



**Reach Cyber Charter School  
BOARD MEETING**

**Date and Time:**

Wednesday, September 21, 2022 at 9:00 a.m.

**Meeting Location:**

750 East Park Drive, Suite  
204I  
Harrisburg, PA 17111

**And Via Zoom Video and Teleconference**

<https://reach-connectionsacademy-org.zoom.us/j/2666552472?pwd=UDBYREJIYXJJNXVkoHY4OWdwa0FWZz09>

**Meeting ID:** 266 655 2472

**Passcode:** QWMw5V

**Phone** +1 301 715 8592 US

**Meeting ID:** 266 655 2472 **Passcode:** 250287

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**I. Call to Order and Roll Call**

Mr. Taylor called the meeting to order at 9:01 a.m. when all participants were present and able to hear each other. The meeting location was open to the public to attend in person at the school and held via teleconference.

Board Members Present: David Taylor, Paul Donecker, Dave Biondo and Gail Hawkins Bush (via phone and videoconference);

Guests: Jane Swan, School CEO; and Rachel Graver, Greg McCurdy, Corey Groff, Scott Stuccio, Mike Garman, Karen Yeselavage, and Scott Shedd, school staff (in person at the school); Alicia Swope, Katherine Rutkowski, JD Smith, Dan Ladislaw, Devin Meza-Rushanan, Brandie Karpew, Kelley McConnell, Andy Gribbin, LeeAnn Ritchie, Erica Carroll, Michael Hinshaw, Kelley McConnell, April Kretchman, Cody Smith, Andrew Tworzydlo and Stephanie Bost, school staff; Laura Johnson, Melissa Brown, Meghan Eckner, and Heather Woodward, Pearson Virtual Schools staff (via phone and videoconference).

**II. Public Comment**

There were no public comments made at this time.

**III. Routine Business**

a. Approval of Agenda

Mr. Taylor asked the Board to review the agenda distributed prior to the meeting. The Board indicated their intent to move the Approval of MOU with Fabric 1-9-6-8 from the Strategic Planning agenda to the Consent Item agenda and to add the Approval for Gizmo Contract to the Consent Item agenda. There being no additional changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the September 21, 2022, Meeting of the Reach Cyber Charter School Board of Directors, as amended, is hereby approved.

The motion passed unanimously.

#### **IV. Oral Reports**

##### a. CEO's Report

Ms. Swan presented the Monthly School Report to the Board and discussed specific items of note within the document.

##### i. Enrollment Update

Ms. Swan reviewed the current enrollment numbers for the school, noting trends in enrollment.

##### ii. Back to School Activities Update

Ms. Swan shared that 15 events have been scheduled across the state for Reach families and staff.

##### iii. Staffing Update

Mr. Garman reviewed current staffing levels with the Board highlighting the 777 current staff members and 85% of staff who are 10-month staff.

##### b. Financial Report

Ms. Yeselavage reviewed the school's financial statements with the Board. She reviewed the revenue and expense statements, advising on changes since the previous months' statements. Ms. Yeselavage further reviewed with the Board the school's balance sheet and current forecast.

#### **V. Consent Items**

Mr. Taylor asked the Board Members whether there were any items from the Consent Items that they wanted moved to Action Items for discussion, or tabled. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the August 31, 2022, Board Meeting,
- b. Approval of Staffing Report,
- c. Approval of Pearson Invoice(s) for July and August,
- d. Approval of Federal Title Funding Documentation for the 2022-2023 School Year:  
Parent and Family Engagement Policy Updates,
- e. Approval of Revisions to the 2022-2023 School Year School Handbook  
Supplement: Revision to Graduation and Diploma Requirements,

- f. Approval of WeatherSTEM Quote,
- g. Approval of MOU with Made Jr Fashion Club,
- h. Approval of MOU with The Women in Forensics,
- i. Approval of MOU with Fabric 1-9-6-8, and
- j. Approval for Gizmo Contract, are hereby approved.

The motion passed unanimously.

## VI. Action Items

- a. Approval of Offering Dual Enrollment Program and Reach Cyber Charter School Dual Enrollment Agreement for the 2022-2023 School Year

Ms. Swan and Mr. Smith shared an update on the status of Reach Cyber Charter School's Dual Enrollment Program. The Dual Enrollment Program at Reach Cyber Charter School allows students who qualify to take a class at a local college and receive credit both at high school and at the college. The program will be open to eligible sophomores, juniors and seniors with no attendance or discipline issues.

Reach, grants, and the Pennsylvania Department of Education provide tuition for three-credit courses, in full or in part. The High School Administration will determine the number of students to be funded each year, as well as the allowable courses students will be able to enroll in at a college institution. Reach Cyber Charter School will pay for a part or all of the tuition, fees, and books, as provided by the reserved funds. Ms. Swan and Ms. Yeselavage shared the methodology used to calculate the estimated reserved funds of \$500,000 for the school year.

There being no additional discussion, a motion was made and seconded as follows:

RESOLVED, that the Approval Offering Dual Enrollment Program and Reach Cyber Charter School Dual Enrollment Agreement for the 2022-2023 School Year, as presented, are all hereby approved.

The motion passed unanimously.

- b. Approval of Dual Enrollment Supporting MOUs

Ms. Swan reviewed the MOUs included in the Board materials with the Board. The Board discussed the proposed MOUS with the following three schools:

- i. Harrisburg Area Community College
- ii. Messiah University
- iii. Bucks County Community College MOU

There being no further discussion, a motion was made as follows:

RESOLVED, that the Approval of Dual Enrollment Supporting MOUS, as presented, is hereby approved.

The motion was approved unanimously.

- c. Approval of Wellness Package

Ms. Graver introduced the Wellness Committee's proposal for a Wellness Series to strengthen the momentum developed in 21-22 to empower employees to achieve healthy lifestyles.

The Wellness Series will provide a variety of activities and learning segments throughout the school

year for the workforce to voluntarily participate in and earn Wellness Points (WP). The WP's will convert to Reward dollars and be issued based on the highest level earned at the end of the school year. The Wellness Committee requested funding in the amount of \$10,000 for the 2022-23 School Year.

There being no further discussion, a motion was made as follows:

RESOLVED, that the Approval of Wellness Package for the 2022-2023 School Year, as presented, is hereby approved.

The motion was approved unanimously.

d. Approval of Vehicle Driver Policy

Ms. Gribben introduced a proposed Reach Cyber Charter School Vehicle Driver Policy included in the Board materials. There being no further discussion, a motion was made as follows:

RESOLVED, that the Approval of Vehicle Driver for the 2022-2023 School Year, as presented, is hereby approved.

The motion was approved unanimously.

## VII. Information Items

a. School Success Partner (SSP) Update

Ms. Johnson presented on behalf of the School Success Partner (SSP) team, briefly reviewing service updates and enhancements planned from PVS.

b. Academic Success Partner (ASP) Update

i. Teacher Professional Development Products and Services for the 2022- 2023 School Year

Ms. Brown shared highlights from the Profession Learning and Training schedule for the 2022-2023 school year.

## VIII. Strategic Planning

a. Strategic Retreat Planning for the 2022-2023 School Year

The Board discussed potential dates for the Strategic Planning Retreat for the 2022-2023 School Year. All agreed that the optimal time would be after the Veterans Day holiday, preferably on the date of the regularly scheduled board meeting on November 16, 2022. The Board agreed that the retreat should take place in Eastern PA, preferably in the Philadelphia area this school year.

b. Summer Industry Based Learning Highlights

Mr. Smith shared a presentation highlighting activities that occurred as part of the Summer Industry Based Learning series.

## IX. EXECUTIVE SESSION – Pursuant to 65 Pa. C.S. §§ 708(a)(1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or

**current public officer or employee and Pursuant to 65 Pa. C.S. §§ 708(a)(5) – To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law.**

The Board determined there was no need for Executive Session at the meeting.

**X. Adjournment and Confirmation of Next Meeting – Wednesday, October 19, 2022 at 9:00 a.m.**

Mr. Taylor and shared that he would not be able to attend the October 2022 meeting. Mr. Taylor exited the meeting at 9:35 a.m for another engagement.

In Mr. Taylor's absence, Mr. Donecker inquired if there was any other business or discussion. There being no further business or discussion, a motion was made and seconded as follows:

RESOLVED, that the next meeting date is October 19, 2022, is hereby approved; and

FURTHER RESOLVED, that the Board being at the end of its agenda, the meeting was adjourned at 9:54 a.m., is hereby approved.

The motions passed unanimously.