professional programmers use, namely:
 - Editing stand-alone files using a text editor
 - Executing programs on the command line
 - Using version control systems such as git
 - Adding third-party libraries to their code for functions such as graphics, mathematics, and/or machine learning
 - Students may be given a choice to continue to work individually, or to work in pairs or small teams in order to further simulate a realistic work environment.
 - 30 hours of instruction time
 - \$3000 per student
 - **Professional Pathways Internships STEM Focus** (November-June)
 - Approximately 10 hours of instruction time before internship (pre-internship will take place November-December)
 - Students will go through BGCWPA's onboarding process & obtain clearances
 - Meet sponsor company POCs and learn the context students will need to have a successful internship
 - Gain understanding of the menu of different projects which are available for students
 - Learn to use of any tools that the students might use in their internship (ie Google Sheets, a coding language, Canva,etc)
 - Learn basic workplace communication skills including verbal and written communications and advocacy.



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- Match students to projects and mentors if continuing on to the paid internship
- Up to 135 hours of paid time during internship, including independent group work, guidance/mentorship from staff and career coach
- \$800 per student (cost for pre-internship program) Students who successfully complete the pre-internship will have the opportunity to participate in the paid internship at no additional cost to Cyber Reach Charter School.
- **In-Person Internships** (rolling opportunity)
 - Becoming trained to be a junior staff and build leadership skills by shadowing a BGCWPA staff member in one of our after-school, summer day camp or specialty camp programs.
 - This may also include customer service, clerical and office management skill development.
 - Possible internship opportunities in marketing, finance and operations.
 - Applying and being selected to be placed in a corporate internship experience virtually or in-person at one of our partner sites.
 - Career Coaching/Mentoring provided
 - First Aid/CPR Certification available
 - Internships will be 8-10 hours per week for the semester
 - \$800 per student
- **B-Unbound Career Mentoring** (February - April)
 - Student connected with a supportive adult mentor within trusted organizations, based on student interests participants
 - Opportunities for student to expand their network, to include specialized professional internships in their chosen career path
 - Youth will meet virtually with their mentor 2-3 times per month.
 - If mentor is local, job shadowing opportunities may be available
 - Coincides with BGCWPA's 10 session Career Development and Mentoring Curriculum taught by our Career Coach, virtually or in-person.
 - \$1000 per student
- **Teen Outreach program (TOP Club)** (Clubs may begin anytime between Oct and mid - January to ensure successful completion by the end of the school year)
 - Evidence-based, social-emotional learning/prevention curriculum, customized to meet the needs of the student
 - Sessions will highlight career development and skills needed to be successful in the workplace. TOP Participants will learn about themselves, build their skills and connect with others. Topics of TOP meetings may include:
 - Social Identity
 - Emotion Management
 - Building Healthy Relationships
 - Youth Advocacy and Using Youth Voice for Positive Change



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- Health & Wellness
- Decision Making
- Creative Problem Solving
- Career Development
- Effective Communication
- Responsibility to Community
- Community Service Projects
- Service Learning Component
- Incentives and end-of-program celebration
- Weekly sessions, in-person or virtual
- \$1250 per student (16 sessions, semester-based curriculum)
- \$1750 per student (25 sessions, full-curriculum)
- **National Retail Federation Foundation RISE Up Certification** (Fall/Spring Semester options)
 - RISE Up is a training and credentials program designed to prepare learners for a career in retail, as well as to promote the idea of a career in retail. Retail Industry Fundamentals highlights the possibilities of a career in retail, helps to get learners excited about the career possibilities, and gives them the confidence needed to apply for and get their first retail position.
 - 10-12 hours of instruction and self-paced lessons
 - \$800 per student

Additional programs and services are located in Attachment A and may be requested by Reach Cyber Charter School for the 2022-2023 school year.

III. INSURANCE

At all times during the term of this MOU, BGCWPA will maintain at its own expense liability insurance in an amount adequate to protect against any liability arising from the Services to be provided by BGCWPA under this MOU. The liability insurance shall be of the type customarily obtained in BGCWPA's field.

BGCWPA is not liable for any or all claims, actions, liabilities, losses, expenses, damages, and costs including, but not limited to attorney fees, settlement expenses, that may at any time be incurred by reason of any claim, suit, action or other proceeding that is based on, or arises from, the partner/memorandum of agreement.



BOYS & GIRLS CLUBS
OF WESTERN PENNSYLVANIA

IV. IT IS MUTUALLY AGREED AND UNDERSTOOD BY AND BETWEEN THE PARTIES THAT:

This MOU is executed as of the effective start date listed above and is in effect until either party, in writing, with a 30 day notice decides to terminate this agreement.

(Representative Name)

Date

Reach Cyber Charter School

Melissa Fuller, Interim President & CEO, VPO

Date

Boys & Girls Clubs of Western Pennsylvania



**BOYS & GIRLS CLUBS
OF WESTERN PENNSYLVANIA**

**CAREER WORKS PROGRAMMING OPTIONS 2022/2023
ATTACHMENT A**

Program	Description	Cost/Options
INDUSTRY RECOGNIZED CREDENTIALS		
<p><u>National Retail Federation Foundation RISE Up Certification</u></p> <p>Reach Cyber Charter School Industry Based Learning Experience: Independent Study *Certification</p> <p>Reach Cyber Charter School Career Pathway(s): Management</p>	<p>RISE Up is a training and credentials program designed to prepare learners for a career in retail, as well as to promote the idea of a career in retail. Retail Industry Fundamentals highlights the possibilities of a career in retail, helps to get learners excited about the career possibilities, and gives them the confidence needed to apply for and get their first retail position.</p> <ul style="list-style-type: none"> ● 10-12 hours ● Each class a BGCWPA Career Coach will introduce one of the modules, there are self-paced lessons and an exam 	<p>\$800 per student</p> <p>Fall and Spring Semesters</p>
<p><u>NVIDIA Jetson AI Specialist Certificate</u></p> <p>Reach Cyber Charter School Industry Based Learning Experience: Independent Study *Certification</p> <p>Reach Cyber Charter School Career Pathway(s): Information Technology; STEM</p>	<p>This ten hour exposure course to artificial intelligence leverages the Carnegie Mellon Robotics Academy LMS and BGCWPA curriculum developed in partnership with NVIDIA leading to the opportunity to receive the Jetson AI Specialist Certification. Students will receive a NVIDIA Jetson Nano™ Developer Kit as part of this course. Instruction is done with live virtual instruction from a BGCWPA staff member as well as self-paced course materials.</p> <ul style="list-style-type: none"> ● 20 hours minimum recommended ● Each class a BGCWPA Career Coach will introduce one of the modules, there are self-paced lessons and an exam 	<p>\$1000 (Includes cost of developer kit)</p> <p>Spring Semester</p>
PRE-APPRENTICESHIPS		
<p><u>Robotics Technician</u> (In partnership with Carnegie Mellon University Robotics Academy (CMRA))</p> <p>Reach Cyber Charter School Career Pathway(s): Information Technology; STEM</p>	<p>All curricula follow an easy-to-follow structure, accessible to those without any experience to start at introductory topics, then grow into more advanced concepts. BGCWPA Staff are certified to facilitate this CMRA program. CMRA curricula are also based on research to ensure the content aligns to standards and skills that current industries value today. Below are some curricula, which are easily accessible on the CS-STEM Network (CS2N), developed as a tool for educators to host their own classes with CMRA curricula.</p> <ul style="list-style-type: none"> ● Time commitment varies and may take more than one semester to compete depending on pre-requisite knowledge. 	<p>\$2000 per student</p>



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Program	Description	Cost/Options
<p><u>Artificial Intelligence Pathways Institute - Activation Camp</u></p> <p>Reach Cyber Charter School Career Pathway(s): Information Technology; STEM</p>	<p>Students participate in a 120 hour summer program exploring the basics of AI, debating the intricacies of living with AI in our complex human society, tinkering with understanding how Artificial Intelligence is used through fun hands-on projects, touring AI rich industries, and designing and creating AI projects that allow us to impact our society. Students will walk away with valuable experiences including local technology company visits and mentoring, a monetary stipend, a laptop or other equivalent device, and a certificate from Carnegie Mellon's Robotics Academy (CMRA) for students who meet all project requirements.</p> <ul style="list-style-type: none"> 120 hours, late July - mid August 	<p>\$2500 per student (Includes hardware needed to complete the program)</p>
INTERNSHIPS		
<p><u>In-person internships (unpaid)</u></p> <p>Reach Cyber Charter School Industry Based Learning Experience: Independent Study</p> <p>Reach Cyber Charter School Career Pathway(s): Arts & Communication; Business, Management & Administration; Human Services; Information Technology; STEM</p>	<p>Youth can choose from the following internship options:</p> <ul style="list-style-type: none"> Becoming trained to be a junior staff and build leadership skills by shadowing a BGCWPA staff member in one of our after-school, summer day camp or specialty camp programs. <ul style="list-style-type: none"> This may also include customer service, clerical and office management skill development. Possible internship opportunities in marketing, finance and operations. Applying and being selected to be placed in a corporate internship experience virtually or in-person at one of our partner sites. <p>All experiences include, leadership development curriculum, mentorship experiences that focus on building self identity and an internship portfolio, and project-based learning. Internships are designed for 5-8 hours per week per semester.</p> <ul style="list-style-type: none"> Act 33, Act 34, FBI Fingerprinting and NSOR clearances required 	<p>\$800 per student per unpaid internship per semester</p>
<p><u>Professional Pathways - Pre Internship and Paid Internship</u></p>	<p>Students will be hired as employees of BGCWPA and will work on a variety of projects for a collection of industry partners who have agreed to work with BGCWPA. Students should expect to be formed into small teams and given a chance to work on projects such as:</p> <ul style="list-style-type: none"> Testing a technical course which is aimed at high school students and providing input and feedback to its authors, or assisting in making the course better 	<p>\$800 per student (pre-internship cost)</p> <p>There is no additional cost for students participating in the paid internship program after completing the pre-internship</p>



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	<ul style="list-style-type: none">● Exploring “big data” as gathered by the partner company and identifying patterns which may help to shape some of the decision making at the partner● Building a prototype project for which the company is unable to dedicated existing resources <p>Mentorship and project management will be provided by both BGCWPA staff as well as the partner companies. Students should expect the process outlined below. (There will be some variance from one project to the next.)</p> <ul style="list-style-type: none">● Participate in a pre-internship program which will take place from late November until late December.<ul style="list-style-type: none">○ This will involve approximately 2 hours/week.○ Program will help students to form into teams and be ready to perform well at the project which is the best fit for them.○ Students will be expected to demonstrate their reliability and commitment to the program at this time.● Beginning in January, meet with BGCWPA mentors and their company points of contact in order to begin the internship itself.<ul style="list-style-type: none">○ Meetings will likely be 1-2 times/week for all teams.○ Meetings will happen at times which work the best for the most people on the team, and will happen virtually or in person, according to availability.○ Students should expect to be working and/or meeting on their own in addition to these times, up to 15 hours/week.● Students will be paid by BGCWPA for their work on projects.<ul style="list-style-type: none">○ Students will clock in and out in our Employee Payroll system ADP○ Students will provide detailed logs of what work they accomplished during their working hours.	program.
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**BOYS & GIRLS CLUBS
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Program	Description	Cost/Options
CAREER MENTORING		
<p><u>MyFuture Digital Badges</u></p> <p>Reach Cyber Charter School Industry Based Learning Experience: Career Mentoring, Job Shadowing</p> <p>Reach Cyber Charter School Career Pathway(s): Communication, Business; Human Services; Information Technology; STEM</p>	<p>MyFuture is BGCA's mobile-friendly web platform with access to over 325+ Boys & Girls Club program activities in 14 program areas such as STEM, leadership and the arts. With MyFuture, kids and teens can learn new skills, connect with their friends, and earn recognition and rewards in a safe and fun online environment.</p> <ul style="list-style-type: none"> ● More than 325+ virtual activities from online safety to healthy eating choices, from the national office and local Clubs. ● Activities include Roadmap to Careers, DIY STEM, I am a Leader, Youth for Change ● Search Activities by program areas and/or age groups ● A recognition program with badging, pre-designed certificates, and a rewards system where members can unlock new avatars ● Mobile-friendly interface ● 1.5 hours x 4 sessions = 6 hours total 	<p>\$400 per student, per semester</p> <p>Asynchronous, unlimited access</p>
<p><u>Teen Outreach Program</u></p>	<p>The Teen Outreach Program (TOP) is a teen education program that aims to build teens' skills, strengthen their relationships, and guide them in developing a positive sense of self through youth-focused sessions, service learning and supportive relationships with adults.</p> <ul style="list-style-type: none"> ● Evidence-based curriculum, customized to meet the needs of the students, include career mentoring and development. ● Students will learn about themselves, build their skills and connect with others, including their community. ● Service Learning Component ● Weekly sessions, in-person or virtual ● Includes incentives and end-of program celebration 	<p>\$1250 per student, 16 sessions (semester-based curriculum)</p> <p>\$1750 per student, 25 sessions, (full-curriculum)</p> <p>Facilitator-led, virtual in in-person options</p> <p>Up to 15 students per TOP Club</p>
<p><u>Career Captures</u></p> <p>Reach Cyber Charter School Industry Based Learning Experience: Career Mentoring, Job Shadowing</p> <p>Reach Cyber Charter School Career Pathway(s): Arts & Communication; Business, Management & Administration; Human Services; Information Technology; STEM</p>	<p>Professionals engage youth through casual presentations about their lives and career journeys, including how they got to where they are today, career advice, and life lessons, including time for Q&A and networking. Students are exposed to careers in a variety of fields, practice their personal and professional development skills through live professional interaction, and understand the importance of taking an active approach to designing their futures.</p> <ul style="list-style-type: none"> ● 1.5 hours x 4 sessions = 6 hours total ● Companies include: Accenture; ADP, Human Resources; Allegheny County Bar Association Young Lawyers Division; Comcast; Community College of Allegheny County; DataBank; 	<p>\$400 per student</p>



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	Dollar Bank, Diversity, Inclusion, Equity; FedEx; Gateway Health (Highmark Wholecare); Hefren-Tillotson; NVidia; PA Chamber of Business and Industry; PITT OHIO; Point Park University; PPG Industries; U.S. Steel Workers; United Way Worldwide; UPS; as well as numerous Individual Entrepreneurs	
<u>B-Unbound Career Mentoring</u> Reach Cyber Charter School Industry Based Learning Experience: Career Mentoring, Independent Study Reach Cyber Charter School Career Pathway(s): Any	BGCWPA & B-Unbound connects teens and young adults with advisors who are rooted in their communities within trusted organizations. Starting with interests, participants use B-Unbound to find Supportive Adults Mentors and peers who share their interests and expand their network of opportunities to include specialized professional internships in their chosen career path (see in-person internship as above). <ul style="list-style-type: none"> Youth will meet virtually with their mentor 2-3 times per month. If mentor is local, job shadowing opportunities may be available Coincides with our 10 session Career Development and Mentoring Curriculum taught by our Career Coach 	\$1000 per student, per semester support services fee to support location of mentors and facilitate the relationship in safe and productive ways; includes the 10 session curriculum
Program	Description	Cost/Options
INDEPENDENT STUDIES		
<u>Artificial Intelligence Pathways Institute - Advanced 1</u>	In the Advanced curriculum part 1, students will focus on learning to build their own games using the python programming language. Work will take place on a web-based platform which allows students to learn the basics of writing code without installing anything on their computer. <ul style="list-style-type: none"> Youth will meet virtually with their instructors Additional instruction will be available according to student interest and needs Although this curriculum will build on some of the concepts introduced to students in the AIPI Activation Camp, the summer program is not considered a prerequisite for this course. We will be primarily focused on learning to write code from scratch. The course will be taught by Phil Light, who has degrees in Software Engineering (RIT, 2003) and Entertainment Technology (CMU, 2007) as well as a 15-year career in industry as a developer. Additional instruction may be provided by college or advanced high school students with oversight from Phil.	\$2000 per student
<u>Artificial Intelligence Advanced 2</u>	Continuing the work begun in the Advanced curriculum part 1, students will focus on adding a Machine Learning agent to the games that they designed in part 1. This will entail moving their code out of the web browser and into an environment which more closely resembles what professional programmers use, namely: <ul style="list-style-type: none"> Editing stand-alone files using a text editor 	\$3000 per student



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OF WESTERN PENNSYLVANIA**

	<ul style="list-style-type: none"> • Executing programs on the command line • Using version control systems such as git • Adding third-party libraries to their code for functions such as graphics, mathematics, and/or machine learning <p>Students may be given a choice to continue to work individually, or to work in pairs or small teams in order to further simulate a realistic work environment.</p> <p>This course will be taught primarily by Phil Light with additional support, as with the Advanced 1 course.</p>	
<p><u>Money Matters & \$Sky Game</u></p>	<p>The Money Matters curriculum features 25 fun and engaging facilitator-led sessions. Money Matters was designed using the latest research on financial education, behavioral economics and youth development. In our new curriculum, teens develop financial literacy skills that can lead them to workplace readiness, lifelong financial stability and overall success.</p> <p><i>\$ky</i> is an interactive, web-based game for youth ages 13 to 18, promotes fiscal responsibility by showing players how every financial decision they make impacts their future. The game pairs well with any teen programming to provide members with a fun, meaningful session on financial decision-making. The \$ky game was awarded the 2017 Excellence in Financial Literacy Education (EIFLE) Award for Instructional Game of the Year for Teens by the Institute for Financial Literacy.</p> <ul style="list-style-type: none"> • 1-2 hours/week (5-10 sessions) of Asynchronous or Synchronous instruction • Unlimited access to \$ky Game 	<p>\$500 per student</p>



Memorandum of Understanding

WQED Multimedia and REACH Cyber Charter School

This Memorandum of Understanding (MOU) sets forth the terms and understanding between WQED Multimedia - WQED Film Academy (WFA) and REACH Cyber Charter School (REACH) to provide access for REACH high school students to attend WQED Film Academy (WFA) and receive internship credit towards their REACH high school education. The purpose of this MOU is to define the roles, relationships, and obligations of both parties.

Background. WQED Film Academy teaches and empowers students to create digital media that matters. Industry professional Teaching Artists guide, mentor, and educate students throughout their time at WQED and beyond. The program teaches filmmaking skills such as lighting, camera, and sound as well as valuable life skills through the filmmaking process, including collaboration, perseverance, accountability, critical thinking, communication, creative expression and what it means to be an active and responsible citizen.

Opportunities for students to engage with other filmmakers both through lectures and in on set settings, as well as field trips to various production-related businesses, organizations, and educational institutions are consistently offered at all levels of WFA. The program is offered throughout 3 semesters per year: fall and spring semesters, 12 weeks each (3 days per week) and a summer intensive for 6 weeks (4 days per week).

WQED Film Academy offers three levels of out-of-school programming to high school students (defined as rising 9th graders through summer post-graduates who were enrolled in a public, private, charter or online high school):

Learning Level: Our Learning Level of WFA introduces filmmaking concepts through formalized curriculum paired with project opportunities that demonstrate these skills at an increasingly advanced level throughout the semester, culminating in a final project that students work on collaboratively, from concept through completion. The semester also concludes with basic tests in lighting, audio, and camera. Students who pass these tests are then authorized to apply for the next level of internship, as well as granting them access to WFA's equipment for check out outside of regular WFA program hours.

Intern Level: Once students complete The Learning Level, they have the option to interview to join WFA as an intern. At this level, students support productions and content being created for clients by our Teen Film Crew or other students' content created for our web series, The Reel Teens. They continue to enrich their education in the various aspects of filmmaking and participate in peer learning from advanced students. Students learn beyond individual skill sets to discover pathways for future careers in the entertainment industry, how to get started as an

effective production assistant (PA) on set, and how the hierarchy of the industry functions, including both union and non-union pathways. They also have the opportunity to help students in the WFA program on their productions as either crew or on-camera talent. Students need to complete 100 hours at the Intern level, participate in a Peer Mentorship Training (provided by The Mentoring Partnership), and successfully complete advanced testing in audio, camera, lighting, and editing. They can then choose to interview for a paid position with WFA.

Teen Film Crew Level: Teen Film Crew (TFC) is a paid job with WQED Film Academy and is open only to students who have completed both the Learning and Intern levels. Students in our TFC program can pitch ideas for original content, and develop those ideas with our teaching artists assisting as producers. Real-world pitching scenarios are created for students to experience having their project “greenlit.” Final Reel Teen projects also have the possibility of being submitted to film festivals by WFA on the students’ behalf (to date WFA productions have received several laurels that students have been able to add to their resumes/CV’s and college applications). Students are also given the option of working on client projects where they learn professional skills such as email, phone/zoom, and in person communications, as well as budgeting, deliverables, and production scheduling. TFC level students provide mentorship to Learning and Intern level students, therefore strengthening their own skills and enriching their leadership abilities. Students may stay with WFA at the TFC level up to and including the summer after graduation from high school.

WQED Film Academy Virtual Project Based Professional Internship Program

Overview

The Virtual Project Based Internship program will allow students who are interested in continuing their education in the film and digital media industry to work with a mentor who will guide them step-by-step through the process of creating their own piece of digital media. This virtual programming will mirror our in-person internship program, allowing students opportunities to brainstorm, pitch their idea, write, produce, and edit their project within the 100 hours of allotted program time.

Fall/Spring Overview

100 Total Hours (average of 8.5 hours per week for 12 weeks)

- 25 Hours of instruction and project mentorship.
 - At least two hour per week of mentor training, critique, and meetings
 - Four Hours of equipment review and initial Adobe training.
 - Twelve hours of project mentorship and continued adobe training.
 - Five additional training or mentorship hours reserved (1 hour for the first five weeks) based on student needs.



- Four hours for the Instructor to provide critiques of the student's rough and final cuts.
- 75 hours of independent project based learning
 - Based on student needs and project
- A one-year subscription to Adobe Creative Cloud software will be provided by WFA.

WQED Film Academy Lite Program

WQED Film Academy Lite is a youth education program in digital media arts and filmmaking. Film Academy Lite is open to 7th graders through 8th graders and provides 6 hours of in-person instruction at WQED Studios in Pittsburgh, PA.

WQED Film Academy Lite is a three week film education program where students will learn filmmaking from start to finish- from pre-production to videography to post-production and editing. Film Academy Lite will be offered Wednesdays, 6-8PM. There are two sessions of Film Academy Lite this fall: October 5th-October 19th and November 2nd-November 16th. The cost of the program is \$200 per student. Payment in full is due at the time of registration to secure a spot.

Terms and Details. This agreement is in effect as of the date it is signed and provides for the following.

REACH Cyber Charter School agrees to the following:

1. Pay the tuition (\$2,000 per student) for Learning Level WQED Film Academy students (in person, after school) and Virtual Intern Level WQED Film Academy students (virtual, after school) per semester . Payment must be made in full prior to the start of each semester. A deposit of \$100 per student is required upon registration to hold the student's spot. Virtual Intern students will receive a one year subscription to Adobe Premiere editing software.
2. Pay the tuition (\$2,500 per student) of Learning Level WFA students per semester (fully virtual, after school). Payment must be made in full prior to the start of each semester. A deposit of \$200 per student is required upon registration to hold the student's spot. This cost includes a "Virtual Filmmaking Kit" (see below).
3. Pay the tuition (\$200 per student) for Film Academy Lite students per semester (in-person, after school). Payment must be made in full at the time of registration to hold and confirm the student's spot.
4. Pay the rate of \$350/wk for the Virtual Filmmaking Camp, as described in the WFA On Location Services Menu (Exhibit A), for a total of \$350/wk x 10 weeks = \$3,500.
5. Ensure students register at least 3 weeks in advance of the start of any semester. After this time, spots will be released to other interested students and are no longer guaranteed.
6. Coordinate students and registration for a Virtual Filmmaking Camp to happen once every 3 weeks from 10/25/2022-5/23/2022 on Tuesdays from 1-2PM.



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7. Students will create and provide a learning plan and activity log which will be provided in a timely manner to the WFA Program Manager for approval.
 8. Provide any important information regarding the student's specific educational needs (such as an IEP or 504 Plan), or if any accommodations need to be made.
 9. Ensure students return any pertinent releases and agreements to participate in the program.
 10. At the completion of the program, provide the WFA Program Manager with necessary documents such as reflection forms, evaluation sheets, or any sort of off-boarding documents as required by REACH, in a timely manner.

WQED Film Academy agrees to provide the following:

1. Approximately 100 hours of education and training to WFA after school REACH students each semester (6 hours of education and training for Film Academy Lite students).
2. All adults will have state mandated clearances for working with high school youth and appropriate skills and experiences to execute the program. Clearances can be provided by request.
3. Any camera, lighting, or editing equipment students might need to perform the assigned tasks within the program.
 - a. For virtual Learning Level students, this includes the shipment of a "Virtual Filmmaking Kit" which includes items including but not limited to: lenses for smartphones, microphones, audio recording device, etc. These kits will be shipped by WFA to the student prior to the start of the semester and will be theirs to keep.
 - b. For virtual Intern Level students, this includes a one-year subscription to Adobe Premiere editing software.
4. Sign off on activity logs that students will be responsible for providing.
5. Complete and sign a reflection form and student evaluation sheets which will be provided at the completion of the program.
6. Provide instruction for 10 Virtual Filmmaking Camp sessions as outlined above, for a total of 10 hours, for 10 weeks (1 hour each week).
7. Any and all additional considerations as outlined above.

Fees. REACH Cyber Charter School agrees to pay WQED Multimedia \$2,000 per student as tuition for the WQED Film Academy in-person program and/or the WQED Film Academy Virtual Internship program as well as \$2,500 per student as tuition for the WQED Film Academy Learning Level virtual program.

REACH agrees to pay WQED Multimedia at the rate of \$350/wk per week of the Virtual Filmmaking Camp, as described in the WQED Film Academy On Location Services Menu (Exhibit A), for a total of \$350/wk x 10 weeks = \$3,500.



TERM: This MOU is in effect from the date of execution and continues until December 31, 2022 (Fall Semester).

Contact Information

WQED Multimedia
Mary Ann McBride-Tackett
Director of Film Education

Pittsburgh, PA
412-251-0890
mmcbridetackett@wqed.org

WQED Multimedia
Please Sign: _____
Mike Waruszewski
CFO

Date: _____

REACH Cyber Charter School

(contact name)
(title)
(address)
(address)
(phone number)
(email address)

REACH Cyber Charter School Representative:
Please Sign: _____
Please print name: _____
Print Title: _____

Date: _____

EXHIBIT A:



WQED FILM ACADEMY SERVICES MENU

Let our Teaching Artists* bring their professional backgrounds and expertise into your classroom! WQED Film Academy Teaching Artists are all working professionals with film production backgrounds. Their real world skills and experience can enhance the education of your students by giving them an understanding of the industry as well as comprehensive film production skills.

Whether it's a one-time workshop or regular placement in the classroom, our programming will help prepare students in ways that stretch far beyond the practical skills of production and stretch into professional development that includes working cooperatively in teams, communicating professionally, working within budgets and deadlines, and much more.

Workshops & Professional Development

Workshops are available to students ranging from elementary through high school, as well as professional development for teachers and administrators.



Workshops are catered to your needs and requests - anything from basics of film production gear, to visual storytelling, to integrating available technology into your classroom, and beyond. We will work with you to make sure the curriculum is focused and specific to your goals and objectives for the session.

(All workshops include 1-2 teaching artists, based on the number of attendees. Additional teaching artists available by request at the below hourly rate.)

1-2 HOUR WORKSHOP Total Cost = \$350	½ DAY WORKSHOP (3-5 HOURS) Total Cost = \$650
FULL DAY WORKSHOP (6-8 HOURS) Total Cost = \$1,200	ADDITIONAL TEACHING ARTISTS \$65/HR

In-School & After-School Regular Programming

Regular programming** through WQED Film Academy affords schools the opportunity to enrich the understanding and education of film production to their students on a thorough and consistent basis.

Available as frequently as needed, Film Academy Teaching Artists can offer anything from supplementing an already robust and fully-equipped program and instructor, to providing a fully functioning program: curriculum, instruction, and equipment brought into the classroom.



\$65/HR PER TEACHING ARTIST FOR UP TO 12 STUDENTS

ADDITIONAL \$65/HR FOR EACH TEACHING ARTIST/ASSISTANT PER 12 STUDENTS

An additional Teaching Artist/Assistant will be provided for each additional 12 students at the \$65/HR rate. This cost includes prep and evaluation, travel, etc. Schools will only be charged for their in-school time.

Virtual Programming Options

All of the above services are adaptable and Teaching Artists are available to educate, supplement your curriculum, and support your students both virtually and in person!

WQED Film Academy also has the capacity to equip each virtual student with an at-home filmmaking kit that will allow them to use their mobile device to capture cinematic quality video and audio. The kit costs a one-time \$500 fee per student, and would be the student's to keep.

***All Teaching Artists have necessary clearances (PA Child Abuse, PA Criminal Background Check, and FBI). Clearances available upon request.**

****Regular programming is defined as an ongoing curriculum presented at least once a week and at least 3hr/wk for a minimum of 12 consecutive weeks (exemptions made for weeks in observance of holidays).**

*****WQED Multimedia is a non-profit 501c3 and eligible and open to discussing grant funding opportunities and options.**

NORTHERN PENNSYLVANIA REGIONAL COLLEGE

DUAL-ENROLLMENT AGREEMENT
WITH
REACH CYBER CHARTER SCHOOL
2022-2023

THIS AGREEMENT, is made this [REDACTED]th day of [REDACTED], 2022 by and between Northern Pennsylvania Regional College, (hereinafter referred to as “NPRC”) a post-secondary educational institution in the Commonwealth of Pennsylvania authorized by the Pennsylvania Department of Education to grant associate degrees and the REACH CYBER CHARTER SCHOOL, located at 750 E Park Dr #204, Harrisburg, PA 17111 (herein after referred to as “District” or “Paying Party”) (Federal I.D. # [REDACTED]).

BACKGROUND

WHEREAS, NPRC is an educational institution that provides courses in the area of education and is desirous of providing such an educational experience to students; and

WHEREAS, the District is desirous of establishing a relationship with NPRC whereby its students may receive experience in college-level education subject to the provisions of this agreement (referred to hereinafter as “Agreement” or “Contract”); and

NOW THEREFORE, intending to be legally bound, the Parties hereto agree as follows:

I. PURPOSE

The Purpose of the Dual Enrollment Program and this Agreement is to allow eligible and appropriately qualified high school students the benefit and advantage of enrolling in college classes concurrently with high school classes, the benefit of receiving both high school and college credit, and the benefit of experiencing course work at the college level at a reduced cost to students.

II. DUTIES AND RESPONSIBILITIES OF NPRC

- a. *Selection of Students.* NPRC shall have the final responsibility for the selection of qualified students to participate in all classes. Selected students must have the appropriate educational experience. Students may be asked to provide appropriate documentation demonstrating that they meet the qualifications to participate. Students who do not provide appropriate documentation by the date designated by NPRC will not be enrolled in the class.
- b. *Education of Students.* NPRC agrees to offer the following classes during the 2022-2023 academic year which includes the fall 2022, spring 2023, and summer 2023 academic terms:

ACC 120: Accounting I
ACC 125: Accounting II
BIO 105: Environmental Biology
BIO 110: Human Biology
BIO 111: Human Biology Lab
BIS 155: Introduction to Business Information Systems
BIS 225: Data Management and Analytics
BIS 235: Internet Technology for Business
BUS 105: Business Foundations
BUS 220: Principles of Marketing
BUS 230: Principles of Management
CIS 150: Business Technology
CRJ 110: Introduction to Criminal Justice
CRJ 225: Criminology
CRJ 235: Criminal Procedure
CRJ 240: Criminal Justice Ethics
CRJ 245: Cybercrime
ECE 110: Introduction to Early Childhood Education
ECE 118: Family Involvement and Collaboration
ECE 150: Creative and Expressive Arts
ECN 220: Microeconomics
ECN 225: Macroeconomics
ENG 110*: Writing I
ENG 115: Writing II
ENG 210: Business and Professional Communication
ENG 220: Introduction to Literature
FIN 110: Music Appreciation
FIN 205: Humanities Through the Arts
HST 110: History Without Borders
MTH 120**: Foundations of Math
MTH 130***: College Algebra
MTH 225**: Applied Statistics
PHL 110: Introduction to Philosophy
POL 210: US Government and Politics
PSY 110: Introduction to Psychology
PSY 210: Human Development
REL 210: World Religions
SOC 110: Introduction to Sociology
SPC 205: Interpersonal Communication
SPC 210: Public Speaking
SWK 105: Introduction to Social Work
SWK 205: Human Behavior and the Social Environment I
SWK 210: Human Behavior and the Social Environment II
SWK 230: Human Diversity

*Students who enroll in ENG 110 Writing I are required to enroll in the co-requisite support course, ENG 095 Integrated Reading, Writing, and Success Strategies, unless they request and are granted an exemption in alignment with the criteria outlined below:

Students who are currently enrolled in high school as a junior or senior may request and be granted exemption from enrollment in ENG 095 Integrated Reading, Writing, and Success Strategies as a co-requisite to ENG 110 Writing I, if they provide evidence that they meet or exceed ONE of the following standards:

- a. High school GPA of 85/3.25 or higher;
- b. ACT English score of 18 or higher and ACT Reading score of 18 or higher; or
- c. SAT-1 verbal score of 500 or higher.

In addition, students who wish to enroll in ENG 110 Writing I may request exemption from corequisite enrollment in ENG 095 Integrated Reading, Writing, and Success Strategies by completing the Next-Generation Accuplacer exam and receiving a writing scaled score of 254 or higher AND a reading scaled score of 248 if they have a high school GPA between 75/2.5 and 85/3.25 and are currently enrolled in high school as a junior or senior.

**Students who enroll in MTH 120 Foundations of Math or MTH 225 Applied Statistics are required to enroll in the co-requisite support course, MTH 090 Math and College Reasoning Strategies, unless they request and are granted an exemption in alignment with the criteria outlined below:

Students who are currently enrolled in high school as a junior or senior may request and be granted exemption from enrollment in MTH 090 Math and College Reasoning Strategies as a corequisite to enrollment in MTH 120 Foundations of Math or MTH 225 Applied Statistics if they provide evidence that they meet or exceed ONE of the following standards:

- a. High school GPA of 85/3.25 or higher;
- b. ACT Math score of 19; or
- c. SAT-1 Quantitative score of 510

In addition, students who wish to enroll in MTH 120 Foundations of Math or MTH 225 Applied Statistics may request exemption from MTH 090 Math and College Reasoning Strategies by completing the Next-Generation Accuplacer exam and receiving a score of 250 or higher on the arithmetic test AND scaled score of 255 or higher on the quantitative reasoning, algebra, and statistics test, if they have a high school GPA between 75/2.5 and 85/3.25 and are currently enrolled in high school as a junior or senior.

***For enrollment in MTH 130 College Algebra, ALL students must meet or exceed ONE of the following standards:

- a. ACT Math Score of 19;
- b. SAT-1 Quantitative Score of 510; or
- c. Concurrent enrollment in MTH 095 Algebra and College Reasoning Strategies.

The list above is subject to change. Some of the courses listed require prerequisite courses which students may or may not have completed. Complete course description are available on the [College website](#) in the [College Catalog](#). Additional courses that become available during academic terms may also be offered to the students upon the mutual agreement of the Parties hereto. Courses may be cancelled at the discretion of NPRC.

NPRC shall assume full responsibility for the classroom education of its students. NPRC shall be responsible for the administration of the program, the curriculum content, the requirements for participation, grading, graduation, maintenance of records, and faculty appointments. All students are subject to NPRC policies detailed in the current Catalog.

- c. *Provision of Materials.* NPRC will be responsible for providing all necessary registration materials to the appropriate district personnel and will provide whatever support is necessary for successful completion of the enrollment process.
- d. *Student Requirements/Eligibility.* Students must have successfully completed their sophomore year of secondary education, have been granted junior standing to be eligible for admission and enrollment, and have made satisfactory progress toward fulfilling applicable school graduation requirements as determined by the District based on credits earned. Students must have a minimum grade point average of 2.5 for eligibility. All students must have the recommendation of the high school principal and/or guidance counselor.

NPRC staff review transcripts to determine eligibility. In order to remain in this program, the student must maintain a minimum high school grade point average of 2.5. The student also must earn a minimum of C in each completed dual enrollment course.

Enrollment is limited to a maximum of six (6) credit hours during the first semester and a maximum of twelve (12) credit hours during each subsequent semester for dual enrollment students. The maximum credit-hour enrollment permitted includes the total of all credit hours of enrollment at all post-secondary institutions of higher learning.

NPRC acknowledges and agrees that, in the event a student is suspended or expelled by the District, the student shall not be permitted to participate in the dual enrollment program during the period of said suspension or expulsion. Under such circumstances and when applicable, NPRC shall utilize its withdrawal policies and tuition reimbursement policies in order to determine whether the student, the student's parents/guardians, or the District is entitled to a refund of any portion of the tuition costs paid to NPRC.

- e. *No Remedial Courses.* Dual enrollment students are subject to the same placement standards as all other students as provided by the NPRC Catalog. Courses offered to dual enrollment students are identical to those offered to regularly matriculated students. Required prerequisite coursework requirements are identical to those enforced for courses when dual enrollment students are not enrolled. Co-requisite support courses are provided for ENG 110, MTH 120, and MTH 130 (see II.b. for details).
- f. *Direct Contact with Children.* NPRC shall provide proof of compliance with all applicable requirements of 24 P.S. § 1-111, 24 P.S. §1-111.1, 24 P.S. §12-1205.6, 22 Pa. Code §8.1, et. seq. and 23 Pa.C.S.A. §6301, et. seq. for any NPRC employee who will have direct contact with children.

III. DUTIES AND RESPONSIBILITIES OF THE DISTRICT

- a. *Establishment of Classroom Facilities.* The District authorizes the use of its facilities as may be agreed upon by the District and NPRC.
- b. *Student Records.* The District shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law or as dictated by the terms of this Agreement.
- c. *Recruitment.* The District shall recruit and designate such students that it wishes to enroll in the contracted class.

IV. MUTUAL TERMS AND CONDITIONS

- a. *Number of Participating Students.* The Parties agree that NPRC will determine class enrollment limits and enrollment will be contingent in individual classes based upon the space available. District students will be given every consideration for class placement.
- b. *Compensation.* Tuition shall be \$60 per credit hour (\$180 per 3-credit course). As with the District's other dual enrollment programs that meet all requirements of 24 P.S. 16-1611-B et. seq. and the eligibility requirements for grant funding, the District, in accordance with the District's Dual Enrollment Resolution and at

its sole discretion (unless required to do otherwise by law), may contribute tuition assistance in addition to the NPRC scholarship for any District student who chooses to enroll in the program. The remaining tuition amount will be the responsibility of the student/parent(s).

Notwithstanding Section V(2) of the Agreement, the Parties agree that the District reserves the right to modify the amount of any District contribution at its sole discretion, without the consent of NPRC, and without the necessity of amending this Agreement.

The Parties understanding and agree that said District Contribution is contingent upon a student's voluntary choice and the circumstances under which tuition reimbursement is afforded when a student withdraws from a course, NPRC's withdrawal policies and tuition reimbursement policies will be in effect and shall govern all classes covered by this Agreement. In the event NPRC terminates the Agreement for its convenience in accordance with Section V(6)(a) of this Agreement, the District shall be entitled to a pro-rated refund for services that have been paid for but not yet performed by NPRC.

- c. *Textbook Charges.* Textbook costs will be the responsibility of the student/parent(s).
- d. *Term of Agreement.* The term of this Agreement shall be from July 1, 2022, through June 30, 2023.
- e. *Student Credit.* In order to successfully complete a course listed in this Agreement, students must earn a minimum grade of "C". The District will award credit (and determine whether it's a core or an elective credit) for and recognize courses that are successfully completed under this Agreement as fulfilling its graduation requirements. The District awards 1 high school credit per 3 credit hour college course completed under the terms of this agreement. However, the District will award a student no more than one credit for courses successfully completed during the Summer (after the completion of the Spring Semester and prior to the start of the Fall Semester), regardless of how many courses are successfully completed and regardless of the fact that July 1 marks the beginning of the District's new year. For example, (i) if a student successfully completes one or more courses after the conclusion of the Spring Semester and prior to July 1 and also successfully completes one or more courses on or after July 1 and prior to the start of the Fall Semester, the District will award only one credit; (ii) if a student successfully completes two or more courses after the conclusion of the Spring Semester and prior to July 1, the District will award only one credit; or (iii) if a student successfully completes two or more courses on or after July 1 and before the start of the Fall Semester, the District will award only one credit.

NPRC will award postsecondary credit, not to exceed 30 postsecondary credits in any academic year, to students who successfully complete courses identified in

this Agreement as identified above. NPRC will transcript this credit in the same manner other students who take a course at this institution. If a dual enrollment student becomes a regularly enrolled student at NPRC following graduation from secondary school, NPRC shall recognize those credits as applying to the student's degree requirements as it would for any regularly enrolled postsecondary student who took the courses.

- f. *Promotional Materials.* Both NPRC and the School District agree to provide a mechanism for communicating the educational and economic benefits of higher education as well as the requirements for participation and enrollment procedures for dual enrollment to parents and students.
- g. *Committee Members.* The Dual Enrollment Committee appointed for the term of this Agreement is comprised of the following individuals:

[REDACTED], Secondary Principal, [REDACTED]
[REDACTED], Director of K-12 Curriculum
Jane Swan, Chief Executive Officer, Reach Cyber Charter School
[REDACTED], School Board President

And/or others as identified

Melinda Saunders, Vice President of Academic and Student Affairs, Northern Pennsylvania Regional College
Leigh Anne Kraemer-Naser, Director of Applied Studies
Lori McNeal, Registrar, Northern Pennsylvania Regional College

Notwithstanding Section V(2) of this Agreement, the Parties agree that, in the event that any member of the Dual Enrollment Committee becomes unable to serve in said capacity for any reason during the term of this Agreement, the District or NPRC shall be entitled to select a new member without the need to amend this Agreement.

- h. *Termination of Class Offering.* Without terminating this Agreement, NPRC or the District may terminate any class offering covered by this Agreement for any reason with ten (10) days' notice prior to the commencement of the class. In the event that any class offering is terminated in accordance with this provision, the Parties agree that NPRC shall not be entitled to any compensation for said course.
- i. *Transportation.* Unless otherwise required by law, the District shall have no obligation to, and shall not be required to, transport students to and from the classroom facilities. In the event the District elects to provide transportation, said decision is discretionary and District transportation can be terminated at any time at the sole and unrestricted discretion of the District.
- j. *Notice.* All notices hereunder shall be deemed to have been delivered immediately upon hand-delivery or, if mailed, then three days after mailing by United States mail when sent by certified or registered mail, to the following address:

Reach Cyber Charter School
750 E Park Dr #204
Harrisburg, PA 17111
ATTN : Superintendent

Northern Pennsylvania Regional College
300 2nd Avenue, Suite 5
Warren, PA 16365
ATTN: Melinda Saunders
Vice President of Academic and Student
Affairs

V. **TERMS AND CONDITIONS FOR CONTRACTS WHERE NPRC IS RECEIVING MONEY AND/OR PERFORMING SERVICES**

1. **Liability.** Neither of the Parties shall assume any liabilities to each other. As to liability to each other or death to persons, or damages to property, the Parties do not waive any defense as a result of entering into this Contract. This provision shall not be construed to limit the District's claims or defenses which arise as a matter of law pursuant to any provisions of this contract. This provision shall not be construed to limit the sovereign immunity of NPRC or the District.
2. **Amendments.** This Contract represents the complete agreement between the Parties, superseding any other prior or contemporaneous written or oral agreements. Any changes, corrections or additions to this Contract shall be in writing in the form of a supplemental agreement signed by all necessary Parties, shall set forth therein the proposed change, correction, or addition, and shall be approved by the District's Board of School Directors at a public, advertised meeting held in compliance with the Pennsylvania Sunshine Act.
3. **Applicable Law.** This Contract shall be governed by, interpreted, and enforced in accordance with the laws of the Commonwealth of Pennsylvania (without regard to any conflict of laws provisions) and the decisions of the Pennsylvania courts. Paying Party consents to the jurisdiction of any court or administrative tribunal of the Commonwealth of Pennsylvania and any federal courts in Pennsylvania, waiving any claim or defense that such forum is not convenient or proper. The Paying Party agrees that any such court shall have personal jurisdiction over it, and consents to service of process in any manner authorized by Pennsylvania law.
4. **Independent Contractor.** In performing the services required by the Contract, each Party will act as an independent contractor and not as an employee or agent of the other Party. The relationship of the Parties to this Contract to each other shall not be construed to constitute a partnership, joint venture, or any other relationship, other than that of independent contractors.
5. **Conflict in Terms.** Should any portion of the Agreement contain terms which conflict with those contained within this page, the terms contained on this page shall unequivocally control.

6. Termination of Contract. NPRC or District has the right to terminate the Contract for any of the following reasons. Termination shall be effective upon written notice to the other Party:

- (a) Termination for Convenience. NPRC or District shall have the right to terminate the Contract for its convenience if it determined termination to be in its best interest. NPRC shall be paid for work satisfactorily completed prior to the effective date of the termination.
- (b) Termination for Cause. NPRC or District shall have the right to terminate the Contract upon written notice for the other Party's default as to any of the terms contained in the Contract between the Parties or by law. If it is later determined that NPRC or District erred in terminating the Contract for cause, then, at NPRC's or District's discretion, the Contract shall be deemed to have been terminated for convenience under subparagraph (a).
- (c) Notwithstanding the provisions of sections (a) and (b) of this section, if semester classes have already commenced prior to termination of this Agreement by either Party, NPRC and District agree to complete all course offerings for the semester in which notice is given, and NPRC shall be paid for work through the completion of the semester in which notice is given.

IN WITNESS WHEREOF, the authorized representatives of the Parties have executed the Agreement as of the date previously indicated.

ATTEST: (SEAL)

REACH CYBER CHARTER SCHOOL

Secretary

President, Board of School Directors

NORTHERN PENNSYLVANIA REGIONAL COLLEGE

Melinda Saunders,
Vice President of Academic and Student
Affairs